



Shire of Cunderdin

minutes of an Ordinary Council Meeting

Dear Council Member,

The Ordinary Meeting of the Cunderdin Shire Council was held on **Thursday 21 September 2017** in the Meckering Sports Club, Dempster Street, Meckering, **commencing at 2.10pm.**

Peter Naylor
Chief Executive Officer

Table of Contents

1.	Declaration of opening	3
2.	Public Question Time	3
3.	Record of Attendance, Apologies and Approved Leave of Absence	4
4.	Applications for Leave of Absence	5
5.	Declaration of Members and Officers Financial Interests	5
6.	Petitions, Deputations, Presentations	5
7.	Announcements by President without discussion	5
8.	Confirmation of the Minutes of Previous Meetings	6
8.1	Ordinary Meeting of Council held on Wednesday 16 August 2017.....	6
8.2	Special Meeting of Council held on Thursday 7 September 2017	8
8.3	Special Joint Meeting of the Shires of Cunderdin and Tammin held on Tuesday 12 September 2017.....	10
9.	Finance & Administration	12
9.1	Financial Reports for August 2017	12
9.2	Accounts Paid – August 2017	13
9.3	Council Investments – As at 31 August 2017	20
9.4	October 2017 Ordinary Meeting of Council.....	22
10	Environmental Health and Building	24
11.	Works and Services	25
11.1	Works & Services Reports	25
12.	Planning & Development	28
12.1	Scheme Review – Cunderdin Local Planning Scheme No. 3	28
12.2	Development Application – Cunderdin Community Resource Centre	31
13.	Urgent Items	34
14.	Matters for which the meeting may be closed	34
15.	Closure of meeting	34

AGENDA

1. Declaration of opening

The President declared the meeting open at 2:10pm

The Shire of Cunderdin disclaimer was read aloud.

The *Local Government Act 1995* Part 5 Division 2 Section 5.25 and Local Government (Administration) Regulations 1996 Regulation 13

“No responsibility whatsoever is implied or accepted by the Shire of Cunderdin for any act, omission or statement or intimation occurring during this meeting. It is strongly advised that persons do not act on what is heard at this Meeting and should only rely on written confirmation of Council’s decisions, which will be provided within ten working days of this meeting”.

2. Public Question Time

Prior to the commencement of the meeting Council met with teacher (Caitlin Gillies) and students (Thomas, Rebecca, Jonti, Christopher, Lily, Lilly, Charli, Judd, Trent, Toby, Drew, Marshall, Tenneale, Angus, Kayla & Isabelle) from the Meckering Primary School.

The students posed several questions to Council in relation to the future development of infrastructure and services within Meckering, to which the Councillors and Chief Executive Officer responded.

Response to previous public questions taken on notice

Declaration of public question time opened at

Declaration of public question time closed at

3. Record of Attendance, Apologies and Approved Leave of Absence

Record of attendances

Councillors

Cr DA (Dennis) Whisson	Shire President
Cr B (Bernie) Daly	
Cr RC (Clive) Gibsone	
Cr AE (Alison) Harris	
Cr TE (Todd) Harris	
Cr NW (Norm) Jenzen	

Apologies

Cr DB (Doug) Kelly	Deputy President
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On Leave of Absence

Cr Dianne Kelly	Granted OCM 20 July 2017
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Staff

Peter Naylor	Chief Executive Officer
Paul Godfrey	Deputy Chief Executive Officer
Greg Stephens	Shared Manager Works & Services
Jacky Jurmann	Town Planning Consultant

Guests of Council

Teacher and Students Meckering Primary School (to 2:25pm)

Members of the Public

Nil

4. Applications for Leave of Absence

Nil

5. Declaration of Members and Officers Financial Interests

Item 12.2 Shire President, Cr Dennis Whisson, and the Chief Executive Officer, Peter Naylor, declared an Impartiality Interest.

6. Petitions, Deputations, Presentations

Nil

7. Announcements by President without discussion

Nil

8. Confirmation of the Minutes of Previous Meetings

8.1 Ordinary Meeting of Council held on Wednesday 16 August 2017

Location:	Cunderdin
Applicant:	Administration
Date:	11 September 2017
Author:	Peter Naylor
Item Approved by:	Chief Executive Officer
Disclosure of Interest:	N/A
File Reference:	Nil
Attachment/s:	44 Pages (1 attachment - circulated)

Proposal/Summary

Council to confirm the minutes of the Ordinary Council Meeting held on Wednesday 16 August 2017.

Background

The minutes of the meeting have been circulated to all Councillors and have been made available to the public.

Comment

No business arising.

Consultation

Nil

Statutory Environment

Local Government Act 1995 Part 5 Division 2 Subdivision 3 - Section 5.22 (2)

The minutes of a meeting of a Council or a committee are to be submitted to the next ordinary meeting of the Council or the committee, as the case requires, for confirmation.

Policy Implications

Nil

Financial Implications

There are no financial implications in considering this item.

Strategic Implications

Nil

Resolution 8.1

That:

- 1. The Minutes of the Ordinary Council Meeting held on Wednesday 16 August 2017, be confirmed as a true and correct record.**

Moved: Cr Bernie Daly

Seconded: Cr Alison Harris

Vote – Simple Majority

Carried: 6/0

Note to this item:

The President will sign the minute declaration.

8.2 Special Meeting of Council held on Thursday 7 September 2017

Location:	Cunderdin
Applicant:	Chief Executive Officer
Date:	11 September 2017
Author:	Peter Naylor
Item Approved by:	Chief Executive Officer
Disclosure of Interest:	N/A
File Reference:	Nil
Attachment/s:	6 Pages (1 attachment - circulated)

Proposal/Summary

Council to confirm the minutes of the Special Council Meeting held on Thursday 7 September 2017.

Background

The minutes of the meeting have been circulated to all Councillors.

Comment

No business arising.

Consultation

Nil

Statutory Environment

Local Government Act 1995 Part 5 Division 2 Subdivision 3 - Section 5.22 (2)

The minutes of a meeting of a Council or a committee are to be submitted to the next ordinary meeting of the Council or the committee, as the case requires, for confirmation.

Policy Implications

Nil

Financial Implications

There are no financial implications in considering this item.

Strategic Implications

Nil

Resolution 8.2

That:

- 1. The Minutes of the Special Council Meeting held on Thursday 7 September 2017, be confirmed as a true and correct record.**

Moved: Cr Bernie Daly

Seconded: Cr Norm Jenzen

Vote – Simple Majority

Carried: 6/0

Note to this item:

The President will sign the minute declaration.

8.3 Special Joint Meeting of the Shires of Cunderdin and Tammin held on Tuesday 12 September 2017

Location:	Cunderdin
Applicant:	Chief Executive Officer
Date:	11 September 2017
Author:	Peter Naylor
Item Approved by:	Chief Executive Officer
Disclosure of Interest:	N/A
File Reference:	Nil
Attachment/s:	4 Pages (1 attachment - circulated)

Proposal/Summary

Council to endorse the minutes of the Joint Council Meeting between the Shires of Cunderdin and Tammin held on Tuesday 12th September 2017,

Background

The minutes of the meeting have been circulated to all Councillors.

Comment

No business arising.

Consultation

Nil

Statutory Environment

Local Government Act 1995 Part 5 Division 2 Subdivision 3 - Section 5.22 (2)

The minutes of a meeting of a Council or a committee are to be submitted to the next ordinary meeting of the Council or the committee, as the case requires, for confirmation.

Policy Implications

Nil

Financial Implications

There are no financial implications in considering this item.

Strategic Implications

Nil

Resolution 8.3

That:

- 1. The Minutes of the Joint Council Meeting between the Shires of Cunderdin and Tammin held on Tuesday 12th September 2017, be endorsed.**

Moved: Cr Todd Harris

Seconded: Cr Clive Gibsone

Vote – Simple Majority

Carried: 6/0

9. Finance & Administration

9.1 Financial Reports for August 2017

Location:	Cunderdin
Applicant:	Deputy Chief Executive Officer
Date:	14 September 2017
Author:	Paul Godfrey
Item Approved by:	Chief Executive Officer
File Reference:	Nil
Attachment/s:	Pages (3 attachments)

Proposal/Summary

The financial reports as at 31 August 2017 are presented for consideration.

Background

The financial reports have been circulated to all Councillors.

Comment

Nil

Consultation

Nil

Statutory Environment

The *Local Government Act 1995* Part 6 Division 3 requires that a monthly financial report be presented to Council.

Policy Implications

Nil

Financial Implications

All financial implications are contained within the reports.

Strategic Implications

Nil

Resolution 9.1

That Council receives the monthly financial reports to 31 August 2017.

Moved: Cr Norm Jenzen

Seconded: Cr Alison Harris

Vote – Simple Majority

Carried: 6/0

9.2 Accounts Paid – August 2017

Location:	Cunderdin
Applicant:	Deputy Chief Executive Officer
Author:	Paul Godfrey
Report Date:	14 September 2017
Item Approved By:	Chief Executive Officer
Disclosure of Interest:	Nil
File Reference:	Nil
Attachment/s:	Nil

Proposal/Summary

Council is requested to confirm the payment of Accounts totalling \$710,735.36 for August 2017 as listed in the Warrant of Payments for the period 1 August to 31 August 2017.

Background

Nil

Comment

Nil

Consultation

Nil

Statutory Environment

In accordance with Financial Management Regulations 12 & 13, a List of all accounts paid or payable shall be presented to Council (Refer Warrant of Payments attached).

Financial Management Regulations 12 & 13.

Policy Implications

Nil

Financial Implications

All financial implications are contained within the reports

Strategic Implications

Nil

2:21pm – 2:25pm

Meeting adjourned, Teacher and Students Meckering Primary School departed the meeting

Resolution 9.2

(a) That Council's payment of accounts amounting to \$710,725.36 for August 2017, from the Municipal Fund be confirmed and noted.

(b) The Payments List as presented where incorporated in the Minutes of the Meeting.

Moved: Cr Clive Gibsone

Seconded: Cr Norm Jenzen

Vote – Simple Majority

Carried: 6/0

Cheque /EFT No	Date	Supplier	Invoice Description	Amount
EFT1608	03/08/2017	Cunderdin Co-Op	Council Meeting Supplies	189.39
EFT1609	03/08/2017	Covs Parts Pty Ltd	V Belt and Blade Fuses	469.77
EFT1610	03/08/2017	Wurth	Cutting Discs, Sealing Tape and Saw Blades	336.57
EFT1611	03/08/2017	Goodfield Quality Meats	Water	29.00
EFT1612	03/08/2017	Combined Tyres Cunderdin	Repair tyre and tube	65.00
EFT1613	03/08/2017	Regional Concrete & Plumbing	Wash Bay Works	8,577.06
EFT1614	03/08/2017	Cunderdin Community Resource Centre	Directory LOC Full Colour	222.00
EFT1615	03/08/2017	Woonwooring Kelpies	3820 m3 gravel	8,404.00
EFT1616	03/08/2017	Baxters Rural Centre KB	oil	248.96
EFT1617	03/08/2017	Uniform Fashions	Uniforms for staff	1,810.80
EFT1618	03/08/2017	Mobile Concrete Services Pty Ltd	Supply and deliver concrete	1,583.12
EFT1619	03/08/2017	Preview Industries Australia Pty Ltd	Photos, cards and delivery	17.74
EFT1620	03/08/2017	Government of Western Australia Central Regional Tafe	Enrolment Fees for Students	118.52
EFT1621	03/08/2017	AL Carter & Co	Supply of gravel	27,394.40
EFT1622	03/08/2017	Echo-CKS	Repair and Service Dishwasher at CSRC	975.05
EFT1623	03/08/2017	Goodfield Quality Meats	Hot Pot for 12 People	120.00
EFT1624	03/08/2017	WA Contract Ranger Services	Ranger Services	514.25
EFT1625	03/08/2017	Great Eastern Country Zone of WALGA	Annual Subscriptions 17/18	4,675.00
EFT1626	03/08/2017	Fire and Safety WA	torches	446.23
EFT1627	03/08/2017	AMJ Industries	Air field repairs	693.00

EFT1628	03/08/2017	JR & A Hersey	Road delineators and spray and mark	846.56
EFT1629	03/08/2017	WALGA	WALGA Subscriptions 1 July 17 - 30 June 2018	20,882.94
EFT1630	03/08/2017	Local Government Professionals Australia WA	17-18 Membership Subs Paul	1,077.00
EFT1631	03/08/2017	Western Australian Treasury Corporation	Loan 73 and 74	18,668.86
EFT1632	03/08/2017	Local Health Authorities Analytical Committee	Analytical Services	500.50
EFT1633	03/08/2017	Meckering Action Group	fridge magnets	45.00
EFT1634	03/08/2017	Eastern Hills Saws and Mowers	Tyre and Tube	140.00
EFT1635	03/08/2017	Perfect Computer Solutions	Monthly fee for Monitoring	1,997.50
EFT1636	03/08/2017	Baxters Rural Centre KB	Metric Ball Bearing	68.64
EFT1637	03/08/2017	Total Green Recycling	E waste	1,846.08
EFT1638	03/08/2017	Rob's Auto Electriccs	Various Auto Electrical work on plant	1,381.70
EFT1639	03/08/2017	RAMM Software Pty Ltd	Annual Support and Maintenance Fee	6,467.32
EFT1640	03/08/2017	Bluesteel Enterprises Pty Ltd	Helmets and Gloves	1,072.34
EFT1641	03/08/2017	AAA Asphalt Surfaces	2 x 1000 L Emulsion	2,695.00
EFT1642	03/08/2017	WA College of Agriculture Cunderdin	Sale of 296M Sand @ \$3.30 per metre	976.80
EFT1643	03/08/2017	R&L Coltons Pty Ltd	Catering	140.80
EFT1644	03/08/2017	Joel Richardson	Dinner at CSRC	208.00
EFT1645	03/08/2017	Des Smith & Co	Supply of Gravel	2,688.40
EFT1646	03/08/2017	Goldfields Tourism Network Association Inc	GQ Guidebook 2ND ED wholesale	47.94
EFT1647	03/08/2017	Courier Australia	Freight	27.70
EFT1648	03/08/2017	Pindan Modular Pty Ltd	D& C Cunderdin Age Appropriation Accomodation Progress Claim No 3	340,719.04

EFT1649	10/08/2017	Cr Dennis Whisson	OCM Sitting Fee July 2017	485.00
EFT1650	10/08/2017	Cr Todd Harris	OCM SITTING FEE July 2017	236.00
EFT1651	10/08/2017	Cr Dianne Kelly	OCM JULY 17 Sitting Fee	236.00
EFT1652	10/08/2017	Cr Norm Jenzen	OCM July 17 Sitting Fee	236.00
EFT1653	10/08/2017	LGIS	Policy No. 634006688VFT Motor Vehicle Insurance	35,434.94
EFT1654	10/08/2017	Cr. Alison Harris	OCM JULY 17 Sitting Fee	236.00
EFT1655	10/08/2017	Cr. Bernard Daly	OCM JULY 17 Sitting Fee	236.00
EFT1656	10/08/2017	LGISWA	Policy No. 000154 LGIS property insurance	71,015.55
EFT1657	15/08/2017	Landgate	GRV Valuations	187.52
EFT1658	15/08/2017	Cunderdin Co-Op	Cleaning Supplies	36.74
EFT1659	15/08/2017	Australia Post	Postal Charges	88.66
EFT1660	15/08/2017	Avdata	Airfield Charges	387.54
EFT1661	15/08/2017	AIR LIQUIDE	Cylinder Hire Fee	115.21
EFT1662	15/08/2017	Avon Waste	Rubbush and Recycling Charges	24,358.41
EFT1663	15/08/2017	Cunderdin Elders Limited	1 X Cislin 1 L	159.50
EFT1664	15/08/2017	Shire of Northam	Old Quarry Tipping Fees	3,059.40
EFT1665	15/08/2017	Daves Tree Service	Tree Trimming	4,290.00
EFT1666	15/08/2017	Regional Concrete & Plumbing	Annual Backflow Testing of Standpipes	5,771.70
EFT1667	15/08/2017	Fire and Safety WA	Boots	122.56
EFT1668	15/08/2017	Shire of Quairading	Cesm Charges April - June	5,532.13
EFT1669	15/08/2017	AMJ Industries	Repair Lights Shire office	1,187.26
EFT1670	15/08/2017	Av-Sec Security	Security Monitoring for Depot and Office for July	180.20
EFT1671	15/08/2017	Eastern Hills Saws and Mowers	Parts for Plant	565.80
EFT1672	15/08/2017	Perfect Computer Solutions	Hp Mini Computer and Labour	2,625.00

EFT1673	15/08/2017	Cutting edge Equipment and Parts	Plow bolt and Nuts	700.80
EFT1674	15/08/2017	Australia Day WA Citizen of the Year	Gold Membership 2017-2018	550.00
EFT1675	15/08/2017	Stephen Carrick Architects	Heritage Advisory Services	5,896.00
EFT1676	15/08/2017	Shire of Kellerberrin	Hire of Street Sweeper	5,192.50
EFT1677	15/08/2017	Earthstyle Contracting Pty Ltd	Maintenance Grading	21,587.50
EFT1678	15/08/2017	Courier Australia	Freight	23.98
EFT1679	15/08/2017	Country Ford	CMT 43 Service	863.28
EFT1680	25/08/2017	Cunderdin Co-Op	Bulk Distillate	9,680.00
EFT1681	25/08/2017	Australian Tax Office	BAS for the Month of July 2017	14,317.00
DD807.1	23/08/2017	WA Super	Payroll deductions	5,949.52
DD807.2	23/08/2017	HOSTPLUS	Superannuation contributions	140.22
DD807.3	23/08/2017	Westscheme Superannuation	Superannuation contributions	382.59
DD807.4	23/08/2017	BT Super for Life	Superannuation contributions	406.20
DD807.5	23/08/2017	One Path Superannuation Fund	Superannuation contributions	68.37
DD807.6	23/08/2017	MTAA Superannuation Fund	Superannuation contributions	203.10
DD807.7	23/08/2017	TWU Super	Superannuation contributions	203.10
DD807.8	23/08/2017	Colonial First State	Superannuation contributions	199.86
DD807.9	23/08/2017	Club Plus Superannuation	Superannuation contributions	61.42
DD808.1	09/08/2017	WA Super	Payroll deductions	5,929.25
DD808.2	09/08/2017	HOSTPLUS	Superannuation contributions	80.00
DD808.3	09/08/2017	Westscheme Superannuation	Superannuation contributions	382.59
DD808.4	09/08/2017	BT Super for Life	Superannuation contributions	370.09
DD808.5	09/08/2017	One Path Superannuation	Superannuation contributions	69.69

		Fund		
DD808.6	09/08/2017	MTAA Superannuation Fund	Superannuation contributions	187.63
DD808.7	09/08/2017	TWU Super	Superannuation contributions	203.10
DD808.8	09/08/2017	Colonial First State	Superannuation contributions	199.86
DD810.1	01/08/2017	Westpac Banking Corporation Visa	Credit Card Statement Period 16th June - 16th July 2017	2,935.30
DD820.1	01/08/2017	Westnet	Museum Internet Charges	44.95
DD820.2	15/08/2017	Westnet	Internet Charges Staff Housing	61.89
DD824.1	15/08/2017	SG Fleet	Cesm Vehicle Lease and charges	1,356.59
11254	03/08/2017	Water Corporation	Standpipe Rabbit Proof Fence Rd	243.71
11255	03/08/2017	Telstra	Damage to Telstra Property - Lot 86 Gt Eastern HWY Waeel	1,616.85
11256	03/08/2017	Australian Communications and Media Authority	Licence Renewal	88.00
11257	10/08/2017	Cr Ronald Clive Gibsone	OCM July 17 Sitting Fee	236.00
11258	10/08/2017	Cr Douglas Brian Kelly	OCM Sitting Fee July 17	236.00
11259	15/08/2017	Water Corporation	Aiport Water	2,766.07
11260	15/08/2017	Synergy	Street lights Power	9,044.65
11261	15/08/2017	Cunderdin Newsagency	Day Care Supplies	303.34
11262	15/08/2017	Telstra	Office, Museum, Pool and Depot Phones	1,583.26
11263	15/08/2017	Manjimup Motor Inn	Accommodation for training	190.00
			TOTAL	710,725.36

9.3 Council Investments – As at 31 August 2017

Location:	Cunderdin
Applicant:	Deputy Chief Executive Officer
Author:	Paul Godfrey
Report Date:	14 September 2017
Item Approved By:	Chief Executive Officer
Disclosure of Interest:	Nil
File Reference:	Nil
Attachment/s:	Nil

Proposal/Summary

To inform Council of its investments as at 31 August 2017.

Background

The authority to invest money held in any Council Fund is delegated to the Chief Executive Officer. Council Funds may be invested in one or more of the following:

- Fixed Deposits;
- Commercial Bills;
- Government bonds; and
- Other Short-term Authorised Investments.

Council funds are to be invested with the following financial institutions:

- Major Banks & Bonds Issued by Government and/ or Government Authorities.

Comment

COUNCIL INVESTMENTS					
Institution	Amount Invested	Investment type	Municipal Funds	Reserve Funds	Trust Funds
Bendigo Bank	\$940,070.97	Reserves Term Deposit 2.55% Expires : 08/1/2018		\$940,070.97	
Westpac Bank	\$1,170,101.10	Business Cash Reserve 22-3647 0.60%	\$1,170,101.10		
Westpac Bank	\$20,586.33	Trust Working Account 12-2981			\$20,586.33
Westpac Bank	\$147,380.00	Reserve Term Deposit 2.1% Expires : 30/12/17		\$147,380.00	
TOTAL INVESTMENTS	\$2,278,138.40		\$1,170,101.10	\$1,087,450.97	\$20,586.33

Consultation

Nil

Statutory Implications

Financial Management Regulation 19.

Policy Implications

Delegation #18 – Investments.

Financial Implications

There are no financial implications in considering this item.

Strategic Implications

There are no strategic implications in considering this item.

Resolution 9.3

That the reports on Council investments as at 31 August 2017 be received and noted.

Moved: Cr Bernie Daly

Seconded: Cr Todd Harris

Vote – Simple Majority

Carried: 6/0

9.4 October 2017 Ordinary Meeting of Council

Location:	Shire of Cunderdin
Applicant:	Chief Executive Officer
Date:	15 September 2017
Author:	Peter Naylor
Item Approved by:	Chief Executive Officer
File Reference:	Nil
Attachment/s:	Nil

Proposal/Summary

For Council to consider amending the date of the October 2017 Ordinary Council Meeting scheduled to be held on Thursday 19 October 2017.

Background

Council annually sets the dates for the Council meetings for the next twelve month period at the May Ordinary Council Meeting (OCM) in each year.

The standard date and time for the OCM is the third Thursday of each month commencing at 5:00pm.

The date of the October meeting is often amended due to clashing with the annual bowls classic at the Cunderdin Bowling Club.

When setting the meeting dates in May 2017 the actual date of the bowls classic was not known so the date was set as per normal.

We have now received advice that the bowls classic will be held on Wednesday 18th and Thursday 19th October 2017, which does clash with the October 2017 OCM.

Comments

Therefore it is suggested that Council consider changing the date of the October OCM to Tuesday 17th October 2017.

In addition to this suggested change the Cunderdin Museum has resolved to change their scheduled meetings from the Third Wednesday of each month to the second Tuesday of each month. This change has been introduced to ensure the meetings are held prior to the Council meetings at which items may be presented to Council for consideration.

Consultation

Nil

Statutory Implications

Local Government Act 1995

12. Meetings, public notice of (Act s. 5.25(1)(g))

- (1) At least once each year a local government is to give local public notice of the dates on which and the time and place at which —
 - (a) the ordinary council meetings; and

- (b) *the committee meetings that are required under the Act to be open to members of the public or that are proposed to be open to members of the public, are to be held in the next 12 months.*
- (2) *A local government is to give local public notice of any change to the date, time or place of a meeting referred to in subregulation (1).*

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Cunderdin Community Strategic Plan

The Cunderdin Community Strategic Plan aims to manage growth sustainably through governance, leadership, and targeted service and economic growth. The goals to achieve the aim are:

Social

- Grow and build the population base.
- Improve community spirit, collectively caring for each other.
- Build an active community, increasing participation and ownership.

Environmental

- Maintain and enhance the natural environment and resources.
- Maintain and enhance the area's infrastructure.

Economic

- Strengthen local business and employment capacity.
- Support and encourage sustainable business growth.
- Position the area as a regional strategic location and transport hub.

Resolution 9.4

That Council:

- 1. Amends the date of the October 2017 Ordinary Council Meeting to Tuesday 24th October 2017, commencing at 6:00pm.**
- 2. Endorses the change of the Museum Committee Meetings to the second Tuesday of each month.**

Moved: Cr Norm Jenzen

Seconded: Cr Alison Harris

Vote – Simple majority

Carried: 6/0

10 Environmental Health and Building

Nil

11. Works and Services

11.1 Works & Services Reports

Location:	Shire of Cunderdin
Applicant:	Manager Works and Services
Date:	13 th September 2017
Author:	Manager Works and Services
Item Approved by:	Chief Executive Officer
Disclosure of Interest:	Nil
Attachment/s:	Nil

Purpose Of Report

To inform Council of the Works Manager, staff actions, infrastructure and maintenance program.

Background

A schedule of maintenance works that are undertaken throughout the Shire is provided for Councils information.

Administration, Meetings And Inspections During This Reporting Period

- Customer enquiries
- Capital Works Program
- Admin and staff meetings
- Works and Services Agenda
- Ordering parts and materials
- Staff meetings and works schedules
- Regional Roads Group Secretarial works
- Works Budget, Works Meetings, Depot Staff meetings
- Site Inspections - Infrastructure, Bitumen Roads, Rural Roads
- Depot General Duties - phone, emails, design, and staff works program

Construction

No civil construction has commenced.

General Maintenance – Town Streets, Bitumen, Rural Roads and Infrastructure

Maintenance Grading

- Warding Road
- Broads Road
- Hardy Road
- Reynolds Road
- Moore Road
- Nornadeen Road (section)
- Mt Anne road (section)

Gravel Resheet

- Fleay road - Gravel sheeting blow outs Completed

Other Works

- Driveway repairs (Council crossover)
- Bitumen patching - various roads

- Installed road crossing on Burges road north pipes supplied by land holder and re-sheeted clay section
- Removed trees and installed crossing on Coronation street
- Repaired blow outs on Green road also installed piped road crossing pipes supplied by land holder

Signage

- Erected two chevrons on Baxter road
- Replaced Watts road sign
- Replaced - Matthews road signs and (1) chevron
- Replaced Antonio road sign
- Replaced Edbrooke sign
- Replaced sign on Doondenanning road
- Replaced Mills road sign and post
- Replaced Coalling road sign
- Repaired sign Bedford street

Parks and Gardens – Meckering

- Carried out general mowing, slashing, whipper snipping and clean-up of all parks gardens and public open space.

Parks and Gardens – Cunderdin and the Recreation Centre

- Carried out general mowing, weeding, whipper snipping and general clean-up of parks and oval.
- Repairs to entry and access to sports ground

Building and Other Maintenance

- Made up cover for hot water system at Meckering fire shed also repaired whirly bird on fire shed roof and fixed water pump leak.
- Contractor fitted new switch box on east side of oval to house light switch, Rec Centre to supply lock.
- Repairs to down pipe Shire Office
- Repairs to side fence CEO'S house Togo street
- Assembled new chairs for Council Chambers
- Works Managers Office repairs and paint
- General maintenance on the Cunderdin /Meckering ablution
- Fitted new rope to Museum flag pole
- Cleaned up back of day care and gutters
- Repairs to roof vent Meckering fire shed
- Repairs to storm water drainage to 18 and 20 Egeberg street

Road Side and Verge Spraying

- Slashing shoulders on bitumen roads

Cemeteries

- Weed control - Meckering cemetery

Airfield Maintenance

- General twice weekly inspections of runways
- General Maintenance and vegetation management

Plant Maintenance

- No major breakdowns to report
- General maintenance and servicing
- Trial Basis - second hand street sweeper (minor repairs) prior to use.

Waste Services

- Both transfer stations are working well and no complaints received
- Steel Bins removed from both sites
- Contractor engaged to remove white goods at Cunderdin

Statutory Implications

Local Government Act 1995

Financial Implications

There are no financial implications to Council in relation to this item

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

Environment

There are no known significant environmental implications associated with this proposal

Economic

There are no known significant economic implications associated with this proposal

Social

There are no known significant social implications associated with this proposal

POLICY REQUIREMENTS

NIL

LEGISLATIVE REQUIREMENTS

There are no known legislative requirements related to this item

Resolution 11.1

That Council:

- 1. Receives the Works and Services Managers report for September 2017 and notes the content.**

Moved : Cr Todd Harris

Seconded: Cr Alison Harris

Vote – Simple majority

Carried: 6/0

12. Planning & Development

12.1 Scheme Review – Cunderdin Local Planning Scheme No. 3

Location:	Shire wide
Applicant:	Shire of Cunderdin
Date:	7 September 2017
Author:	Jacky Jurmann – Planner
Item Approved by:	Chief Executive Officer
Disclosure of Interest:	Nil
File Reference:	LPS3
Attachment/s:	7 Pages (Scheme Review Report)

Proposal/Summary

As a first step towards preparing a Regional Local Planning Strategy for the Shires of Cunderdin, Quairading and Tammin and a new Local Planning Scheme for each Shire, a Local Planning Scheme Review Report has been drafted following each Shire's resolution to formally initiate a Scheme review in order to formulate the new Local Planning Schemes and the accompanying Regional Local Planning Strategy.

The next step is to forward the Scheme Review Report to the Western Australian Planning Commission for endorsement.

Background

Council at its Ordinary Meeting held on 16 March 2017 considered an Agenda Item regarding this matter and resolved as follows:

1. *“Request the Chief Executive Officer to commence the review of the Cunderdin Local Planning Scheme No. 3 as required by the Planning and Development (Local Planning Schemes) Regulations 2015.*
2. *Review a further report to consider the review of the Cunderdin Local Planning Scheme No. 3 prior to submission to the Western Australian Planning Commission.*
3. *Authorise the Chief Executive Officer to commence discussions with the Shires of Quairading and Tammin to agree to commence the development of a regional local planning strategy.*
4. *Receive a further report on the outcome of the discussions and a timeline for the project.”*

In accordance with item 2, the Scheme Review Report is presented to Council for consideration. Note in relation to item 4, each Shire has resolved to cooperate in developing a Regional Local Planning Strategy. Timing is addressed in the comments section of this Report.

Comments

The Scheme Review Report provides a summary assessment of what is presently known of the existing Scheme's performance in light of current conditions and circumstances, the likely issues and emerging trends that affect land use planning in the Shire in the future and guidance to addressing the key issues in the Regional Local Planning Strategy and new Scheme.

It is anticipated that the process for the development of the Regional Local Planning Strategy and new local planning schemes will take approximately 18 months to complete to gazettal.

Consultation

Statutory consultation processes will apply to the development of the Local Planning Strategy and the new Local Planning Scheme.

Statutory Implications

The *Planning and Development (Local Planning Schemes) Regulations 2015* came into effect on 19 October 2015 and introduced two Schedules containing deemed provisions, provisions that immediately superseded some provisions in local (town) planning schemes; and a new model scheme text that aims will standardise the format, zone labels and land use definitions.

The provisions of the Regulations require every local government is required to have a local planning scheme and any new scheme prepared to be accompanied by a local planning strategy (not applied retrospectively). The new provisions also require local governments to review their local planning schemes every five years with initial review periods for existing schemes prepared under the previous regulations stipulated as follows:

- 2020 – If the scheme is less than five years old (i.e. Gazetted from 19 October 2010 to present).
- 2017 – If the scheme is more than five years old (i.e. Gazetted from 18 October 2010 or older).

The Cunderdin scheme is more than five years old and therefore must be reviewed in 2017. A Scheme Review Report has been prepared in the form specified in the Regulations (see attached), which recommends that due to the age of the Scheme and the non-conformance with the new Model Scheme Text, that a new local planning scheme is developed, in conjunction with the development of a regional local planning strategy.

Policy Implications

In conjunction with the Scheme review, the local planning policies will be reviewed to ensure that they are consistent and current with the new Scheme provisions.

Financial Implications

The Scheme review will be carried out by the Shire's Consultant Planner as part of her contracted duties. Within the existing budgetary allocation, funds are identified for the production of the mapping associated with the Strategy and Scheme and costs associated with the formal advertising that will be carried out as part of the consultation process. Costs will be shared with the Shires of Quairading and Tammin.

Strategic Implications

The local planning strategy is the framework for local planning and the strategic basis for local planning schemes. It provides the interface between regional and local planning, and is increasingly being seen by other agencies as the means by which to address economic, resource management, environmental and social issues at a strategic level.

Local planning schemes are the principal statutory tool for implementing the local planning strategy and achieving the local government's aims and objectives with respect to the development of its local area. While schemes deal mainly with land use, development control and infrastructure coordination, they must be developed in the context of the strategic framework and the broader environmental, social and economic goals and objectives.

The local planning strategy and scheme will be developed utilising existing local and regional strategic planning documents, including each Shire's Strategic Community Plan.

Resolution 12.1

That Council:

- 1. Receives the Review Report of the Cunderdin Local Planning Scheme No. 3.**
- 2. Authorises the CEO to forward the Report to the Western Australian Planning Commission for their endorsement.**
- 3. Instructs the CEO to commence the development of the Regional Local Planning Strategy with the Shires of Quairading and Tammin.**

Moved: Cr Norm Jenzen

Seconded: Cr Todd Harris

Vote – Simple Majority

Carried: 6/0

12.2 Development Application – Cunderdin Community Resource Centre

Location:	57 Main Street, Cunderdin
Applicant:	BM Projects Collective P/L
Date:	7 September 2017
Author:	Jacky Jurmann – Planner
Item Approved by:	Chief Executive Officer
Disclosure of Interest:	SP & CEO
File Reference:	DA 2-17/18
Attachment/s:	4 Pages (Plans)

The Shire President, Cr Dennis Whisson, and the Chief Executive Officer, Mr Peter Naylor, declare an Impartiality Interest as they are members of the Cunderdin Community Resource Centre Management Committee.

Proposal/Summary

A development application has been submitted requesting approval to carry out alterations and additions to the Cunderdin Community Resource Centre premises located at 57 Main Street, Cunderdin.

The application is being recommended for conditional approval.

Background

It is proposed to carry out alterations and additions to the existing Cunderdin CRC premises as depicted in the submitted plans attached to this Report.

Comments

The application could have been determined under delegated authority, however due to the Shire President and Chief Executive Officer both being voting Committee Members it is being presented to Council for determination.

Consultation

The Shire's Building Surveyor has carried out an initial assessment of the plans and has advised that the proposal will need to comply with the relevant disabled access and fire safety requirements. An advice note is recommended to ensure the Applicant is aware of these requirements prior to submission of the application for a Building Permit.

Statutory Implications

Cunderdin Local Planning Scheme No. 3

The property is zoned Town Centre under the provisions of LPS3 and the use for Community Purposes is a 'D' (discretionary) use.

Clause 4.7 of LPS sets out the site and development requirements. In the Town Centre zone, the maximum site coverage is determined by a plot ratio 1.5 and a minimum of 1 car parking space per 40m² of gross floor area must be provided on site. The proposed development will not result in an increase in site coverage, but will result in a slight increase in the gross floor area. Taking into consideration the ample car parking available in the main street, it is considered unnecessary for the Applicant to provide any additional car parking.

Clauses 4.8.2 and 4.8.3 relate to the front facades of buildings in the Town Centre zone. It is proposed to match the new development to the existing building, which is consistent with the provisions of these clauses.

Planning and Development (Local Planning Schemes) Regulations 2015

The development proposal does not meet the exempt provisions of clause 61, and therefore development approval is required.

Clause 67 outlines the matters to be considered when determining an application for development approval. Sub-clauses (a), (k), (m), (n), (s), (t) and (u) have been considered in the assessment of this application.

There are no statutory implications associated with this development proposal.

Policy Implications

There are no policy implications associated with this development proposal.

Financial Implications

The CRC have paid the regulated application fee of \$960.00. Clause 52 of the *Planning and Development Regulations 2005* enables Council to waive or refund, in whole or in part, payment of a fee for a planning service.

Council may wish to refund the application fee taking into consideration that the CRC are a not for profit community organisation.

Strategic Implications

There are no strategic implications associated with this development proposal.

Resolution 12.2

That Council:

- 1. Approves the development application (No. 3-17/18) to carry out alterations and additions to the Cunderdin Community Resource Centre at 57 Main Street, Cunderdin, in accordance with the provisions of the Cunderdin Local Planning Scheme No. 3, subject to the following conditions and advice notes:**

Conditions

- a. Development must substantially commence within two (2) years from the date of determination.**
- b. Development shall take place in accordance with the stamped approved plans.**
- c. The development shall be wholly within the subject lot. No encroachments into neighbouring properties are permitted.**
- d. All stormwater shall be managed on site to the satisfaction of the local government.**

Advice Notes

- e. If the development the subject of this approval is not substantially commenced within a period of 2 years, or such other period as specified in the approval after the date of the determination, the approval shall lapse and be of no further effect.**
 - f. Where an approval has so lapsed, no development shall be carried out without the further approval of the local government having first been sought and obtained.**
 - g. If an applicant or owner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the *Planning and Development Act 2005* Part 14. An application must be made within 28 days of the determination.**
 - h. Prior to commencement of the development hereby determined, a Building Permit or Demolition Permit may be required in accordance with the provisions of the Building Act 2011.**
 - i. The development is to comply with the Building Code of Australia and the Disability (Access to Premise Buildings) Standards 2010.**
 - j. An application for a crossover or any works on the footpath/verge area will be required prior to carrying out any works. The applicant should liaise with the Shire's Works Manager.**
 - k. In regards to condition (c), it is strongly recommended that the surveys are carried out during the work to ensure compliance.**
-
- 2. Refund the application fee of \$960.00 in accordance with the provisions of clause 52 of the *Planning and Development Regulations 2005*.**

Moved: Cr Clive Gibsone

Seconded: Cr Bernie Daly

Vote – Simple Majority

Carried: 5/1

13. Urgent Items

Nil

14. Matters for which the meeting may be closed

Nil

15. Closure of meeting

Prior to the closure of the meeting, the Shire President recognised this at the final meeting for retiring member Cr Clive Gibsone. The President congratulated Cr Gibsone on his long and loyal service to Council and the community for the past 14 years and thanked him for his contribution.

There being no further business the Shire President will declare the meeting closed at 3:23pm.