

ANNUAL REPORT 2021/22



PREPARED AND PRESENTED BY:

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Acknowledgement of Country

The Shire of Cunderdin acknowledges the Ballardong people as traditional custodians of this land and their continuing connection to land and community. We pay respect to them, to their culture and to their Elders past and present.



OUR SHIRE

Shire of Cunderdin



The Shire of Cunderdin is located 158 kilometres east of Perth, and approximately 52 kilometres east of the regional centre of Northam. The Shire covers an area of 1,872 square kilometres and consists of two localities being Cunderdin and Meckering.

Cunderdin townsite contains the majority of the population with 800 residents and Meckering townsite 100. The total population estimations are expected to remain fairly constant over the next ten years.

Features of the Shire include a wide range of recreational facilities, services include the Health and Medical Centre; playgroup; Cunderdin District High School (K to Year 10); Meckering Primary School; Cunderdin WA College of Agriculture; the Cunderdin Airfield; the Community Resource Centre, and the Cunderdin Day Care Centre. Within the Shire there are a number of parks and reserves, including O'Connor Park, Cunderdin Hill, Meckering Rose Garden and Youndegin - Woodthorpe.

The Shire of Cunderdin adjoins the local governments of Goomalling, Dowerin and Wyalkatchem to the north, Tammin to the east, Northam to the west and, York and Quairading to the south.

The local economy is reliant on agriculture, with wheat, canola and lupins being the main crops, and sheep production being prominent. Although the local industries and services are based around the agricultural sector, Cunderdin is also home to institutional furniture manufacturing, farm machinery and equipment manufacturing, rural merchandise suppliers, fabrication industries and machinery dealerships. Cunderdin also has only one of six campuses of the Western Australian College of Agriculture in the State.

- Estimated resident population 1,302 with a median age of 37yrs
- Estimated resident Aboriginal and Torres Strait Islander population 41
- Estimated 18.2% between 0-14yrs of age and 17.2% aged over 65yrs
- Gainful employment is enjoyed by almost 60%.
- 485 businesses operate in the Shire of Cunderdin, with 260 of these businesses being in the Agriculture, Forrestry and Fishing industry.
- Construction, Manufacturing, Retail Trade, Transport, Rental Hiring and Real Estate Services are the next most prominent businesses.
- 168 businesses employ between 1-4 people and 37 businesses have more than 5 employees.
- Supportive community with 30% of people volunteering in an organisation or group, which is twice the national percentage per capita.

Our Vision

A thriving and progressive community

Our Mission

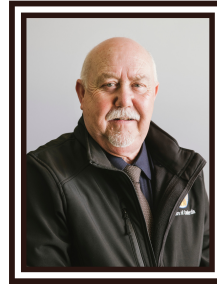
To demonstrate proactive, inclusive and responsible leadership in the provision of facilities, infrastructure and services for our community now and into the future.



OUR COUNCILLORS



President
Cr Alison Harris
Term expires: October 2025



Deputy President
Cr Anthony Smith
Term expires: October 2023



Cr Sam Stewart
Term expires: October 2023



Cr Todd Harris
Term expires: October 2023



Cr Bernie Daly
Term expires: October 2023



Cr Norm Jezen
Term expires: October 2025



Cr Natalie Snooke
Term expires: October 2025

OUR STAFF



Stuart Hobley
Chief Executive Officer



Hayley Byrnes
Deputy Chief Executive Officer

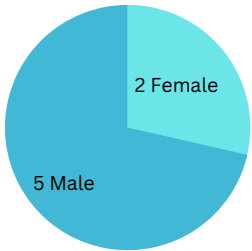


Craig Robertson
Manager of Works & Services

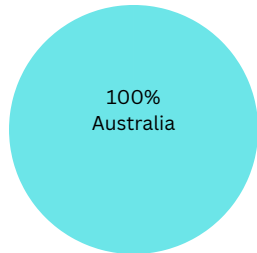


ELECTED MEMBER DEMOGRAPHICS

(Regulation 19B(2) (h) Local Government (Administration) Regulations 1996)



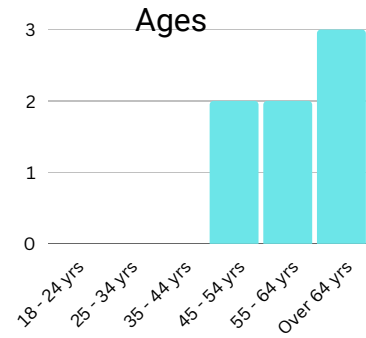
Gender



Country of Birth



Linguistic Background



	Ordinary Council Meeting	Special Council Meeting	Audit Committee Meeting	Local Emergency Management Committee	Bush Fire Emergency Services	Cunderdin Community Trust Meeting
NUMBER OF MEETINGS HELD	11	3	3	2	1	1
ELECTED MEMBER						
President Cr A Harris	11	3	3	2	-	1
Deputy President Cr A Smith	9	3	3	-	-	1
Cr B Daly	11	2	3	-	-	1
Cr T Harris	11	3	3	-	1	1
Cr N Jenzen	8	2	2	-	1	-
Cr W Stewart	11	3	2	1	-	1
Cr N Snooke*	8	-	1	-	-	1

*Newly Elected Councillor October 2021



PRESIDENTS REPORT



After a busy, productive year, I am very pleased to present the Annual Report for the Shire of Cunderdin, 2021/2022.

Our Shire continues in a re-building, developmental phase with many projects in the pipeline, ongoing improvements and new opportunities being explored.

The COVID pandemic certainly posed challenges for our Community with the postponing of our annual Australia Day events in the park due to a local outbreak. Behind the scenes, our Local Emergency Management Committee

sprang into action and quickly dealt with the fallout. Happily, this event was rescheduled to coincide with the WA week celebrations, where our leading citizens were able to be honored appropriately. Our deserving recipients were -

- Citizen of the Year - Christine Fulwood
- Senior Citizen of the Year - Floss Gibsone
- Community Group Award - CMT Seniors
- Youth Award - Cunderdin Youth Council

During the year, Council adopted the 2022 - 2032 Strategic Community Plan, which provides the foundation upon which our forward planning, priorities and objectives are based. This document reflects the desires and aspirations of our community, and therefore is firmly in our minds when making decisions and setting goals.



In line with the community plan, Council was delighted to be successful in receiving a Lotterywest grant to completely upgrade and re-develop our much-loved O'Connor Park. Having previously completed community consultation, planning and preparation are swiftly underway to get the project started.

Council also received funding for improved lighting at the airfield. This upgrade is crucial for the continued provision of emergency services and keeping the airfield relevant and accessible.

Council has identified tourism as needing a renewed focus and direction, and the Meckering earthquake certainly sets us apart from other shires.

Council also embarked on a re-branding process, working with graphic designers to retain precious elements of our existing logo while producing a new, fresher logo that is modern and easily identifiable. Once a design has been established, new signage and tourist information boards will be designed as a first step toward enhancing the tourist experience within our Shire.



Council was successful in applying for funds from the Local Roads and Community Infrastructure Program to re-imagine the Meckering Earthquake Garden and provide a space that is interactive and interesting. Works will commence soon in enhancing the entire area.

The Cunderdin swimming pool continues to provide recreation and fun to many in our community, but does require ongoing upkeep and maintenance. A major project to reseal the bowl was undertaken and the addition of the rain mushroom in the children's pool has added new life to the surroundings.

Council took on the challenge of re-sealing a 5km section of the Meckering - Goomalling Road as a part of the Wheatbelt Secondary Freight Network. This multi-million dollar project enabled the upskilling of our works crew and allowed the Shire to complete works on a larger scale. Further works on other designated roads will be completed in the future.

The Shire continually carries out maintenance and works where time, money and staffing allow, but is always thankful when community spirit comes together to identify areas in particular need. This year saw the Friends of the Cemetery and the Friends of the Town Hall emerge to support the Shire in its efforts to maintain and tidy these historic landmarks. Council welcomes and encourages community involvement and is always happy to engage with the community to achieve shared visions.



The upcoming combined 50th anniversary of the Cunderdin Museum and the 75th anniversary of the Cunderdin District High School provided just such an opportunity for the community and Shire to come together to begin planning a weekend of nostalgia and celebration. The Back To Cunderdin committee commenced planning activities and events for past and present residents to come together in March 2023 and celebrate these important milestones.



Local Government elections in October, 2021 saw Councillor Norm Jenzen re-elected and new Councillor, Nat Snooke welcomed onto Council. I thank Norm for his continued service to the community and wish Nat a very happy and rewarding time on Council. All Councillors continue to offer their best advice, bring their own unique skill set, and work collaboratively and cohesively to bring about the aims and objectives of the Shire of Cunderdin.



It is a pleasure to work with Council and I sincerely thank my colleagues for the time and commitment they bring to their roles. I would particularly like to recognise my Deputy President, Councillor Tony Smith, who is actively involved in many community groups and organisations. I'm very grateful Tony and his wife, Judith chose Cunderdin to "retire" into - our community is certainly fortunate they did so.

Of course, the heart and soul of The Shire of Cunderdin is it's staff. As I move around the Wheatbelt and attend various meetings and functions, it is abundantly clear to me that we are blessed with a team of caring, committed individuals who come together and offer a level of service that is second to none. Expertly led by our CEO, Stuart Hobley, our team works nimbly within our budget limitations and workforce challenges to gain the very best outcomes for our Shire.

My sincere thanks go to our executive team - Stuart for his outstanding leadership, guidance and support, our Deputy CEO and finance manager, Hayley Byrnes for her exhaustive hours, dedication and poise and to our Manager of Works and Services, Craig Robertson, who has a never-ending list of works to be juggled within a very limited budget yet is approachable and committed.

Combined with our energetic administration team, technical officer, works crew, gardens, maintenance and cleaning staff, The Shire of Cunderdin is soundly placed to continue growing and prospering.

Throughout this past year, it has been a delight and a privilege working with The Shire of Cunderdin. To the members of the community who have offered their thanks, support, ideas and sometimes, their criticisms, thank you. I take this opportunity to reflect on the achievements of the past year and look to the future with great confidence and enthusiasm.

Councillor Alison Harris President
Shire of Cunderdin.



STRATEGIC & CORPORATE PLANNING

The purpose of the Shire of Cunderdin's Strategic Community Plan and Corporate Business Plan is to provide clear purpose and strategic direction for our Shire. These documents are developed in correlation with the *Local Government (Administration) Regulations 1996* and extensive community consultation.

The Strategic Plan 2022 - 2032 along with the Corporate Business Plan 2021/22 - 2024/25, was adopted on the 18th November 2021 at the Ordinary Council Meeting. A copy of the report can be found on the Shire of Cunderdin website, www.cunderdin.wa.gov.au.

Progress of the Strategic Community Plan is measured by assessing priorities from the plan detailed within the Corporate Business Plan. The Corporate Business Plan is then reviewed by Council on a quarterly basis. The constant review of the Corporate Business Plan is necessary to ensure achievable outcomes in relation to resource capacity and budget constraints.

All current and future initiatives carried out by the local government are in direct relation to the plan for the future of our district as outlined in the Strategic and Corporate Business Plan's.



STRATEGIC PRIORITIES

1. COMMUNITY AND SOCIAL

1.1 Community members have the opportunity to be active, engaged and connected

"Achieved."
Numerous CMT Seniors events, Youth engagement events & Aust Day Awards presentations.

"Future"
 Development of O'Connor Park & Meckering Earthquake Garden.



1.2 A healthy and safe community is planned

"Achieved."
National Road Safety Week Campaign, upgrades to runway lighting and Support COVID vaccination clinics, Mental Health Awareness events.

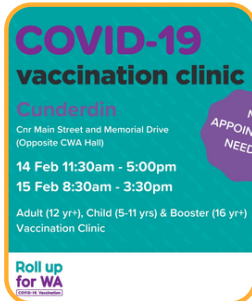
"Future"
 Advocation of the Cunderdin Health Centre Inpatient Palliative Health Care.



1.3 Advocate for the provision of quality health services, health facilities and programs in the Shire

"Achieved."
Maintenance of Sandalwood Village, Support of COVID Vaccination Clinics

"Future"
 Advocation of the Cunderdin Health Centre Inpatient Palliative Health Care.



1.4 Support emergency services planning, risk mitigation, response and recovery

"Achieved."
Distribution of RAT's and Oximeters, regular LEMC meetings

"Future"
 Construction of desktop workshops for emergency situations at LEMC meeting.



STRATEGIC PRIORITIES



2. ECONOMY

2.1 Facilitate local business retention and growth

"Achieved."

Attended to the emergency needs of CBH for land to place bulk heads.

"Future"

Acquisition of Ian Roberts Lodge with the purpose of supplying additional accommodation.

2.3 Build economic capacity

"Achieved."

Retained the 'Ian Roberts Lodge' for future housing options.

"Future"

Planning for industrial subdivision of Centenery Ave.



2.2 Renew and improve the visibility of the Shire of Cunderdin brand

"Achieved."

Shire snippets, facebook & website.

"Future"

Rebranding of the Shire of Cunderdin Logo and image.

2.4 Encourage local workforce participation

"Achieved."

Hired Trainee Youth Development Officer & Trainee Gardener, agreement with REED to supply childcare

"Future"

Develop further opportunities for trainee employee positions.

3. BUILT ENVIRONMENT

3.1 Safe, efficient and well maintained road infrastructure

"Achieved."

Significant work on Meckering Goomalling Road, Minnivale Road and Goldfields Road.

"Future"

Completion of Meckering Goomalling Road and further advocacy of funding for road network improvements.



3.3 Enhance public spaces and townscapes

"Achieved."

Irrigation of oval supplied by dam pump.

"Future"

parking at sport and rec, O'Connor park.



3.2 Enhance connectivity between places

"Achieved."

Budgeted amount spent on continuing to upgrade the community footpaths.

"Future"

Renovation to the Sporting and Recreation Centre parking area.

3.4 Protect and preserve heritage

"Achieved."

Works with Friends of Town Hall and Friends of Cemetery groups

"Future"

Capital works projects at the Museum and Town Hall.

STRATEGIC PRIORITIES



4. NATURAL ENVIRONMENT

4.1 Maintain a high standard of environmental health services

"Achieved."
Ranger checking for bush fire fuel reduction practices.

"Future"
Education of volunteer services within District.

4.3 Demonstrate sustainable practices of waste management

"Achieved."
Recycling award

"Future"
Upgrades to the transfer station.

4.2 Conservation of our natural environment

"Achieved."
Corrella control

"Future"
Blue lupin weeding group organised on Hill.



5. CIVIC LEADERSHIP

5.1 Shire communication is consistent, engaging and responsive

"Achieved."
Consistent community engagement encouraged

"Future"
Resourcing into additional media types.

5.2 Forward planning and implementation of plans

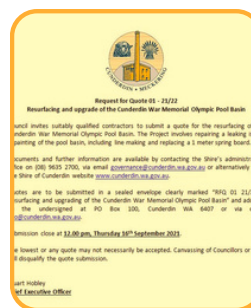
"Achieved."
Education of Councillors

"Future"
Encouragement to attend LG Week Convention.

5.3 Implement systems and processes that meet legislative and audit obligations

"Achieved."
Compliance Calender

"Future"
Continue to implement and adapt procedures to legislative requirements.



CHIEF EXECUTIVE OFFICERS REPORT



At the Shire of Cunderdin we have a great team of Elected Members and staff who have worked tirelessly for our community throughout 2021/22. I believe throughout the many challenges the COVID-19 Pandemic has inflicted on our community we have been able to provide exceptional facilities and community events for our residents and visitors alike.

It is with great pleasure that I am able to report that the Shire has received an unqualified Audit Report as well as a positive audit of its Financial Management Systems and Procedures.

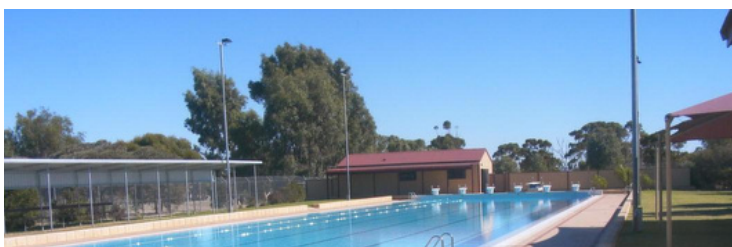
Council adopted the 2021 - 2022 Annual Budget at the 2nd August 2021 at a Special Council Meeting, the proposed budget introduced a 4% increase in rates collected. Minimum rates were set at \$748. Rubbish charges rose by 5% from \$265 to \$278 per service and the rural rubbish charge increased from \$ 77 to \$81.

An outstanding loan principal at the end of the financial year stood at \$987,949 with a total debt servicing costs incurring \$142,692. \$60,625 of this amount was the interest component. Reserve accounts held by the Shire equal \$1,296,980 during the year. These funds are set aside to assist with long term initiatives including asset management and to offset the cost of major capital projects planned for the future.

Throughout the year we have achieved many great things for the community some of these include the significant upgrades to the automatic lighting system at the Cunderdin Airfield, upgrades and repair works at the Cunderdin Memorial Swimming Pool and significant upgrades of the Town Oval irrigation will enable us to deliver a quality surface to be enjoyed by all community members.

Council has received a \$700,000 Lotterywest Grant in 2021/22, which will allow the complete reconstruction of O'Connor Park. This project will commence in 2022/23.

Community consultation was widely sought, enabling the Shire to set out visions aspirations and objectives to be taken into consideration whilst completing a major review of the Shire of Cunderdin's Strategic Community Plan.



The works team led by Manager of Works and Servies, Mr Craig Robertson, has successfully delivered a large construction program and implemented several improvements to the town during the year. The purchase of additional key plant items will enhance the teams ability to deliver numerous capital works programs moving forward into 2022/23.

Council allocated \$7,448,644 to road capital and road maintenance within the Shire of Cunderdin in 2021/22. There is a high demand to consistantly work to improving the gravel network with our Shire. During the year challenges experienced by the works crews included a higher than average rainfall. This delayed the progress that could be made on the road network as a whole. Some areas heavily affected by rainfall throughout the year have required additional works and our crews are working to amend these issues.

By aligning ourselves with State and Federal Government Strategies and Plans we ensure that we are strategically placed in a position to secure additional funding for projects and community functions. Council has worked with its surrounding local governments over the past 12 months to market and promote itself state-wide, identifying the opportunities and attractions of living in our District. We have been able to work closely with our Community Resource Centre and a Shire based Tourism Committee ensures we continue to promote our beautiful Shire.

The residents of our Shire continue to enhance the liveability of communities in Cunderdin and Meckering. Through the support you give to Council's decision making processes, we are able to deliver safe, inclusive, infrastructure, facilities and services. We will continue to provide all residents as many services as possible and endeavour to improving these services within our community.

Over the next 12 months, the visible progress in and around our town will be incredibly evident. This progress is made possible through the dedication made to the community by the Shire of Cunderdin Councillors, Shire President, Cr Alison Harris, Deputy President Tony Smith, Cr Norm Jenzen, Cr Sam Stewart, Cr Todd Harris, Cr Bernie Daly and Cr Natalie Snooke. I thank and commend you for the leadership and support you have given to the Shire of Cunderdin, myself and our organisation as a whole in 2021/22 and look forward to bringing further development to fruition with you all in 2022/23.

Stuart Hobley,
Chief Executive Officer



COMMUNITY DEVELOPMENT



Throughout the 2021/22 financial year numerous community programs have been held stimulating and engaging residents within the Shire of Cunderdin. We would like to say a massive thankyou to all businesses, organisations and individuals for their support of these events over the past 12 months and we look forward to building on these alliances in 2022/23 and beyond.

A variety of events and programs are held for our community. The range of activities are intended to connect and be inclusive to the entire population within our district.

Some of the events held in 2021/22 include:

- CMT Seniors "Christmas in July"
- Naidoc Week
- Star Gazing
- Be Happy Day - Meckering
- Social Badminton
- Youth Art Workshops
- Carols in the Park
- Armed for Life Teenager Resilience Workshop
- National Road Safety Week
- Australia Day Celebrations and Citizen of the Year Awards
- Citizenship Ceremonies
- Community Engagement Sessions
- Medical Student Emersion Program
- Movies Under the Stars
- Youth Glow in the Dark Team Games



CUNDERDIN MEMORIAL SWIMMING POOL



Contract Aquatic Services were responsible for keeping our pool in supreme condition over the 2021/22 summer months.

Tenders were invited for the extensive upgrades that were required to be made to the infrastructure of the pool to ensure it's continued longevity. Wetdeck Pool were awarded the tender to carry out these capital works.

Season Passes	Admissions
34 Family	555 Adults
13 Adult	1216 Children/Concessions
12 Senior	172 Minors 5yrs or under
5 Child	



MUSEUM



The Museum is a major attraction and landmark located in the centre of our town. It takes a tremendous amount of passion and dedication from Shire staff and Cunderdin community volunteers to ensure the Museum doors remain open to the 2,195 people that visited the museum in 2021/22. These visitors consisted of passing tourists and multiple school groups that travel from far and wide to immerse themselves in Cunderdin's diverse history.

This year the Museum upgraded its audio visual equipment, commenced planning of its 50th Anniversary and developed a better understanding of the Mosaic system that is used to log and research the many collections held at the museum.



FIRE & EMERGENCY SERVICES

The Shire of Cunderdin has three Bush Fire Brigades, Cunderdin, Meckering and Ygnattering consisting of 163 volunteer members.

Over \$8,000 was spent on Personnel Protective Equipment (PPE) in 2021/22.

Incidents attended by the Bush Fire Brigades were:

- 6 Large Bushfires
- 3 Small Bushfires
- 4 Vehicle or other fires
- 1 Structural Fire
- 1 Natural Hazards
- 2 Road Crash & Rescues



2021/22 CAPITAL PROJECTS

Capital Programs

The Shire provided capital programs amounting to \$1,453,223 in value, funded from a variety of sources including Grants, General Reserve and Reserve funds.

Administration Server Upgrades	\$35,559	Memorial Swimming Pool	\$165,450
Machinery Attachments	\$19,234	Dam Irrigation Project	\$60,849
Backhoe Loader	\$155,000	CSRC Parking Revitalisation	\$143,581
Excavator & attachments	\$210,164	Airport Lighting	\$427,615
Excavator Mulcher Head	\$35,098	Toy Library Demolition	\$14,321
82 Mitchell Street - Refurbishment	\$31,603	Decomission of Fuel Tank	\$39,428
20 Egeberg Street - Landscaping	\$15,422		
14 Robyn Street - Roof	\$19,910		



Capital Road Programs

The Shire provided capital roads projects amounting to \$3,081,178 in value, funded from a variety of sources including Grants, General Reserve and Reserve funds.

Some of the capital works completed during the 2021/22 financial year are;

Goomalling - Meckering Road	\$2,296,758	Clearing along both sides, culverts replaced, gravel overlay, cemented stabilisation, two coat reseal out to 8m wide along 6 kms.
Minnivale Road	\$275,671	Clearing along both shoulders, gravel overlay, stabilisation, culvert install and reseal along 5 km's.
Goldfields Road	\$309,025	Clearing along both shoulders, gravel overlay, stabilisation, culvert install and reseal along 5kms
Bulgin Road	\$18,000	Culvert replacement, clearing along both sides of road and gravel overlay.
Bolland Road	\$68,773	Clearing along both sides of road and gravel overlay.
Greens Road	\$18,547	Clearing along both sides of road and gravel overlay.
Boundary Road	\$36,539	Clearing along both sides of road and gravel overlay.

STATUTORY REQUIREMENTS



Local Government is governed by a number of various Acts of Legislation including the following Compliance and Statutory activities required in our annual reporting processes for accountability.

Competitive Neutrality

The principle of Competitive Neutrality is that government business should not enjoy a competitive advantage, or suffer a disadvantage, simply as a result of their public sector ownership. Measures should be introduced to effectively neutralise any net competitive advantage flowing from government ownership. Competitive Neutrality should apply to all business activities that generate a user pays income of over \$200,000 per annual, unless it can be shown it is not in the public interest. A public benefit test is used to determine if competitive neutrality is in the public interest. The Shire of Cunderdin does not control any business activity with a user pays income in excess of \$200,000.

Public Interest Disclosure

The Public Interest Disclosure Act 2003 facilitates the disclosure of public interests information, and provides protection for those making such disclosure and those who are the subject of the disclosures. The Act provides a system for the matters disclosed to be investigated and for the appropriate action to be taken.

The CEO reports that no complaints have been received during the year under review and declares that all obligations under the Public Interest Act and the Local Government Act Section 5.21 have been complied with.

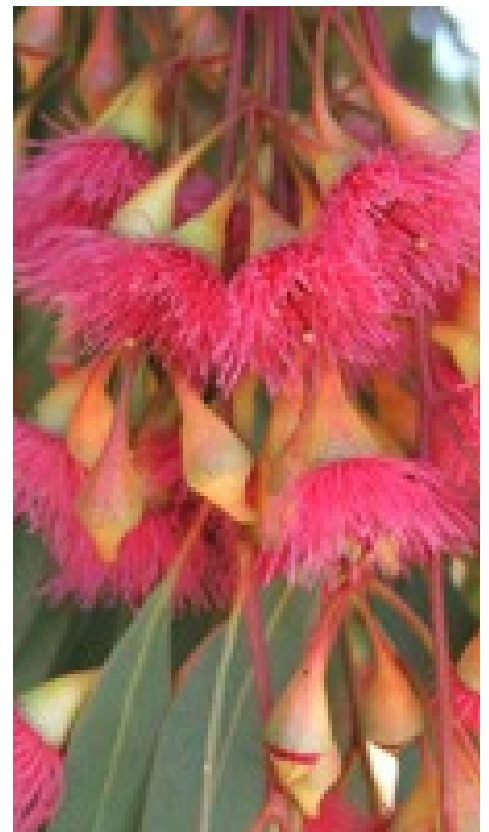
Complaints Register - Elected Members

Section 5.121 of the local Government Act 1995 requires Annual Reports to contain details of entries made into the Complaints Register regarding complaints made about elected members.

There were no complaints lodged against elected members in the 2021/2022 reporting year.

Record Keeping Plan (State Records Act 2000)

The State Records Act 2000 is an Act to provide for the keeping of State records and for related purposes. Section 19 of the Act requires that government organisations must have a record keeping plan. Record keeping plans set out matters of which records are to be created by the organisation and how it is to keep its records.



Freedom of Information Statement

The Shire of Cunderdin welcomes enquiries for the information held by Council. If information cannot be accessed by less formal means, a freedom of information request can be made by completing a Freedom of Information application form located on the Shire of Cunderdin website. During 2021/22 the Shire recorded nil formal requests for information under the Freedom of Information Act.

Remuneration

Local Government Act 1995 (s.5.53(2)(g)&(i) & Schedule 5.1 cl. 9)

The number of employees of our local government entitled to an annual salary of \$130,000 or more, in the 2021/22 reporting period, is one. The remuneration provided to CEO during the 2020/2021 according to regulation 19B(2) (e) Local Government (Administration) Regulation 1996 is \$206,140.

Councillor fees adopted at the Special Council Meeting, 2nd August 2021, are that a President should receive a fee of \$490 per meeting attended, Councillors \$238 per meeting attended and \$118 per committee meeting attended. An additional allowance of \$1,500 to the President and \$250 to the Deputy President.

Disability Access & Inclusion Plan (DAIP)

The Shire of Cunderdin is committed to ensuring that the community is accessible for and inclusive of people with disability, their families and carers.

The DAIP is reviewed and reported on annually to the Disability Services Commission.

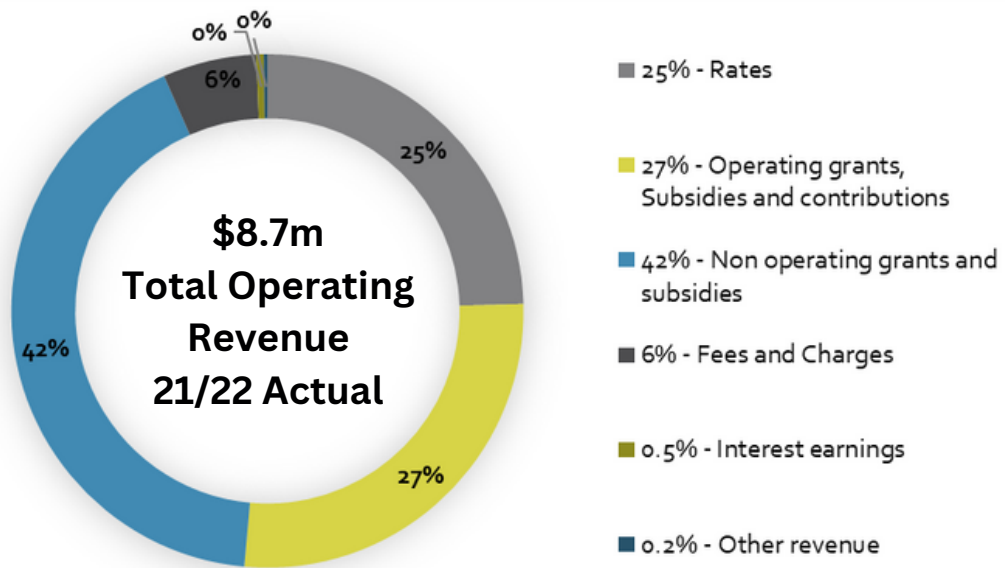
Shire of Cunderdin's Disability Access and Inclusion Plan is scheduled for review in the next financial year.



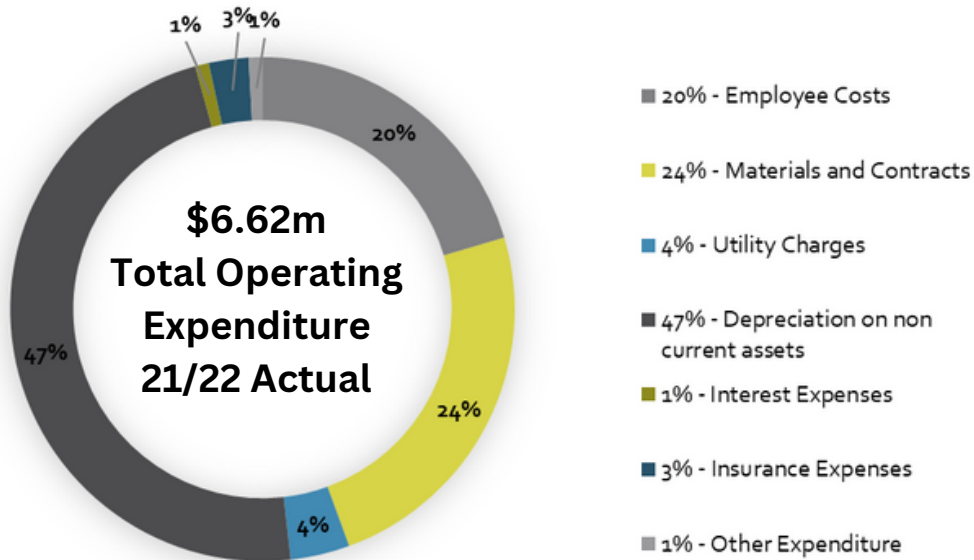
FINANCIAL SUMMARY



Statement of Comprehensive Income - Revenue by Nature or Type



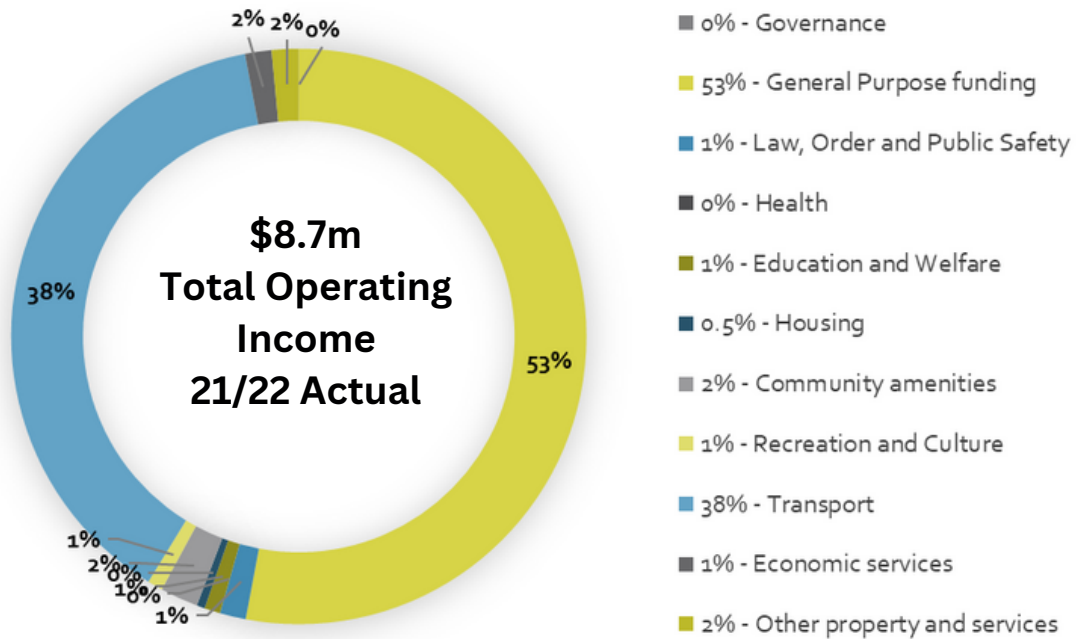
Statement of Comprehensive Income - Expenditure by Nature or Type



FINANCIAL SUMMARY



Statement of Comprehensive Income - Revenue by Program



Statement of Comprehensive Income - Expenditure by Program

