



Shire of Cunderdin

Ordinary Council Meeting Minutes

Dear Council Member,

The Ordinary Meeting of the Cunderdin Shire Council was held on **Wednesday 28th May 2025** in the Cunderdin Shire Council Chambers, WA, 6407 **commencing at 6.00pm.**

Stuart Hobley
Chief Executive Officer

29th May 2025

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MINUTES

1 Declaration of Opening

The Shire President declared the meeting open at 6pm.

The Shire of Cunderdin disclaimer will be read aloud by Cr NW (Norm) Jenzen.

The *Local Government Act 1995* Part 5 Division 2 Section 5.25 and Local Government (Administration) Regulations 1996 Regulation 13.

“No responsibility whatsoever is implied or accepted by the Shire of Cunderdin for any act, omission or statement or intimation occurring during this meeting. It is strongly advised that persons do not act on what is heard at this Meeting and should only rely on written confirmation of Council’s decisions, which will be provided within ten working days of this meeting”.

2 Record of Attendance, Apologies and Approved Leave of Absence

2.1 Record of attendances

Councillors

Cr AE (Alison) Harris	Shire President
Cr A (Tony) Smith	Deputy Shire President
Cr TE (Todd) Harris	
Cr N (Natalie) Snooke	
Cr B (Bernie) Daly	
Cr NW (Norm) Jenzen	

In Attendance

Stuart Hobley	Chief Executive Officer
Samantha Pimlott	Governance & Administration Officer

Guests of Council

Nil.

Members of the Public

Nil.

2.2 Apologies

Cr HN (Holly) Godfrey	
Hayley Byrnes	Deputy Chief Executive Officer

2.3 Leave of Absence Previously Granted

Nil.

3 Public Question Time

Nil.

4 Petitions, Deputations & Presentations

Nil.

5 Applications for Leave of Absence

Nil.

6 Confirmation of the Minutes of Previous Meetings

6.1 Ordinary Meeting of Council held on 16th April 2025

Resolution 6.1

1. That the Minutes of the Ordinary Council Meeting held on Wednesday 16th April 2025 be confirmed as a true and correct record.

Moved: Cr B (Bernie) Daly

Seconded: Cr N (Natalie) Snooke

Vote – Simple majority

Carried: 6/0

Note to this item:

The President signed the minute declaration on the previous minutes.

7 Declaration of Members and Officers Interests

Stuart Hobley declared a direct financial interest in Item 9.8 – Annual Performance Review – Chief Executive Officer.

8 Announcements by President without Discussion

I would like to acknowledge the passing of two notable community members in recent weeks.

Firstly, that of Helen Lundy, as a nurse and Clinical Nurse Manager at the Cunderdin Hospital and later at the Cunderdin Health Service, who devoted many years caring for our community. Helen was a dedicated, sensible, calm nurse who provided a local face to our healthcare. Only recently retired, Helen's passing was all too early. We extend our condolences to the Lundy family and mourn the loss of a lovely caring soul so deeply respected by all.

Our community was also saddened by the passing of stalwart and family matriarch, Hilary Willmott. Hilary was a woman ahead of her time. Deeply involved in her family's farming enterprise, she served her community well as the first female Chairperson of the Cunderdin Co-op. A trailblazer, Hilary's dedication to farming and the betterment of the community saw her well placed as a trusted custodian who set a high benchmark. Hers was a life well lived. Our sympathies go to the Willmott family.

Two women who gave back to our community, setting a fine example for others to follow.

9 Finance and Administration

9.1 Financial Reports for March 2025 and April 2025

Location:	Cunderdin
Applicant:	Deputy Chief Executive Officer
Date:	16 th May 2025
Author:	Hayley Byrnes
Item Approved by:	Stuart Hobley, Chief Executive Officer
File Reference:	Nil
Attachment/s:	Attachment 9.1.1 - March Monthly Financial Report Attachment 9.1.2 - April Monthly Financial Report Attachment 9.1.3 - Rates Details April 2025

Proposal/Summary

The financial reports as at 31st of March 2025 and 30th of April 2025 are presented for consideration.

Background

The financial reports have been circulated to all Councillors.

Comment

Nil.

Consultation

Nil.

Statutory Environment

The *Local Government Act 1995* Part 6 Division 3 requires that a monthly financial report be presented to Council.

Policy Implications

Nil.

Financial Implications

All financial implications are contained within the reports.

Strategic Implications

Nil.

Resolution 9.1

That Council receives the monthly financial reports for the periods ending 31st of March 2025 and 30th of April 2025.

Moved: Cr NW (Norm) Jenzen

Seconded: Cr A (Tony) Smith

Vote – Simple majority

Carried: 6/0

9.2 Accounts Paid 30th April 2025

Location:	Cunderdin
Applicant:	Deputy Chief Executive Officer
Author:	Hayley Byrnes
Report Date:	16 th May 2025
Item Approved By:	Stuart Hobley, Chief Executive Officer
Disclosure of Interest:	Nil
File Reference:	Nil
Attachment/s:	Attachment 9.2.1 - April Creditors Listing Attachment 9.2.2 - Feb - March 2025 Credit Card Statements Attachment 9.2.3 - April Credit Card Statement

Proposal/Summary

Council is requested to confirm the payment of accounts totalling:

Total for Municipal -	\$424,302.92
Total for Trust -	\$0.00
TOTAL -	\$424,302.92

For April 2025 as listed in the Warrant of Payments for the period 1st to 30th April 2025.

Background

Nil.

Comment

Nil.

Consultation

Nil.

Statutory Environment

In accordance with Financial Management Regulations 12 & 13, a list of all accounts paid or payable shall be presented to Council (Refer Warrant of Payments attached).

Financial Management Regulations 12 & 13.

Policy Implications

Nil.

Financial Implications

All financial implications are contained within the reports.

Strategic Implications

Nil.

Resolution		
1. That Council's payments of accounts amounting to \$424,3092.92 being from Municipal Account for April 2025, as follows:		
Municipal Account	\$	Total
Electronic Funds Transfer: EFT 9271- 9352	\$392,983.35	
Direct Debit (Inc Bank Charges):	\$24,191.90	
Cheques: 119781 to 11982	\$7,127.67	
Trust Account	\$0.00	
TOTAL		\$424,302.92

2. That Council's receive reports for payments of corporate credit cards amounting to \$3,750.98 being from Municipal Account for period 17th February to 16th March 2025, as follows:

40030 - Westpac Banking Corporation Visa- Hayley Byrnes				
Date	Job	Job Description	Comments	Line Total
16-Feb	P3012	2023 Isuzu D-Max Ute (CM0) - DCEO Ute	DCEO Diesel	85.44
27-Feb	11411220.521	Heywire Youth Wellness Day Grant Expenditure GEN	Youth Wellness Day - Muffins	218.35
25-Feb	11411220.521	Heywire Youth Wellness Day Grant Expenditure GEN	Youth Wellness Day - Coles	588.57
2-Mar	P3012	2023 Isuzu D-Max Ute (CM0) - DCEO Ute	Diesel	75.80
6-Mar	11130080.520	Youth Engagement Program GRANT Expenditure GEN	Tour de Cunderdin	75.00
10-Mar	11130080.520	Youth Engagement Program GRANT Expenditure GEN	Tour de Cunderdin	-75.00
10-Mar	P3012	2023 Isuzu D-Max Ute (CM0) - DCEO Ute	DCEO Diesel	71.87
			SUB TOTAL	1,040.03

40030 - Westpac Banking Corporation Visa- Robert Bell				
Date	Job	Job Description	Comments	Line Total
17-Feb	HALM	Meckering Hall	Dust Mop	134.31
17-Feb	HALC	Cunderdin Hall	Dust Mop	134.31
13-Mar	11221050.521	Traffic Signs Maintenance GEN	Charger Pad & Cords	24.99
			SUB TOTAL	293.61

40030 - Westpac Banking Corporation Visa- Stuart Hobley				
Date	Job	Job Description	Comments	Line Total
14-Feb	11451000.520	Expenses relating to Administration GEN	CEO Lunch	20.90
18-Feb	11161030.521	Community Events Expenditure GEN	Youth Wellness Day	89.00
19-Feb	11451110.521	Staff Uniform - Admin GEN	Brooke & Ashlei Work Pants	143.06
21-Feb	11161020.520	Museum Committee Expenditure GEN	Museum Chair	536.75
4-Mar	11161030.520	Community Events Expenditure GEN	School Holiday Activities	1250.00
5-Mar	11451000.520	Expenses relating to Administration GEN	Looking at sports facilities	19.05
5-Mar	11451000.520	Expenses relating to Administration GEN	Looking at sports facilities	130.00
6-Mar	11451000.520	Expenses relating to Administration GEN	CEO Meeting	60.15
8-Mar	P3019	2024 Everest SUV TREND 2.0L BIT DSL 10 SPD Auto	CEO Diesel	108.34
13-Mar	11451000.520	Expenses relating to Administration GEN	Refreshments	8.58
13-Mar	11451000.520	Expenses relating to Administration GEN	Refreshments	21.21
13-Mar	11451000.520	Expenses relating to Administration GEN	Refreshments	30.30
			SUB TOTAL	2417.34
			TOTAL	3750.98

3. That Council receives the monthly payment reports for the periods ending 30th April 2025.

Moved: Cr B (Bernie) Daly

Seconded: Cr N (Natalie) Snooke

Vote – Simple majority

Carried: 6/0

9.3 Council Investments – At 30th April 2025

Location:	Cunderdin
Applicant:	Deputy Chief Executive Officer
Author:	Hayley Byrnes
Report Date:	16 th May 2025
Item Approved By:	Stuart Hobley, Chief Executive Officer
Disclosure of Interest:	Nil
File Reference:	Nil
Attachment/s:	Attachment 9.3.1 - Bank Statements April 2025

Proposal/Summary

To inform Council of its investments as at 30th April 2025.

Background

The authority to invest money held in any Council Fund is delegated to the Chief Executive Officer. Council Funds may be invested in one or more of the following:

- Fixed Deposits;
- Commercial Bills;
- Government bonds; and
- Other Short-term Authorised Investments.

Council funds are to be invested with the following financial institutions:

- Major Banks & Bonds Issued by Government and/ or Government Authorities.

Comment

In addition to the Shire's Municipal Operating Accounts, the below investment accounts are held as at 30th April 2025.

COUNCIL ACCOUNTS					
Institution	Amount	Investment type/ Account details	Municipal Funds	Reserve Funds	Trust Funds
Westpac Bank	\$651,945.69	Municipal- 0000030	\$651,945.69		
Bendigo Bank	\$2,429,772.16	Municipal- 155971377	\$2,429,772.16		
Westpac Bank	\$490.24	Business Cash Reserve 22-3647 0.50%		\$490.24	
Bendigo Bank	\$10,497.86	Bendigo Trust Account 164 488 686			\$10,497.86
Westpac Bank	\$0.00	Trust Working Account 12-2981			\$0.00
Bendigo Bank	\$1,776,981.08	Term Deposit -5.06% Exp 20 Dec 2024		\$1,776,981.08	
TOTAL INVESTMENTS	\$4,869,687.03		\$3,081,717.85	\$1,777,471.32	\$10,497.86

In addition to the above Shire funds, the Shire administers following accounts for the Cunderdin Community Centre Trust Accounts being Bendigo Term Deposits & operating Ac#000073- \$0.00.

CUNDERDIN COMMUNITY TRUST DETAILS
INTEREST ACCOUNT
30th April 2025

Opening Balance as per Bank Statement & Term Deposits

Term Deposit# 4976214
Maturing 4 June 2025 (5.05%)

		255,197.03
	TOTAL	255,197.03
Credits:		0.00
Debits:		0.00
Closing Balance as Per Bank Statements & Term Deposits	TOTAL	255,197.03
INCOMING		0.00
		0.00
		0.00
OUTGOING		0.00
		0.00
Balance as at end of month	TOTAL	255,197.03

CUNDERDIN COMMUNITY TRUST DETAILS
CAPITAL ACCOUNT
30th April 2025

Opening Balance as per Bank Statement & Term Deposits

Term Deposit# 4976157
Maturing 4 June 2025 (5.05%)

		369,862.05
	TOTAL	369,862.05
Credits		0.00
Debits		0.00
Closing Balance as Per Bank Statements & Term Deposits	TOTAL	369,862.05
INCOMING		0.00
		0.00
		0.00
OUTGOING		0.00
		0.00
Balance as at end of month	TOTAL	369,862.05

Consultation

Nil.

Statutory Implications

Financial Management Regulation 19.

Policy Implications

Nil.

Financial Implications

There are no financial implications in considering this item.

Strategic Implications

This item related to the Integrated Planning and Reporting Framework, which feeds into the Long-Term Financial Plan when determining annual Council Budgets.

Resolution 9.3

That the report on Council investments as at 30th April 2025 be received and noted.

Moved: Cr TE (Todd) Harris

Seconded: Cr A (Tony) Smith

Vote – Simple majority

Carried: 6/0

9.4 Shire of Cunderdin Meeting Dates for 2025/2026

Location:	Shire of Cunderdin
Applicant:	Governance and Administration Officer
Date:	22 nd April 2025
Author:	Samantha Pimlott
Item Approved by:	Stuart Hobley, Chief Executive Officer
Disclosure of Interest:	Nil
File Reference:	Nil
Attachment/s:	Attachment 9.4.1 - Meeting dates Calendar 2025-26

Proposal/Summary

For Council to consider the Council and Committee Meetings dates and times for the 2025/2026 financial year.

Background

Each year Council is required to set the dates for their Ordinary and Committee Meetings for the next financial year.

Currently Ordinary Meetings of Council for the 2024 – 2025 period have been held on the fourth (4th) Wednesday of each month. Commencement time for the meetings held in the first half of the year were from 5:00pm. During the second half of the year Council transitioned to a 6pm meeting time. There was no meeting scheduled in January 2025. If or when the fourth Wednesday falls on a public holiday Council move the regular meeting date to the third Wednesday of the month.

Council Forum is scheduled to be held on Wednesdays two (2) weeks prior to the Ordinary Council Meeting.

Comments

The proposed dates for the period between July 2025 and June 2026 are:

Month	Meeting Date
July 2025	Wednesday 23 rd July
August 2025	Wednesday 27 th August
September 2025	Wednesday 24 th September
October 2025	Wednesday 22 nd October
November 2025	Wednesday 26 th November
December 2025	Wednesday 17 th December
January 2026	No Meeting Scheduled
February 2026	Wednesday 25 th February
March 2026	Wednesday 25 th March
April 2026	Wednesday 22 nd April
May 2026	Wednesday 27 th May
June 2026	Wednesday 24 th June

Adjustments to the regularly scheduled 4th Wednesday of the month include:

1. Moving from 24th December 2025 to Wednesday 17th December 2025. This is due the Christmas Day public holiday.

Council may wish to consider an adjustment to the September OCM date as the WALGA LG Convention is scheduled to begin on Monday 22nd September – Wednesday 24th September.

In accordance with Regulation 12 of the Local Government (Administration) Regulations 1996, Council must give local public notice of the times, dates, and place for Ordinary and Committee meetings.

Consultation

Stuart Hobley, Chief Executive Officer

Hayley Byrnes, Deputy Chief Executive Officer

Statutory Implications

Local Government Act 1995 – s5.3 Ordinary and special council meetings

- (1) A council is to hold ordinary meetings and may hold special meetings.*
- (2) Ordinary meetings are to be held not more than 3 months apart.*
- (3) If a council fails to meet as required by subsection (2) the CEO is to notify the Minister of that failure.*

Local Government (Administration) Regulations 1996 r12 - Publication of meeting details (Act s. 5.25(1)(g))

- (2) The CEO must publish on the local government's official website the meeting details for the following meetings before the beginning of the year in which the meetings are to be held —*
 - a. ordinary council meetings.*
 - b. committee meetings that are required under the Act to be open to members of the public or that are proposed to be open to members of the public.*
- (3) Any change to the meeting details for a meeting referred to in sub regulation (2) must be published on the local government's official website as soon as practicable after the change is made.*

Policy Implications

Nil.

Financial Implications

Nil.

Strategic Implications

5. CIVIC LEADERSHIP

5.1 Shire communication is consistent, engaging, and responsive

5.2 Forward planning and implementation of plans

5.3 Implement systems and processes that meet legislative and audit obligations

Resolution

That the Council:

1. Endorse and accept the proposed 2025/2026 Ordinary Council Meeting Dates as presented.
2. Advertise the endorsed dates on the Shire of Cunderdin's official website.

Moved: Cr B (Bernie) Daly

Seconded: Cr NW (Norm) Jenzen

Vote – Simple majority

Carried: 6/0

9.5 Receive Minutes of the Wheatbelt East Regional Organisation of Councils

Location:	Shire of Cunderdin
Applicant:	Governance & Administration Officer
Date:	22 May 2025
Author:	Stuart Hobley
Item Approved by:	Stuart Hobley, Chief Executive Officer
File Reference:	Nil.
Attachments:	Attachment 9.5.1 – WEROC Minutes

Proposal/Summary

For Council to receive and endorse the Minutes of the Wheatbelt East Regional Organisation of Councils (WEROC) Meeting held on Wednesday 7th May 2025.

Background

The President and CEO attended the Shire of Cunderdin's inaugural WEROC Meeting on the 7th May 2025 in Westonia.

The Minutes listed above have been attached for Councillors to review. There are no recommendations to Council from the WEROC Meeting.

Comment

Issues discussed included:

- The co-ordination and funding of a water plans for each of the Shires and the funding of the plans. The plans will be used for future grant applications.
- The survey results for the housing strategy that was conducted and the next steps in the process to obtain funding for land development and housing construction.
- A review of the governance structures in each Council including policies and procedures.
- A presentation on the future of tree farms for carbon credits in the wheatbelt.

Consultation

WEROC Board

Policy Implications

Nil.

Financial Implications

Nil.

Strategic Implications

5. CIVIC LEADERSHIP

5.3 Implement systems and processes that meet legislative and audit obligations

<u>Resolution</u>	
That Council:	
1. Receive and endorse the Minutes of the Wheatbelt East Regional Organisation of Councils (WEROC) Meeting held on Wednesday 7 th May 2025.	
Moved: Cr TE (Todd) Harris	Seconded: Cr N (Natalie) Snooke
Vote – Simple majority	Carried: 6/0

9.6 Regulatory Signage – Leeming Road/Vanzetti Street Intersection

Location:	Shire of Cunderdin
Applicant:	Governance and Administration Officer
Date:	6 th May 2025
Author:	Samantha Pimlott
Item Approved by:	Stuart Hobley, Chief Executive Officer
File Reference:	Nil.
Attachments:	Attachment 9.6.1 - Leeming Road / Vanzetti Street Intersection

Proposal/Summary

For Council to consider making an application to Main Roads requesting regulatory signage be installed on the Leeming Road / Vanzetti Street intersection as seen in Attachment 9.6.1

Background

The Main Roads regulatory process requires that the road network owner (Shire of Cunderdin) makes a formal request for regulatory devices. Once the preferred signage option has been indicated by Council, Main Roads will then make the assessment and seek the approval (via NOM, DWR), install and maintain signage.

Comment

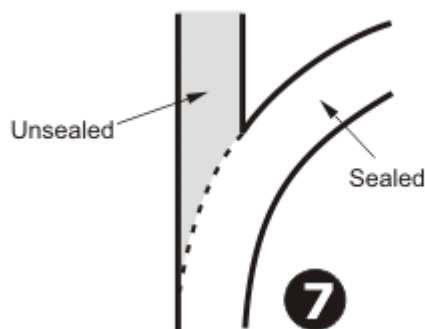
There are currently no regulatory signs posted at the Leeming Road and Vanzetti Street intersection in Meckering.

Often issues arise with these intersections because of the curve on the prominent road.

Definition of intersection as per AS 1742.2 - Part 2: Traffic Control Devices for General use:

Intersection

- a. The area where two or more carriageways meet; or*
- b. The area within which vehicles, travelling by, on or from different carriageways may come into conflict.*



Treatment of Intersection Types 1 and 7

A GIVE WAY sign shall be installed on unsealed road approaches of Intersection Types 1 and 7. In addition, a GIVE WAY line shall be installed where there is sufficient sealed area available. At least two metres of sealed pavement from the intersection along the unsealed road approach is necessary for a GIVE WAY line to be installed. Where the sealed road is at least 5.5 m wide, a separation line should be applied through the curve and an edge line marked on the outside of the curve.

Consultation

Stuart Hobley, Chief Executive Officer
Robert Bell, Manager of Works & Services

Statutory Environment

Local Government Act 1995

s1.4 Terms used

thoroughfare means a road or other thoroughfare and includes structures or other things appurtenant to the thoroughfare that are within its limits, and nothing is prevented from being a thoroughfare only because it is not open at each end;

s3.52 Public access to be maintained and plans kept

s9.57 Local government protected from certain liability

- 1) A person cannot recover damages against a local government in respect of loss or injury sustained either to that person or to another person or to property by reason of a mishap upon or while using a portion of a thoroughfare, which portion has not been interfered with by the local government, merely because some other portion of that thoroughfare, whether distant laterally or longitudinally, has been taken over or improved by the local government.

Policy Implications

Main Roads Western Australia

Guideline - Stop, Give Way, Keep Left, Keep Right and Divisional Marker Signs in Western Australia

Financial Implications

Nil.

Strategic Implications

Safe, efficient and well maintained road infrastructure.

Resolution

That Council:

1. Request to the Traffic Management Services Manager that a give way sign be installed at on the intersection from Stewart Vanzetti Street to Leeming Road.

Moved: Cr A (Tony) Smith

Seconded: Cr NW (Norm) Jenzen

Vote – Simple majority

Carried: 6/0

9.7 Move Behind Closed Doors

Resolution

That Council move behind closed doors in accordance with s.5.23 of the Local Government Act.

Moved: Cr TE (Todd) Harris

Seconded: Cr B (Bernie) Daly

Vote – Simple majority

Carried: 6/0

Chief Executive Officer, Stuart Hobley, declared a direct financial interest in this item.
Stuart Hobley left the room at 6.09pm.

9.8 Private & Confidential - Annual Performance Review – Chief Executive Officer

Resolution

That Council:

1. Agree on the process below by which the Chief Executive Officers performance will be reviewed;
 - i. Council appoints a committee to complete the review of the Chief Executive Officer Performance (previously President and Deputy President).
 - ii. The Committee and Chief Executive Officer to agree on performance criteria to be met by the Chief Executive Officers and any additions to the contractual performance criteria.
 - iii. All Councillors to complete a Performance Appraisal of the Chief Executive Officer.
 - iv. The Committee to collect evidence to assess the performance criteria.
 - v. Committee and Chief Executive Officers to meet to discuss Performance Appraisal.
 - vi. Performance Appraisal is endorsed by Council.
 - vii. Changes to Salary Package are endorsed by Council
2. That a Committee of the Cr AE (Alison) Harris and Cr A (Tony) Smith be appointed to conduct the Performance Appraisal of the Chief Executive Officer.

Moved: Cr TE (Todd) Harris

Seconded: Cr N (Natalie) Snooke

Vote – Simple majority

Carried: 6/0

9.9 Move From Behind Closed Doors

Resolution

That Council move from behind closed doors in accordance with s.5.23 of the Local Government Act.

Moved: Cr B (Bernie) Daly

Seconded: Cr NW (Norm) Jenzen

Vote – Simple majority

Carried: 6/0

Stuart Hobley returned to the room at 6.12pm

9.10 Chief Executive Officers Report

Location:	Shire of Cunderdin
Applicant:	Chief Executive Officer
Date:	21 th May 2025
Author:	Stuart Hobley
Item Approved by:	Stuart Hobley, Chief Executive Officer
File Reference:	Nil
Attachments:	Attachment 9.10.1 - Trolley Bay Diagram IGA Attachment 9.10.2 - Concept Designs Basketball Court Attachment 9.10.3 - Shelter & Upgrade & Minutes of Steering Committee Meeting Attachment 9.10.4 - Concept Plan of Swimming Pool & Attachment 9.10.5 - Minutes of Steering Committee Meeting Attachment 9.10.6 - DFES Fuel Storage Container request Attachment 9.10.7 - Cunderdin Airport Proposed DG Location Attachment 9.10.8 - DFES Sea Container DG (2) Attachment 9.10.9 - DFES Sea Container DG

Proposal/Summary

To provide an update on the matters that the Chief Executive Officer has been addressing over the past month.

Background

Cunderdin Industrial Lot Development

Development WA have advised the subdivision works have been completed and the titles for the lots will be available after the Geographic Names Committee (Landgate) completes the road name alterations.

Watts Street Subdivision

Contractors have commenced the work to prepare the Lots to be ready for sale. It is unknown how long this will take.

It has been advised that it will be at least six months before designs will be received and approved by Western Power. The works will then have to be tendered and completed.

Mitchell Street and Yilgarn Street Housing Update

Yilgarn Street

Construction has commenced on the Yilgarn Street dwelling. The external brick walls and internal stud walls have been completed, and the roof was erected. Electrical and plumbing works have also commenced.

Mitchell Street

Both Modular WA dwellings have been delivered to site. The plumbing and electrical works have been completed, and stormwater drainage is being undertaken. Concrete works on the paths around the dwellings and the driveways will be completed in early June. This will allow Council to complete the fencing and any retaining works before the end of the financial year.

Cunderdin Bowling Green Replacement

The replacement of the two bowling greens at the Cunderdin Sports Club has been successfully completed.

There were issues with regards to the form work that retains the sub base around both bowling greens. The wooden form work had warped and was unable to be reused and was required to be replaced. This cost was not budgeted for and a report will be submitted to the June 2025 Council Meeting detailing any additional expenditure when all of the invoices for the project have been received.

Cunderdin IGA Trolley Bay

A request (Attachment 9.9.1) has been received from the Cunderdin IGA to install a shopping trolley bay on the footpath outside the IGA building. The trolley bay would be located to the east of the front doors of the IGA and located against the front wall of the building.

The trolley bay would be 1.5m wide and 2.6m long.

Council thoughts on this proposal are requested.

Planning Prosecutions

Council has commenced proceedings against two landholders for not complying with Council planning directions. Council will be updated on these matters as necessary. There will be some legal costs arising from the prosecutions.

Play Our Way Basketball Court Shelter and Upgrade

The Grant Agreement for the Play Our Way Grant for the shelter over the basketball courts has been signed.

An initial meeting of the Stakeholder Working Group has been held, and the Minutes of the meeting are included as an attachment (Attachment 9.9.2)

Growing Regions – Aquatic & Wellness Hub

Council has been advised the Federal Government has reached an Agreement with the Department of Transport - Main Roads to administer the Growing Regions Funding.

An initial meeting of the Stakeholder Working Group has been held, and the Minutes of the meeting are included as an attachment (Attachment 9.9.3)

Pathways Construction

The pathway construction on Mitchell and Forrest Streets will commence in early June 2025. A verbal update on the project will be provided at the Council meeting.

Department of Fire and Emergency Services – Fuel Storage Cunderdin Airfield

DFES have requested permission to locate a fuel storage facility at the Cunderdin Airfield for use by the DFES helicopter. The fuel storage facility will be situated in a sea container at a location to be agreed upon by Council (Attachment 9.9.4)

There is already one helicopter fuel storage facility at the airfield and there are no foreseen issues with this request.

Deputy Chief Executive Officer Position Update

Mrs Byrnes recently advised Council that she is resigning from her position as Councils DCEO to relocate to the northwest of WA. The Position Description for this position is being renewed and the position will be advertised in the near future.

Comment

Nil.

Consultation

Nil.

Statutory Implications

Nil.

Policy Implications

Nil.

Financial Implications

Nil.

Strategic Implications

Nil.

Resolution 9.10

That the Chief Executives Officers Report be received.

Moved: Cr NW (Norm) Jenzen

Seconded: Cr B (Bernie) Daly

Vote – Simple majority

Carried: 6/0

10 Environmental Health and Building

Nil.

11 Planning & Development

Nil.

12 Works & Services

Nil.

13 Urgent Items

Nil.

14 Scheduling of Meeting

14.1 June 2025 Ordinary Meeting

The next ordinary meeting of Council is scheduled to take place on Wednesday 25th June 2025 commencing at 6:00pm at the Cunderdin Shire Council Chambers, Cunderdin, WA 6407.

15 Closure of meeting

There being no further business the Shire President will declare the meeting closed at 6.13pm.

16 Certification

DECLARATION

I, Alison Harris, certify that the minutes of the Ordinary Council Meeting held on 28th May 2025, as shown, were confirmed at the ordinary meeting of Council held on Wednesday 25th June 2025.

Signed: 

Date: 25/6/25.