Shire of Cunderdin

Ordinary Council Meeting Minutes

Dear Council Member,

The Ordinary Meeting of the Cunderdin Shire Council was held on **Tuesday 27th August 2024** in the Cunderdin Shire Council Chambers, WA, 6407 **commencing at 5.00pm.**

Stuart Hobley
Chief Executive Officer

27th August 2024

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MINUTES

1 Declaration of Opening

The Shire President declared the meeting open at 5.00pm.

The Shire of Cunderdin disclaimer was be read aloud by Cr AE (Alison) Harris.

The *Local Government Act 1995* Part 5 Division 2 Section 5.25 and Local Government (Administration) Regulations 1996 Regulation 13.

"No responsibility whatsoever is implied or accepted by the Shire of Cunderdin for any act, omission or statement or intimation occurring during this meeting. It is strongly advised that persons do not act on what is heard at this Meeting and should only rely on written confirmation of Council's decisions, which will be provided within ten working days of this meeting".

2 Record of Attendance, Apologies and Approved Leave of Absence

2.1 Record of attendances

Councillors

Cr AE (Alison) Harris	Shire President
Cr A (Tony) Smith	Deputy Shire President
Cr TE (Todd) Harris	
Cr N (Natalie) Snooke	

In Attendance

Stuart Hobley	Chief Executive Officer
Hayley Byrnes	Deputy Chief Executive Officer
Samantha Pimlott	Governance & Administration Officer

Guests of Council

Nil.

Members of the Public

Nil.

2.2 Apologies

Cr HN (Holly) Godfrey
Cr B (Bernie) Daly

2.3 Leave of Absence Previously Granted

Cr NW (Norm) Jenzen

3 Public Question Time

Nil.

4 Petitions, Deputations & Presentations

Nil.

5 Applications for Leave of Absence

Resolution 5.1 OCM August 2024

That Council approve Leave of Absence for Cr NW (Norm) Jenzen from 27th August 2024 to 20th September 2024 inclusive.

Moved: Cr N (Natalie) Snooke — Seconded: Cr A (Tony) Smith

Vote – Simple majority — Carried: 4/0

6 Confirmation of the Minutes of Previous Meetings

6.1 Ordinary Meeting of Council held on 24th July 2024

Resolution 6.1 OCM August 2024

1. That the Minutes of the Ordinary Council Meeting held on Wednesday 24th July 2024 be confirmed as a true and correct record.

Moved: Cr N (Natalie) Snooke — Seconded: Cr TE (Todd) Harris

Vote – Simple majority — Carried: 4/0

Note to this item:

The President will sign the minute declaration on the previous minutes.

7 Declaration of Members and Officers Interests

Nil.

8 Announcements by President without Discussion

Nil.

9 Finance and Administration

9.1 Financial Reports July 2024

Location:	Cunderdin
Applicant:	Deputy Chief Executive Officer
Date:	21st August 2024
Author:	Hayley Byrnes
Item Approved by:	Stuart Hobley, Chief Executive Officer
File Reference:	Nil
Attachment/s:	Attachment 9.1.1 – July 2024 Monthly Financial Report Attachment 9.1.2 - Rates Details July 2024

Proposal/Summary

The financial reports as at 31st July 2024 are presented for consideration.

Background

The financial reports have been circulated to all Councillors.

Comment

Nil.

Consultation

Nil.

Statutory Environment

The *Local Government Act 1995* Part 6 Division 3 requires that a monthly financial report be presented to Council.

Policy Implications

Nil.

Financial Implications

All financial implications are contained within the reports.

Strategic Implications

Nil.

Resolution 9.1 OCM August 2024

1. That Council receives the monthly financial reports for the periods ending 31st July 2024.

Moved: Cr A (Tony) Smith — Seconded: Cr TE (Todd) Harris

Vote – Simple majority — Carried: 4/0

9.2 Accounts Paid 31st July 2024

Location:	Cunderdin
Applicant:	Deputy Chief Executive Officer
Author:	Hayley Byrnes
Report Date:	21st August 2024
Item Approved By:	Stuart Hobley, Chief Executive Officer
Disclosure of Interest:	Nil
File Reference:	Nil
Attachment/s:	Attachment 9.2.1 – July Creditors Listing Attachment 9.2.2 – Credit Card Statements

Proposal/Summary

Council is requested to confirm the payment of accounts totalling:

Total for Municipal -	$223,209.58
Total for Trust -	$0.00
TOTAL -	$223,209.58

For July 2024 as listed in the Warrant of Payments for the period 1st to 31st July 2024.

Background

Nil.

Comment

Nil.

Consultation

Nil.

Statutory Environment

In accordance with Financial Management Regulations 12 & 13, a list of all accounts paid or payable shall be presented to Council (Refer Warrant of Payments attached).

Financial Management Regulations 12 & 13.

Policy Implications

Nil.

Financial Implications

All financial implications are contained within the reports.

Strategic Implications

Nil.

Resolution 9.2 OCM August 2024

1. That Council's payments of accounts amounting to $223,209.58 being from Municipal Account for July 2024, as follows:

Municipal Account	$	**Total**
Electronic Funds Transfer: EFT 8481- 8536	$179,257.50	
Direct Debit (Inc Bank Charges):	$27,938.39	
Cheques: 11922 - 11927	$16,013.69	
Trust Account	$0.00	
TOTAL		**$223,209.58**

2. That Council's receive reports for payments of Corporate credit cards amounting to $6,511.29 being from Municipal Account for period 17th June to 15th July 2024, as follows:

40030 - Westpac Banking Corporation Visa – Hayley Byrnes

Date	**Job**	**Job Description**	**Comments**	**Line Total**
25-Jun	11161030.521	Community Events Expenditure GEN Seniors Day Items	Seniors Day Items	$86.24
25-Jun	YCHP	Holiday Program - July and October (Youth Council #9) Youth Holiday Program	Youth Holiday Program	$193.00
25-Jun	YCHP	Holiday Program - July and October (Youth Council #9) Youth Holiday Program	Youth Holiday Program	$352.00
25-Jun	11451000.521	Expenses relating to Administration GEN New office Chair DCEO	New office Chair DCEO	$953.00
28-Jun	DEPEX	Depot Expenses Depot Meeting	Depot Meeting	$57.71
4-Jul	11451000.521	Expenses relating to Administration GEN Adobe Subscription	Adobe Subscription	$347.82
			TOTAL	**$1,989.77**

40030 - Westpac Banking Corporation Visa – Stuart Hobley

Date	**Job**	**Job Description**	**Comments**	**Line Total**
16-Jun	P3014	2021 Ford Everest Trend (0CMT) - CEO Car	Diesel - CEO	$101.21
20-Jun	11161000.521	Museum Expenses GEN	Museum Items	$1,808.60
25-Jun	11161000.521	Museum Expenses GEN	Museum Items	$519.49
26-Jun	12100300.521	CMT SENIORS EXPENSES Trust - Payments GEN	CMT Bus Trip	$525.00
26-Jun	11451000.521	Expenses relating to Administration GEN	Council Meeting Dinner	$200.48
30-Jun	P3014	2021 Ford Everest Trend (0CMT) - CEO Car	Diesel CEO	$116.74
			TOTAL	**$3,271.52**

40030 - Westpac Banking Corporation Visa –Robert Bell				
Date	**Job**	**Job Description**	**Comments**	**Line Total**
20-Jun	TRAIN	Training	Training Course - Stabilisation Fundamentals	$1,250.00
			TOTAL	**$1,250.00**
			TOTAL PAYMENTS	**$6,511.29**

Moved: Cr N (Natalie) Snooke

Seconded: Cr TE (Todd) Harris

Vote – Simple majority

Carried: 4/0

9.3 Council Investments – At 31st July 2024

Location:	Cunderdin
Applicant:	Deputy Chief Executive Officer
Author:	Hayley Byrnes
Report Date:	21st August 2024
Item Approved By:	Stuart Hobley, Chief Executive Officer
Disclosure of Interest:	Nil
File Reference:	Nil
Attachment/s:	Attachment 9.3.1 - Bank Statements July 2024

Proposal/Summary

To inform Council of its investments as at 31st July 2024.

Background

The authority to invest money held in any Council Fund is delegated to the Chief Executive Officer. Council Funds may be invested in one or more of the following:

- Fixed Deposits;
- Commercial Bills;
- Government bonds; and
- Other Short-term Authorised Investments.

Council funds are to be invested with the following financial institutions:

- Major Banks & Bonds Issued by Government and/ or Government Authorities.

Comment

In addition to the Shire's Municipal Operating Accounts, the below investment accounts are held as at 31st July 2024

COUNCIL ACCOUNTS					
Institution	**Amount**	**Investment type/ Account details**	**Municipal Funds**	**Reserve Funds**	**Trust Funds**
Westpac Bank	$1,913,555.53	Municipal- 0000030	$1,913,555.53		
Bendigo Bank	$2,513,064.33	Municipal- 155971377	$2,513,064.33		
Westpac Bank	$281,312.91	Business Cash Reserve 22-3647 0.50%		$281,312.91	
Bendigo Bank	$10,167.86	Bendigo Trust Account 164 488 686			$10,167.86
Westpac Bank	$0.00	Trust Working Account – 12-2981			$0.00
Bendigo Bank	$1,457,464.70	Term Deposit - 5.06% Exp 20 Dec 2024		$1,457,464.70	
TOTAL INVESTMENTS	$6,175,565.33		$4,426,619.86	$1,738,777.61	$10,167.86

In addition to the above Shire funds, the Shire administers following accounts for the Cunderdin Community Centre Trust Accounts being Bendigo Term Deposits & operating Ac#000073- $0.00.

CUNDERDIN COMMUNITY TRUST DETAILS
INTEREST ACCOUNT
31st July 2024

Opening Balance as per Bank Statement & Term Deposits

Term Deposit# 4785431
Maturing 4 Dec 2024 (5.01%)

		239,962.77
	TOTAL	**239,962.77**
Credits		0.00
Debits		0.00
Closing Balance as Per Bank Statements & Term Deposits	**TOTAL**	**239,962.77**
INCOMING		
		0.00
		0.00
OUTGOING		0.00
Balance as at end of month	**TOTAL**	**239,962.77**

CUNDERDIN COMMUNITY TRUST DETAILS
CAPITAL ACCOUNT
31st July 2024

Opening Balance as per Bank Statement & Term Deposits
Term Deposit# 4785433
Maturing 4 Dec 2024 (5.01%)

		369,862.05
	TOTAL	**369,862.05**
Credits		0.00
Debits		0.00
Closing Balance as Per Bank Statements & Term Deposits	**TOTAL**	**369,862.05**
INCOMING		
		0.00
		0.00
OUTGOING		
		0.00
Balance as at end of month	**TOTAL**	**369,862.05**

Consultation
Nil.

Statutory Implications
Financial Management Regulation 19.

Policy Implications
Nil.

Financial Implications
There are no financial implications in considering this item.

Strategic Implications
This item related to the Integrated Planning and Reporting Framework, which feeds into the Long Term Financial Plan when determining annual Council Budgets.

Resolution 9.3 OCM August 2024	
That the report on Council investments as at 31st July 2024 be received and noted.	
Moved: Cr TE (Todd) Harris	Seconded: Cr A (Tony) Smith
Vote – Simple majority	Carried: 4/0

9.4 Council Policy Manual – Equitable Access and Usage Policy

Location:	Shire of Cunderdin
Applicant:	Governance and Administration Officer
Date:	15th August 2024
Author:	Samantha Pimlott
Item Approved by:	Stuart Hobley, Chief Executive Officer
File Reference:	Nil
Attachment/s:	Attachment 9.4.1 – Draft Equitable Access and Usage Policy.

Proposal/Summary

For Council to consider and endorse the including the attached Draft Equitable Access and Usage Policy to be included in the Shire's Council Policy Manual.

Background

Recent studies by Department of Local Government, Sporting and Cultural Industries through their DLGSC Gender Diversity Project have shown that there is a significant gender imbalance in physical activity participation and availability of gender equal sporting facilities throughout the state.

A survey recently conducted by the Shires community development team indicated that female physical activity participation within community members would increase with the availability of inclusive and equitable sporting facilities.

Comments

Sport and active recreation are an important part of our community, providing the opportunity to enrich our community through the promotion of respect and fair mindedness for all people, while also supporting the physical and mental wellbeing of all in our community. Sport reaches across age, gender, cultural background and demographic groups.

To gain support through grants from outside stakeholders for new or upgraded facilities the Shire are required to show strategic direction for the provision of equitable access to encourage participation of people from diverse social, cultural and economic backgrounds.

Inclusion of this policy will facilitate many requirements within the Disability Access and Inclusion Plan.

Consultation

Stuart Hobley, Chief Executive Officer
Liezl DeBeer
Community Consultation

Statutory Implications

Nil.

Policy Implications

Shire of Cunderdin Council Policy Manual
Shire of Cunderdin Disability Access and Inclusion Plan

Financial Implications

Nil.

Strategic Implications

5. Civic Leadership

5.1 Shire communication is consistent, engaging and responsive.

5.3 Implement systems and processes that meet legislative and audit obligations.

Resolution 9.4 OCM August 2024

That Council:

Accept and endorse the Equitable access and usage policy as presented.

Moved: Cr N (Natalie) Snooke	Seconded: Cr A (Tony) Smith
Vote – Absolute majority	Carried: 4/0

9.5 Signature Delegations

Location:	Shire of Cunderdin
Applicant:	Deputy Chief Executive Officer
Date:	20th August 2024
Author:	Hayley Byrnes
Item Approved by:	Stuart Hobley, Chief Executive Officer
File Reference:	Nil
Attachments:	Nil

Proposal/Summary

For Council to be aware of delegations and signatories and to give an additional authorisation to Shire President Alison Harris as a bank signatory and increase the bank approval limit for Robert Bell to $250,000, for the Municipal bank account held with Bendigo and Adelaide Bank Ltd, and the Municipal bank account held with Westpac Banking Corporation.

Background

Council's bank accounts are held with Bendigo and Adelaide Bank Ltd and Westpac Banking Corporation. Current access for administration staff found in the table below:

Bank Account Access/Approvals		
Employee	**Position**	**Limit ($)**
Stuart Hobley	Chief Executive Officer	$1,200,000
Hayley Byrnes	Deputy Chief Executive Officer	$500,000
Robert Bell	Manager of Works and Services	$100,000
Brooke Davidson	Executive Assistant	View Only

Above limits allows employees to sign off on and upload bank payments such as creditors and payroll, as the first signatory. Approval of payments then requires a seconded signatory/authorisation from another of the above listed employees. The "view only" access allows employees ability to print transaction statements for receipting purposes and assistance with Bank Reconciliations.

Current administration purchasing delegations are as follows:

Purchase Order Limits		
Employee	**Position**	**Limit ($)**
Stuart Hobley	Chief Executive Officer	Unlimited
Hayley Byrnes	Deputy Chief Executive Officer	$150,000
Robert Bell	Manager of Works and Services	$70,000
Georgie Crane	Depot Assets and Technical Services Officer	$5,000
Liezl DeBeer	Community Development Officer	$5,000
Michelle Samson	Museum Manager	$1,000

The above limits enable employees to raise purchase orders for the payment of goods and services.

Comment

The requirement for two signatories to sign off on any bank transactions can make timely transactions such as payroll, difficult to finalise when executive staff are unavailable or on leave. By adding Shire President Alison Harris as a signatory will provide support for daily administration duties, allowing Alison to be a secondary approver on payments to be made from the Shire's Bank Accounts.

Increasing Manager of Works and Services, Robert Bell's, current limit of $100,000 to $250,000, will allow him to approve Creditor batch payments to a maximum of $250,000. This increase will allow all three executive staff members the ability to sign off on majority of bank payments, which is crucial for the Shire to operate in an efficient manner.

Consultation
Stuart Hobley, Chief Executive Officer
Hayley Byrnes, Deputy Chief Executive Officer

Statutory Implications
Nil.

Policy Implications
Council Policy Manual – 3.1 Purchasing Framework.

Financial Implications
Nil.

Strategic Implications
5. Civic Leadership
5.1 Shire communication is consistent, engaging and responsive.
5.3 Implement systems and processes that meet legislative and audit obligations.

Resolution 9.5 OCM August 2024

That Council:

1. Authorise the addition of Shire President Alison Harris as a signatory to the Shire of Cunderdin Bank accounts held with Bendigo and Adelaide Bank Ltd. and Westpac Banking Corporation; and
2. Authorise an increase to bank approval limit for Robert Bell to $250,000.00.

Moved: Cr N (Natalie) Snooke	Seconded: Cr TE (Todd) Harris
Vote – Absolute majority	Carried: 4/0

9.6 Gliding Club of Western Australia - Request to Waive Lease Fees

Location:	Shire of Cunderdin
Applicant:	Governance and Administration Officer
Date:	15th August 2024
Author:	Samantha Pimlott
Item Approved by:	Stuart Hobley, Chief Executive Officer
File Reference:	Nil
Attachment/s:	Attachment 9.6.1 – Gliding Club Request

Proposal/Summary

For Council to consider the request received from the Gliding Club of Western Australia to suspend fees.

Background

The Gliding Club of Western Australia have an agreement in place to lease a portion of the Cunderdin Airfield. This agreement is for a Term of 25 years, commencing 1 April 2011 and expiring on 31 March 2036.

Correspondence was received by the Shire via email on 5th August 2024 requesting that Council consider reducing the fees liable by the Gliding Club.

Gliding club have previously requested a reduction in fees in 2020 due the Global COVID-19 Pandemic impacting on the Clubs ability to generate income as their operations were unable to continue due to the social distancing requirements. The following resolution was passed at the April 2020 Ordinary Meeting of Council:

Resolution 9.4 OCM April 2020

That Council approve the suspension of the monthly lease repayments for the Gliding Clubs of Western Australia and refund any amounts paid in advance, until they are permitted to travel to Cunderdin and commence their gliding activities.

Annual lease liable by the Gliding Club, as stipulated in the Shire's Fees and Charges are $11,323.00. Payment of this Annual Lease Fee is paid in monthly instalments of $927.10.

Item 8 of the Lease Schedule states that a rent review will be conducted on each anniversary of the Commencement Date during the Term based on CPI, other than on each fifth anniversary of the Commencement Date at which time the rent shall be increased:

Based on CPI; or

Based on the following formula:

Number of Lessee's members x $115 = Annual Rent exclusive of GST

According to whichever method of review results in the higher rental

Comments

The Gliding Club are requesting a fee reduction as they have not been able to generate an income through their regular operations due to the Cunderdin Aerodrome having a NOTAM in place. A NOTAM is a notice filed with an aviation authority to alert aircraft pilots of potential hazards along a flight route or at a location that could affect the flight. The NOTAM's placed on the Cunderdin aerodrome are due to the runway not passing serviceability assessments.

An aerodrome surveillance report conducted by the Civil Aviation Safety Authority bought attention to the Aerodrome Reporting Officer that water cannot be laying within the runway gable markers and not just when it has encroached on the bitumen runway surface. Insufficient drainage and consistent rainfall has resulted in water continuing to lay within gable markers and a NOTAM being place on the Cunderdin Airfield. Restricting the Gliding Clubs ability to use the airfield.

As seen in Attachment 9.6.1 the Gliding Club are considering relocation to the Wyalkatchem airfield until the Cunderdin runway passes serviceability assessment. They requested an exemption from the NOTAM to move their gliders and tow planes on the weekend dated 10th and 11th August 2024. This exemption was not granted.

It is noted from attached correspondence, the Gliding Club have not suggested that as a part of the relocation they would no longer be utilising Cunderdin Airfield accommodation facilities. This would result in the Shire incurring facility supply costs with no renumeration.

Consultation

Stuart Hobley, Chief Executive Officer
Gliding Club of Western Australia

Statutory Implications

Local Government Act 1995 – Section 6.16
6.16. Imposition of fees and charges

1. A local government may impose* and recover a fee or charge for any goods or service it provides or proposes to provide, other than a service for which a service charge is imposed.
   * Absolute majority required.
2. A fee or charge may be imposed for the following —
   a) providing the use of, or allowing admission to, any property or facility wholly or partly owned, controlled, managed or maintained by the local government;
   b) supplying a service or carrying out work at the request of a person;
   c) subject to section 5.94, providing information from local government records;
   d) receiving an application for approval, granting an approval, making an inspection and issuing a licence, permit, authorisation or certificate;
   e) supplying goods;
   f) such other service as may be prescribed.
3. Fees and charges are to be imposed when adopting the annual budget but may be —
   a) imposed* during a financial year; and
   b) amended* from time to time during a financial year.
   * Absolute majority required.

Local Government Act 1995 – Section 6.19 -Local government to give notice of fees and charges

If a local government wishes to impose any fees or charges under this Subdivision after the annual budget has been adopted it must, before introducing the fees or charges, give local public notice of —

a) its intention to do so; and
b) the date from which it is proposed the fees or charges will be imposed.

Policy Implications

Shire of Cunderdin Council Policy Manual

Financial Implications

New fees will impact projected revenue for the Airfield as included in the 2024/2025 Budget.

Strategic Implications

5. Civic Leadership

5.1 Shire communication is consistent, engaging and responsive.

5.3 Implement systems and processes that meet legislative and audit obligations.

Administration Recommendation 9.6

That Council:

1. Accept the Gliding Club of Western Australia's request for rent relief under the condition that the Club will cease all operations at the Cunderdin Airfield.
2. Decline the Gliding Club of Western Australia's request for rent relief.

Resolution 9.6 OCM August 2024

That Council:

1. Accept the Gliding Club of Western Australia's request for rent relief under the condition that the Club will cease all operations at the Cunderdin Airfield while there is a NOTAM.
2. Offer to waive half monthly payments for three months reducing annual fees payable from $11,323.00 to $9,932.35. (Total $11,323.00 minus $1,390.65 = $9,932.35 ($1,390.65 = $927.10 monthly amount halved = $463.55 x 3 months)).

Moved: Cr TE (Todd) Harris — Seconded: Cr A (Tony) Smith

Vote – Absolute majority — Carried: 4/0

9.7 Sale of land – Unpaid Rates and Charges – Lot 237 Mitchell Street, Meckering

Location:	Shire of Cunderdin
Applicant:	Executive Assistant
Date:	20th August 2024
Author:	Brooke Davidson
Item Approved by:	Stuart Hobley, Chief Executive Officer
File Reference:	Nil
Attachment/s:	Nil

Proposal/Summary

For Council to approve the appointment of McLeod's Lawyers to sell Lot 237 on Deposited Plan 222786 under provision of the *Local Government Act 1995, Section 6.64.*

Background

Lot 237 Mitchell Street, Meckering; identified as Lot 237 on Deposited Plan 222786; within Certificate of Title 2069/860; is owned by Kirstine-Cherie Toney.

Ms Toney purchased the property in May 2021, and since owning the property has not made any payments towards rates or charges for the abovementioned property. All rates billed remain outstanding 3rd August 2021 until 20th August 2024.

Shire correspondence sent to Ms Toney is mostly returned to the Shire through correspondence registration procedures with notations written on envelopes and enclosed documents advising the Shire that Ms Toney would not be making any payments towards her outstanding rates.

Legal action commenced with AMPAC Debt Recovery in February 2022, with Final Demand Notices sent and multiple attempts at contact.

A General Procedure Claim was served on Ms Toney on the 5th June 2022 at the property in question. The Shire was granted Default Judgement through the courts for the debt on 4th July 2022. A judgment creditor has at least 12 years to take further action to recover the debt.

At 4th July 2022 Ms Toney's rates had not fallen into arrears for a full 3 years. This timeframe rendered the Shire unable to proceed with sale of property at the time. The matter was held at the Judgement stage.

Comment

The property is zoned "Rural-Residential" under the Shire's Town Planning Scheme No.4.

The outstanding rates and charges reached 3 years in arrears on 3rd August 2024. The next stage of legal action is to proceed with the sale of the property under provisions of the *Local Government Act 1995.*

Land offered for sale for non-payment of rates or service charges, and if a contract of sale has not been entered into at the expiration of 12 months from the date that the land is offered for sale by public auction notice, the land may be transferred in fee simple, to the Crown in right of the State or to the Local Government.

Consultation

AMPAC Debt Recovery
McLeod's Barristers and Solicitors

Statutory Implications

Local Government Act 1995
Subdivision 6 — Actions against land where rates or service charges unpaid
S6.64 Actions to be taken

1. If any rates or service charges which are due to a local government in respect of any rateable land have been unpaid for at least 3 years the local government may, in accordance with the appropriate provisions of this Subdivision take possession of the land and hold the land as against a person having an estate or interest in the land and —
    a. from time to time lease the land; or
    b. sell the land; or
    c. cause the land to be transferred to the Crown; or
    d. cause the land to be transferred to itself.
2. On taking possession of any land under this section, the local government is to give to the owner of the land such notification as is prescribed and then to affix on a conspicuous part of the land a notice, in the form or substantially in the form prescribed.
3. Where payment of rates or service charges imposed in respect of any land is in arrears the local government has an interest in the land in respect of which it may lodge a caveat to preclude dealings in respect of the land and may withdraw caveats so lodged by it.

s6.71. Power to transfer land to Crown or to local government

1. If under this Subdivision land is offered for sale but at the expiration of 12 months a contract for the sale of the land has not been entered into by the local government, it may by transfer, where the land is subject to the provisions of the Transfer of Land Act 1893, and by deed, where the land is not subject to the provisions of that Act, transfer or convey the estate in fee simple in the land to —
    a. the Crown in right of the State; or
    b. the local government.
2. When a local government exercises the power referred to in subsection (1)(a) in relation to any land all encumbrances affecting the land are, by virtue of this section of no further force or effect against that land and the Registrar of Titles or the Registrar of Deeds and Transfers, as the case requires, is to give effect to this section.
3. When exercising the power referred to in subsection (1)(b) the local government is required to pay the sum secured by, or payable under, a mortgage, lease, tenancy, encumbrance or charge in favour of the Crown in right of the State or a department, agency, or instrumentality of the Crown in right of the State.
4. Schedule 6.3 has effect in relation to the exercise of the power referred to in subsection (1).

Policy Implications
Nil.

Financial Implications
All costs associated with the legal action required for the sale of land will be recovered in a successful sale.

If the property is not sold at auction, the Shire will be required to write off the rates and charges amounting to $3,968.44, causing a reduction in rates sundry debtors.

Fees for assistance from McLeods Lawyers will also be incurred and applied to the outstanding rates.

Strategic Implications
Nil.

Resolution 9.7 OCM August 2024

That Council:

1. Authorise the Chief Executive Officer to apply section 6.64 (1) (b) of the Local Government Act 1995, to sell by auction Lot 237 on Deposited Plan 222786; within Certificate of Title 2069/860; and
2. Approve the appointment of McLeods Lawyers to provide legal assistance during the property sale proceedings.

Moved: Cr TE (Todd) Harris	Seconded: Cr N (Natalie) Snooke
Vote – Absolute majority	Carried: 4/0

9.8 Move Behind Closed Doors

Resolution 9.8 OCM August 2024

That Council move behind closed doors in accordance with s.5.23 of the Local Government Act.

Moved: Cr TE (Todd) Harris — Seconded: Cr A (Tony) Smith

Vote – Simple majority — Carried: 4/0

9.9 11 Main Street Cunderdin – Rates Payment Plan

9.10 Department of Water and Environmental Regulation

9.11 Move From Behind Closed Doors

Resolution 9.11 OCM August 2024

That Council move from behind closed doors in accordance with s.5.23 of the Local Government Act.

Moved: Cr TE (Todd) Harris — Seconded: Cr A (Tony) Smith

Vote – Simple majority — Carried: 4/0

9.12 Chief Executive Officers Report

Location:	Shire of Cunderdin
Applicant:	Chief Executive Officer
Date:	20th June 2024
Author:	Stuart Hobley
Item Approved by:	Stuart Hobley, Chief Executive Officer
File Reference:	Nil
Attachments:	Attachment 9.12.1 - Local Government Amendment Bill 2024 introduced Attachment 9.12.2 – CCC Parking Bay Photos

Proposal/Summary

To provide an update on the matters the Chief Executive Officer has been addressing over the past month.

Background

Cunderdin Industrial Lot Development

Development WA advised of the following with respect to the industrial subdivision.

- Currently WAPC is considering the 5 lot subdivision and we are waiting for them to accept the lodgement of the amalgamating lot for the Donovan's.
- Meanwhile the Engineer is drawing up the tender documents and they should be released over the next 4 weeks, Earthstyle will be invited.
- Their aim is to commence works this calendar year, mindful of the Christmas downtime.
- Procurement for a real estate agent is currently on hold, it will be progressed in a batch with some other regional projects in the coming months.

WAPC subdivision review	Up to 3 months – finish August
Procurement	Up to 6 weeks – finish October
Construction /sales	9 weeks – October – mid December

Watts Street Subdivision

Site investigation works will commence in August 2024 to determine if deep sewerage connections are required for these initial lots. Based on the previous development of the lots on the south side of Watts Street it is not anticipated that deep sewerage will be required.

Once this work is completed the next steps the development process will commence. Councils Town Planner Mr Douglas will Project Manage the development with assistance from Council staff.

Mitchell Street and Yilgarn Street Housing Update

The President and Chief Executive Officer continue to meet with the contractor regarding the Yilgarn Street Executive House construction. The draft design has been amended which has reduced the previous estimate. The final design should be completed by the end of August.

The CEO met with Modular WA to negotiate the contract to construct two, three-bedroom dwellings on Mitchell Street. Modular WA have agreed to the modifications as proposed by Council and a contract will be signed in the near future. The CEO has inspected the display homes at Modular WA Wangara and can confirm the quality of the product. Modular WA have invited all Councillors to attend the display homes for an inspection.

Town Teams Request

The Cunderdin Towns Teams have requested permission to paint the kerbing on the south side of the Rest Area in front of the Museum. Correspondence reads as follows:

"The Cunderdin Creative Community (CCC) Town Team are putting together a plan to enhance this truck layby. We have spoken with the Main Roads Dept as we believe this area comes under their control, and they are happy for us to proceed but they have asked us to "run it by" our local Shire.

Our plan is to paint the kerbing (after it has been fixed) in bright but area appropriate colours, clean up and perhaps add to the "garden" areas and enhance the area in general. Some maintenance needs to be achieved firstly.

Right now the area is run-down and bland, brightening it up will not only make it easier to find for truckers or travellers but it may bring further business to the Museum and will certainly help with business for the local coffee van. Helping local business should always be a priority.
It would also be a great entry statement to the Town with road safety benefits through traffic calming and encouraging people to stop and not drive tired.
We are all visual beings and if it looks good it must BE good."

Any painting or design would have to be subject to Council approval.

Department of Local Government

The Local Government Amendment Bill 2024 was introduced into Parliament last week

The second tranche of proposed reforms includes the new independent office of the Local Government Inspector and monitors for early intervention.

Following extensive public consultation on various topics in 2021 and 2022, the changes were divided into two tranches to ensure key election reforms were in place before the 2023 local government elections.

Tranche one, which was passed by Parliament on 11 May 2023, included a range of electoral reforms, as well as measures to bolster the transparency and accountability of local government in Western Australia.

Key changes in the second tranche Bill include:

- establishing the Local Government Inspector and monitors for early intervention
- providing greater role clarity for council, mayors and presidents, councillors and CEOs
- an updated audit, risk and improvement committee structure that is independently chaired
- a requirement for local governments to maintain an annual rates and revenue policy
- enabling resource sharing
- reducing red tape for regional subsidiaries
- streamlining processes for local laws
- establishing processes local government CEOs can use to deal with unreasonable repeat complaints
- facilitating council member superannuation
- strengthening penalties.

Comment
Nil.

Consultation
Nil.

Statutory Implications
Nil.

Policy Implications
Nil.

Financial Implications
Nil.

Strategic Implications
Nil.

Resolution 9.12 OCM August 2024

That the Chief Executives Officers Report be received.

Moved: Cr N (Natalie) Snooke	Seconded: Cr TE (Todd) Harris
Vote – Simple majority	Carried: 4/0

10 Environmental Health and Building

Nil.

11 Planning & Development

11.1 Proposed Amendment No.2 to Shire of Cunderdin Local Planning Scheme No.4

Location:	Lot 45 (No.1) and Lot 44 (No.3) Main Street and Lot 15 on Diagram 19897 Lundy Avenue, Cunderdin.
Applicant:	Statewest Planning on behalf of McIntosh Holdings Pty Ltd (Landowner)
Date:	30th July 2024
Author:	Joe Douglas – Town Planner
Item Approved by:	Stuart Hobley, Chief Executive Officer
File Reference:	Nil
Attachments:	Nil.

Proposal / Summary

For Council to consider Proposed Amendment No.2 to Shire of Cunderdin Local Planning Scheme No.4.

Background

Statewest Planning, on behalf of the landowner McIntosh Holdings Pty Ltd, have submitted an application to amend Local Planning Scheme No.4 (LPS4) to rationalise the current zoning classifications applicable to Lot 45 (No.1) and Lot 44 (No.3) Main Street and Lot 15 on Diagram 19897 Lundy Avenue, Cunderdin to allow for their proposed amalgamation, continued use and further development as a farm machinery dealership under one consistent, more suitable zoning classification (i.e. 'Service Commercial' zone).

The subject land is located centrally near the western edge of the Cunderdin townsite at the intersections of Main Street, Baxter Road and Lundy Avenue and comprises a total combined area of approximately 3,853m^2.

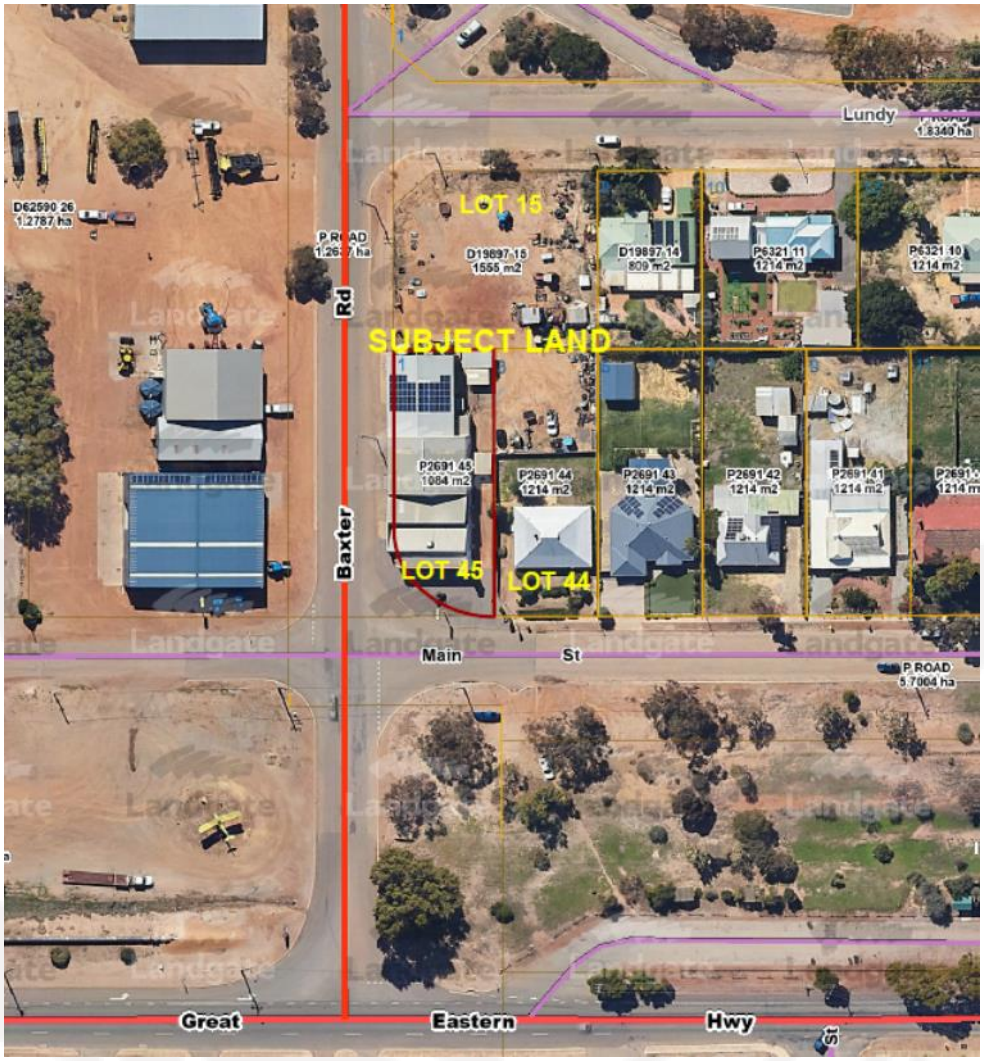
Lot 44 comprises a total area of approximately 1,214m^2 and is classified 'Residential' zone in LPS4 with a density coding of R15/30. The property contains an existing single house in its front half that is used as a caretaker's dwelling to support the continued operation of the farm machinery dealership on the two adjoining lots. The rear portion of Lot 44 to the north has been fenced off from the dwelling and is used for vehicle access, parking and open storage purposes.

Lot 45 comprises a total area of approximately 1,084m^2, is classified 'Light Industry' zone in LPS4 and contains an existing combined showroom, office, warehouse building which covers most of the property that is used for farm machinery dealership purposes, including an associated ablution block and other external fixtures and improvements.

Lot 15 comprises a total area of approximately 1,555m^2, is classified 'Light Industry' zone in LPS4 and is also used for vehicle access, parking and open storage purposes to support the continued operation of the farm machinery dealership.

All roads immediately abutting the subject land are sealed, drained and under the care, control and management of the Shire. The property is also served by key essential service infrastructure including underground power, reticulated water, reticulated sewerage and telecommunications.

The subject land is not designated as being bushfire prone, flood prone or contaminated and does not contain any buildings or places of Aboriginal or European cultural heritage significance.



Immediately adjoining and other nearby land uses are broadly described as follows:

- North – Lundy Avenue road reserve with the Cunderdin Sport and Recreation Centre and adjacent light industrial development with low density residential development beyond;
- South – Main Street road reserve with landscaped public open space immediately opposite and Great Eastern Highway road reserve beyond;
- East – Low density residential development comprising lots with an average size of approximately 1,100m^2; and
- West – Baxter Street road reserve with a mix of light industrial and service commercial-type development immediately opposite and broadacre agricultural land beyond.

Council at its June 2024 OCM resolved:

Resolution 11.1 OCM June 2024

That Council:

1. *That the local government, pursuant to section 75 of the Planning and Development Act 2005, amend the Shire of Cunderdin Local Planning Scheme No.4 by:*
   - *i) Rezoning Lot 45 on Plan 2691 (No.1) Main Street and Lot 15 on Diagram 19897 Lundy Avenue, Cunderdin from 'Light Industry' to 'Service Commercial';*
   - *ii) Rezoning Lot 44 on Plan 2691 (No.3) Main Street, Cunderdin from 'Residential' to 'Service Commercial'; and*
   - *iii) Amending the Scheme Map accordingly.*

2. *That the local government, pursuant to section 75 of the Planning and Development Act 2005, amend the Shire of Cunderdin Local Planning Scheme No.4 by:*
   i) *Rezoning Lot 45 on Plan 2691 (No.1) Main Street and Lot 15 on Diagram 19897 Lundy Avenue, Cunderdin from 'Light Industry' to 'Service Commercial';*
   ii) *Rezoning Lot 44 on Plan 2691 (No.3) Main Street, Cunderdin from 'Residential' to 'Service Commercial'; and*
   iii) *Amending the Scheme Map accordingly.*
3. *Authorise public advertising of the proposed amendment in accordance with the procedural requirements of the Planning and Development (Local Planning Schemes) Regulations 2015 as they apply specifically to standard amendments to local planning schemes following receipt of written notification of the Environmental Protection Authority's determination pursuant to section 48A of the Environmental Protection Act 1986 confirming the proposal is environmentally acceptable.*

Comment

A preliminary assessment of the scheme amendment proposal by the reporting officer indicates it is generally consistent with the aims and objectives of the State, Regional and Local Planning Frameworks as they apply specifically to:

- Economic development and growth, including business diversification and retention and creation of employment opportunities;
- Utilisation of existing infrastructure to maximise efficiencies of operation and economies of scale;
- Preservation and protection of local amenity and character, the natural environment and cultural heritage values;
- Mitigation of future potential risks including bushfire and flooding; and
- Supporting and accommodating commercial activities requiring good vehicular access and/or large sites in suitable locations that are generally compatible with urban areas.

Council should note any potential issues associated with the rezoning proposal will be considered and assessed in detail through the scheme amendment process which, if initiated by Council, will involve the following key steps:

i) referral to the Environmental Protection Authority for review and environmental clearance;

ii) community consultation for a period of 42 days including referral to all relevant government agencies and essential service providers inviting their feedback and comment;

iii) review and assessment of all submissions received and a further report to Council regarding the outcomes from public advertising and agency referrals, any key issues of concern raised and a recommendation regarding final adoption of the scheme amendment proposal;

iv) referral to the Western Australian Planning Commission for review, assessment and determination with respect to a final recommendation to the Minister for Planning; and

v) Final determination by the Hon. Minister for Planning.

As can be seen from the above, the process is comprehensive and affords significant opportunity for input by the local community, State government agencies and essential service providers.

Council should also note any issues associated with the future proposed development and use of the subject land for the intended purposes will be considered and addressed during the development application stage of statutory planning process.

On balance, having regard for:

a) the scheme amendment proposal's general consistency with the aims and objectives of the State, Regional and Local Planning Frameworks;

b) the potential to allow for the continued use and further development of the subject land for the intended purposes in accordance with all regulatory requirements and standards with minimal potential impact given its location, relatively small scale and low intensity; and

c) the project's local economic and community benefits,

it is concluded the proposal is well founded, has considerable merit and is worthy of Council's initial support. As such, it is recommended Council exercise discretion and resolve to initiate the proposed amendment to Local Planning Scheme No.4 and follow due process thereafter.

Consultation

To be undertaken in accordance with the procedural requirements of the *Planning and Development (Local Planning Schemes) Regulations 2015* as they apply specifically to standard amendments to local planning schemes

Statutory Environment

- *Planning and Development Act 2005 (as amended)*
- *Planning and Development (Local Planning Schemes) Regulations 2015*
- *Shire of Cunderdin Local Planning Scheme No.4*
- *Shire of Cunderdin Health Local Laws 2016*
- *Shire of Cunderdin Animals, Environment and Nuisance Local Law 2016*

Policy Implications

Nil.

Financial Implications

Nil immediate financial implications for the Shire aside from the administrative costs associated with processing the scheme amendment proposal which will be offset in full by the application fee paid by the landowner pursuant to the *Planning and Development Regulations 2009*.

Strategic Implications

The development proposal for the subject land is generally consistent and does not conflict with the following strategic planning documents:

i) Shire of Cunderdin Local Planning Strategy as it applies specifically to environmental protection and land use compatibility; and

ii) Shire of Cunderdin Strategic Community Plan 2022-2032 and Corporate Business Plan 2021/22-2024/25 as they apply specifically to social and community, natural environment and civic leadership objectives and outcomes.

Resolution 11.1 OCM August 2024

That Council resolve to accept:

1. That the proposed Amendment No.2 to Shire of Cunderdin Local Planning Scheme No.4 is standard under the provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015* for the following reason(s):
   i) The amendment is consistent with the Local Planning Strategy and associated strategies;
   ii) The amendment will have minimal impact on land in the Scheme area that is not the subject of the amendment; and
   iii) The amendment does not result in any significant environmental, social, economic or governance impacts on land in the Scheme area.

Moved: Cr TE (Todd) Harris — Seconded: Cr N (Natalie) Snooke

Vote – Simple majority — Carried: 4/0

12 Works & Services

12.1 Regional Road Group Minutes

Location:	Shire of Cunderdin
Applicant:	Governance & Administration Officer
Date:	20th August 2024
Author:	Samantha Pimlott
Item Approved by:	Stuart Hobley, Chief Executive Officer
File Reference:	Nil
Attachments:	Attachment 12.1.1 – Regional Road Group Minutes

Proposal/Summary

For Council to receive the Minutes of the Kellerberrin Sub-Group Regional Road Group meeting held on 6th August 2024.

Background

The Kellerberrin sub-group held its Regional Road Sub-Group Meeting on the 6th August 2024. The Kellerberrin sub-group consists of the Shires of Cunderdin, Dowerin, Kellerberrin, Merredin and Tammin. The purpose of the sub-group is to approve the Regional Road Group (RRG) funding submissions from the individual Councils and forward them to the Wheatbelt North Regional Road Group.

Comment

Issues discussed at the meeting included carrying over surplus funds from projects that were underspent and changing works programs for 2024/25. The Shire of Cunderdin has amended its program, and the improvements to Southern Brook Road will be conducted over two years instead of one.

Consultation

Stuart Hobley, Chief Executive Officer
Hayley Byrnes, Deputy Chief Executive Officer
Robert Bell, Manager of Works and Services

Statutory Implications

Nil.

Policy Implications

Nil.

Financial Implications

The RRG program is included in the 2024-25 budget. The changes to the program will not have any effect on the Shires budget for 2024-25.

Strategic Implications

5. CIVIC LEADERSHIP
5.2 Forward planning and implementation of plans
5.3 Implement systems and processes that meet legislative and audit obligations

Resolution 12.1 OCM August 2024

That Council:

1. Receive the Minutes of the Kellerberrin Regional Road Sub-Group held on the 6th August 2024.

Moved: Cr A (Tony) Smith — Seconded: Cr N (Natalie) Snooke

Vote – Simple majority — Carried: 4/0

12.2 5 Year Plan Regional Road Group Roads

Location:	Shire of Cunderdin
Applicant:	Governance & Administration Officer
Date:	20th August 2024
Author:	Samantha Pimlott
Item Approved by:	Stuart Hobley, Chief Executive Officer
File Reference:	Nil
Attachments:	Nil

Proposal/Summary

For Council to review the Five-Year Regional Road Group Plan formalising Council's commitment to delivering identified projects funded by Regional Road Group.

Background

The Regional Road Group funding is provided by the State Government via Main Roads to Local Government and is based on 20% of the Motor Vehicle Licence Inspection Fees. Cunderdin is a part of the Wheatbelt North RRG and the Kellerberrin Sub Group. The Kellerberrin Sub-Group includes the Shires of Cunderdin, Dowerin, Kellerberrin, Merredin and Tammin.

The Wheatbelt North RRG receives an allocation of funds from Main Roads which is based on the following methodology, 75% Asset Preservation Model and 25% population factor. The Sub Group then receives an allocation based on the same methodology.

The Kellerberrin Subgroup is permitted to determine how it allocates its funding to the Councils and the present model used is as follows: 25% to Merredin and 19% each to the remaining Councils.

RRG funding is allocated on a two thirds Main Roads, one third Shire ratio. In 2019-20 the Shire budgeted to receive approximately $420,000 from Main Roads which equates to nearly $630,000 when the shire contributes its third.

Main Roads requires that Council submits a Five Year Plan for its Regional Road Group Funding. Council last confirmed a Five Year Plan in May 2020.

Comment

To be eligible to be funded under the RRG program a road must be submitted by the individual Council to the Wheatbelt North RRG and the road must meet a select criteria. These criteria include, traffic volume, commodity routes, school bus routes and economic value. These roads are usually local distributor roads.

The roads within the Shire of Cunderdin that are eligible for RRG funding are:
Baxter Road
Carter Drive
Carter - Doodenanning Road
Cubbine Street
Cunderdin - Minnivale Road
Cunderdin - Quairading Road
Cunderdin - Wyalkatchem Road
Dowerin - Meckering Road
Goldfields Road
Goomalling - Meckering Road
Loton Street (Meckering)
Moore Road
Olympic Avenue
Quellington Road
Southern Brook Road (part of)

In the past few years the Shire has completed works on Cubbine Street, Meckering Goomalling Road, Goldfields Road and the Cunderdin Minnivale Road.

These funds are most effectively spent when large sections of roads are targeted over a number of years to improve the entire road. RRG funds are usually spent on reconstructing failing sections of sealed roads or resealing existing sealed roads.

Over the past four years the Shire has concentrated on reseals due to the significant amount of works that the Shire had been completing on the Meckering Goomalling through the Wheatbelt Secondary Freight Program.

The Manager of Works and Chief Executive Officer have discussed Council priorities with respect to Regional Road Group Roads.

Road	SLK	2024/25	2225/26	2026/27	2026/27	2027/28	2028/29
Southern Brook Road	0.00-5.72	640,000					
Southern Brook Road	5.72-9.6		650,000				
Moore Road	0.03-3.03			660,000			
Moore Road	3.03-6.03				670,000		
Moore Road	6.03-9.03					680,000	
Moore Road	9.03-12.03						690,000

These roads can be changed at any time by a decision of Council.

Consultation
Stuart Hobley, Chief Executive Officer
Robert Bell, Manager of Works and Services
Alister Butcher - Consultant

Statutory Implications
Nil.

Policy Implications
Nil.

Financial Implications
This will prioritise Councils RRG Funding for the next five year. Funding for these roads will be 2/3 State Government 1/3 Council.

Strategic Implications

5. CIVIC LEADERSHIP

5.2 Forward planning and implementation of plans

5.3 Implement systems and processes that meet legislative and audit obligations

Resolution 12.2 OCM August 2024

That Council:

1. Endorse and accept proposed 5-year Regional Road Group Funding plan as presented.

Moved: Cr TE (Todd) Harris | Seconded: Cr A (Tony) Smith

Vote – Simple majority | Carried: 4/0

13 Urgent Items

13.1 CSRFF Small Grants Program Cricket Practice Facility

Location:	Shire of Cunderdin
Applicant:	Governance & Administration Officer
Date:	27th August 2024
Author:	Samantha Pimlott
Item Approved by:	Stuart Hobley, Chief Executive Officer
File Reference:	Nil
Attachments:	Attachment 13.1.1 - CSRFF July Small Grants Application Form

Proposal/Summary

For Council to consider supporting the Community Sports and Recreation Facility Funding Small Grants (CSRFF) Application for the construction of an outdoor cricket practice facility.

Background

The facility will be built according to Cricket Australia Guidelines supplying:
Enclosed Practice surface constructed from:

1. Rigid, PVC chain-link mesh fencing. Mesh will extend over the roof area.
2. Fully enclosed practice surface.
3. Protective rubber matting.
4. Roof mesh height of 3.6 meters and a length of 9 meters.
5. 15-meter-long side nets and a 25-meter-long pitch.
6. Concrete base with synthetic turf covering.
7. Line marking will cater for junior and senior participants.

This project is identified as a necessary facility, meeting strategic community plan targets to provide a broad range of sporting activities. The recently completed Youth Action Strategy (Item 4.7), highlights local cricket facilities are highly prioritised by our youth.

Funds have previously been applied through WA Cricket Infrastructure Grant funding. This application was unsuccessful due to the absence of a local cricket team.

Council endorsement of the project is required for the CSRFF application to be submitted.

Comment

The proposed cricket practice facility will be strategically located near the community sports oval on Lundy Avenue, within the grounds of the Cunderdin Sports and Recreation Centre. This central location ensures easy accessibility for community members and takes advantage of the existing infrastructure, including established grass areas and irrigation systems that will support the facility's maintenance and usability.

An outdoor cricket practice facility will be a significant asset to the Shire of Cunderdin, providing a modern, safe, and versatile space for cricket practice supporting the development of local talent, promote physical activity, and serve as a hub for community engagement.

The Cunderdin community have many people that play cricket with nowhere to practice locally. This lack of facilities also prevents the formation of a team. Further barriers are inhibiting the participation in cricket due to the additional time constraints and financial costs associated with the travelling to other locations to participate.

Timeline for project delivery:

Task	Date
Preparation of tender/quotes for the major works contract	15/10/2024
Issuing of tender for major works	31/10/2024
Signing of major works contract	8/12/2024
Site works commence	3/02/2025
Construction of project starts	17/02/2025
Project 50% complete	17/03/2025
Project Completed and hand over	16/05/2025
Project acquittal	15/06/2025

Consultation
Stuart Hobley, Chief Executive Officer
Liezl DeBeer, Community Development Officer
Samantha Cornthwaite, DLGSCI Regional Manager

Statutory Implications
Nil.

Policy Implications
Nil.

Financial Implications
$40,000.00 allocation in 2024/20254 Statutory Budget.

Based on quotes that have been sought it is estimated that the cost of the project will be approximately $70,000.00 excl GST.

Funding from CSRFF is a maximum of one half of the total project cost, with the Shire and the community groups required to contribute the remaining amount. CSRFF project cost are capped at $200,000.

Expenditure

Details	Cost excl GST
Construction of Cricket Pitch 25m x 7.2m. Excavate and level area for pitch. Form and pour 100mm thick reinforced concrete pad 25m long by 7.2m wide. F52 Reinforcing.	18,540.00
Two bay practice wickets Cunderdin. Supply and install posts, mesh and rubber surround for two bay practice wickets.	37,942.00
Supply and lay SG Midland Test 12.5mm Premium Synthetic Turf. Full coverage for 2 bays. Each bay 25m x 3.6.	12,870.00
Sub Total	69,352.00
Cost escalation	10,402.00
Total project expenditure	**79,754.00**

Strategic Implications

Strategic Community Plan

1. SOCIAL AND COMMUNITY

1.1 Community members have the opportunity to be active, engaged and connected

1.2A healthy and safe community is planned for: Sport and recreation facilities are upgraded in a planned, cohesive and timely manner

5. CIVIC LEADERSHIP

5.2 Forward planning and implementation of plans

5.3 Implement systems and processes that meet legislative and audit obligations

Recommendation 13.1

That Council:

1. Endorse submission of CSRFF July Small Grant Application for the Cunderdin Community Outdoor Cricket Practice Facility project to construct an outdoor cricket practice facility within the grounds of the Cunderdin Sport and Recreation Centre.
2. Agree to the expenditure of $39,877.00 excl GST, being 50% total project costs, from budgeted funds in conjunction with receival of Community Sports and Recreation Facility Funding Small Grants Program for remaining 50% of project cost.

Moved: Cr A (Tony) Smith | Seconded: Cr TE (Todd) Harris

Vote – Simple majority | Carried: 4/0

14 Scheduling of Meeting

14.1 September 2024 Ordinary Meeting

The next ordinary meeting of council is scheduled to take place on Wednesday 25th September 2024 commencing at 5:00pm at the Cunderdin Shire Council Chambers, Cunderdin, WA 6407.

15 Closure of meeting

There being no further business the Shire President declared the meeting closed at 7:05pm.

16 Certification

DECLARATION

I, Alison Harris, certify that the minutes of the Ordinary Council Meeting held on 27th August 2024, as shown, were confirmed at the ordinary meeting of Council held on 25th September 2024.

Signed: _____

Date: 25.09.24