



## Shire of Cunderdin

### Ordinary Council Meeting Minutes

Dear Council Member,

The Ordinary Meeting of the Cunderdin Shire Council was held on **Wednesday 26 November 2025** in the Cunderdin Shire Council Chambers, WA, 6407 **commencing at 6.00pm.**

Stuart Hobley  
**Chief Executive Officer**

26 November 2025

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## AGENDA

### 1 Declaration of Opening

The Shire President declared the meeting open at 6.00pm.

The Shire of Cunderdin disclaimer was read aloud by Cr N Snooke.

The *Local Government Act 1995* Part 5 Division 2 Section 5.25 and Local Government (Administration) Regulations 1996 Regulation 13.

“No responsibility whatsoever is implied or accepted by the Shire of Cunderdin for any act, omission or statement or intimation occurring during this meeting. It is strongly advised that persons do not act on what is heard at this Meeting and should only rely on written confirmation of Council’s decisions, which will be provided within ten working days of this meeting”.

### 2 Record of Attendance, Apologies and Approved Leave of Absence

#### 2.1 Record of attendances

##### Councillors

Cr AE (Alison) Harris	Shire President
Cr A (Tony) Smith	Deputy Shire President
Cr B (Bernie) Daly	
Cr J (Joanne) Fulwood	
Cr TE (Todd) Harris	
Cr S (Samantha) Pimlott	
Cr N (Natalie) Snooke	

##### In Attendance

Stuart Hobley	Chief Executive Officer
Kay Squibb	Deputy Chief Executive Officer

##### Guests of Council

Nil.

##### Members of the Public

Nil.

#### 2.2 Apologies

#### 2.3 Leave of Absence Previously Granted

### **3 Public Question Time**

Nil.

### **4 Petitions, Deputations & Presentations**

Nil.

### **5 Applications for Leave of Absence**

Nil.

### **6 Confirmation of the Minutes of Previous Meetings**

#### **6.1 Minutes of Special Council Meeting held 22<sup>nd</sup> October 2025**

Attachment 6.1.1 - Unconfirmed Minutes SCM – 22<sup>nd</sup> October 2025 - Public Copy

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##### **Resolution 6.1**

Moved Cr B Daly          Seconded Cr A Smith

1. That the Minutes of the Special Council Meeting held on Wednesday 22<sup>nd</sup> October 2025 be confirmed as a true and correct record.
2. The President to sign the minute declaration on the previous minutes.

Vote – Simple majority

Carried 7/0

For: Cr A Harris, Cr A Smith, Cr B Daly, Cr J Fulwood, Cr T Harris, Cr S Pimlott, Cr N Snooke

Against: Nil

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#### **6.2 Minutes of Ordinary Council Meeting held 22<sup>nd</sup> October 2025**

Attachment 6.2.1 - Unconfirmed Minutes OCM – 22<sup>nd</sup> October 2025 - Public Copy

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##### **Resolution 6.2**

Moved Cr S Pimlott          Seconded Cr N Snooke

1. That the Minutes of the Ordinary Council Meeting held on Wednesday 22<sup>nd</sup> October 2025 be confirmed as a true and correct record.
2. The President to sign the minute declaration on the previous minutes.

Vote – Simple majority

Carried 7/0

For: Cr A Harris, Cr A Smith, Cr B Daly, Cr J Fulwood, Cr T Harris, Cr S Pimlott, Cr N Snooke

Against: Nil

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### **7 Declaration of Members and Officers Interests**

Cr B Daly declared an Impartiality Interest in item 9.4, as President of the Cunderdin Men's Shed.

Cr A Smith declared an Impartiality Interest in item 9.4, as Secretary of the Cunderdin Men's Shed.

Cr B Daly declared an Impartiality Interest in item 9.5, as Vice-Chair of the Cunderdin Community Resource Centre.

### **8 Announcements by President without Discussion**

Nil.

## **9 Finance and Administration**

### **9.1 Financial Reports for October 2025**

<b>Location:</b>	Shire of Cunderdin
<b>Applicant:</b>	Deputy Chief Executive Officer
<b>Date:</b>	4 November 2025
<b>Author:</b>	Kay Squibb
<b>Item Approved by:</b>	Stuart Hobley, Chief Executive Officer
<b>Disclosure of Interest:</b>	Nil
<b>File Reference:</b>	Nil
<b>Attachment/s:</b>	Attachment 9.1.1 Financial Report October 2025

#### **Proposal/Summary**

The financial reports as at 31 October 2025 are presented for the Council's consideration.

#### **Background**

The *Local Government (Financial Management) Regulations 1996* require a statement of financial activity to be prepared each month and prescribe the contents of that report and accompanying documents. The report is to be presented at an Ordinary Council Meeting within two months after the end of the month to which the report relates.

#### **Comment**

The reports are presented prior to the completion of all 2024/2025 year-end adjustments and audit processes and as a result, the opening balances contained in the statement of financial activity are preliminary and may be subject to change as part of the finalisation of the annual financial statements.

#### **Consultation**

Chief Executive Officer.

#### **Statutory Environment**

*Local Government Act 1995*

*s6.4 Financial report*

*Local Government (Financial Management) Regulations 1996*

*r34. Financial activity statement required each month*

#### **Policy Implications**

Nil.

#### **Financial Implications**

The report represents the financial position of the Shire at the end of each reporting period.

#### **Strategic Implications**

Shire of Cunderdin Strategic Community Plan.

5. CIVIC LEADERSHIP

5.3 Implement systems and processes that meet legislative and audit obligations

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**Resolution 9.1**

Moved Cr J Fulwood      Seconded Cr B Daly

That Council receives the monthly financial reports for the period ending 31 October 2025.

Vote – Simple majority

Carried 7/0

For: Cr A Harris, Cr A Smith, Cr B Daly, Cr J Fulwood, Cr T Harris, Cr S Pimlott, Cr N Snooke

Against: Nil

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## 9.2 Accounts Paid 31 October 2025

<b>Location:</b>	Shire of Cunderdin
<b>Applicant:</b>	Deputy Chief Executive Officer
<b>Date:</b>	16 October 2025
<b>Author:</b>	Kay Squibb
<b>Item Approved By:</b>	Stuart Hobley, Chief Executive Officer
<b>Disclosure of Interest:</b>	Nil
<b>File Reference:</b>	Nil
<b>Attachment/s:</b>	Attachment 9.2.1 – List of Payments October 2025 Attachment 9.2.2 – Credit Card Statement

### **Proposal/Summary**

Council to consider the list of payments made from the Municipal and Trust funds during October 2025.

### **Background**

The *Local Government (Financial Management) Regulations 1996* prescribe that a list of accounts paid under delegated authority by the CEO is to be prepared each month, providing sufficient information to identify the transactions. The list is to be presented to the Council at the next Ordinary Council Meeting after the list is prepared and recorded in the minutes of that meeting.

### **Comment**

A summary of the total payments made during the month are:

Total Municipal fund -	\$1,159,267.71
Total Trust fund -	\$0.00
Total Credit Cards -	<u>\$3,407.82</u>
TOTAL	\$1,162,675.53

### **Consultation**

Chief Executive Officer

### **Statutory Environment**

*Local Government (Financial Management) Regulations 1996*

*r13. Lists of accounts*

*(1) If the local government has delegated authority to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared—*

- (a) the payee's name;*
- (b) the amount of the payment;*
- (c) the date of the payment; and*
- (d) sufficient information to identify the transaction.*

*r13A. Payments by employees via purchasing cards*

*(1) If a local government has authorised an employee to use a credit, debit or other purchasing card, a list of payments made using the card must be prepared each month showing the following for each payment made since the last such list was prepared —*

- (a) the payee's name;*
- (b) the amount of the payment;*
- (c) the date of the payment;*
- (d) sufficient information to identify the payment.*

### **Policy Implications**

Nil.

### **Financial Implications**

All financial implications are contained within the reports.

### **Strategic Implications**

Shire of Cunderdin Strategic Community Plan.

5. CIVIC LEADERSHIP

5.3 Implement systems and processes that meet legislative and audit obligations

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### **Resolution 9.2**

Moved Cr A Smith      Seconded Cr N Snooke

That Council receive the list of payments made for the period ending 31 October 2025, as listed below

<b>Municipal fund</b>	\$
Electronic Funds Transfer: EFT 9832 – 9938	\$1,119,086.98
Cheques: 12008 to 12014	\$12,385.74
Direct Debits (Inc Bank Charges):	\$27,794.99
<b>Trust fund</b>	\$0.00
<b>Credit Cards</b>	\$3,407.82
<b>TOTAL</b>	<b>\$1,162,675.53</b>

Vote – Simple majority

Carried 7/0

For: Cr A Harris, Cr A Smith, Cr B Daly, Cr J Fulwood, Cr T Harris, Cr S Pimlott, Cr N Snooke

Against: Nil

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### 9.3 Council Investments 31 October 2025

<b>Location:</b>	Shire of Cunderdin
<b>Applicant:</b>	Deputy Chief Executive Officer
<b>Date:</b>	4 November 2025
<b>Author:</b>	Kay Squibb
<b>Item Approved By:</b>	Stuart Hobley, Chief Executive Officer
<b>Disclosure of Interest:</b>	Nil
<b>File Reference:</b>	Nil
<b>Attachment/s:</b>	Attachment 9.3.1 Bank Statements October 2025 Attachment 9.3.2 CCT Bank Statements October

#### Proposal/Summary

To inform Council of its investments as at 31 October 2025.

#### Background

The authority to invest money held in any Council Fund is delegated to the Chief Executive Officer. Council Funds may be invested in one or more of the following:

- Fixed Deposits;
- Commercial Bills;
- Government bonds; and
- Other Short-term Authorised Investments.

Council funds are to be invested with the following financial institutions:

- Major Banks & Bonds Issued by Government and/ or Government Authorities.

#### Comment

In addition to the Shire's Municipal Operating Accounts, the investment accounts below are held as at 31 October 2025.

COUNCIL ACCOUNTS					
Institution	Amount	Investment type/ Account details	Municipal Funds	Reserve Funds	Trust Funds
Westpac Bank	\$336,634.14	Municipal- 0000030	\$336,634.14		
Bendigo Bank	\$2,126,174.74	Municipal- 155971377	\$2,126,174.74		
Bendigo Bank	\$14,473.96	Bendigo Trust Account 164 488 686			\$14,473.96
Westpac Bank	\$0.00	Trust Working Account 12-2981			\$0.00
Westpac Bank	\$364,527.05	Business Cash Reserve 22-3647 0.45%		\$364,527.05	
Bendigo Bank	\$1,833,836.36	Term Deposit -3.95% Matures 21 Nov 2025		\$1,833,836.36	
<b>TOTAL INVESTMENTS</b>	<b>\$4,675,646.25</b>		<b>\$2,462,808.88</b>	<b>\$2,198,363.41</b>	<b>\$14,473.96</b>

Separately to the above Council funds, the Shire administers following accounts for the Cunderdin Community Centre Trust being Bendigo Term Deposits and Westpac operating account #000073 with a current balance of \$8,190.26.

<b>CUNDERDIN COMMUNITY TRUST</b> <b>~ INTEREST ACCOUNT ~</b> <b>31 October 2025</b> Term Deposit# 5152882 Maturing 4 Nov 2025 (4.25%)		
Opening Balance as per Bank Statement & Term Deposits		270,936.53
	<b>TOTAL</b>	<b>270,936.53</b>
Credits:		0.00
Debits:		0.00
Closing Balance as Per Bank Statements & Term Deposits	<b>TOTAL</b>	<b>270,936.53</b>
<b>INCOMING</b>		0.00
		0.00
<b>OUTGOING</b>		0.00
<b>Balance at end of month</b>	<b>TOTAL</b>	<b>270,936.53</b>
<b>CUNDERDIN COMMUNITY TRUST</b> <b>~ CAPITAL ACCOUNT ~</b> <b>31 October 2025</b> Term Deposit# 5152883 Maturing 4 Nov 2025 (4.25%)		
Opening Balance as per Bank Statement & Term Deposits		369,862.05
	<b>TOTAL</b>	<b>369,862.05</b>
Credits		0.00
Debits		0.00
Closing Balance as Per Bank Statements & Term Deposits	<b>TOTAL</b>	<b>369,862.05</b>
<b>INCOMING</b>		0.00
		0.00
<b>OUTGOING</b>		0.00
<b>Balance at end of month</b>	<b>TOTAL</b>	<b>369,862.05</b>

### **Consultation**

Nil.

### **Statutory Implications**

*Local Government Act 1995*

*s6.14 Power to invest*

*Local Government (Financial Management)*

*r19 Investments, control procedures for*

*r19C Investment of money, restrictions on (Act s. 6.14(2)(a))*

### **Policy Implications**

Nil.

### **Financial Implications**

There are no financial implications in considering this item, for information only.

### **Strategic Implications**

Shire of Cunderdin Strategic Community Plan.

5. CIVIC LEADERSHIP

5.3 Implement systems and processes that meet legislative and audit obligations

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### **Resolution 9.3**

Moved Cr T Harris      Seconded Cr B Daly

That the report on Council investments as at 31 October 2025 be received.

Vote – Simple majority

Carried 7/0

For: Cr A Harris, Cr A Smith, Cr B Daly, Cr J Fulwood, Cr T Harris, Cr S Pimlott, Cr N Snooke

Against: Nil

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#### 9.4 Memorandum of Understanding – Shire of Cunderdin and Cunderdin Men’s Shed Inc.

<b>Location:</b>	Shire of Cunderdin
<b>Applicant:</b>	Executive Assistant
<b>Date:</b>	7 <sup>th</sup> November 2025
<b>Author:</b>	Brooke Davidson
<b>Item Approved by:</b>	Stuart Hobley, Chief Executive Officer
<b>Disclosure of Interest:</b>	Cr B Daly declared an Impartiality Interest as the President of the Cunderdin Men’s Shed Cr A Smith declared an Impartiality Interest as the Secretary of the Cunderdin Men’s Shed
<b>File Reference:</b>	Nil
<b>Attachment/s:</b>	Attachment 9.4.1 - Draft MOU

##### **Proposal/Summary**

For Council to receive and adopt the Memorandum of Understanding (MOU) between the Shire of Cunderdin (Shire) and Cunderdin Men’s Shed Inc.

##### **Background**

Council signed a MOU with the Cunderdin Men’s Shed Inc. on the 17<sup>th</sup> December 2020 for a term of five years. This MOU has now expired.

A draft MOU has been sent to the Cunderdin Men’s Shed Inc. for them to review and provide any comments prior to being presented to Council. No objections were received from the Cunderdin Men’s Shed.

##### **Comments**

No changes have been recommended to the existing Memorandum of Understanding.

##### **Consultation**

Stuart Hobley – Chief Executive Officer  
Bernie Daly – President Cunderdin Men’s Shed  
Tony Smith – Secretary Cunderdin Men’s Shed

##### **Statutory Implications**

Nil.

##### **Policy Implications**

Nil.

##### **Financial Implications**

Nil.

##### **Strategic Implications**

Shire of Cunderdin Strategic Community Plan.

##### **1. COMMUNITY AND SOCIAL**

1.1 Community members have the opportunity to be active, engaged and connected

##### **5. CIVIC LEADERSHIP**

5.1 Shire communication is consistent, engaging and responsive.

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**Resolution 9.4**

Moved Cr S Pimlott      Seconded Cr T Harris

That Council renew the Memorandum of Understanding between the Shire of Cunderdin and the Cunderdin Men's Shed for an additional five (5) years.

Vote – Simple majority

Carried 7/0

For: Cr A Harris, Cr A Smith, Cr B Daly, Cr J Fulwood, Cr T Harris, Cr S Pimlott, Cr N Snooke

Against: Nil

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## 9.5 Memorandum of Understanding – Cunderdin Community Resource Centre Inc. for the Provision of Library Services

<b>Location:</b>	Shire of Cunderdin
<b>Applicant:</b>	Chief Executive Officer
<b>Date:</b>	7 <sup>th</sup> November 2025
<b>Author:</b>	Brooke Davidson
<b>Item Approved by:</b>	Stuart Hobley, Chief Executive Officer
<b>Disclosure of Interest:</b>	Cr B Daly declared an Impartiality Interest as the Vice-Chair of the Cunderdin Community Resource Centre
<b>File Reference:</b>	Nil
<b>Attachment/s:</b>	Attachment 9.5.1 - Draft MOU

### **Proposal/Summary**

For Council to receive and adopt the Memorandum of Understanding (MOU) between the Shire of Cunderdin (Shire) and Cunderdin Community Resource Centre (CRC) for the provision of Library Services.

### **Background**

Council originally signed an MOU with the CRC on the 11<sup>th</sup> September 2013 for the provision of Library Services. This MOU was to expire twenty four months after the effective date, in 2015.

Despite the expiration of the MOU the Shire had continued to contribute annual amounts ranging from \$15,000 to \$17,600, between the years of 2016 and 2023, enabling the CRC to continue to deliver library services.

At the Ordinary Council Meeting August 2023, Council accepted and approved the updated MOU between the Shire and the CRC. This was to expire twenty four months after the effective date, in November 2025.

### **Comments**

The attached MOU, once signed, will be reviewed prior to the expiry date, twenty four months from the date of signing. At this time the Shire and the CRC will be renegotiate the obligations and commitments of each party.

Section 2 of the Shire's obligations has been updated, increasing the fee to \$22,000 to reflect the Shire's 25/26 annual budget.

### **Consultation**

Stuart Hobley – Chief Executive Officer  
Kay Squibb – Deputy Chief Executive Officer  
Courtney Thompson – Cunderdin Community Resource Centre

### **Statutory Implications**

*Local Government Act 1996 section 3.69*

### **Policy Implications**

Nil.

### **Financial Implications**

The Shire has budgeted \$22,000 in 2025/26 for the management of the library.

### **Strategic Implications**

Shire of Cunderdin Strategic Community Plan.

1. COMMUNITY AND SOCIAL

1.1 Community members have the opportunity to be active, engaged and connected

## 5. CIVIC LEADERSHIP

5.1 Shire communication is consistent, engaging and responsive.

5.3 Implement systems and processes that meet legislative and audit obligations.

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### Resolution 9.5

Moved Cr N Snooke      Seconded Cr J Fulwood

That Council accepts and approves the Memorandum of Understanding between the Shire of Cunderdin and the Cunderdin Community Resource Centre for the provision of Library Management Services for a period of twenty four months.

Vote – Simple majority

Carried 7/0

For: Cr A Harris, Cr A Smith, Cr B Daly, Cr J Fulwood, Cr T Harris, Cr S Pimlott, Cr N Snooke

Against: Nil

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## 9.6 Information Statement 2025-2026

<b>Location:</b>	Shire of Cunderdin
<b>Applicant:</b>	Deputy Chief Executive Officer
<b>Date:</b>	3 November 2025
<b>Author:</b>	Kay Squibb
<b>Item Approved by:</b>	Stuart Hobley, Chief Executive Officer
<b>Disclosure of Interest:</b>	Nil
<b>File Reference:</b>	Nil
<b>Attachment/s:</b>	Attachment 9.6.1 - Information Statement 2025-2026

### **Proposal/Summary**

Council to review and endorse the Shire of Cunderdin Information Statement 2025-2026.

### **Background**

Freedom of Information gives the public a right to access government documents, subject to some limitations. In Western Australia, under the *Freedom of Information Act 1992* (FOI Act), this right applies to documents held by most State government agencies (such as departments, public hospitals, public universities, and State government authorities), Ministers and local government. These bodies are referred to as Agencies.

Section 96(1) of the FOI Act requires each government agency to prepare and publish annually an Information Statement. The Shire of Cunderdin Information Statement has been developed in accordance with the FOI Act 1992, section 94 which details the requirements of an Information Statement.

The Information Statement must set out:

- The agency's Mission Statement;
- Details of legislation administered;
- Details of the agency structure;
- Details of decision making functions;
- Opportunities for public participation in the formulation of policy and performance of agency functions;
- Documents held by the agency;
- The operation of Freedom of Information (FOI) in the agency.

### **Comments**

The Information Statement has been reviewed and once adopted by the Council, will be made available to the public and published on the Shire's website ensuring compliance with the FOI Act section 96(1). A copy of the adopted Information Statement must also be forwarded to the Information Commissioner.

The Information Commissioner is an independent officer who reports directly to Parliament. The position is established by the FOI Act and is supported by staff of the Office of the Information Commissioner.

The Shire of Cunderdin Information Statement 2025-2026 is included as attachment 9.6.1, and the document complies with the requirements of the FOI Act, as outlined above.

### **Consultation**

Stuart Hobley – Chief Executive Officer



### **Statutory Implications**

*Freedom of Information Act (1992)*

*s94. Term used: information statement*

*A reference in this Act to an information statement, in relation to an agency, is a reference to a statement that contains —*

- a) a statement of the structure and functions of the agency;*
- b) description of the ways in which the functions (including, in particular, the decision making functions) of the agency affect members of the public;*
- c) a description of any arrangements that exist to enable members of the public to participate in the formulation of the agency's policy and the performance of the agency's functions;*
- d) a description of the kinds of documents that are usually held by the agency including —*
  - (i) which kinds of documents can be inspected at the agency under a written law other than this Act (whether or not inspection is subject to a fee or charge); and*
  - (ii) which kinds of documents can be purchased; and*
  - (iii) which kinds of documents can be obtained free of charge;*
- e) a description of the agency's arrangements for giving members of the public access to documents mentioned in paragraph (d)(i), (ii) or (iii) including details of library facilities of the agency that are available for use by members of the public;*
- f) a description of the agency's procedures for giving members of the public access to the documents of the agency under Part 2 including —*
  - (i) the designation of the officer or officers to whom initial inquiries as to access to documents can be made; and*
  - (ii) the address or addresses at which access applications can be lodged;*
- g) a description of the agency's procedures for amending personal information in the documents of the agency under Part 3 including —*
  - (i) the designation of the officer or officers to whom initial inquiries as to amendment of personal information can be made; and*
  - (ii) the address or addresses at which applications for amendment of personal information can be lodged.*

*96. Information statement, each agency to publish annually*

- (1) An agency (other than a Minister or an exempt agency) has to cause an up-to-date information statement about the agency to be published in a manner approved by the Minister administering this Act —*
  - (a) within 12 months after the commencement of this Act; and*
  - (b) at subsequent intervals of not more than 12 months.*

### **Policy Implications**

Nil.

### **Financial Implications**

Nil.

### **Strategic Implications**

Shire of Cunderdin Strategic Community Plan.

5. CIVIC LEADERSHIP

5.3 Implement systems and processes that meet legislative and audit obligations

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**Resolution 9.6**

Moved Cr B Daly            Seconded Cr S Pimlott

That Council:

1. Adopt the Shire of Cunderdin Information Statement 2025-2026; and
2. Publish the Information Statement in accordance with the requirements of Freedom of Information Act 1992.

Vote – Simple majority

Carried 7/0

For: Cr A Harris, Cr A Smith, Cr B Daly, Cr J Fulwood, Cr T Harris, Cr S Pimlott, Cr N Snooke

Against: Nil

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**9.7    Move Behind Closed Doors**

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**Resolution 9.7**

Moved Cr T Harris            Seconded Cr J Fulwood

That Council move behind closed doors in accordance with s.5.23 of the *Local Government Act 1995* at 6.05pm.

Vote – Simple majority

Carried 7/0

For: Cr A Harris, Cr A Smith, Cr B Daly, Cr J Fulwood, Cr T Harris, Cr S Pimlott, Cr N Snooke

Against: Nil

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## 9.8 Private & Confidential - Australia Day Awards – Citizen of the Year Nominations

<b>Location:</b>	Shire of Cunderdin
<b>Applicant:</b>	Community Development Officer
<b>Date:</b>	18 November 2025
<b>Author:</b>	Mackenzie Elliott
<b>Item Approved by:</b>	Stuart Hobley, Chief Executive Officer
<b>Disclosure of Interest:</b>	Nil
<b>File Reference:</b>	Nil
<b>Attachment/s:</b>	Attachment 9.8.1 - Nominations received for the Citizen of the Year 2026

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### Resolution 9.8

Moved Cr S Pimlott      Seconded Cr B Daly

That Council approves the Officer's recommendation as outlined in the confidential report.

Vote – Simple majority

Carried 7/0

For: Cr A Harris, Cr A Smith, Cr B Daly, Cr J Fulwood, Cr T Harris, Cr S Pimlott, Cr N Snooke

Against: Nil

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### Meeting Adjournment

Moved Cr A Harris      Seconded Cr A Smith

That Council adjourns the meeting at 6.12pm for 15 minutes.

Vote – Simple majority

Carried 7/0

For: Cr A Harris, Cr A Smith, Cr B Daly, Cr J Fulwood, Cr T Harris, Cr S Pimlott, Cr N Snooke

Against: Nil

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The meeting resumed at 6.27pm with all Council members, the CEO and Deputy CEO in attendance.

## 9.9 Private & Confidential – Consideration of Purchase of 38 Lundy Avenue, Cunderdin

<b>Location:</b>	Shire of Cunderdin
<b>Applicant:</b>	Chief Executive Officer
<b>Date:</b>	18 November 2025
<b>Author:</b>	Stuart Hobley
<b>Item Approved by:</b>	Stuart Hobley, Chief Executive Officer
<b>Disclosure of Interest:</b>	Nil
<b>File Reference:</b>	Nil
<b>Attachment/s:</b>	Attachment 9.9.1 - Connect Valuation Attachment 9.9.2 – Elders Valuation Attachment 9.9.3 – Livestock & Land

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### Resolution 9.9

Moved Cr A Smith      Seconded Cr N Snooke

That Council approves the Officer's recommendation as outlined in the confidential report.

Vote – Absolute majority

Carried 6/1

For: Cr A Harris, Cr A Smith, Cr J Fulwood, Cr T Harris, Cr S Pimlott, Cr N Snooke

Against: Cr B Daly

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### 9.10 Private & Confidential – Application for CSRFF Funding

<b>Location:</b>	Shire of Cunderdin
<b>Applicant:</b>	Chief Executive Officer
<b>Date:</b>	18 November 2025
<b>Author:</b>	Stuart Hobley
<b>Item Approved by:</b>	Stuart Hobley, Chief Executive Officer
<b>Disclosure of Interest:</b>	Nil
<b>File Reference:</b>	Nil
<b>Attachment/s:</b>	Nil

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#### Resolution 9.10

Moved Cr J Fulwood      Seconded Cr S Pimlott

That Council request that the Minister of the Department of Creative Industries, Tourism and Sport to consider an out of session funding application for the upgrade to the Cunderdin Memorial Aquatic and Wellness Hub.

Vote – Absolute majority

Carried 7/0

For: Cr A Harris, Cr A Smith, Cr B Daly, Cr J Fulwood, Cr T Harris, Cr S Pimlott, Cr N Snooke

Against: Nil

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### 9.11 Move From Behind Closed Doors

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#### Resolution 9.11

Moved Cr B Daly      Seconded Cr J Fulwood

That Council move from behind closed doors in accordance with s.5.23 of the *Local Government Act 1995* at 6.29pm.

Vote – Simple majority

Carried 7/0

For: Cr A Harris, Cr A Smith, Cr B Daly, Cr J Fulwood, Cr T Harris, Cr S Pimlott, Cr N Snooke

Against: Nil

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## 9.12 Housing Funding

<b>Location:</b>	Shire of Cunderdin
<b>Applicant:</b>	Chief Executive Officer
<b>Date:</b>	18 November 2025
<b>Author:</b>	Stuart Hobley
<b>Item Approved by:</b>	Stuart Hobley, Chief Executive Officer
<b>Disclosure of Interest:</b>	Nil
<b>File Reference:</b>	Nil
<b>Attachment/s:</b>	Attachment 9.12.1 – Sandalwood Village Map 1 Attachment 9.12.1 – Sandalwood Village Map 2

### **Proposal/Summary**

For Council to consider a joint application with the Shire of Tammin to the Department of Planning, Lands and Heritage - Regional Housing Support Fund program for the construction of five new aged units at 51 Lundy Avenue, Cunderdin (Lot 803 DP 415801)

### **Background**

The Department of Planning, Lands and Heritage has announced the \$25 million Regional Housing Support Fund (RHSF) to provide grants to boost new housing and residential lot supply projects across regional Western Australia.

The RHSF will provide grants of up to \$5 million to local governments, community housing providers and landowners/developers to support key worker, community housing and residential subdivision projects in regional Western Australia.

The government is aware that delivering new housing in regional Western Australia can be challenging due to additional costs associated with bringing land and housing to market. These costs include site preparation, provision of enabling infrastructure, construction and civil works – all of which impact the feasibility and affordability of projects. The extent of these feasibility gaps varies across regions, depending on factors such as location, access to finance, availability of skilled labour and materials, and local expertise.

The purpose of the RHSF is to assist with addressing identified and quantified feasibility gaps in relation to enabling infrastructure, construction and civil works, subject to eligibility requirements, and to bring projects to fruition sooner.

For projects to be eligible for funding they must be for key workers or community housing and:

- Projects must be located within, or in the vicinity of, an existing regional centre, townsite or community within regional WA, excluding the Perth and Peel metropolitan region.
- Projects must propose the delivery of three or more dwellings and/or the delivery of three or more residential lots. For dwellings, this can be across multiple lots if the delivery is undertaken as a single package. For subdivision, the proposed lots must be on a single contiguous site.
- Projects must demonstrate the timely delivery of one or more of the following outcomes:
  - New self-contained housing for affordable purchase or lease by key workers, located within a reasonable vicinity to employment locations, amenities and services.
  - Community housing accommodation situated within regional centres or townsites.
  - New serviced lots for residential dwellings.

Applications must demonstrate that the projects are capable, if funded, of timely delivery (i.e. at the stage where contractors can be engaged and construction begins). Applications close at 5pm AWST Friday 19 December 2025.

The proposal is for the Shires of Tammin and Cunderdin to submit a joint business case for the construction of new housing in the Shires of Tammin and Cunderdin.

The Business Plan will outline the funding requirements and outlines funding options for the construction of residential accommodation dwellings in both Tammin and Cunderdin to meet aged accommodation and key worker accommodation needs.

The joint proposals by the Shires of Tammin and Cunderdin seeking grant funding for:

Shire of Tammin:

Construction of five (5) dwellings:

- Four (4) dwellings located on Deposited Plan 110015 being portion of Crown Reserve 8789 (2 X 2 dwelling; and
- Lot 7 No. 7 Nottage Way (1 dwelling – 3x2 dwelling)

Shire of Cunderdin:

- Five (5) aged care dwellings on 55 Lundy Avenue

The total funding requested comprises of a co-contribution of 66.6% State Government grant funding and 33.4% Local Government funding, amounting to a total request of approximately \$4M funding for the provision of 10 aged care and key worker accommodation.

### **Comments**

The Sandalwood Independent Living Units – Stage 2 project is an investment that will result in the construction of five (5) age friendly independent living units within the Shire of Cunderdin. The proposed works constitute Stage 2 of the Sandalwood Independent Living Project, which has already delivered eight units under Stage 1.

Stage 2 will increase the available supply to 13 independent living units, strengthening local affordable aged-housing capacity. The project will enable up to 10 additional elderly residents to remain in their community, bringing the total number of elderly residents at Sandalwood Village to 24.

The Sandalwood Independent Living Units – Stage 2 project will provide focused housing solutions and a complementary aged facility for older people to 'age in place'. The project proposes the construction of five (5) additional ILUs to support the improvement of aged care and health services across the region whilst addressing individual community needs.

The preferred clustered housing model and universal design of the Independent Living Units (ILU)s will provide flexibility in design, construction and build time

This Stage 2 Project will build on the success of Stage 1 in response to findings in the Wheatbelt Aged Support and Care Solutions (2013) Report, the Independent Housing Needs Analysis (2016) and the Aged Care Plan (2012), both of which were conducted by Verso Consulting Pty Ltd. These findings include, but are not limited to, the following:

- There is a continuum of change from larger family homes to ILUs as issues of mobility and maintenance arise for older people in the Wheatbelt;
- Older people are significantly motivated by a desire to remain independent and avoid moving to residential aged care;
- A lack of ILU alternatives is one reason why older people in the Wheatbelt cannot exercise choice and manage their ageing needs;
- All existing ILU housing stock (20 dwellings) in the Shire of Cunderdin are occupied, with an ILU wait list of over 30 persons;
- Demand for ILUs is expected to increase over the next 10 years (to 2035) in the Shire of Cunderdin;
- The current supply does not completely meet the Gold Level of the Liveable Housing guidelines, therefore does not deliver the type of housing required; and
- A demand for an additional 5 ILUs in the Shire of Cunderdin.



### **Consultation**

Chief Executive Officer  
Cunderdin Aged Appropriate Accommodation Committee  
Shire of Tammin  
Liezl De Beer – Project Manager

### **Statutory Implications**

Nil

### **Policy Implications**

Nil

### **Financial Implications**

The estimated total budget for the project is \$2.8M. The business case suggests a funding ratio of 1/3 Shire 2/3 State Government. If the application was to be successful, the cost to Council would be approximately \$715,740 cash contribution and this would need to be funded in the 2026/27 Budget. The Shire will also contribute \$188,000 in in-kind (project management and land value).

Council has several options in raising these funds:

- Self-supporting loan from the income generated from the project. The five new units should generate approximately \$50,000 per annum. The existing units nearly earn \$100,000 per annum in rent and have very little operating expenses.
- Assistance from the Cunderdin Aged Appropriate Accommodation Committee.
- The Aged Appropriate Accommodation Reserve (balance of \$280,000 at the end of June 2026)

Staff are meeting with the Cunderdin Aged Appropriate Accommodation Committee before the Council meeting and will give a verbal update on their position at the meeting.

### **Strategic Implications**

Shire of Cunderdin Strategic Community Plan.

#### **1.COMMUNITY AND SOCIAL**

##### **1.1 Community members have the opportunity to be active, engaged and connected**

- Inclusive access to Shire facilities and services
- The Shire supports positive leisure, learning and recreation outcomes

##### **1.2 A healthy and safe community is planned for**

- Sport and recreation facilities are upgraded in a planned, cohesive and timely manner

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### **Resolution 9.12**

Moved Cr B Daly                      Seconded Cr S Pimlott

That Council approve the submission of a joint application with the Shire of Tammin to the Department of Planning, Lands and Heritage - Regional Housing Support Fund program for the construction of five new aged appropriate accommodation units at 51 Lundy Avenue, Cunderdin (Lot 803 DP 415801).

Vote – Absolute majority

Carried 7/0

For: Cr A Harris, Cr A Smith, Cr B Daly, Cr J Fulwood, Cr T Harris, Cr S Pimlott, Cr N Snooke

Against: Nil

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### 9.13 Proposed RAV Upgrade

<b>Location:</b>	Shire of Cunderdin
<b>Applicant:</b>	Chief Executive Officer
<b>Date:</b>	18 November 2025
<b>Author:</b>	Stuart Hobley
<b>Item Approved by:</b>	Stuart Hobley, Chief Executive Officer
<b>Disclosure of Interest:</b>	Nil
<b>File Reference:</b>	Nil
<b>Attachment/s:</b>	Attachment 9.13.1 – RAV Road Upgrade Map Attachment 9.13.2 – Concessional Loading Information Sheet

#### Proposal/Summary

Council is requested to consider the proposed RAV upgrade of the Shire of Cunderdin's Road network as detailed below.

#### Background

Heavy Vehicle Services (HVS) contacted the Shire via email requesting to add the following sections of roads onto the Restricted Access Vehicle (RAV) Network RAV N7.3.

Road No.	Road Name	From Location (SLK)	To Location (SLK)	Current Network	Requested Network
4060122	Rabbit Proof Fence Nth Rd	Seventeen Mile Gate Rd (23.84)	End of road (0.00)	Tandem Drive Network 4 & 5	Tandem Drive Network 4 & 5
4060078	Devenish Rd	Cunderdin - Wyalkatchem Rd (0.00)	End of road (2.8)	None	Tandem Drive Network 4
4060022	Three Mile Gate Rd	Rabbit Proof Fence Nth Rd (3.76)	Pearse Rd (0.78)	Tandem Drive Network 6	Tandem Drive Network 6
4060070	Pearse Rd	Three Mile Gate Rd (0.00)	End of road (2.05)	None	Tandem Drive Network 4
4060020	Flowery Patch Rd	Flowery Patch Rd (9.0)	Ygnattering Rd (5.41)	Tandem Drive Network 5	Tandem Drive Network 5
4060075	Ygnattering Rd	Cunderdin - Wyalkatchem Rd (0.00)	Flowery Patch Rd (2.49)	Tandem Drive Network 6	Tandem Drive Network 6
4060043	Snooke Rd	Great Eastern Hwy (0.00)	End of road (2.3)	Tandem Drive Network 4	Tandem Drive Network 4
4060115	Leeming St	Great Eastern Hwy (0.00)	Vanzetti St (1.02)	Tandem Drive Network 4	Tandem Drive Network 4
4060006	Bulgin Rd	Vanzetti St (0.00)	Coleman Rd (15.28)	Tandem Drive Network 4	Tandem Drive Network 4
4060045	Throssell Rd	Leeming Rd (0.00)	Moore Rd (3.13)	Tandem Drive Network 4	Tandem Drive Network 4
4060010	Coleman Rd	Carter - Doodenanning Rd (0.00)	Carter - Doodenanning Rd (11.39)	Tandem Drive Network 4	Tandem Drive Network 4
4060011	Carter - Doodenanning Rd	Great Eastern Hwy (0.00)	Until shire boundary (19.78)	Tandem Drive Network 4	Tandem Drive Network 4

4060037	Mussared Rd	Great Eastern Hwy (0.00)	Carter - Doodenanning Rd (4.8)	Tandem Drive Network 4	Tandem Drive Network 4
4060035	Sheenan Rd	Quairading Rd (0.00)	Carter - Doodenanning Rd (5.57)	None	Tandem Drive Network 4
4060036	Carter Rd	Carter - Doodenanning Rd (8.04)	Sheenan Rd (7.52)	None	Tandem Drive Network 4
4060163	Cubbine St	Great Eastern Hwy (0.00)	Fiegert Rd (1.38)	Tandem Drive Network 7	Tandem Drive Network 7
4060164	Quairading Rd	Fiegert Rd (0.00)	Goldfields Rd (15.97)	Tandem Drive Network 7	Tandem Drive Network 7
4060142	Inverness Rd	Great Eastern Hwy (0.00)	Nornadeen Rd (4.5)	Tandem Drive Network 4	Tandem Drive Network 4
4060067	Nornadeen Rd	Great Eastern Hwy (0.00)	Parrawilla Rd (4.57)	Tandem Drive Network 4	Tandem Drive Network 4
4060028	Rabbit Proof Fence South Rd	Inverness Rd (0.00)	Goldfields Rd (12.3)	Tandem Drive Network 4	Tandem Drive Network 4
4060027	Five Mile Gate Rd	Quairading Rd (0.00)	Rabbit Proof Fence South Rd (7.24)	Tandem Drive Network 4	Tandem Drive Network 4
4060031	Eight Mile Gate Rd	Pascoe Rd (0.00)	Rabbit Proof Fence South Rd (2.95)	Tandem Drive Network 4	Tandem Drive Network 4
4060030	Pascoe Rd	Eight Mile Gate Rd (3.4)	Five Mile Gate Rd (0.00)	None	Tandem Drive Network 4
4060170	Goldfields Rd	Rabbit Proof Fence South Rd (14.16)	Quairading Rd (6.37)	Tandem Drive Network 6	Tandem Drive Network 6

All of the above roads are going from a current concessional mass level of nil to a requested concessional mass level of 3 under the Accredited Mass Management Scheme (AMMS). This means that the overall tonnes per axle for each truck is increased. (See Attachment 9.5.2).

For example, a RAV 6 truck could go from a maximum capacity of 100 tons to 112 tons.

AMMS was introduced by Main Roads several years ago to decrease the number of truck movements on the roads.

#### **Comments**

HVS will conduct an onsite assessments and consider the safety aspects of approving RAV access in accordance with the [Standard Restricted Access Vehicle Route Assessment Guidelines](#) and [Guidelines for Approving RAV Access](#).

HVS have asked that the Shire assist the assessment process by proving estimated traffic volumes and any comments relating to road condition, that the Shire can foresee impacting the above roads.

If the Shire is in favour of supporting the request, HVS will assess the mentioned roads and a condition report will be sent to the Shire on its findings. If the roads are found to be suitable, they will then be added to the network as per the requested RAV rating.

Any road that requires maintenance or works will not be added to the network until the condition of the road meets requirements of the HVS assessment. Either the applicant or the Shire will need to bring the road to the required standard prior to the road being upgraded to the requested RAV rating.

The approval of an upgrade in RAV rating may result in an increase of on-going maintenance to the requested road.

Works Manager, Robert Bell, will provide comment from a works perspective to Councillors prior to the meeting.

The Department of Local Government, Industry Regulation and Safety (LGIRS) have advised that as all RAV 7 operators will have access to the RAV 7 Network, any interest a Councillor may have could be considered as an interest in common and therefore Councillors need not leave the room and can participate in the item.

**Consultation**

Main Roads Heavy Vehicle Service (HVS)  
Stuart Hobley, Chief Executive Officer  
Robert Bell, Manager of Works and Services  
Department of Local Government, Industry Regulation and Safety

**Statutory Implications**

*Road Traffic (Vehicles) Act 2012*

**Policy Implications**

Nil

**Financial Implications**

Nil.

**Strategic Implications**

Shire of Cunderdin Strategic Community Plan.

COMMUNITY AND SOCIAL

1.4 Support emergency services planning, risk mitigation, response and recovery

CIVIC LEADERSHIP

5.3 Implement systems and processes that meet legislative and audit obligations

Capability of our organization is continually improved

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**Resolution 9.13**

Moved Cr A Smith      Seconded Cr J Fulwood

That Council:

1. Accepts and approves the request to amend the RAV rating of the following roads:

Road No.	Road Name	From Location (SLK)	To Location (SLK)	Current Network	Requested Network
4060122	Rabbit Proof Fence Nth Rd	Seventeen Mile Gate Rd (23.84)	End of road (0.00)	Tandem Drive Network 4 & 5	Tandem Drive Network 4 & 5
4060022	Three Mile Gate Rd	Rabbit Proof Fence Nth Rd (3.76)	Pearse Rd (0.78)	Tandem Drive Network 6	Tandem Drive Network 6
4060020	Flowery Patch Rd	Flowery Patch Rd (9.0)	Ygnattering Rd (5.41)	Tandem Drive Network 5	Tandem Drive Network 5
4060075	Ygnattering Rd	Cunderdin - Wyalkatchem Rd (0.00)	Flowery Patch Rd (2.49)	Tandem Drive Network 6	Tandem Drive Network 6
4060043	Snooke Rd	Great Eastern Hwy (0.00)	End of road (2.3)	Tandem Drive Network 4	Tandem Drive Network 4
4060115	Leeming St	Great Eastern Hwy (0.00)	Vanzetti St (1.02)	Tandem Drive Network 4	Tandem Drive Network 4
4060006	Bulgin Rd	Vanzetti St (0.00)	Coleman Rd (15.28)	Tandem Drive Network 4	Tandem Drive Network 4
4060045	Throssell Rd	Leeming Rd (0.00)	Moore Rd (3.13)	Tandem Drive Network 4	Tandem Drive Network 4
4060010	Coleman Rd	Carter - Doodenanning Rd (0.00)	Carter - Doodenanning Rd (11.39)	Tandem Drive Network 4	Tandem Drive Network 4
4060011	Carter - Doodenanning Rd	Great Eastern Hwy (0.00)	Until shire boundary (19.78)	Tandem Drive Network 4	Tandem Drive Network 4
4060037	Mussared Rd	Great Eastern Hwy (0.00)	Carter - Doodenanning Rd (4.8)	Tandem Drive Network 4	Tandem Drive Network 4
4060163	Cubbine St	Great Eastern Hwy (0.00)	Fiegert Rd (1.38)	Tandem Drive Network 7	Tandem Drive Network 7
4060164	Quairading Rd	Fiegert Rd (0.00)	Goldfields Rd (15.97)	Tandem Drive Network 7	Tandem Drive Network 7
4060142	Inverness Rd	Great Eastern Hwy (0.00)	Nornadeen Rd (4.5)	Tandem Drive Network 4	Tandem Drive Network 4
4060067	Nornadeen Rd	Great Eastern Hwy (0.00)	Parrawilla Rd (4.57)	Tandem Drive Network 4	Tandem Drive Network 4
4060028	Rabbit Proof Fence South Rd	Inverness Rd (0.00)	Goldfields Rd (12.3)	Tandem Drive Network 4	Tandem Drive Network 4
4060027	Five Mile Gate Rd	Quairading Rd (0.00)	Rabbit Proof Fence South Rd (7.24)	Tandem Drive Network 4	Tandem Drive Network 4
4060031	Eight Mile Gate Rd	Pascoe Rd (0.00)	Rabbit Proof Fence South Rd (2.95)	Tandem Drive Network 4	Tandem Drive Network 4
4060170	Goldfields Rd	Rabbit Proof Fence South Rd (14.16)	Quairading Rd (6.37)	Tandem Drive Network 6	Tandem Drive Network 6

2. Accepts and approves the increase of a mass level from nil to level three on the following roads:

Road No.	Road Name	From Location (SLK)	To Location (SLK)	Current Network	Requested Network
4060078	Devenish Rd	Cunderdin - Wyalkatchem Rd (0.00)	End of road (2.8)	None	Tandem Drive Network 4
4060070	Pearse Rd	Three Mile Gate Rd (0.00)	End of road (2.05)	None	Tandem Drive Network 4
4060035	Sheenan Rd	Quairading Rd (0.00)	Carter - Doodenanning Rd (5.57)	None	Tandem Drive Network 4
4060036	Carter Rd	Carter - Doodenanning Rd (8.04)	Sheenan Rd (7.52)	None	Tandem Drive Network 4
4060030	Pascoe Rd	Eight Mile Gate Rd (3.4)	Five Mile Gate Rd (0.00)	None	Tandem Drive Network 4

3. Authorise the administration to advise Main Roads Heavy Vehicle Services of the above decision acknowledging approval is subject to a favourable road condition report being received from Main Roads Heavy Vehicle Services on the completion of their road assessments.

Vote – Simple majority

Carried 7/0

For: Cr A Harris, Cr A Smith, Cr B Daly, Cr J Fulwood, Cr T Harris, Cr S Pimlott, Cr N Snooke

Against: Nil

#### 9.14 Audit Committee – Appointment of Presiding Member

<b>Location:</b>	Shire of Cunderdin
<b>Applicant:</b>	Deputy Chief Executive Officer
<b>Date:</b>	14 November 2025
<b>Author:</b>	Kay Squibb
<b>Item Approved by:</b>	Stuart Hobley, Chief Executive Officer
<b>Disclosure of Interest:</b>	Nil
<b>File Reference:</b>	Nil
<b>Attachment/s:</b>	Nil

##### **Proposal/Summary**

For Council to consider the appointment of Presiding Members and Deputy Presiding Members to Committees of Council, as required by section 5.12 of the *Local Government Act 1995*.

##### **Background**

The *Local Government Amendment Act 2024* was passed on 6 December 2024 and the resulting amendments to the *Local Government Act 1995* now require the Council to appoint the Presiding Member and Deputy Presiding Member to its Committees.

The Audit Committee is the only Committee established by the Council under the provisions of the *Local Government Act 1995*. Membership of this Committee consists of all Council members.

Previously, the Shire President has been the Presiding Member of the Audit Committee.

##### **Comments**

To ensure compliance with the amendments to the *Local Government Act 1995*, the Council is required to appoint a Presiding Member and Deputy Presiding Member to the Audit Committee.

##### **Consultation**

Chief Executive Officer

##### **Statutory Implications**

*Local Government Act 1995*

*s5.8 Establishment of committees*

*A local government may establish\* committees of 3 or more persons to assist the council.*

*\* Absolute majority required.*

*s5.12. Presiding members and deputies*

*(1) The local government must appoint\* a member of a committee to be the presiding member of the committee.*

*(2) The local government may appoint\* a member of a committee to be the deputy presiding member of the committee.*

*\* Absolute majority required.*

##### **Policy Implications**

Nil

##### **Financial Implications**

Nil

##### **Strategic Implications**

Shire of Cunderdin Strategic Community Plan.

5. CIVIC LEADERSHIP

5.3 Implement systems and processes that meet legislative and audit obligations

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**Resolution 9.14**

Moved Cr S Pimlott      Seconded Cr B Daly

That Council, in accordance with section 5.12 of the *Local Government Act 1995*, appoints Cr A Harris as Presiding Member and Cr A Smith as Deputy Presiding Member of the Audit Committee.

Vote – Absolute majority

Carried 7/0

For: Cr A Harris, Cr A Smith, Cr B Daly, Cr J Fulwood, Cr T Harris, Cr S Pimlott, Cr N Snooke

Against: Nil

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### 9.15 Superannuation Contributions for Council Members

<b>Location:</b>	Shire of Cunderdin
<b>Applicant:</b>	Deputy Chief Executive Officer
<b>Date:</b>	14 November 2025
<b>Author:</b>	Kay Squibb
<b>Item Approved by:</b>	Stuart Hobley, Chief Executive Officer
<b>Disclosure of Interest:</b>	Nil
<b>File Reference:</b>	Nil
<b>Attachment/s:</b>	Attachment 9.15.1 - DLGSC Superannuation for Council Members fact sheet

#### **Proposal/Summary**

The Council consider the payment of superannuation contributions for council members.

#### **Background**

Following passage of the Local Government Amendment Act 2024, new sections 5.99B to 5.99E of the Local Government Act 1995 (Act) allow local governments to resolve, by absolute majority, to make superannuation contributions for council members from 1 February 2025.

From 19 October 2025, it became mandatory for class 1 and 2 local governments to make superannuation contributions. For class 3 and 4 local governments, the payment is optional for each council to decide if they want to make superannuation contributions to council members.

Where a local government is required to, or resolves to, make superannuation contributions, individual council members may choose to 'opt out' of receiving superannuation.

Superannuation contribution payments for council members will be made in addition to any other fees and allowances. These will sit outside the threshold for fees and allowances set by the Salaries and Allowances Tribunal. Council members may receive various types of fees and allowances, in accordance with the Act and the relevant determination of the Salaries and Allowance Tribunal.

The requirement to make superannuation contribution payments in respect of these fees and allowances is to be determined in accordance with the Commonwealth Superannuation Guarantee (Administration) Act 1992 (SG Act) and the further guidance provided in Superannuation Guarantee Ruling SGR 2009/2. While council members are not considered employees under the SG Act, they are to be treated in the same manner as employees of the local government for the purposes of calculating superannuation contribution payments. The payment is to be the same as required under the SG Act. From 1 July 2025, the superannuation guarantee rate is 12 per cent.

At any time, individual Council members may opt out of receiving superannuation contribution payments by providing a notice in writing to the Chief Executive Officer.

#### **Comments**

Advice provided to the sector to date is that the Shire President and Deputy President allowances and meeting fees are subject to the calculation of superannuation contributions. Payment of a reimbursement type, such as travel and ICT, are excluded from superannuation calculations.

The Council has previously considered this matter in March 2025, and resolved –

*That Council*

- 1 Will make superannuation contributions to council members under Sections 5.99B to 5.99E of the Local Government Act 1995 and individual Councillors should be given the option to opt out of the receiving superannuation contributions.*

*Moved Cr H Godfrey, seconded Cr B Daly*

*Carried 7/0*



It is recommended that the decision on the payment of Council members' superannuation be revisited after each ordinary Council election to ensure the Council of the day can determine its position on this matter.

The Officers recommendation is presented having regard to the Council decision of March 2025.

### **Consultation**

Chief Executive Officer

### **Statutory Implications**

*Local Government Act 1995*

*s5.99B Superannuation for council members: main provision*

*Provides that a local government may decide, by absolute majority, to pay superannuation contribution payments for its Council members.*

*s5.99C Superannuation for council members: opt outs*

*Where the local government has resolved to make superannuation contribution payments for its Council members, a Council member may opt in or opt out by providing written notice to the Chief Executive Officer.*

*s5.99D Superannuation for council members: other exceptions*

*Council members must nominate an approved superannuation scheme for any superannuation contribution payments to be made into.*

*s5.99E Superannuation for council members: supplementary provisions*

*A local government may recover any returnable amounts from the Council member where incorrect information is provided.*

### **Policy Implications**

Nil

### **Financial Implications**

Should all Councillors opt in to receiving superannuation contributions, the total cost would be \$3,349.80 per year. This would be paid in addition to meeting fees and allowances.

### **Strategic Implications**

Shire of Cunderdin Strategic Community Plan.

5. CIVIC LEADERSHIP

5.3 Implement systems and processes that meet legislative and audit obligations

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## **Resolution 9.15**

Moved Cr N Snooke      Seconded Cr T Harris

That Council pay superannuation contributions for council members in accordance with the provisions of sections 5.99B to 5.99E of the *Local Government Act 1995*, noting that individual Councillors may elect to opt out of receiving superannuation contributions by notifying the Chief Executive Officer in writing.

Vote – Absolute majority

Carried 7/0

For: Cr A Harris, Cr A Smith, Cr B Daly, Cr J Fulwood, Cr T Harris, Cr S Pimlott, Cr N Snooke

Against: Nil

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### 9.16 Minutes of the Sub Regional Road Group Committee Meeting

<b>Location:</b>	Shire of Cunderdin
<b>Applicant:</b>	Executive Assistant
<b>Date:</b>	18 November 2025
<b>Author:</b>	Brooke Davidson
<b>Item Approved by:</b>	Stuart Hobley, Chief Executive Officer
<b>Disclosure of Interest:</b>	Nil
<b>File Reference:</b>	Nil
<b>Attachment/s:</b>	Attachment 9.16.1 – Kellerberrin SRRG Meeting Minutes 29 <sup>th</sup> October 2025

#### **Proposal/Summary**

For Council to receive the Minutes of the Kellerberrin Sub Regional Road Group Meeting held on Wednesday 29<sup>th</sup> October 2025.

#### **Background**

The Kellerberrin sub-group held its Regional Road Group Meeting on Wednesday 29<sup>th</sup> October 2025. The Kellerberrin sub-group consists of the Shires of Cunderdin, Dowerin, Kellerberrin, Merredin and Tammin. The purpose of the sub-group is to approve the Regional Road Group (RRG) funding submissions from the individual Councils and forward them to the Wheatbelt North Regional Road Group.

#### **Comments**

Issues discussed at the meeting included:

- Endorsement of Member of Council Delegates
- Election of Kellerberrin SRRG Office bearers
- Request for Shovel Ready RRG Project details
- Funding recoup Items – Current Financial Year
- Additional 2025/26 Year RRG Funding Submissions
- WSNF Update

#### **Consultation**

Stuart Hobley, Chief Executive Officer  
Kay Squibb, Deputy Chief Executive Officer  
Robert Bell, Manager of Works and Services

#### **Statutory Implications**

Nil.

#### **Policy Implications**

Nil.

#### **Financial Implications**

The RRG program funding is included in the 2025/26 budget.

#### **Strategic Implications**

Shire of Cunderdin Strategic Community Plan.

5. CIVIC LEADERSHIP

5.2 Forward planning and implementation of plans

5.3 Implement systems and processes that meet legislative and audit obligations

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**Resolution 9.16**

Moved Cr B Daly            Seconded Cr J Fulwood

That Council receive the Minutes of the Kellerberrin Sub Regional Road Group Meeting held on Wednesday 29<sup>th</sup> October 2025.

Vote – Simple majority

Carried 7/0

For: Cr A Harris, Cr A Smith, Cr B Daly, Cr J Fulwood, Cr T Harris, Cr S Pimlott, Cr N Snooke

Against: Nil

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### 9.17 Chief Executive Officers Report

<b>Location:</b>	Shire of Cunderdin
<b>Applicant:</b>	Chief Executive Officer
<b>Date:</b>	14 October 2025
<b>Author:</b>	Stuart Hobley
<b>Item Approved by:</b>	Stuart Hobley, Chief Executive Officer
<b>File Reference:</b>	Nil
<b>Attachments:</b>	Nil

#### Proposal/Summary

To provide an update on the matters that the Chief Executive Officer has been addressing over the past month.

#### Background

##### Watts Street Subdivision

The request for quotes (RFQ) have been forwarded to selected contractors for the Western Power infrastructure at the subdivision. These quotes should be received and a contractor appointed before the end of the year.

Porters Consulting Engineers have advised that the Lots should be ready for sale before the end of the financial year.

Design and Planning for Stage 2 has commenced. It is expected that this could take up to 12 months to complete the initial planning works as this will be more complicated and include internal road construction and deep sewerage connections.

##### Mitchell Street and Yilgarn Street Housing Update

###### Yilgarn Street

Stallion have advised that the dwelling could be completed before the end of the year.

###### Mitchell Street

We are still waiting on the defect items listed from the Practical Completion Inspection to be completed.

##### Community Strategic Plan

150 Square (Caroline Robinson) has been appointed to complete the Strategic Community Plan, implement a Local Public Health Plan and create a new Age Friendly Community Plan including all community consultation.

After consultation with the administration the following dates for the community/council consultation session have been agreed upon.

- Working session with Council: Wednesday, 26 November 1-3pm (2 hours – evaluation of current plan, chat about new plan)
- Community engagement sessions: (week in between Forum/Council meetings)
  - Meckering Seniors Morning Tea – Monday, 16 February 2026 @ 9am
  - Meckering Town Overall – Monday, 16 February 2026 @ 6pm
  - Cunderdin Seniors Morning Tea – Tuesday, 17 February @ 9am
  - Cunderdin Youth Council – Tuesday, 17 February 2026 @ 4pm
  - Cunderdin Overall – Tuesday, 17 February @ 6pm

##### Play Our Way Basketball Court Shelter and Upgrade

Contractors have been appointed to complete the surface. The decommissioning of the existing courts has commenced. Wheatbelt Steel has advised that they should complete the construction of the undercover area by the end of February 2026. This is in line with the project's timeline.

#### Growing Regions – Aquatic & Wellness Hub

The Lotterywest grant has been submitted for consideration and an outcome known before the end of the year.

Council is waiting for the Community Sport and Recreation Facility Fund (CSRFF) to open so a grant application can be submitted.

#### Pathways Construction

The pathway construction will re-commence in December 2025. The contractor has advised he will return with the entire crew with plans to complete all of the works before Christmas.

#### Comment

Nil.

#### Consultation

Nil.

#### Statutory Implications

Nil.

#### Policy Implications

Nil.

#### Financial Implications

Nil.

#### Strategic Implications

Nil.

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#### **Resolution 9.17**

Moved Cr B Daly          Seconded Cr S Pimlott

That Council receive and accept the CEO report as presented.

Vote – Simple majority

Carried 7/0

For: Cr A Harris, Cr A Smith, Cr B Daly, Cr J Fulwood, Cr T Harris, Cr S Pimlott, Cr N Snooke

Against: Nil

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**10 Environmental Health and Building**

Nil.

**11 Planning & Development**

Nil.

**12 Works & Services**

Nil.

**13 Urgent Items**

Nil.

**14 Scheduling of Meeting****14.1 December 2025 Ordinary Meeting**

The next ordinary meeting of Council is scheduled to take place on Wednesday 17<sup>th</sup> December 2025 commencing at 4:00pm at the Cunderdin Shire Council Chambers, Cunderdin, WA 6407.

**15 Closure of meeting**

There being no further business the Shire President will declare the meeting closed at 6.38pm.

**16 Certification****DECLARATION**

I, Alison Harris, certify that the minutes of the Special Council Meeting & the Ordinary Council Meeting held on 22<sup>nd</sup> October 2025, as shown, were confirmed at the ordinary meeting of Council held on Wednesday 26<sup>th</sup> November 2025.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_