



KELLERBERRIN SRRG

Chairperson: Tammin Shire Delegate **Secretary:** Mr R Munns

Deputy Chairperson: Cunderdin Shire Delegate

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Unconfirmed Minutes of the Kellerberrin SRRG meeting held via Teams Video Conference on Wednesday the 29th October 2025 commencing at 9.10 am.

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Chairperson (Andrew Malone – CEO of the Shire of Tammin – the Host Shire for the next two year period – for this meeting ONLY), declared the meeting open at 9.10 am and welcomed everyone in attendance.

2. ATTENDANCE/APOLOGIES

Delegates Attended

Name	Council	Delegate – RRG Role
Cr. Ashley Mackin	Shire of Tammin	Delegate – Chairperson & WBN RRG Delegate
Cr. Jo Fulwood	Shire of Cunderdin	Delegate – Deputy Chairperson & WBN RRG Proxy Delegate & Proxy Delegate on WSFN SC
Cr. Adam Metcalf	Shire of Dowerin	Delegate
Cr. Paul Brown	Shire of Kellerberrin	Delegate – Voting Delegate on WSFN SC
Cr. Donna Crook	Shire of Merredin	Delegate
Cr. Chris Meakins	Shire of Dowerin	Deputy Delegate

Officers & Observers Attended

Name	Position – Council	RRG Role
Mr Raymond Griffiths	CEO – Shire of Kellerberrin	WSFN TC Proxy Representative
Mr Stuart Hobley	CEO – Shire of Cunderdin	WSFN TC Voting Representative & WBN RRG TC Proxy Representative
Mr Andrew Malone	CEO – Shire of Tammin	
Mr Ben Forbes	Manager of Infrastructure & Projects - Shire of Dowerin	WBN RRG TC Representative
Mr Brian Wall	Exec Manager Infrastructure Services – Shire of Merredin	
Mr Mike Silver	Manager of Technical Services – Shire of Tammin	

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John Nuttall	WSFN Program Director	
Mr Rod Munns	Consulting Engineer - RMECS	Secretary

Apologies

Name	Council	Delegate – RRG Role
Mr Craig Watts	CEO - Shire of Merredin	
Mr Rob Bell	Manager of Works – Shire of Cunderdin	
Ms Alli Hunt	Local Government Interface Officer – MRWA	

3. ENDORSEMENT OF MEMBER COUNCIL DELEGATES

Following the Local Government Elections held on Sat 18th October 2025, the following Council Delegates and Deputies have been nominated by their Council to the KELLERBERRIN SRRG:

RESOLUTION 2025 - 017

That the KELLERBERRIN SRRG endorse the following appointments to the Kellerberrin SRRG for the next two (2) year period:

- | | |
|--------------------------|---|
| 1. Shire of Cunderdin | Cr Jo Fulwood – Delegate
Cr Bernie Daly – Deputy |
| 2. Shire of Dowerin | Cr Adam Metcalf – Delegate
Cr Chris Meakins – Deputy |
| 3. Shire of Kellerberrin | Cr Paul Brown – Delegate
Cr Matthew Steber – Deputy |
| 4. Shire of Merredin | Cr Donna Crook – Delegate
Cr Renee Manning – Deputy |
| 5. Shire of Tammin | Cr Ashley Mackin – Delegate
Cr Nick Caffell – Deputy |

Moved Cr D Crook

Seconded Cr A Metcalf

Carried: Yes (5/0)

4. ELECTION OF KELLERBERRIN SRRG OFFICE BEARERS

4.1 Election of KELLERBERRIN SRRG Chairperson and Deputy Chairperson & KELLERBERRIN SRRG Delegate and Proxy Delegate to Wheatbelt North Regional Road Group (WBN RRG) Positions

As per the Group's Agreement where:

- the Chairperson and Deputy Chairperson position is rotated upon the two (2) year Local Government cycle, and automatically allocated to the Delegates of the Host Member Council and the following Host Member Council respectively,
- the KELLERBERRIN SRRG Delegate and Proxy Delegates to the WBN RRG Positions are automatically allocated to the KELLERBERRIN SRRG Chairperson and Deputy Chairperson, respectively.

- the Host Member Council is based upon the alphabetic order of the Member Council names.
- for the next two (2) year period, the Shire of Tammin is the Host Member Council, and the Shire of Cunderdin is the following Host Member Council.

Subsequently, these positions are automatically assumed as follows:

- The KELLERBERRIN SRRG Chairperson and KELLERBERRIN SRRG Delegate on the WBN RRG is Cr Ashley Mackin from the Shire of Tammin
- The KELLERBERRIN SRRG Deputy Chairperson and KELLERBERRIN SRRG Proxy Delegate on the WBN RRG is Cr Jo Fulwood from the Shire of Cunderdin

RESOLUTION 2025 - 018

That:

- a) **Cr Ashley Mackin** automatically assumes the position of Chairperson for the KELLERBERRIN SRRG and the KELLERBERRIN SRRG Delegate on the WBN RRG - as the Delegate for the Shire of Tammin.*
- b) **Cr Jo Fulwood** automatically assumes the position of Deputy Chairperson for the KELLERBERRIN SRRG and the KELLERBERRIN SRRG Proxy Delegate on the WBN RRG - as the Delegate for the Shire of Cunderdin.*

Moved Cr D Crook

Seconded Cr P Brown

Carried: Yes (5/0)

Since the Shire of Tammin Delegate is new to this position and Council, the Shire of Tammin CEO, Andrew Malone, assumed the position of Chairperson for this meeting ONLY.

4.2 Election of KELLERBERRIN SRRG Secretary

Consultant Rod Munns was recently elected as secretary of the Group (at the 7th March 2025 Meeting) under an agreement to be paid annually on a Fee for Service basis, with costs shared equally between the Member Councils – for preparing Meeting Agendas and Minutes, attending SRRG and WN RRG meetings and any other RRG based committees / working groups on behalf of the Group.

The position of KELLERBERRIN SRRG **Secretary** is declared vacant.

Nominations are called for the position of KELLERBERRIN SRRG Secretary. The term is for two years.

Nomination of **Rod Munns** was received by Cr T Gibson and seconded by Cr A Walker. There were no other nominations. **Rod Munns** accepted the nomination of KELLERBERRIN SRRG Secretary.

RESOLUTION 2025 - 019

*That **Rod Munns** be elected as the KELLERBERRIN SRRG Secretary under the same agreement to be paid annually on a Fee for Service basis, with costs shared equally between the Member Councils.*

Moved Cr J Fulwood

Seconded Cr P Brown

Carried: Yes (5/0)

4.3 Election of KELLERBERRIN SRRG Representative and Proxy to the Wheatbelt North Technical Working Group Positions

The position of KELLERBERRIN SRRG **Representative to the WBN TWG** is declared vacant.

Nominations were called for the position of KELLERBERRIN SRRG Representative to the WBN TWG. The term is for two years.

Nomination of **Ben Forbes** was received by Ben Forbes and seconded by Cr D Crook. There were no other nominations. **Ben Forbes** accepted the nomination of KELLERBERRIN SRRG Representative to the WBN TWG.

The position of KELLERBERRIN SRRG **Proxy Representative to the WBN TWG** is declared vacant.

Nominations were called for the position of KELLERBERRIN SRRG Proxy Representative to the WBN TWG. The term is for two years.

Nomination of **Stuart Hobley** was received by Stuart Hobley and seconded by Cr J Fulwood. There were no other nominations. **Stuart Hobley** accepted the nomination of KELLERBERRIN SRRG Proxy Representative to the WBN TWG.

RESOLUTION 2025 - 020	
<i>That Ben Forbes be elected as the KELLERBERRIN SRRG Representative to the Wheatbelt North Regional Road Group Technical Working Group.</i>	
<i>That Stuart Hobley be elected as the KELLERBERRIN SRRG Proxy Representative to the Wheatbelt North Regional Road Group Technical Working Group.</i>	
Moved Cr P Brown	Seconded Cr J Fulwood
Carried: Yes (5/0)	

4.4 Election of KELLERBERRIN SRRG Voting Delegate and Proxy to the Wheatbelt Secondary Freight Network (WSFN) Steering Committee (SC) and Technical Committee (TC) Positions

The position of KELLERBERRIN SRRG **Voting Delegate to the WSFN SC** is declared vacant.

Nominations are called for the position KELLERBERRIN SRRG Voting Delegate to the WSFN SC. The term is for two years. Only elected delegates are eligible for these roles.

Nomination of **Cr P Brown** was received by Cr P Brown and seconded by Cr A Metcalf. There were no other nominations. **Cr P Brown** accepted the nomination of KELLERBERRIN SRRG Voting Delegate to the WSFN SC.

The position of KELLERBERRIN SRRG **Proxy Delegate to the WSFN SC** is declared vacant.

Nominations were called for the position of KELLERBERRIN SRRG Proxy Delegate to the WSFN SC. The term is for two years. Only elected delegates are eligible for these roles.

Nomination of **Cr J Fulwood** was received by Cr J Fulwood and seconded by Cr D Crook. There were no other nominations. **Cr J Fulwood** accepted the nomination of KELLERBERRIN SRRG Proxy Delegate to the WSFN SC.

The position of KELLERBERRIN SRRG **Representative to the WSFN TC** was considered.

Currently Stuart Hobley is the Group's Representative to the WSFN TC. There is no requirement for this position to be declared vacant, since the position is filled generally via non elected members. Regardless, nominations were called for the position KELLERBERRIN SRRG Representative to the WSFN TC. The term is for two years.

Nomination of **Stuart Hobley** was received by Stuart Hobley and seconded by Cr J Fulwood. There were no other nominations. **Stuart Hobley** accepted the nomination of KELLERBERRIN SRRG Representative to the WSFN TC.

The position of KELLERBERRIN SRRG **Proxy Representative to the WSFN TC** was considered.

Currently Raymond Griffiths is the Group's Proxy Representative to the WSFN TC. There is no requirement for this position to be declared vacant, since the position is filled generally via non elected members. Regardless, nominations were called for the position of KELLERBERRIN SRRG Proxy Representative to the WSFN TC. The term is for two years.

Nomination of **Raymond Griffiths** was received by Raymond Griffiths and seconded by Cr P Brown. There were no other nominations. **Raymond Griffiths** accepted the nomination of KELLERBERRIN SRRG Proxy Representative to the WSNF TC.

RESOLUTION 2025 - 021

*That **Cr P Brown** be elected as the KELLERBERRIN SRRG Voting Delegate to the Wheatbelt Secondary Freight Network Steering Committee.*

*That **Cr J Fulwood** be elected as the KELLERBERRIN SRRG Proxy Delegate to the Wheatbelt Secondary Freight Network Steering Committee*

*That **Stuart Hobley** be elected as the KELLERBERRIN SRRG Voting Representative to the Wheatbelt Secondary Freight Network Technical Committee.*

*That **Raymond Griffiths** be elected as the KELLERBERRIN SRRG Proxy Representative to the Wheatbelt Secondary Freight Network Technical Committee*

Moved Cr A Metcalf

Seconded Cr D Crook

Carried: Yes (5/0)

5. CONFIRMATION OF MINUTES OF MEETING 19th September 2025

RESOLUTION 2025 – 022

That the Minutes of the Kellerberrin SRRG Teams Video Conference Meeting, held on the 19th September 2025, be confirmed as a true and correct record of proceedings.

Moved Cr P Brown

Seconded Cr A Metcalf

Carried: Yes (5/0)

6. BUSINESS ARISING FROM PREVIOUS MINUTES

Nil.

7. CORRESPONDENCE

7.1 Correspondence In

- a) Request for Shovel Ready RRG Projects Details - to be funded via additional RRG Funding (Att 2a) – received via email from Allison Hunt on 30th September 2025.
- b) Advice of link to attached Agenda for scheduled WN RRG Meeting to be held 6th October 2025 (Att 2b) – received via email from Allison Hunt on 30th September 2025.
- c) Advice of Draft Template for SRRG Meeting Agenda for election of Office Bearers (Att 2c) – received via email from Allison Hunt on 9th October 2025.
- d) Advice of current WN RRG Funding Recoup Register (Att 2d) – received via email from Allison Hunt on 24th October 2025.
- e) Advice of link to attached Minutes of WN RRG Meeting held 6th October 2025 (Att 2e) – received via email from Allison Hunt on 24th October 2025.

7.2 Correspondence Out

Nil.

RESOLUTION 2025 - 023

That the Incoming and Outgoing Correspondence be received.

Moved Cr J Fulwood

Seconded Cr A Metcalf

Carried: Yes (5/0)

8 GENERAL BUSINESS

8.1 Funding Recoup Items – Current Financial Yr

The following default items require discussion:

- a) Review of Direct Grant Funding – claims to MRWA by no later than 31 August
- b) All projects – claiming first 40% of approved project funds
- c) Road Project Funding - estimated completion dates and maximising expenditures as at 30th June

The Kellerberrin SRRG parts of the current WN RRG Funding Recoup Register for the 25/26 Yr (provided 24th October 2025 – as per Att 2d) is attached for reference, being:

- Att 3a – Recoup Status of Direct Grant Funding
- Att 3b – Recoup Status of RRG Road Project Funding

As discussed at the meeting, all Member Councils have now recouped all of their 25/26 Yr Direct Grant Funding and the first 40% Recoups of their 25/26 Yr RRG Road Projects Funding.

9 OTHER BUSINESS

9.1 Additional 2025/26 Yr RRG Funding Submissions

Recently, the SAC advised of additional RRG Funding being provided to be taken up via Shovel-Ready Projects on 2040 Roads under the same conditions as per the normal State Roads to Local Government Roads Funding Agreement. Ms Alli Hunt at MRWA sent out an email requesting details of Shovel-Ready Projects any Local Government may want to submit. The following Member Councils provided submissions (Project Details):

- Shire of Cunderdin – on both the Cunderdin / Wyalkatchem Rd and Moore Rd
- Shire of Dowerin – on the Dowerin / Meckering Rd
- Shire of Kellerberrin – on the Kellerberrin / Shackleton Rd.

9.2 WSFN Update

John Nuttall provided an update on the WSFN and information on the WSFN for new Group Members. He advised:

- The WSFN was originally allocated \$187.5 Million of Funding in 2019 (comprising 80% Federal Funding, 13.33% State Funding and 6.67% Local Government Funding). It is expected that this funding will be expended by the 2026/27 EOFY.
- The WSFN is currently applying for an additional \$ 140 Million over the next four (4) year period from the Federal and State Governments.

- The WSFN Office is based in Midland at 37/5 Keane St. The WSFN staff comprises himself as the Program Director, Peter Hall is the Program Manager and Racelis Rose is the Executive Officer.

10 NEXT MEETING DATES

10.1 Next WN RRG meeting

Date for this meeting is TBA. Please note that the new Delegates from each of the four (4) SRRG's within the WBN RRG will be requested to attend a Teams Meeting early November to consider and endorse the Elected Members to the WBN RRG and WSFN Steering Committee and the Representatives on the WBN RRG Technical Working Group and WSFN Technical Committee. The next Ordinary WBN RRG is expected to be held in early March 2026 (normally held at the Shire of Northam Recreation Centre).

10.2 Next WN RRG Technical Committee meeting

Date for this meeting is TBA.

10.3 Schedule next Kellerberrin SRRG meeting date.

The next meeting was scheduled on Tuesday 10th February 2026 commencing at 10.30 am and via Teams Video Conference - approximately two to three weeks prior to the WBN RRG meeting normally scheduled in early March 2026.

11 CLOSURE OF MEETING

The Chairperson thanked everyone for their attendance. There being no further business, the meeting was closed at 9.34 am.