



## Shire of Cunderdin

### Ordinary Council Meeting Minutes

Dear Council Member,

The Shire of Cunderdin Ordinary Meeting of Council was held on **Wednesday 23rd July 2025** in the Cunderdin Shire Council Chambers, WA, 6407 **commencing at 6.00pm.**

Stuart Hobley  
**Chief Executive Officer**

23<sup>rd</sup> July 2025

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## AGENDA

### 1 Declaration of Opening

The Shire President declared the meeting open at 6pm.

The Shire of Cunderdin disclaimer was read aloud by Cr Alison Harris.

The *Local Government Act 1995* Part 5 Division 2 Section 5.25 and Local Government (Administration) Regulations 1996 Regulation 13.

“No responsibility whatsoever is implied or accepted by the Shire of Cunderdin for any act, omission or statement or intimation occurring during this meeting. It is strongly advised that persons do not act on what is heard at this Meeting and should only rely on written confirmation of Council’s decisions, which will be provided within ten working days of this meeting”.

### 2 Record of Attendance, Apologies and Approved Leave of Absence

#### 2.1 Record of attendances

##### Councillors

Cr AE (Alison) Harris	Shire President
Cr A (Tony) Smith	Deputy Shire President
Cr TE (Todd) Harris	
Cr N (Natalie) Snooke	
Cr B (Bernie) Daly	
Cr NW (Norm) Jenzen	
Cr HN (Holly) Godfrey	

##### In Attendance

Stuart Hobley	Chief Executive Officer
Samantha Pimlott	Governance & Administration Officer
Hayley Byrnes	Deputy Chief Executive Officer

##### Guests of Council

Nil.

##### Members of the Public

Nil.

#### 2.2 Apologies

Nil.

#### 2.3 Leave of Absence Previously Granted

Nil.

### 3 Public Question Time

Nil.

### 4 Petitions, Deputations & Presentations

Nil.

### 5 Applications for Leave of Absence

Nil.

### 6 Confirmation of the Minutes of Previous Meetings

#### 6.1 Minutes of Ordinary Council Meeting held 25<sup>th</sup> June 2025

##### **Resolution 6.1**

That the Minutes of the Ordinary Council Meeting held on Wednesday 25<sup>th</sup> June 2025 be confirmed as a true and correct record.

Moved: Cr B (Bernie) Daly

Seconded: Cr N (Natalie) Snooke

Vote – Simple majority

Carried: 7/0

##### **Note to this item:**

The President will sign the minute declaration on the previous minutes.

### 7 Declaration of Members and Officers Interests

Stuart Hobley declared an indirect financial interest in Urgent Item 13.2.

### 8 Announcements by President without Discussion

Today is the last Ordinary Council Meeting with our Deputy Hayley Byrnes. Hayleys services has been nothing short of exemplary her dedication and commitment to the Shire of Cunderdin and to Council in particular has been outstanding. We shall miss her care and total dedication to her job, and we wish her success in her future endeavours, we will always keep our door open should she wish to return.

On a personal note it has been my absolute pleasure to have worked with Hayley, she has guided and shaped my presidency and given me invaluable support. I shall miss her measured and wise council. All the best Hayley.

## 9 Finance and Administration

### 9.1 Financial Reports for June 2025

<b>Location:</b>	Cunderdin
<b>Applicant:</b>	Deputy Chief Executive Officer
<b>Date:</b>	11 <sup>th</sup> July 2025
<b>Author:</b>	Hayley Byrnes
<b>Item Approved by:</b>	Stuart Hobley, Chief Executive Officer
<b>File Reference:</b>	Nil
<b>Attachment/s:</b>	Attachment 9.1.1 - June Monthly Financial Report Attachment 9.1.2 - Rates Details June 2025

#### Proposal/Summary

The financial reports as at 30<sup>th</sup> of June 2025 are presented for consideration and the transfers made to and from reserve details for the 24/25 financial year are presented to council for their consideration.

#### Background

The financial reports have been circulated to all Councillors.

#### Comment

The Shire of Cunderdin reserve accounts and the transfers made to and from the accounts are below for councils' consideration.

<b>Reserve Description</b>	<b>Opening Balance</b>	<b>Interest Earnt 24/25</b>	<b>Donations @ 30/6/2025</b>	<b>Transfers Out as Budgeted</b>	<b>Transfers To as Budgeted</b>	<b>Closing Balance</b>
Staff Entitlements	<b>\$ 194,339.00</b>	\$ 9,349.00	\$	\$	\$	<b>\$ 203,688.00</b>
Plant Replacement	<b>\$ 159,992.00</b>	\$ 7,697.00	\$	\$	\$100,000.00	<b>\$ 267,689.00</b>
Airfield	<b>\$ 116,643.00</b>	\$ 5,611.00	\$	\$	\$	<b>\$ 122,254.00</b>
Community Bus	<b>\$ 25,506.00</b>	\$ 1,227.00	\$	<b>\$ 22,206.00</b>	\$	<b>\$ 4,527.00</b>
Asset Replacement	<b>\$ 266,311.00</b>	\$ 12,811.00	\$	\$	\$ 56,023.00	<b>\$ 335,145.00</b>
Buildings	<b>\$ 490,680.00</b>	\$ 23,605.00	\$	\$	\$	<b>\$ 514,285.00</b>
Cunderdin Museum	<b>\$ 52,260.00</b>	\$ 2,514.00	<b>\$ 1,818.00</b>	\$	\$15,000.00	<b>\$ 71,592.00</b>
Surface Replacement	<b>\$ 158,152.00</b>	\$ 7,608.00	\$	\$	\$20,000.00	<b>\$ 185,760.00</b>
Age Appropriate Accommodation	<b>\$ 174,405.00</b>	\$ 8,390.00	\$	\$	\$45,000.00	<b>\$ 227,795.00</b>
Swimming Pool	<b>\$ 100,000.00</b>	\$ 4,811.00	\$	\$	\$150,000.00	<b>\$ 254,811.00</b>
<b>TOTALS</b>	<b>\$ 1,738,288.00</b>	<b>\$ 83,623.00</b>	<b>\$1,818.00</b>	<b>\$22,206.00</b>	<b>\$386,023.00</b>	<b>\$2,187,546.00</b>

\*Please note a letter will be sent to the Cunderdin Museum Committee advising them of the transfer of donations (\$1,818.75) received for 2025/26 financial year (donations received is as recorded in the system on 30<sup>th</sup> June 2025) to the Cunderdin Museum Reserve.

#### Consultation

Nil.

### **Statutory Environment**

The *Local Government Act 1995* Part 6 Division 3 requires that a monthly financial report be presented to Council.

### **Policy Implications**

Nil.

### **Financial Implications**

All financial implications are contained within the reports.

### **Strategic Implications**

Nil.

#### **Resolution 9.1 – OCM July 2025**

1. That Council receives the monthly financial reports for the periods ending 30<sup>th</sup> of June 2025.
2. That Council receive the transfers to/from reserves details for the period ending 30<sup>th</sup> June 2025.

Moved: Cr A (Tony) Smith

Seconded: Cr B (Bernie) Daly

Vote – Simple majority

Carried: 7/0

## 9.2 Accounts Paid 30<sup>th</sup> of June

<b>Location:</b>	Cunderdin
<b>Applicant:</b>	Deputy Chief Executive Officer
<b>Author:</b>	Hayley Byrnes
<b>Report Date:</b>	11 <sup>th</sup> July 2025
<b>Item Approved By:</b>	Stuart Hobley, Chief Executive Officer
<b>Disclosure of Interest:</b>	Nil
<b>File Reference:</b>	Nil
<b>Attachment/s:</b>	Attachment 9.2.1 - June Creditors Listing Attachment 9.2.2 - May Credit Card Statement

### **Proposal/Summary**

Council is requested to confirm the payment of accounts totalling:

Total for Municipal -	\$776,903.99
Total for Trust -	\$0.00
TOTAL -	\$776,903.99

For June 2025 as listed in the Warrant of Payments for the period 1<sup>st</sup> to 30<sup>th</sup> of June 2025.

### **Background**

Nil.

### **Comment**

Nil.

### **Consultation**

Nil.

### **Statutory Environment**

In accordance with Financial Management Regulations 12 & 13, a list of all accounts paid or payable shall be presented to Council (Refer Warrant of Payments attached).

Financial Management Regulations 12 & 13.

### **Policy Implications**

Nil.

### **Financial Implications**

All financial implications are contained within the reports.

### **Strategic Implications**

Nil.

<b>Resolution 9.2 – OCM July 2025</b>		
1. That Council's payments of accounts amounting to \$776,903.99 being from Municipal Account for June 2025, as follows:		
<b>Municipal Account</b>	<b>\$</b>	<b>Total</b>
Electronic Funds Transfer: EFT 9353- 9745	\$710,729.78	
Direct Debit (Inc Bank Charges):	\$34,757.20	
Cheques: 11990 to 11995	\$31,417.01	
<b>Trust Account</b>	<b>\$0.00</b>	
<b>TOTAL</b>		<b>\$776,903.99</b>

2. That Council's receive reports for payments of corporate credit cards amounting to \$6,086.02 being from Municipal Account for period 16th April to 15th May 2025, as follows:

<b>40030 - Westpac Banking Corporation Visa- Hayley Byrnes</b>				
<b>Date</b>	<b>Job</b>	<b>Job Description</b>	<b>Comments</b>	<b>Line Total</b>
21-Apr	11451000.520	Expenses relating to Administration GEN	Canva Subscription	320.00
6-May	11161000.520	Museum Expenses GEN	Thermal Paper	29.00
7-May	11451000.520	Expenses relating to Administration GEN	Office Coffee	112.00
8-May	11161030.521	Community Events Expenditure GEN	Road Safety Week	169.75
8-May	11411140.521	Shire of Cunderdin - Road safe in Cunderdin & Meckering Grant Event Expenditure GEN	Road Safety Week	43.80
8-May	11411140.521	Shire of Cunderdin - Road safe in Cunderdin & Meckering Grant Event Expenditure GEN	Road Safety Week	47.76
8-May	11411140.521	Shire of Cunderdin - Road safe in Cunderdin & Meckering Grant Event Expenditure GEN	Road Safety Week	57.00
8-May	11411140.521	Shire of Cunderdin - Road safe in Cunderdin & Meckering Grant Event Expenditure GEN	Road Safety Week	14.95
8-May	11411140.521	Shire of Cunderdin - Road safe in Cunderdin & Meckering Grant Event Expenditure GEN	Road Safety Week	70.49
13-May	11411140.521	Shire of Cunderdin - Road safe in Cunderdin & Meckering Grant Event Expenditure GEN	Road Safety Week	147.50
				<b>1,012.25</b>



40030 - Westpac Banking Corporation Visa- Robert Bell				
Date	Job	Job Description	Comments	Line Total
15-Apr	OVLC	Cunderdin Oval Expenses	Solenoid Valve	1328.25
21-Apr	P3018	2023 Ranger Double Cab Chassis (CM00) - MoW Ute	WMAN Diesel	132.03
2-May	PKGC	Cunderdin Parks and Gardens	Trail Cameras	29.98
				<b>1,490.26</b>

40030 - Westpac Banking Corporation Visa- Stuart Hobley				
Date	Job	Job Description	Comments	Line Total
24-Apr	11451000.520	Expenses relating to Administration GEN	CEO Lunch	79.17
29-Apr	10511050.521	BFB Other Goods and Services and Incidents GEN	BFB Items	277.53
30-Apr	P3019	2024 Everest SUV TREND 2.0L BiT DSL 10 SPD Auto	Diesel	79.20
30-Apr	11451000.520	Expenses relating to Administration GEN	CEO Lunch	78.00
1-May	11451070.520	Training Expenses - Admin GEN	Liezl Training	140.00
9-May	12100300.521	CMT SENIORS EXPENSES Trust - Payments GEN	Seniors Kalgoorlie trip bus hire	903.27
9-May	12100300.521	CMT SENIORS EXPENSES Trust - Payments GEN	Seniors Kalgoorlie trip bus hire	903.27
9-May	12100300.521	CMT SENIORS EXPENSES Trust - Payments GEN	Seniors Kalgoorlie trip bus hire	903.27
11-May	12100300.521	CMT SENIORS EXPENSES Trust - Payments GEN	Seniors Kalgoorlie trip bus hire	-504.96
11-May	12100300.521	CMT SENIORS EXPENSES Trust - Payments GEN	Seniors Kalgoorlie trip bus hire	-448.39
11-May	12100300.521	CMT SENIORS EXPENSES Trust - Payments GEN	Seniors Kalgoorlie trip bus hire	-425.85
14-May	P3025	2025 Hino TTop ( 2 Axle Rigid Vehicle)	Toolbox	1599.00
			<b>TOTAL</b>	<b>3583.51</b>

3. That Council receives the monthly payment reports for the periods ending 30<sup>th</sup> June 2025.

Moved: Cr NW (Norm) Jenzen

Seconded: Cr HN (Holly) Godfrey

Vote – Simple majority

Carried: 7/0

### 9.3 Council Investments – At 30<sup>th</sup> of June 2025

<b>Location:</b>	Cunderdin
<b>Applicant:</b>	Deputy Chief Executive Officer
<b>Author:</b>	Hayley Byrnes
<b>Report Date:</b>	11 <sup>th</sup> July 2025
<b>Item Approved By:</b>	Stuart Hobley, Chief Executive Officer
<b>Disclosure of Interest:</b>	Nil
<b>File Reference:</b>	Nil
<b>Attachment/s:</b>	Attachment 9.3.1 - Bank Statements June 2025

#### Proposal/Summary

To inform Council of its investments as at 30<sup>th</sup> of June 2025.

#### Background

The authority to invest money held in any Council Fund is delegated to the Chief Executive Officer. Council Funds may be invested in one or more of the following:

- Fixed Deposits;
- Commercial Bills;
- Government bonds; and
- Other Short-term Authorised Investments.

Council funds are to be invested with the following financial institutions:

- Major Banks & Bonds Issued by Government and/ or Government Authorities.

#### Comment

In addition to the Shire's Municipal Operating Accounts, the below investment accounts are held as at 30<sup>th</sup> of June 2025.

COUNCIL ACCOUNTS					
Institution	Amount	Investment type/ Account details	Municipal Funds	Reserve Funds	Trust Funds
Westpac Bank	\$802,355.80	Municipal- 0000030	\$802,355.80		
Bendigo Bank	\$2,024,311.46	Municipal- 155971377	\$2,024,311.46		
Westpac Bank	\$363,817.86	Business Cash Reserve 22-3647 0.50%		\$363,817.86	
Bendigo Bank	\$12,247.86	Bendigo Trust Account 164 488 686			\$12,247.86
Westpac Bank	\$0.00	Trust Working Account 12-2981			\$0.00
Bendigo Bank	\$1,821,909.09	Term Deposit -5.06% Exp 20 Dec 2024		\$1,821,909.09	
<b>TOTAL INVESTMENTS</b>	<b>\$5,024,642.07</b>		<b>\$2,826,667.26</b>	<b>\$2,185,726.95</b>	<b>\$12,247.86</b>

In addition to the above Shire funds, the Shire administers following accounts for the Cunderdin Community Centre Trust Accounts being Bendigo Term Deposits & operating Ac#000073 - \$4,163.08.

<b>CUNDERDIN COMMUNITY TRUST DETAILS</b> <b><u>INTEREST ACCOUNT</u></b> <b>30<sup>th</sup> June 2025</b>			
Opening Balance as per Bank Statement & Term Deposits			
Term Deposit# 5152882			
Maturing 4 Nov 2025 (4.25%)			
			270,936.53
	<b>TOTAL</b>		<b>270,936.53</b>
Credits:			0.00
Debits:			0.00
Closing Balance as Per Bank Statements & Term Deposits	<b>TOTAL</b>		<b>270,936.53</b>
<b>INCOMING</b>			0.00
			0.00
<b>OUTGOING</b>			0.00
<b>Balance as at end of month</b>	<b>TOTAL</b>		<b>270,936.53</b>
<b>CUNDERDIN COMMUNITY TRUST DETAILS</b> <b><u>CAPITAL ACCOUNT</u></b> <b>30<sup>th</sup> June 2025</b>			
Opening Balance as per Bank Statement & Term Deposits			
Term Deposit# 5152883			
Maturing 4 Nov 2025 (5.05%)			
			369,862.05
	<b>TOTAL</b>		<b>369,862.05</b>
Credits			0.00
Debits			0.00
Closing Balance as Per Bank Statements & Term Deposits	<b>TOTAL</b>		<b>369,862.05</b>
<b>INCOMING</b>			0.00
			0.00
<b>OUTGOING</b>			0.00
<b>Balance as at end of month</b>	<b>TOTAL</b>		<b>369,862.05</b>

### **Consultation**

Nil.

### **Statutory Implications**

Financial Management Regulation 19.

### **Policy Implications**

Nil.

### **Financial Implications**

There are no financial implications in considering this item.

### **Strategic Implications**

This item related to the Integrated Planning and Reporting Framework, which feeds into the Long-Term Financial Plan when determining annual Council Budgets.

#### **Resolution 9.3 – OCM July 2025**

That the report on Council investments as at 30<sup>th</sup> of June 2025 be received and noted.

Moved: Cr A (Tony) Smith

Seconded: Cr N (Natalie) Snooke

Vote – Simple majority

Carried: 7/0

#### 9.4 2025/26 Budget Adoption

<b>Location:</b>	Cunderdin
<b>Applicant:</b>	Deputy Chief Executive Officer
<b>Date:</b>	10 <sup>th</sup> July 2025
<b>Author:</b>	Hayley Byrnes
<b>Item Approved By:</b>	Stuart Hobley, Chief Executive Officer
<b>Disclosure of Interest:</b>	Nil
<b>File Reference:</b>	Nil
<b>Attachment/s:</b>	Attachment 9.4.1 - SOC 25/26 Statutory Budget (Inc Fees and Charges)

##### **Proposal / Summary**

To consider and adopt the Municipal Fund Budget for the 2025/26 financial year together with supporting schedules, including striking of the municipal fund rates, setting of elected members fees for the year and other consequential matters arising from the budget papers.

##### **Background**

The draft 2025/26 budget has been compiled based on the parameters established in the Council integrated planning documents including long term financial plan, corporate business plan and strategic community plan.

Council considered the details within the budget via a workshop held on the 9<sup>th</sup> July 2025.

##### **Comment**

The budget has been prepared to include information required by the *Local Government Act 1995*, *Local Government (Financial Management) Regulations 1996* and Australian Accounting Standards. The main features of the draft budget include:

##### **Rates**

The proposed budget allows for a 4% increase in total rates revenue. As a result of the Valuer General's periodic property revaluations, individual ratepayers may see increases or decreases in their rates. While these fluctuations will vary across properties, the overall revenue generated by the Shire will increase by 4% compared to the previous year.

- **Proposed Minimum Rate: \$853**

##### **Valuer Generals Comments on UV Roll:**

"Below is a summary of the changes observed in the assessed values for the 2024-2025 period, as part of the general valuation program conducted in your area. These valuations will become effective on 30 June 2025.

Total Valuation	\$ 447,066,900
Average Overall Change	21.66%

Please note that although the general valuation rolls have been finalized, these figures are subject to change in the event of an interim valuation.

The analysis of sales at and around the date of valuation supports an increase in Unimproved Values for broadacre agricultural properties with a consistent increase across the shire. The market evidence for smaller properties is limited, however generally supports a similar increase."

### **End of year position**

The 2024/2025 end of year position is an estimated surplus of \$2,243,648. This is a result of some projects/purchases that were not completed before the end of the financial year and the early payment of 50% of the Federal Assistance Funding which was received on 24th June 2025.

The budget presented to Council for adoption results in an end of year surplus for 2025/26 of \$564.

### **Fees & Charges**

The fees and charges schedule is presented to Council for consideration. Variations as deemed appropriate have been made to the Fees & Charges. These variations have been made to ensure we are recouping the Shires costs to provide the service or bring items in that have been deemed necessary throughout the previous year.

### **Elected Member Attendance Fees, Allowances & Reimbursement of Costs**

The recommendations include the setting of meeting attendance fees and allowances for members. This includes the Presidents allowance of \$1500.00, the Deputy President's allowance \$375.00 and members meeting attendance fees are set at the maximum rate of \$270 and \$550 for the President. With Committee meeting attendance fee set at the maximum rate \$135 for all members.

The President is entitled to an allowance in the range of \$575 – \$22,470 and the Deputy President is entitled to up to 25% of the agreed president's allowance.

Other claims such as travelling will need to be submitted should a member so require. All payments may be made direct to Members designated bank accounts. These fees and allowances are in accordance with Section 5.98, 5.98A, 5.99 and 5.99A of *the Local Government Act 1995* and the *Local Government (Administration) Regulations 1996*. These fees are within the determinations for Band 4 as set by the Salaries and Allowances Tribunal 4 April 2025.

### **Salaries & Wages**

The budget for Salaries and Wages includes an estimated increase from the Fair Work Commission wage increase.

The Shire has recently received correspondence from WALGA Employee Relations regarding the annual wage increase to the Local Government Industry Award 2020.

A 3.75% increase for employees under the Local Government Industry Award 2020 came into effect from the start of the first full pay period on or after 1 July 2025.

The super guarantee (SG) rate will also increase from 11.5% to 12% on 1 July 2025. It is a requirement to use the new rate to calculate super on payments made to employees on or after 1 July 2025.

### **Road Funding**

The road program has had an increase in funding from the Department of Infrastructure and Regional Development. This has led to a significant road program for the 2025/2026 year. A portion of these works will be put out to contract as we do not have the capacity to undertake the works ourselves. The total of our road funding sources are as follows:

MRWA Direct Grant	\$ 185,000
Regional Road Group	\$ 501,508
Roads to Recovery 25/26	\$ 527,467
<b>TOTAL</b>	<b>\$ 1,213,975</b>

### **Reserve Transfers**

The following transfers in and out of Reserves have been budgeted for:

Transfer from Building Reserve (Housing Project)	\$200,000
Transfer from Museum Reserve	\$62,000
Transfer from the Plant Reserve	\$150,000
Transfer from Asset Replacement Reserve	\$200,000
Transfer to the Community Bus Reserve	(\$10,000)
Transfer to Museum Reserve	(\$15,000)
Transfer to AAA Sandalwood Units Reserve (Net income from units)	(\$45,000)
Transfer to the Synthetic Surfaces Reserve	(\$20,000)

### **Borrowings**

The Shire has not budgeted for any new borrowings at this stage.

### **Statutory Implications**

Section 6.2 of the *Local Government Act 1995* requires that not later than 31 August in each financial year, or such extended time as the Minister allows, each local government is to prepare and adopt, (Absolute Majority required) in the form and manner prescribed, a budget for its municipal fund for the financial year ending 30 June of the next year.

Divisions 5 and 6 of the *Local Government Act 1995* refer to the setting of budgets and raising of rates and charges. *The Local Government (Financial Management) Regulations 1996* details the content of the budget.

The draft 2025/26 budget as presented is considered to meet statutory requirements.

*Cemeteries Act 1986*

*Waste Avoidance and Resources Recovery Act 2007*

*Building Regulations 2012*

### **Policy Implication**

Nil.

### **Consultation**

Internal Staff

Council



## **Financial Implications**

The Budget document establishes activities which the Shire will pursue during the 2025/26 financial year considering the Shire of Cunderdin Corporate Business Plan and Long-Term Financial Plan.

## **Strategic Implications**

### **5. CIVIC LEADERSHIP**

#### **5.2 Forward planning and implementation of plans**

Accountable and transparent decision making

### **Resolution 9.4**

#### **PART A - MUNICIPAL FUND BUDGET FOR 2025/26**

That Council, pursuant to the provisions of section 6.2 of the *Local Government Act 1995* and Part 3 of the *Local Government (Financial Management) Regulations 1996*, adopt the Municipal Fund Budget as contained in the attachment of this agenda for the Shire of Cunderdin for the 2025/26 financial year which includes the following:

- i. Statement of Financial Activity, shows a surplus of \$564.
- ii. An amount required to be raised from rates of \$ 2,626,171.
- iii. Budget schedules as detailed.
- iv. Transfers to/from Reserve accounts as detailed.

#### **PART B – GENERAL AND MINIMUM RATES, INSTALMENT PAYMENT ARRANGEMENTS**

That Council, for the purpose of yielding the surplus disclosed by the Municipal Fund Budget adopted at Part A above, pursuant to sections 6.32, 6.33, 6.34 and 6.35 of the *Local Government Act 1995*, impose the following general and minimum rates on Gross Rental and Unimproved Values.

1.1	General Rates	
	Gross Rental Value (GRV)	10.9913 cents in the dollar
	Rural (UV)	0.3922 cents in the dollar
	Mining (UV)	0.3922 cents in the dollar
1.2	Minimum Rates	
	Gross Rental Value (GRV)	\$853
	Unimproved Value (UV)	\$853
	Mining (UV)	\$853

That Council, pursuant to section 6.45 of the *Local Government Act 1995* and regulation 64 (2) of the *Local Government (Financial Management) Regulations 1996*, offers a one or four instalment payment option, and nominates the following due dates for payment in full or by instalments:

Full payment and 1st instalment due date	12 September 2025
2nd quarterly instalment due date	11 November 2025
3rd quarterly instalment due date	12 January 2026
4th quarterly & final instalment due date	16 March 2026

That Council, pursuant to section 6.45 of the *Local Government Act 1995* and regulation 67 of the *Local Government (Financial Management) Regulations 1996*, adopts an instalment administration charge where the owner has elected to pay rates (and service charges) through an instalment option of \$11 for each instalment after the initial instalment is paid.



That Council, pursuant to section 6.45 of the *Local Government Act 1995* and regulation 68 of the *Local Government (Financial Management) Regulations 1996*, adopts an interest rate of 5.5% where the owner has elected to pay rates and service charges through an instalment option.

That Council, pursuant to section 6.51 (1) and subject to section 6.51 (4) of the *Local Government Act 1995* and regulation 70 of the *Local Government (Financial Management) Regulations 1996*, adopts an interest rate of 11% for rates (and service charges) and costs of proceedings to recover such charges that remains unpaid after becoming due and payable.

#### PART C – GENERAL FEES AND CHARGES FOR 2025/26

That Council, pursuant to section 6.16 of the *Local Government Act 1995*, adopts the Fees and Charges included in the Attachment 9.4.1 - SOC 25/26 Statutory Budget (Inc Fees and Charges) attached to this agenda.

#### PART D – OTHER STATUTORY FEES FOR 2025/26

That Council, pursuant to Part 7 *Local Government Planning Charges Planning and Development Regulations 2009* adopts the Fees and Charges for Planning Services within the Shire of Cunderdin as included in Attachment 9.4.1 - SOC 25/26 Statutory Budget (Inc Fees and Charges) attached to this agenda.

That Council, pursuant to section 53 of the *Cemeteries Act 1986* adopts the Fees and Charges for Cemeteries within the Shire of Cunderdin as included in Attachment 9.4.1 - SOC 25/26 Statutory Budget (Inc Fees and Charges) attached to this agenda.

That Council, pursuant to Part 8, Division 2, Section 53A of the *Building Regulations 2012* adopts the swimming pool inspection fee included in Attachment 9.4.1 - SOC 25/26 Statutory Budget (Inc Fees and Charges) attached to this agenda.

That Council, pursuant to section 66, 67 & 68 of the *Waste Avoidance and Resources Recovery Act 2007*, adopt the charges for the removal and deposit of domestic and commercial waste as included in Attachment 9.4.1 - SOC 25/26 Statutory Budget (Inc Fees and Charges) attached to this agenda.

#### PART E – ELECTED MEMBERS FEES AND ALLOWANCES FOR 2025/26

That Council, pursuant to section 5.98(1)(b) of the *Local Government Act 1995* and within the range determined by the Salaries and Allowances Tribunal, adopt the following meeting attendance fees for elected members:

President	\$550 per meeting attended
Councillors	\$270 per meeting attended
Councillors	\$135 per committee meeting attended.

That Council, pursuant to section 5.98(5) of the *Local Government Act 1995* and within the range determined by the Salaries and Allowances Tribunal, adopts the following annual local government allowance to be paid in addition to the meeting attendance fees:

President	\$1,500
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That Council, pursuant to section 5.98A of the *Local Government Act 1995* and within the range determined by the Salaries and Allowances Tribunal, adopts the following annual local government allowance to be paid in addition to the meeting attendance fees:

Deputy President	\$375
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PART F – MATERIAL VARIANCE REPORTING FOR 2025/26

That Council, in accordance with regulation 34(5) of the *Local Government (Financial Management) Regulations 1996*, and AASB 1031 Materiality, the level to be used in statements of financial activity in 2025/26 for reporting material variances shall be a percentage of ten (10) or a minimum of \$10,000, whichever is the greater.

Moved: Cr B (Bernie) Daly

Seconded: Cr HN (Holly) Godfrey

Vote – Absolute majority

Carried: 7/0

## 9.5 Pool Redevelopment (CSRFF & Lotterywest)

<b>Location:</b>	Shire of Cunderdin
<b>Applicant:</b>	Project Manager
<b>Date:</b>	1 <sup>st</sup> July 2025
<b>Author:</b>	Liezl De Beer
<b>Item Approved by:</b>	Stuart Hobley, Chief Executive Officer
<b>Disclosure of Interest:</b>	Nil
<b>File Reference:</b>	Nil
<b>Attachment/s:</b>	Nil

### **Proposal/Summary**

For Council to approve and authorise submission of applications to the Community Sporting and Recreation Facilities Fund (Forward Planning Grant) and Lotterywest Community Grant by the Chief Executive Officer, for the refurbishment of the Cunderdin Memorial Swimming Pool into a Cunderdin Memorial Aquatic and Community Wellness Hub.

### **Background**

Council at its September 2024 Ordinary Council Meeting were presented with an opportunity to apply for funding from the Growing regions program to facilitate refurbishment of the Cunderdin Memorial Swimming Pool

It was at this meeting the following resolution was made:

### **Resolution 9.8 OCM September 2024**

*Approve the grant application to the Growing Regions Program for the upgrade of the Cunderdin Memorial Swimming Pool and commit to contributing up to 30% of the project costs in future budgets to a maximum total project cost of \$3,000,000 (Council contribution \$900,000).*

In January 2025 advice from the Minister for Infrastructure, Transport, Regional Development and Local Government (the Minister), as the decision-maker for the Growing Regions Program – Round 2, that the Shire was approved up to \$2,888,385 for the Cunderdin Memorial Aquatic and Wellness Hub project.

The project funding breakdown at this time was as following:

<b>Funding:</b>	
Grant:	\$2,888,385
Shire:	\$1,237,880
<u>Total:</u>	<u>\$4,126,265</u>

A Stakeholder working group for the project planning and facilitation has been formed as per a Council decisions made at the March and April 2025 Council meetings.

It is proposed that funding applications be submitted to CSRFF and Lotterywest to supplement and address the shortcoming of funding. Key features of each funding pathway are:

### **CSRFF**

The Community Sporting and Recreation Facilities Fund (CSRFF) exemplifies the Western Australian Government's commitment to the development of sustainable infrastructure for sport and recreation across the State.

The purpose of the program is to provide Western Australian Government financial assistance to community groups and local government authorities to develop basic infrastructure for sport and recreation.

The program aims to increase participation in sport and recreation, with an emphasis on physical activity, through rational development of sustainable, good quality, well-designed and well-utilised facilities. Through CSRFF, the State Government will invest annually in the development of high-quality physical environments in which people can enjoy sport and recreation.

There is \$20 million available for allocation in the 2025/2026 funding round.

### **Lotterywest**

Lotterywest's vision, as the only government-owned lottery in Australia, is to build a better Western Australia together. They do this by working with organisations across the State to deliver projects and initiatives that achieve outcomes for our communities.

To achieve our vision, they aim to provide funds across five priority areas:

- Inclusive thriving community
- Connected cultural experiences
- Protected sustainable ecosystems
- Smart innovative society
- Active healthy people

### **Comments**

The Cunderdin Memorial Aquatic and Community Wellness Hub project represents a transformative investment in the health, wellbeing, and social connectivity of the Cunderdin community.

The Cunderdin Memorial Pool, built in 1954, has served the community for nearly 70 years but no longer meets current standards in terms of accessibility, safety, and operational efficiency. The infrastructure is ageing and costly to maintain, with limited capacity to accommodate modern program delivery. Similarly, the Cunderdin Community Gymnasium is undersized and under-equipped, severely restricting participation, particularly among youth, seniors, and people requiring rehabilitation services. The Shire also lacks a dedicated indoor space for youth engagement and community events. Outdoor areas such as O'Connor Park are well utilised, although the absence of flexible, climate-controlled venues creates barriers to year-round programming and inclusive participation.

Councils Community Strategic Plan identifies the projects that the community have prioritised through a consultation process. Some of these have been completed, O'Connor Park Upgrade, Meckering Earthquake Garden and others including an undercover sports area are currently being considered for government funding. Out of the projects remaining, staff have identified the upgrade of the swimming pool for this funding program. The upgrade of the pool will meet all funding criteria and provides an essential service to the community.

The Cunderdin Memorial Aquatic and Community Wellness Hub will include a beach-entry leisure pool, upgraded accessible changerooms, an expanded gymnasium with contemporary equipment, and a new multipurpose community and youth space. This integrated design reflects a holistic approach to health, wellbeing, and community development, aiming to foster lifelong engagement in active lifestyles, especially among priority groups such as youth, seniors, and individuals with disabilities.

### **Consultation**

Shire of Cunderdin Staff  
General Public  
Stakeholder Group  
Cunderdin Youth Council  
LG Corporate Solutions  
Donovan and Partners  
Contract Aquatics

### **Statutory Implications**

Nil.

### **Policy Implications**

Nil.

### **Financial Implications**

The Shire has budgeted for this expense in its 2025/2026 Budget & will budget in the 2026/2027.

FUNDING SOURCE	VALUE	% CONTRIBUTION	COMMENTS
Growing Regions Federal Grant contribution	\$ 2,888,385	42%	Confirmed
Shire of Cunderdin cash contribution	\$ 846,865		
State Funding - CSRFF	\$ 2,080,000	30%	Not Confirmed
Other - Lotterywest	\$ 814,473	12%	Not Confirmed
<b>SUB TOTAL</b>	<b>\$ 6,629,723</b>		
Shire in-kind works value	\$ 203,136		
<b>TOTAL</b>	<b>\$ 6,832,859</b>	<b>100%</b>	
Contingency 5% (Shire of Cunderdin)	\$ 341,642.96	20%	(\$1,359,251.96 - Shire of Cunderdin Contribution/in-kind

### **Strategic Implications**

#### **Shire of Cunderdin Strategic Community Plan.**

##### **1. COMMUNITY AND SOCIAL**

###### **1.1 Community members**

have the opportunity to be active, engaged and connected The Shire supports positive leisure, learning and recreation outcomes

##### **3. BUILT ENVIRONMENT**

###### **3.3 Enhance public spaces and townscapes**

Central business district amenities are welcoming and attractive

##### **5. CIVIC LEADERSHIP**

###### **5.2 Forward planning and implementation of plans**

Financial sustainability in achieving community aspirations

#### **Cunderdin Youth Strategy**

2. REACHING YOUR POTENTIAL Goal: Young people have access to a range of programs and opportunities that enhance connection and confidence.

4. MENTAL HEALTH AND WELLBEING Goal: Diversity in services and activities to support mental health and wellbeing.

5. A SECURE PLACE TO LIVE Goal: Parents, guardians and young people feel safe and connected.

6. WHERE HELP IS NEEDED MOST Goal: Young people have dedicated spaces and support services in their community

#### **Disability Access and Inclusion Plan**

OUTCOME 1 People with disability have the same opportunities as other people to access the services of, and any events organised by, the Shire of Cunderdin.

OUTCOME 2 People with disability have the same opportunities as other people to access buildings and other facilities of the Shire of Cunderdin.

**Resolution 9.5 – OCM July 2025**

That the Council:

1. Approve application submission to Community Sporting and Recreation Facilities Fund (Forward Planning Grant) by the Chief Executive Officer, for the refurbishment of the Cunderdin Memorial Swimming Pool into a Cunderdin Memorial Aquatic and Community Wellness Hub.
2. Approve application submission to Lotterywest Community Grant funding by the Chief Executive Officer, for the refurbishment of the Cunderdin Memorial Swimming Pool into a Cunderdin Memorial Aquatic and Community Wellness Hub.

Moved: Cr TE (Todd) Harris

Seconded: Cr HN (Holly) Godfrey

Vote – Simple majority

Carried: 7/0



## 9.6 Extension of Lease – Portion of Cunderdin Health Centre

<b>Location:</b>	Shire of Cunderdin
<b>Applicant:</b>	Executive Assistant
<b>Date:</b>	1 July 2025
<b>Author:</b>	Brooke Davidson
<b>Item Approved by:</b>	Stuart Hobley, Chief Executive Officer
<b>File Reference:</b>	Agree 051
<b>Attachments:</b>	Attachment 9.6.1 - Current Lease Agreement

### **Proposal/Summary**

For Council to extend the current lease agreement for a portion of the Cunderdin Health Centre, being the Doctors Surgery, for a further period of 5 years expiring August 31, 2030.

### **Background**

During development of the Cunderdin Primary Health Centre, it was agreed that the Doctors Surgery should be located in the new building.

Western Australian Country Health Services (WACHS) requested that the Shire lease the building from WACHS. The lease of the building was to be a peppercorn rental however the Shire would be responsible for the outgoings associated with the use of this area of the building.

In August 2021, Council resolved:

*That Council accept the "Lease – Portion of Cunderdin Health Centre" as attached and the President and CEO be authorised to sign the agreement between WA Country Health Service and the Shire of Cunderdin for a term expiring on the 31<sup>st</sup> August 2025.*

### **Comment**

Original lease agreement conditions have not changed other than allowing the Shire to renew the current agreement for a further 5 year extension under the current terms of the lease agreement.

### **Consultation**

Stuart Hobley, Chief Executive Officer  
WA Country Health Service

### **Statutory Implications**

*Local Government Act 1995*

### **Policy Implications**

Nil.

### **Financial Implications**

The Shire has budgeted for this expense in its 2025/2026 Budget.

## **Strategic Implications**

### **1. COMMUNITY AND SOCIAL**

1.3 Advocate for the provision of quality health services, health facilities and programs in the Shire  
Retention of local health facilities, visiting allied health and volunteer health services

### **2. ECONOMY**

2.1 Facilitate local business retention and growth

### **5. CIVIC LEADERSHIP**

5.2 Forward planning and implementation of plans

Accountable and transparent decision making

5.3 Implement systems and processes that meet legislative and audit obligations

Capability of our organization is continually improved

#### **Resolution 9.6**

That Council:

1. Agree to extend the current “Lease – Portion of Cunderdin Health Centre” for a further term of 5 years, expiring 31<sup>st</sup> August 2030.

Moved: Cr N (Natalie) Snooke

Seconded: Cr B (Bernie) Daly

Vote – Absolute majority

Carried: 7/0



## 9.7 WALGA State Conference and Annual General Meeting

<b>Location:</b>	Shire of Cunderdin
<b>Applicant:</b>	Executive Assistant
<b>Date:</b>	14 July 2025
<b>Author:</b>	Brooke Davidson
<b>Item Approved by:</b>	Stuart Hobley, Chief Executive Officer
<b>File Reference:</b>	Nil.
<b>Attachments:</b>	Attachment 9.7.1 -WALGA 2025 – AGM Notice of Meeting Attachment 9.7.2 -Guideline for the Submission of Member Motions Attachment 9.7.3 -2025 AGM Member Motion template

### **Proposal/Summary**

For Council to appoint delegates and proxy delegates to the 2025 WALGA Annual General Meeting (AGM) on Tuesday, 23 September 2025 at Perth Convention Centre.

### **Background**

WA Local Government Association is holding its Annual General Meeting on Tuesday 23<sup>rd</sup> September 2025 at the Perth Convention Centre.

As a Member of the Association the Shire has been asked to register the attendance and voting entitlements of Council's delegates to the AGM. Council has been requested to register two Voting Delegates and two Proxy Voting Delegates.

### **Comment**

It is usual practice for the Shire President and Shire Deputy President to be the Shire's Voting Delegates. However, should one not be available another Councillor will need to be nominated together with the required Proxy Voting Delegates.

The 2024 Council's Voting Delegates were Cr AE (Alison) Harris and Cr TE (Todd) Harris. Stuart Hobley nominated as the Proxy Voting Delegate.

### **Consultation**

Stuart Hobley, Chief Executive Officer  
Councillors

### **Statutory Implications**

Nil.

### **Policy Implications**

Shire of Cunderdin Council Policy Manual  
1.8 Elected Members – Conference, Training, Travel and out of pocket expenses

### **Financial Implications**

The AGM is free of charge. Costs associated with Councillor meeting attendance are accounted for in the Shires Budget.

### **Strategic Implications**

#### **5. Civic Leadership**

5.1 Shire communication is consistent, engaging and responsive.

5.3 Implement systems and processes that meet legislative and audit obligations.

#### **Resolution 9.7**

That Council:

1. Appoints Cr AE (Alison) Harris and Cr N (Natalie) Snooke as voting delegates, and
2. Appoints Cr TE (Todd) Harris and Cr A (Tony) Smith as Proxy voting delegates, to the 2025 Annual General Meeting of the WA Local Government Association.

Moved: Cr B (Bernie) Daly

Seconded: Cr HN (Holly) Godfrey

Vote – Absolute majority

Carried: 7/0

## 9.8 Audit Committee Presiding Member Election

<b>Location:</b>	Shire of Cunderdin
<b>Applicant:</b>	Governance & Administration Officer
<b>Date:</b>	14 <sup>th</sup> July 2025
<b>Author:</b>	Samantha Pimlott
<b>Item Approved by:</b>	Stuart Hobley, Chief Executive Officer
<b>File Reference:</b>	Nil.
<b>Attachments:</b>	Attachment 9.8.1 - Local Government Reform Fact Sheet Reforms to governance and committees

### **Proposal/Summary**

For Council to appoint Audit Committee presiding members and deputy presiding members.

### **Background**

The *Local Government Act 1995* requires that all local governments establish an audit committee. Audit committees assist local governments to fulfil governance and oversight responsibilities in relation to financial reporting, internal control structure, risk management systems, legislative compliance, ethical accountability and the internal and external audit functions.

Under the current provisions of the Act, an audit committee is required to be established comprising of 3 or more persons appointed by an absolute majority decision of the local government. The majority of the members must be council members. The CEO and or a local government employee cannot be an audit committee member.

### **Comment**

There is no requirement for an independent presiding member to be appointed to an Audit Committee by 1 July 2025. However, local governments may opt to appoint an independent presiding member before Audit, Risk and Improvement Committees (ARIC) reform changes are implemented when section 87 of the Local Government Amendment Act 2024 commences.

### **Consultation**

Stuart Hobley, Chief Executive Officer  
Hayley Byrnes, Deputy Chief Executive Officer

### **Statutory Implications**

*Local Government Act 1995*

### **Policy Implications**

Nil.

### **Financial Implications**

Nil.

### **Strategic Implications**

5. CIVIC LEADERSHIP

5.2 Forward planning and implementation of plans

5.3 Implement systems and processes that meet legislative and audit obligations

**Resolution 9.8**

That Council,

1. Appoints Cr AE (Alison) Harris as the presiding member of the Shire of Cunderdin Audit Committee.
2. Appoints Cr A (Tony) Smith as the deputy presiding member of the Shire of Cunderdin Audit Committee.

Moved: Cr N (Natalie) Snooke

Seconded: Cr TE (Todd) Harris

Vote – Absolute majority

Carried: 7/0

## 9.9 Amendments to Cunderdin Museum Management and Operations Policy

<b>Location:</b>	Shire of Cunderdin
<b>Applicant:</b>	Cunderdin Museum Manager
<b>Date:</b>	16 <sup>th</sup> July 2025
<b>Author:</b>	Michelle Samson
<b>Item Approved by:</b>	Stuart Hobley, Chief Executive Officer
<b>Disclosure of Interest:</b>	Nil
<b>File Reference:</b>	Nil
<b>Attachment/s:</b>	Attachment 9.9.1 - Cunderdin Museum Policy

### **Proposal/Summary**

For Council to review, consider and accept amendments to the Cunderdin Museum Management and Operations policy.

### **Background**

The Cunderdin Museum operates from the No 3 Pump Station building located on Reserve 31433. The grounds and pump station building are state owned assets co-managed by the Shire of Cunderdin and National Trust of WA.

The Museum Committee is considered an advisory committee or working group to the Shire of Cunderdin and operates through implementation of a Council approved Terms of Reference.

An updated and Memorandum of Understanding (MOU) signed on May 6, 2025, formalises the long-standing informal co-management arrangement between the Shire of Cunderdin and the National Trust of Western Australia.

The review of the MOU underpins the requirements to review and amend the Shire of Cunderdin Museum's policy to clarify the ownership and collection management processes and policy that defines the museums operation.

### **Comment**

Due to the revision and adoption of MOU between the Shire of Cunderdin and National Trust of WA a policy review was required to ensure the policy aligns with the MOU.

Revision of the policy has included minor wording changes to the Policy Statement and Application sections of the policy.

The Museum Committee Terms of Reference will be reviewed following the Local Government elections in October 2025.

### **Consultation**

Hayley Brynes - Deputy Chief Executive Officer  
Samantha Pimlott – Governance Officer  
Michelle Samson - Cunderdin Museum Manager

### **Statutory Implications**

*Local Government Act 1995*

*Local Government Administration regulations 1996*

*Heritage Act 2018*

### **Policy Implications**

Shire of Cunderdin Policy Manual  
Policy Cunderdin Museum  
Collections Management Policy  
Agreement # MOU National Trust

### **Financial Implications**

Nil

### **Strategic Implications**

Shire of Cunderdin Strategic Community Plan 2022-2032

3. Built Environment

3.4 Protect and preserve heritage - promotion and improved awareness of the Cunderdin Museum and Pump Station.

5. Civic Leadership

5.1 Implement systems and process that meet legislative and audit obligations.

#### **Resolution 9.9**

That Council,

1. Accept the attached reviewed amendments to Cunderdin Museum Management and Operations Policy

Moved: Cr NW (Norm) Jenzen

Seconded: Cr HN (Holly) Godfrey

Vote – Simple majority

Carried: 7/0

## 9.10 Advocating for Sustainable Rural Health Care

<b>Location:</b>	Shire of Cunderdin
<b>Applicant:</b>	Governance & Administration Officer
<b>Date:</b>	14 <sup>th</sup> July 2025
<b>Author:</b>	Samantha Pimlott
<b>Item Approved by:</b>	Stuart Hobley, Chief Executive Officer
<b>File Reference:</b>	Nil.
<b>Attachments:</b>	Attachment 9.10.1 - Position Paper - Provision of Remote GP Services

### **Proposal/Summary**

For Council to receive and consider position paper advocating for a recalibration of Commonwealth Financial Assistance Grants developed by Local Government Rural Health Funding Alliance.

### **Background**

Council received correspondence from the Local Government Rural Health Funding Alliance (the Alliance) requesting Council support their position paper advocating for a recalibration of Commonwealth Financial Assistance Grants to assist with the Local Government subsidies of General Practices in rural Australia.

The Alliance of Councils comprising the Shires of Gnowangerup, Jerramungup, Kojoonup, Lake Grace, Narembreen, and Ravensthorpe have prepared this position paper to raise awareness and suggest a solution to attract and retain GPs in their rural and remote communities, where current Commonwealth and State government policy settings are inadequate.

The six local governments collectively contribute over \$1.475 million cash annually to attract and retain resident GP services, plus housing, vehicles, and surgeries. These financial contributions are sourced through rates and are unsustainable. They are essential for community health but place a significant financial strain on local government resources, diverting funds from other vital services that are well within the remit of local government.

The six remote local governments (RM6 and RM7 under the Modified Monash Model) are using a substantial portion of their ratepayer funds to attract and retain GPs (some up to 16% of their rates). The financial incentives to attract a GP are currently heavily influenced by the local government tender process where providers can set and negotiate the market rate. This is unsustainable.

Local governments are required to step into the space of primary health care because the per capita expenditure by the Commonwealth and States on health is lower in the regions, the viability of practices is challenged due to remote geography, increased business costs and less patients.

The current Medical Facilities Cost Adjustor within the Financial Assistance Grants paid to local governments is insufficient. Higher income incentives are currently required by local governments and practice operators to attract GPs to remote areas, and existing programs do not meet these needs.

The Alliance is though raising awareness to the fact that market rates to attract a GP in a RM 6 and RM 7 community are significantly rising, with Commonwealth and State Government programs needed to match these market rates. The Alliance is also raising awareness that telehealth is not the answer to shortages of GPs in remote communities and a rural generalist model, which is currently provided across the Shires is well received and delivering immense benefits.

They are seeking sustainability payments from Commonwealth and State Governments to local governments to reduce ratepayer funding towards primary health care.

The proposal to the Commonwealth requests that a sustainability payment be included in the Federal Budget 25/26 to provided directly to the six RM6 and RM7 local governments as a pilot program over a 3yr period; to the value of \$4,425,000 plus CPI. They have suggested that this could be distributed through the Medical Facilities cost adjustor (Financial Assistance Grants additional contribution).

**Comment**

Council has seen the costs to retain a General Practice in rural Western Australia increase dramatically over the past 10 years. It is not the core business of Local Governments to subsidise or pay for the services of doctors, however Local Governments have been forced into this situation.

The provision of health care and doctors should be a State and Federal Government responsibility and should not fall on Local Government. This proposal seems to find a way to compensate Local Government for the financial burden it is carrying.

**Consultation**

Stuart Hobley, Chief Executive Officer

**Statutory Implications**

Nil

**Policy Implications**

Nil.

**Financial Implications**

Nil.

**Strategic Implications**

5. CIVIC LEADERSHIP

5.2 Forward planning and implementation of plans

5.3 Implement systems and processes that meet legislative and audit obligations

**Resolution 9.10**

That Council support the position paper from the Local Government Rural Health Funding Alliance requesting Council advocating for a recalibration of Commonwealth Financial Assistance Grants to assists with the Local Government subsidies of General Practices in rural Australia.

Moved: Cr B (Bernie) Daly

Seconded: Cr TE (Todd) Harris

Vote – Simple majority

Carried: 7/0



### 9.11 Communications Agreement Consultation

<b>Location:</b>	Shire of Cunderdin
<b>Applicant:</b>	Governance & Administration Officer
<b>Date:</b>	14 <sup>th</sup> July 2025
<b>Author:</b>	Samantha Pimlott
<b>Item Approved by:</b>	Stuart Hobley, Chief Executive Officer
<b>File Reference:</b>	Nil.
<b>Attachments:</b>	Attachment 9.11.1 - Local Government (Default Communications Agreement) Order 2025 (Consultation Draft) Attachment 9.11.2 - Infopage Communications Agreements Consultation 16 June 2025 Attachment 9.11.3 - WALGA Communications Agreement Discussion Paper

#### **Proposal/Summary**

Council is asked to review the Draft Local Government (Default Communications Agreement) Order and provide feedback to WALGA assisting them to provide a sector-wide response.

#### **Background**

The Local Government Amendment Act 2023 was assented to in May 2023. Provisions relating to Communications Agreements were included in this amending legislation but are yet to commence.

On 5 June 2025, the Department of Local Government, Sport and Cultural Industries (the Department) commenced a consultation process on draft regulations and a draft Ministerial Order that will give effect to the amendments.

The Department has extended the consultation period to conclude on 22 August 2025.

WALGA seeks feedback from Local Governments to assist in the composition of a sector wide response to the Department's consultation. Provided with WALGA's Infopage is a Discussion Paper summarising the proposed regulatory amendments, together with commentary for consideration. Feedback is requested to be sent to the State Council by 28 July 2025.

#### **Comment**

The Communications Agreement Feedback form has been completed by the CEO and the responses are within.

#### **Consultation**

Stuart Hobley, Chief Executive Officer

#### **Statutory Implications**

*Local Government Act 1995*

#### **Policy Implications**

Nil.

#### **Financial Implications**

Nil.

## **Strategic Implications**

### **5. CIVIC LEADERSHIP**

#### **5.2 Forward planning and implementation of plans**

#### **5.3 Implement systems and processes that meet legislative and audit obligations**

#### **Resolution 9.11**

That Council,

1. Support the CEO's responses in the discussion paper as seen in Attachment 9.11.3.
2. Request the feedback to be sent to the State Council by 28 July 2025.

Moved: Cr A (Tony) Smith

Seconded: Cr TE (Todd) Harris

Vote – Simple majority

Carried: 7/0

## 9.12 Chief Executive Officers Report

<b>Location:</b>	Shire of Cunderdin
<b>Applicant:</b>	Chief Executive Officer
<b>Date:</b>	12 <sup>th</sup> July 2025
<b>Author:</b>	Stuart Hobley
<b>Item Approved by:</b>	Stuart Hobley, Chief Executive Officer
<b>File Reference:</b>	Nil
<b>Attachments:</b>	Attachment 9.12.1 - CRISP Wireless Tower Update

### Proposal/Summary

To provide an update on the matters that the Chief Executive Officer has been addressing over the past month.

### Background

#### Cunderdin Industrial Lot Development

The Deposited Plans have been approved by Landgate and are now ready for sale. Development WA have advised there have been delays with getting the blocks on the market, however they estimate they will be ready in late July 2025.

Development WA has advised an agent has been appointed and the lots will be advertised before they go on the market.

#### Watts Street Subdivision

Waiting on Western Power for design costings.

Design and Planning for Stage 2 has commenced. It is expected that this could take up to 12 months to complete the initial planning works as this will be more complicated and include internal road construction and deep sewerage connections.

#### Mitchell Street and Yilgarn Street Housing Update

##### Yilgarn Street

Council conducted an inspection of the house at its July forum. The house is nearly at lockup stage and is progressing quickly.

##### Mitchell Street

Concrete works on the paths around the dwellings are completed and the driveways should be completed by the time of the Council Meeting. Fencing, and any retaining works will commence once the concreting is completed. The landscaping will be commence after the fencing is completed.

#### Play Our Way Basketball Court Shelter and Upgrade

Tender documents have been advertised for the construction of the shed and site inspections were held. Tenders close on the 26<sup>th</sup> July 2025.

#### Growing Regions – Aquatic & Wellness Hub

Council is being requested to support applications to the Community Sport and Recreation Facility Fund (CSRFF) and Lotterywest to support the project. See agenda Item 9.5.

#### Pathways Construction

The pathway construction on Mitchell has commenced and is proceeding as planned. There have been no issues so far.

#### WEROC Housing Study

The draft of the Housing study commissioned by WEROC has been released for comment. The study will be used to attract funding for the development of land and the construction of houses.

#### CRISP Wireless

CRISP wireless has constructed their tower on the block on the corner of the Vanzetti St and Bulgin Road in Meckering.

#### Deputy Chief Executive Officer Position Update

There were several very good applicants for the DCEO position and Interviews were held the 24<sup>th</sup> June 2025. The preferred applicant has accepted the offer and will commence in early September 2025.

#### Comment

Nil.

#### Consultation

Nil.

#### Statutory Implications

Nil.

#### Policy Implications

Nil.

#### Financial Implications

Nil.

#### Strategic Implications

Nil.

#### **Resolution 9.12**

That the Chief Executives Officers Report be received.

Moved: Cr NW (Norm) Jenzen

Seconded: Cr N (Natalie) Snooke

Vote – Simple majority

Carried: 7/0

## 10 Environmental Health and Building

Nil.

## 11 Planning & Development

Nil.

## 12 Works & Services

Nil.

## 13 Urgent Items

*Stuart Hobley declared an interest in item 13.2 and left the room at 6.11pm*

### 13.1 Move Behind Closed Doors

#### **Resolution 13.1**

That Council move behind closed doors in accordance with s.5.23 of the Local Government Act.

Moved: Cr B (Bernie) Daly

Seconded: Cr TE (Todd) Harris

Vote – Simple majority

Carried: 7/0

### 13.2 LATE ITEM – Private & Confidential -RFT 03-25/26 – Provision of General Practitioner Services

#### **Resolution 13.2**

That Council:

1. Notes that six (6) acceptable tenders were received for RFT 03-25/26 – Provision of General Practitioner Services.
2. Acknowledges that the evaluation process has been completed by the Deputy Chief Executive Officer, Shire President, and an independent Rural Health West representative.
3. Receives the tender evaluation summary and supporting documentation for review.
4. Considers undertaking formal interviews with shortlisted tenderers (up to 4) to inform the final decision-making process.
5. Requests the DCEO to coordinate the scheduling of interviews which councillors are able to attend as observers.

Moved: Cr NW (Norm) Jenzen

Seconded: Cr HN (Holly) Godfrey

Vote – Absolute majority

Carried: 7/0

### 13.3 Move from Behind Closed Doors

#### **Resolution 13.3**

That Council move from behind closed doors in accordance with s.5.23 of the Local Government Act.

Moved: Cr TE (Todd) Harris

Seconded: Cr B (Bernie) Daly

Vote – Simple majority

Carried: 7/0

*Stuart Hobley returned to the room at 6.32 pm*

#### **14 Scheduling of Meeting**

##### **14.1 August 2025 Ordinary Meeting**

The next ordinary meeting of Council is scheduled to take place on Wednesday 27<sup>th</sup> August 2025 commencing at 6:00pm at the Cunderdin Shire Council Chambers, Cunderdin, WA 6407.

#### **15 Closure of meeting**

There being no further business the Shire President will declare the meeting closed at 6.32pm.

#### **16 Certification**

##### **DECLARATION**

I, Alison Harris, certify that the minutes of the Ordinary Council Meeting held on 23<sup>rd</sup> July 2025, as shown, were confirmed at the ordinary meeting of Council held on Wednesday 27<sup>th</sup> August 2025.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_