



## **Shire of Cunderdin**

**Minutes of Annual Electors Meeting**

**Thursday 18<sup>th</sup> May 2023**

Cunderdin Community Resource Centre, WA, 6407

**7.00pm.**

Stuart Hobley  
**Chief Executive Officer**  
18<sup>nd</sup> May 2023

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## Minutes

### 1. Declaration of Opening

**The Shire President declared the meeting open at 7pm.**

**The Shire of Cunderdin disclaimer will be read aloud by Cr AE (Alison) Harris.**

The *Local Government Act 1995* Part 5 Division 2 Section 5.25 and Local Government (Administration) Regulations 1996 Regulation 13

“No responsibility whatsoever is implied or accepted by the Shire of Cunderdin for any act, omission or statement or intimation occurring during this meeting. It is strongly advised that persons do not act on what is heard at this Meeting and should only rely on written confirmation of Council’s decisions, which will be provided within ten working days of this meeting”.

### 2. Record of Attendance, Apologies and Approved Leave of Absence

#### 2.1 Record of attendances

##### Councillors

Cr AE (Alison) Harris	Shire President
Cr A (Tony) Smith	Deputy Shire President
Cr TE (Todd) Harris	
Cr N (Natalie) Snooke	

##### Staff

Stuart Hobley	Chief Executive Officer
Hayley Byrnes	Deputy Chief Executive Officer
Samantha Pimlott	Governance & Administration Officer

##### Electors

Mr Robert Fulwood	
Mrs Christine Fulwood	
Mr Graham Cooper	Entered the meeting at 7.16pm

##### Members of the Public

Nil.

#### 2.2 Apologies

Cr NW (Norm) Jenzen  
Cr B (Bernie) Daly  
Mr Dennis Whission  
Mrs Jan Whisson  
Mr David Beard

### Confirmation of Previous Minutes

**That the Minutes of the Annual Electors Meeting held on 24<sup>th</sup> March 2022 be confirmed as a true and correct record.**

**Moved: Cr TE (Todd) Harris**

**Seconded: Cr N (Natalie) Snooke**

**Carried**

#### **Adoption of Presidents Report 2021/22**

Refer page 6 of the Shire of Cunderdin Annual Report.

**That the Presidents Report for the Year Ended 30 June 2022 be received.**

**Moved: Mrs Christine Fullwood**

**Seconded: Mr Robert Fullwood**

**Carried**

#### **Adoption of Chief Executive Officers Report 2021/22**

Refer page 13 of the Shire of Cunderdin Annual Report.

**That the Chief Executive Officers Report for the Year Ended 30 June 2022 be received.**

**Moved: Cr N (Natalie) Snooke**

**Seconded: Cr A (Tony) Smith**

**Carried**

#### **Adoption of Annual Financial Report for the year ended 2021/22**

Refer page 22 of the Shire of Cunderdin Annual Report.

**That the Annual Financial Report for the Year Ended 30 June 2022 be received.**

**Moved: Mrs Christine Fulwood**

**Seconded: Cr TE (Todd) Harris**

**Carried**

#### **Adoption of Independent Audit Report for the year ended 30 June 2022**

Refer page 67 of the Shire of Cunderdin Annual Report.

**That the Independent Audit Report for the Year Ended 30 June 2022 be received.**

**Moved: Mr Robert Fulwood**

**Seconded: Cr N (Natalie) Snooke**

**Carried**

#### **General Business**

##### **Update on Health Centre**

Mrs Christine Fulwood enquired into any updates from the WACHS Consumer Café held on the 10<sup>th</sup> May 2023.

The President informed the meeting that the current group therapy room will be modified to accommodate palliative care and overnight stays by the end of this year. A designated palliative care ward is proposed for the future and a business case to support the ward is going to be produced to support the future planning.

##### **Annual Financial Statement Funding Query**

Mr Fulwood questioned the amount budgeted in other revenue that appeared to have not been received. The CEO advised that this anomaly was due to the unknown amount of LRCI funding to be received and that the Auditors requested that the funds that were received be recorded in a different category.

### **Ian Roberts Lodge**

Mrs Fulwood reported the community has noticed movement at Ian Roberts Lodge.

The CEO advised expressions of Interest in the property were sought earlier in the 2022/23 year for any parties that may be interested in the lease of Ian Roberts Lodge.

It was advised that the premises has been leased out to Hutton and Northey on an as is basis for 5 years.

Hutton and Northey are currently attending to renovation works at the lodge prior to employees residing at the property.

### **Parking Area of the Oval**

Mr Fulwood questioned the completion of the carpark sealing works at the Recreation Centre as the current kerbing looks to be half finished. The CEO advised that the purpose of the kerbing is to channel water for drainage and to discourage patrons from parking on the lawn surface. This is due to the fact that when cars drive onto the lawned areas the rocks that are deposited from vehicle tyres ruin the lawn mower blades creating a nuisance for gardeners to attend to the oval maintenance.

7.16pm Mr Graham Cooper entered the meeting.

### **Ambulance Volunteers**

Mrs Christine Fulwood raised concerns towards the lack of local ambulance volunteers.

The President advised that St John's Ambulance are attending the next meeting Council has with the WA Country Health Service. It was suggested that St John's need to look at what they are doing to encourage volunteer membership and that a closer look at the St John's Ambulance hubs should be undertaken to ensure that they are working effectively.

### **Consumer Café**

Mr Graham Cooper advised that he attended this event on the 10<sup>th</sup> May 2023 and would like to extend his congratulations to the Council for their persistence in working with WACHS to ensure palliative care is available to the community. The President thanked and expressed her appreciation to Graham for his comment.

### **Maintenance Works**

Mr Graham Cooper commented that carrying out contract road works has taken away from the Shires maintenance program. The CEO advised that the Shire has not undertaken any contract grading and road construction work. The work that has been completed by the Shire of Cunderdin maintenance crews with Main Roads funding for the Secondary Freight Network was part of the Shires capital works program and not contract work.

A focus will be placed on gravel re-sheeting in the upcoming 2023/24 budget. However gravel shortages are an issue within the Shire for these processes to be attended to. The Shire is willing to pay a competitive price to land owners for the supply of gravel. It is always the intention that gravel will be used on roads closest to suppling property. If this is not the case and gravel is removed with the intention for it to be used on roads not in direct proximity of it's source, the land owners permission will be sought prior to the gravels removal.

Mr Graham Cooper commented that, in the past a lot of effort was placed on controlling and eradicating 'love grass' and other menacing weed varieties from the road shoulders. Mr Cooper commented that this appears to have been done in vain as there currently is resurgence of these pests on road verges. The CEO advised that this has not been overlooked and unfortunately a staff shortage has made maintenance programs more difficult to manage and that plans are currently in place to attend to these lower priority maintenance issues.

Mr Graham Cooper raised an issue in relation to line marking. Particularly in the Main Street and Recreation Centre. The CEO advised that a contractor for line marking has been sourced and we are awaiting their availability.

**Road Funding**

Mr Graham Cooper asked what the Shires position was in relation to funding sources for road maintenance. The CEO advised that Federal Assistance Grants (FAGS) funds are struggling to keep up with the rising costs associated with road installation costs.

**O'Connor Park**

Compliments were offered by Mr Graham Cooper on the construction work currently being completed at O'Connor Park. Congratulations to be forwarded to Council and Staff with special mention to Community Development Officer, Liezl DeBeer, for her commitment to the redevelopment project.

The President thanked her fellow Councillors, CEO Stuart Hopley, DCEO Hayley Byrnes and Staff for their dedication and outstanding efforts throughout the year.

**Closure of Meeting**

There being no further questions or comment the President declared the meeting closed at 7.37pm.