



## Shire of Cunderdin

### Ordinary Council Meeting Minutes

Dear Council Member,

The Ordinary Meeting of the Cunderdin Shire Council was held on **Wednesday 22 October 2025** in the Cunderdin Shire Council Chambers, WA, 6407 **commencing at 6.02pm.**

Stuart Hobley  
**Chief Executive Officer**

22 October 2025

## CONTENTS

1	Declaration of Opening .....	3
2	Record of Attendance, Apologies and Approved Leave of Absence .....	3
3	Public Question Time .....	4
4	Petitions, Deputations & Presentations .....	4
5	Applications for Leave of Absence .....	4
6	Confirmation of the Minutes of Previous Meetings .....	4
	6.1 Minutes of Ordinary Council Meeting held 24 <sup>th</sup> September 2025 .....	4
7	Declaration of Members and Officers Interests .....	4
8	Announcements by President without Discussion .....	4
9	Finance and Administration.....	5
	9.1 Financial Report for September 2025.....	5
	9.2 Accounts Paid 30 September 2025.....	6
	9.3 Council Investments – 30 September 2025.....	8
	9.4 Shire of Cunderdin Administration Christmas Closing Period .....	11
	9.5 Proposed RAV Upgrade.....	13
	9.6 Review of Appointments to Committees, Working Groups and Portfolios .....	17
	9.7 Move Behind Closed Doors .....	20
	9.8 Cunderdin Community Grants .....	21
	9.9 Move From Behind Closed Doors.....	21
	9.10 Chief Executive Officers Report .....	22
10	Environmental Health and Building .....	24
11	Planning & Development.....	24
12	Works & Services .....	24
13	Urgent Items.....	24
14	Scheduling of Meeting.....	24
	14.1 November 2025 Ordinary Meeting .....	24
15	Closure of meeting .....	24
16	Certification .....	24

## AGENDA

### 1 Declaration of Opening

The Shire President declared the meeting open at 6.02pm.

The Shire of Cunderdin disclaimer was read aloud by Cr AE (Alison) Harris.

The *Local Government Act 1995* Part 5 Division 2 Section 5.25 and Local Government (Administration) Regulations 1996 Regulation 13.

“No responsibility whatsoever is implied or accepted by the Shire of Cunderdin for any act, omission or statement or intimation occurring during this meeting. It is strongly advised that persons do not act on what is heard at this Meeting and should only rely on written confirmation of Council’s decisions, which will be provided within ten working days of this meeting”.

### 2 Record of Attendance, Apologies and Approved Leave of Absence

#### 2.1 Record of attendances

##### Councillors

Cr AE (Alison) Harris	Shire President
Cr A (Tony) Smith	Deputy Shire President
Cr B (Bernie) Daly	
Cr J (Joanne) Fulwood	
Cr TE (Todd) Harris	
Cr S (Samantha) Pimlott	
Cr N (Natalie) Snooke	

##### In Attendance

Stuart Hobley	Chief Executive Officer
Kay Squibb	Deputy Chief Executive Officer

##### Guests of Council

Nil.

##### Members of the Public

Nil.

#### 2.2 Apologies

Nil.

#### 2.3 Leave of Absence Previously Granted

Nil.

### **3 Public Question Time**

Nil.

### **4 Petitions, Deputations & Presentations**

Nil.

### **5 Applications for Leave of Absence**

Nil.

### **6 Confirmation of the Minutes of Previous Meetings**

#### **6.1 Minutes of Ordinary Council Meeting held 24<sup>th</sup> September 2025**

Attachment 6.1.1 - Unconfirmed Minutes OCM – 24<sup>th</sup> September - Public Copy

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#### **Resolution 6.1**

Moved Cr B Daly      Seconded Cr A Smith

1. That the Minutes of the Ordinary Council Meeting held on Wednesday 24<sup>th</sup> September 2025 be confirmed as a true and correct record.
2. The President to sign the minute declaration on the previous minutes.

Carried 7/0

Vote – Simple majority

For: Cr A Harris, Cr A Smith, Cr B Daly, Cr J Fulwood, Cr T Harris, Cr S Pimlott, Cr N Snooke

Against: Nil

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### **7 Declaration of Members and Officers Interests**

Cr A Harris declared an Indirect Financial Interest in item 9.5 and an Impartiality Interest in item 9.8

Cr J Fulwood declared an Indirect Financial Interest in item 9.5

Cr T Harris declared an Indirect Financial Interest in item 9.5

Cr N Snooke declared an Indirect Financial Interest in item 9.5

CEO Stuart Hobley declared an Impartiality Interest in item 9.8

### **8 Announcements by President without Discussion**

The Shire President extended her congratulations and welcome to new and returning Councillors following the 2025 Council elections, and congratulations to Cr Smith on his reappointment as Deputy Shire President.

## 9 Finance and Administration

### 9.1 Financial Report for September 2025

<b>Location:</b>	Shire of Cunderdin
<b>Applicant:</b>	Deputy Chief Executive Officer
<b>Author:</b>	Kay Squibb
<b>Date:</b>	16 October 2025
<b>Item Approved by:</b>	Stuart Hobley, Chief Executive Officer
<b>File Reference:</b>	Nil
<b>Attachment/s:</b>	9.1.1 Financial Report September 2025

#### **Proposal/Summary**

The financial reports as at 30 September 2025 are presented for the Council's consideration.

#### **Background**

The *Local Government (Financial Management) Regulations 1996* require a statement of financial activity to be prepared each month and prescribe the contents of that report and accompanying documents. The report is to be presented at an Ordinary Council Meeting within two months after the end of the month to which the report relates.

#### **Comment**

The reports are presented prior to the completion of all 2024/2025 year-end adjustments and audit processes and as a result, the opening balances contained in the statement of financial activity are preliminary and may be subject to change as part of the finalisation of the annual financial statements.

#### **Consultation**

Nil.

#### **Statutory Environment**

The *Local Government Act 1995* Part 6 Division 3 requires that a monthly financial report be presented to Council.

#### **Policy Implications**

Nil.

#### **Financial Implications**

The report represents the financial position of the Shire at the end of each reporting period.

#### **Strategic Implications**

Nil.

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#### **Resolution 9.1**

Moved Cr S Pimlott      Seconded Cr A Smith

That Council receives the monthly financial reports for the period ending 30 September 2025.

Carried 7/0

Vote – Simple majority

For: Cr A Harris, Cr A Smith, Cr B Daly, Cr J Fulwood, Cr T Harris, Cr S Pimlott, Cr N Snooke

Against: Nil

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## 9.2 Accounts Paid 30 September 2025

<b>Location:</b>	Shire of Cunderdin
<b>Applicant:</b>	Deputy Chief Executive Officer
<b>Author:</b>	Kay Squibb
<b>Report Date:</b>	16 October 2025
<b>Item Approved By:</b>	Stuart Hobley, Chief Executive Officer
<b>Disclosure of Interest:</b>	Nil
<b>File Reference:</b>	Nil
<b>Attachment/s:</b>	Attachment 9.2.1 – List of Payments September Attachment 9.2.2 – Credit Card Statements

### **Proposal/Summary**

Council to consider the list of payments made from the Municipal and Trust funds during September 2025.

### **Background**

The *Local Government (Financial Management) Regulations 1996* prescribe that a list of accounts paid under delegated authority by the CEO is to be prepared each month, providing sufficient information to identify the transactions. The list is to be presented to the Council at the next Ordinary Council Meeting after the list is prepared and recorded in the minutes of that meeting.

### **Comment**

A summary of the total payments made during the month are:

Total Municipal fund -	\$852,473.69
Total Trust fund -	\$0.00
Total Credit Cards -	\$641.74
TOTAL	<u>\$853,115.43</u>

### **Consultation**

Nil.

### **Statutory Environment**

In accordance with Financial Management Regulations 12 & 13, a list of all accounts paid or payable shall *Local Government (Financial Management) Regulations 1996*

r13. Lists of accounts

- (1) If the local government has delegated authority to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared—
  - (a) the payee's name;
  - (b) the amount of the payment;
  - (c) the date of the payment; and
  - (d) sufficient information to identify the transaction.

r13A. Payments by employees via purchasing cards

- (1) If a local government has authorised an employee to use a credit, debit or other purchasing card, a list of payments made using the card must be prepared each month showing the following for each payment made since the last such list was prepared —
  - (a) the payee's name;
  - (b) the amount of the payment;
  - (c) the date of the payment;
  - (d) sufficient information to identify the payment.

### **Policy Implications**

Nil.

### **Financial Implications**

The list of payments reports the payments made during the reporting period from the Municipal and Trust funds, and purchases made using Shire credit cards.

### **Strategic Implications**

Nil.

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### **Resolution 9.2**

Moved Cr B Daly      Seconded Cr N Snooke

That Council receive the list of payments made for the period ending 30 September 2025, as listed below

<b>Municipal fund</b>	\$
Electronic Funds Transfer: EFT 9748 – 9831	\$806,108.94
Cheques: 12004 to 12007	\$21,473.35
Direct Debits (Inc Bank Charges):	\$24,891.40
<b>Trust fund</b>	\$0.00
<b>Credit Cards</b>	\$641.74
<b>TOTAL</b>	<b>\$853,115.43</b>

Carried 7/0

Vote – Simple majority

For: Cr A Harris, Cr A Smith, Cr B Daly, Cr J Fulwood, Cr T Harris, Cr S Pimlott, Cr N Snooke

Against: Nil

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### 9.3 Council Investments – 30 September 2025

<b>Location:</b>	Shire of Cunderdin
<b>Applicant:</b>	Deputy Chief Executive Officer
<b>Author:</b>	Kay Squibb
<b>Report Date:</b>	16 October 2025
<b>Item Approved By:</b>	Stuart Hobley, Chief Executive Officer
<b>Disclosure of Interest:</b>	Nil
<b>File Reference:</b>	Nil
<b>Attachment/s:</b>	Attachment 9.3.1 Bank Statements September Attachment 9.3.2 CCT Bank Statements September

#### **Proposal/Summary**

To inform Council of its investments as at 30 September 2025.

#### **Background**

The authority to invest money held in any Council fund is delegated to the Chief Executive Officer. Council funds may be invested in one or more of the following:

- Fixed Deposits;
- Commercial Bills;
- Government bonds; and
- Other Short-term Authorised Investments.

Council funds are to be invested with the following financial institutions:

- Major Banks & Bonds Issued by Government and/ or Government Authorities.

#### **Comment**

In addition to the Council's Municipal operating accounts, the investment accounts below are held as at 30 September 2025.

COUNCIL ACCOUNTS					
Institution	Amount	Investment type/ Account details	Municipal Funds	Reserve Funds	Trust Funds
Westpac Bank	\$1,606,641.26	Municipal- 0000030	\$1,606,641.26		
Bendigo Bank	\$1,906,482.98	Municipal- 155971377	\$1,906,482.98		
Bendigo Bank	\$14,097.96	Bendigo Trust Account 164 488 686			\$14,097.96
Westpac Bank	\$0.00	Trust Working Account 12-2981			\$0.00
Westpac Bank	\$364,387.79	Business Cash Reserve 22-3647 0.45%		\$364,387.79	
Bendigo Bank	\$1,833,836.36	Term Deposit -3.95% Matures 21 Nov 2025		\$1,833,836.36	
Total Investments	\$5,725,446.35		\$3,513,124.24	\$2,198,224.15	\$14,097.96



Separately to the above Council funds, the Shire administers following accounts for the Cunderdin Community Centre Trust being Bendigo Term Deposits and Westpac operating account #000073 with a current balance of \$8,190.26.

<b>CUNDERDIN COMMUNITY TRUST</b> <b>~ INTEREST ACCOUNT ~</b> <b>30 September 2025</b> Term Deposit# 5152882 Maturing 4 Nov 2025 (4.25%)		
Opening Balance as per Bank Statement & Term Deposits		270,936.53
	<b>TOTAL</b>	<b>270,936.53</b>
Credits:		0.00
Debits:		0.00
Closing Balance as Per Bank Statements & Term Deposits	<b>TOTAL</b>	<b>270,936.53</b>
<b>INCOMING</b>		0.00
		0.00
<b>OUTGOING</b>		0.00
<b>Balance at end of month</b>	<b>TOTAL</b>	<b>270,936.53</b>
<b>CUNDERDIN COMMUNITY TRUST</b> <b>~ CAPITAL ACCOUNT ~</b> <b>30 September 2025</b> Term Deposit# 5152883 Maturing 4 Nov 2025 (4.25%)		
Opening Balance as per Bank Statement & Term Deposits		369,862.05
	<b>TOTAL</b>	<b>369,862.05</b>
Credits		0.00
Debits		0.00
Closing Balance as Per Bank Statements & Term Deposits	<b>TOTAL</b>	<b>369,862.05</b>
<b>INCOMING</b>		0.00
		0.00
<b>OUTGOING</b>		0.00
<b>Balance at end of month</b>	<b>TOTAL</b>	<b>369,862.05</b>

**Consultation**

Nil.

**Statutory Implications**

Local Government Act 1995 s6.14

Local Government (Financial Management) Regulation 19 and 19C

**Policy Implications**

Policy 3.7 Investments

**Financial Implications**

There are no financial implications in considering this item, for information only.

**Strategic Implications**

Nil.

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**Resolution 9.3**

Moved Cr A Smith    Seconded Cr S Pimlott

That the report on Council investments as at 30 September 2025 be received.

Carried 7/0

Vote – Simple majority

For: Cr A Harris, Cr A Smith, Cr B Daly, Cr J Fulwood, Cr T Harris, Cr S Pimlott, Cr N Snooke

Against: Nil

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#### 9.4 Shire of Cunderdin Administration Christmas Closing Period

<b>Location:</b>	Shire of Cunderdin
<b>Applicant:</b>	Executive Assistant
<b>Date:</b>	8 <sup>th</sup> October 2025
<b>Author:</b>	Brooke Davidson
<b>Item Approved by:</b>	Stuart Hobley, Chief Executive Officer
<b>Disclosure of Interest:</b>	Nil
<b>File Reference:</b>	Nil
<b>Attachment/s:</b>	Nil

##### **Proposal/Summary**

For Council to consider the closure of the Shire Administration Office over the Christmas / New Year period.

##### **Background**

In the past five (5) years Council has authorised the closure of the Administration Office as follows:

2020/21	24 <sup>th</sup> December 2020, returning on Monday 4 <sup>th</sup> January 2021, 7 Day Closure
2021/22	24 <sup>th</sup> December 2021, returning on Tuesday 4 <sup>th</sup> January 2022, 6 Day Closure
2022/23	26 <sup>th</sup> December 2022, returning on Tuesday 3 <sup>rd</sup> January 2023, 6 Day Closure
2023/24	25 <sup>th</sup> December 2023, returning on Tuesday 2 <sup>nd</sup> January 2024, 6 Day Closure
2024/25	24 <sup>th</sup> December 2024, returning on Monday 6 <sup>th</sup> January 2025, 6 Day Closure

No complaints and / or adverse comments have been received in relation to the office closure over the periods mentioned.

##### **Comments**

As a general rule, no significant business is conducted between the Christmas and New Year period, therefore it is considered an ideal time to close the office, allowing staff an opportunity to clear some of their accrued leave entitlements and enjoy a relaxing festive period with their families.

It is proposed the office be closed from the midday Wednesday 24<sup>th</sup> December 2025 to Friday 2<sup>nd</sup> January 2025 inclusive, reopening on Monday 5<sup>th</sup> January 2025.

Wednesday 24 <sup>th</sup> December (half day)	Annual Leave/ TIL
Thursday 25 <sup>th</sup> December	Public Holiday/Christmas Day
Friday 26 <sup>th</sup> December	Public Holiday - Boxing Day
Monday 29 <sup>th</sup> December	Annual Leave / TIL
Tuesday 30 <sup>th</sup> December	Annual Leave / TIL
Wednesday 31 <sup>st</sup> December	Annual Leave / TIL
Thursday 1 <sup>st</sup> January	Public Holiday – New Years Day
Friday 2 <sup>nd</sup> January	Public Service Day

During the closure period, staff time will be allocated across four public holidays, with the remaining days covered by Annual Leave, Public Service Day, or Time in Lieu.

The outside works crew will stand down from 3:30pm on Friday 19<sup>th</sup> December 2025 and return to work on Tuesday the 6<sup>th</sup> January 2026. A skeleton staff will be available to work through this period and attend to any emergencies.

Notification of the office closure will be advertised in the Bandicoot, on local notice boards, the Shire website, and Shire Facebook page.

**Consultation**

Shire of Cunderdin Staff

**Statutory Implications**

Nil.

**Policy Implications**

Nil.

**Financial Implications**

2025/26 Adopted Budget.

**Strategic Implications**

Shire of Cunderdin Strategic Community Plan.

COMMUNITY AND SOCIAL

CIVIC LEADERSHIP

5.3 Implement systems and processes that meet legislative and audit obligations

Capability of our organization is continually improved

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**Resolution 9.4**

Moved Cr N Snooke Seconded Cr J Fulwood

That Council resolves to:

1. Approve the closure of the Shire of Cunderdin Administration Office during the Christmas / New Year period from midday Wednesday 24<sup>th</sup> December 2025 to Friday 2<sup>nd</sup> January 2026 inclusive, reopening on Monday 5<sup>th</sup> January 2026 at 8:30am.
2. Advertise the Administration Office closure in the Bandicoot, on Local Notice Boards, the Shire website and Shire Facebook page.

Carried 7/0

Vote – Simple majority

For: Cr A Harris, Cr A Smith, Cr B Daly, Cr J Fulwood, Cr T Harris, Cr S Pimlott, Cr N Snooke

Against: Nil

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## 9.5 Proposed RAV Upgrade

<b>Location:</b>	Shire of Cunderdin
<b>Applicant:</b>	Executive Assistant
<b>Date:</b>	15 <sup>th</sup> October 2025
<b>Author:</b>	Brooke Davidson
<b>Item Approved by:</b>	Stuart Hobley, Chief Executive Officer
<b>Disclosure of Interest:</b>	Cr A Harris declared an Indirect Financial Interest Cr J Fulwood declared an Indirect Financial Interest Cr T Harris declared an Indirect Financial Interest Cr N Snooke declared an Indirect Financial Interest
<b>File Reference:</b>	Nil
<b>Attachment/s:</b>	Attachment 9.5.1 - RAV Road Upgrade Map Attachment 9.5.2 – Concessional Loading Information Sheet

After Councillors A Harris, J Fulwood, T Harris and N Snooke declared Indirect Financial Interests in this matter, the item will lay on the table due to lack of a quorum. Ministerial approval will be sought for the abovementioned Councillors to participate in the decision making for this matter, and it will be reconsidered at the November 2025 Ordinary Council meeting.

### Proposal/Summary

Council is requested to consider the proposed RAV upgrade of the Shire of Cunderdin's Road network as detailed below.

### Background

Heavy Vehicle Services (HVS) contacted the Shire via email requesting to add the following sections of roads onto the Restricted Access Vehicle (RAV) Network RAV N7.3.

Road No.	Road Name	From Location (SLK)	To Location (SLK)	Current Network	Requested Network
4060122	Rabbit Proof Fence Nth Rd	Seventeen Mile Gate Rd (23.84)	End of road (0.00)	Tandem Drive Network 4 & 5	Tandem Drive Network 4 & 5
4060078	Devenish Rd	Cunderdin - Wyalkatchem Rd (0.00)	End of road (2.8)	None	Tandem Drive Network 4
4060022	Three Mile Gate Rd	Rabbit Proof Fence Nth Rd (3.76)	Pearse Rd (0.78)	Tandem Drive Network 6	Tandem Drive Network 6
4060070	Pearse Rd	Three Mile Gate Rd (0.00)	End of road (2.05)	None	Tandem Drive Network 4
4060020	Flowery Patch Rd	Flowery Patch Rd (9.0)	Ygnattering Rd (5.41)	Tandem Drive Network 5	Tandem Drive Network 5
4060075	Ygnattering Rd	Cunderdin - Wyalkatchem Rd (0.00)	Flowery Patch Rd (2.49)	Tandem Drive Network 6	Tandem Drive Network 6
4060043	Snooke Rd	Great Eastern Hwy (0.00)	End of road (2.3)	Tandem Drive Network 4	Tandem Drive Network 4
4060115	Leeming St	Great Eastern Hwy (0.00)	Vanzetti St (1.02)	Tandem Drive Network 4	Tandem Drive Network 4
4060006	Bulgin Rd	Vanzetti St (0.00)	Coleman Rd (15.28)	Tandem Drive Network 4	Tandem Drive Network 4
4060045	Throssell Rd	Leeming Rd (0.00)	Moore Rd (3.13)	Tandem Drive Network 4	Tandem Drive Network 4

4060010	Coleman Rd	Carter - Doodenanning Rd (0.00)	Carter - Doodenanning Rd (11.39)	Tandem Drive Network 4	Tandem Drive Network 4
4060011	Carter - Doodenanning Rd	Great Eastern Hwy (0.00)	Until shire boundary (19.78)	Tandem Drive Network 4	Tandem Drive Network 4
4060037	Mussared Rd	Great Eastern Hwy (0.00)	Carter - Doodenanning Rd (4.8)	Tandem Drive Network 4	Tandem Drive Network 4
4060035	Sheenan Rd	Quairading Rd (0.00)	Carter - Doodenanning Rd (5.57)	None	Tandem Drive Network 4
4060036	Carter Rd	Carter - Doodenanning Rd (8.04)	Sheenan Rd (7.52)	None	Tandem Drive Network 4
4060163	Cubbine St	Great Eastern Hwy (0.00)	Fiebert Rd (1.38)	Tandem Drive Network 7	Tandem Drive Network 7
4060164	Quairading Rd	Fiebert Rd (0.00)	Goldfields Rd (15.97)	Tandem Drive Network 7	Tandem Drive Network 7
4060142	Inverness Rd	Great Eastern Hwy (0.00)	Nornadeen Rd (4.5)	Tandem Drive Network 4	Tandem Drive Network 4
4060067	Nornadeen Rd	Great Eastern Hwy (0.00)	Parrawilla Rd (4.57)	Tandem Drive Network 4	Tandem Drive Network 4
4060028	Rabbit Proof Fence South Rd	Inverness Rd (0.00)	Goldfields Rd (12.3)	Tandem Drive Network 4	Tandem Drive Network 4
4060027	Five Mile Gate Rd	Quairading Rd (0.00)	Rabbit Proof Fence South Rd (7.24)	Tandem Drive Network 4	Tandem Drive Network 4
4060031	Eight Mile Gate Rd	Pascoe Rd (0.00)	Rabbit Proof Fence South Rd (2.95)	Tandem Drive Network 4	Tandem Drive Network 4
4060030	Pascoe Rd	Eight Mile Gate Rd (3.4)	Five Mile Gate Rd (0.00)	None	Tandem Drive Network 4
4060170	Goldfields Rd	Rabbit Proof Fence South Rd (14.16)	Quairading Rd (6.37)	Tandem Drive Network 6	Tandem Drive Network 6

All of the above roads are going from a current concessional mass level of nil to a requested concessional mass level of 3 under the Accredited Mass Management Scheme (AMMS). This means that the overall tonnes per axle for each truck is increased. (See Attachment 9.5.2).

For example, a RAV 6 truck could go from a maximum capacity of 100 tons to 112 tons.

AMMS was introduced by Main Roads several years ago to decrease the number of truck movements on the roads.

#### **Comments**

HVS will conduct an onsite assessments and consider the safety aspects of approving RAV access in accordance with the [Standard Restricted Access Vehicle Route Assessment Guidelines](#) and [Guidelines for Approving RAV Access](#).

HVS have asked that the Shire assist the assessment process by providing estimated traffic volumes and any comments relating to road condition, that the Shire can foresee impacting the above roads.

If the Shire is in favour of supporting the request, HVS will assess the mentioned roads and a condition report will be sent to the Shire on its findings. If the roads are found to be suitable, they will then be added to the network as per the requested RAV rating.

Any road that requires maintenance or works will not be added to the network until the condition of the road meets requirements of the HVS assessment. Either the applicant or the Shire will need to bring the road to the required standard prior to the road being upgraded to the requested RAV rating.

The approval of an upgrade in RAV rating may result in an increase of on-going maintenance to the requested road.

Works Manager, Robert Bell, will provide comment from a works perspective to Councillors prior to the meeting.

**Consultation**

Main Roads Heavy Vehicle Service (HVS)  
Stuart Hobley, Chief Executive Officer  
Robert Bell, Manager of Works and Services

**Statutory Implications**

*Road Traffic (Vehicles) Act 2012*

**Policy Implications**

Nil.

**Financial Implications**

Nil.

**Strategic Implications**

Shire of Cunderdin Strategic Community Plan.

COMMUNITY AND SOCIAL

1.4 Support emergency services planning, risk mitigation, response and recovery

CIVIC LEADERSHIP

5.3 Implement systems and processes that meet legislative and audit obligations

Capability of our organization is continually improved

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**Recommendation 9.5**

Moved Cr \_\_\_\_\_ Seconded Cr \_\_\_\_\_

That Council:

1. Accepts and approves the request to amend the RAV rating of the following roads:
2. Accepts and approves the increase of a mass level from nil to level three on the following roads:
3. Authorise the administration to advise Main Roads Heavy Vehicle Services of the above decision acknowledging approval is subject to a favourable road condition report be received from Main Roads Heavy Vehicle Services on the completion of their road assessments.

Carried/Lost: \_\_\_\_\_

Vote – Simple majority

For:

Against:

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Due to lack of a quorum, this matter will lay on the table for reconsideration at the November 2025 ordinary council meeting.



## 9.6 Review of Appointments to Committees, Working Groups and Portfolios

<b>Location:</b>	Shire of Cunderdin
<b>Applicant:</b>	Executive Assistant
<b>Date:</b>	19 <sup>th</sup> August 2025
<b>Author:</b>	Brooke Davidson
<b>Item Approved by:</b>	Stuart Hobley, Chief Executive Officer
<b>Disclosure of Interest:</b>	Nil
<b>File Reference:</b>	Nil
<b>Attachment/s:</b>	Nil

### **Proposal/Summary**

Council to review appointments to Committees, Working Groups and Portfolios.

### **Background**

Council has various Committees, Working Groups and Portfolios. Please find following a list of groups and the Councillors were appointed as representatives on these groups. These appointments were made at the Ordinary Council Meeting held on 25<sup>th</sup> October 2023.

### **Committees of Council with Delegation**

#### **Audit Committee**

All Councillors

#### **Plant & Equipment**

Cr NW (Norm) Jenzen, Cr TE (Todd) Harris.

### **Other Council Committees and Groups**

#### **Buildings**

Cr AE (Alison) Harris, Cr N (Natalie) Snooke, Cr A (Tony) Smith.

#### **Cunderdin Airfield Committee**

Cr AE (Alison) Harris, Cr TE (Todd) Harris, Cr A (Tony) Smith (Proxy Delegate).

#### **Museum Management Committee**

Cr A (Tony) Smith, Cr HN (Holly) Godfrey, Cr TE (Todd) Harris (Proxy Delegate)

#### **Youth Council**

Cr A (Tony) Smith, Cr N (Natalie) Snooke, Cr HN (Holly) Godfrey.

### **Other Committees**

#### **Local Emergency Management Committee (LEMC)**

Cr AE (Alison) Harris, Cr N (Natalie) Snooke.

#### **Department of Fire and Emergency Services Committee**

Cr TE (Todd) Harris, Cr NW (Norm) Jenzen, Cr HN (Holly) Godfrey.

#### **Regional Road Group Kellerberrin Sub Group**

Cr A (Tony) Smith, Cr B (Bernie) Daly (Proxy)

#### **WALGA Great Eastern Country Zone (GECZ)**

Cr AE (Alison) Harris, Cr A (Tony) Smith (Proxy Delegate)

#### **Cunderdin Community Resource Centre**

Cr B (Bernie) Daly.

#### **Cunderdin Sports & Recreation Centre Management Committee**

Stuart Hobley, Chief Executive Officer.

#### **Meckering Action Group**

Cr N (Natalie) Snooke, Cr AE (Alison) Harris (Proxy)

#### **Joint Development Assessment Panel**

Cr AE (Alison) Harris. Cr A (Tony) Smith

Cr B (Bernie) Daly (Proxy)

## **Portfolios**

### **Education Issues**

Cr TE (Todd) Harris, Cr N (Natalie) Snooke.

### **Health Issues**

Cr AE (Alison) Harris, Cr A (Tony) Smith.

### **Law, Order & Police Issues**

Cr B (Bernie) Daly.

### **Seniors Issues**

Cr B (Bernie) Daly.

### **Tourism and Marketing Issues**

Cr AE (Alison) Harris, Cr TE (Todd) Harris, Cr N (Natalie) Snooke, Cr HN (Holly) Godfrey, Cr A (Tony) Smith.

### **Cunderdin Business Association**

Cr TE (Todd) Harris

## **Comments**

With the Councillors elections completed, Council is required to review its appointments to the aforementioned Committees, Working Groups and Portfolios.

## **Consultation**

Stuart Hobley, Chief Executive Officer

## **Statutory Implications**

*Local Government Act 1995*

## **Policy Implications**

Shire of Cunderdin Council Policy Manual

## **Financial Implications**

Nil

## **Strategic Implications**

5. Civic Leadership

5.1 Shire communication is consistent, engaging and responsive.

5.3 Implement systems and processes that meet legislative and audit obligations.

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## **Resolution 9.6**

Moved Cr A Smith    Seconded Cr J Fulwood

That Council:

Approve and endorse the following appointments to the Shire of Cunderdin Committees of Council, Other Council Committees and Groups Other Committees and Portfolios:

## **Committees of Council with Delegation**

### **Audit Committee**

All Councillors

### **Plant & Equipment**

Cr T Harris, Cr B Daly, Cr A Smith

## **Other Council Committees and Groups**

### **Buildings**

Cr A Harris, Cr N Snooke, Cr A Smith

### **Cunderdin Airfield Committee**

Cr A Harris, Cr T Harris, Cr A Smith (Proxy Delegate).

Museum Management Committee

Cr S Pimlott, Cr A Smith, Cr J Fulwood (Proxy Delegate)

Youth Council

Cr N Snooke, Cr A Smith, Cr J Fulwood

**Other Committees**

Local Emergency Management Committee (LEMC)

Cr A Harris, Cr N Snooke

Department of Fire and Emergency Services Committee

Cr S Pimlott, Cr T Harris, Cr J Fulwood

Regional Road Group Kellerberrin Sub Group

Cr J Fulwood, Cr B Daly (Proxy Delegate)

WALGA Great Eastern Country Zone (GECZ)

Cr A Harris, Cr A Smith (Proxy Delegate)

Cunderdin Community Resource Centre

Cr B Daly

Cunderdin Sports & Recreation Centre Management Committee

CEO Stuart Hobley

Meckering Action Group

Cr N Snooke, Cr S Pimlott (Proxy Delegate)

Joint Development Assessment Panel

Cr A Harris, Cr B Daly (Proxy Delegate)

Cr A Smith, Cr S Pimlott (Proxy Delegate)

**Portfolios**

Education Issues

Cr T Harris, Cr N Snooke

Health Issues

Cr A Harris, Cr A Smith

Law, Order & Police Issues

Cr B Daly

Seniors Issues

Cr B Daly

Tourism and Marketing Issues

Cr A Harris, Cr T Harris, Cr J Fulwood, Cr N Snooke

Cunderdin Business Association

Cr T Harris, Cr J Fulwood

Carried 7/0

Vote – Simple majority

For: Cr A Harris, Cr A Smith, Cr B Daly, Cr J Fulwood, Cr T Harris, Cr S Pimlott, Cr N Snooke

Against: Nil

## 9.7 Move Behind Closed Doors

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### Resolution 9.7

Moved Cr B Daly      Seconded Cr S Pimlott

That Council move behind closed doors in accordance with s.5.23 of the Local Government Act at 6.17pm.

Carried 7/0

Vote – Simple majority

For: Cr A Harris, Cr A Smith, Cr B Daly, Cr J Fulwood, Cr T Harris, Cr S Pimlott, Cr N Snooke

Against: Nil

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## 9.8 Cunderdin Community Grants

<b>Location:</b>	Shire of Cunderdin
<b>Applicant:</b>	Community Development Officer
<b>Date:</b>	15 <sup>th</sup> October 2025
<b>Author:</b>	Mackenzie Elliott
<b>Item Approved by:</b>	Stuart Hobley, Chief Executive Officer
<b>Disclosure of Interest:</b>	Cr A Harris declared an Impartiality Interest CEO Stuart Hobley declared an Impartiality Interest
<b>File Reference:</b>	Nil
<b>Attachment/s:</b>	9.8.1 Summary of Applications 9.8.2 Individual Applications

### Resolution 9.8

Moved Cr T Harris    Seconded Cr N Snooke

That Council supports the following applications for the value of:

<b>Applicant</b>	<b>Project</b>	<b>Funding Approved</b>
Meckering P&C	Meckering Primary Play & Learn Pavement Games	\$1,000
Cunderdin Golf Club	Tee Box Turf	\$5,000
Cunderdin Community Resource Centre	Over 65's Balance and Strength	\$3,000
Meckering Action Group	Meckering Wellbeing Weekend and Comedy Night	\$3,000
Cunderdin Youth Council	Cultural Food Festival	\$3,499
Cunderdin Seniors Luncheon group	Senior Citizen Christmas Luncheon	\$2,140
Bridgeley Youth Group	Transport of Cunderdin Youth	\$2,200
<b>TOTAL</b>		<b>\$19,839</b>

Carried 7/0

Vote – Absolute majority

For: Cr A Harris, Cr A Smith, Cr B Daly, Cr J Fulwood, Cr T Harris, Cr S Pimlott, Cr N Snooke

Against: Nil

## 9.9 Move From Behind Closed Doors

### Resolution 9.9

Moved Cr T Harris    Seconded Cr N Snooke

That Council move from behind closed doors in accordance with s.5.23 of the Local Government Act at 6.19pm.

Carried 7/0

Vote – Simple majority

For: Cr A Harris, Cr A Smith, Cr B Daly, Cr J Fulwood, Cr T Harris, Cr S Pimlott, Cr N Snooke

Against: Nil

## 9.10 Chief Executive Officers Report

<b>Location:</b>	Shire of Cunderdin
<b>Applicant:</b>	Chief Executive Officer
<b>Date:</b>	14 October 2025
<b>Author:</b>	Stuart Hobley
<b>Item Approved by:</b>	Stuart Hobley, Chief Executive Officer
<b>File Reference:</b>	Nil
<b>Attachments:</b>	Attachment 9.10.1 — Subdivision approval

### Proposal/Summary

To provide an update on the matters that the Chief Executive Officer has been addressing over the past month.

### Background

#### Cunderdin Industrial Lot Development

The Industrial Lots are on the market and are currently being advertised on the Development WA website. The Shire has also advertised the Lots on behalf of development WA on its social media pages. One Lot is currently under offer.

#### Watts Street Subdivision

Western Power have finally provided designs and we are still waiting for costings. Western Power have advised that the development will require a new transformer. The cost of this is unknown.

The consulting engineers are about to call for tenders for the provision of water and NBN services.

Subdivision approval has been granted for Stage 2 of the development. Design and Planning for Stage 2 has commenced. It is expected that this could take up to 12 months to complete the initial planning works as this will be more complicated and include internal road construction and deep sewerage connections.

#### Mitchell Street and Yilgarn Street Housing Update

##### Yilgarn Street

The cabinets have been installed and the painting has been commenced. The internal fit out including flooring are progressing.

##### Mitchell Street

The Mitchell Street houses are completed with only outstanding item remaining being the erection of storage sheds.

#### Palliative Care Unit

Council must consider who to lease the unit to. Suggestions being that the unit be offered to WA Country Health Service (WACHS) in the first instance and then offered to a suitable senior if not required by WACHS.

#### Play Our Way Basketball Court Shelter and Upgrade

See Information Bulletin

#### Growing Regions – Aquatic & Wellness Hub

Council is Still waiting for the Community Sport and Recreation Facility Fund (CSRFF) to open so a grant application can be submitted.

The Lotterywest grant has been submitted and shire staff are consulting with Lotterywest to achieve the best result for the project.

#### Pathways Construction

The pathway construction on Mitchell has been put on hold as works are being conducted by Genus on the NBN infrastructure that is located under the footpaths. Genus have advised that if the footpaths were to be constructed they would likely be damaged or removed when the work is being conducted on the NBN infrastructure.

This has been advertised locally.

#### **Comment**

Nil.

#### **Consultation**

Nil.

#### **Statutory Implications**

Nil.

#### **Policy Implications**

Nil.

#### **Financial Implications**

Nil.

#### **Strategic Implications**

Nil.

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#### **Resolution 9.10**

Moved Cr T Harris    Seconded Cr J Fulwood

That Council receive and accept the CEO report as presented.

Carried 7/0

Vote – Simple majority

For: Cr A Harris, Cr A Smith, Cr B Daly, Cr J Fulwood, Cr T Harris, Cr S Pimlott, Cr N Snooke

Against: Nil

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**10 Environmental Health and Building**

Nil.

**11 Planning & Development**

Nil.

**12 Works & Services**

Nil.

**13 Urgent Items**

Nil.

**14 Scheduling of Meeting****14.1 November 2025 Ordinary Meeting**

The next ordinary meeting of Council is scheduled to take place on Wednesday 26<sup>th</sup> November 2025 commencing at 6:00pm at the Cunderdin Shire Council Chambers, Cunderdin, WA 6407.

**15 Closure of meeting**

There being no further business the Shire President declared the meeting closed at 6.22pm.

**16 Certification****DECLARATION**

I, Alison Harris, certify that the minutes of the Ordinary Council Meeting held on 22<sup>nd</sup> October 2025, as shown, were confirmed at the ordinary meeting of Council held on Wednesday 26<sup>th</sup> November 2025.

Signed: 

Date: 26/11/2025