

Supplier / Contract management				Feb-22
Risk Context				
Inadequate management of external Suppliers, Contractors, IT Vendors or Consultants engaged for core operations. This includes issues that arise from the ongoing supply of services or failures in contract management & monitoring processes. This also includes: • Concentration issues (contracts awarded to one supplier) • Vendor sustainability				
Potential causes include:				
Insufficient funding	Inadequate contract management practices			
Complexity and quantity of work	Ineffective monitoring of deliverables			
Inadequate tendering process	Lack of planning and clarity of requirements			
Contracts not renewed on time	Historical contracts remaining			
Suppliers not willing to provide quotes	Limited availability of suppliers			
	Controls Assurance			
Key Controls	Type	Date	Rating	Control Owner
Strict / Effective tender processes	Preventative	Ongoing	Effective	DCEO
Procurement management process (below tender criteria)	Preventative	Ongoing	Adequate	MOWS
Legal advice (to confirm correct drafting of documentation and to prevent unknowingly accepting liability of the contractor or other parties)	Preventative	Ongoing	Adequate	CEO
Senior management oversight at contract establishment stage	Preventative	Ongoing	Adequate	CEO
Ongoing reviews of all contractor and supplier contract arrangements	Preventative	Ongoing	Adequate	MOWS
Equipment hire available if needed	Recovery	Ongoing	Adequate	MOWS
Insurance	Recovery	Ongoing	Effective	DCEO
Other contractors or suppliers available for all requirements if contractor or supplier defaults	Recovery	Ongoing	Effective	MOWS
Overall Control Ratings:			Adequate	
Actions	Due Date	Responsibility	Status of Actions	
Review contractor and supplier contract arrangements	Annually	FPA-ES	Scheduled	
Consequence Category	Risk Ratings		Rating	k Rating Changed since the
Service interruption, Financial	Consequence:		Major (4)	Consequence:
	Likelihood:		Possible (3)	Likelihood:
	Overall Risk Ratings:		High	Risk rating trend since last review
Indicators	Type	Benchmark		Result
Contract conditions not met	Lagging	nil		
Customer complaints	Leading	<5		
Increased costs >CPI	Leading	CPI		
Number of expired contracts not yet renewed	Lagging	<3		
Staff feedback	Leading			
Comments				Comments