

## Shire of Cunderdin Risk Dashboard Report June 2022

<u>Asset Sustainability practices</u>		Risk High	Control Adequate	<u>External theft &amp; fraud (Including Cyber)</u>		Risk Moderate	Control Adequate
Actions / Treatments	Due Date	Responsibility		Actions / Treatments	Due Date	Responsibility	
Photographing of assets	ongoing	DCEO/MWS		Renew photos of all shire works assets (building and plant) (Photos taken December 2018)	Jul-23	ETO/MOWS	
Continued planning of maintenance programs	ongoing	DCEO/MWS		Renew Photos of all administration assets - in progress	Jul-23	Admin	

<u>Business &amp; Community disruption</u>		Risk High	Control Adequate
Actions / Treatments	Due Date	Responsibility	
Complete I.T Disaster Recovery Plan	Dec-22	DCEO	
Investigate Funding options for Generator	Dec-22	DCEO/GCO	
Review Business Continuity Plan		DCEO/GCO	

<u>Management of Facilities / Venues / Events</u>		Risk Moderate	Control Adequate
Actions / Treatments	Due Date	Responsibility	

<u>Failure to fulfil Compliance requirements (statutory, regulatory)</u>		Risk Moderate	Control Adequate
Actions / Treatments	Due Date	Responsibility	
Two year Legislative review of compliance (Reg 17)	Dec-22	DCEO/CEO	

<u>IT or communication systems and infrastructure</u>		Risk High	Control Effective
Actions / Treatments	Due Date	Responsibility	
Complete IT Disaster Recovery Plan	Dec-22	DCEO	

<u>Document Management processes</u>		Risk High	Control Adequate
Actions / Treatments	Due Date	Responsibility	
Create document disaster recovery plan	Dec-22	DCEO	
Ongoing training towards record management	Ongoing	DCEO	

<u>Misconduct</u>		Risk High	Control Adequate
Actions / Treatments	Due Date	Responsibility	
Drivers Licence Checks - Administration	Oct-22	Admin / GCO	

<u>Employment practices</u>		Risk Moderate	Control Adequate
Actions / Treatments	Due Date	Responsibility	
Performance appraisals / Review process	Ongoing	DCEO / MWS	

<u>Project / Change management</u>		Risk High	Control Adequate
Actions / Treatments	Due Date	Responsibility	

<u>Engagement practices</u>		Risk Moderate	Control Adequate
Actions / Treatments	Due Date	Responsibility	
Ongoing reviews of website	Ongoing	CDO/GOV	
Regular use of Whatsapp and Facebook	Ongoing	DCEO/CESM	

<u>Safety and Security practices</u>		Risk Moderate	Control Adequate
Actions / Treatments	Due Date	Responsibility	

<u>Environment management</u>		Risk Moderate	Control Adequate
Actions / Treatments	Due Date	Responsibility	
Environment Management Plan	Dec-22	CDO/GOV	

<u>Supplier / Contract management</u>		Risk High	Control Adequate
Actions / Treatments	Due Date	Responsibility	
Review contractor and supplier contract arrangements	Annually	FPA-ES	

<u>Errors, omissions &amp; delays</u>		Risk Moderate	Control Adequate
Actions / Treatments	Due Date	Responsibility	

To add additional Issues / Actions / Treatments cells, insert a new line, click in the last of the existing cells above and drag down. This will bring the formulas into the new cells.