# Shire of Cunderdin

**Ordinary Council Meeting Minutes**

Dear Council Member,

The Ordinary Meeting of the Cunderdin Shire Council was held on **Wednesday 19 August 2026** in the Cunderdin Shire Council Chambers, Lundy Avenue Cunderdin WA 6407 commencing at 6.05pm.

Stuart Hobley
**Chief Executive Officer**

19 August 2026

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## 1 Declaration of Opening

The Shire President declared the meeting open at 6.05pm.

The Shire of Cunderdin disclaimer was read aloud by Cr A Smith.

The *Local Government Act 1995* Part 5 Division 2 Section 5.25 and Local Government (Administration) Regulations 1996 Regulation 13.

"No responsibility whatsoever is implied or accepted by the Shire of Cunderdin for any act, omission or statement or intimation occurring during this meeting. It is strongly advised that persons do not act on what is heard at this Meeting and should only rely on written confirmation of Council's decisions, which will be provided within ten working days of this meeting".

## 2 Record of Attendance, Apologies and Approved Leave of Absence

### 2.1 Record of attendance

**Councillors**

| | |
|---|---|
| Cr AE (Alison) Harris | Shire President |
| Cr A (Tony) Smith | Deputy Shire President |
| Cr B (Bernie) Daly | |
| Cr J (Joanne) Fulwood | |
| Cr TE (Todd) Harris | |
| Cr S (Samantha) Pimlott | |
| Cr N (Natalie) Snooke | |

**In Attendance**

| | |
|---|---|
| Stuart Hobley | Chief Executive Officer |
| Kay Squibb | Deputy Chief Executive Officer |

**Guests of Council**

**Members of the Public**

### 2.2 Apologies

Nil.

### 2.3 Leave of Absence Previously Granted

Nil.

## 3 Public Question Time

Nil.

## 4 Petitions, Deputations & Presentations

Nil.

## 5 Applications for Leave of Absence

### 5.1 Applications for leave of absence

Cr A Harris and Cr T Harris requested a leave of absence for the Ordinary Council meeting to be held on 29 September 2026.

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**Resolution 5.1**

Moved Cr N Snooke Seconded Cr S Pimlott

That Council approves a Leave of Absence for Cr A Harris and Cr T Harris for the Ordinary Council meeting to be held on 29 September 2026.

Vote – Simple majority
Carried: 7/0
For: Cr A Harris, Cr A Smith, Cr B Daly, Cr J Fulwood, Cr T Harris, Cr S Pimlott, Cr N Snooke
Against: Nil

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## 6 Confirmation of the Minutes of Previous Meetings

### 6.1 Minutes of Ordinary Council Meeting held 22 July 2026

Attachment 6.1.1 - Unconfirmed Minutes OCM – 22 July 2026 - Public Copy

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**Resolution 6.1**

Moved Cr A Smith Seconded Cr J Fulwood

1. That the Minutes of the Ordinary Council Meeting held on Wednesday 22 July 2026 be confirmed as a true and correct record.
2. The President to sign the minute declaration on the previous minutes.

Vote – Simple majority
Carried: 7/0
For: Cr A Harris, Cr A Smith, Cr B Daly, Cr J Fulwood, Cr T Harris, Cr S Pimlott, Cr N Snooke
Against: Nil

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### 6.2 Minutes of Special Council Meeting held 5 August 2026

Attachment 6.2.1 - Unconfirmed Minutes OCM – 5 August 2026 - Public Copy

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**Resolution 6.2**

Moved Cr B Daly Seconded Cr T Harris

1. That the Minutes of the Special Council Meeting held on Wednesday 5 August 2026 be confirmed as a true and correct record.
2. The President to sign the minute declaration on the previous minutes.

Vote – Simple majority
Carried: 7/0
For: Cr A Harris, Cr A Smith, Cr B Daly, Cr J Fulwood, Cr T Harris, Cr S Pimlott, Cr N Snooke
Against: Nil

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## 7 Declaration of Members and Officers Interests

Nil.

## 8 Announcements by President without Discussion

Nil.

## 9 Finance and Administration

### 9.1 Financial Reports for July 2026

| | |
|---|---|
| **Location:** | Shire of Cunderdin |
| **Applicant:** | Nil |
| **Date:** | 13 August 2026 |
| **Author:** | Kay Squibb, Deputy Chief Executive Officer |
| **Item Approved by:** | Stuart Hobley, Chief Executive Officer |
| **Disclosure of Interest:** | Nil |
| **File Reference:** | Nil |
| **Attachment/s:** | Attachment 9.1.1 - July 2026 Financial Report |

**Proposal/Summary**

The financial reports as at 31 July 2026 are presented for the Council's consideration.

**Background**

The *Local Government (Financial Management) Regulations 1996* require a statement of financial activity to be prepared each month and prescribe the contents of that report and accompanying documents. The report is to be presented at an Ordinary Council Meeting within two months after the end of the month to which the report relates.

**Comment**

In accordance with the *Local Government (Financial Management) Regulations 1996*, Council is required each financial year to adopt a percentage or value to be used in the Statement of Financial Activity for reporting material variances. As part of the 2026/27 budget adoption process, Council endorsed a material variance threshold of 10% or $10,000, whichever is the greater.

The financial report is presented prior to the completion of all 2025/26 year-end adjustments and audit processes and as a result, the opening balances contained in the statement of financial activity are preliminary and may be subject to change as part of the finalisation of the annual financial statements.

**Consultation**

Chief Executive Officer

**Statutory Environment**

*Local Government Act 1995*
*s6.4 Financial report*

*Local Government (Financial Management) Regulations 1996*
*r34. Financial activity statement required each month*

**Policy Implications**

Nil.

**Financial Implications**

The report represents the financial position of the Shire at the end of each reporting period.

**Strategic Implications**

Shire of Cunderdin Integrated Strategic Plan 2026-2036
4. CIVIC LEADERSHIP
4.1 Implement systems and processes that meet legislative and audit obligations

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**Resolution 9.1**

Moved Cr S Pimlott Seconded Cr J Fulwood

That Council receives the monthly financial reports for the period ending 31 July 2026.

Vote – Simple majority
Carried: 7/0
For: Cr A Harris, Cr A Smith, Cr B Daly, Cr J Fulwood, Cr T Harris, Cr S Pimlott, Cr N Snooke
Against: Nil

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## 9.2 Accounts Paid 31 July 2026

| | |
|---|---|
| **Location:** | Shire of Cunderdin |
| **Applicant:** | Nil |
| **Date:** | 13 August 2026 |
| **Author:** | Kay Squibb, Deputy Chief Executive Officer |
| **Item Approved By:** | Stuart Hobley, Chief Executive Officer |
| **Disclosure of Interest:** | Nil |
| **File Reference:** | Nil |
| **Attachment/s:** | Attachment 9.2.1 - List of Payments July 2026<br>Attachment 9.2.2 - Credit Card Expenses July 2026 |

**Proposal/Summary**

Council to consider the list of payments for during July 2026.

**Background**

The *Local Government (Financial Management) Regulations 1996* prescribe that a list of accounts paid under delegated authority by the CEO is to be prepared each month, providing sufficient information to identify the transactions. The list is to be presented to the Council at the next Ordinary Council Meeting after the list is prepared and recorded in the minutes of that meeting.

**Comment**

A summary of the total payments made during the month are:

**July 2026**

| | |
|---|---|
| Total Municipal fund - | $919,788.17 |
| Total Trust fund - | $0.00 |
| Total Credit Cards - | $5,599.26 |
| TOTAL | $925,387.43 |

**Consultation**

Chief Executive Officer

**Statutory Environment**

*Local Government (Financial Management) Regulations 1996*

*r13. Lists of accounts*

*(1) If the local government has delegated authority to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared–*

*(a) the payee's name;*

*(b) the amount of the payment;*

*(c) the date of the payment; and*

*(d) sufficient information to identify the transaction.*

*r13A. Payments by employees via purchasing cards*

*(1) If a local government has authorised an employee to use a credit, debit or other purchasing card, a list of payments made using the card must be prepared each month showing the following for each payment made since the last such list was prepared —*

*(a) the payee's name;*

*(b) the amount of the payment;*

*(c) the date of the payment;*

*(d) sufficient information to identify the payment.*

**Policy Implications**
Nil.

**Financial Implications**
All financial implications are contained within the reports.

**Strategic Implications**
Shire of Cunderdin Integrated Strategic Plan 2026-2036
4. CIVIC LEADERSHIP
4.1 Implement systems and processes that meet legislative and audit obligations

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**Resolution 9.2**

Moved Cr B Daly Seconded Cr S Pimlott

That Council receive the list of payments made for the period ending 31 July 2026, as listed below:

| | |
|---|---|
| **Municipal fund** | |
| Electronic Funds Transfer: EFT10731 to EFT10852 | $855,621.65 |
| Cheques: 12061 to 12067 | $31,157.96 |
| Direct Debits (inc. Bank Charges): | $33,008.56 |
| **Trust fund** | $0.00 |
| **Credit Cards** | $5,599.26 |
| **TOTAL** | $925,387.43 |

Vote – Simple majority
Carried: 7/0
For: Cr A Harris, Cr A Smith, Cr B Daly, Cr J Fulwood, Cr T Harris, Cr S Pimlott, Cr N Snooke
Against: Nil

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### 9.3 Council Investments 31 July 2026

| | |
|---|---|
| **Location:** | Shire of Cunderdin |
| **Applicant:** | Nil |
| **Date:** | 17 July 2026 |
| **Author:** | Kay Squibb, Deputy Chief Executive Officer |
| **Item Approved By:** | Stuart Hobley, Chief Executive Officer |
| **Disclosure of Interest:** | Nil |
| **File Reference:** | Nil |
| **Attachment/s:** | Attachment 9.3.1 - CCT Bank Statements July 2026 |

**Proposal/Summary**

To inform Council of its investments as at 31 July 2026.

**Background**

The authority to invest money held in any Council Fund is delegated to the Chief Executive Officer. Council Funds may be invested in one or more of the following:

- Fixed Deposits;
- Commercial Bills;
- Government bonds; and
- Other Short-term Authorised Investments.

Council funds are to be invested with the following financial institutions:

- Major Banks & Bonds Issued by Government and/ or Government Authorities.

**Comment**

In addition to the Shire's Municipal Operating Accounts, the investment accounts below are held as at 31 July 2026.

| COUNCIL ACCOUNTS | | | | | |
|---|---|---|---|---|---|
| **Institution** | **Amount** | **Investment type/ Account details** | **Municipal Funds** | **Reserve Funds** | **Trust Funds** |
| Westpac Bank | $1,757,582.41 | Municipal Fund 000030 | $1,757,582.41 | | |
| Bendigo Bank | $971,137.67 | Municipal Fund 155971377 | $971,137.67 | | |
| | | | | | |
| Bendigo Bank | $0.00 | Bendigo Trust Account 164488686 | | | $0.00 |
| Westpac Bank | $0.00 | Trust Working Account 122981 | | | $0.00 |
| Westpac Bank | $211.92 | Business Cash Reserve 223647 0.45% | | $211.92 | |
| Bendigo Bank | $1,791,938.72 | Term Deposit 4.40% Matures 21 Aug 2026 | | $1,791.938.72 | |
| TOTAL INVESTMENTS | $4,520,870.72 | | $2,728,720.08 | $1,792,150.64 | $0.00 |

Separately to the above Council funds, the Shire administers the following accounts for the Cunderdin Community Centre Trust, being Bendigo Term Deposits and a Westpac operating account with a current balance of $8,190.26.

The Westpac operating account has had no further transactions since August 2025, however the Term Deposits matured on 4 May 2026. Interest earned on the term deposits has been reinvested into the Interest Account, and both have been invested for 6 months at 5.15%, maturing on 4 November 2026.

**CUNDERDIN COMMUNITY TRUST**
**~ INTEREST ACCOUNT ~**
**31 July 2026**

Bendigo Term Deposit# 5424726
Maturing 4 November 2026 (5.15%)

| | | |
|---|---|---|
| Opening Balance as per Term Deposit | | $296,098.04 |
| *INCOMING* | Interest earned – interest account | $0.00 |
| | Interest earned – capital account | $0.00 |
| | Total interest | **$0.00** |
| *OUTGOING* | | 0.00 |
| **Balance at end of month** | | **$296,098.04** |

**CUNDERDIN COMMUNITY TRUST**
**~ CAPITAL ACCOUNT ~**
**31 July 2026**

Bendigo Term Deposit# 5424728
Maturing 4 November 2026 (5.15%)

| | | |
|---|---|---|
| Opening Balance as per Term Deposit | | $369,862.05 |
| *INCOMING* | Interest on maturity of investment | $0.00 |
| *OUTGOING* | Transfer to interest account | $0.00 |
| **Balance at end of month** | | **369,862.05** |

**Consultation**
Nil.

**Statutory Implications**
*Local Government Act 1995*
*s6.14 Power to invest*

*Local Government (Financial Management)*
r19 Investments, control procedures for
*r19C Investment of money, restrictions on (Act s. 6.14(2)(a))*

**Policy Implications**
Nil.

**Financial Implications**
There are no financial implications in considering this item, for information only.

**Strategic Implications**
Shire of Cunderdin Integrated Strategic Plan 2026-2036
4. CIVIC LEADERSHIP
4.1 Implement systems and processes that meet legislative and audit obligations

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**Resolution 9.3**

Moved Cr N Snooke Seconded Cr T Harris

That the report on Council investments as at 31 July 2026 be received.

Vote – Simple majority
Carried: 7/0
For: Cr A Harris, Cr A Smith, Cr B Daly, Cr J Fulwood, Cr T Harris, Cr S Pimlott, Cr N Snooke
Against: Nil

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## 9.4 Local Law Review – Pest Plants Local Law 2015

| | |
|---|---|
| **Location:** | Shire of Cunderdin |
| **Applicant:** | Deputy Chief Executive Officer |
| **Date:** | 16 July 2026 |
| **Author:** | Kay Squibb |
| **Item Approved by:** | Stuart Hobley, Chief Executive Officer |
| **Disclosure of Interest:** | Nil |
| **File Reference:** | Nil |
| **Attachment/s:** | Nil |

**Proposal/Summary**

That Council consider the Pest Plants Local Law 2015, together with the submissions received during the public advertising period and determine the appropriate outcome as part of the Shire's review of its Local Laws.

The purpose of the *Shire of Cunderdin Pest Plants Local Law 2015* is to prescribe pest plants within the district.

The effect of the *Shire of Cunderdin Pest Plants Local Law 2015* is that owners and occupiers of land within the district are to comply with the provisions in this local law.

**Background**

Section 3.16 of the *Local Government Act 1995* requires that all local laws must be reviewed within a 15-year period after their commencement to determine if they should remain unchanged, be repealed, or amended. The 15-year period is taken from either when the local law commenced or when the last review of the local law was completed.

As part of the Local Government reforms and implementation of the *Local Government Amendment Act 2024*, the Shire of Cunderdin is now required to review all local laws within a two-year period, prior to 7th December 2026, unless a review occurred within the last 8 years.

At Councils Ordinary Meeting June 2026, Council resolved to:

1. *Gives local public notice stating that the Shire proposes to review its local laws under section 3.16 of the Local Government Act 1995 as per the following timeframe –*

| ***Local Law*** | ***Review Timeframe*** |
|---|---|
| *Cemetery Local Law 2015 (amended 2016)* | *Review to be brought back to Council within 3 months.* |
| *Pest Plants Local Law 2015* | *Review to be brought back to Council within 3 months.* |
| *Local Government Property Local Law 2015 (amended 2016)* | *Review to be brought back to Council within 6 months.* |
| *Thoroughfares and Public Places Amended Local Law 2015 (amended 2016)* | *Review to be brought back to Council within 6 months.* |
| *Extractive Industries Local Law 2011* | *Review to be brought back to Council within 6 months.* |
| *Health Local Law 2016* | *Review to be brought back to Council within 9 months.* |
| *Animals, Environment and Nuisance Local Law 2016* | *Review to be brought back to Council within 9 months.* |
| *Dogs Local Law 2015* | *Review to be brought back to Council within 9 months.* |

2. *Notes that a copy of the local laws may be inspected or obtained at the Shire offices or from its website;*
3. *Advises that submissions about local laws may be made to the Shire before a day to be specified in the notice, being a day that is not less than six (6) weeks after the notice is given; and*

4. *Notes that the results of the above advertising are to be presented to Council for consideration of any submissions received.*

**Comments**

Council advertised all of its Local Laws in accordance with regulations and Councils June 2026 Council meeting. Council advertised the Local Laws through the following means:

- Website
- Social Media
- Noticeboard
- Bandicoot

Council on closing of the advertising period, being 31 July 2026, received one submission as per below extract from the email received from Mr Jason Dumbrell:

*'Hi*
*I have read through the local laws to be reviewed this year.*
*Under the Pest Plants local law, I was surprised to find only one plant listed.*
*I believe there should be a number of other plants added to the list that the shire should advocate the eradication of.*

***Skeleton Weed** (Chondrilla Juncea) is a reportable declared pest and is a high priority eradication target for WA. Although these plants are not a common weed in our area, they do occur here and should be added to the declared pests in our local laws.*

***Paterson's Curse** (Echium Plantagineum) is great for bees and pretty to look at, but is poisonous to some livestock and highly invasive. It is a rapidly spreading plant with ability to produce thousands of seeds per plant each year.*

***Ice Plant** (Mesembryanthemum Crystallinum) and **Slender Ice Plant** (Mesembryantenum Nodiflorum). These Annual plants sequester salt and, upon their death, leach salt into the surrounding area, causing germination issues for other native and agricultural plants. This in turn paves the way for the ice plant to establish itself again the following year, expanding its hold on the area exponentially.*

***Castor Oil Plant** (Ricinus Communis) is a large plant that is highly toxic to livestock, wildlife and humans.*
*All parts of the plant are toxic but the seeds are extremely potent with ricin. Ricin has no known treatment or antidote. I have seen this growing in our yard when we first moved in, and on occasion around the area, including between the hwy and railway in Meckering.*

*Maybe these plants, like skeleton weed, are on state or national weed lists and they are not required to be listed on the local laws, however, I feel the obligation to suggest these plants to be added.*

*There are many other weeds in the area that could be looked at but I have concentrated on ones I thought were of higher importance or have a greater impact on the environment.*

*I hope this is of assistance in the upcoming review.'*

If Council were to consider the inclusion of more plants in the Local Law it would have to be prepared to resource the control and eradication of the plants throughout the Shire.

Currently we have tenuous control over calthrop within the Cunderdin and Meckering townsites and we are able to maintain its spread for the time being.

Skeleton Weed is a declared plant and does not need to be on the list as it is covered by the State Government.
Ice Plant is rampant throughout the Shire and Wheatbelt and it is highly doubtful it would ever be able to be controlled within the Shire.
Castor Oil Plant limited within the Shire and is not on many other Shires declared plant list.
Patterson Curse was a declared plant until it was unable to be controlled in the hobby farm areas on the outskirts of the metropolitan area. Does not feature on many declared plant lists in our area.

**Consultation**
Community consultation – Local Public Notice
Chief Executive Officer, Stuart Hobley

**Statutory Implications**
Local Government Act 1995
Division 2 — Legislative functions of local governments
Subdivision 1 — Local laws made under this Act

3.5 Legislative power of local governments
(1) A local government may make local laws under this Act prescribing all matters that are required or permitted to be prescribed by a local law, or are necessary or convenient to be so prescribed, for it to perform any of its functions under this Act.
(2) A local law made under this Act does not apply outside the local government's district unless it is made to apply outside the district under section 3.6.
(3) The power conferred on a local government by subsection (1) is in addition to any power to make local laws conferred on it by any other Act.
(4A) Nothing in the Building Act 2011 prevents a local government from making local laws under this Act about building work, demolition work, a standard for the construction or demolition of buildings or incidental structures, or the use and maintenance of, and requirements in relation to, existing buildings or incidental structures, as those terms are defined in section 3 of that Act.
(4B) Nothing in the Health (Miscellaneous Provisions) Act 1911 or the Public Health Act 2016 prevents a local government from making local laws under this Act about matters relating to public health (as defined in the Public Health Act 2016 section 4(1)).
(4) Regulations may set out —
(a) matters about which, or purposes for which, local laws are not to be made; or
(b) kinds of local laws that are not to be made, and a local government cannot make a local law about such a matter, or for such a purpose or of such a kind.
(5) Regulations may set out such transitional arrangements as are necessary or convenient to deal with a local law ceasing to have effect because the power to make it has been removed by regulations under subsection (4).
[Section 3.5 amended: No. 64 of 1998 s. 5; No. 24 of 2011 s. 166(2); No. 19 of 2016 s. 166.]

3.8 Local laws may adopt codes etc.
(1) A local law made under this Act may adopt the text of —
(a) any model local law, or amendment to it, published under section 3.9; or
(b) a local law of any other local government; or
(c) any code, rules, specifications, or standard issued by Standards Australia or by such other body as is specified in the local law.
(2) The text may be adopted —
(a) wholly or in part; or
(b) as modified by the local law; or
(c) as it exists at a particular date or, except if the text of a model local law is being adopted, as amended from time to time.
(3) The adoption may be direct, by reference made in the local law, or indirect, by reference made in any text that is itself directly or indirectly adopted.

[Section 3.8 amended: No. 74 of 2003 s. 79.]

3.12 Procedure for making local laws

(1) In making a local law a local government is to follow the procedure described in this section, in the sequence in which it is described.

(2A) Despite subsection (1), a failure to follow the procedure described in this section does not invalidate a local law if there has been substantial compliance with the procedure.

(2) At a council meeting the person presiding is to give notice to the meeting of the purpose and effect of the proposed local law in the prescribed manner.

(3) Subject to subsection (3A), the local government is to —

(a) give local public notice stating that —

(i) the local government proposes to make a local law the purpose and effect of which is summarised in the notice; and

(ii) a copy of the proposed local law may be inspected or obtained at any place specified in the notice; and

(iii) submissions about the proposed local law may be made to the local government before a day to be specified in the notice, being a day that is not less than 6 weeks after the notice is given;

and

(b) as soon as the notice is given, give a copy of the proposed local law and a copy of the notice to —

(i) the Departmental CEO; and

(ii) if a department of the Public Service other than the Department assists in the administration of an Act under which the local law is proposed to be made — the chief executive officer of that other department;

and

(c) provide a copy of the proposed local law, in accordance with the notice, to any person requesting it.

(3A) The local government may, at the council meeting referred to in subsection (2), determine to proceed under subsection (3C) instead of subsection (3) if all the proposed local law would do is adopt, wholly and without modification —

(a) a model local law; or

(b) a model local law except certain provisions that the local government determines, at the council meeting referred to in subsection (2), are not relevant to the local government and the district.

(3B) In subsection (3A)(a) and (b), references to a model local law include an amendment of a model local law.

(3C) If the local government determines to proceed under this subsection, the local government must —

(a) publish a notice on the local government's official website stating that —

(i) the local government proposes to make a local law the purpose and effect of which is summarised in the notice; and

(ii) a copy of the proposed local law may be inspected or obtained at any place specified in the notice; and

(iii) submissions about the proposed local law may be made to the local government before a day to be specified in the notice, being a day that is not less than 3 weeks after the notice is published;

and

(b) as soon as the notice is published, give a copy of the notice to —

(i) the Departmental CEO; and

(ii) if a department of the Public Service other than the Department assists in the administration of an Act under which the local law is proposed to be made — the chief executive officer of that other department;

and

(c) provide a copy of the proposed local law, in accordance with the notice, to any person requesting it.

(4) After the last day for submissions under subsection (3) or (3C) (as the case requires), the local government is to consider any submissions made and may make the local law* as proposed or make a local law* that is not significantly different from what was proposed.

* Absolute majority required.

(5) After making a local law, the local government must —

(a) publish the local law in the Gazette; and

(b) give a copy of the local law to —

(i) the Departmental CEO; and

(ii) if a department of the Public Service other than the Department assists in the administration of an Act under which the local law is made — the chief executive officer of that other department.

(6) After the local law has been published in the Gazette the local government is to give notice in the required way —

(a) stating the title of the local law; and

(b) summarising the purpose and effect of the local law (specifying the day on which it comes into operation); and

(c) advising that the local law is published on the local government's official website and that copies of the local law may be inspected at or obtained from the local government's office.

(6A) For the purposes of subsection (6), the required way for giving a notice is as follows —

(a) if the local government proceeded under subsection (3) — by local public notice;

(b) if the local government proceeded under subsection (3C) — by notice published on the local government's official website.

(7) The Minister may give directions to local governments requiring them to provide to the Parliament copies of local laws they have made and any explanatory or other material relating to them.

(8) In this section —

making in relation to a local law, includes making a local law to amend the text of, or repeal, a local law.

[Section 3.12 amended: No. 1 of 1998 s. 8; No. 64 of 1998 s. 6; No. 49 of 2004 s. 16(4) and 23; No. 26 of 2016 s. 5; No. 16 of 2019 s. 8; No. 47 of 2024 s. 19.]

Any consequential amendments to the Shire's local laws must then be undertaken using the process set out in s3.12 of the Act.

3.16. Periodic review of local laws

(1) Within a period of 15 years after the day on which a local law commenced or a determination in respect of the local law was last made under subsection (4), as the case requires, a local government must carry out a review of the local law to determine whether it considers that the local law should be repealed, be amended or remain unchanged.

(2) The local government is to give local public notice stating that —

(a) the local government proposes to review the local law; and

(b) a copy of the local law may be inspected or obtained at any place specified in the notice; and

(c) submissions about the local law may be made to the local government before a day to be specified in the notice, being a day that is not less than 6 weeks after the notice is given.[

(2a) deleted]

(3) After the last day for submissions, the local government is to consider any submissions made and cause a report of the review to be prepared and submitted to its council.

(4) After the report has been submitted to its council, the local government must determine* whether it considers that the local law should be repealed, be amended or remain unchanged.

(5) If no determination is made under subsection (4) within the applicable 15-year period under subsection (1), the local law is repealed at the end of that period.

(6) If a local law is repealed by subsection (5), the local government must, not later than 14 days after the end of the applicable 15-year period —

(a) give notice of the repeal to —
  (i) the Departmental CEO; and
  (ii) if a department of the Public Service other than the Department assists in the administration of an Act under which the local law was made — the chief executive officer of that other department;
  and
(b) publish notice of the repeal in the Gazette; and
(c) give local public notice of the repeal.

(7) If different provisions of a local law commenced on different days, the local law is taken, for the purposes of this section, to have commenced on the earliest of those days.

(8) This section does not apply to a local law if all it does is amend the text of, or repeal, a local law.

[Section 3.16 amended: No. 64 of 1998 s. 7; No. 49 of 2004 s. 24; No. 16 of 2019 s. 9; No. 47 of 2024 s. 20.]

* Absolute majority required.

**Policy Implications**

Nil

**Financial Implications**

If Council were to consider introducing new plants or pest to Schedule One, then it would have to be prepared to resource the control of the plant. Depending on which variety of plants are added the costs could be substantial.

There are costs associated with the review, advertising for public comment, amendment and/or making of existing or new local laws and their eventual Gazettal. Cost for the amendment of existing local laws or the making of new ones will become apparent throughout the review process.

**Strategic Implications**

Shire of Cunderdin Integrated Strategic Plan 2026-2036

4. CIVIC LEADERSHIP

4.1 Implement systems and processes that meet legislative and audit obligations

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**Resolution 9.4**

Moved Cr A Smith Seconded Cr T Harris

That Council:

1. Notes that the statutory review and public advertising process for the Shire of Cunderdin Pest Plant Local Law 2015 has been undertaken, and acknowledges receipt of 1 submission;
2. Resolves to retain the Local Law in its current form as presented and finalises the review process for pursuant to section 3.16(4) of the *Local Government Act 1995*.

Vote – Absolute majority

Carried: 7/0

For: Cr A Harris, Cr A Smith, Cr B Daly, Cr J Fulwood, Cr T Harris, Cr S Pimlott, Cr N Snooke

Against: Nil

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## 9.5 Local Law Review - Animals, Environment and Nuisance Local Law 2016

| | |
|---|---|
| **Location:** | Shire of Cunderdin |
| **Applicant:** | Executive Assistant |
| **Date:** | 12 August 2026 |
| **Author:** | Brooke Davidson |
| **Item Approved by:** | Stuart Hobley, Chief Executive Officer |
| **Disclosure of Interest:** | Nil |
| **File Reference:** | Nil |
| **Attachment/s:** | Nil |

**Proposal/Summary**

That Council consider the Animals, Environment and Nuisance Local Law 2016, together with the submissions received during the public advertising period and determine the appropriate outcome as part of the Shire's review of its Local Laws.

The purpose of the *Shire of Cunderdin Animals, Environment and Nuisance Local Law 2016* is to provide for the regulation, control and management of animals and the prevention of environmental damage and nuisances within the district.

The effect of the *Shire of Cunderdin Animals, Environment and Nuisance Local Law 2016* is to establish the requirements with which any person keeping animals, or undertaking activities that have the potential to impact the environment or create nuisance must comply.

**Background**

Section 3.16 of the *Local Government Act 1995* requires that all local laws must be reviewed within a 15-year period after their commencement to determine if they should remain unchanged, be repealed, or amended. The 15-year period is taken from either when the local law commenced or when the last review of the local law was completed.

As part of the Local Government reforms and implementation of the *Local Government Amendment Act 2024*, the Shire of Cunderdin is now required to review all local laws within a two-year period, prior to 7th December 2026, unless a review occurred within the last 8 years.

At Councils Ordinary Meeting June 2026, Council resolved to:

1. *Gives local public notice stating that the Shire proposes to review its local laws under section 3.16 of the Local Government Act 1995 as per the following timeframe –*

| ***Local Law*** | ***Review Timeframe*** |
|---|---|
| *Cemetery Local Law 2015 (amended 2016)* | *Review to be brought back to Council within 3 months.* |
| *Pest Plants Local Law 2015* | *Review to be brought back to Council within 3 months.* |
| *Local Government Property Local Law 2015 (amended 2016)* | *Review to be brought back to Council within 6 months.* |
| *Thoroughfares and Public Places Amended Local Law 2015 (amended 2016)* | *Review to be brought back to Council within 6 months.* |
| *Extractive Industries Local Law 2011* | *Review to be brought back to Council within 6 months.* |
| *Health Local Law 2016* | *Review to be brought back to Council within 9 months.* |
| *Animals, Environment and Nuisance Local Law 2016* | *Review to be brought back to Council within 9 months.* |
| *Dogs Local Law 2015* | *Review to be brought back to Council within 9 months.* |

2. *Notes that a copy of the local laws may be inspected or obtained at the Shire offices or from its website;*
3. *Advises that submissions about local laws may be made to the Shire before a day to be specified in the notice, being a day that is not less than six (6) weeks after the notice is given; and*

4. *Notes that the results of the above advertising are to be presented to Council for consideration of any submissions received.*

At Councils Ordinary Meeting April 2020, Council resolved to:

*Resolution 10.1 – Animals, Environment and Nuisances Local Law – Proposed Suspension of the Shire of Cunderdin Animals, Environment and Nuisances Local Law and provisions within*

*That Council approve the suspension of Part 4, Division 2, Section 4.4 of the Shire of Cunderdin "Animals, Environment and Nuisances Local Law 2016", subject to legal advice, confirming the legal ability of the Shire of Cunderdin to suspend this section of the Local Law.*

**Comments**

Council advertised all of its Local Laws in accordance with regulations and Councils June 2026 Council meeting. Council advertised the Local Laws through the following means:

- Website
- Social Media
- Noticeboard
- Bandicoot

Council on closing of the advertising period, being 31 July 2026, didn't receive any submissions for the Local Law.

**Consultation**

Community consultation – Local Public Notice
Chief Executive Officer, Stuart Hobley

**Statutory Implications**

Local Government Act 1995
Division 2 — Legislative functions of local governments
Subdivision 1 — Local laws made under this Act

3.5 Legislative power of local governments

(1) A local government may make local laws under this Act prescribing all matters that are required or permitted to be prescribed by a local law, or are necessary or convenient to be so prescribed, for it to perform any of its functions under this Act.

(2) A local law made under this Act does not apply outside the local government's district unless it is made to apply outside the district under section 3.6.

(3) The power conferred on a local government by subsection (1) is in addition to any power to make local laws conferred on it by any other Act.

(4A) Nothing in the Building Act 2011 prevents a local government from making local laws under this Act about building work, demolition work, a standard for the construction or demolition of buildings or incidental structures, or the use and maintenance of, and requirements in relation to, existing buildings or incidental structures, as those terms are defined in section 3 of that Act.

(4B) Nothing in the Health (Miscellaneous Provisions) Act 1911 or the Public Health Act 2016 prevents a local government from making local laws under this Act about matters relating to public health (as defined in the Public Health Act 2016 section 4(1)).

(4) Regulations may set out —

(a) matters about which, or purposes for which, local laws are not to be made; or

(b) kinds of local laws that are not to be made, and a local government cannot make a local law about such a matter, or for such a purpose or of such a kind.

(5) Regulations may set out such transitional arrangements as are necessary or convenient to deal with a local law ceasing to have effect because the power to make it has been removed by regulations under subsection (4).

[Section 3.5 amended: No. 64 of 1998 s. 5; No. 24 of 2011 s. 166(2); No. 19 of 2016 s. 166.]

3.8 Local laws may adopt codes etc.

(1) A local law made under this Act may adopt the text of —
  (a) any model local law, or amendment to it, published under section 3.9; or
  (b) a local law of any other local government; or
  (c) any code, rules, specifications, or standard issued by Standards Australia or by such other body as is specified in the local law.

(2) The text may be adopted —
  (a) wholly or in part; or
  (b) as modified by the local law; or
  (c) as it exists at a particular date or, except if the text of a model local law is being adopted, as amended from time to time.

(3) The adoption may be direct, by reference made in the local law, or indirect, by reference made in any text that is itself directly or indirectly adopted.
[Section 3.8 amended: No. 74 of 2003 s. 79.]

3.12 Procedure for making local laws

(2) In making a local law a local government is to follow the procedure described in this section, in the sequence in which it is described.

(2A) Despite subsection (1), a failure to follow the procedure described in this section does not invalidate a local law if there has been substantial compliance with the procedure.

(2) At a council meeting the person presiding is to give notice to the meeting of the purpose and effect of the proposed local law in the prescribed manner.

(3) Subject to subsection (3A), the local government is to —
  (a) give local public notice stating that —
    (i) the local government proposes to make a local law the purpose and effect of which is summarised in the notice; and
    (ii) a copy of the proposed local law may be inspected or obtained at any place specified in the notice; and
    (iii) submissions about the proposed local law may be made to the local government before a day to be specified in the notice, being a day that is not less than 6 weeks after the notice is given;

  and

  (b) as soon as the notice is given, give a copy of the proposed local law and a copy of the notice to —
    (i) the Departmental CEO; and
    (ii) if a department of the Public Service other than the Department assists in the administration of an Act under which the local law is proposed to be made — the chief executive officer of that other department;
    and

  (c) provide a copy of the proposed local law, in accordance with the notice, to any person requesting it.

(3A) The local government may, at the council meeting referred to in subsection (2), determine to proceed under subsection (3C) instead of subsection (3) if all the proposed local law would do is adopt, wholly and without modification —
  (a) a model local law; or
  (b) a model local law except certain provisions that the local government determines, at the council meeting referred to in subsection (2), are not relevant to the local government and the district.

(3B) In subsection (3A)(a) and (b), references to a model local law include an amendment of a model local law.

(3C) If the local government determines to proceed under this subsection, the local government must —
  (a) publish a notice on the local government's official website stating that —

(i) the local government proposes to make a local law the purpose and effect of which is summarised in the notice; and
(ii) a copy of the proposed local law may be inspected or obtained at any place specified in the notice; and
(iii) submissions about the proposed local law may be made to the local government before a day to be specified in the notice, being a day that is not less than 3 weeks after the notice is published;
and
(b) as soon as the notice is published, give a copy of the notice to —
(i) the Departmental CEO; and
(ii) if a department of the Public Service other than the Department assists in the administration of an Act under which the local law is proposed to be made — the chief executive officer of that other department;
and
(c) provide a copy of the proposed local law, in accordance with the notice, to any person requesting it.

(4) After the last day for submissions under subsection (3) or (3C) (as the case requires), the local government is to consider any submissions made and may make the local law* as proposed or make a local law* that is not significantly different from what was proposed.

* Absolute majority required.

(5) After making a local law, the local government must —
(a) publish the local law in the Gazette; and
(b) give a copy of the local law to —
(i) the Departmental CEO; and
(ii) if a department of the Public Service other than the Department assists in the administration of an Act under which the local law is made — the chief executive officer of that other department.

(6) After the local law has been published in the Gazette the local government is to give notice in the required way —
(a) stating the title of the local law; and
(b) summarising the purpose and effect of the local law (specifying the day on which it comes into operation); and
(c) advising that the local law is published on the local government's official website and that copies of the local law may be inspected at or obtained from the local government's office.

(6A) For the purposes of subsection (6), the required way for giving a notice is as follows —
(a) if the local government proceeded under subsection (3) — by local public notice;
(b) if the local government proceeded under subsection (3C) — by notice published on the local government's official website.

(7) The Minister may give directions to local governments requiring them to provide to the Parliament copies of local laws they have made and any explanatory or other material relating to them.

(8) In this section —
making in relation to a local law, includes making a local law to amend the text of, or repeal, a local law.

[Section 3.12 amended: No. 1 of 1998 s. 8; No. 64 of 1998 s. 6; No. 49 of 2004 s. 16(4) and 23; No. 26 of 2016 s. 5; No. 16 of 2019 s. 8; No. 47 of 2024 s. 19.]

Any consequential amendments to the Shire's local laws must then be undertaken using the process set out in s3.12 of the Act.

3.16. Periodic review of local laws

(9) Within a period of 15 years after the day on which a local law commenced or a determination in respect of the local law was last made under subsection (4), as the case requires, a local government must carry out a review of the local law to determine whether it considers that the local law should be repealed, be amended or remain unchanged.

(10) The local government is to give local public notice stating that —

(d) the local government proposes to review the local law; and

(e) a copy of the local law may be inspected or obtained at any place specified in the notice; and

(f) submissions about the local law may be made to the local government before a day to be specified in the notice, being a day that is not less than 6 weeks after the notice is given.[

(2a) deleted]

(11) After the last day for submissions, the local government is to consider any submissions made and cause a report of the review to be prepared and submitted to its council.

(12) After the report has been submitted to its council, the local government must determine* whether it considers that the local law should be repealed, be amended or remain unchanged.

(13) If no determination is made under subsection (4) within the applicable 15-year period under subsection (1), the local law is repealed at the end of that period.

(14) If a local law is repealed by subsection (5), the local government must, not later than 14 days after the end of the applicable 15-year period —

(a) give notice of the repeal to —

(iii) the Departmental CEO; and

(iv) if a department of the Public Service other than the Department assists in the administration of an Act under which the local law was made — the chief executive officer of that other department;

and

(b) publish notice of the repeal in the Gazette; and

(c) give local public notice of the repeal.

(15) If different provisions of a local law commenced on different days, the local law is taken, for the purposes of this section, to have commenced on the earliest of those days.

(16) This section does not apply to a local law if all it does is amend the text of, or repeal, a local law.

[Section 3.16 amended: No. 64 of 1998 s. 7; No. 49 of 2004 s. 24; No. 16 of 2019 s. 9; No. 47 of 2024 s. 20.]

* Absolute majority required.

**Policy Implications**

Nil

**Financial Implications**

There are costs associated with the review, advertising for public comment, amendment and/or making of existing or new local laws and their eventual Gazettal.

Cost for the amendment of existing local laws or the making of new ones will become apparent throughout the review process.

**Strategic Implications**

Shire of Cunderdin Integrated Strategic Plan 2026-2036

4. CIVIC LEADERSHIP

4.1 Implement systems and processes that meet legislative and audit obligations

Officer Recommendation

That Council:

1. Notes that the statutory review and public advertising process for the Shire of Cunderdin *Animals, Environment and Nuisance Local Law 2016* has been undertaken, with no submissions received during the advertising period.
2. Notes Council's resolution of the 2020 Ordinary Council Meeting to approve the suspension of Part 4, Division 2, Section 4.4 of the *Animals, Environment and Nuisance Local Law 2016*, subject to legal advice confirming the Shire's ability to suspend the provision.
3. Notes that the matter was referred to McLeods Barristers and Solicitors for legal review and advice.
4. Pursuant to section 3.16(4) of the *Local Government Act 1995*, resolves to repeal & replace the Animals, Environment and Nuisance Local Law 2016.

**Resolution 9.5**

Moved Cr T Harris Seconded Cr B Daly

That the motion lay on the table for consideration at the September 2026 Ordinary Council Meeting pending further information.

Vote – Absolute majority
Carried: 7/0
For: Cr A Harris, Cr A Smith, Cr B Daly, Cr J Fulwood, Cr T Harris, Cr S Pimlott, Cr N Snooke
Against: Nil

## 9.6 WEROC Inc. Board Meeting Minutes – 29 July 2026

| | |
|---|---|
| **Location:** | Shire of Cunderdin |
| **Applicant:** | Executive Assistant |
| **Date:** | 13 August 2026 |
| **Author:** | Brooke Davidson |
| **Item Approved by:** | Stuart Hobley, Chief Executive Officer |
| **Disclosure of Interest:** | Nil |
| **File Reference:** | Nil |
| **Attachment/s:** | Attachment 9.6.1 - Minutes of WEROC Meeting |

Proposal/Summary

For Council to receive the minutes from the WEROC Inc Board Meeting held Wednesday, 29 July 2026 in Merredin

Background

WEROC is an incorporated not-for-profit organisation whose membership is comprised of representatives from the Eastern Wheatbelt Shire's of Cunderdin, Bruce Rock, Kellerberrin, Merredin, Tammin, Westonia and Yilgarn. WEROC exists to support the growth and development of the Eastern Wheatbelt.

Comments

The minutes of the Board Meeting can be found in the attachment to this item. A summary of the key items from the meeting include:

Presentations

- David Snyder from Doing Co, (formally Town Team Movement) presented to the WEROC Board the final round of the Street Alive program, which offers grants of up to $100,000. The Streets Alive grants will open on Monday 3, August and close on Friday, 11 September 2026.

Matters for Decision – 8 May 2026

- Audit Partners Australia prepared a draft financial report and representation letter for the period 1 July 2025 to 30 June 2026. These documents were presented for endorsement.

Project Updates -

Housing:

A WEROC CEO's meeting was held via Teams on 26 May 2026 to discuss next steps with housing, particularly in light of the announcement in the Federal Budget that the Housing Support Program - Local Infrastructure Fund for land development would be opening later this year. The agreed actions from this meeting were as follows:

- Engage with NEWROC and RoeROC to gauge interest in a joint application to the Housing Support Program - Local Infrastructure Fund.
- Each Shire to confirm which lots they would like included in the application and provide drawings/lot plans and other information required to inform a request for quote for preliminary costings.
- Issue a request for quote for cost estimates.

A meeting with RoeROC and NEWROC was held on Friday 17 July 2026 to discuss preparation required for a joint application. A one-page summary has been prepared by Ms. Rebecca McCall and is provided as an attachment. Interested Shires were requested to complete the register of proposed projects for inclusion in a joint application and submit it to the Executive Officer within two weeks.

Roads:
The WEROC CEOs met with Joanne Vinci (Senior Policy Adviser – Roads, Office of the Hon. Rita Saffioti MLA) and Belinda Stopic (Acting Executive Director Infrastructure Delivery) on Thursday 5 February 2026 via Teams. At this meeting it was agreed that Ms. Stopic would travel out to the region with Mohammad Siddiqui, Main Roads Regional Director for the Wheatbelt, and meet with the Shires to discuss specific concerns. Despite multiple follow ups, the meetings remain unscheduled.

Shared Services:
A WEROC CEO's meeting was held via Teams on 20 July 2026 to discuss options for progressing with a shared Environmental Health Officer (EHO), given that previous attempts have been unsuccessful.

It was agreed that direct contact would be made with two regionally based EHO consultants to determine their capacity to provide services to all WEROC Shires. Subject to their availability, either a reduced rate agreement for WEROC Shires similar to the HR/IR service arrangement or direct engagement through WEROC at an agreed rate and hours, will be considered.

Marketing/Promotion:
WEROC contributed $2,200 toward the Wheatbelt Road Trippers Campaign which launched in February 2026. The campaign included paid social media advertisements, a video campaign and live reads on radio. As part of the campaign AGO also ran a Road Trip pull out in the Sunday Times 'Explore Your WAy' on Sunday 9 March 2026.

A meeting with AGO was held Friday, 24 July 2026. Following the meeting, AGO have agreed to a cooperative wildflower marketing package for the Eastern Wheatbelt tourism groups. The cost will be $990+GST and will include an EDM feature on the road trips, meta-ads and a Perth is Ok article.

A proposal from the Shire of Merredin to capture new imagery of sites along the Eastern Wheatbelt Self-Drive Trail was discussed. The Board agreed that the investment was warranted given that the current stock of images is outdated and there is a need for new content.

Water Audits:
The WEROC Water Audits/Strategies have been completed and final reports sent to each Council for endorsement.

**Other Matters**

- The House Standing Committee on Regional Development, Infrastructure and Transport Committee have invited representatives of WEROC to appear at a public hearing in Northam to discuss our submission to the Inquiry into Local Government Funding and Fiscal Sustainability and any updated views on funding**.**
- Disaster Ready Fund Round 4 - The Executive Officer prepared the business case, completed the application and lodged the submission, with the Shire of Bruce Rock acting as the lead agent.

  The proposed project seeks funding for the procurement of six portable generators, together with the electrical upgrades required at participating local government facilities. The total project cost is estimated at $437,427 with grant funding of $354,483 requested.
- September Meeting cancelled

**Consultation**
WEROC Inc
Kay Squibb, Deputy Chief Executive Officer
Cr AE (Alison) Harris, Shire of Cunderdin President

**Statutory Implications**
*Local Government Act 1995*
*Part 3, Division 4 — Regional local governments and regional subsidiaries*
*3.61 Establishing regional local government*
1) *Two or more local governments (referred to in this Division as the participants) may, with the Minister's approval, establish a regional local government to do things, for the participants, for any purpose for which a local government can do things under this Act or any other Act.*

*3.62 Constitution and purpose of regional local government*
2) *The purpose for which a regional local government is established (referred to in this Division as the regional purpose) is as set out in the establishment agreement.*

**Policy Implications**
Nil.

**Financial Implications**
WEROC Membership fees are included in the Annual Budget.

**Strategic Implications**
Shire of Cunderdin Integrated Strategic Plan 2026-2036
4. CIVIC LEADERSHIP
4.1 Implement systems and processes that meet legislative and audit obligations

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**Resolution 9.6**

Moved Cr N Snooke Seconded Cr J Fulwood

That Council receive the minutes from the WEROC Inc Board Meeting held Wednesday, 29 July 2026 in Merredin.

Vote – Simple majority
Carried: 7/0
For: Cr A Harris, Cr A Smith, Cr B Daly, Cr J Fulwood, Cr T Harris, Cr S Pimlott, Cr N Snooke
Against: Nil

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## 9.7 Regional Housing Fund – Stakeholder Group

| | |
|---|---|
| **Location:** | Shire of Cunderdin |
| **Applicant:** | Project Manager |
| **Date:** | 13 August 2026 |
| **Author:** | Liezl De Beer |
| **Item Approved by:** | Stuart Hobley, Chief Executive Officer |
| **Disclosure of Interest:** | Nil |
| **File Reference:** | Nil |
| **Attachment/s:** | Nil |

**Proposal/Summary**

For Council to consider the establishment of a Stakeholder Working Group of Council and Cunderdin Meckering Cottage Homes Committee members in an advisory capacity, for the Regional Housing Support Fund (Sandalwood Village Independent Lifestyle Units).

**Background**

The Shire have been successful in receiving funding from Department of Planning, Lands and Heritage. Details of each project are as follows:

SANDALWOOD INDEPENDENT LIVING UNITS – STAGE 2 AGE FRIENDLY COMMUNITY HOUSING

The Sandalwood Independent Living Units – Stage 2 project is an investment that will result in the construction of five (5) age-friendly independent living units within the Shire of Cunderdin. The proposed works constitute Stage 2 of the Sandalwood Independent Living Units Project, which has already delivered eight units under Stage 1. Stage 2 will increase the available supply to 13 independent living units, strengthening local affordable aged-housing capacity. The project will enable up to 10 additional elderly residents to remain in their community, bringing the total number of elderly residents at Sandalwood Village to 24.

| **Funding:** | |
|---|---|
| Grant: | $1,664,240 |
| Shire: | $576,407 |
| Cottage Homes Committee: | $250,000 |
| **Total:** | **$2,490,647** |

**Comment**

Stakeholder Working Groups will ensure that delivery of the Stage 2 Age Friendly Community Housing Project is community-driven, inclusive, and aligned with the region's long-term development goals, ultimately enhancing public trust, satisfaction, and project success.

Working Groups will operate within general framework approved by Council which may include but not limited to:

- The role of acting in an advisory capacity - providing the Shire Administration and Council with its views and/or proposal relevant to the objectives for which the group was established, considering matters relevant to the groups identified objectives only.
- No decision-making powers – the group does not and will not have any authority to act on behalf of the Shire. The group cannot direct employees, call tenders, award contracts, expend monies, direct volunteers or do anything which is the responsibility of the Shire.
- Reporting to Council - When the group wishes to inform Council of its position on any matter, or to action any matter not already within the approved administrative project budget, a formal recommendation to Council must be provided. This recommendation will only be presented to Council when it has achieved a majority consensus from the group members.
- Meeting Conduct - Meetings will be conducted in an informal manner, providing opportunities for ideas to be raised and general discussions.

- Information Dissemination - Working Group members (President excepted) either collectively or individually are not authorised to speak on behalf of the Shire or provide comment to the media or other persons, in respect of any item under consideration.
- Confidentiality - Matters determined to be confidential by the Shire's Chief Executive Officer, President or Shire Liaison person are to be dealt with by the members as such. Members are not permitted to reveal the nature or content of confidential materials provided to the Working Group outside of that Group.

Key Responsibilities:
- Stakeholder Engagement & Public Consultation
- Represent the interests of seniors within our community.
- Provide a feedback loop between the project team and stakeholders to address concerns and expectations.

Project Review & Recommendations:
- Review project plans and designs to ensure they align with community needs.
- Offer recommendations to enhance accessibility and usability of the facilities.
- Identify opportunities to integrate community values and cultural significance into the project.

Advocacy & Transparency:
- Ensure that project developments are communicated effectively to the public.
- Advocate for stakeholder interests while balancing project feasibility and budget constraints.
- Promote transparency by sharing updates on decisions, timelines, and key developments.

Problem-Solving & Conflict Resolution:
- Identify and address potential issues or concerns raised by stakeholders early in the process.
- Work collaboratively with the project team to find solutions that align with both community expectations and project feasibility.

Long-Term Community Benefits & Legacy Planning:
- Ensure the project delivers lasting benefits by considering future community needs.

It is proposed that the Stakeholder Working Group for Stage 2 Age Friendly Community Housing Project, will consist of 7 members in total:
- Two Councillor Representatives
- Two Cunderdin Meckering Cottage Homes Representative (nominated by Cottage Homes Committee)
- Shire Administration Team:
- Chief Executive Officer – Stuart Hobley
- Deputy Executive Officer – Kay Squibb
- Project Manager – Liezl De Beer

**Consultation**
Stuart Hobley, Chief Executive Officer
Liezl De Beer, Project Manager

**Statutory Implications**
*Local Government Act 1995 section 5.8*

**Policy Implications**
Nil.

**Financial Implications**
Nil.

**Strategic Implications**

Shire of Cunderdin Strategic Community Plan 2026 -2036

1. COMMUNITY AND SOCIAL

1.1 Community members have the opportunity to be active, engaged and connected.

1.2 A healthy and safe community is planned for.

1.3 Advocate for the provision of quality health services, health facilities and programs in the Shire.

2. ECONOMIC

2.2 Housing and land options to support local and regional economy.

4. CIVIC LEADERSHIP

4.1 Implement systems and processes that meet legislative and audit obligations.

4.2 Shire communication is consistent, engaging and responsive.

Shire of Cunderdin Age Friendly Community Plan 2026 -2036

Objective 1: Thriving Physically, Mentally & Spiritually

1.4 Continue to manage and maintain the Sandalwood independent living units and work collaboratively with Cunderdin Meckering Cottage homes to secure funding to build additional units.

Objective 4: Having views that are heard

4.2 Undertake targeted engagement of older people in community planning and decision-making processes.

4.3 Engage older people in the design of new or upgraded public buildings and open spaces.

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**Resolution 9.7**

Moved Cr S Pimlott Seconded Cr B Daly

That Council recommends the establishment of a Stakeholder Working Group for the Stage 2 Age Friendly Community Housing Project consisting of the following membership:

- Two Councillor Representatives: Cr A Harris and Cr A Smith
- Two Cunderdin Meckering Cottage Homes Representatives (nominated by the Cottage Homes Committee)
- Shire Administration Team: Chief Executive Officer – Stuart Hobley, Deputy Executive Officer – Kay Squibb and Project Manager – Liezl De Beer

Vote – Simple majority
Carried: 7/0
For: Cr A Harris, Cr A Smith, Cr B Daly, Cr J Fulwood, Cr T Harris, Cr S Pimlott, Cr N Snooke
Against: Nil

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## 9.8 Move Behind Closed Doors

**Resolution 9.8**

Moved Cr N Snooke Seconded Cr A Smith

That Council move behind closed doors in accordance with s.5.23 of the *Local Government Act 1995.*

Vote – Simple majority
Carried: 7/0
For: Cr A Harris, Cr A Smith, Cr B Daly, Cr J Fulwood, Cr T Harris, Cr S Pimlott, Cr N Snooke
Against: Nil

### 9.9 Private & Confidential – Financial Hardship Application

| | |
|---|---|
| **Location:** | Shire of Cunderdin |
| **Applicant:** | Executive Assistant |
| **Date:** | 14 August 2026 |
| **Author:** | Brooke Davidson |
| **Item Approved by:** | Stuart Hobley, Chief Executive Officer |
| **Disclosure of Interest:** | Nil |
| **File Reference:** | Nil |
| **Attachment/s:** | Attachment 9.9.1 - Financial Hardship Application |

**Resolution 9.9**

Moved Cr T Harris Seconded Cr A Smith

That Council approves the recommendation as outlined in the confidential report.

Vote – Simple majority
Carried: 6/1
For: Cr A Harris, Cr A Smith, Cr J Fulwood, Cr T Harris, Cr S Pimlott, Cr N Snooke
Against: Cr B Daly

### 9.10 Move From Behind Closed Doors

**Resolution 9.10**

Moved Cr A Smith Seconded Cr J Fulwood

That Council move from behind closed doors in accordance with s.5.23 of the *Local Government Act 1995*.

Vote – Simple majority
Carried: 7/0
For: Cr A Harris, Cr A Smith, Cr B Daly, Cr J Fulwood, Cr T Harris, Cr S Pimlott, Cr N Snooke
Against: Nil

## 9.11 Chief Executive Officers Report

| | |
|---|---|
| **Location:** | Shire of Cunderdin |
| **Applicant:** | Chief Executive Officer |
| **Date:** | 14 August 2026 |
| **Author:** | Stuart Hobley |
| **Item Approved by:** | Stuart Hobley, Chief Executive Officer |
| **File Reference:** | Nil |
| **Attachments:** | Attachment 9.11.1 - Regional Housing support Fund |

**Proposal/Summary**

To provide an update on the matters that the Chief Executive Officer has been addressing over the past month.

**Background**

Watts Street Subdivision

The blocks are currently being advertised for sale by Livestock and Land. The Open Offers process has commenced and there are many registered parties.

A further verbal report updating Councillors on the process will be given at the meeting.

Pool and Wellness Centre

We are still waiting on the approvals for the pool plans.

Staff have meet with HC Construction and works will commence on the buildings within the next 3 weeks.

Pathways Construction

Update to be provided at the meeting.

Community Emergency Services Manager (CESM) - Recruitment

Interviews for the CESM position have been conducted and Mr Alan Mills has accepted the role as CESM for the Shires of Cunderdin Quairading and Tammin. Mr Mills will commence on the7 September 2026.

Foods Vans

Several Food vans have shown interest in coming to Cunderdin. These vans have all received approval from the Shire and have complied with our relevant Local laws.

Regional Housing Support Funding.

The Shires of Cunderdin and Tammin have been announced as successful applicants for the Regional Housing Support Fund. The Shire of Cunderdin has received funding to construct five age-friendly independent living units in Sandalwood Village.

The media statement of the Minister's announcement can be found via: Regional Housing Support Fund awards grants to support the delivery of more than 900 homes | Western Australian Government

Further information, including the list of successful applicants, can be found via: https://www.wa.gov.au/government/document-collections/regional-housing-support-fund

**Comment**

Nil.

**Consultation**

Nil.

**Statutory Implications**
Nil.

**Policy Implications**
Nil.

**Financial Implications**
Nil.

**Strategic**
Nil.

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**Resolution 9.11**

Moved Cr N Snooke Seconded Cr B Daly

That Council receive and accept the CEO report as presented.

Vote – Simple majority
Carried: 7/0
For: Cr A Harris, Cr A Smith, Cr B Daly, Cr J Fulwood, Cr T Harris, Cr S Pimlott, Cr N Snooke
Against: Nil

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## 10 Environmental Health and Building

Nil.

## 11 Planning & Development

Nil.

## 12 Works & Services

Nil.

## 13 Urgent Items

Nil.

## 14 Scheduling of Meeting

### 14.1 September 2026 Ordinary Meeting

The next ordinary meeting of Council is scheduled to take place on Tuesday, 29 September commencing at 6:00pm at the Cunderdin Shire Council Chambers, Cunderdin, WA 6407.

## 15 Closure of meeting

There being no further business the Shire President declared the meeting closed at 6.23pm.

## 16 Certification

DECLARATION

I, Anthony Smith, certify that the minutes of the Ordinary Council Meeting held on Wednesday, 19 August 2026 as shown, were confirmed at the ordinary meeting of Council held on Tuesday, 29 September 2026.

Signed: _____

Date: 29/Sept/2026