



Shire of Cunderdin

Ordinary Council Meeting Minutes

Dear Council Member,

The Ordinary Meeting of the Cunderdin Shire Council was held on **Wednesday 27 May 2026** in the Cunderdin Shire Council Chambers, WA, 6407 **commencing at 6.00pm.**

Stuart Hobley
Chief Executive Officer

27 May 2026

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AGENDA

1 Declaration of Opening

The Shire President declared the meeting open at 6.00pm.

The Shire of Cunderdin disclaimer will be read aloud by Cr Natalie Snooke.

The *Local Government Act 1995* Part 5 Division 2 Section 5.25 and Local Government (Administration) Regulations 1996 Regulation 13.

“No responsibility whatsoever is implied or accepted by the Shire of Cunderdin for any act, omission or statement or intimation occurring during this meeting. It is strongly advised that persons do not act on what is heard at this Meeting and should only rely on written confirmation of Council’s decisions, which will be provided within ten working days of this meeting”.

2 Record of Attendance, Apologies and Approved Leave of Absence

2.1 Record of attendance

Councillors

Cr AE (Alison) Harris	Shire President
Cr A (Tony) Smith	Deputy Shire President
Cr B (Bernie) Daly	
Cr J (Joanne) Fulwood	
Cr TE (Todd) Harris	
Cr S (Samantha) Pimlott	
Cr N (Natalie) Snooke	

In Attendance

Stuart Hobley	Chief Executive Officer
Kay Squibb	Deputy Chief Executive Officer

Guests of Council

Nil.

Members of the Public

Nil.

2.2 Apologies

Nil.

2.3 Leave of Absence Previously Granted

Nil.

3 Public Question Time

Nil.

4 Petitions, Deputations & Presentations

Nil.

5 Applications for Leave of Absence

Nil.

6 Confirmation of the Minutes of Previous Meetings

6.1 Minutes of the Ordinary Council Meeting held 22 April 2026

Attachment 6.1.1 - Unconfirmed Minutes OCM – 22 April 2026 - Public Copy

Resolution 6.1

Moved Cr A Smith Seconded Cr B Daly

1. That the Minutes of the Ordinary Council Meeting held on Wednesday 22 April 2026 be confirmed as a true and correct record.
2. The President to sign the minute declaration on the previous minutes.

Vote – Simple majority

Carried 7/0

For: Cr A Harris, Cr A Smith, Cr B Daly, Cr J Fulwood, Cr T Harris, Cr S Pimlott, Cr N Snooke

Against: Nil

7 Declaration of Members and Officers Interests

Stuart Hobley, CEO declared a financial interest in item 9.11 Annual Performance Review – Chief Executive Officer.

8 Announcements by President without Discussion

Nil.

9 Finance and Administration

9.1 Financial Reports for April 2026

Location:	Shire of Cunderdin
Applicant:	Deputy Chief Executive Officer
Date:	18 May 2026
Author:	Kay Squibb
Item Approved by:	Stuart Hobley, Chief Executive Officer
Disclosure of Interest:	Nil
File Reference:	Nil
Attachment/s:	Attachment 9.1.1 - Financial Report April 2026

Proposal/Summary

The financial reports as at 30 April 2026 are presented for the Council's consideration.

Background

The *Local Government (Financial Management) Regulations 1996* require a statement of financial activity to be prepared each month and prescribe the contents of that report and accompanying documents. The report is to be presented at an Ordinary Council Meeting within two months after the end of the month to which the report relates.

Comment

In accordance with the *Local Government (Financial Management) Regulations 1996*, Council is required each financial year to adopt a percentage or value to be used in the Statement of Financial Activity for reporting material variances. As part of the 2025/26 budget adoption process, Council endorsed a material variance threshold of 10% or \$10,000, whichever is the greater.

The Statement of Financial Activity for the period ending 30 April 2026 are presented for Council's information.

Consultation

Chief Executive Officer

Statutory Environment

Local Government Act 1995

s6.4 Financial report

Local Government (Financial Management) Regulations 1996

r34. Financial activity statement required each month

Policy Implications

Nil.

Financial Implications

The report represents the financial position of the Shire at the end of each reporting period.

Strategic Implications

Shire of Cunderdin Strategic Community Plan.

5. CIVIC LEADERSHIP

5.3 Implement systems and processes that meet legislative and audit obligations

Resolution 9.1

Moved Cr N Snooke Seconded Cr S Pimlott

That Council receives the monthly financial reports for the period ending 30 April 2026.

Vote – Simple majority

Carried 7/0

For: Cr A Harris, Cr A Smith, Cr B Daly, Cr J Fulwood, Cr T Harris, Cr S Pimlott, Cr N Snooke

Against: Nil

9.2 Accounts Paid 30 April 2026

Location:	Shire of Cunderdin
Applicant:	Deputy Chief Executive Officer
Date:	18 May 2026
Author:	Kay Squibb
Item Approved By:	Stuart Hobley, Chief Executive Officer
Disclosure of Interest:	Nil
File Reference:	Nil
Attachment/s:	Attachment 9.2.1 -List of Payments April 2026 Attachment 9.2.2 - Credit Card Statements April 2026

Proposal/Summary

Council to consider the list of payments made from the Municipal and Trust funds during April 2026.

Background

The *Local Government (Financial Management) Regulations 1996* prescribe that a list of accounts paid under delegated authority by the CEO is to be prepared each month, providing sufficient information to identify the transactions. The list is to be presented to the Council at the next Ordinary Council Meeting after the list is prepared and recorded in the minutes of that meeting.

Comment

A summary of the total payments made during the month are:

April 2026

Total Municipal fund -	\$651,717.51
Total Trust fund -	\$0.00
Total Credit Cards -	\$7,622.42
TOTAL	\$659,339.93

Consultation

Chief Executive Officer

Statutory Environment

Local Government (Financial Management) Regulations 1996

r13. Lists of accounts

- (1) *If the local government has delegated authority to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared—*
- (a) *the payee's name;*
 - (b) *the amount of the payment;*
 - (c) *the date of the payment; and*
 - (d) *sufficient information to identify the transaction.*

r13A. Payments by employees via purchasing cards

- (1) *If a local government has authorised an employee to use a credit, debit or other purchasing card, a list of payments made using the card must be prepared each month showing the following for each payment made since the last such list was prepared —*
- (a) *the payee's name;*
 - (b) *the amount of the payment;*
 - (c) *the date of the payment;*
 - (d) *sufficient information to identify the payment.*

Policy Implications

Nil.

Financial Implications

All financial implications are contained within the reports.

Strategic Implications

Shire of Cunderdin Strategic Community Plan.

5. CIVIC LEADERSHIP

5.3 Implement systems and processes that meet legislative and audit obligations

Resolution 9.2

Moved Cr J Fulwood Seconded Cr S Pimlott

That Council receive the list of payments made for the period ending 30 April 2026, as listed below

Municipal fund	\$
Electronic Funds Transfer: EFT 10029-10145	\$528,548.64
Cheques: 12043 to 12049	\$99,653.13
Direct Debits (inc. Bank Charges):	\$23,515.74
Trust fund	\$0.00
Credit Cards	\$7,622.42
TOTAL	\$659,339.93

Vote – Simple majority

Carried 7/0

For: Cr A Harris, Cr A Smith, Cr B Daly, Cr J Fulwood, Cr T Harris, Cr S Pimlott, Cr N Snooke

Against: Nil

9.3 Council Investments 30 April 2026

Location:	Shire of Cunderdin
Applicant:	Deputy Chief Executive Officer
Date:	18 May 2026
Author:	Kay Squibb
Item Approved By:	Stuart Hobley, Chief Executive Officer
Disclosure of Interest:	Nil
File Reference:	Nil
Attachment/s:	Attachment 9.3.1 - Bank Statements April 2026 Attachment 9.3.2 - CCT Bank Statements

Proposal/Summary

To inform Council of its investments as at 30 April 2026.

Background

The authority to invest money held in any Council Fund is delegated to the Chief Executive Officer. Council Funds may be invested in one or more of the following:

- Fixed Deposits;
- Commercial Bills;
- Government bonds; and
- Other Short-term Authorised Investments.

Council funds are to be invested with the following financial institutions:

- Major Banks & Bonds Issued by Government and/ or Government Authorities.

Comment

In addition to the Shire's Municipal Operating Accounts, the investment accounts below are held as at 30 April 2026.

COUNCIL ACCOUNTS					
Institution	Amount	Investment type/ Account details	Municipal Funds	Reserve Funds	Trust Funds
Westpac Bank	\$806,475.49	Municipal- 0000030	\$806,475.49		
Bendigo Bank	\$541,640.00	Municipal- 155971377	\$541,640.00		
Bendigo Bank	\$14,097.96	Bendigo Trust Account 164 488 686			\$14,097.96
Westpac Bank	\$0.00	Trust Working Account 12-2981			\$0.00
Westpac Bank	\$365,595.41	Business Cash Reserve 22-3647 0.95%		\$365,595.41	
Bendigo Bank	\$1,851.895.88	Term Deposit -4.25% Matures 21 May 2026		\$1,851.895.88	
TOTAL INVESTMENTS	\$3,579,704.74		\$1,348,115.49	\$2,217,491.29	\$14,097.96

Separately to the above Council funds, the Shire administers following accounts for the Cunderdin Community Centre Trust being Bendigo Term Deposits and a Westpac operating account #000073 with a current balance of \$8,190.26.

The bank account and Term Deposits have had no further transactions since November 2025.

CUNDERDIN COMMUNITY TRUST ~ INTEREST ACCOUNT ~ 30 April 2026		
Term Deposit# 5285821 Maturing 4 May 2026 (4.25%)		
Opening Balance as per Term Deposit		\$282,352.40
<i>INCOMING</i>	Interest earned – interest account	\$0.00
	Interest earned – capital account	\$0.00
	Total interest	\$0.00
<i>OUTGOING</i>		0.00
Balance at end of month		\$282,352.40

CUNDERDIN COMMUNITY TRUST ~ CAPITAL ACCOUNT ~ 30 April 2026		
Term Deposit# 5285825 Maturing 4 May 2026 (4.25%)		
Opening Balance as per Term Deposit		\$369,862.05
<i>INCOMING</i>	Interest on maturity of investment	\$0.00
<i>OUTGOING</i>	Transfer to interest account	\$0.00
Balance at end of month		369,862.05

Consultation

Nil.

Statutory Implications

Local Government Act 1995

s6.14 Power to invest

Local Government (Financial Management)

r19 Investments, control procedures for

r19C Investment of money, restrictions on (Act s. 6.14(2)(a))

Policy Implications

Nil.

Financial Implications

There are no financial implications in considering this item, for information only.

Strategic Implications

Shire of Cunderdin Strategic Community Plan.

5. CIVIC LEADERSHIP

5.3 Implement systems and processes that meet legislative and audit obligations

Resolution 9.3

Moved Cr T Harris Seconded Cr B Daly

That the report on Council investments as at 30 April 2026 be received.

Vote – Simple majority

Carried 7/0

For: Cr A Harris, Cr A Smith, Cr B Daly, Cr J Fulwood, Cr T Harris, Cr S Pimlott, Cr N Snooke

Against: Nil

9.4 Minutes of the Bush Fire Advisory Committee Meeting – 20 April 2026

Location:	Shire of Cunderdin
Applicant:	Executive Assistant
Date:	24 April 2026
Author:	Brooke Davidson
Item Approved by:	Stuart Hobley, Chief Executive Officer
Disclosure of Interest:	Nil
File Reference:	Nil
Attachment/s:	Attachment 9.4.1 - Minutes BFAC 20 April 2026

Proposal/Summary

For Council to receive the minutes of the Bush Fire Advisory Committee (BFAC) held on Monday 20 April 2026.

Background

BFAC is a committee of Council formed under Regulation of the Bush Fires Act 1954. The Bush Fire Advisory Committee meets twice a year, once pre-season, and another post season.

A copy of the Bush Fire Advisory Committee Minutes of the meeting held on the 20 April 2026 have been circulated to all Councillors.

Comments

Discussion points to note from the meeting include:

- Post Season Debrief
- Restricted Burning Period / Prohibited Burning Period
- Burning Restrictions
- Bush fire exercise / training
- Use of the "Cunderdin Fire Alerts" WhatsApp messages
- BART System (Broadcast, Activate, Response, Turnout)

Further matters for discussion included:

- Remote controlled water cannons

The following notice of motion was presented at the meeting:

Resolution 7.1	
MOVED: Norm Jenzen	SECONDED: Darren Jasper
That a motion be put forward to the District Operations Advisory Committee (DOAC) requesting that the Department of Fire and Emergency Services investigate installation of remote-controlled water cannons on the back of fire trucks to improve safety of volunteers and better distribution of water on the fire ground.	
CARRIED	

- Volunteer duty of care
- Deployment of fire trucks
- End of season meeting
- Local Government Grants Scheme
- Period of notice to notify neighbours

The following notice of motion was presented at the meeting:

Resolution 7.6

MOVED: Jeff Snooke

SECONDED: Digby Willmott

That a motion be put forward to the District Operations Advisory Committee (DOAC) requesting that they advocate to amend Regulation 15B(3)(b) of the Bush Fires Regulations 1954 to change the period of notice from 4 days to 1 day.

CARRIED

The next meeting is scheduled for September 2026 at 5pm in the Shire of Cunderdin Council Chambers. Further details on the date will be advertised closer to the time.

Consultation

Stuart Hobley, Chief Executive Officer
John Idland, Community Emergency Services Manager
Kay Squibb, Deputy Chief Executive Officer

Statutory Implications

Bush Fires Act 1954 s67

- (1) *A local government may at any time appoint such persons as it thinks fit as a bush fire advisory committee for the purpose of advising the local government regarding all matters relating to the preventing, controlling and extinguishing of bush fires, the planning of the layout of fire-breaks in the district, prosecutions for breaches of this Act, the formation of bush fire brigades and the grouping thereof under group brigade officers, the ensuring of co-operation and co-ordination of bush fire brigades in their efforts and activities, and any other matter relating to bush fire control whether of the same kind as, or a different kind from, those specified in this subsection.*
- (4) *A committee appointed under this section —*
- a. may from time to time meet and adjourn as the committee thinks fit.*
 - b. shall not transact business at a meeting unless the quorum fixed by the local government is present.*
 - c. is answerable to the local government and shall, as and when required by the local government, report fully on its activities.*

Policy Implications

Council Policy Manual
Section 5 – Fire Control
5.1 Bush Fire Brigades – Establishment

Financial Implications

Nil.

Strategic Implications

Shire of Cunderdin Strategic Community Plan.

1. COMMUNITY AND SOCIAL

1.2 A healthy and safe community is planned for

Volunteers and community groups feel supported and empowered

- a) Support emergency services planning, risk mitigation, response, and recovery

Resolution 9.4

Moved Cr T Harris Seconded Cr N Snooke

That Council receive the minutes of the Shire of Cunderdin Bush Fire Advisory Committee meeting held on 20 April 2026.

Vote – Simple Majority

Carried 7/0

For: Cr A Harris, Cr A Smith, Cr B Daly, Cr J Fulwood, Cr T Harris, Cr S Pimlott, Cr N Snooke

Against: Nil

9.5 Minutes of the WEROC Inc. Meeting - 8 May 2026

Location:	Shire of Cunderdin
Applicant:	Chief Executive Officer
Date:	20 May 2026
Author:	Stuart Hobley
Item Approved by:	Stuart Hobley, Chief Executive Officer
Disclosure of Interest:	Nil
File Reference:	Nil
Attachment/s:	Attachment 9.5.1 - WEROC Inc. Minutes 08.04.2026

Proposal/Summary

For Council to receive the minutes from the WEROC Inc Board Meeting held Friday 8th May 2026 in Bruce Rock.

Background

WEROC is an incorporated not-for-profit organisation whose membership is comprised of representatives from the Eastern Wheatbelt Shire's of Cunderdin, Bruce Rock, Kellerberrin, Merredin, Tammin, Westonia and Yilgarn. WEROC exists to support the growth and development of the Eastern Wheatbelt.

Comments

The minutes of the Board Meeting can be found in the attachment to this item. A summary of the key items from the meeting include:

Matters for Decision – 8 May 2026

- The approval of the WEROC Budget. Annual fees will be kept at \$12,000 per Council.
- The consideration of a waste education programme from the Western Metropolitan Regional Councils (WMRC). The Proposal was not accepted.

Project Updates

- The WEROC workforce housing investigation which commenced in early 2025 is close to completion. The Wheatbelt Development Commission (WDC) are currently finalising the town action plans, which will conclude the project. An application to the Regional Housing Support Fund was made on 24 December 2025. As discussed at the WEROC Inc. Board meeting on 27 November 2025, the application was for the full cost to build the 34 dwellings identified over the six Shires. The outcome of this application is not yet known but it is unlikely that WEROC will receive any funding through this process.

Rebecca McCall, CEO, Shire of Narembeen and CEO of RoeROC outlined the work undertaken in addition to the WDC housing investigation process, to position the RoeROC Shire's as shovel-ready for future funding opportunities, and to discuss their advocacy efforts to secure government investment.

- The WEROC CEOs met with Joanne Vinci (Senior Policy Adviser – Roads, Office of the Hon. Rita Saffioti MLA) and Belinda Stopic (Acting Executive Director Infrastructure Delivery) on Thursday 5 February 2026 via Teams. At this meeting it was agreed that Ms Stopic would travel out to the region with Mohammad Siddiqui, Main Roads Regional Director for the Wheatbelt, and meet with the Shires to discuss specific concerns. We were advised that Ms Stopic and Mr. Siddiqui will be visiting the Wheatbelt in May/June. The status of the Great Eastern Highway Improvements project listed on Infrastructure Australia's Infrastructure Priority List, indicates that this still hasn't progressed any further than stage 1, despite WEROC's call for the State Government to prioritise and fast track stage 2 of the assessment process.

- A meeting was held with Nick Sloan, Chief Executive Officer and Kirsty Martin, Executive Manager Member Services, WALGA in December 2025 to discuss the option of WALGA offering shared resourcing arrangements on a fee for service basis. Specifically, it was questioned if WALGA could offer a town planning service.
- WEROC as a partner organisation to the Wheatbelt Co-operative Marketing Group, contributes financially toward cooperative marketing initiatives in conjunction with Roe Tourism, NEW Travel, Pioneers Pathway and Australia's Golden Outback. Part of this funding (\$2,200) is being used toward a "For the Road Trippers Campaign", which launched on 20 April 2026.

In addition to the co-operative marketing campaign, WEROC co-contributed to a stand at the Perth caravan and camping show which took place from 19 to 22 March 2026. The Central Wheatbelt Visitors Centre attended to promote the Eastern Wheatbelt Self-Drive trail alongside the Wheatbelt Way, Pathways to Wave Rock and Pioneer's Pathway.

Further detail is provided in the attached update. All Shires are encouraged to provide imagery and content to support the Central Wheatbelt Visitors Centre in marketing the drive trail. Please also remember to re-post content to increase reach.

Other Matters

- Presentation from Meegan Smith, Principal Hydrologist, Water Technology on the Draft Water Supply Security Strategies that have been completed for each Shire.

Consultation

WEROC Inc
Stuart Hobley, Chief Executive Officer
Cr AE (Alison) Harris, Shire of Cunderdin President

Statutory Implications

Local Government Act 1995

Part 3, Division 4 — Regional local governments and regional subsidiaries

3.61 - Establishing regional local government

- 1) *Two or more local governments (referred to in this Division as the participants) may, with the Minister's approval, establish a regional local government to do things, for the participants, for any purpose for which a local government can do things under this Act or any other Act.*

3.62 Constitution and purpose of regional local government

- 2) *The purpose for which a regional local government is established (referred to in this Division as the regional purpose) is as set out in the establishment agreement.*

Policy Implications

Nil.

Financial Implications

WEROC Membership fees are included in the Annual Budget.

Strategic Implications

Shire of Cunderdin Strategic Community Plan.

5. CIVIC LEADERSHIP

5.2 Forward planning and implementation of plans

Resolution 9.5

Moved Cr J Fulwood Seconded Cr S Pimlott

That Council receive the minutes from the WEROC Inc Board Meeting held Friday 8th May 2026 in Bruce Rock.

Vote – Simple Majority

Carried 7/0

For: Cr A Harris, Cr A Smith, Cr B Daly, Cr J Fulwood, Cr T Harris, Cr S Pimlott, Cr N Snooke

Against: Nil

9.6 National General Assembly of Local Government Conference 2026

Location:	Shire of Cunderdin
Applicant:	Executive Assistant
Date:	11 May 2026
Author:	Brooke Davidson
Item Approved by:	Stuart Hobley, Chief Executive Officer
Disclosure of Interest:	Nil
File Reference:	Nil
Attachment/s:	Attachment 9.6.1 -NGA Registration Flyer 2026 Attachment 9.6.2 - LGRHS Alliance Invitation to Councils Attachment 9.6.3 - LGRHFA Information

Proposal/Summary

That Council approve the attendance of the Shire President and Cr Todd Harris at the 2026 National General Assembly of Local Government, to be held from 23 June to 25 June 2026 at the National Convention Centre, Canberra.

Background

The National General Assembly of Local Government (NGA) is the largest annual gathering of local government leaders in Australia.

Since 1994, council leaders have converged in Canberra for the NGA to advocate for better federal funding, policy reforms and effective partnerships.

The event regularly attracts more than 1,000 delegates from throughout Australia and overseas, including mayors, shire presidents, councillors, chief executive officers, and local government officers. It provides a valuable opportunity for attendees to network, share ideas and experiences, and discuss emerging challenges and opportunities facing local communities.

The NGA also features keynote presentations, panel discussions, and workshops focused on key issues impacting the local government sector, including infrastructure, housing, economic development, climate resilience, community wellbeing, and regional sustainability.

Comments

The 2026 National General Assembly will be held from 23 June to 25 June 2026 at the National Convention Centre in Canberra. Attendance at the NGA provides an opportunity for Council representatives to engage directly with Federal Ministers, Shadow Ministers, and peak local government bodies on matters affecting regional communities.

It would be beneficial for the Shire President and Cr Todd Harris to attend the 2026 NGA to represent the interests of the Shire, participate in sector discussions, and strengthen relationships with government agencies and other local governments. Attendance also provides valuable professional development opportunities and insight into emerging trends, funding opportunities, and policy initiatives relevant to local government operations and strategic planning.

Consultation

Nil

Statutory Implications

Nil

Policy Implications

Policy 1.8 – Elected Members – Conference, Training, Travel and out of pocket expenses

Financial Implications

The costs associated with attending the National General Assembly are as follows:

Monday - Rural Local Government Doctor Attraction & Retention Advocacy Session – No cost

Tuesday – Regional Forum - \$555

Wednesday Thursday – National General Assembly Registration - \$1,125 pp

Wednesday Thursday - Partner Registration fee - \$335

Accommodation - \$420 per night (five nights)

Flights – Economy return direct to Canberra \$1,800 pp

Strategic Implications

Shire of Cunderdin Strategic Community Plan.

5. CIVIC LEADERSHIP

5.1 Shire communication is consistent, engaging and responsive

5.2 Forward planning and implementation of plans

5.3 Implement systems and processes that meet legislative and audit obligations

Resolution 9.6

Moved Cr N Snooke Seconded Cr B Daly

That Council:

1. Approve the attendance of the Shire President and Cr Todd Harris at the 2026 National General Assembly of Local Government, to be held from 23 June to 25 June 2026 at the National Convention Centre, Canberra; and
2. Authorise the payment of all associated costs, including registration, travel, accommodation, and reasonable incidental expenses, in accordance with Council policy and the adopted budget.

Vote – Simple majority

Carried 7/0

For: Cr A Harris, Cr A Smith, Cr B Daly, Cr J Fulwood, Cr T Harris, Cr S Pimlott, Cr N Snooke

Against: Nil

The Shire President, Cr A Harris, requested it be recorded in the minutes her intention to personally cover the cost of airfares and accommodation for her attendance at the conference.

9.7 Shire of Cunderdin Meeting Dates for 2026/2027

Location:	Shire of Cunderdin
Applicant:	Executive Assistant
Date:	13 May 2026
Author:	Brooke Davidson
Item Approved by:	Stuart Hobley, Chief Executive Officer
Disclosure of Interest:	Nil
File Reference:	Nil
Attachment/s:	Attachment 9.7.1 - Meeting dates calendar 2026-27

Proposal/Summary

For Council to consider the Council and Committee Meetings dates and times for the 2026/2027 financial year.

Background

Each year Council is required to set the dates for their Ordinary and Committee Meetings for the next financial year.

Ordinary Meetings of Council for the 2025/2026 period were scheduled on the fourth (4th) Wednesday of each month, commencing at 6:00 pm. No meeting was scheduled in January 2026. Where the fourth Wednesday falls on a public holiday, the meeting is rescheduled to the third Wednesday of the month. The December 2025 Meeting was held on the 3rd Wednesday of the month.

Council Forums are scheduled to be held on Wednesdays, two (2) weeks prior to each Ordinary Council Meeting.

Comments

The proposed dates for the period between July 2026 and June 2027 are:

Month	Meeting Date
July 2026	Wednesday 22 nd July
August 2026	Wednesday 26 th August
September 2026	Wednesday 23 rd September
October 2026	Wednesday 28 th October
November 2026	Wednesday 25 th November
December 2026	Wednesday 16 th December
January 2027	No Meeting Scheduled
February 2027	Wednesday 24 th February
March 2027	Wednesday 24 th March
April 2027	Wednesday 28 th April
May 2027	Wednesday 26 th May
June 2027	Wednesday 23 rd June

Adjustments to the regularly scheduled 4th Wednesday of the month for Council consideration:

1. Moving the December OCM to Wednesday 16th December 2026, due the Christmas break.
2. Moving the September OCM to either Tuesday 22nd September or Wednesday 30th September, due to the CEO and DCEO attending a conference in Albany on the 23rd September.
3. Moving the August OCM to either Tuesday 25th August or Wednesday 19th August, due to the Dowerin Field Day on the 26th & 27th August.

Additionally, due to the Shire President being unavailable for the June 2026 Ordinary Council Meeting, it is suggested to move this meeting date to Wednesday 17th June 2026.

In accordance with Regulation 12 of the *Local Government (Administration) Regulations 1996*, Council must give local public notice of the times, dates, and place for Ordinary and Committee meetings.

Consultation

Stuart Hobley, Chief Executive Officer
Kay Squibb, Deputy Chief Executive Officer

Statutory Implications

Local Government Act 1995 – s5.3 Ordinary and special council meetings

- (1) *A council is to hold ordinary meetings and may hold special meetings.*
- (2) *Ordinary meetings are to be held not more than 3 months apart.*
- (3) *If a council fails to meet as required by subsection (2) the CEO is to notify the Minister of that failure.*

Local Government (Administration) Regulations 1996 r12 - Publication of meeting details (Act s. 5.25(1)(g))

- (2) *The CEO must publish on the local government’s official website the meeting details for the following meetings before the beginning of the year in which the meetings are to be held —*
 - a. *ordinary council meetings.*
 - b. *committee meetings that are required under the Act to be open to members of the public or that are proposed to be open to members of the public.*
- (3) *Any change to the meeting details for a meeting referred to in sub regulation (2) must be published on the local government’s official website as soon as practicable after the change is made.*

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Shire of Cunderdin Strategic Community Plan.

5. CIVIC LEADERSHIP

- 5.1 Shire communication is consistent, engaging, and responsive
- 5.2 Forward planning and implementation of plans
- 5.3 Implement systems and processes that meet legislative and audit obligations

Resolution 9.7

Moved Cr T Harris Seconded Cr J Fulwood

That Council:

1. Endorses and adopts the proposed 2026/2027 Ordinary Council Meeting dates as presented, being:
July 2026 – Wednesday 22nd
August 2026 – Wednesday 19th
September 2026 – Tuesday 29th
October 2026 – Wednesday 28th
November 2026 – Wednesday 25th
December 2026 – Wednesday 16th
January 2027 – No Meeting Scheduled
February 2027 – Wednesday 24th
March 2027 – Wednesday 24th
April 2027 – Wednesday 28th
May 2027 – Wednesday 26th
June 2027 – Wednesday 23rd
2. Approves the rescheduling of the June 2026 Ordinary Council Meeting to Wednesday, 17 June 2026;
and
3. Authorises the advertised meeting dates to be published on the Shire of Cunderdin official website.

Vote – Simple majority

Carried 7/0

For: Cr A Harris, Cr A Smith, Cr B Daly, Cr J Fulwood, Cr T Harris, Cr S Pimlott, Cr N Snooke

Against: Nil

9.8 Agreement to Lease Land – Bureau of Meteorology

Location:	Shire of Cunderdin
Applicant:	Executive Assistant
Date:	19 May 2026
Author:	Brooke Davidson
Item Approved by:	Stuart Hobley, Chief Executive Officer
Disclosure of Interest:	Nil
File Reference:	Nil
Attachment/s:	Attachment 9.8.1 - Map of Aerodrome Attachment 9.8.2 - Map of Lease Area

Proposal/Summary

For Council to approve the renewal of existing land lease at the Cunderdin Airfield to the Bureau of Meteorology, for a further 10-year term.

Background

The original lease was executed in 1996 for an initial term of 20 years, expiring in 2016, with an option for a further 10-year term. On 20 April 2016, Council entered into a Deed of Renewal and Variation of Lease with the Bureau of Meteorology, extending the lease to 31 July 2026.

The lease relates to a 338m² portion of land situated within Lot 3 on Plan 7175, being the Cunderdin Aerodrome at 82 Aerodrome Road, Cunderdin.

The leased area is used by the Bureau of Meteorology to house equipment associated with the automatic weather station.

Comments

The new lease agreement is for a term of 10 years, expiring on 30 July 2036, at a peppercorn rental of \$1.00 per annum. As the disposition is to a Government Agency, under the amount of \$5,000, and the land does not have any value to anyone other than the applicant the disposal is exempt from any requirement of section 3.58 of the Local Government Act.

Consultation

Bureau of Meteorology

Statutory Implications

Local Government (Functions and General) Regulations 1996

30. *Dispositions of property excluded from Act s. 3.58*

(1) *A disposition that is described in this regulation as an exempt disposition is excluded from the application of section 3.58 of the Act.*

(2) *A disposition of land is an exempt disposition if —*

(a) *the land is disposed of to an owner of adjoining land (in this paragraph called the transferee) and*

—
(i) its market value is less than \$5 000; and

(ii) the local government does not consider that ownership of the land would be of significant benefit to anyone other than the transferee;

or

(b) *the land is disposed of to a body, whether incorporated or not —*

(i) the objects of which are of a charitable, benevolent, religious, cultural, educational, recreational, sporting or other like nature; and

(ii) the members of which are not entitled or permitted to receive any pecuniary profit from the body's transactions;

or

- (c) *the land is disposed of to —*
- (i) *the Crown in right of the State or the Commonwealth; or*
 - (ii) *a department, agency, or instrumentality of the Crown in right of the State or the Commonwealth; or*

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Shire of Cunderdin Strategic Community Plan.

2. ECONOMY

2.1 Facilitate local business retention and growth

The airfield is activated in partnership with key stakeholders

Resolution 9.8

Moved Cr N Snooke Seconded Cr A Smith

That Council:

1. Approve the renewal of the existing lease with the Bureau of Meteorology for a 338m² portion of Lot 3 on Plan 7175, being part of the Cunderdin Aerodrome located at 82 Aerodrome Road, Cunderdin, for the continued operation of automatic weather station equipment;
2. Authorise the lease to be renewed for a further term of ten (10) years, commencing 31 July 2026 and expiring 30 July 2036, at a peppercorn rental of \$1.00 per annum; and
3. Authorise the Chief Executive Officer to execute all relevant lease documentation on behalf of Council.

Vote – Absolute majority

Carried 7/0

For: Cr A Harris, Cr A Smith, Cr B Daly, Cr J Fulwood, Cr T Harris, Cr S Pimlott, Cr N Snooke

Against: Nil

9.9 Draft Integrated Strategic Plan 2026-2036

Location:	Shire of Cunderdin
Applicant:	Chief Executive Officer
Date:	19 May 2026
Author:	Stuart Hobley
Item Approved by:	Stuart Hobley, Chief Executive Officer
Disclosure of Interest:	Nil
File Reference:	Nil
Attachment/s:	Attachment 9.9.1 - Draft Integrated Strategic Plan 2026-2036

Proposal/Summary

For Council to receive a draft copy of the Shire of Cunderdin Integrated Strategic Plan and advertise the draft for public consultation.

Background

The Shire of Cunderdin adopted its Integrated Strategic Plan (ISP) 2022–2032 to provide a long-term vision and strategic direction for the district over a ten-year period. In accordance with the requirements of the Integrated Planning and Reporting Framework, the Plan is required to be reviewed and updated every four years to ensure it continues to reflect the priorities, aspirations and needs of the community. As such, a review of the ISP commenced in 2026.

To support the review process, Council engaged 150 Square to undertake community consultation and assist with the development of the updated Plan. A range of engagement activities were conducted to encourage broad community participation and gather feedback from residents, ratepayers and key stakeholder groups.

Community workshops were held in both Cunderdin and Meckering, providing residents with the opportunity to discuss local priorities, future opportunities and challenges facing the district. In addition, a Resident and Ratepayer Survey was distributed, which could be completed online or via hard copy to maximise accessibility and participation.

Targeted engagement sessions were also undertaken with youth and senior community groups to ensure feedback was captured across a diverse cross-section of the community. Further community consultation sessions were conducted in both Cunderdin and Meckering to provide additional opportunities for community input into the updated Integrated Strategic Plan.

Comments

Following the completion of the community consultation process, 150 Square has prepared a draft updated Integrated Strategic Plan 2026–2036 for Council's consideration. The draft Plan incorporates feedback received through the community workshops, surveys and targeted engagement sessions undertaken across Cunderdin and Meckering.

The draft Plan is now presented to Council for review and feedback prior to being released for public comment. Subject to Council endorsement, the draft Integrated Strategic Plan will be advertised for a period of three (3) weeks to provide the community with a further opportunity to review the document and make submissions before the Plan is finalised and adopted by Council.

Consultation

Cunderdin and Meckering Communities
150 Square

Statutory Implications

Local Government Act 1995

5.56. Planning for the future

(1) A local government is to plan for the future of the district.

(2) A local government is to ensure that plans made under subsection (1) are in accordance with any regulations made about planning for the future of the district.

Council will ensure that all of the requirements under the *Local Government (Administration) Regulations 1996 - Division 3 – Planning for the Future* are met.

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Shire of Cunderdin Strategic Community Plan 2022 -2032

1. COMMUNITY AND SOCIAL

1.2 A healthy and safe community is planned for

Promotion and advocacy of community health and wellbeing

1.3 Advocate for the provision of quality health services, health facilities and programs in the Shire

Advocate for the provision of quality health services, health facilities and programs in the Shire

5. CIVIC LEADERSHIP

5.1 Shire communication is consistent, engaging and responsive

Residents and community groups believe they are being listened to and fairly treated

5.2 Forward planning and implementation of plans

5.3 Implement systems and processes that meet legislative and audit obligations

Resolution 9.9

Moved Cr S Pimlott Seconded Cr J Fulwood

That Council:

1. Endorse the Draft Shire of Cunderdin Integrated Strategic Plan 2026–2036 for the purpose of public consultation;
2. Approve the Draft Integrated Strategic Plan 2026–2036 being advertised for public comment for a period of three (3) weeks; and
3. Request the Chief Executive Officer provide a further report to Council following the public advertising period, including any submissions received, for consideration prior to final adoption of the Plan.

Vote – Simple majority

Carried 7/0

For: Cr A Harris, Cr A Smith, Cr B Daly, Cr J Fulwood, Cr T Harris, Cr S Pimlott, Cr N Snooke

Against: Nil

9.10 Move Behind Closed Doors

Resolution 9.10

Moved Cr T Harris Seconded Cr S Pimlott

That Council move behind closed doors in accordance with s.5.23 of the *Local Government Act 1995*.

Vote – Simple majority

Carried 7/0

For: Cr A Harris, Cr A Smith, Cr B Daly, Cr J Fulwood, Cr T Harris, Cr S Pimlott, Cr N Snooke

Against: Nil

Stuart Hopley, CEO left the meeting at 6.12pm.

9.11 Private & Confidential – Annual Performance Review – Chief Executive Officer

Location:	Shire of Cunderdin
Applicant:	Executive Assistant
Date:	24 April 2026
Author:	Brooke Davidson
Item Approved by:	Stuart Hobley, Chief Executive Officer
Disclosure of Interest:	Stuart Hobley, CEO declared a financial interest in this item and left the meeting at 6.12pm.
File Reference:	Personnel File
Attachment/s:	Attachment 9.11.1 - Adopted Standards for CEO Recruitment, Performance and Termination – Endorsed 18 th March 2021 Attachment 9.11.2 - DLGSC – Op-Guidelines, CEO – standards-and-guidelines Attachment 9.11.3 - 2025 CEO Performance Review Template

Resolution 9.11

Moved Cr B Daly Seconded Cr N Snooke

That Council

1. Agree on the process below by which the Chief Executive Officers performance will be reviewed;
 - i. Council appoints a committee to complete the review of the Chief Executive Officers Performance.
 - ii. The Committee and Chief Executive Officer to agree on performance criteria to be met by the Chief Executive Officer and any additions to the contractual performance criteria.
 - iii. All Councillors to complete a Performance Appraisal of the Chief Executive Officer.
 - iv. The Committee to collect evidence to assess the performance criteria.
 - v. The Committee and Chief Executive Officer to meet to discuss the Performance Appraisal.
 - vi. Performance Appraisal is endorsed by Council.
 - vii. Changes to Salary Package are endorsed by Council.

2. That a Committee consisting of the Shire President, Cr A Harris and Deputy Shire President, Cr A Smith be appointed to conduct the Performance Appraisal of the Chief Executive Officer.

Vote – Simple majority

Carried 7/0

For: Cr A Harris, Cr A Smith, Cr B Daly, Cr J Fulwood, Cr T Harris, Cr S Pimlott, Cr N Snooke

Against: Nil

Stuart Hobley, CEO returned to the meeting at 6.14pm.

9.12 Private & Confidential – Potential Industrial / Commercial Land Development

Location:	Shire of Cunderdin
Applicant:	Executive Assistant
Date:	14 May 2026
Author:	Brooke Davidson
Item Approved by:	Stuart Hobley, Chief Executive Officer
Disclosure of Interest:	Nil
File Reference:	Nil
Attachment/s:	Attachment 9.12.1 - Cunderdin Town Planning Scheme 4 – Cunderdin Townsite Map

Resolution 9.12

Moved Cr J Fulwood Seconded Cr B Daly

That Council:

1. Endorse preliminary investigations into the future development of additional industrial land within the Cunderdin Townsite; and
2. Authorise the Chief Executive Officer to commence discussions with the owners of Lot 2189 on Deposited Plan 255012 regarding potential future industrial development opportunities.

Vote – Simple majority

Carried 7/0

For: Cr A Harris, Cr A Smith, Cr B Daly, Cr J Fulwood, Cr T Harris, Cr S Pimlott, Cr N Snooke

Against: Nil

9.13 Private & Confidential – Sale of Lots 1-7 Watts Street, Cunderdin

Location:	Shire of Cunderdin
Applicant:	Executive Assistant
Date:	19 May 2026
Author:	Brooke Davidson
Item Approved by:	Stuart Hobley, Chief Executive Officer
Disclosure of Interest:	Nil
File Reference:	Nil
Attachment/s:	Attachment 9.13.1 - WAPC Proposed Plan – Watts Street, Cunderdin

Resolution 9.13

Moved Cr J Fulwood Seconded Cr S Pimlott

That Council adopts the recommendation as contained within the official report.

Vote – Absolute majority

Carried 7/0

For: Cr A Harris, Cr A Smith, Cr B Daly, Cr J Fulwood, Cr T Harris, Cr S Pimlott, Cr N Snooke

Against: Nil

9.14 Move From Behind Closed Doors

Resolution 9.14

Moved Cr B Daly Seconded Cr N Snooke

That Council move from behind closed doors in accordance with s.5.23 of the *Local Government Act 1995*.

Vote – Simple majority

Carried 7/0

For: Cr A Harris, Cr A Smith, Cr B Daly, Cr J Fulwood, Cr T Harris, Cr S Pimlott, Cr N Snooke

Against: Nil

9.15 Chief Executive Officers Report

Location:	Shire of Cunderdin
Applicant:	Chief Executive Officer
Date:	20 May 2026
Author:	Stuart Hobley
Item Approved by:	Stuart Hobley, Chief Executive Officer
File Reference:	Nil
Attachments:	Attachment 9.15.1 - LB Minerals Correspondence Attachment 9.15.2 - NSTR Conference 2026 Information Attachment 9.15.3 - WALGA Training- Disclosure of Interest

Proposal/Summary

To provide an update on the matters that the Chief Executive Officer has been addressing over the past month.

Background

Watts Street Subdivision

Final surveying works on the lots has been completed.

Construction works associated with the installation of underground power, NBN and water headworks have commenced. See Agenda Item 9.14.

Play Our Way Basketball Court Shelter and Upgrade

The shed construction has been completed.

The works on the gravel sub base at the courts has commenced. The asphalt should be completed by the end of May, subject to weather. There will be a delay in laying the sports surface due to the low temperature

Pool and Wellness Centre

Demolition works on the buildings and the toddlers pool have been completed. Works on the new learn to swim pool have commenced. The new footprint has been excavated, and fill and drainage works have commenced. Utilities including power and water have been disconnected and moved.

The building plans are nearly finalised and will be certified in the near future. We are still waiting on the Health Department approval for the pool plans.

Pathways Construction

Construction of the footpaths is continuing. Works are being carried out on both Forrest and Mitchell Street, and stage two will commence in June.

Wheatbelt Secondary Freight Network -- Response from the Minister

The Minister for Transport has responded to Councils request for the State Government to commit funds to the Wheatbelt Secondary Freight Network (WSFN) program.

The response says very little, mainly details on State Government spending on State Government roads, however it does allude that a business case has not been completed for the project.

An update on the current status on WSFN funding has been provided by the WSFN Program Director.

Small Towns Reinvention Conference

The National Small Towns Reinvention Conference is being held in Longreach Queensland in September 2026. Council has been considering attending different events other than the WALGA conference.

The conference is being organised to provide an opportunity for Community Builders and organisations who care deeply about the future of small-town Australia, and who desire to discover renewed passion, and new skills, knowledge and resources about rural and remote small-town reinvention.

The conference is not your normal come 'sit and listen' event but has a strong focus on seeing and interacting with best practice initiatives and rural 'movers and shakers'. Besides practical workshops, storytelling and sharing sessions facilitated by practitioners from across rural and remote Australia, this Conference will be the opportunity through three 'Learning Bus Excursions' to spend time visiting and learning from eight Western Queensland communities bubbling with community creativity and innovation- Aramac, Barcaldine, Blackall, Ilfracombe, Isisford, Longreach, Tambo and Winton.

The Shire of Westonia attended last year's conference in South Australia and were very positive about it.

Councillor Training

Councillors attended the following sessions:

Understanding Local Government

Conflicts of Interest

A question regarding proximity interests in regards to roadworks was raised at the training. A response to the question has been tabled as an attachment.

Meckering Club Meeting

The Shire President and CEO met with the Meckering Sports Club to discuss their Club Infrastructure and Development Plan 2025+.

Specially the discussion revolved around major capital upgrades of sporting surfaces -bowling green, tennis courts and hockey field.

LB Minerals

Following the information session held by LB Minerals in Meckering they have thanked Council for their input into the project.

They are also requesting Councils input into proposed transport routes. They are specifically requesting clarification on the potential for access off Moore Road utilising the existing road reserve where no road infrastructure has yet been developed. This issue has not been raised in the past and may require an agenda item.

Comment

Nil.

Consultation

Nil.

Statutory Implications

Nil.

Policy Implications

Nil.

Financial Implications

Nil.

Strategic

Nil.

Resolution 9.15

Moved Cr T Harris Seconded Cr S Pimlott

That Council receive and accept the CEO report as presented.

Vote – Simple majority

Carried 7/0

For: Cr A Harris, Cr A Smith, Cr B Daly, Cr J Fulwood, Cr T Harris, Cr S Pimlott, Cr N Snooke

Against: Nil

10 Environmental Health and Building

Nil.

11 Planning & Development

Nil.

12 Works & Services

Nil.

13 Urgent Items

14 Scheduling of Meeting

14.1 June 2026 Ordinary Meeting

The next ordinary meeting of Council is scheduled to take place on Wednesday 17th June 2026 commencing at 6:00pm at the Cunderdin Shire Council Chambers, Cunderdin, WA 6407.

15 Closure of meeting

There being no further business the Shire President will declare the meeting closed at 6.18pm.

16 Certification

DECLARATION

I, Alison Harris, certify that the minutes of the Ordinary Council Meeting held on 27th May 2026 as shown, were confirmed at the ordinary meeting of Council held on Wednesday 17th June 2026.

Signed: _____

Date: _____