



## **Shire of Cunderdin**

### **Minutes of an Ordinary Council Meeting**

Dear Council Member,

An Ordinary Meeting of the Cunderdin Shire Council was held on Thursday 18<sup>th</sup> November 2010 in the Council Chambers, Lundy Avenue Cunderdin commencing at 5:10pm.

G M Tuffin  
**Chief Executive Officer**

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## MINUTES

### 1.0 Declaration of opening

1.1 The President declared the meeting open 5:10pm

1.2 The Shire of Cunderdin disclaimer was read aloud.

The Local Government Act 1995 Part 5 Division 2 Section 5.25 and Local Government (Administration) Regulations 1996 Regulation 13

“No responsibility whatsoever is implied or accepted by the Shire of Cunderdin for any act, omission or statement or intimation occurring during this meeting. It is strongly advised that persons do not act on what is heard at this Meeting and should only rely on written confirmation of Council’s decisions, which will be provided within ten working days of this meeting”.

### 2.0 Suspension of Clause 3.2 - Standing Orders

Location:	Cunderdin
Applicant:	Not applicable
Date:	18 <sup>th</sup> November 2010
Author:	G Tuffin
Item Approved by:	Chief Executive Officer

#### **Recommendation:**

Council suspends clause 3.2 – Order of Business – of the Shire of Cunderdin Standing Orders Local Law 2001

Moved: Cr Dianne Kelly

Seconded: Cr. Todd Harris

Vote – Simple majority

Carried 8/0

### 3.0 Public Question Time

3.1 Response to previous public questions taken on notice

There were no questions from the public at the previous meeting of Council.

3.2 Declaration of public question time opened 5:11pm

3.3 Declaration of public question time closed 5:11pm

### 4.0 Record of Attendance, Apologies and Approved Leave of Absence

4.1 Record of attendances

#### **Councillors**

Cr RL (Rod) Carter

President

Cr RC (Clive) Gibsone

Deputy President

Cr GJ (Graham) Cooper

Cr DA (Dennis) Whisson

Cr TE (Todd) Harris

Cr DB (Doug) Kelly

Cr DT (David) Beard

Cr DG (Dianne) Kelly

- 4.2 Apologies  
None
- 4.3 On Leave of Absence  
None
- 4.4 Staff  
G M (Gary) Tuffin                      Chief Executive Officer
- 4.5 Guests of Council  
None
- 4.6 Members of the Public  
None
- 4.7 Applications for leave of absence  
None
- 4.8 Declaration of Members and Officers Financial Interests  
None

## **5.0 Petitions, Deputations, Presentations**

- 5.1 Petitions  
None

- 5.2 Deputations  
None

- 5.3 Presentations

**Pamela l'Anson (Regional Manager) Department of Agriculture**  
Provided information of the following;

*Drought Pilot Program* - The State Government in partnership with the Commonwealth Government is implementing the Drought Pilot between 1 July 2010 and 30 June 2011. This scheme is designed to move farmers from a crisis management approach to risk management. The aim is to better support farmers, their families and rural communities in preparing for future challenges, rather than waiting until they are in crisis to offer assistance.

Farmers in 67 shires are eligible to apply to access various forms of assistance, including:

- Farm Planning Workshops.
- Uncapped funding from Centrelink for family support.
- Family support services for those experiencing relationship difficulties.
- Confidential, online counselling for rural youth.
- Stronger Rural Communities grants up to \$300,000 to local governments and community organisations.
- Individual 'exit support' grants of up to \$170,000 for farmers who decide to sell their farms.
- Access to former farmers who provide advice about opportunities beyond farming.

The Drought Pilot Program was commenced prior to having any knowledge that 2010 would actually be a dry season. Only those local governments that had previously experienced exceptional circumstances (EC) were placed on the register.

The Shire of Cunderdin was not included in the original pilot as the shire has not been declared an EC area.

The State Government has established the Dry Season Advisory Committee (DSAC) to provide advice to the State Government on options for dealing with the extreme conditions.

The 2010 Dry Season Assistance Scheme provides an additional allocation of \$5 million to provide assistance with community based services for farmers in up to 100 shires.

The funding measures include:

- \$2 million for community service grants.

- \$1 million social support grants.

- \$1 million to install high-volume water tanks.

- \$500,000 to assist small businesses.

- \$200,000 rural financial counselling support.

## **6.0 Council Discussion**

Lengthy discussion was held on the SEARTG and recent developments in regards to difficulties reaching agreement on a representation model.

Cr Cooper advised he had prepared a discussion paper on the matter and requested it be distributed to all councillors for their consideration and comment.

The CEO advised that there was an information report (#9.3) on this matter in the Agenda.

Cr Cooper also advised that he had prepared a response to the Local Government Reform Steering Committees Report.

A copy was provided to all councillors.

Cr Cooper provided an overview of his response.

The CEO advised that there was an agenda item (Report #9.7) on this matter.

## **7.0 Confirmation of the Minutes of Previous Meetings**

### **7.1 Confirmation of Minutes of Previous Meetings**

Location:	Cunderdin
Applicant:	Administration
Date:	18 <sup>th</sup> November 2010
Author:	G Tuffin
Item Approved by:	Chief Executive Officer

#### **Proposal**

Council to confirm the minutes of the

- Ordinary Council meeting held on 21<sup>st</sup> October 2010
- Special Council meeting held on the 27<sup>th</sup> October 2010

#### **Background**

The minutes have been circulated to all Councillors and they have been made available to the public.

#### **Comment**

No business arising.

#### **Statutory Environment**

Local Government Act 1995 Part 5 Division 2 Subdivision 3 - Section 5.22 (2) Regulations requires minutes of all meetings to be kept and submitted to the next full council meeting for confirmation.

#### **Financial Implications**

There are no financial implications in considering this item.

#### **Resolution 7.1**

That the minutes of the;

Ordinary Council meeting held on 21<sup>st</sup> October 2010  
Special meeting of council held on the 27<sup>th</sup> October 2010

be confirmed as a true and correct record.

Moved: Cr. Doug Kelly

Seconded: Cr. Dennis Whisson

Vote – Simple majority

Carried 8/0

#### **Note to this item:**

The President will sign the minute declaration.

## 7.2 Receiving Minutes of Meetings of Committees of Council and other Committees and Organisations

Location:	Cunderdin
Applicant:	Administration
Date:	18 <sup>th</sup> November 2010
Author:	G Tuffin
Item Approved by:	Chief Executive Officer

### **Proposal**

Council receive the minutes of the following meetings;

- Minutes of the Cunderdin Museum Committee meeting 14<sup>th</sup> October 2010
- Minutes of the SEARTG Board Meeting held on 1<sup>st</sup> October 2010

### **Attachment**

The minutes listed above are attached as an appendix to this item.

### **Background**

The minutes have been circulated to all Councillors and they have been made available to the public.

### **Statutory Environment**

There is no statutory requirement for council to receive or confirm the minutes for the SEAVROC meeting.

Local Government Act 1995 Part 5 Division 2 Subdivision 3 - Section 5.22 (2) Regulations requires minutes of all meetings to be kept and submitted to the next full council meeting for confirmation.

### **Financial Implications**

Nil

### **Resolution 7.2**

That council receive the minutes of;

the Cunderdin Museum Committee meeting 2010  
the SEARTG Board Meeting held on 1<sup>st</sup> October 2010

to be true and correct

Moved: Cr. Clive Gibsone

Seconded: Cr. Todd Harris

Vote – Simple majority

Carried 8/0



## Minutes of the Cunderdin Museum Committee – 14 October 2010

### 1.0 Declaration of Opening

The President, Clive Gibsone declared the meeting opened.

### 2.0 Record of Attendance, Apologies

2.1 Record of Attendances: Clive Gibsone (Chairman), Wendy Davey (Museum Manager), Peter Godfrey, Beth Beckett, Trevor Canning, & Holly Lamey.

2.2 Apologies: Debra Farmer & Renarta Gray

### 3.0 Confirmation of Minutes for meeting held 23 September 2010

3.1 Business Arising from the Minutes:

3.2 Rupert Weller is planning to spend one week at the Museum in November.

3.3 Verindens have installed new lighting to outside of building – excellent lighting and effect.

3.4 Wendy still to check on the replacement flag from Barrett's.

3.5 No 2 Computer needs a new card – Dean is to replace and Simon will fit.

3.6 Clive has spoken to but not yet had a meeting with the Shire Forman Mark Burgess re his opinion to either replace the slabs in the Gantry area or to put down a cement pad.

3.7 Flag pole reported last meeting as being fixed is not fixed – Clive to get the Shire to fix,

### 4.0 Correspondence

4.1 Inward:

Museums Aust	Magazine - September
Bill Bunbury Productions	Visiting in April 2011
Visitor Centre Assoc	2010 WA Visitor Servicing Conference
Merredin Visitors Centre	CD Barrier Fence

### 5.0 Business Arising from Correspondence:

5.1 Bill Bunbury has been asked to speak about his original documentary on the Meckering Earthquake – needs to update his information etc.

### 6.0 Financial Report

6.1	CFWD Balance as at 1 <sup>st</sup> September 2010		\$12854.06
	<u>Plus Revenue</u>		
	Donations	\$ 71.50	
	Souvenirs	\$ 365.05	
	Takings	\$ 1423.00	
		<u>\$1859.55</u>	Sub Total \$14713.61
	<u>Less Expenditure</u>		
	Stationery	\$ 34.50	
	Materials	\$ 99.55	
	Utilities (phone & Internet)	\$ 93.60	
	Computers/IT	\$ 291.82	30/9/10
		<u>\$ 519.47</u>	Closing Balance \$14194.14

### 7.0 Business Arising from the Financial Report

7.1 384 Adults and 84 Children visited the Museum during the month of September

### 8.0 Cunderdin Museum Collection:

8.1 Peter has inspected the elevator at Meckering – is keen on acquiring for the Museum particularly as it would fit with the Watercarrin weighbridge at the Ag College but logistics of picking it up and carting to the Museum would be very difficult and also where to place at the Museum.

A suggestion was made that the area south of the pavilion could be suitable for the weighbridge and elevator but we would need to remove the gazebo. The removal of the gazebo was seen as a priority because of the safety issues with the asbestos roof – Clive to contact the Shire for advice.

- 8.2 Rabbit Proof Fence – Wendy has taken some local photographs and will do corrections and new layout.
- 8.3 Trevor has been in contact with Graham Veitch from Quairading and will follow up with him if interested in preserving / restoring any of our tractors engines etc. The Quairading Tractor Group has also expressed interest in obtaining any tractors that we may de-accession in the future.
- 8.4 The Committee has endorsed the "Collection Policy". Can always be changed if necessary.
- 8.5 Dennis Whisson has offered the Museum a very old (the Cyclopedia of Western Australia). Committee keen to inspect – may need to get restoration advice.

#### **9.0 Training:**

- 9.1 MAWA has offered us a Textile Workshop for November. Committee agreed to run with this – a great opportunity for our Museum and volunteers.

#### **10 Maintenance Report**

- 10.1 Freelance Handyman has repaired the "Talk of the Town display".
- 10.2 Cleaning a big issue – Clive to approach Gary.

#### **11 General Business:**

- 11.1 Whiteman Park trip cancelled for this year – will organise again for early 2011.
- 11.2 Clive and Wendy met with Stacey to discuss a few changes and additions to the brochure (Cunderdin Meckering - Visitors Guides to the heart of the wheatbelt). Committee agreed to these few changes.
- 11.2 Need to get quotes for a storage shed (at least 6 x 9), concrete floor and shelving.
- 11.3 Volunteers still need to update their Working with Children's licence. These can be updated using the internet.
- 11.4 Wendy still to purchase a new First Aid Kit.
- 11.5 The Cunderdin Hospital's WAG Group is interested in visiting the Museum. Wendy to liaise with Sandy to organise.
- 11.6 As Clive will be away Committee agreed to change our meeting date until Thursday 25 November.

#### **13 Close Meeting**

**Next Meeting – Thursday 25 November 7.30pm**

SOUTH EAST AVON REGIONAL TRANSITION GROUP  
(S E A R T G)

MINUTES

MEETING OF BOARD MEMBERS

COUNCIL CHAMBERS – SHIRE OF QUAIRADING  
9:00AM FRIDAY, 01 OCTOBER 2010

The Chairman took the opportunity of welcoming Representatives to the Meeting, in particular Cr S Uppill of the Shire of Tammin, to his first SEARTG Board Meeting, providing brief comment on feedback prior to the Meeting.

**1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

**1.1 Opening**

**1.2 Announcement of Visitors**

The Chairman advised that invitations were extended to Ms C Tuthill of the Department of Local Government, and Ms J Burges of the Western Australian Local Government Association, with the Executive Officer advising that both Ms Tuthill and Ms J Burges were apologies for this Meeting.

**2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE**

**2.1 Present**

Shire of Beverley	- Cr D Ridgway	- Councillor
Shire of Beverley	- Cr L Shaw	- Councillor
Shire of Beverley	- Mr K Byers	- Chief Executive Officer
Shire of Cunderdin	- Cr R Carter	- Councillor
Shire of Cunderdin	- Cr G Cooper	- Councillor
Shire of Cunderdin	- Mr G Tuffin	- Chief Executive Officer

Shire of Quairading	Cr D Richards	- Councillor (Chair)
Shire of Quairading	- Cr D O'Hare	- Councillor
Shire of Quairading	- Mr G Fardon	- Chief Executive Officer (Late)
Shire of Tammin	- Cr R Stokes	- Councillor
Shire of Tammin	- Cr B Stokes	- Councillor
Shire of Tammin	- Mr G Stanley	- Chief Executive Officer
Shire of Tammin	- Cr S Uppill	- Councillor
Shire of York	- Cr B Lawrance	- Councillor
Shire of York	- Mr R Hooper	- Chief Executive Officer
Dominic Carbone and Associates (DCA)	- Mr D Carbone	- Executive Officer
Dominic Carbone and Associates (DCA)	- Mr J Wibberley	- Assisting the Executive Officer

## 2.2 Apologies

Shire of York	- Cr P Hooper	- Councillor
Department of Local Government	- Ms C Tuthill	- Senior Project Officer (From 1:20pm)
Western Australian Local Government Association	- Ms J Burges	- Regional Cooperation Manager

## 2.3 Leave of Absence

Nil.

**3. DEPUTATIONS/PRESENTATIONS****3.1 Deputations**

Nil.

**3.2 Presentations**

Nil.

**4. CONFIRMATION OF MINUTES**

SEARTG BOARD MEETING HELD ON THURSDAY, 2 SEPTEMBER 2010

The Executive Officer advised that revised Minutes had been distributed which detailed Mr G Stanley withdrawing from the Council Chambers at 2:20pm (page 43).

Following the Chairman's comment in relation to the comprehensive detail of the Minutes, it was:

*MOVED Cr R Carter, Seconded Cr B Lawrance, that the Minutes of the South East Avon Regional Transition Group Board Meeting, held on Thursday, 2 September 2010, be received.*

CARRIED UNANIMOUSLY

**5. ANNOUNCEMENT BY PRESIDING MEMBER WITHOUT DISCUSSION**

The Chairman advised that lunch would be served at 12:30pm.

**6. REPORTS**

RTG-005-10	GOVERNANCE STRUCTURE (File: rtg005-10)
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The Executive Officer advised that this Report provided the Group with the opportunity of giving consideration to representation in the short term, and to seek Governor's Orders for this purpose, with further comment provided on the following:

- Inability to achieve equity in accordance with the Local Government Act in the short term, hence requirement for Governor's Orders.
- Local Government Act requirement for deviation of plus or minus 10%.
- One vote, one value.
- Group will be compelled to achieve equity in the long term; this could mean:
  - Redistribution of wards; or
  - No wards, being the easier option which eliminates deviation issue.
- Local Government Act determines that a review of wards and representation must be undertaken once in every eight years.

Cr G Cooper provided lengthy comment in relation to:

- Current requirements, as detailed in Report RTG-005-10.
- Reform being across the board, inclusive of local government, the Department, the State Government, and the Act.
- The Group's direction should not be governed or determined by current status.
- Reform process to include changes or variations to the Act, with the Group making a case for such.
- Important for the Group to determine what it wants, irrespective of current restrictions under the Act, and detailing this in its Regional Business Plan.
- Issue recognised by SEAVROC being equity of representation and its associated threats, and this being a key point of debate with SEARTG.
- The transitional phase should be focused on equity of representation.
- Representation after initial eight year period, and its affects on each area.
- Bringing councils and communities on board in relation to representation variations.
- Amalgamation with like size and natured councils would eliminate representation issues.
- Achievements of the SEAVROC Group over time, and preference to progress.
- York's candidness in recognising the need for equity despite size.
- Putting forward the case for higher representation.
- Need for Executive Officer to develop business plan around current status.
- Other parties seeking changes to the Act, with the possibility of a Private Members Bill being presented by the Hon Max Trenorden.
- The current Local Government Act being very descriptive in its attempt to identify all matters.
- Shift to amend the Act to become non descriptive, similar to Queensland, except in the areas of accountability, governance, and finance management. Should this occur, councils would be more accountable for what they do.

Cr G Cooper closed his comments by suggesting that the matters raised should be kept 'open and on the table', with the Group determining their preference and developing a case to pursue.

The Chairman sought comment from Representatives, summarised as follows:

- Mr R Hooper:
- Supportive of Cr G Cooper's comments.
  - Legislation determining a maximum of 9 elected members is yet to be enacted.
  - Councils in existence with eleven and fourteen elected members.
  - Report RTG-005-10 deals with the Minister's direction for nine elected members.
  - Best mix for SEARTG being eleven elected members.
  - Representation review to be undertaken in eight years.
  - The issue of representation will make or break the reform process.
  - Since the inception of SEAVROC, York has not wanted to be seen as 'big brother'.
  - Issues experienced by Northam.
  - Group needs to determine what best suits them, whether this meets current or proposed legislation, and put this to the Minister, presenting the case for community acceptance of the reform process.
  - The eight year review will possibly determine that there are no wards, with the Group governing the district as a whole, focusing on matters such as service delivery standards and accessibility.
  - Representation by eleven elected members would promote community confidence and acceptance, whilst retaining identity.
  - Should the Group determine that representation be at a higher level than the Minister's direction of nine, then this should be not negotiable in order to achieve the process.

Following a query by the Chairman, Mr R Hooper advised that York considered eleven elected members as the ideal for the Group, given the disparity in numbers. This would give protection to the two larger councils, without them having the balance of power. A mix is required so no one entity takes control; decisions are to be won on the value of argument and debate. York remains conscious of size and representation, with pure numbers determining their representation at six elected members, which would defeat the purpose.

The Chairman queried the breakdown of York's proposed 11 elected members, with Mr R Hooper advising that this was yet to be considered, however suggesting York (4), Beverley (3), Quairading (2), Tammin/Cunderdin (2).

Mr R Hooper provided further comment, detailing:

- Growth figures were of concern, with those shown being lower than the latest ABS statistics for York.
- Development in York would raise the population by approximately 700 people by 2013, which will impact representation.
- Need for the Group to accept that there is to be no 'big brother' in the reform process.
- No one single entity to have control of power in the first eight years, suggesting that the Group debate back from this point to achieve the desired outcome.

The Chairman thanked Mr R Hooper for his comments, advising that he considered York to have always been fair and reasonable in their participation and involvement in the Group.

Comment was then sought from Cunderdin in relation to this matter.

- Mr G Tuffin:
- On exploring representation figures, a deviation of zero was developed based on York (3), Tammin (1), Beverley (2), Cunderdin (2), and Quairading (2).
  - This scenario would give 10 votes with no individual local government being able to direct in its own right, given various voting scenarios.
  - Alternative scenarios result in high negative and high positive deviations.

- Cr R Carter:
- Supportive of numbers suggested by Mr G Tuffin.
  - New amalgamating council has distinctly different areas, such as north-west having peri urban potential; and councils further east are drought declared wheat growing areas.
  - Two very different groups coming together, with the need for balance of numbers between the west and east so that no area has a distinct advantage at the table.
  - If that objective can be reached, the Group will be at the point where each issue is debated on its merit, so that the 5 areas collectively vote for what is good for the Group, rather than what is good for the eastern or western part of the new council.



- Cr G Cooper:
- Supportive of Mr R Hooper, Cr R Carter and Mr G Tuffin's comments.
  - Risk of dominance within the Group in some representation scenarios.
  - Individuality to be put to one side.
  - Likelihood of no wards following the eight year period.
  - The success of the Group in the forthcoming 8 years will result in the right people representing the region.
  - The need for realism on representation, whilst having an equitable mix to reach compromise and the common good for the whole Group.
- Chairman:
- Agreement with Cunderdin and York's comments.
  - York recognised as having been fair and equitable.
  - Quairading's preferred numbers are as those presented by Mr G Tuffin.
  - This scenario presented to Quairading Council on Thursday, 30 September 2010, with unanimous agreement reached.
  - Personally, the Chairman concurs with Mr G Cooper's suggestion that wards will be disbanded in the future, with the need to look at this.
  - Preference that current boundaries remain.
- Cr D Ridgway:
- Beverley has not put any representation numbers to Council.
  - RTG Workshop scheduled.
  - Information from this Meeting to present at the RTG Workshop.
  - Cr D Ridgway and Mr K Byers have worked on representation numbers.
  - Beverley supportive of the SEAVROC structure with equal votes.
  - Move to different scenario with the RTG.
  - Opportunity to direct own destiny through the RTG, however different to SEAVROC process.
  - Currently 38 elected members within the Group, suggestion to reduce to one third, being a total of 13 elected members, based on 450 electors per grouping.
  - Suggestion for: Beverley (3), Cunderdin (2), Quairading (2), Tammin (1) and York (5) elected members respectively.

Following the Chairman's query, Cr D Ridgway confirmed Beverley (3), Cunderdin (2), Quairading (2), Tammin (1), and York (5) elected members respectively, giving a total of 13.

- Cr D Ridgway:
- In order to move forward with the RTG, agreement required on representation ratio for amalgamated grouping.
  - Beverley's growth potential.
  - Beverley not prepared to have more equal representation as per SEAVROC scenario.

Mr R Hooper queried where Beverley saw the situation after the 8 year period, particularly if legislation required a reduction from 13 to 9, and whether they envisaged wards, no wards, or an east west split, as suggested by Cr D Carter.

Cr D Ridgway advised that these issues had not been discussed, with 8 years being a long time, suggesting a review in 5 years, and favour for a ward structure.

Mr R Hooper advised that the writing of the Business Paper needed to include preferred representation, ie 10, 11 or 13, with a clear picture of where the Group expected to be after the 8 year review. Further, it would be more acceptable for the Minister to sign off above his target of 9 if detail of the anticipated mix after the final review was provided, including ward structure.

The Chairman sought agreement from the Group in relation to Mr R Hooper's comments, with Cr G Cooper suggesting the need for Tammin's input.

- Mr K Byers:
- To go without wards in 8 years time, would be a disadvantage for Quairading, Cunderdin and Tammin.
  - Growth rates will be extremely different following the 8 year period.

- Mr R Hooper:
- Elections will be determined on service delivery.
  - No compulsory voting.
  - Representation will remain on a quota system irrespective of ward structure.
  - Each area wanting a representative will need to lobby their respective community for the number of required votes, eg from 8,000 electors, Cunderdin may need 102 votes to be elected, as opposed to York or Beverley who may require 500.

- Cr D Ridgway:
- Suggested that Mr K Byers was in agreement with Mr R Hooper's comments.
- Cr G Cooper:
- Focusing on growth and numbers will not achieve anything.
  - View that if this is the focus, recommendation to Council that alternative arrangements be made.
  - Acceptance required that if the system is established and operates correctly, no issue to progress without wards.
  - Mindful that a covenant will protect local identity.
  - Need for equity in establishing operational criteria and structure initially.
  - Beverley's suggested figures would not be supported as they need to be closer.
  - Although numbers will be a bigger issue in the future, this can be offset by getting the right operation in place early; and this should be the focus.
  - Advantage for the district as a whole is the priority for the Group.

Mr K Byers suggested that what is put in place now may not be operational in 8 years, with Cr R Carter suggesting that it is not an 8 year period as referred to, but an 11 year period, ie 3 years plus 8.

The Chairman suggested that Tammin provide comment in relation to debate.

- Cr R Stokes:
- Tammin seeks representation of one elected member.
  - Equity required in order to sell the concept to the community.
  - Tammin in agreement with 3, 2, 2, 2, 1 scenario initially, as this provides comfort for electors knowing they will have a voice, and provides balance.
  - Focussing on numbers creates complication.
  - Focusing on real numbers will not work and create lack of confidence.
  - Issue is about communities feeling confident to move forward with proposed amalgamation.
  - Importance should be on the 5 communities in the room.
  - Equity will work and provide comfort to community.

Following a query by Cr D Ridgway, Cr R Stokes confirmed Tammin's preference for 3, 2, 2, 2, 1 representation, with the Chairman reaffirming Tammin's preference for York (3), Beverley (2), Quairading (2), Cunderdin (2) and Tammin (1), advising that this was in line with Cunderdin and Quairading's preferred status.

The Chairman provided comment in relation to Beverley's preferred representation, as opposed to other Member Local Governments, suggesting that figures provided were demonstrating a difference between the eastern and western councils, showing a Beverley/York amalgamation, and a Cunderdin/Quairading/Tammin amalgamation. The Chairman sought input from the Group if this is what they were seeking, or whether they wished to continue as a united Group of 5.

Following the Chairman's invitation, the Executive Officer offered comment on the following:

- Executive Officer:
- Guidelines for the Regional Business Plan require the Plan to outline the governance and operational structure for a new entity for consideration of the participating local governments, taking into account the Local Government Act and national frameworks.
  - Both short and long term scenarios do not provide the ability for the Group to do as they please.
  - The original Business Plan must adhere to the guidelines provided, which differs somewhat to what some Members are seeking.
  - Change must be fought for politically, whilst the Plan must comply with the guidelines.
- Cr G Cooper:
- The Minister has provided a verbal guarantee on three occasions, that variance is permissible in the first round.
  - Variation required if the State Government want to support reform.
  - If the Group do not agree with the guidelines provided, and variance is not permissible, then it is pointless to go through the process.

- Challenge the requirement to adhere to the guidelines for the Business Plan, given the Minister and Chief of Staff's verbal advice that consideration would be given to alternative representation in the interim if the Group presented its case.
- If agreement is reached in the future that there be no wards, the compliance issue following the initial period becomes a non issue.

Mr R Hooper:

- Legislation enforcing a maximum of 9 elected members has not been enacted yet.
- Current Local Government Act permits a maximum of 15 elected members.
- Supportive of comments by Cr G Cooper.
- If the target number of elected members is known, with the 8 year interim period, representation is not an issue.
- The test will be on delivery of customer service.
- The Business Plan will have a degree of equity to it, a element of protection that no one entity takes control; with this being the crux of concern.
- York would support a model of 10 or 13, because either way, York is not seen as the controlling body.
- A total of 9 elected members does not achieve one vote, one value; the models of 10 and 13 get closer to the mark.
- Preference for an even number of elected members, because it forces a change in thinking and voting, to get the absolute and special majorities required, as opposed to odd numbers.
- If the Group seeks 10 or 13 as the basis for the Business Plan, this would fall into place well.
- The next topic of debate is the possible change in 8 years.
- Business Plan to accommodate an end plan and commitment, with or without wards, following the 8 year review.
- Anticipation that the Minister would sign off on such a document, as the Group would achieve what he is seeking, whether he is in government at that time or not.

Cr G Cooper:

- Report RTG-005-10 details the one vote, one value scenario, along with the permitted variance.
- The Group needs to determine its preferred representation, and rationale behind their choice, and put the case.
- Verbal advice received on several occasions from the Minister that he would support variances greater than 10% in the initial stages.

- Support of Mr R Hooper's comments, if that delivers the desired outcome.
- Enforcing the limitation of representation initially would split the Group.

- Executive Officer:
- Clarification that with 9, 11 or 13 elected members, the concept is the same.
  - A total of 10 elected members will change the scenario, with the discrepancy of providing Cunderdin and Quairading with an extra position.
  - Two considerations, one being a total of 10 elected members, whereby Cunderdin and Quairading have two representatives, and secondly, the decision on whether to provide those additional positions.

- Cr B Lawrance:
- If the reform process is to be a success, and it is hopeful that it will be, the east/west mentality needs to be removed.
  - Failure to achieve this will create problems.
  - The Group needs to achieve equality.
  - Irrespective of the formula used for representation, it will always be wrong in someone's eyes.
  - Evident that no one council wishes to be dominant.

The Chairman commended Cr B Lawrance's on his comments.

- Mr Hooper:
- Suggestion that a total of 12 elected members, being York (4), Beverley (3), Cunderdin (2), Quairading (2) and Tammin (1), would change ratios.
  - This creates an anomaly, however the variations work better.
  - This scenario provides Tammin with representation within the Group.
  - The 8 year review will address this representation scenario in the future.
  - York is penalised in this scenario by the loss of one position, however this is picked up by another member of the Group, and provides equity between Beverley, Cunderdin and Quairading.

- Executive Officer:
- Any number will work with agreement by the Group.
  - Do the Group want to have the equal representation as with the SEAVROC Group, or make a differential based on the number of electors per local government?
  - A total of 10 would bring the Group closer to equality.
  - Disparity grows with a larger number of elected members.

- Mr G Stanley:
- Has not undertaken analysis on a total of 12 elected members.
  - However Analysis undertaken on other scenarios, namely:

*10 Elected Members*

-	Beverley	-15.3%	2 Elected Members
-	Cunderdin	+23.0%	1 Elected Member
-	Quairading	+28.8%	1 Elected Member
-	Tammin	+54.6%	1 Elected Member
-	York	-42.2%	5 Elected Members

*11 Elected Members*

-	Beverley	-27.0%	2 Elected Members
-	Cunderdin	+15.2%	2 Elected Members
-	Quairading	+21.6%	2 Elected Members
-	Tammin	+50.0%	1 Elected Member
-	York	-17.5%	4 Elected Members

- A total of 12 would provide an additional elected member to Beverley and reduce its deviation closer to zero, whilst reducing the over representation of Cunderdin, Quairading and Tammin.

- Chairman:
- Suggestion that the Group not focus on ratios, but determine a representation number that the Group is comfortable with.
  - Taking an unbiased view, it would appear that Mr R Hooper's suggested representation of York (4), Beverley (3), Cunderdin (2), Quairading (2), and Tammin (1) seems to be the fairest scenario.
  - The Group to be mindful of Cr B Lawrance's comments to remove the east/west mentality.

- Cr G Cooper:
- Suggestion that the Group not focus on ratios and percentages, rather it is the principles which are of concern.
  - Equity being the argument.
  - Remove east/west concern.
  - The reality being in selling reform to the community, and bringing everyone forward.
  - Potential for division.
  - An even split on decisions will require discussion to arrive at a compromise.
  - Difficulties in bringing everyone together unless the Group achieves as close to the SEAVROC equity as possible, albeit that this does not comply directly with the guidelines.
  - Recognition of York, Beverley and Tammin's voting positions respectively.
  - Importance of the functionality of the Group.
  - Confidence required in equity of process for the first period.
  - Comparison to South Australia and Queensland reform process.
  - Feedback that if the right model and process is established in the beginning, the reform will work well.
  - Deviation from a total of 10 elected members will be difficult to move forward with community support.
- Cr R Carter:
- Cunderdin will not accept anything other than an equal split between east and west local governments.
  - Respect Cr B Lawrance's comments on removing this mentality.
  - Inability to go back to Cunderdin Council and ratepayers advising that amalgamation will take place with 4 councils, with Beverley and York as the bigger centres having more votes than the councils to the east.
  - If this were the scenario, recommend that Council look at more equal size town to amalgamate with.
  - Decision should be for the good of the Group, with equal say being the only way the progress.
  - A total of 10 elected members will achieve equality, and this being the key.
  - Service delivery, and improved grant funding as a Group.
- Mr G Stanley:
- Scenario of 10 elected members would require the three eastern councils, namely Cunderdin, Quairading and Tammin, to side with either Beverley or York for a vote to be one.



- Alternatively, for the western councils to get their way, either Beverley or York would need to vote with Cunderdin Quairading and Tammin.
  - With this scenario, it would be difficult for any power block to emerge.
- Cr R Carter:
- This would eliminate the east/west concern.
- Mr G Stanley:
- No difference between having 9 or 13 elected members, apart from Cunderdin and Quairading's voting power being diminished to being equal with Tammin.
  - A total of 9 or 13 would rest power with Beverley and York.
  - An elected member representation of 10 is the best way to overcome the issue of blocks emerging.
- Mr K Byers:
- Assumption that Beverley and York votes will be aligned, this is not the case.
- Cr D Ridgway:
- Beverley does not view the alliance as an east/west matter.
  - Strongly believes the alliances to be united.
  - Community is nervous about amalgamation, but Council working to bring the community on board.
  - Council updating community on progress and providing feedback as often as possible.
  - Belief that community will not agree with a representation of 10.
  - Would like to take a scenario of 12 to Council for consideration.
- Mr R Hooper:
- Suggestion that ratios be detailed on the white board to provide Representatives with clarity.

The Chairman commented that the Group had not moved ahead despite good discussion, and sought input on how the Group see the following in 8 years time:

- Will the boundaries be completely gone?
- Will there be 9 councillors or 6?
- Will all councillors come from one current local government area?

- Cr D Ridgway:
- It may be the case where there are no wards, with 6 councillors all from one area.
  - Too early to ask such questions, when still dealing with amalgamation process without previous experience.
  - Difficult to answer questions today.

The Chairman advised having asked these questions to promote the Group's thoughts towards the future.

- Cr R Stokes:
- Envisage that there will be no wards in 8 years.
  - Need to work through the transition period and build the structure.
  - If the structure is right, wards will not be an issue.
  - Need for the right people on council.

- Mr G Stanley:
- Best option for 9 elected members, as 6 would have an enormous workload.
  - Elected members need the opportunity to attend local government forums to build on knowledge.
  - Amalgamated council could have a population of 10,000 in 8 years time.
  - Concur with comment that if structure is right, wards will not be an issue.
  - Experience from other local government areas has shown that greatest fear of going to no wards comes from the farming sector.
  - However, farming sector predominantly held President's Office, and had majority participation on council.
  - As a result, those who went to no wards have no regrets in doing so

The Chairman drew attention to Mr G Stanley's comments that those local governments that have gone from wards to no wards, had no regrets, drawing elected members from the overall region, resulting in the best councillors at the end of the day. Further, that Quairading has no regrets in going to no wards.

- Cr B Lawrance:
- Suggestion that with the size of the proposed amalgamated local government, wards would be needed to secure elected members from across the region.
  - The risk of elected members coming from one area, who would not be seen across the region other than at election time.
  - Representation from across the region is essential.

- Cr G Cooper:
- Observations from Cunderdin and other local governments, once wards are gone, the fear of town dominance has not eventuated.
  - No wards results in a good mix; and people have voted for whom they think is the best, regardless of where they have come from.
  - Variations available where there might be less wards, eg York/Beverley, and a third ward made up of Cunderdin, Quairading and Tammin.
  - Preference would be for no wards, or less than the region currently has.

The Chairman drew attention to Cr G Cooper's comments, seeking input from the Group on the creation of 3 wards, namely York/Beverley, and Cunderdin/Quairading/Tammin.

- Mr G Stanley:
- In a no ward situation, if a community feels that they are not being represented, there will be enough passion in that community to get someone elected through the democratic process.
  - People with the passion and interest are more likely to get elected rather than the general populous that has no issues or anything to do with council.
  - Those community minded people are best for the district.

- Executive Officer:
- Wards are not required in order to achieve community representation.
  - One of the guiding principles that can be developed in the Regional Business Plan would be to have town or regional committees, with those committees within the spectrum of the new local government to report back.
  - The need for a ward to be linked to a committee may not be necessary.
  - Advice that a guiding principle would be, no matter what happens in an amalgamation, there must be regional committees or local committees established.
  - This would be the foundation for your local identity, and needs to be documented.

- Cr R Stokes:
- Concurs with the Executive Officer, that community committees are required to liaise with councillors.
  - This would provide confidence to the community that they have a conduit to being heard.
  - Committees should be developed whether a ward structure is in place or not.

The Chairman sought agreement from the Group on the development of local area committees.

- Cr G Cooper:
- Workshop required to develop the structure.
- Cr R Carter:
- Interesting to debate what the structure might be in 8 years, however today is about representation for that initial period.
  - Representation numbers have to be sold to each of the 5 communities.
  - Matters such as wards can be resolved in the coming 8 years.
  - The key is to settle on representation and take this to the communities.
- Cr B Stokes:
- Sought clarification that the purpose of this Meeting was to debate representation, come to a negotiated agreement, and return to each community with that information.
  - Apparent from discussions that this may not be the case for all Representatives, with some seeking discussions and further community consultation in this regard.
  - This needs to be resolved.
- Chairman:
- Agreement sought from Representatives that the purpose of this Meeting was to negotiate an outcome in relation to representation.
- Cr D Ridgway:
- Beverley unable to make a decision at this Meeting without consulting further.
- Cr G Cooper:
- This Meeting is more about getting a consensus.
  - Some may need more consultation.
  - Determine a consensus; split which would need to be worked through to reach a compromise; or a decision to make individual decisions.

The Chairman drew attention to the whiteboard, detailing ratios discussed.

Mr G Fardon provided comment in relation to the table detailed on the white board, with Mr G Stanley questioning the use of figures detailed within Report RTG-005-10. The Executive Officer advised that Electoral Commission figures were used as a more accurate source, rather than those provided by WALGA. Following comment by Cr G Cooper and Mr G Fardon, Mr G Stanley advised that the last electoral roll detailed 250 electors for Tammin.

The Chairman sought order from the Group, suggesting one speaker at a time. Further, questioning the importance of ratios at this point in time.

- Mr R Hooper:
- Defends York's position of acceptance that in every scenario presented, York will be penalised for the first two terms of any new local government.
  - Acceptance of this situation in order to ensure no one local government dominates the Board.
  - Concern that getting hung up on ratios is self defeating at this point.
  - Ratios have a bearing on development of the Business Plan which needs to comply with legislation, being one vote, one value, plus or minus 10%.
  - White board exercise provides model that gets closest to legislative requirements, namely a total of 13 elected members.
  - Factors surrounding the figure of 13 are separate matters.
  - Concern at Beverley's advice that they are unable to provide a vote at this Meeting, as the process cannot commence without consensus to do so.
  - Clarification that Representatives are the elected Board of the RTG.
  - The Board needs to give York as the host Council, the ability to start the Regional Business Plan.
  - Commencement of the process is not binding to any given number of representation.
  - All components of the process will be reported back to each local government council, and will be presented to the Board for discussion.
  - Suggestion that the Board's resolution detail that the Business Plan investigate various models between 9 and 13, which are to form the basis of the local government structure. Matters such as ward structure are not detailed at this point.

The Chairman advised that he would take further comment from Representatives then suggested that the Group adjourn for a short break.

- Mr G Tuffin:
- Key point is public perception.
  - Suggestion that community would not accept amalgamation unless done so with equal representation.
  - Public perception is the key to a successful process.
- Cr D Ridgway:
- Beverley community will seek equal representation.
  - Agreement with Mr R Hooper's comment to reach consensus in order to develop Business Plan for presentation to Council and community.
  - Need to progress, with understanding of agreement on different representation scenarios for the proposed amalgamated authority.
- Executive Officer:
- Important to determine numbers in order that costings can be established.
  - One question that must be answered in the Business Plan is 'what is the potential savings in relation to governance'.
- Cr D Ridgway:
- Suggestion that a decision required now on whether councils are happy to be going down the path of different representation scenarios.
- Executive Officer:
- Suggestion that discussions offered an option of saying either representation of 10 or 13.
- Cr D Ridgway:
- Concerns in relation to undertaking work on a Business Plan detailing 10 or 13 which does not achieve the required variance, and not accepted by the community.
- Executive Officer:
- Advice that the Board needs to make a decision in this regard, otherwise the process cannot commence, hence presentation of this Report.
  - The Business Plan can contain options.
  - No instruction provided from the Board at this stage in order that the Executive Officer may commence the process.

- Cr D O'Hare:
- Suggestion that this Group emulate the SEAVROC process, where although York were underrepresented, there was understanding and equity for each Member Local Government, and the process worked.
- Mr K Byers:
- SEAVROC process worked because a local government could choose if they wished to participate or not, completely different scenario.
- Cr G Cooper:
- Although there is a brief to adhere to current standards in relation to representation, if all Members agree, those rules can be challenged based on a promise from the Minister.
  - The Group should not get hung up on numbers at this point.
  - Suggestion that the Group select a representation number for investigation in order to progress the process.
  - From discussions, it appears that Beverley is uncomfortable at one end of the equation, whilst Cunderdin/Quairading/Tammin are uncomfortable if there is not close equity.
  - Should one local government decide they cannot accept the outcome and looks at alternatives, the harsh reality is that this is a possibility.
- Cr R Carter:
- Group needs to 'cut to the chase'.
  - Request for Beverley to consider the 10 scenario, to give the best working group possible for the amalgamation.
  - Desire to retain Beverley within the Group as it would add strength and size to an amalgamated council.
  - Unable to sell an 11, 12 or 13 scenario to Cunderdin Council and ratepayers.
  - Alternative for Cunderdin is to go with 13 without Beverley, namely York (5), Cunderdin (2), Quairading (2) and Tammin (1).
  - Failure to go with the scenario of 10 representatives would result in Cunderdin seeking amalgamation with Quairading, Tammin and York.

The Chairman suggested that the Meeting stand adjourned for a small break to reconvene at 11:00am, with Cr D Ridgway advising that she would like to make comment.

The Meeting reconvened at 11:00am with the same Representatives present, and with advice from the Chairman that agreement had been reached to conclude the Meeting at 12:30pm on serving of lunch.

The Chairman advised that the Executive Officer had queried the Group following the SEAVROC model, suggesting that debate open on this topic.

Following Cr D Ridgway seeking clarification, the Chairman advised that the 'SEAVROC model' referred to one vote per Member Local Government, which had worked well.

- Mr G Stanley:
- No comment to make on the SEAVROC model, as Tammin not seeking two votes.
  - Comfortable passing a second vote to the Shire of York.
  - Discussions have centred on selling concept to the community.
  - Provision of various examples of representation and equating the value of each representative vote, compared to other Member Local Governments.
  - The community's acceptance of the SEAVROC voting process, with the SEARTG process being acceptable as a result.
- Cr D Ridgway:
- Beverley has never talked in equation or buying of votes against anyone else, as indicated by Mr G Stanley.
  - Requests the opportunity of presenting scenarios to Council for consideration.
  - Acceptance that other Representatives would like an outcome today, however Beverley's preference is to refer figures to Council first.
- Chairman:
- Sought consensus that various scenarios are presented to respective Councils for consideration, and upon agreement, the Group then move forward.



- Mr G Tuffin:
- Suggestion that outcome sought from today was an 'in principle' agreement on the model, subject to endorsement by Council.
  - Until those numbers are agreed upon, the Group cannot move forward.
- Cr R Carter:
- Suggestion that the Meeting needs to determine a preferred option, rather than take all scenarios back for Council consideration.
  - If all scenarios were presented to Council, the same debate would occur, without resolution.
- Cr D Ridgway:
- Advised that Beverley would be happy with Cr R Carter's suggestion if it were a resolution of the Group.
- Chairman:
- Confirmed that no decision made today, however consensus reached on preferred representation model for Council consideration.
- Cr D Ridgway:
- Comment that with around nine months to prepare the Regional Business Plan, the Group had sufficient time to get the structure right and ensure everyone was comfortable with the way forward.
  - Clarification that consensus of preferred representation model prior to Council consideration would not commence the Business Plan process.
- Mr R Hooper:
- Suggestion that consensus will be reached with an outcome of 3/2, ie three councils will vote for 10, whilst York and Beverley will vote against.
  - Questions if this is sufficient to go on.
  - Refers to previous statements, and the SEAVROC model.
  - In order to commence the Regional Business Plan process, suggests that a resolution determine that any model from equal representation to 13, be the basis for moving forward.
  - Such a resolution would permit the establishment of method and costings.
  - Decisions will be dependent on the Business Plan outcomes.
  - Community acceptance will be based on dollars, and effect.

- SEAVROC has worked well for several years.
- Outcome from today is a starting point in order that consultants can be engaged for the Business Plan.
- Representation will be dealt with each time the Group meets, with the chance to consult with councils and the community.
- Concerns in relation to representation have an emotional element.
- Figures from the Business Plan will determine what recommendation is made to York Council in dealing with any inequality or inequity in the voting system.
- The need to determine a starting point.

Chairman questioned whether Mr R Hooper's suggested resolution would be sufficient to commence the Regional Business Plan, with the Executive Officer advising in the affirmative.

- Mr R Hooper:
- Clarification that his suggested resolution be 9 to 13, or equality as per the SEAVROC model.
- Cr G Cooper:
- Speaks against the suggested resolution.
  - Representation makes or breaks the process.
  - Issues are understood as to their potential, direction and outcomes.
  - Business Plan to flesh out those matters raised.
  - No point undertaking months of work on a Business Plan, only to reach a point where some Member Local Governments pull out, this may as well be done now in order that alternatives may be looked at sooner rather than later.
  - Implications for all involved.
  - Imperative that representation be agreed upon.
- Mr G Tuffin:
- Refers to the Chairman's opening comments.
  - Sidetracked by SEAVROC model.
  - Suggestion that further input be sought on the Chairman's opening comments.

- Mr K Byers:
- Suggestion that all Member Local Governments had articulated their position clearly.
  - Move forward to developing Business Plan, which may well point out that representation is not the issue that it is perceived to be.
  - Many advantages that may come out of the Business Plan, which will assist in establishing Member Local Government's position.
  - Urge the Group to not get hung up on representation figures at this point.
  - Suggestion that judgements on the Business Plan will direct and help in moving forward.
- Mr G Tuffin:
- For a business model to be done, there is a need to know which model to build to.
  - Development of a chosen model, might result in it not being right, however to analyse 3 or 4 models will consume substantial resources and money on something that could be resolved today.
  - Personal view that it is 'crunch time' for a decision 'in principle'.
  - No point coming back to another meeting spending more time discussing the same matters.
  - The subject matter is not new, has been known for some time.
  - Amalgamation is inevitable, irrespective of whom the next Minister is.
- Mr R Hooper:
- Principle of an elected member being part of the Business Plan is the equivalent of 3 lines out of 572 lines in the Budget.
  - Hence returning to the dollars and cents of the Business Plan, including community benefit, service delivery and community standards.
  - Need to establish these figures.
  - The political aspects and community acceptance is external to the Business Plan, as this will be determined by the consultant during the required consultation.
  - The Government will force reform onto the Group.
  - York seeking the means to commence the Business Plan process.
  - Business plans undertaken by SEAVROC, with establishment of costings, which worked well.
  - Queries if representation figures are the most important issue at this point, and whether the Group wished to wait for forced direction from the Government.

- Cr G Cooper:
- No discussion held on a model for the whole operation, therefore more than a few lines for costing of elected members.
  - The formation of a new entity, where everyone has to have a clear understanding and input on the structure, guided by the key policies of service delivery, outcomes, etc.
  - Not appropriate to appoint a couple of staff members to put it together.
  - Provision of basic guidelines to work through processes, clear direction with input from the Group, along with the desired outcomes.
  - Creation of a new entity with the opportunity to start afresh and change the whole dynamic.
  - Suggestion that if representation put to the vote, the outcome would be 3/2, which would virtually guarantee a split of the Group.
  - If there is division now and it is ongoing, best to look at similar sized shires more applicable to be working with.
  - Preference to work with and participate with the SEAVROC Group.
  - Preferred option for today, without final decision, so that this can be presented to individual councils for consideration.
  - The next Board Meeting will determine a compromise or split situation, and provide future direction for Member Local Governments.
  - Importance of selling the package to the community, as it is a dynamic change, not a slight shift.
  - Respect for other viewpoints on this matter.
- Mr G Tuffin:
- Agreement with Mr R Hooper's budgetary comment, however Council guides the Budget and adopts this document.
  - Officers' responsibility to execute that Budget, but it is elected members' responsibility to set the Budget, and this is where the importance is.
  - People want to make sure that they have a fair say in the Budget process.
- Cr R Stokes:
- Suggestion that the Group requires a recommendation in order that this can be considered by individual Councils and reported back to the next Board Meeting.
- Cr D Ridgway:
- Queried the figures detailed on the white board in relation to 11 and 12 representatives.

- Cr R Carter:
- In order to progress the matter, reiterates Cunderdin's preference for 10 representatives.
  - Suggestion that the Group may wish to have equal votes, with Tammin being the winner in this scenario.
  - Welcomes suggestions to the contrary, although considers that 10 representatives would work for all Member Local Governments.
- Mr G Fardon:
- Details correction to white board figures shown.

Cr D Carter advised that he was happy to move a motion detailing 10 representatives for the SEARTG Group, with the Executive Officer suggesting that this be part (a) of the recommendation, with a part (b) determining that this be referred to each participating local government and presented to the next RTG Board Meeting.

It was then:

*MOVED Cr R Carter, Seconded Cr R Stokes, that:*

- (a) *For the purpose of progressing the Regional Business Plan, the representation be:*
- |                     |                          |
|---------------------|--------------------------|
| • <i>Beverley</i>   | <i>2 Representatives</i> |
| • <i>Cunderdin</i>  | <i>2 Representatives</i> |
| • <i>Quairading</i> | <i>2 Representatives</i> |
| • <i>Tammin</i>     | <i>1 Representative</i>  |
| • <i>York</i>       | <i>3 Representatives</i> |
- (b) *That part (a) be referred to each participating Member Local Government for comment and endorsement.*
- (c) *That participating Member Local Governments provide written advice to the Executive Officer in relation to part (b) above, in order that this be presented at the next South East Avon Regional Transition Group Board Meeting.*

Cr D Ridgway advised that she wished to amend the motion by the inclusion of both 10 and 12 for consideration by Member Local Governments, with the Executive Officer confirming that this would provide the following breakdown:

- Beverley 3 Representatives
- Cunderdin 2 Representatives
- Quairading 2 Representatives
- Tammin 1 Representative
- York 4 Representatives

Cr R Carter advised that the suggested amendment was contrary to the intent of his motion, with the Secunder concurring with this comment.

My K Byers then sought clarification that the motion was a recommendation to be referred to each Member Council for consideration, with both the Executive Officer and Chairman responding in the affirmative. Mr G Fardon advised that outcomes would then be presented to the next SEARTG Board Meeting.

Following a query by Cr D Ridgway, Cr R Carter confirmed that Cunderdin would not change its position, irrespective of other Member Local Government views.

Comment by the Executive Officer followed, with Mr G Tuffin advising that Cunderdin would consider the presentation of exceptional circumstances, proof to the contrary, or additional benefits.

Following Representatives confirming their understanding, the Chairman then put the motion.

CARRIED (4/1)

Cr D Ridgway again sought clarification that the resolution was to be presented at the next Board Meeting, with Cr R Carter suggesting that reasons for change be presented at this time for debate.

The Chairman advised that following lengthy discussion, it was good to see an outcome, and urged continued dialogue with Member Local Governments on this matter.

RTG-006-10	LOCAL IDENTITY (File: rtg006-10)
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The Chairman drew attention to Report RTG-006-10, with the Executive Officer providing comment on the following:

- Local identity being a critical factor for the Group.
- Maintenance and retention of local identity.
- Whatever the Group undertakes as a proposed new local government, assurance must be given that local identity in each town or locality is maintained.
- Guidance required from the Group on the important issues relating to local identity and protection of this.
- Report details the stationing of staff in each town to maintain services and facilities rather than centralising, with this being achieved through Area Managers.

Cr G Cooper provided lengthy comment, detailing:

- Concern with this matter, as no model has been decided upon.
- Discussion held on protecting local identity.
- Too early to make decisions on where the administration centre or depot may be located.
- Workshop required to determine a basic model.
- Cross section of opinions on subject.
- Executive group, senior staff and elected member involvement required.
- Similar to starting a new business; requires a model with detailed expectations and functionality.
- Expectation that key staff be appointed to put together business cases for change, in order that it stands up to professional analysis, budgetary requirements, etc.
- This may be that only 2 or 3 additional people employed for this purpose.
- Previous discussions centred on retention of shop front at each town or locality.
- Community committees looking after local interests and making things happen.
- Local depots required.
- Early discussions suggesting a 'Super Works Crew' to undertake road works for all, with this requiring a business plan detailing, staffing, structure, contributions, etc.
- Direction can be provided on basic service delivery; however other options require workshopping to reach an agreed model.

Mr R Hooper then provided input as follows:

- The Group is one month into the nine month period, which Representatives as 'Regional Representatives' have agreed to.
- The Business Plan is to be completed within nine months from 2 September 2010.
- If this item is taken back to Councils, the risk is that the Business Plan and process will not be commenced.
- This Report is a starting point only.

- Matters raised by Cr G Cooper are valid and can be workshopped, however need for consensus on this Report today as a starting point.
- Business Plan will flesh out matters raised, but there has to be a starting point.

Cr D Ridgway provided comment as follows:

- Beverley of the understanding that facilities will be retained in each locality.
- Depot consolidation may come in time.
- Possibility of administration/finance in York, and Planning at Beverley given peri urban development in the future.

Following the Chairman's invitation, Cr R Stokes offered the following input:

- Area Manager to be stationed at Tammin.
- Open to ideas to make the process successful, such as undertaking a 'deal' to utilise a Works Manager with skills in specific areas such as building.

Cr D Ridgway raised concern with use of the word 'deal', as the Group should be working as a combined entity, seeking the best outcome for all. Further, that the hope was for the completion of a Business Plan which will determine outcomes such as depot location, etc.

The Executive Officer advised that the intent was to determine the strengths of each area in order to commence the Business Plan process; that there is no intention to make such decisions at this Meeting.

Cr B Lawrance offered comment in relation to the Works Crew being stationed at Quairading given its central location in relation to all Member Local Governments.

The Executive Officer offered additional comment on obtaining this feedback in order to commence the Business Plan process.

Mr K Byers then sought clarification that the Group were debating Report RTG-006-10, offering comment in relation to the recommendation detailed on page 7 of the Agenda presently before the Meeting.

The Executive Officer advised that this was an opportunity for Member Local Governments to provide input in relation to service delivery.



The Chairman suggested that the recommendation could be amended as the Group saw fit.

Cr R Stokes responded to Cr D Ridgway's concerns, advising that no 'deals' had been undertaken; this word had been used metaphorically. Further, that Tammin's strength was in aged care and waste services.

Mr G Fardon commented on the recommendation before the Meeting, suggesting that 'service centres' be interpreted not only as administration and shop front, but the works/parks and garden services. By doing so, this would clarify that there is one service centre in each existing local government district in accordance with the original intent. Further, that this matter has not been voted on by the RTG Group, with matters such as skills audit, inventories, etc, to be dealt with by the Business Plan. A starting point was required, and if this interpretation was agreed to, Quairading would support the recommendation.

Representatives agreed to the interpretation of 'service centre', as detailed by Mr G Fardon.

Mr G Tuffin provided comment on the following:

- Agree with initial comments, this is a starting point.
- As the Group progresses through the business modelling, the Executive Officer would report to each Meeting, detailing what has been investigated and analysis outcomes.
- Supportive of the recommendation as a starting point.
- Location of the administration in York is logical given central location, biggest facilities and best chance of attracting people.

The Executive Officer clarified that if the Group utilises its current Executive Level as its Area Managers, there is no duplication in level of management, with cost savings in this regard. Further, that thought is required in the areas of organisational structure, preparedness to work in a centralised office environment, distribution of the Executive Team throughout the towns, with provision of services locally and in total, giving consideration to specialist skills.

Cr G Cooper offered comment in relation to:

- Supportive of administration centre to be located in York, however sought definition on what the administration centre will be.
- How many people involved and how will the centre operate.
- Suggested model of a Chief Executive Officer, Finance Manager and Personal Assistant, with Place Managers, and development of each additional aspect on its merits, business by business.
- Requirement of a working layer of management, with additions, to maintain costs.
- Supportive of motion, with detail to be addressed through a workshop.
- Structure format required on how matters are addressed by the Group.

Cr R Carter offered input, detailing:

- Reinforces comments, with advice that ratepayers have been advised that it will be 'business as usual', with a shop front in each town, along with maintenance, gardening and works staff.
- Supportive of recommendation as presented.
- Suggestion that Chief Executive Officer of newly amalgamated council will reside in York.
- Other perceived benefits from amalgamation are yet to be discussed or workshopped, namely:
  - Administration and how this is carried out.
  - Management of finance, budgets, cash flows, reports and rates.
  - Cannot leave to the Executive Officer to determine these factors.
- Challenge that the combined intellect of the Group will come up with ideas to make process work better than anywhere in Australia.

The Chairman advised that Quairading were in support of the recommendation as presented.

It was then:

*MOVED Cr D Ridgway, Seconded Cr B Lawrance, that for the purpose of progressing the Regional Business Plan, and to protect current services, facilities, and local identity, the Member Local Governments of the South East Avon Regional Transition Group (SEARTG), agree to:*

- (a) *The administration centre be located at York.*
- (b) *Service centres shall be maintained at Beverley, Cunderdin, Quairading and Tammin.*

- (c) *Subject to (b) above, Executive Managers will be the Area Managers for those localities.*

CARRIED UNANIMOUSLY

RTG-007-10	<b>ORGANISATIONAL STRUCTURE</b> (File: rtg007-10)
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The Executive Officer drew attention to Report RTG-007-10, commenting as follows:

- Report RTG-007-10 seeks input from each Member Local Government to determine the current workforce.
- How this workforce will fit into a new structure.
- How many layers the Group wants in its new structure.
- Costing attached to the chosen structure.
- Affordable structure for the Group.
- Essential numbers, taking into account transitional costs.

The Chairman suggested that the Chief Executive Officers complete the table, as detailed on page 7 of the Notice Paper presently before the Meeting, and return this to the Executive Officer, who would then complete the overall table shown on page 8.

The Executive Officer sought clarity on the type of structure that the Group wanted.

Cr G Cooper provided comment in relation to:

- Suggestion that the structure be determined by the Chief Executive Officers in liaison with the Executive Officer.
- Proposal that the Group requires a Chief Executive Officer.
- Questioning the need for a specific Finance Manager, albeit this is an important part of the Group.
- Location Managers in each town.
- Staffing to remain as is, with change management occurring via business plans that justify the change and which are endorsed by the new management.
- This structure and process provides accountability for each and every change.

Cr R Carter queried the Personal Assistant position being replaced by a Finance Manager, with the Chairman and Executive Officer advising that the Finance role would be in addition to the Assistant.

The Executive Officer advised that the chart shown on page 9 of the Notice Paper was to provide Representatives with an example only.

Cr G Cooper questioned the need for a Finance Manager, given the Chief Executive Officer will be managing change and projects, advising support of the structure as detailed in Report RTG-007-10.

Following Mr K Byers query, the Executive Officer advised that the Area Manager and Executive Manager referred to in discussion were one in the same, providing a senior Officer in each location in order that there is a local decision making process rather than deferring to York. Should there be an additional managerial position this would change the structure.

Cr G Cooper provided the following in response to Mr K Byers:

- A Place Manager would run the day to day business, and may or may not pick up some local service delivery matters dependent on capacity.
- If there is a need to manage planning, health and building areas, and it went across the board, this would be presented as a separate project, with a separate Project Manager on merit.

Mr G Tuffin suggested that the model detailed in Report RTG-007-10, determines that each Area Manager becomes an Executive Manager of a specific area, for example Technical Services.

Mr G Stanley raised concerns in relation to Area Managers being specialised in specific areas, and their ability to deal with questions on the Dog Act, Bush Fires Act, etc, as a Chief Executive Officer or Deputy would be able to.

The Executive Officer advised that such matters would be addressed by Customer Service Officers in each location, and if the need arises, they would seek advice from the area of speciality.

Mr G Fardon offered comment on the Executive Manager role being one position, with every role beneath that supporting the service, or the point of contact, with the correct level of responsibility and training.

Comment by the Executive Officer and Mr G Stanley followed on melding the current structures into one, divisions or departments required, identifying strengths to be developed and targeted, taking into account staff movements, connectivity, and guidance.

The Executive Officer drew attention to input required by each Member Local Government to provide a Business Plan that all can work with, own and operate under.

Mr G Stanley suggested that the Group look at local authorities of similar sizing to the proposed new entity, eg Manjimup who has a number of towns and settlements, in order to draw comparisons, with the Executive Officer advising that the Business Plan will investigate and address this. Further, that the Business Plan needs to be justifiable in all aspects.

Mr K Byers suggested that the perception was that the Area Manager would be the Deputy Chief Executive Officer, with Departmental Managers beneath that. The Executive Officer advised that two situations were possible, Executive Managers in one central location and Area Managers looking after each locality; alternatively merger of those two roles into a specialist role whilst also looking after each locality. Further, that there would be cost implications with this.

Mr G Tuffin provided input on the following:

- On merger, there will be a bigger support network for staff.
- In terms of roles, looking around the State, the Area Manager's role is no different to the Deputy Chief Executive Officer, who may be a Health or Building Officer assisting the Chief Executive Officer, whilst stepping into that role during times of absence.
- The detailed structure is no different to this.

The Executive Officer clarified that the intent of this Report was to get feedback to form the Terms of Reference, with the Regional Business Plan to investigate the preferred model. Whilst the preferred is not the only model, this would provide guidance in this regard.

The Chairman drew attention to the recommendation detailed on page 9 of the Notice Paper before the Meeting.

It was then:

*MOVED Cr R Carter, Seconded Cr R Stokes, that for the purpose of progressing the Regional Business Plan, the Member Local Governments of the South East Avon Regional Transition Group (SEARTG), agree to the organisational structure for the proposed newly constituted local government, as detailed in Report RTG-007-10.*

The Chairman put the motion to the vote, then called the vote again for clarification.

CARRIED UNANIMOUSLY

Following a query by Mr G Stanley, the Executive Officer advised that Executive Manager roles would not be determined today. Mr G Fardon suggested that current structures and skills audits should be completed first, with the Chairman suggesting that such matters would be addressed in the Business Plan.

RTG-008-10	TERMS OF REFERENCE FOR THE PREPARATION OF A REGIONAL BUSINESS PLAN (File: rtg008-10)
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The Executive Officer provided comment in relation to requirements under the Regional Transition Group Agreement, signed by participating local governments, and which determines what the Regional Business Plan will contain, covering the following:

- Requirements detailed in Report RTG-008-10.
- Extras included in the area of finance (page 13).
- A number of matters will be addressed under the current Asset Management program.
- Transitional costs to be determined by the Plan.
- Contracts and leases to be taken into account.
- Current obligations to be addressed for each local government.
- Set Terms of Reference that will provide outcome required by the Group.
- Based on the Terms of Reference, consultants will be requested to advise methodology utilised to achieve the end result.

Following a query by Mr R Hooper, the Executive Officer advised that Forward Capital Plans are not detailed, apart from the requirement to put in place an entire budget process over a five year period. Further, that the Capital Works Plan will be utilised to undertake some of the work required in the Regional Business Plan.

Discussion followed in relation to linking the Forward Capital Plans and the Regional Business Plan, with input by Mr R Hooper, the Executive Officer, the Chairman and Mr G Fardon. The Executive Officer advised that the Community and Strategic Plan, as detailed in page 9 of the Notice Paper, would address this concern by detailing the five Forward Plans and building a budget for the Group.

Mr G Fardon suggested that the Community and Strategic Plan should be reworded to read 'including the adopted Forward Capital Plans', with comment by Mr G Tuffin, Mr R Hooper and Mr G Tuffin.

Comment followed in relation to community expectations, new and renewed infrastructure, and Country Local Government Fund requirements, with the Executive Officer suggesting that the wording be amended to read 'utilising the Forward Capital Works Plans for each participating local government'.

The Chairman drew attention to the recommendation detailed on page 14 of the Notice Paper presently before the Meeting.

Cr D Ridgway sought clarification that on adoption of the recommendation this will be referred to each participating Council, with comment by the Chairman in relation to previous resolutions at this Meeting accommodating this referral.

The Executive Officer then offered clarification in relation to resolution RTG-005-10, namely:

- “(a) For the purpose of progressing the Regional Business Plan, the representation be:
- Beverley 2 Representatives
  - Cunderdin 2 Representatives
  - Quairading 2 Representatives
  - Tammin 1 Representative
  - York 3 Representatives
- (b) That part (a) be referred to each participating Member Local Government for comment and endorsement.
- (c) That participating Member Local Governments provide written advice to the Executive Officer in relation to part (b) above, in order that this be presented at the next South East Avon Regional Transition Group Board Meeting.”

Comment by Mr G Fardon, the Chairman and Executive Officer followed, which determined that until outcomes were known in relation to resolutions RTG-005-10 and RTG-006-10, matters could not be progressed.

It was then:

*MOVED Cr D Ridgway, Seconded Cr B Lawrance, that:*

- (a) *The Executive Officer prepare the Terms of Reference, based on Report RTG-008-10, for the purpose of obtaining quotations from suitable consultants for the preparation of a Regional Business Plan.*
- (b) *The Terms of Reference to incorporate recommendations detailed in Reports RTG-005-10, RTG-006-10 and RTG-007-10.*

CARRIED UNANIMOUSLY

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7. DELEGATES MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

8. NEW BUSINESS OF AN URGENT NATURE

- |               |   |
|---------------|---|
| Cr D Ridgway: | <ul style="list-style-type: none"> <li>• Disappointment that the RTG Board Meeting was scheduled for today, preventing attendance at the Central Country Zone Meeting, with the need to retain this link.</li> <li>• Next RTG Board Meeting scheduled for 4 November 2010, apology for this due to Beverley Seniors Lunch being held at that time.</li> </ul> |
| Chairman:     | <ul style="list-style-type: none"> <li>• Advice that this RTG Board Meeting was rescheduled due to conflicts with leave taken by the Executive Officer and the LGMA Conference.</li> <li>• Quairading experienced the same meeting conflicts.</li> <li>• RTG Board Meetings normally held on first Thursday of the month.</li> </ul>                          |



- Cr D Ridgway:
- Central Country Zone Meeting is seen as an important opportunity to lobby WALGA in relation to the Country Local Government Fund.
  - Enquiries made by Beverley and Cunderdin in relation to retaining a 50/50 split at the very least, in regard to the Country Local Government Fund.
  - It is understood that Brookton will put forward a motion in this regard.
- Chairman:
- Drew attention to Beverley Delegates being in attendance at the Central Country Zone Meeting, as were Quairading.
- Cr D Ridgway:
- Cr L Shaw was unaware of conflict in meeting dates.
- Mr G Stanley:
- Suggestion that the RTG Board Meeting scheduled for Thursday, 4 November 2010, be moved as it conflicts with the LGMA Conference.
- Executive Officer:
- Queries the Group's desire to postpone the next RTG Board Meeting.
- Cr D Ridgway:
- Expectation that Beverley Councillors attend the seniors function scheduled for Thursday, 4 November 2010.
- Chairman:
- Following general discussion, confirmed the next RTG Board Meeting be held on Thursday, 11 November 2010.
- Cr D Ridgway:
- Queried notification to the Department of the Group's preference in relation to the Regional Component of the Country Local Government Fund, and the Department's approval on the Group's project expenditure.
- Executive Officer:
- Clarification provided that 2010/2011 funds will be directed to York and Quairading, then work undertaken on projects for the remaining Member Local Governments, as detailed in the Board's Resolution and Minutes of 2 September 2010.

- Mr R Hooper:
- Recent indications that Minister Grylls is in agreement with the Group's request for the forthcoming three years.
- Cr D Ridgway:
- Queried why the Group were not following the SEAVROC proposed projects, and further, if the region is to have a conferencing centre at York, input should have been sought from the remainder of the Group.
  - Support required for all recreational facilities within the region.
  - Fear that the Group will struggle with funding.
- Mr G Tuffin:
- Clarified that there was no guarantee past 2012/2013.
  - Advice that special consideration will be given to local governments participating in a Regional Transition Group.
  - Suggestion put to government that if facilities are in good shape prior to amalgamation, will achieve community satisfaction and acceptance.
  - Some flexibility offered in relation to regional component requirements, if local government is participating in an RTG.
  - Indications from the Minister that if he is dissatisfied with undertakings this year, next year would be a full regional requirement.
- Cr R Stokes:
- Concurs with comment by Mr G Tuffin.
- Mr G Tuffin:
- Argument to 'fix up local infrastructure' before giving consideration to regional.
- Cr G Cooper:
- Although discussions held at Cunderdin with a rush to get something to the Wheatbelt Development Commission, disappointed that the whole Group were not involved in workshopping and fleshing out the matter more.

- Accept that there was pressure to nominate the first year's expenditure for inclusion in the system with York ready to go, and without guarantees for other Member Local Governments, a decision was taken.
- Ms Wendy Newman and Ms Wendy Duncan lobbied heavily in relation to support allocations to bring all Member Local Government infrastructure up to scratch before looking at other options.
- Local Government Fund – Great Eastern Zone moved strong support for the 50/50 recommendation.
- Important that every Shire writes to the appropriate Minister stating their preferred position on this Fund allocation to achieve the 50/50 split.
- Wheatbelt Development Workshop detailed the release of a Communications Grant of \$120M; \$80M towards the upgrading of emergency services, ie Police, FESA and Ambulance across the State; and \$40M for addressing mobile phone blackspots. Councils were advised that a 50% contribution will be matched, with the suggestion of utilising their regional or local component funding to support that. This funding is being administered through the Wheatbelt Development Commission.
- From a Federal perspective, input sought on what councils are doing in relation to the broadband roll out for the Wheatbelt, which will be wireless as it stands now. Attempting to get politicians to look at the possibility of linking mobile phone coverage and broadband from a State and Federal perspective to lever funds, technology permitting.
- Indications of flexibility on expenditure of regional component funding for members of transitional groups.
- Funding more applicable to be managed by the Regional Transition Group.

- Cr D Ridgway:
- Understanding that funding will be handled by the RTG Group as opposed to the SEAVROC Group.
  - Previous comment referred to continuing with projects identified by the SEAVROC Group, such as supporting land care through York, and upgrading road in the York Shire which leads to Avondale Farm now owned by the National Trust, which will become a large tourism facility and can be considered a regional project.
  - Telecommunications are incredibly important in the region, particularly on amalgamation.
  - Beverley has a number of blackspot areas.
  - Concern in this regard if moving towards a regional base, people need to have communication otherwise isolation will occur.
- Chairman:
- Concurs with Cr D Ridgway's comments in relation to communication.
- Mr R Hooper:
- York Centre was agreed to by the SEAVROC Group, with correspondence to this end signed by SEAVROC Delegates, including Cr J Alexander.
  - Terminology change simply to gain a regional perspective to this project.
  - The Executive Officer has undertaken considerable work on the Business Plan based on the Cunderdin agreement that out of the allocation to this RTG Group, which is \$1,109,909. Up to \$200,000 goes to Quairading for headworks shortfall for their Community Resource Centre, with the balance to York for their facility. Tenders in this regard are being accepted on Monday, 4 October 2010.
- Mr G Fardon:
- Working with the Executive Officer on Forward Capital Plans, Quairading has \$157,000, with connection to utilities being applied for. Full utilities will not be achieved for \$200,000, namely headworks, Western Power, sewer and mains connection.

- Mr G Tuffin:
- Projects detailed, ie York and Quairading, are the only two ready to go.
  - Regardless of what has happened in the past, this was the undertaking at the time, ie York and Quairading allocations, with everyone being happy with the principle.
  - Cunderdin did not oppose division of funding, however questioned process, and time permitting a workshop held, although the short time frame prevented this.
- Mr G Fardon:
- Clarification that a firm quotation has not been received from the Water Corporation, with further comment on funding and endorsement by the RTG Group.
- Chairman:
- Suggestion that York, Quairading and Executive Officer discuss direction in this regard following the Meeting.
- Mr R Hooper:
- Drew attention to the Group's resolution of 2 September 2010, namely:
    - 'MOVED Cr B Lawrance, Seconded Cr R Stokes, that the Department for Regional Development of Regional Development and Lands, and the Wheatbelt Development Commission, be advised that the South East Avon Regional Transition Group considers those projects detailed at its Meeting of 2 September 2010, to be the structural reform community infrastructure priorities for the next three years.'
    - The York/Williams Road upgrade, as detailed by Cr D Ridgway, has regional significance. Allocations of \$800,000 detailed for Beverley's recreational facilities, if Beverley chose to change this to a regional road upgrade, this would achieve endorsement.
- Cr D Ridgway:
- Concerns in relation to a number of recreational facilities listed for regional funding.

- Cr R Carter:
- Responds to Cr D Ridgway's comment, suggesting that the strength of the Regional Transition Group will see the ability to spend regional component funding on local projects.
- Cr D Ridgway:
- Concern on lack of investment in the community regionally that will create economic development.
- Mr G Tuffin:
- Look at liabilities for the new organisation.
  - Cunderdin facilities are 50 years old, with one 'falling over'.
  - Opportunity to amend this situation for the next 50 years.
  - Benefits from this funding.
  - On amalgamation, all projects will be regionally based, hence argument for local improvements initially.
  - Sporting facilities are an essential component for country towns.
- Mr G Fardon:
- Tabled a copy of correspondence from the Minister relating to the Local Government Reform Forum to be held on Wednesday, 20 October 2010. Presidents and Chief Executive Officers invited, with RSVP by 11 October 2010.
- Mr R Hooper:
- Notification to all Member Local Governments on Thursday, 30 September 2010, in relation to the Asset Management Forum to be held at the York Pavilion on 19 and 20 October 2010.
- Attendance by Mr John Howard of LGS, with elected member and Chief Executive Officer attendance on 19 October, and works and finance staff attending on 20 October 2010.
- Mr G Fardon:
- Questioned representation at Reform Forum and the merit of it.
- Mr R Hooper:
- Advises that two York representatives will be in attendance at the Reform Forum.

- Cr L Shaw:           •     Questions venue for the next RTG Board Meeting.
  
- Chairman:           •     Advice that the Board Meeting will be held at 9:00am for 9:30am start on Thursday, 11 November 2010, in the Beverley Council Chambers.

**9. CLOSURE OF MEETING**

The Chairman advised that despite the 'heavy going' early in the Meeting, the Group had reached a good outcome. Representatives were asked to remember that SEAVROC is different to the SEARTG, and with Presidents, Deputy Presidents and Chief Executive Officers debating, there are strong personalities involved. Further, that the Group had achieved a positive outcome, and with 'step by step' progress, the Group will ultimately achieve amalgamation.

There being no further business, the Chairman declared the Meeting closed at 12:40pm.

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## **8.0 Finance Report**

### **8.1 Financial Report for October 2010**

Location:	Cunderdin
Applicant:	Manager of Finance & Administration
Date:	18 <sup>th</sup> November 2010
Author:	Loren Hempel
Item Approved by:	Chief Executive Officer

#### **Proposal**

The financial position as at 31<sup>st</sup> October 2010 is presented for consideration.

#### **Appendices – October 2010 - Financial Statements**

- Statement of Financial Activity
- Operating Statement
- Statement of Surplus or Deficit
- Statement of Financial Position
- Statement of Cash Flows
- Details by Function & Activity
- Reserves Account Summary
- Loan Repayment Schedule
- Financial Activity Statement projected to 30 June 2011
- Municipal Bank Account Statement & Reconciliation (036-102 000030)
- Restricted Cash Account Statement & Reconciliation (036102 123263)
- Licensing Trust, Working Trust and REBA Trust Account Statements & Reconciliations

#### **Statutory Environment**

The Local Government Act 1995 Part 6 Division 3 requires that a monthly financial report be presented to Council.

#### **Commentary**

Nil

#### **Policy Implications**

Nil

#### **Financial Implications**

All financial implications are contained within the reports

#### **Strategic Implications**

Nil

#### **Resolution 8.1**

That council receive the financial report for October 2010.

Moved: Cr Clive Gibsone

Seconded: Cr David Beard

Vote – Simple majority

Carried 8/0



## **8.2 Accounts Paid and Payable – October 2010**

Location:	Cunderdin
Applicant:	Manager of Finance & Administration
Date:	18 <sup>th</sup> November 2010
Author:	Loren Hempel
Item Approved by:	Chief Executive Officer

### **Disclosure of Interest**

No disclosure of interest has been tabled

### **Proposal**

Council is requested to confirm and authorise the payment of Accounts listed in the Warrant of Payments for October 2010.

### **Appendix**

Warrant of Payments for October 2010.

### **Statutory Environment**

Financial Management Regulations 12 & 13

### **Commentary on Statutory Environment**

In accordance with Financial Management Regulations 12 & 13, a List of all accounts paid or payable shall be presented to Council (Refer Warrant of Payments attached).

### **Policy Implications**

Nil

### **Financial Implications**

All financial implications are contained within the reports

### **Strategic Implications**

Nil

The accounts paid and payable are summarised as follows for October 2010.

1.0 Accounts Already Paid

1.1 Municipal Fund –

CHEQUE NUMBERS	AMOUNT
008880-008904	\$ 62,745.24
Electronic Payments - Various	\$ 232,976.26

1.2 Other Funds – Recoup of Municipal Fund Expenditure and Term Investment	
Nil.	

CHEQUE NUMBERS	AMOUNT \$
2.0 Accounts to be passed for payment	
2.1 Municipal Fund - Nil	
<b>TOTAL MUNICIPAL FUNDS</b>	<b>\$ 295,721.50</b>

3. Trust Fund – Accounts Already Paid

DATE	CHEQUE NUMBER	DETAILS	AMOUNT \$
Nil			0.00

**Resolution 8.2**

- (a) That Council's payment of accounts amounting to \$ 295,721.50 for the Municipal Fund be received and noted.
- (b) The Warrant of Payments as presented be incorporated in the Minutes of the Meeting.

Moved Cr. David Beard

Seconded Cr. Dianne Kelly

Vote – simple majority

Carried 8/0

<b>Payments List - October 2010</b>			
<b>Date</b>	<b>Reference</b>	<b>Creditor</b>	<b>Amount</b>
1/10/2010	Bank Fees	Westpac Banking Corporation	\$ 1,167.92
1/10/2010	Bank Fees	Westpac Banking Corporation	\$ 22.00
1/10/2010	Bank Fees	Westpac Banking Corporation	\$ 102.29
1/10/2010	Bank Fees	Westpac Banking Corporation	\$ 274.47
1/10/2010	Bank Fees	Westpac Banking Corporation	\$ 13.00
1/10/2010	Bank Fees	Westpac Banking Corporation	\$ 13.00
1/10/2010	Bank Fees	Westpac Banking Corporation	\$ 114.80
1/10/2010	Bank Fees	Westpac Banking Corporation	\$ 28.60
1/10/2010	Bank Fees	Westpac Banking Corporation	\$ 92.46
4/10/2010	Bank Fees	Westpac Banking Corporation	\$ 26.50
4/10/2010	Bank Fees	Westpac Banking Corporation	\$ 26.50
13/10/2010	8880	Cunderdin Co-op	\$ 1,110.20
13/10/2010	8881	Cunderdin Newsagency	\$ 148.85
13/10/2010	8882	Cunderdin Co-op MUSEUM	\$ 45.74
13/10/2010	8883	Goodfield Quality Meats	\$ 126.00
13/10/2010	8884	Just IT Solutions Pty Ltd	\$ 1,563.10
13/10/2010	8885	LG System Incorporated	\$ 5,801.00
13/10/2010	8886	Derek Mitchell	\$ 155.00
13/10/2010	8887	The National Trust of WA	\$ 544.86
13/10/2010	8888	Prime Super	\$ 434.72
13/10/2010	8889	Protector Fire Services	\$ 910.53
13/10/2010	8890	Reedy Lagoon Corporation	\$ 50.00
13/10/2010	8891	Shire of Kellerberrin	\$ 550.00
13/10/2010	8892	Synergy	\$ 7,925.80
13/10/2010	8893	Telstra Corporation	\$ 1,271.32
13/10/2010	8894	Telstra (Bigpond)	\$ 137.73
13/10/2010	8895	Thompson Signs	\$ 385.00
13/10/2010	8896	Water Corporation	\$ 3,304.95
13/10/2010	8897	Westscheme Superannuation	\$ 531.84
13/10/2010	8898	Cunderdin Co-op FUEL	\$ 11,340.00
13/10/2010	Credit Card	Westpac Banking Corporation	\$ 1,198.70
13/10/2010	EFT PAYS	Staff Salaries & Wages	\$ 28,908.21
13/10/2010	EFT7586	Advance Autologic Pty Ltd	\$ 420.00
13/10/2010	EFT7587	Air Liquide Pty Ltd	\$ 119.02
13/10/2010	EFT7588	Glen Aitchison	\$ 212.00
13/10/2010	EFT7589	Ausrecord	\$ 10.00
13/10/2010	EFT7590	Australia Post	\$ 278.54
13/10/2010	EFT7591	Avdata Australia	\$ 704.42
13/10/2010	EFT7592	Avon Waste	\$ 4,811.82
13/10/2010	EFT7593	CJD Equipment Pty Ltd	\$ 920.14
13/10/2010	EFT7594	Coates Hire Operations	\$ 1,980.00
13/10/2010	EFT7595	Cody Express Transport	\$ 12.10
13/10/2010	EFT7596	Combined Tyrepower	\$ 367.50
13/10/2010	EFT7597	Corporate Express	\$ 198.37
13/10/2010	EFT7598	Courier Australia	\$ 104.38
13/10/2010	EFT7599	Cunderdin Telecentre	\$ 401.00
13/10/2010	EFT7600	The Cunderdin Mob	\$ 194.00
13/10/2010	EFT7601	DarMitch Logistics	\$ 1,089.00
13/10/2010	EFT7602	Wendy Davey	\$ 327.90
13/10/2010	EFT7603	Department of Commerce	\$ 998.80

<b>Payments List - October 2010</b>			
<b>Date</b>	<b>Reference</b>	<b>Creditor</b>	<b>Amount</b>
13/10/2010	EFT7604	Donovans Water Service	\$ 2,277.00
13/10/2010	EFT7605	Dy Mark	\$ 666.07
13/10/2010	EFT7606	Fast Finishing Service	\$ 275.00
13/10/2010	EFT7607	Freelance Handyman	\$ 2,050.00
13/10/2010	EFT7608	Golden Quest Trails	\$ 143.82
13/10/2010	EFT7609	Hislop Auto Electrics	\$ 632.30
13/10/2010	EFT7610	Kleenheat Gas	\$ 56.00
13/10/2010	EFT7611	Landgate	\$ 161.00
13/10/2010	EFT7612	LGIS Risk Management	\$ 3,247.20
13/10/2010	EFT7613	McLeods Barristers & Solicitors	\$ 1,612.05
13/10/2010	EFT7614	Orica Australia Pty	\$ 37.62
13/10/2010	EFT7615	Pestex Co	\$ 13,865.50
13/10/2010	EFT7616	PJ Moore Painter and Decorator	\$ 1,963.50
13/10/2010	EFT7617	Quairading Earthmoving	\$ 12,386.00
13/10/2010	EFT7618	RBE Internet Service	\$ 20.00
13/10/2010	EFT7619	Sandco Hire & Contracting	\$ 705.38
13/10/2010	EFT7620	Shire of Tammin	\$ 4,306.28
13/10/2010	EFT7621	Shire of York	\$ 406.70
13/10/2010	EFT7622	Startrack Express	\$ 102.44
13/10/2010	EFT7623	Sunny Sign Company Pty Ltd	\$ 316.33
13/10/2010	EFT7624	Truck Centre WA Pty	\$ 1,147.03
13/10/2010	EFT7625	Verlindens Electrical	\$ 625.19
13/10/2010	EFT7626	WA Poultry Equipment	\$ 330.00
13/10/2010	EFT7627	WA Local Government Superannuation	\$ 7,886.17
15/10/2010	Bank Fees	Westpac Banking Corporation	\$ 34.06
21/10/2010	Bond Tfr	S Wilkins Housing Bond - 18 Egeberg St	\$ 100.00
25/10/2010	8900	Department of Transport & Regional Development	\$ 3,379.20
25/10/2010	8901	Builders Registration Board of WA	\$ 70.00
25/10/2010	8902	Construction Training Fund	\$ 193.40
25/10/2010	F/Path Tfr	R & C Fulwood Footpath Bond transferred to Trust	\$ 1,000.00
26/10/2010	Term Deposit	Tfr funds to term deposit & Interest	\$100,000.00
27/10/2010	8903	Australian Taxation Office	\$ 22,666.00
27/10/2010	8904	Liberal Party of Australia	\$ 100.00
27/10/2010	EFT PAYS	Staff Salaries & Wages	\$ 30,832.51
28/10/2010	Bonds Tfr	Gym Key Bonds transferred to Working Trust	\$ 250.00
28/10/2010	EFT7628	R & C Fulwood	\$ 403.67
		<b>TOTAL</b>	<b>\$295,721.50</b>

### 8.3 Council Investments – October 2010

Location:	Westpac Banking Corporation
Applicant:	Manager of Finance & Administration
Date:	18 <sup>th</sup> November 2010
Author:	Loren Hempel
Item Approved by:	Chief Executive Officer

#### Disclosure of Interest

No disclosure of interest has been tabled

#### Proposal

To inform Council of its investments as at 31<sup>st</sup> October 2010.

#### Background

The authority to invest money held in any Council Fund is delegated to the Chief Executive Officer. Council Funds may be invested in one or more of the following:

- Fixed Deposits
- Commercial Bills
- Government bonds
- Other Short-term Authorised Investments

Council funds are to be invested with the following financial institutions.

- Major banks
- Bonds Issued by Government and/ or Government Authorities.

#### Commentary

<b>COUNCIL INVESTMENTS AS AT 31<sup>st</sup> OCTOBER 2010</b>				
<b>Institution</b>	<b>Amount Invested</b>	<b>Investment type</b>	<b>Municipal Funds</b>	<b>Reserve Funds</b>
Westpac Banking Corporation	\$1,254.08	Business Cash Reserve 13-7729 0.0%	\$0.00	\$1,254.08
Westpac Banking Corporation	\$118,559.19	Business Cash Reserve 13-8262 3.0%	\$118,559.19	\$0.00
Westpac Banking Corporation	\$250,000.00	Term Deposit 14-3790 5.35% (Due 27/11/10)	\$250,000.00	\$0.00
Westpac Banking Corporation	\$684,000.00	Term Deposit 14-3803 6.00% (Due 27/03/11)	\$0.00	\$684,000.00
Westpac Banking Corporation	\$200,339.45	Term Deposit 14-3918 4.13% (Due 20/02/11)	\$200,339.45	
<b>TOTAL INVESTMENTS</b>	<b>\$1,254,152.72</b>		<b>\$568,898.64</b>	<b>\$685,254.08</b>

#### Statutory Implications

Financial Management Regulation 19.

#### Policy Implications

Delegation #18 – Investments.

**Financial Implications**

There are no financial implications in considering this item.

**Strategic Implications**

There are no strategic implications in considering this item.

**Resolution 8.3**

That the report on Council investments as at 31<sup>st</sup> October 2010 be received and noted

Moved Cr. Todd Harris

Seconded Cr. Doug Kelly

Vote – Simple Majority

Carried 8/0

## 8.4 Budget Amendment

Location:	Cunderdin
Applicant:	Manager of Finance & Administration
Date:	18 <sup>th</sup> November 2010
Author:	Loren Hempel
Item Approved by:	Chief Executive Officer

### Disclosure of Interest

No disclosure of interest has been tabled.

### Proposal

1. Re-allocate funds originally budgeted to purchase a Chemical Sensor for the swimming pool to purchase 2 x Park bench settings and 2 x rollershutters to secure the pool kiosk.
2. Reallocate funds to purchase two vehicles.

### Attachment

Quote – Park Bench Settings

Quote – Rollershutters for Swimming Pool Kiosk

### Background

Funds originally budgeted to purchase a Chemical Sensor for the swimming pool (as advised by Mat Contract Aquatic Services). After review of current contract Mat advised our current Chemical Sensor does not need to be replaced. Other needs to be addressed where seating and tables for BBQ users. Also the police advised the kiosk needed a security upgrade.

### Commentary

Council are requested to amend its 2010/11 Annual Budget in accordance with Table 1.1 below.

### Statutory Implications

Section 6.8 of the Local Government Act states;

#### **6.8. Expenditure from municipal fund not included in annual budget**

- (1) *A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —*
- (a) *is incurred in a financial year before the adoption of the annual budget by the local government;*
  - (b) *is authorised in advance by resolution\*; or*
  - (c) *is authorised in advance by the mayor or president in an emergency.*

\* *Absolute majority required.*

### Policy Implications

There are no policy implications in considering this item.

### **Financial Implications**

Proposed Budget amendments;

(Table 1.1)

<b>Account</b>		<b>Current Budget</b>	<b>DR</b>	<b>Cr</b>
New	2 x Park Bench Settings	\$0	\$2,600	-
New	2 x Rollershutters	\$0	\$2,400	-
4090017402	Pool Equipment - Chemical Sensor	\$5,000	-	\$5,000
4090017010	Purchase Ford G6 (Works Manager) CM1099	\$30,000	6,000	
New	Purchase Ford Ute (Works Supervisor) CMY990	\$0	28,000	
4090017405	Ford Courier Ute CMT789	\$24,000	0	\$24,000
4090017406	CAT 938 Loader	\$250,000	0	\$10,000
		<b>\$309,000</b>	<b>\$39,000</b>	<b>\$39,000</b>

The proposed budget amendments still provide for a balanced budget.

### **Strategic Implications**

There are no policy implications in considering this item.

#### **Resolution 8.4**

- (1) That in accordance with section 6.8 of the Local Government Act all new expenditure items previously not budgeted for which are now contained within Report 8.4 be authorised by Council.
- (2) The 2010/2011 Annual Budget be amended as detailed Report 8.4 - Table 1.1

Moved Cr Doug Kelly

Seconded Cr Graham Cooper

Vote – Absolute majority

Carried 8/0



**9.0 Chief Executive Officer's Reports  
Outstanding items**

ITEM	RESOLUTION/PARTICULARS	STAFF ACTION	COMPLETED
<p><b>Resolution 9.8</b> Ordinary Council meeting 18th February 2010</p> <p><b>Resolution 9.4</b> Ordinary Council meeting 20th May 2010</p>	<p><b>Gliding Club of WA – Proposed 25 Year Lease</b> That subject to the GCWA agreeing to paying half costs for the preparation of the lease agreement, Council authorise the CEO to prepare a lease agreement for a period of 25 years in conjunction with Council's solicitors McLeod &amp; Co incorporating the terms &amp; conditions as outlined in Report 9.8.</p> <p>(b) that prior to entering into the lease WAPC &amp; Heritage Council consent be sort in accordance with section 136 of the Planing Development Act &amp; Section 78 of the Heritage of WA Act 1990.</p> <p>(c) that upon securing the necessary funding to renovate Hut 101 (clubhouse) the President &amp; CEO be authorised to sign and affix the Common Seal to the proposed lease agreement.</p> <p>(d) that the Gliding Club of WA be advised of (a) &amp; (c) above</p> <p>(a) to receive Report 9.4 on the proposed GCWA draft lease.</p> <p>(b) the following clauses be amended;  clause 24.1 from 6 months to 12 months notice clauses 10.1 &amp; 10.2 as detailed in report 9.5</p> <p>(c) That the CEO be authorised to seek further instruction from Council's solicitors for the following issues;  - Ensuring gliding club members have access to their hangars at all times – entry in &amp; out.  - Introduction of a rent review mechanism in addition to the current CPI Provisions, that accounts for future growth in the clubs membership.</p> <p>(d) That the proposed lease amount be amended to \$7,000 pa, increased annually in line with CPI movements.</p> <p>(a) That council endorse the recommendations of the Audit Committee meeting, subject to amending Option 1 (Rent Review) to \$115.00 per member.</p> <p>(b) That Council resolves to advise the Gliding Club of WA of the proposed final amendments to the terms of the lease document.</p> <p>(b) That subject to the Gliding Club of WA accepting the Lease document (either option 1, 2 or 3 – rent review) as amended, the Shire President &amp; CEO be authorised to sign and affix the Common Seal to the Lease document.</p>	<p>GARY TUFFIN/ MCLEOD &amp; CO SOLICITORS</p> <p>GARY TUFFIN Liaise with McLeods Solicitors to amend clauses 24.1, 10.1 &amp; 10.2  Seek further instruction from McLeods as per (c)</p>	<p><b>First draft completed</b></p> <p><b>Council's solicitors have re-drafted lease document</b>  <b>(95% complete)</b>  <b>Further Report (9.6) to council after receiving comments from the gliding club</b></p> <p><b>Final Draft sent 20/07/10</b></p>
<p><b>Resolution 9.5</b> Ordinary Council meeting 20th May 2010</p>	<p><b>Proposed Agricultural Spraying Business and Workers Accommodation (Dongas) at Cunderdin Airfield, Cunderdin</b></p> <p>(a) That the CEO be authorised to prepare a commerical lease detailing the terms and conditions for the use of the Bellman Hangar and other asociated areas (accomodation &amp; fuel facility) at an annual rental of \$10,000 pa, adjusted in line with CPI movements for a term of 5 years, with an option for a further 5 years.</p> <p>(b) That President &amp; CEO be authorised to sign and affix the Common Seal to the lease agreement</p> <p>(c) That Council approve the application for a commercial agricultural</p>	<p>GARY TUFFIN</p> <p>Liaise with McLeods Solicitors to prepare a commercial lease for Taurus Aviation</p> <p>To issue DA Approval outlining</p>	<p><b>Council's solicitors have drafted a lease document</b> <b>(90% complete)</b> <b>- to be checked</b></p> <p><b>Development Approval issued (100% complete)</b></p>

	spraying business and associated workers accommodation (dongas) at Cunderdin Airport, subject to the following conditions:	conditions as per Council's resolution	
<b>Resolution 12.3</b> Ordinary Council meeting 20th May 2010	<b>Royalties for Regions Funding – Meckering</b>  (a) to authorise the CEO to allocate \$20,000 to a Meckering based project and amend the Royalties for Regions funding agreement and 2009/10 budget accordingly.  (b) to carry forward this funding into the 2010/11 Budget in accordance with (a) above.	GARY TUFFIN	<b>To be allocated to the Meckering Transfer station upgrade</b>
<b>Resolution 12.4</b> Ordinary Council meeting 20th May 2010	<b>Cunderdin Co-location Centre</b>  Council did not want to make any commitment to this project until such time as further information is provided from staff indicating the likely cost to council.  <u>Notes</u> Cr Todd Harris requested that the staff look at utilising the current Cunderdin Sports Club building as a possible site.	STACEY MCQUISTAN  To follow up with FESA Re: Cost to Council	<b>10%</b>  <b>Further report to be prepared for council's consideration – information still being gathered</b>
<b>General Items</b>	<b>Main Street Redevelopment – Stage 1</b>  Aerial power lines in front of Main Street Shopping district to be placed underground.  Funding provided by the Country Local Government Fund	GARY TUFFIN  <b>Commence underground boring 16/07/10</b>	<b>Design 100% complete</b>  <b>Contractor engaged by Western Power Due to commence 16/07/10</b>  <b>All cables have been installed, waiting on joiners &amp; existing poles to be removed.</b>
<b>General Items</b> Ordinary Council Meeting 15th April 2010	<b>SOARability</b>  Proposal to establish a Gliding Centre for the Physically Challenged at the Cunderdin Airfield.  Project progressing Hangar design complete  Met with Damien 29/06/10 to further discuss project - development application to be lodged. – request a 25 year lease	GARY TUFFIN	<b>Met with Damien O'Reilly on site to select hangar site. 45% complete</b>  <b>DA Approved 16/09/10 (Report 9.6)</b>
<b>General Items</b> Ordinary Council Meeting 15th April 2010	<b>Enterprise Metals Ltd</b>  Presentation provided by Mr Bruce Hawley (Metal Enterprises)  Copies of drilling locations provided – all within council's road reserves – refer to drilling maps  Letter received 9/06/10 from the Department of Mines & Petroleum requesting comment on the proposed drilling program  Wrote to the Department of Mines advising council's resolution;  <i>That Council advises the Hon Minister for Mines and Petroleum that it has no objections to the application by Glintan Pty Ltd for an Exploration Licence to drill test for iron ore within the road reserves nominated in the application, subject to the conditions specified in the referral letter dated 3 June 2010 from the Department of Mines and Petroleum</i>	GARY TUFFIN       MARCUS TUDEHOPE (PLANNER)	<b>15<sup>th</sup> April 2010</b>  <b>Further presentation provided to President &amp; CEO 2 June 2010</b>  <b>Report (9.10) to June council meeting</b>  <b>Letter sent 29/06/10</b>  <b>Drilling commenced</b>

			7/09/10 Drilling has been suspended until after harvest
<b>Resolution 9.10</b> Ordinary Council meeting 18th March 2010	<b>Proposed Mobile Telephone Base Station at Lot 60 Lundy Avenue, Cunderdin. (Telstra)</b>  That public consultation be undertaken for a period of 14 days seeking public comment on the proposed Telstra Mobile Tower, and subject to not receiving any adverse submissions Council authorise the CEO to approve the application for a mobile base station at Lot 60 Lundy Avenue Cunderdin, subject to the following conditions:  1. The proposed development is to comply in all respects with the submitted plans approved on 18.03.2010 and stamped accordingly.  Applied for a Building Licence to construct tower	GARY TUFFIN      JIM RIDDLE (BUILDING SURVEYOR)	<b>Proposal advertised and wrote to adjoining landowners 100% complete No objections received</b>  <b>Development Approval issued</b>  <b>Building licence issued</b>  <b>Tower has been installed, to be activated soon.</b>
<b>Resolution 9.2</b> Ordinary Council Meeting 15th April 2010	<b>Optus Mobile Tower</b>  That Council approve the application for a mobile base station at Lot 100 Carter Road Cunderdin, subject to the following conditions:  1. The proposed development is to comply in all respects with the submitted plans approved on 15th April 2010 and stamped accordingly.  Received (4/06/10) an email requesting access licence agreement to use Cunderdin Hill road.	GARY TUFFIN	<b>Development Approval issued</b>    <b>Draft agreement received 17/08/10</b>  <b>Agreement has been sent to McLeods for review</b>
<b>Resolution 9.5</b> Ordinary Council meeting 24 <sup>th</sup> August 2009  <b>Resolution 9.7</b> Ordinary Council meeting 18th March 2010	<b>Proposed Amendment No. 1 to Local Planning Scheme No. 3.</b>  a) That Council resolve pursuant to Part 5 of the Planning and Development Act 2005, to initiate an amendment to the Local Planning Scheme, District Zoning Scheme No. 3 to rezone Lot 1 and Loc 2195 Coronation Street Cunderdin to 'Rural Residential'.  b) Western Australian Planning Commission be advised of a) above.  That Council resolve pursuant to TP Regulations 17(1) to adopt the recommendation contained within the attached Schedule of Submissions, and further resolve pursuant to TP regulations 17(2) that Amendment No. 1 to the District Zoning Scheme (Town Planning Scheme No. 3) be adopted for final approval without modification.  b) Western Australian Planning Commission and those who made submissions be advised of a) above.  c) The affixing of the Common Seal to be authorized with respect to the amending documents for Amendment No 1 to TP Scheme No. 3.	GARY TUFFIN	<b>(90% complete)</b>  <b>All documentation completed, signed and sent to the WAPC</b>

<p><b>Resolution 9.3</b> Ordinary Meeting 17th December 2009</p> <p>Resolution #SE-024-10</p>	<p style="text-align: center;"><b>LGS Business Plan</b></p> <p>(a) That Council advise SEAVROC that it wishes to participate in the LGS Integrated Software project.</p> <p>(b) That the CEO be authorised to undertake public consultation, making the Plan available for viewing, advertising the Plan (period not less than 6 weeks), with any submissions received to be considered by Council before its final adoption, pursuant to Section 3.59 of the Local Government Act 1995.</p> <p>(a) That the participating Member Local Governments to the LGS Software Project, namely the Shires of:</p> <p style="padding-left: 40px;">Beverley, Cunderdin, Quairading and York</p> <p>be requested to give consideration to adopting the Business Plan, titled: "Integrated Software – Exclusive West Australian Marketing and SalesRights Proposal" on the basis that the submission period has now expired.</p> <p>(b) Subject to (a) above, the Host Local Government, the Shire of Cunderdin, be requested to finalise and sign the Grant Agreement on behalf of the participating local governments.</p> <p style="padding-left: 40px;">(b) The Executive Officer be authorised to liaise with LG Systems Inc in relation to preparing a Deed of Agreement in accordance with the objectives and purpose set out in the Memorandum of Understanding and the Adopted Business Plan for the Project.</p>	<p>GARY TUFFIN</p> <p>GARY TUFFIN</p> <p>DCA</p>	<p><b>Joint notice placed advertising complete no submissions received by closing date 29<sup>th</sup> April 2010</b></p> <p><b>Report (9.7) to June council meeting</b></p> <p><b>Signed &amp; invoiced</b></p> <p><b>In progress</b></p> <p><b>McLeod have received agreement and recommended a number of changes</b></p>
<p><b>Resolution 9.7</b> Ordinary Meeting 17th December 2009</p>	<p style="text-align: center;"><b>Staff Housing Project</b></p> <p>(1) That a Staff House Working Group be established to prepare the necessary tender specifications &amp; documentation for the supply and construction of one new staff house.</p> <p>(2) That the Staff House Working Group consist of the following membership;</p> <p style="padding-left: 40px;">Cr David Beard Cr Doug Kelly Cr Dianne Kelly Chief Executive Officer</p> <p>(3) That the CEO be authorised to invite tenders when the tender documentation has been completed by the Staff Housing Working Group &amp; purchase a suitable vacant lot.</p>		<p><b>Tender specifications Completed</b></p> <p><b>Project suspended due to withdrawal of CLGF for 2009/10</b></p>
<p><b>Resolution 12.4</b> Ordinary Council meeting 18 February 2010</p>	<p style="text-align: center;"><b>Honour Board</b></p> <p>(a) That Council agree to support the purchase and installation of the Imperial &amp; Australian Honour Board; and</p> <p>(b) That Council endorse staff to spend up to \$1,000 to undertake this project.</p>	<p>STACEY MCQUISTAN</p>	<p><b>100% complete</b></p> <p><b>Needs to be installed.</b></p> <p><b>Official unveiling November Council meeting</b></p>

**Outstanding matters**

**Council Resolution Action List – 23 June 2010**

<p><b>12.3 Resolution</b></p>	<p><b>Meckering Hockey Club Upgrades</b></p> <p>That Council:</p> <p>a) allocate \$15,000 in the 2010/11 Budget for works at the Meckering Hockey Field;</p> <p>b) that Meckering Ladies Hockey Club sign the Council Donations Terms and Conditions, as well as provide a full acquittal of funds once the allocation has been spent; and</p> <p>c) provide a cheque for the same amount to the Meckering Ladies Hockey Club</p>	<p>STACEY to draft letter advising Meckering Hockey</p>	<p><b>Meckering Hockey Club have accepted the offer of \$15,000 (12/08/10)</b></p> <p><b>Grading of hockey field has been completed</b></p>
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**Outstanding matters**

**Council Resolution Action List – 15 July 2010**

<p><b>Resolution 9.3</b></p>	<p><b>Forward Capital Works Plans</b></p> <p>That DCA &amp; Associates be engaged to undertaken the preparation of the Forward Capital Works Plans as detailed in their submission dated 2nd July 2010.</p> <p>DCA have accepted the appointment.</p>	<p>Wrote to DCA advising appointment</p> <p>Work to commence 18/08/10</p> <p>First draft 90% complete</p>	<p>90%</p> <p><b>Plant replacement meeting held on 10/11/10</b></p>
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**Outstanding matters**

**Council Resolution Action List – 18 August 2010**

<p><b>Resolution 9.1, 9.2, 9.3, 9.4, 9.5, 9.6, 9.8</b></p>	<p><b>Proposed New Cemeteries Local Law</b>  <b>Proposed Dogs Local Law 2010</b>  <b>Proposed Health Amendment Local Law 2010</b>  <b>Proposed Pest Plants Local Law 2010</b>  <b>Proposed Activities on Thoroughfares and Trading in Thoroughfares and Public Places Amendment Local Law 2010</b>  <b>Proposed Parking Local Law 2010</b>  <b>Proposed Local Government Property Amendment Local Law 2010</b></p> <p>That Council:</p> <p>(1) adopt the proposed Shire of Cunderdin _____ Local Law 2010, as contained in the Attachment;</p> <p>(2) pursuant to section 3.12 of the Local Government Act 1995, give Statewide public notice that it intends to make the Shire of Cunderdin Local Government Property Amendment Local Law 2010, as contained in the Attachment:</p> <p>(a) the purpose of which is to restrict and prohibit certain activities on reserves and review the modified penalties; and</p> <p>(b) the effect is to control the use of local</p>	<p>GARY TUFFIN/DARREN LONG</p> <p>Darren Long to prepare joint SEAVROC advertisement</p>	<p>50%</p>
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	government property and create offences for inappropriate behaviour in or on local government property.		
<b>Resolution 9.7</b>	<p><b>Sale of proposed lot 23 Centenary Place, Cunderdin</b></p> <p>That Council resolve:</p> <p>(a) to offer to sell the proposed Lot 23, Centenary Place, Cunderdin subject to Mr Troy Donovan agreeing to the following terms and conditions;</p> <ul style="list-style-type: none"> <li>- Selling price be set at \$30,000.00</li> <li>- That the CEO be authorised to negotiate finance terms, if required.</li> <li>- That the buyer be responsible for all costs associated with the boundary adjustment to create lot 23, which is to be amalgamated with the existing lot 22.</li> <li>- That the proposed lot 23 be no greater in size then 2,244m<sup>2</sup> as drawn in the proposed subdivision drawing prepared by D Considine &amp; G Foster</li> </ul> <p>(b) That if Mr. Troy Donovan agrees to the terms above in (a) that public notice of these terms be published for public information &amp; submission in accordance with section 3.58 of the Act prior to entering into a contract for sale.</p> <p>(c) That subject to not receiving any adverse submissions the Chief Executive Officer be granted delegated authority to finalise the matter.</p>	GARY TUFFIN	<p>Letter sent 24/08/10 advising council's decision - no response received from Mr T Donovan to date</p> <p>Extension of sale period (10-12 months) requested Report 9.5 18/11/10</p>
<b>Resolution 9.5</b>	<p><b>Ordinary meeting 18<sup>th</sup> November 2010</b></p> <p>(1) That the CEO be authorised to re-approach Mr Donovan to negotiate the sale subject to the following conditions;</p> <ul style="list-style-type: none"> <li>- A deposit of a 30% due upon agreement of terms.</li> <li>- Full purchase price to be paid within 18 months.</li> <li>- Selling price be set at \$30,000.00</li> <li>- That the buyer be responsible for all costs associated with the boundary adjustment to create lot 23, which is to be amalgamated with the existing lot 22.</li> <li>- That the proposed lot 23 be no greater in size then 2,244m<sup>2</sup> as drawn in the proposed subdivision drawing prepared by D Considine &amp; G Foster</li> </ul> <p>(2) To advise Mr Troy Donovan</p> <p>(a) that should agreement not be reached in regards to (a) above all items currently stored on Lot 23 Centenary Place, Cunderdin (Council land) are to be removed within 30 days from receiving written notice to do so.</p> <p>(b) that should he be interested in purchasing the property in the future (10-12 months time) that it will be necessary to comply once again with section 3.58 and obtain a current valuation (market valuations are only considered relevant for a 6 month period prior to sale) &amp; advertise the proposed sale details.</p>		Further report 9.5 18/11/10

<p><b>Resolution 10.0</b></p>	<p><b>Application to keep livestock in town</b></p> <p>(a) That a further 28 days be granted for the applicant to comply with the requirements of the Cunderdin Health Local Laws 1998 in accordance with sections 5.32, 5.3.3 &amp; 5.3.4.</p> <p>(b) That the applicant be advised that should they not comply with these requirements in this time, no further extensions will be granted and all livestock will need to be removed immediately without further notice, or action will be taken by council.</p>	<p>GARY TUFFIN</p>	<p>Letter sent 20/08/10 Advising council decision</p> <p>Further report provided this meeting (October)</p> <p>All livestock has now been removed.</p>
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**Outstanding matters**

**Council Resolution Action List – 21 October 2010**

<p><b>Resolution 9.1</b></p>	<p><b>Structural Reform</b></p> <p><i>That Council strongly endorses Table 1 (10 Elected member model) above for the proposed new local government structure for the purpose of undertaking the SEARTG Regional Business Plan.</i></p>		<p>An email was sent (26/10/10) to all SEARTG member Councils</p>
	<p><b>Organise Capital Forward Works Meeting</b></p> <p>Review proposed Plant replacement program</p> <p>Time 6:00pm Location: Council Chambers</p> <p>1st December 2010 (6:30pm) 8<sup>th</sup> December 2010 (6:30pm) 15<sup>th</sup> December 2010 (6:30pm)</p>	<p>Mark Burgess</p>	<p>Meeting held on the 10/11/11</p>
	<p><b>Staff Christmas Party</b></p> <p>Time: 4:00pm Date 22<sup>nd</sup> December 2010 Location: Cunderdin Bowling/Tennis Club Secret Santa: Maximum value \$10.00 Event: Social Bowls</p>	<p>LOREN</p>	<p>Invitations sent 10/11/10</p>

**Council Resolution Action List 18<sup>th</sup> November 2010**

	<b>Meckering Ag Society</b> Organise an meeting to discuss future use of the old Ag Society Show grounds asap		
	<b>Sports Club Meeting</b> To discuss management of new club		
<b>Resolution 9.1</b>	<b>Christmas Closure</b> Notice to be placed in the Bandicoot & Notice Board	Clare	
<b>Resolution 9.2</b>	<b>Meckering Lot 380 – Reserve 30335 (Water Depot)</b> That Council resolve to advise the Department for Regional Development (RDL);  (a) that it has no objection to the disposal of Reserve 30335.  (b) that freehold residential land in the form of a single house would not be in accordance with the local planning strategy, therefore the current proposal would not be supported.  (c) that it would not endorse the Reserve land being rezoned "Residential", however, would support a rezoning to "Mixed Business" in line with the Local Planing Strategy.  (c) that the rezoning of the land to "Mixed Business" will be the responsibility of RDL		
<b>Resolution 9.3</b>	<b>Structural reform - RTG</b> (a) That Council receive and note report 9.3  (b) That Council submit a Notice of Motion to SEARTG requesting a final determination be made by the member council's on the acceptability of the proposed 10 member model for the new local government structure. Being  Beverley Ward 2 members Cunderdin Ward 2 members Quairading Ward 2 members Tammin Ward 1 member York Ward 3 members  (c) subject to (b) above not being agreed upon that the SEARTG members be requested to consider the alternative proposals as outlined in Cr Coopers paper dated 15/11/10		
<b>Resolution 9.7</b>	<b>Structural Reform Steering Committee Report</b> That Council resolve to advise the Minister for Local Government and the Department of Local Government of the Council's response to the Local Government Reform Steering Committee Report as detailed in report 9.7.		



## 9.1 Office closure between Christmas and New Year

Location:	Cunderdin
Applicant:	Administration
Date:	18 <sup>th</sup> November 2010
Author:	G Tuffin
Item Approved by:	Chief Executive Officer

### **Proposal**

Council is to consider closing the Shire Offices between Christmas and New Year.

### **Background**

Last year Council closed the Offices from 23<sup>rd</sup> December 2009, returning on the 2<sup>nd</sup> January 2010. No complaints were received over this period.

### **Commentary**

Other SEAVROC and surrounding Council's

Brookton - 24<sup>th</sup> Dec – 3<sup>rd</sup> Jan 11  
York - 24<sup>th</sup> Dec – 3<sup>rd</sup> Jan 11  
Wyalkatchem - 24<sup>th</sup> Dec – 4<sup>rd</sup> Jan 11

Beverley - (Not yet set dates)  
Quairading - (Not yet set dates)  
Tammin - (Not yet set dates)

As a general rule no significant business is conducted between Christmas and the New Year, therefore, this would be considered a suitable time to close the office and send staff on holidays.

Transport licencing can be conducted in person at Northam, on the internet or the post office.

The Office will be closed from Friday 24<sup>th</sup> December 2010, to the 3<sup>rd</sup> January 2011 inclusive, returning to work on Tuesday the 4<sup>th</sup> January 2011.

### **Statutory Environment**

There are no statutory implications in considering this item.

### **Policy Implications**

There are no policy implications in considering this item.

### **Financial Implications**

There are no financial implications in considering this item.

### **Strategic Implications**

There are no strategic implications in considering this item.

**Resolution 9.1**

That Council resolve to

- (a) close the Shire Offices from 24<sup>th</sup> December 2010 to 3<sup>rd</sup> January 2011 inclusive.
- (b) place a notice in the Bandicoot advising of the closure.

Moved Cr David Beard

Seconded Cr Dennis Whisson

Vote - Simple majority

Carried 8/0

## 9.2 Meckering Lot 380

Location:	Cunderdin
Applicant:	Administration
Date:	18 <sup>th</sup> November 2010
Author:	G Tuffin
Item Approved by:	Chief Executive Officer

### **Proposal**

Council is to consider a letter received from the Department of Regional Development in relation to a proposed disposal of Reserve 30335 (Water Supply Depot) in Meckering.

### **Background**

A letter has been received from the Department of Regional Development and Lands (RDL) requesting council's comment in relation to a proposed disposal of Reserve 30335 (Water Supply Depot) which is vested with the Minister for Water.

### **Commentary**

RDL is considering selling the lot on the open market and would like to know whether Council has any objection to the proposed disposal and further more would council arrange for the lot to be rezoned "*Residential*"

The surrounding land is all currently zoned "General Agriculture"

The Shire of Cunderdin Local Planning Strategy designates this area as being a future "Mixed Business" zone.

It is recommended that the land be zoned Mixed Business and inform the Department of Regional Lands that freehold residential land in the form of a single house would not be in accordance with the local planning strategy. Further, the Shire should not support the proposal in its current form and inform both the purchase and Department of Regional Lands of their concerns.



### **Statutory Environment**

The Shire of Cunderdin Town Planning Scheme #3

The Shire of Cunderdin Local Planning Strategy

### **Policy Implications**

The Shire of Cunderdin Local Planning Strategy (DA 4, p74) designates this area as being a future Mixed Business zone.

### **Financial Implications**

Approximate cost for rezoning application \$2,000 - \$4,000.

### **Strategic Implications**

There are no strategic implications in considering this item.

**Resolution 9.2**

That Council resolve to advise the Department for Regional Development (RDL);

- (a) that it has no objection to the disposal of Reserve 30335.
- (b) that freehold residential land in the form of a single house would not be in accordance with the local planning strategy, therefore the current proposal would not be supported.
- (c) that it would not endorse the Reserve land being rezoned "Residential", however, would support a rezoning to "Mixed Business" in line with the Local Planing Strategy.
- (d) that the rezoning of the land to "Mixed Business" will be the responsibility of RDL.

Moved Cr Todd Harris

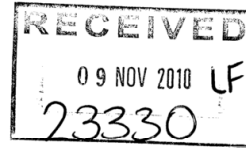
Seconded Cr Doug Kelly

Vote - Simple majority

Carried 8/0



Government of Western Australia  
Department of Regional Development and Lands



Lands Division

Your ref:  
Our ref: 03482-1969  
Job No: 100771  
Enquiries: Kerrie Bridger  
PH: (08) 9347 5181  
Fax: (08) 9347 5002  
Email: kerrie.bridger@rdl.wa.gov.au

5 November 2010

Shire of Cunderdin  
Chief Executive Officer  
PO Box 100  
CUNDERDIN WA 6407

Dear Sir

***Request to purchase Meckering Lot 380 on Diagram 2478 (Reserve 30335 for "Water Supply Depot Site") located within Shire of Cunderdin***

The Department of Regional Development and Lands (RDL) has received a request from Mr Kenneth Lacy to purchase Meckering Lot 380. Mr Lacey intends to build a storage shed at the rear and a residence at the front of the lot if he is successful in acquiring the lot.

Lot 380 is a reserve for the purpose of "Water Supply Depot Site" with Management Order to the Minister for Water Resources and consists of an area of 3852m<sup>2</sup> located on Clifton Street within Meckering townsite.

The Water Corporation ((WC) has advised RDL that the reserve is surplus to its operation requirements and that the site is zoned "Public Purpose" under the Local Town Planning Scheme.

RDL is considering putting the lot on the open market if the Shire has no objections.

It would be appreciated if Council could advise of any objections/comments it may to offering Lot 380 for sale for "residential purposes" and given WC advice, would the Shire be prepared to arrange re-zoning of the lot?

A Smartplan of the area is enclosed.

If you have any enquires regarding this matter you can contact me on 9347 5181 quoting the reference and Job numbers.

Yours faithfully

  
**Kerrie Bridger**  
State Land Officer  
State Lands – Wheatbelt  
LANDS DIVISION

100771kb03  
1 Midland Square, Midland, Western Australia 6056  
Postal Address: PO Box 1575, Midland, Western Australia 6936  
Tel: (08) 9347 5000 Fax: (08) 9347 5002 ABN 28 807 22 1246  
[www.rdl.wa.gov.au](http://www.rdl.wa.gov.au)



Scale : 1:1500 (MGA)  
 MGA : SW=501039.573,6500669.413 Zone 50 / NE=501341.619,6501063.698 Zone 50  
 Lat/Long : -31°37'44.926", 117°00'39.464" / -31°37'32.118", 117°00'50.928" H 263mm by W 201mm

Printed : 15:58 Thu 4/Nov/2010  
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### 9.3 Structural Reform - RTG update

Location:	Cunderdin
Applicant:	Administration
Date:	18 <sup>th</sup> November 2010
Author:	G Tuffin
Item Approved by:	Chief Executive Officer

#### Proposal

To provide council with a brief update on the RTG.

#### Background

Ordinary Council meeting 21<sup>st</sup> October 2010

#### Commentary

The participating Councils have confirmed as follows:

Beverley Council resolved at its Meeting of 26 October 2010, that the proposed amalgamated local government representation be:

- Beverley 3
- Cunderdin 2
- Quairading 2
- Tammin 1
- York 4

Cunderdin Council resolved at its Meeting of 21 October 2010, to endorse a ten elected member model, comprising:

- Beverley 2
- Cunderdin 2
- Quairading 2
- Tammin 1
- York 3

Quairading Council resolved at its Meeting of 28 October 2010, to support the Regional Transition Group's proposed representation model of ten elected members, being:

- Beverley 2
- Cunderdin 2
- Quairading 2
- Tammin 1
- York 3

Tammin Council resolved at its Meeting of 21 October 2010, to support the Regional Transition Group's proposed representation model of ten elected members, being:

- Beverley 2
- Cunderdin 2
- Quairading 2
- Tammin 1
- York 3

York Council resolved at its Meeting of 18 October 2010, to endorse the ten member representation model for the purpose of initiating the business plan, to comprise:

- Beverley 2
- Cunderdin 2
- Quairading 2
- Tammin 1
- York 3

**Statutory Environment**

There are no statutory implications in considering this item.

**Policy Implications**

There are no policy implications in considering this item.

**Financial Implications**

There are no financial implications in considering this item.

**Strategic Implications**

There are no strategic implications in considering this item.

**Recommendation 9.3**

- (a) That Council receive and note report 9.3

**Resolution 9.3**

- (a) That Council receive and note report 9.3
- (b) That Council submit a Notice of Motion to SEARTG requesting a final determination be made by the member council's on the acceptability of the proposed 10 member model for the new local government structure. Being
  - Beverley Ward 2 members
  - Cunderdin Ward 2 members
  - Quairading Ward 2 members
  - Tammin Ward 1 member
  - York Ward 3 members
- (c) subject to (b) above not being agreed upon that the SEARTG members be requested to consider the alternative proposals as outlined in Cr Coopers paper dated 15/11/10

Moved Cr David Beard

Seconded Cr Todd Harris

Vote - Simple majority

Carried unanimously



## **RTG ISSUES & SUGGESTED WAY FORWARD.**

In reflecting on our last meeting & the member Councils comments & resolutions on representation, it is obvious that we have a strong divide on what constitutes fair representation in the transition period of any new amalgamated Council. As the basis of the business plan looks at the new structure, it is virtually impossible for Dominic to produce a suitable plan if we can not decide who is in the group, or what structure the new entity will have. In order to produce a plan that is of any value, we need to give Dominic clear direction on who the participants will be.

The business plan is not going to come up with any magic solution on representation. We have to provide Dominic with that direction. If the 10 representative model is not acceptable to York & Beverley, then I would suggest that this just highlights the issue of population & representation based on population, being a fundamental divide within our RTG. I would suggest that an amalgamation based on one vote one value or not based on the 10 reps model, makes this group incompatible for the purposes of a full 5 member amalgamation.

If we accept this point of difference, then how do we move forward?

I would like to suggest the following for your consideration.

The business plan looks at splitting the group for amalgamation purposes.

- 1-Quairading, Cunderdin, & Tammin form one group.
- 2-York & Beverley to form the second group.

This would remove the representation issues if it was agreed to by all parties. It also allows us to continue to work together through the RTG structure & funding. If the business plan stacks up, as I am sure it will, we still achieve an amalgamation outcome, albeit 2 new Councils rather than one.

It is also my view that this structure would be a more practical option that would be a lot easier to implement & manage through the transition period.

I would also suggest that the business plan includes the adoption of the Subsidiary model in State legislation, to allow the two new Councils to work together on joint projects. Seavroc could be used for this option until such time as legislative change gives us a better option.

The option I am suggesting addresses the key point of difference we have over the issue that makes or breaks the group, that of representation, both in the transitional period & final outcome post transition period. It also removes the likely pressure that would arise with future growth projections.

This provides a more compatible partnering alignment, with the member Councils. It still keeps us together, provides more leverage for the Subsidiary model, & we can use our combined numbers & resources to chase funding & work together on joint projects.

This model would give a practical solution to our current issues, but still produces a positive reform outcome. It is dependant on all members agreeing to the proposal, & you also need to consider how your local community would react to this option.

I know from local feed back that most Cunderdin residents would support this option, where they would not support a full amalgamation outside the 10 representatives model.

Regards

**Cr Graham Cooper**  
15/11/10

## 9.4 Integrated Planning & Reporting

Location:	Cunderdin
Applicant:	Administration
Date:	18 <sup>th</sup> November 2010
Author:	G Tuffin
Item Approved by:	Chief Executive Officer

### **Proposal**

Council to note the Shire of York has signed the Grant Agreement “*Local Government Reform Program: Strategic Planning Capacity Building*” on behalf of the SEATRG.

### **Background**

The State Government’s local government reform agenda aims to achieve greater capacity for local governments to plan, manage and deliver services that will enhance the social, environmental and economic sustainability of their communities. Strategic planning has been identified as an essential tool to achieve these outcomes.

The Minister has recently released a publication “*Integrated Planning & Reporting Framework and Guidelines*” and provided funding to RTGs to assist with the development of Integrated Strategic Plans.

An offer of \$110,000 has been made to the Shire of York on behalf on SEARTG to undertake the preparation of the required strategic plans.

### **Commentary**

The guidelines state that to achieve an Integrated Strategic Plan at least two plans are needed:

1. *Strategic Community Plan (10 year timeframe) – Provides the long term view informed by the community aspirations and reviewed every 4 years.*
2. *Corporate Business Plan – Activates the Strategic Community Plan, integrates other plans for specific outcomes and sets out the resources strategies. Reviewed annually to deliver the annual budget*

The funding is being provided to SEARTG, not individual local governments, therefore one local government must accept responsibility for the funding on behalf on the group. The Shire of York has been nominated by the Department of Local Government.

### **Statutory Environment**

All local governments are currently required to produce a plan for the future under s5.56 (1) of the *Local Government Act 1995* (the Act). It is intended that regulations will be made under S5.56(2) of the Act to briefly outline the minimum requirements to achieve this.

### **Policy Implications**

There are no policy implications in considering this item.

## Financial Implications

### WHAT CAN BE FUNDED

Funding will be provided for:

- Engagement of consultants from the Approved Consultants Panel, to
  - Develop an Integrated Strategic Plan that incorporates the council community and strategic plans with its corporate, financial, workforce and asset management plans;
  - Align the Strategic Plan with related reform initiatives including amalgamation planning, forward capital works planning, regional business planning and asset management planning
  - Conduct in-house training for staff to develop, maintain and implement the Strategic Plan
  - Develop a Strategic Plan where required that supports the future provision of municipal services in indigenous communities
- Temporary staff appointments for the purposes of dedicated Project implementation and in-house training.
- Temporary staff appointments to replace existing staff released to undertake the Project.
- Intrastate travel and accommodation for consultants.

### WHAT CANNOT BE FUNDED

Costs which are not directly attributable to the strategic planning process or costs that would have been incurred during the normal course of business will not be funded.

In addition, the following will not be funded:

- Existing staff costs
- Infrastructure assets
- IT systems
- Job placement advertisements for new staff or consultants
- Interstate/international travel.

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## Strategic Implications

This Integrated Strategic Planning Framework provides the basis for improving the practice of strategic planning in local government. It addresses the minimum requirements to meet the intent of the Act and outlines processes and activities to achieve an integrated strategic plan at the individual local government level.

There are three major parties to the development of an integrated strategic plan:

1. **The community** – participates in a community planning process to determine major vision or intended big picture directions and also participates in regular reviews of those directions.
2. **The Council** – signs off the Strategic Community Plan resulting from the community planning process, the four year reviews updating that plan, and the annual budget.
3. **The local government administration** – supports delivery of the Strategic Community Plan, the 4-yearly reviews, and annual budget through its corporate business planning.

**Resolution 9.4**

That Council note the “*Local Government Reform Program: Strategic Planning Capacity Building*” funding and that the Shire of York on behalf of the SEATRG has been designated the host council.

Moved Cr Dennis Whisson

Seconded Cr Clive Gibsone

Vote - Simple majority

Carried 8/0



Government of Western Australia  
Department of Local Government

SHIRE OF YORK	
FILE: FA-PAG-1	<i>mathews</i>
OFFICER	INITIALS
<i>J. Daniels</i>	<i>JH</i>
19 OCT 2010	
<i>1116832</i>	
REFERRED TO COUNCIL	
DATE	INITIALS
<i>15.11.10</i>	<i>JH</i>

*tabled document  
9.2.1*

Our Ref: 574-10

Mr Ray Hooper  
Chief Executive Officer  
Shire of York  
PO Box 22  
YORK WA 6302

Dear Mr Hooper

**FINANCIAL ASSISTANCE - STRATEGIC PLANNING IMPROVEMENT PROGRAM**

I am pleased to be able to offer the York-Beverley-Cunderdin-Quairading-Tammin Regional Transition Group a grant of \$110,000 through the Country Local Government Fund, to develop and implement integrated strategic planning that will support the operations of the Regional Transition Group.

Integrated strategic planning improvement is a key capacity building component of the Local Government Reform Program. The grant is designed to allow the Regional Transition Group to engage the services of professional strategic planning consultants to develop an Integrated Strategic Plan, and to employ temporary staff to assist with implementing the plan and training staff in integrated strategic planning.

The funds are to be expended by 1 November 2011. Additional funding may be available for this purpose, but is not guaranteed.

I am enclosing a copy of the Grant Agreement with;

- Attachment A Funding Guidelines
- Attachment B Budget Template; and
- Attachment C Application Form

If you wish to accept this offer, I would be grateful if you could complete, sign and return the Grant Agreement plus attachments B and C by **Friday 29 October 2010** to Mr Troy Daniels, Project Manager, fax 9217 1555, or email [troy.daniels@dlg.wa.gov.au](mailto:troy.daniels@dlg.wa.gov.au).

Please contact Mr Daniels on 9217 1446 if you require any further information.

Yours sincerely

*J Mathews*

Jennifer Mathews  
DIRECTOR GENERAL

15 October 2010  
Atts.

Dumas House 2 Havelock Street West Perth WA 6005  
GPO Box R1250 Perth WA 6844  
Tel: (08) 9217 1500 Fax: (08) 9217 1555 Freecall: 1800 620 511 (Country only)  
E-mail: [info@dlg.wa.gov.au](mailto:info@dlg.wa.gov.au) Website: [www.dlg.wa.gov.au](http://www.dlg.wa.gov.au)  
wa.gov.au

30/10/10



Government of Western Australia  
Department of Local Government

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# **GRANT AGREEMENT**

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**The Department of Local Government**

**and**

**Shire of York**

**Local Government Reform Program: Strategic Planning  
Capacity Building**

**THIS GRANT AGREEMENT is made**

**BETWEEN:**

**Department of Local Government  
("Grantor")**

**AND**

**Shire of York  
A.B.N. 55 315 676 247  
("Grantee")**

## **RECITALS**

The Grantor will provide financial assistance to the Grantee, acting on behalf of the Shire of York, the Shire of Beverley, the Shire of Cunderdin, the Shire of Quairading and the Shire of Tammin to undertake the Approved Purpose. The Grantor has agreed to provide a grant from the Country Local Government Fund subject to the terms and conditions of this Agreement.

**THE PARTIES AGREE as follows:**

### **1. DEFINITIONS AND INTERPRETATION**

In this Agreement, unless the context otherwise requires:

**Agreement** means this agreement, including its recitals and any schedules or annexures.

**Acquittal** occurs when the Grantor has advised the Grantee that the reports and financial information provided by the Grantee in accordance with clause 3.7 are satisfactory.

**Acquittal Date** means the acquittal date specified in item 3 of Schedule 1.

**Acquittal Report** means that report referred to in Schedule 2.

**Application** means the application for funding.

**Approved Purpose** means the purpose or purposes set out in item 2 of Schedule 1.

**Approved Budget** means a budget that has been approved by the Grantor for the purpose of the expenditure of the Grant Funds in accordance with clause 3.1.

**Auditor** means an accountant who is a member of the Institute of Chartered Accountants in Australia, the Australian Society of Certified Practising Accountants or the National Institute of Accountants and who is independent from the Grantee.

**Auditor General** means the Auditor General for the State of Western Australia.

**Business Day** means a day other than a Saturday, Sunday or public holiday in Western Australia.



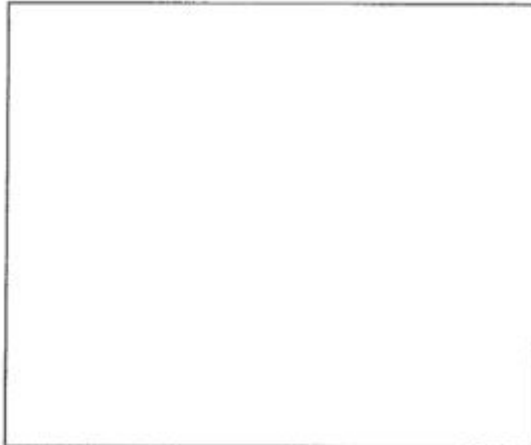
**EXECUTION**

Executed on behalf of the State of Western Australia by the Director General of the Department of Local Government:

(Sign) \_\_\_\_\_  
**Jennifer Elizabeth Mathews**  
**DIRECTOR GENERAL**

(Date) \_\_\_\_\_

This Agreement was executed for the Shire of York by the authority of the same by:



(Sign) \_\_\_\_\_

Name \_\_\_\_\_  
**CHIEF EXECUTIVE OFFICER or**  
**other authorised person**

(Date) \_\_\_\_\_

The Common Seal of the Shire of York should be affixed hereto.

**SCHEDULE 1**  
**PROJECT MANAGEMENT**

**1. Project Title:** Local Government Reform Program  
Strategic Planning Capacity Building

**2. Approved Purpose of Grant**

The Grantor will provide financial assistance to the Shire of York to undertake integrated strategic planning activities including:

- the production of an Integrated Strategic Plan for the Transition Group, incorporating, but not replacing, existing community, corporate business, workforce, asset management and financial plans of Transition Group members;. and
- activities that improve on the current integrated strategic planning undertaken by Transition Group members.

The strategic planning activities will be adequately resourced with trained staff. They will be endorsed by the respective councils of the Transition Group. The Grantee will provide training in integrated strategic planning to councillors and relevant staff of the respective Transition Group members. The Grantor has agreed to provide a grant for the terms and conditions of this Agreement.

**3. Agreement Term**

**Commencement Date:** \_\_\_ 1 November 2010 \_\_\_  
**Completion Date:** \_\_\_ 1 November 2011 \_\_\_  
**Acquittal Date:** \_\_\_ 10 December 2011 \_

The project is to commence on the Commencement Date (as to be completed by the Grantee) and Grant Funds are to be expended by Completion Date subject to Clause 9 of the Agreement, noting any extension must be sought in writing and approved by the Grantor. Acquittal documents detailed in Schedule 2 are to be completed by the Acquittal Date specified above.

**4. Grant Amount and Other Contributions**

The Grantor agrees, subject to compliance with the terms of this Agreement by the Grantee, to provide Grant Funds of **\$110,000 plus GST**.

Should funding be insufficient, further requests for funding may be submitted, consistent with the funding principles. The provision of further financial assistance is subject to availability of funds, and will be at the discretion of the Department.

**5. Special Conditions of Grant**

- (a) Grant Funds will be expended to purchase professional services for the approved purpose of the grant as set out above in Schedule 1 Clause 2.

## 9.5 Lot 23 Centenary Place, Cunderdin

Location:	Cunderdin
Applicant:	Administration
Date:	18 <sup>th</sup> November 2010
Author:	G Tuffin
Item Approved by:	Chief Executive Officer

### **Proposal**

To consider a request from Donovans Engineering (Mr Troy Donovan) to defer the sale of proposed Lot 23 Centenary Place, Cunderdin for 10-12 months.

### **Background**

Ordinary Council meeting held 18<sup>th</sup> October 2007- Report No. 12.2

Ordinary Council meeting held 18<sup>th</sup> February 2010- Report No. 12.2

Council at its meeting held on the 18<sup>th</sup> August 2010 resolved as follows;

### **Resolution9.7**

*That Council resolve:*

(a) *to offer to sell the proposed Lot 23, Centenary Place, Cunderdin subject to Mr Troy Donovan agreeing to the following terms and conditions;*

*- Selling price be set at \$30,000.00*

*- That the CEO be authorised to negotiate finance terms, if required.*

*- That the buyer be responsible for all costs associated with the boundary adjustment to create lot 23, which is to be amalgamated with the existing lot 22.*

*- That the proposed lot 23 be no greater in size then 2,244m<sup>2</sup> as drawn in the proposed subdivision drawing prepared by D Considine & G Foster*

(b) *That if Mr. Troy Donovan agrees to the terms above in (a) that public notice of these terms be published for public information & submission in accordance with section 3.58 of the Act prior to entering into a contract for sale.*

(c) *That subject to not receiving any adverse submissions the Chief Executive Officer be granted delegated authority to finalise the matter.*

*Moved Cr Dennis Whisson*

*Seconded Cr Todd Harris*

*Vote – Simple Majority*

*Carried 8/0*

The Terms of Offer were not accepted (verbally or written) by Mr Donovan, therefore the proposed sale has not been advertised.

### **Commentary**

Mr Donovan has requested that the proposed sale of Lot 23 Centenary Place, Cunderdin be deferred for 10 to 12 months due to the expected decrease in his business revenue resulting from the current dry season.

Currently Donovans Engineering has a number of plant & items stored on the proposed Lot 23. In light of the request to defer the possible sale, it is recommended that Mr Donovan be requested to remove all items currently stored on the property.

### **Statutory Environment**

Section 3.58 of the local Government Act 1995 states;

(1) In this section -

“**dispose**” includes to sell, lease, or otherwise dispose of, whether absolutely or not;

“**property**” includes the whole or any part of the interest of a local government property, but does not include money.

(2) Except as stated in this section, a local government can only dispose of property to -

(a) the highest bidder at public auction; or

(b) the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.

(3) A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property –

(a) it gives local public notice of the proposed disposition -

(i) describing the property concerned;

(ii) giving details of the proposed disposition; and

(iii) inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given; and

(b) it considers any submission made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.

(4) The details of a proposed disposition that are required by subsection (a) (ii) include

(a) the names of all other parties concerned;

(b) the consideration to be received by the local government for the disposition; and

(c) the market value of the disposition as ascertained by a valuation carried out not more than 6 months before the proposed disposition.

The Local Government (Functions & General) Regulation 1996 state;

### **30. Dispositions of property to which section 3.58 of Act does not apply**

(1) A disposition that is described in this regulation as an exempt disposition is excluded from the application of section 3.58 of the Act.

(2) A disposition of land is an exempt disposition if —

(a) the land is disposed of to an owner of adjoining land (in this paragraph called ***the transferee***) and —

- (i) its market value is less than \$5 000; and
  - (ii) the local government does not consider that ownership of the land would be of significant benefit to anyone other than the transferee;
  - (b) the land is disposed of to a body, whether incorporated or not —
    - (i) the objects of which are of a charitable, benevolent, religious, cultural, educational, recreational, sporting or other like nature; and
    - (ii) the members of which are not entitled or permitted to receive any pecuniary profit from the body's transactions;
  - (c) the land is disposed of to —
    - (i) the Crown in right of the State or the Commonwealth;
    - (ii) a department, agency, or instrumentality of the Crown in right of the State or the Commonwealth; or
    - (iii) another local government or a regional local government;
  - (d) it is the leasing of land to an employee of the local government for use as the employee's residence;
  - (e) it is the leasing of land for a period of less than 2 years during all or any of which time the lease does not give the lessee the exclusive use of the land;
  - (f) it is the leasing of land to a "medical practitioner" (as defined in section 3 of the *Medical Act 1894*) to be used for carrying on his or her medical practice; or
  - (g) it is the leasing of residential property to a person.
- (2a) A disposition of property is an exempt disposition if the property is disposed of within 6 months after it has been —
- (a) put out to the highest bidder at public auction, in accordance with section 3.58(2)(a) of the Act, but either no bid is made or any bid made does not reach a reserve price fixed by the local government;
  - (b) the subject of a public tender process called by the local government, in accordance with section 3.58(2)(b) of the Act, but either no tender is received or any tender received is unacceptable; or
  - (c) the subject of Statewide public notice under section 3.59(4), and if the business plan referred to in that notice described the property concerned and gave details of the proposed disposition including —
    - (i) the names of all other parties concerned;
    - (ii) the consideration to be received by the local government for the disposition; and
    - (iii) the market value of the disposition as ascertained by a valuation carried out not more than 12 months before the proposed disposition.
- (2b) Details (see *section 3.58(4) of the Act*) of a disposition of property under subregulation (2a) must be made available for public inspection for at least 12 months from the initial auction or tender, as the case requires.
- (3) A disposition of property other than land is an exempt disposition if —
- (a) its market value is less than \$20 000; or
  - (b) it is disposed of as part of the consideration for other property that the local government is acquiring for a consideration the total value of which is not more, or worth more, than \$50 000.

### **Policy Implications**

There are no policy implications in considering this item.

### **Financial Implications**

A market valuation was undertaken by Direct Property Valuations (Licensed Valuers & Property consultants). DPV have valued proposed Lot 23 (vacant land) at \$31,000.00

If the sale is postponed by 10-12 months it will be necessary to obtain another valuation approximate cost \$600.00 and the sale will need to be re-advertised in accordance with section 3.58

**Strategic Implications**

There are no strategic implications in considering this item.

**Recommendation 9.5**

Council resolve to advise Mr Troy Donovan;

- (a) that all items currently stored on Lot 23 Centenary Place, Cunderdin (Council land) are to be removed within 30 days from receiving written notice to do so.
- (b) that should he be interested in purchasing the property in the future (10-12 months time) that it will be necessary to comply once again with section 3.58 and obtain a current valuation (market valuations are only considered relevant for a 6 month period prior to sale) & advertise the proposed sale details.

Moved Cr \_\_\_\_\_

Seconded Cr \_\_\_\_\_

Vote - Simple majority

Carried/lost \_\_\_/\_\_\_

**Resolution 9.5**

(1) That the CEO be authorised to re-approach Mr Donovan to negotiate the sale subject to the following conditions;

- A deposit of a 30% due upon agreement of terms.
- Full purchase price to be paid within 18 months.
- Selling price be set at \$30,000.00
- That the buyer be responsible for all costs associated with the boundary adjustment to create lot 23, which is to be amalgamated with the existing lot 22.
- That the proposed lot 23 be no greater in size then 2,244m<sup>2</sup> as drawn in the proposed subdivision drawing prepared by D Considine & G Foster

(2) To advise Mr Troy Donovan

(a) that should agreement not be reached in regards to (a) above all items currently stored on Lot 23 Centenary Place, Cunderdin (Council land) are to be removed within 30 days from receiving written notice to do so.

(b) that should he be interested in purchasing the property in the future (10-12 months time) that it will be necessary to comply once again with section 3.58 and obtain a current valuation (market valuations are only considered relevant for a 6 month period prior to sale) & advertise the proposed sale details.

Moved Cr Clive Gibsone

Seconded Cr Graham Cooper

Vote - Simple majority

Carried 8/0

# DONOVANS

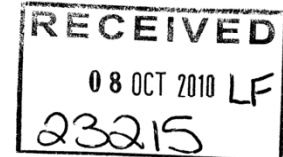
ABN 68552598082



22 Centenary Place, Cunderdin, WA 6407

Ph: (08) 9635 1022 Fax: (08) 9635 1916 Mob: 0428 916 434

troy@donovansengineering.com.au



06/10/2010

Att: Gary Tuffin

Shire of Cunderdin  
PO Box 100  
Cunderdin WA 6047

## PROPOSED LOT 23 CENTENARY PLACE, CUNDERDIN

We would like to thank the council for their further consideration on the above mentioned property.

Due to the current drought conditions we are forecasting a dramatic decrease in our business income therefore we would like the council to consider putting the purchase on hold for the next 10 to 12 months.

Yours Faithfully,

Troy Donovan.

## 9.6 Contract Aquatic Services

Location:	Cunderdin
Applicant:	Administration
Date:	18 <sup>th</sup> November 2010
Author:	G Tuffin
Item Approved by:	Chief Executive Officer

### **Tabled**

*“Contract to Manage the Cunderdin Aquatic Centre”* – Contract Aquatic Services

### **Proposal**

To consider renewing the *“Contract to Manage the Cunderdin Aquatic Centre”* for another 3 year term.

### **Background**

Due to difficulties securing a qualified Pool Manager for 5 months of the year, Council outsourced this service to Contract Aquatic Services in 2007. With the exception of one occasion over the term (3 years) of the previous agreement the service has been provided in a satisfactory manner.

### **Commentary**

The Contractor under the agreement is responsible for providing appropriately qualified staff to operate and maintain the aquatic centre 6 days a week (Tuesday to Sunday 12:00pm – 7:00pm) in accordance with the appropriate standards and relevant legislation for such facilities.

Contract Term – 3 years from the 1<sup>st</sup> November 2010 to 31 March 2013

### **Statutory Environment**

There are no statutory implications in considering this item.

### **Policy Implications**

There are no policy implications in considering this item.

### **Financial Implications**

Annual cost of the service is \$50,000.00

All funds collected from the gate are banked by Council. Last financial year (2009/10) gates fees totalled \$7,654 & total operating expenditure was \$115,770

The contractor is responsible for the operation of the kiosk. All funds generated from the kiosk are banked by the Contractor.

### **Strategic Implications**

There are no strategic implications in considering this item.

### **Resolution 9.6**

Council resolve to authorise the CEO to sign the Contract with Contract Aquatic Services to Manage the Cunderdin Aquatic Centre for a further 3 year term ending 31<sup>st</sup> March 2013.

Moved Cr Graham Cooper

Seconded Cr Todd Harris

Vote - Simple majority

Carried 8/0



## 9.7 Structural Reform Steering Committee Report

Location:	Cunderdin
Applicant:	Administration
Date:	18 <sup>th</sup> November 2010
Author:	G Tuffin
Item Approved by:	Chief Executive Officer

### Proposal

To consider the 25 recommendations made by the Local Government Structural Reform Steering Committee to the Minister for Local Government.

### Background

Council at its meeting held on the 21<sup>st</sup> October 2010 requested that a response be written in relation to the Local Government Structural Reform Steering Committee Report.

A copy of the report has been forwarded to each Councillor and a copy can be found on the Department of Local Government website at [www.dlg.wa.gov.au](http://www.dlg.wa.gov.au).

The report contains some 25 recommendations under the headings of:

- Recommendations to further progress reform (Recommendations 1 to 9)
- Recommendation supporting reforming local government (Recommendations 10 to 14)
- Recommendation supporting capacity building (Recommendations 15 to 18)
- Support amendments to the Local Government Act (Recommendations 19 to 25)

### Commentary

Draft response below.

The Steering Committee has made the following recommendations to the Minister for Local Government to continue to progress the reform agenda.

### **Recommendations to Further Progress Reform**

That the Minister:

*1. Note that the voluntary reform process has not yielded the scale of reform required to deliver meaningful benefits to the State.*

#### Comment:

**Council is very supportive of structural reform that will lead to meaningful and tangible benefits for its community of interest. To date it appears that the emphasis has been placed on the number of local governments, not what they do, how they do it, and how we can do it better.**

**Council does not disagree that amalgamation has a role to play in the reform process in certain areas (case by case), however, Council believes there are other alternatives to just focusing on amalgamations to ensure local governments long term sustainability.**

**What would be considered an appropriate level of reform, how did the department measure this? Number of councils that agreed to amalgamate? Measure and benchmark the standard of delivery of local government services? Cost benefit analysis...?**

*2. Consider options for targeted Government intervention, including through proposals to the Local Government Advisory Board for major boundary adjustments, and/or legislation to trigger reform activity in critical areas for reform including, but not limited to, the following areas:*

- a. Western Suburbs of Metropolitan Perth*
- b. Fremantle area*

- c. Bassendean / Bayswater
- d. Geraldton area
- e. Narrogin area
- f. **Northam area**
- g. Katanning area
- h. Bunbury area
- i. Mandurah area

Comment:

**Why are these areas considered critical to the reform process, this appears to be making the assumption that big is best?**

**Is there supporting information from around Australia to demonstrate the importance of these types of regional centres in the reform process, in particular the need for them to amalgamate with their neighbours, as opposed to them remaining as they are (regional centres) providing services to the area?**

3. Consider the following legislation options to facilitate the implementation of Recommendation 2:

- a. Remove the poll provisions from the Local Government Act 19954;
- b. Retain the poll provisions, but amend so that poll is of all affected districts and votes combined;
- c. Retain the poll provisions, but amend so that poll is of all affected districts and votes averaged;
- d. Introduce specific restructuring legislation.

Comment:

**Do not support any of the above recommendations - Council believes that this should remain a fundamental right for all communities. The poll provision section of the Act is seen as a safety net for local communities.**

4. To ensure the ongoing reform of the local government sector initiate legislation for the appointment of an independent panel of three specialist persons to review local government boundaries every eight years.

Comment:

**This recommendation is opposed as it would be giving responsibility for structural reform to a small panel and would not be seen as voluntary.**

5. Support Councils willing to take part in structural reform but who have been unable to secure partners, by providing funding support for capacity building and reform initiatives, and request that the Department of Local Government, in collaboration with WALGA and LGMA, continue to engage regarding possible Regional Transition Groups or Regional Collaborative Groups and other reform initiatives. – **support recommendation**

6. Request the Local Government Grants Commission to undertake a review of the disincentives to amalgamation resulting from Grants Commission formulae and policy. – **support recommendation**

7. Request the Local Government Reform Implementation Committee to develop and implement a communication strategy for local communities and elected members to address perceived reform concerns, including loss of local identity and loss of grant income. – **support recommendation**

8. *Initiate amendments to legislation to change the prescribed number of elected members to between six and nine.*

Comment:

The recommendation is opposed as it takes a view that 6 to 9 Councillors fits all cases.

As a member of SEAVROC and also now SEARTG having entered into a RTG (Beverley, Cunderdin, Quairading, Tammin & York) an issue that has come to light very early (second meeting) is that the restriction of between 6-9 councillors per council is not realistic when more than four councils are looking to amalgamate. This restriction is seen as a serious barrier to the voluntary amalgamation process. One of the single most important factors in an amalgamation that needs to be resolved up front is local representation (Elected Member Numbers). There needs to be flexibility to operate outside the figure of between 6-9 and the 10% + or – on the Elected member/Elector ratios if the voluntary reform process is to move forward in a positive and productive manner. This restriction makes it very difficult to achieve an equitable outcome that is agreeable to all parties involved.

9. *Refer the Reducing the Burden: Report of the Red Tape Reduction Group to the Department of Local Government with a view to implementing measures to reduce the compliance burden on local government.* – **Support recommendation**

### **Recommendations Supporting Reforming Local Governments**

*That the Minister:*

10. *Refer the two proposals for amalgamation to the Local Government Advisory Board once they have been submitted by:*

- a. *The Shires of Carnamah and Coorow; and*
- b. *The Shires of Westonia and Yilgarn.*

**No comment**

11. *Refer boundary change proposals submitted as part of this reform process to the Local Government Advisory Board (where those proposals would not trigger the poll provisions).*

**No comment – not relevant to Cunderdin or its neighbouring local governments**

12. *Request local governments that have proposed councillor reductions (and are not impacted by amalgamation activity) to commence the processes to achieve the reduction in councillor numbers.*

**Support recommendation**

13. *Support the formation of Regional Transition Groups as agreed by local governments by providing State financial assistance and seeking Commonwealth funding and other assistance for:*

- a. *The Shires of Beverley, Cunderdin, Quairading, Tammin and York;*
- b. *The Shires of Brookton and Pingelly;*
- c. *The Shires of Esperance and Ravensthorpe; and*
- d. *The Towns of Claremont and Cottesloe.*

**Support recommendation**

14. *Support the formation of Regional Collaborative Groups as agreed by local governments by providing State financial assistance and seeking Commonwealth funding and other assistance for:*

- a. *The Shires of Broome, Derby–West Kimberley, Halls Creek and Wyndham-East Kimberley;*
- b. *The Town of Port Hedland, Shires of Ashburton, East Pilbara and Roebourne;*

- c. *The Shires of Murchison, Upper Gascoyne and potentially Yalgoo;*
- d. *The Shires of Carnarvon, Exmouth and Shark Bay; and*
- e. *The City of Kalgoorlie-Boulder, Shires of Coolgardie, Dundas and potentially, Laverton, Leonora and Menzies.*

### **Recommendations Supporting Capacity Building**

That the Minister:

15. *Note the Working Groups' recommendations and refers them to the Department of Local Government and other relevant government agencies for advice.*

#### **Support recommendation**

16. *Endorse the Legislation Working Group recommendations to amend the Local Government Act 1995 and Regulations identified by the Legislative Working Group, subject to advice from the Department of Local Government on specific issues.*

#### **Support excluding recommendation 25 below**

17. *Note the critical role local government plays in fulfilling the urban and regional planning function and endorse further reform and enhancement in this area in collaboration with the local government sector.* **Support recommendation**

18. *Endorse that the following further work be undertaken by the Department of Local Government or relevant implementation Working Groups to:*

- *research the definition of charitable land that comes under the Commonwealth Aged Care Act 1997, to ascertain if the Local Government Act 1995 could use that definition; and*
- *examine if the Associations Incorporation Act 1987 can be used as a vehicle for the delivery of services by local governments on a regional basis, and if so, develop a draft model constitution for such an entity. If this is not viable, then other types of models could be investigated further.*

**Council would support the recommendation if the proposal can achieve the same outcomes as the SA Regional Subsidiary model offers. The entity needs to be recognised under the LG Act and have powers of a LG without all the red tape of a Regional Local Government. Not sure how Regulatory services involving "Authorised Officers" would be provided under this scenario?**

It appears the Department was very reluctant to seriously consider a "**Regional Subsidiary**" model as a viable alternative to achieving low cost meaningful reform in local government. This model has been used in South Australia successfully for the last 9 or more years for various collaborative projects whether service orientated or large capital projects.

**A couple of examples include;**

- **The Eastern Health Authority, comprising five constituent councils (Norwood, Payneham & St Peters, Burnside, Campbelltown, Prospect and Walkerville), delivers public and environmental health services to the community.**
- **The Gawler River Floodplain Management Authority - To co-ordinate the construction, operation and maintenance of flood mitigation infrastructure in the Gawler River area (the Floodplain) \$20 million (capital works) - The Constituent Councils are the Adelaide Hills Council, The Barossa Council, Town of Gawler, Light Regional Council, District Council of Mallala and the City of Playford.**

19. Support amendment to the Local Government Act 1995 to require that each local government develop and adopt:

- a Strategic Community Plan; a principal planning document for the local government establishing community aspirations and priorities; and
- a Corporate Business Plan; a financial planning instrument that would demonstrate the capacity to deliver and/or achieve the key focus areas and objectives identified within the Strategic Community Plan.

Comment:

**Support recommendation**

20. Endorse the development of lead performance indicators for local governments.

**Support recommendation**

21. Endorse Actions 13, 14, 15 of the Systemic Sustainability Study that:

- the local government sector endorses the rate setting process as outlined in the Study, as an example of best practice in rate setting;
- the Department of Local Government establish a website for the purpose of providing local governments with access to comparable information on rates in terms of a set of standard ratios to be agreed; and
- the local government sector seek a change to S6.41(2)(b) of the Local Government Act 1995 to increase a local governments flexibility to offer a monthly payment of property rates without an individual installment notice.

22. Endorse removal of provisions regarding a referendum to be held prior to a council changing the way a Mayor is elected and being replaced with a requirement for an absolute majority decision of council. **Support the recommendation**

23. Endorse amendments to the Local Government Act 1995 prescribing the number of electors required to initiate elector participation so that they are increased as follows:

- from 250 (or 5% of electors) to 500 (or 5% of electors) for a proposal to be made to the Local Government Advisory Board in relation to district boundary, wards or representation proposals; and
- from 100 (or 5% of electors) to 500 (or 5% of electors) to call a special electors' meeting.

**Support the recommendation**

24. Endorse allowing extraordinary vacancies to remain unfilled where a local government has lodged a proposal with the Local Government Advisory Board to reduce its number of elected members. **Support the recommendation**

25. Endorse amendment to the legislation enabling the employment of senior employees to be determined by the Chief Executive Officer and the current requirement for agreement by Council be removed. – **Oppose the recommendation**

**Council believe elected members should still have the ability to influence the selection of staff for key positions within the organisation (Senior Employees)**

**Statutory Environment**

Proposed changes to Local Government Act are detailed in the report.

**Policy Implications**

There are no policy implications in considering this item.

**Financial Implications**

There will be a number of possible financial implications resulting from the reform process, however, given the current uncertainty surrounding the process it is very difficult to quantify.

**Resolution 9.7**

That Council resolve to advise the Minister for Local Government and the Department of Local Government of the Council's response to the Local Government Reform Steering Committee Report as detailed in report 9.7.

Moved Cr Graham Cooper

Seconded Cr Todd Harris

Vote - Simple majority

Carried 8/0

## 9.8 Proposed General Agriculture Subdivision at Lot 10493 Hills Road, Warding East.

Location:	Lot 10493 Hills Road, Warding East
Applicant:	AJ Marsh Pty Ltd
Date:	18 November 2010
Author:	City of Canning as consultant to the Shire of Cunderdin
Item Approved by:	Chief Executive Officer

### **Background**

The application proposes to subdivide Lot 10493 Hills Road, Warding East into two green title lots.

**Lot areas:** Lot 1 – 36.9086ha  
Lot 2 – 3.56ha (Homestead lot)

**Zoning:** General Agriculture

### **Comments**

Applications for subdivision are required to be assessed against the objectives of the General Agriculture zone and West Australian Planning Commission Development Control Policy 3.4 – Subdivision of Rural Land.

The objectives of the General Agriculture zone include;

- i) To ensure the continuation of broad-acre farming as the principal land use in the District and encouraging where appropriate the retention and expansion of agricultural activities;*
- ii) To protect the potential of agricultural land for primary production and to preserve the landscape and character of the rural areas;*
- iii) To provide for a range of rural pursuits such as broad-acre and diversified farming which are compatible with the capability of the land and retain the rural character and amenity of the locality;*
- iv) To control the fragmentation of broad-acre farming properties through the process of subdivision;*
- v) To consider non-rural uses where they can be shown to be of benefit to the District and not detrimental to the natural resources or the environment;*

Previously Council has not supported the break-up of General Agricultural Land other than for the purposes as identified in WAPC Policy DC 3.4.

WAPC Policy DC 3.4 adopts a position whereby there is a general presumption against the further subdivision of agricultural land throughout the State unless for certain, specific purposes with proper detailed justification. These include;

- i) The realignment of lot boundaries for farming purposes.*
- ii) To reduce the area of large land parcels which are two or more times the area of typical lots used in the district for farming.*

- iii) *The protection or active conservation of areas of natural or built heritage.*
- iv) *To allow for the continued occupation of houses where they are no longer used in a farming operation (homestead lots).*

The proposed subdivision of Lot 10493 provides each resulting lot with legal road frontage. Lot 1 has a 434 metre long, 20 metre wide battleaxe leg fronting Hills Road.

The proposal complies with the objectives of the General Agriculture zone and West Australian Planning Commission Development Control Policy 3.4. Conditional Approval is recommended accordingly.

**Statutory Environment**

Planning and Development Act 2005  
Shire of Cunderdin Town Planning Scheme No.3

**Policy Implications**

WAPC DC Policy 3.4 – Subdivision of Rural Land  
Shire of Cunderdin Local Planning Strategy

**Public Consultation**

Not required.

**Financial Implications**

Nil

**Strategic Implications**

Nil.

**Resolution 9.8**

(a) Approval; subject to the condition stated below:

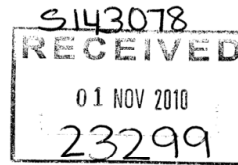
1. All buildings and effluent disposal systems having the necessary clearance from the new boundaries as required under the relevant legislation.
2. Measures to be taken to ensure that areas identified as being significant natural vegetation are retained.
3. Measures to be taken to ensure an adequate effluent disposal system(s) in accordance with the Health Act 1911.

(b) WAPC be advised of (a) above

Moved Cr Doug Kelly    Seconded Cr Dennis Whisson

Vote – Simple majority    Carried 8/0





Our Ref : 143078  
Previous Ref :  
Your Ref :  
Enquiries : Rosa Rigali (Ph 9264 7612)

27 October 2010

Chief Executive Officer  
Shire Of Cunderdin  
P O Box 100  
CUNDERDIN WA 6407

**Application No : 143078 - Lot 10493 Hills Road, Warding East**

The Western Australian Planning Commission has received an application for planning approval as detailed below. Plans and documentation relating to the proposal are attached. The Commission intends to determine this application within 90 days from the date of lodgement.

Please provide any information, comment or recommended conditions pertinent to this application by the 8th December 2010 being 42 days from the date of this letter. The Commission will not determine the application until the expiry of this time unless all responses have been received from referral agencies. If your response cannot be provided within that period, please provide an interim reply advising of the reasons for the delay and the date by which a completed response will be made.

Send responses either to the address below or alternatively via email to [referrals@planning.wa.gov.au](mailto:referrals@planning.wa.gov.au). **Always quote reference number "143078" when responding.**

No response to this request may be taken as an indication that there is no comment to offer.

This proposal has also been referred to the following organisations for their comments:  
*Western Power, Water Corporation, Department Of Industry And Resources and LG As Above.*

Yours faithfully

Tony Evans  
Secretary  
Western Australian Planning Commission

**APPLICATION DETAILS**

<b>Application Type</b>	Subdivision	<b>Application No</b>	143078
<b>Applicant(s)</b>	A J Marsh Pty Ltd		
<b>Owner(s)</b>	Nathan John Tainsh		
<b>Locality</b>	Lot 10493 Hills Road, Warding East		
<b>Lot No(s).</b>	10493	<b>Purpose</b>	Homestead Lot 3.56 Ha, Dc 3.4 Homestead Lot
<b>Location</b>		<b>Local Gov. Zoning</b>	General Agriculture
<b>Volume/Folio No.</b>	2663/106	<b>Local Government</b>	As Above
<b>Plan/Diagram No.</b>	P12746110493	<b>Tax Sheet</b>	Youndegin 01.06
<b>Centroid Coordinates</b>	500629mE 6485956mN		
<b>Other Factors</b>			

Albert Facey House, 469 Wellington Street (cnr Forrest Place), Perth, Western Australia 6000  
Tel: (08) 9264 7777; Fax: (08) 9264 7566; TTY: (08) 9264 7535; Infoline: 1800 626 477  
e-mail: [corporate@wapc.wa.gov.au](mailto:corporate@wapc.wa.gov.au); web address <http://www.planning.wa.gov.au>  
ABN 35 482 341 493

## 7 Required information about the proposal

An application may not be accepted and will be returned to the applicant with the submitted fee if the requirements are incorrect or incomplete.

### General information required for all applications

- 1 Subdivision plans are based on an accurate and up-to-date feature survey that includes existing ground levels relative to AHD or topography of the subject lots. A feature survey is not required for amalgamation approval.  yes
- 2 Relevant copies of the subdivision plans and supporting documentation or accompanying information are attached as indicated on the following table:  yes
 

Final no of lots proposed	Copies of subdivision plan and supporting documentation or accompanying information
40 or less	8 copies
More than 40	12 copies
- 3 At least four copies of the subdivision plan are A3 or smaller.  yes
- 4 All subdivision plans are capable of being reproduced in black and white format.  yes
- 5 The subdivision plan is drawn to a standard scale (ie 1:100, 1:200, 1:500, 1:1000).  yes
- 6 All dimensions on the subdivision plan are in metric standard.  yes
- 7 The north point is shown clearly on the subdivision plan.  yes
- 8 The subdivision plan shows all lots or the whole strata plan (whichever is applicable).  yes
- 9 The subdivision plan shows all existing and proposed lot boundaries.  yes
- 10 The subdivision plan shows all existing and proposed lot dimensions (including lot areas).  yes
- 11 The subdivision plan shows the lot numbers and boundaries of all adjoining lots.  yes
- 12 For battleaxe lots, the subdivision plan shows the width and length of the access leg, the area of the access leg and the total area of the lot.  yes  
 n/a (battleaxe lot is not proposed)
- 13 The subdivision plan shows the name/s of existing road/s.  yes
- 14 The subdivision plan shows the width of proposed road/s.  yes  
 n/a (no road proposed)
- 15 The subdivision plan shows all buildings and/or improvements which are to be retained (including setbacks) or removed.  yes  
 n/a (the land is vacant)
- 16 The subdivision plan shows all physical features such as watercourses, wetlands, significant vegetation, flood plains and dams.  yes  
 n/a (the land does not contain such features)
- 17 **Additional information required in the case of applications for residential infill subdivision within existing residential zoned areas**

Applications which propose to create two or more residential lots in existing residential areas must show all existing features (in addition to item 16 above) located in the road reserve/s adjoining the subject land and all existing improvements on the subject land including:

- driveways
- kerb lines
- manholes
- bus stops
- gully pits
- boundary setbacks for dwelling/s to be retained
- fencing
- street trees
- water supply
- swimming pools
- pedestrian paths
- retaining walls
- telecommunication pillars
- electricity transmission lines and poles
- sewer, water and electricity connections

### Access to / from right-of-way or private road

Access is to be provided from an existing right of way or private road.  yes  no

If you indicate 'yes', you must provide a copy of the plan or diagram of survey on which the subject right-of-way was created to confirm its exact width and whether a right of access exists. Right of access may be an easement under section 167A of the *Transfer of Land Act 1893*, an implied easement for access or other arrangement.

### Contaminated sites

The Department of Environment and Conservation (DEC) contaminated sites register records information on contaminated sites within WA and is available at [www.dec.wa.gov.au/contaminatedsites](http://www.dec.wa.gov.au/contaminatedsites). You must undertake a search of the register to determine the contaminated status of the land within the application area.

- 1 Is there an existing site classification in the DEC contaminated sites register for any site or sites within the application area?  yes  no
- 2 Does the application area contain any site or sites that have been reported or are required to be reported under the *Contaminated Sites Act 2003*?  yes  no

If you indicated 'yes' to either of the questions you must provide a copy of a basic summary of records (BSR) for each contaminated site unless the classification of the site is 'not contaminated' or 'decontaminated'. If no BSR is available, a copy of a letter from DEC notifying the applicant that the site or sites are under assessment must be provided.

### Information requirements for Liveable Neighbourhoods

Subdivision applications proposing to create 20 or more lots on greenfield and urban infill sites will be assessed against the requirements of Liveable Neighbourhoods.

Such applications should be supported by documentation addressing the relevant criteria of Liveable Neighbourhoods, as identified in the application guidelines within the policy document.

Is this application to be assessed under the Liveable Neighbourhoods policy and is supporting documentation attached?  yes  no

### Acid sulfate soils

Is the land located in an area where site characteristics or local knowledge lead you to form the view that there is a significant risk of disturbing acid sulfate soils at this location?  yes  no

\* More information is available from the Planning WA website at <http://www.planning.wa.gov.au/Plans+and+Policies/Publications/Planning+bulletins/default.aspx>

The WAPC has published a guide to applications and fees to assist applicants preparing to submit applications. The guide and other information about the planning system is available from the Planning WA website.  
**[www.planning.wa.gov.au](http://www.planning.wa.gov.au)**

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### Submission of application to WAPC through Department of Planning offices

**Perth**  
(All posted applications):  
PO Box J747  
Perth WA 6001

**Perth**  
(Lodgements in person):  
469 Wellington Street  
Perth WA 6000  
telephone: 9264 7777  
facsimile: 9264 7566  
TTY: 9264 7535

**Albany**  
178 Stirling Terrace  
PO Box 1108  
Albany WA 6332  
telephone: 9892 7333  
facsimile: 9841 8304

**Mandurah**  
Shop 2B  
11-13 Pinjarra Road  
Mandurah WA 6210  
telephone: 9566 4600  
facsimile: 9561 5491

**Bunbury**  
6th Floor  
Bunbury Tower  
61 Victoria Street  
Bunbury WA 6230  
telephone: 9791 0577  
facsimile: 9791 0576

**Geraldton**  
65 Chapman Road  
PO Box 68  
Geraldton WA 6531  
telephone: 9956 0122  
facsimile: 9956 0132

**4 Certificate/s of title**

Current copies of a record of certificate/s of title for all subject lot/s must be attached to the form. If there are more than two certificates of title please provide the additional information on a separate page. Duplicate certificate/s of title can not be accepted.

Certificate of title Volume 2663 Folio 106 Diagram/plan/deposit plan no 127461

Lot number and location of subject lot Lot no (whole/part) 10493 Location \_\_\_\_\_

Reserve no (if applicable) \_\_\_\_\_

Street number and name 242 Hills Rd

Town / suburb Warding East Postcode 6405

Nearest road intersection Warding Rd

Certificate of title Volume \_\_\_\_\_ Folio \_\_\_\_\_ Diagram/plan/deposit plan no \_\_\_\_\_

Lot number and location of subject lot Lot no (whole/part) \_\_\_\_\_ Location \_\_\_\_\_

Reserve no (if applicable) \_\_\_\_\_

Street number and name \_\_\_\_\_

Town / suburb \_\_\_\_\_ Postcode \_\_\_\_\_

Nearest road intersection \_\_\_\_\_

Current copies of all certificates of title are attached.  yes

Total number of current lot/s subject of this application 1

**5 Summary of the proposal**

Please print clearly and tick the appropriate boxes.

1 Application type  subdivision or  amalgamation

2 Tenure of proposed lot/s  freehold (go to 4) or  survey strata (go to 3)

3 Is common property proposed?  yes  no

4 Does the subject lot/s contain existing dwellings (ie buildings for residential purposes), outbuildings and/or structures?  yes (go to 5)  no (go to 6)

5 Please provide details of dwellings, outbuildings and/or structures

dwellings number of dwellings 1

all to be retained  all to be removed  partially retained/removed (please specify) ...

and/or  outbuilding/s and/or structures number of outbuildings and/or structures 2

all to be retained  all to be removed  partially retained/removed (please specify) ...

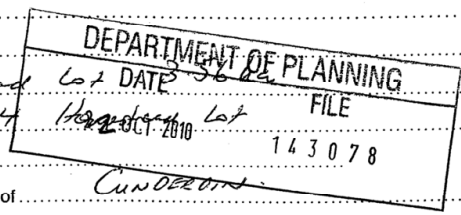
and/or  others (please specify) .....

6 Number of proposed lot/s 2

7 Current land use CROPPING

8 Proposed land use / development (please state the purpose of the subdivision and specify the proposed use of each of the proposed lots) Homesite Lot DATE 30 DEC 2010  
DC 3-4 Homesite Lot

9 Local government where the subject land is located City/Town/Shire of CUNDERRIDGE



**6 Application fee**

The application fees are listed in the schedule of fees which is reviewed annually. Please ensure the fees submitted accord with the current fee schedule. Cheques should be made out to the Western Australian Planning Commission.

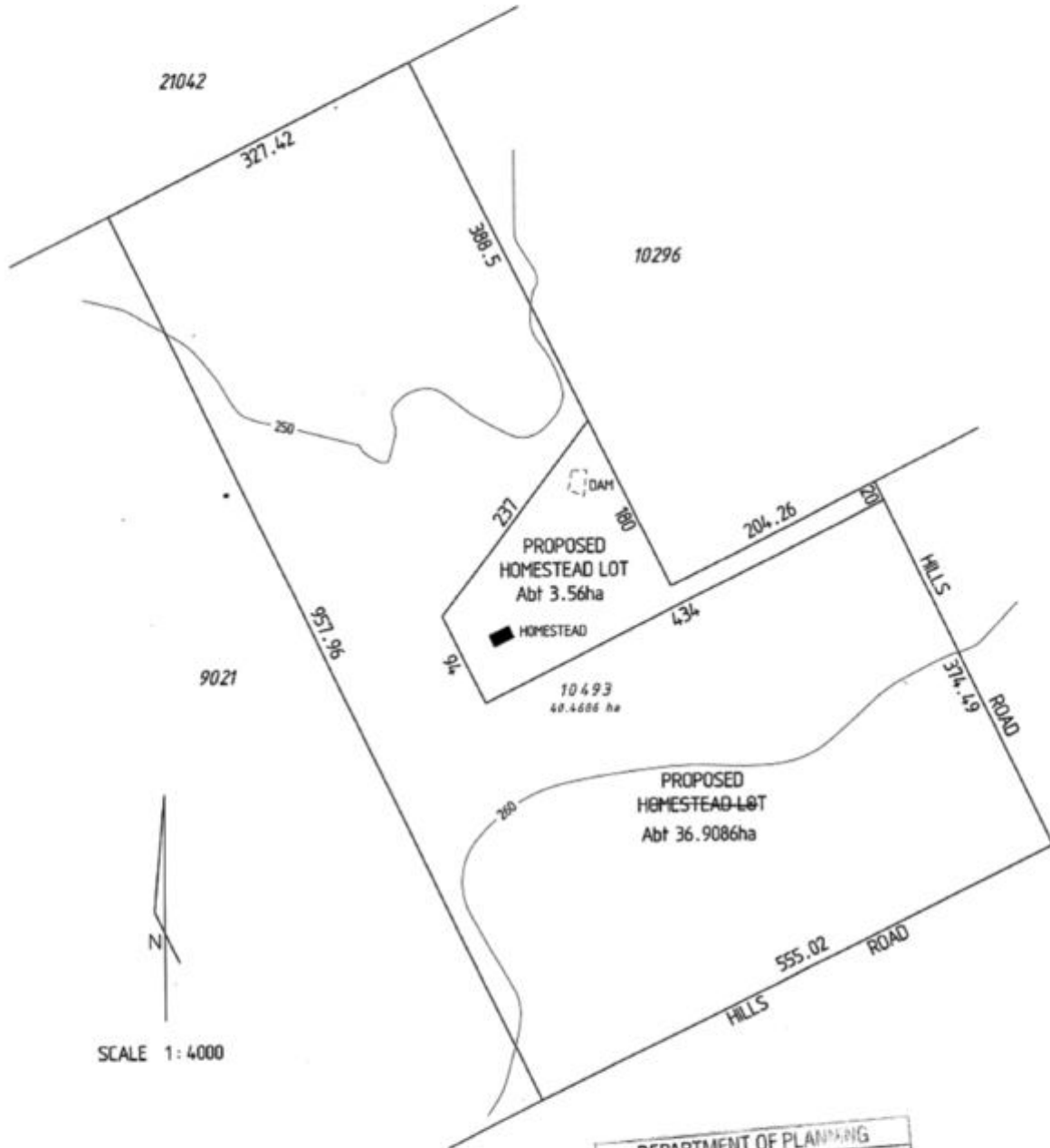
The correct application fee determined in accordance with the current schedule of fees is attached.  yes \$ 1603

Version: 8.0 (June 2009)

PROPOSED HOMESTEAD LOT  
LOT 10493 ON DP127461



ACN 054 353 687  
ABN 11 054 353 687  
Alan Marsh (Director)  
L.S., A.I.T., M.J.S.



SCALE 1:4000

DEPARTMENT OF PLANNING	
DATE	FILE
27 OCT 2010	143078

DATE : 20-10-2010  
CONTOUR INTERVAL : 10 METRES  
DATUM : AHD  
NOTE : ALL DIMENSIONS AND AREAS ARE SUBJECT TO SURVEY

25 Wheatley Street GOSNELLS WA 6110 Post Office Box 355 GOSNELLS WA 6990  
Mobile : 0438 582 441 A.Marsh (Residential) 9398 7881 Email : aj.marsh@westnet.com.au

doc-no ref: 1003099

## 10.0 Manager of Environmental Services Report

### 10.2 Manager of Environmental Services report for October 2010

Location:	Cunderdin
Applicant:	Shire of York
Meeting Date:	18 <sup>th</sup> November 2010
Author:	J Anderson
Item Approved by:	Chief Executive Officer

### **BUILDING REPORT**

#### **Building Approvals**

22/10/10	25 Main Street Cunderdin	Maurie Crameri (Avon Valley)	Patio
3/11/10	Lot 8 Lundy Ave Cunderdin	Robert & Christine Fulwood	Dwelling
3/11/10	65 Bedford Street, Cunderdin	Christopher Farmer	Alteration to Dwelling
3/11/10	12 Mitchell St, Cunderdin	CT Beard	Shed

### **ENVIRONMENTAL HEALTH REPORT**

#### **ENVIRONMENTAL HEALTH REPORT FOR OCTOBER 2010**

##### **Blues Festival January 2010**

The event organisers are required to satisfy the Department of Health (DOH) Guidelines for Events and Organised Gatherings.

Gordon Tester and the event organisers are currently working to ensure the event meets the requirements of the Department of Health (DOH) Guidelines for Events and Organised Gatherings.

##### **WA College of Agriculture, Cunderdin**

The DOH Audit of the WA College of Agriculture was carried out on the 18 October 2010 by DOH Officer Mr Rod Dixon. The Audit was successful and no corrective action requests were raised.

#### **FOOD ACT 2008 NOTIFICATION AND REGISTRATION**

Food businesses and Community Organisations involved in the sale of food are required to notify and register with the Shire in accordance with the Food Act 2008. The process of Registration and Notification is being organised to be undertaken.

#### **TOBACCO PRODUCTS CONTROL AMENDMENT ACT 2009**

(Commenced on the 22 September 2010).

All businesses who are involved with the sale of tobacco products must comply with the Tobacco Products Control Amendment Act 2009. The Shire is also required to place No Smoking signage at Children's playgrounds.

### **Resolution 10.2**

That Council resolves to accept the report from the Manager of Environmental Services for October 2010.

Moved Cr Todd Harris                      Seconded Cr Dianne Kelly

Vote - Simple majority                      Carried 8/0

## **11.0 Works Supervisor's Report**

### **11.1 Work Supervisors Report**

Location:	Cunderdin
Applicant:	Manger Works and Services
Date:	18 <sup>th</sup> November 2010
Author:	Mark Burgess
Item Approved by:	Chief Executive Officer

#### **Proposal**

Council is to receive the Manager of Works and Services report for October 2010

#### **Comment**

Please find below a brief update in relation to the Works Program

#### **Construction**

Dowerin Meckering Rd has had some minor clearing formation and shoulder works on it in preparation for the reseal. This is now ready for a reseal in which the metal is on site and bitumen will be down in the next couple of weeks.

We are also carrying out shoulder works on the same Road between SLK 3 to 10 as some of the corners are quite dangerous. We are also doing some pavement repairs on some major failures. For council info this is being done with a profiler and bobcat

Construction of the Blackspot intersection of Wilding Rd and Dowerin Meckering is almost complete and will have a prime seal on it within the next couple of weeks

#### **Gravel Sheetting Works**

Watercarrin Rd has been completed

Wilding Rd has commenced and at the time of this report we have completed 2.8km

#### **Maintenance Grading**

Mtnce is really at a standstill due to some staff being on holidays etc, however will resume shortly.

#### **Outside Staff**

Rob Bell - on leave.

Derek Mitchell on leave

Stan has just returned from 2 weeks annual leave

#### **Plant Maintenance**

P1131 Ygnattering Fire Tender

Machine K's 155,665 to date

Aux pump battery

228 lts diesel

P1254 Ford Ranger Ute

Machine K's 32,083 to date

30,000 service

P1922 938G Cat Loader

Machine Hrs 5751 to date

250 hr service

P2599 Cat 12H Grader  
Machine Hrs 8305 to date  
500 Hr service

P6000 Isuzu Dual Cab  
Machine K's 170,480 to date  
170,000 service

P2565 John Deere 670D Grader  
Machine Hrs 1751 to date  
250 Hr service

P1450 Iveco Bullnose Truck  
Machine K's 217,849 to date  
Replaced R/H booster  
Replaced L/H window motor

P.00 Iveco Rubbish Truck  
Machine K's 169,199 to date  
Replaced A/C compressor  
Regas system

P1139 Toyota Dyna Light Truck  
Machine K,s 119,198 to date  
Battery replacement –warranty-

P134 Ford Ranger Ute  
Machine K's 48,090 to date  
Top end oil leak – warranty –

P4587 Float Trailer - Suzi coil fit up

### **General**

The Meckering Hockey Oval has been graded, watered and rolled, however some other minor works still remain to be done outside the playing area.

It is in my opinion this will return to the original playing surface fairly rapidly as the material on the area is very thin and lacks binding qualities to hold the surface together.

### **Statutory Implications**

Nil

### **Financial Implications**

Nil

### **Strategic Implications**

Nil

### **Resolution 11.1**

That the Manager of Works and Services report for October 2010 be received.

Moved : Cr Doug Kelly

Seconded: Cr Graham Cooper

Vote – Simple majority

Carried: 8/0

## **12.0 Community Development Officer**

### **12.1 Information Bulletin – CDO Report**

Location:	N/A
Applicant:	N/A
Date:	
Author:	S McQuistan
Item Approved by:	Community Development Officer

#### **Proposal**

Council is to receive the Community Development Officers Report for October 2010.

#### **Comment**

##### **RLCIP Grant**

- Approval has been granted to use the RLCIP grant (\$30,000) for the construction of Ambulance transfer station at Cunderdin Airfield

##### **Recreation Facilities**

- Follow up meeting (x3) with Dept Sport & Recreation
- Liaising with Peter Hunt to arrange structural engineer report on Grandstand

##### **Kings of Blues Concert**

- Providing assistance to Glen with the Kings of Blue concert
- Research external funding opportunities/liability insurance

##### **Mobile Speed Alert Device**

- Met with CDO Tammin to commence work on combined funding application for Mobile Speed Alert Device

##### **Community Emergency Risk Management (CERM) Project**

- Entered into partnership agreement with LGIS Risk Services to obtain Natural Disaster Resilience Program (NDRP) funding to facilitate CERM Project

##### **Local Emergency Management Arrangements (LEMA)**

- Meeting (x2) with Yvette Grigg to finalise Recovery element of LEMA

##### **DAFWA**

- Attended Dry Season Agribusiness update

#### **Statutory Implications**

There are no statutory implications in considering this item.

#### **Policy Implications**

There are no policy implications in considering this item.

#### **Financial Implications**

There are no financial implications in considering this item.

#### **Strategic Implications**

Nil



**Resolution 12.1**

That Council receive and note report 12.1

Moved Cr Graham Cooper

Seconded Cr Clive Gibsone

Vote – Simple majority

Carried 8/0

## **13.0 Environmental Project Officer Report**

### **13.1 SEAVROC Environmental Project Officer Report**

Location:	Cunderdin
Applicant:	Administration
Date:	18 <sup>th</sup> November 2010
Author:	J Vincent
Item Approved by:	Chief Executive Officer

#### **Disclosure of Interest**

No disclosure of interest has been tabled.

#### **Proposal**

To receive the Environmental Project Officers Report for September 2010.

#### **Attachments**

SEAVROC Environmental E-News September 2010

#### **Background**

Ordinary Council meeting 18<sup>th</sup> February 2010 – Report 9.10

#### **Commentary**

##### **Caring for our Country Wind Erosion Project**

*Perennial farming systems targeting wind erosion within the North Eastern and Southern Wheatbelt regions of WA*

Distribution and promotion of the Expression of Interest for free seedlings and perennial pasture seed for the 2011 planting season. The EOI form is now available on most Shire websites and counters and has been advertised in local newsletters/papers and will be sent out as part of the SEAVROC Environment 'E-News'. The EOI is also advertised on the Project's Facebook page to target young farmers. EOI period closes 11<sup>th</sup> November.

Continued final site visits for farmers that participated in the Project for 2010. Final Site visits involve a visit to the planting site, photos taken and a survey undertaken with the farmer to ascertain planting success and receive general feedback on the Project. 18 sites across SEAVROC were surveyed.

Liaising with AVONGRO to develop technical information for the Project's 2010 Case Studies. One case study per participating Shire will be developed per year of the project and have been developed with Project farmers. The case studies will be released in a booklet format as a useful resource for farmers to learn more about perennial crops.

Researched and distributed current articles and media releases to Project Staff for placement in local newsletters/papers to continue extension of the project.

Monthly meetings with CFoC Project Officers from NEWROC and WEROC.

Managed the content of the Project facebook page including posting project news and contacting individual members about project events and important dates.

Secretary duties for the October Project Meeting.

##### **SEAVROC Environmental Services – Cunderdin**

Produced the third edition of 'SEAVROC Environment E-News'. This has been sent via email to those residents who have requested it. This month's e-news included information on updates on the CFoC Wind Erosion project, field days and grant opportunities in the region, and current local environment news articles. It is attached for your information with this report.

### **Native Vegetation Clearing**

Assisted Mark Burgess with Purpose Permit application for roadside works along the Cunderdin-Quairading Rd.

Site visit with Mark Burgess to determine suitable offset site for permit CPS1558/1.

Revised and submitted offset proposal for permit CPS1158/1. Emailed to Gary Tuffin.

### **Landholder advice**

The SEAVROC Environmental team is available to provide general environment and NRM advice to landholders. No calls have been received from Cunderdin landholders in August.

### **Meetings/training**

Attended October Project Officer meeting for the Wind Erosion Project.

Attended the UWA Climate Change 'Future Farm Field Day' at UWA's demonstration farm in Pingelly.

'Minds at Work' Seminar in Quairading on 15<sup>th</sup> October as part of Quairading's Regional Network Seminars.

Attended the Wheatbelt NRM AGM.

### **Upcoming tasks/events**

Produce and send out the fourth SEAVROC E-news for those who have responded to the 'E-news' EOI.

Assess Wind Erosion Project applications against selection criteria and decide on the successful farmers who will receive seedlings and seed for the 2011 planting season.

Attending the Department of Agriculture's Dry Season Agribusiness Update 5<sup>th</sup> November.

Attending 'Surviving the Dry Season' morning tea in Beverley 16<sup>th</sup> November.

### **Statutory Implications**

There are no statutory implications in considering this report

### **Policy Implications**

There are no policy implications in considering this report

### **Financial Implications**

There are no financial implications in considering this item.

### **Strategic Implications**

There are no strategic implications in considering this item.

### **Resolution 13.1**

That Council receive and note report 13.1

Moved Cr Graham Cooper                      Seconded Cr Clive Gibsone

Vote - Simple majority                      Carried 8/0



## SEAVROC Environment E-News

Beverley Brookton Cunderdin Quairading York

Welcome to the October edition of SEAVROC's Environment E-news!

There is plenty of events and interesting news this month, including your last opportunity to get free tree seedlings and perennial pasture seed for the 2011 planting season as part of the 'Caring for our Country' Wind Erosion Project.

Remember, please feel free to contact us with any Environment enquiries including native vegetation clearing, re-vegetation, fox and rabbit control, perennial pastures, wind erosion, remnant vegetation management, saltland management or any other agricultural conservation issues.

Jen Vincent  
Environmental Project Officer  
9645 0016 / 0447 898 995  
[qshireepo@westnet.com.au](mailto:qshireepo@westnet.com.au)

Emma Wilson  
Environment Officer  
9645 0236 / 0427 450 236  
[qshireclc@westnet.com.au](mailto:qshireclc@westnet.com.au)

Kind regards,  
Jen

### General news

#### Caring For Our Country Wind Erosion Project

Perennial farming systems targeting wind erosion within the north eastern and southern regions of WA



Natural Resource Management Officers across the North Eastern and Southern Wheatbelt have been undertaking post-planting surveys with landholders who participated in the *Wind Erosion* Project.

The Project offered landholders Saltbush, Oil Mallees, Brushwood, *Casuarina obesa*, Sandalwood host seedlings and perennial pastures to reduce soil loss through wind erosion. Over 320,000 seedlings and 20 kg of perennial pasture seed were offered to 65 successful Project applicants, including 111,000 Oil Mallee and 95,000 saltbush seedlings.

#### Apply now for the 2011 planting season!

Expressions of Interest Forms to participate in the Project in 2011 have now been released.

*Rhagodia pressii* has been added to the list of species available for 2011, due to its many benefits including being a successful fodder

shrub. If you would like to participate and are located within the regions of NEWROC, WEROC or SEAVROC, ring your local Shire Office and ask to speak to your local NRM or Environment Officer. **But be quick – applications close on November 9<sup>th</sup>**



#### Keep up to date with the Project online!

Why not visit our new Facebook page 'CFoC Wind Erosion Project' and become a member? It will keep you up-to-date on all the Projects activities and events.



## DAFWA - Dealing With the Dry Season 2010



Much of the Wheatbelt, South West and Rangelands has experienced a dry and patchy start to the season and initial estimates are for average to below average returns. The WA Department of Agriculture and Food (DAFWA) is working closely with growers to provide timely and accurate advice to address issues related to the season. For information and advice on managing issues related to the dry season, contact the Department of Agriculture and Food on 1300 725 572. DAFWA has put together a useful page on their website with current news, events, publications, health and support information and important contacts. Visit [www.agric.wa.gov.au](http://www.agric.wa.gov.au).

### More news from DAFWA...

#### Watch for signs of disease suppression while harvesting wheat

Grain growers harvesting their wheat crops have been asked to take note of any signs of disease suppression, to assist with plant disease research by the Department of Agriculture and Food. Read more here [http://www.agric.wa.gov.au/PC\\_94282.html?s=1032775823](http://www.agric.wa.gov.au/PC_94282.html?s=1032775823)

#### Don't abandon failed crops too quickly

Farmers thinking of putting stock onto failed crops should think carefully before opening the gate. Economic analysis by the Department of Agriculture and Food has shown that even at low yields it could be more cost effective to harvest the crop. Read more here [http://www.agric.wa.gov.au/PC\\_94281.html?s=1001](http://www.agric.wa.gov.au/PC_94281.html?s=1001).

#### New DAFWA publication available – Growing Biserrula to improve grain and livestock

production. Bulletin 4805, published in July 2010. For your copy please contact Natalie Hogg at the Northam Department of Agriculture and Food on: Mobile 0408 923 766, Phone 08 9690 2081 or Email [natalie.hogg@agric.wa.gov.au](mailto:natalie.hogg@agric.wa.gov.au).



wheatbelt  
natural resource  
management

#### Camera Traps: Wheatbelt NRM Videos now online

The video page on the Wheatbelt NRM website is currently populated with fantastic camera trap footage, this video library will be growing over the next few weeks with a variety of clips. You can view the videos at [www.wheatbeltnrm.org.au/](http://www.wheatbeltnrm.org.au/)

#### Australian Framework for Landcare

After much consultation, The Australian Framework for Landcare has been released and is available at [www.daff.gov.au](http://www.daff.gov.au). The final print version of the Australian Framework for Landcare was launched on 8 September 2010 in Sydney by Coral Love, Chair, Australian Framework for Landcare Reference Group, as part of the National Landcare Week celebrations.

## Opportunities

#### Pilot Drought Reform update

More than 300 farm businesses from 67 shires have taken part in farm planning workshops under the Pilot Drought Reform measures. The workshops assist farmers to develop a whole-farm strategic plan and also makes them eligible for consideration for farm business and landcare adaptation grants of up to \$60,000.



Other measures under the Drought Pilot include Stronger Rural Communities, Farm Social Support, Family Support, Farm Exit Support and Beyond Farming. For more information, visit <http://www.daff.gov.au>. The pilot is in place from 1st July 2010 to 30 June 2011.



**Junior Landcare**

Westpac is helping students develop leadership skills through local environmental projects. Grants of \$1,500 are available for schools to help students build sustainability leadership through a project to improve their school or local community environment. Schools seeking to develop environmental leadership skills for Year 5 and 6 students are encouraged to apply. For more information or to apply visit [www.juniorlandcare.com.au](http://www.juniorlandcare.com.au)



**Rebates for rainwater tanks or greywater systems**

As part of the Water for the Future plan, the Government is delivering the National Rainwater and Greywater Initiative (NRGI) to help people use water wisely in their everyday lives.



The NRGI offers households up to \$500 towards a new rainwater tank or greywater system. The rebates are available for either:

1. the purchase and installation of a new rainwater tank which is installed by a licensed plumber for internal use of the water for toilet and/or laundry use; or
2. the purchase and installation of a permanent greywater treatment system, which is installed by a licensed plumber for internal reuse of the water for toilet and/or laundry use or for garden sub-surface irrigation.



To download program guidelines and apply, visit

<http://www.environment.gov.au/water/programs> and follow the links to the Program.



**Events**

**Wheatbelt NRM AGM**

Featuring guest speaker Annie Macbeth

**Date:** Thursday 28th October 2010 **Time:** 09.30am registration 10.00am start 13.00pm close

**Place:** Northam Country Club, 15 Wood Drive Northam

Morning tea and a light lunch will be provided

RSVP: For catering purposes to Hayley Blakiston on 9690 2291 or [hblakiston@wheatbeltnrm.org.au](mailto:hblakiston@wheatbeltnrm.org.au) by Monday 25th October.



**Annie Macbeth - Guest Speaker**

**Future Trends : Faster Wider Deeper**

As WA leads the nation into its economic future, the speed of our economic, political, social & cultural change continues to increase exponentially. Are we heading for more chaos or healthy growth? Are there dangers ahead or only opportunities? Is the GFC sounding the death knell of American/European global economic supremacy? And if so, what's our emerging role? What about regional/Wheatbelt issues? What is the real impact of climate change? And how will the Generations X and Y redefine how we do business and operate in a Quantum world? *"Resisting change is like holding your breath - if you succeed, you die."*



**Subscription**

If you no longer wish to receive SEAVROC's Environment E-News, please send an email to [qshirepo@westnet.com.au](mailto:qshirepo@westnet.com.au).



#### **14.1 Matters for which the meeting may be closed**

None.

#### **General Business - Forward Capital Works Plan meetings**

Wednesday 1<sup>st</sup> December 2010 (6:30pm) - Plant & Equipment

Wednesday 8<sup>th</sup> December 2010 (6:30pm) - Land & Buildings

Wednesday 15<sup>th</sup> December 2010 (6:30pm) – Transport Infrastructure

#### **15.0 Closure of meeting 7:10pm**

Cr Carter thanked everyone for their attendance and closed the meeting 7:10pm

Filename: 1.5 Minutes - 18 November 2010.doc  
Directory: Z:\Council (COU)\Council Meetings\Council  
Minutes\Minutes 2010-2011  
Template: C:\Users\ceo\AppData\Roaming\Microsoft\Temp  
lates\Normal.dotm  
Title: Shire of Cunderdin  
Subject:  
Author: Rates  
Keywords:  
Comments:  
Creation Date: 24/11/2010 3:34:00 PM  
Change Number: 19  
Last Saved On: 21/01/2011 2:49:00 PM  
Last Saved By: Shire Of Cunderdin  
Total Editing Time: 342 Minutes  
Last Printed On: 23/03/2011 3:13:00 PM  
As of Last Complete Printing  
Number of Pages: 119  
Number of Words: 14,577 (approx.)  
Number of Characters: 83,089 (approx.)