



Shire of Cunderdin

Minutes of an Ordinary Council Meeting

Dear Council Member,

An Ordinary Meeting of the Cunderdin Shire Council was held on Thursday 18th June 2009 in the Council Chambers, Lundy Avenue Cunderdin commencing at 5:05 pm.

G M Tuffin
Chief Executive Officer

TABLE OF CONTENTS

1.0	Declaration of opening	4
1.1	The President declared the meeting open 5:05 pm	4
1.2	The Shire of Cunderdin disclaimer was read aloud.	4
2.0	Suspension of Clause 3.2 - Standing Orders	4
3.0	Public Question Time	4
3.1	Response to previous public questions taken on notice	4
3.2	Declaration of public question time opened 5:06 pm	4
3.3	Declaration of public question time closed 5:06 pm	4
4.0	Record of Attendance, Apologies and Approved Leave of Absence	5
4.1	Record of attendances	5
4.2	Apologies	5
4.3	On Leave of Absence	5
4.4	Staff	5
4.5	Guests of Council	5
4.6	Members of the Public	5
4.7	Applications for leave of absence	5
4.8	Declaration of Members and Officers Financial Interests	5
5.0	Petitions, Deputations, Presentations	5
5.1	Petitions	5
5.2	Deputations	5
5.3	Presentations	5
6.0	Council Discussion	5
7.0	Confirmation of the Minutes of Previous Meetings	8
7.1	Confirmation of Minutes of Previous Meetings	8
7.2	Receiving Minutes of Meetings of Committees of Council and other Committees and Organisations	9
8.0	Finance Report	40
8.1	Financial Report for May 2009	40
8.2	Accounts Paid and Payable – May 2009	42
8.3	Council Investments	46
9.0	Chief Executive Officer's Reports	48
9.1	Local Emergency Management Committee	48
9.2	Meeting Dates for 2009/10	51
9.3	Meeting Attendance Fees & Allowances	54

9.4	Amendment to "Building Policy #7 – Cunderdin Airfield (East 1 Area)"	59
9.5	Change to UV valuations	62
9.6	Budget Amendments	71
9.7	Section 70A notice – Subdivision Condition	74
9.8	Properties and Buildings.....	79
9.9	Cunderdin District High School – Youth Services	81
9.10	Cunderdin Airfield	86
9.11	Rates Incentive Scheme – (late report)	89
9.12	Plan for the Future (Late Report)	91
10.0	Manager of Environmental Services Report.....	93
10.1	Manager of Environmental Services report for May 2009	93
10.1	Building Licenses May 2009	95
11.0	Works Supervisor's Report.....	96
11.1	Work Supervisors Report.....	96
12.0	Meeting be closed to Members of the Public	98
12.1	Matters for which the meeting may be closed	98
12.2	Renewal of the CEO contract.....	99
12.3	Opening of Meeting	100
General business	101
	Regional and Local Community Infrastructure Program 2008.....	101
	Community Bus – Girls Group	102
13.0	Closure of meeting 6:48 pm	103

AGENDA

1.0 Declaration of opening

1.1 The President declared the meeting open 5:05 pm

1.2 The Shire of Cunderdin disclaimer was read aloud.

The Local Government Act 1995 Part 5 Division 2 Section 5.25 and Local Government (Administration) Regulations 1996 Regulation 13

“No responsibility whatsoever is implied or accepted by the Shire of Cunderdin for any act, omission or statement or intimation occurring during this meeting. It is strongly advised that persons do not act on what is heard at this Meeting and should only rely on written confirmation of Council’s decisions, which will be provided within ten working days of this meeting”.

2.0 Suspension of Clause 3.2 - Standing Orders

Location:	Cunderdin
Applicant:	Not applicable
Date:	18 th June 2009
Author:	G Tuffin
Item Approved by:	Chief Executive Officer

Recommendation:

Council suspends clause 3.2 – Order of Business – of the Shire of Cunderdin Standing Orders Local Law 2001

Moved: Cr Dennis Whisson

Seconded: Cr. Clive Gibsone

Vote – Simple majority

Carried 8/0

3.0 Public Question Time

3.1 Response to previous public questions taken on notice

There were no questions from the public at the previous meeting of Council.

3.2 Declaration of public question time opened 5:06 pm

3.3 Declaration of public question time closed 5:06 pm

4.0 Record of Attendance, Apologies and Approved Leave of Absence

4.1 Record of attendances

Councillors

Cr GJ (Graham) Cooper	President
Cr RL (Rod) Carter	Deputy President
Cr RC (Clive) Gibsone	
Cr RJ (Robert) Fulwood	
Cr DA (Dennis) Whisson	
Cr DG (Dianne) Kelly	
Cr TE (Todd) Harris	
Cr DB (Doug) Kelly	

4.2 Apologies

4.3 On Leave of Absence

4.4 Staff

G M (Gary) Tuffin	Chief Executive Officer
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4.5 Guests of Council

None.

4.6 Members of the Public

None.

4.7 Applications for leave of absence

None.

4.8 Declaration of Members and Officers Financial Interests

5.0 Petitions, Deputations, Presentations

5.1 Petitions

None

5.2 Deputations

None

5.3 Presentations

None

6.0 Council Discussion

The Shire President gave a verbal report prior to the commencement of the meeting and requested the discussion be recorded in the minutes.

Meeting with Max Trenorden MLA & CEO 25/05/09 – Aviation matters (Cunderdin Airfield)

Held a public meeting on the 27/05/09

- Local Government Structural Reform (SEAVROC)
- Sporting Future Feasibility Study Release
(Poor attendance only 14 people)

Attended the Local Government Country Health Planning Initiative meeting (Northam) held on 2/06/09 with the CEO

Held a Local Emergency Management Committee meeting 3/06/09

Attended WALGA teleconference 15/06/09 – Grain Freight Infrastructure (Rail closures)

Held a meeting with the Regional Inspector of Police Mr Colin Murray 17/06/09 to discuss local police issues.

Held an Audit Committee meeting on the 17/06/09.

Meet with the Department of Local Government & Regional Development in regards to Structural Reform & the proposed SEAVROC Model (Regional Subsidiary) – 18/06/09 (10:00 am).

(Cr. Clive Gibsone)

Attended the meeting with the Regional Inspector of Police Mr Colin Murray 17/06/09 to discuss local police issues.

Attended the Local Emergency Management Committee meeting 3/06/09 (5:30 pm)

Attended the Audit Committee meeting on the 17/06/09 (6:00 pm).

Attended Local Health Advisory Group meeting (LHAG) for the month.

- New Bus & Car has arrived for the HACC program
- Volunteer numbers are becoming a problem

Reported on the Cottage Homes.

- Pursuing the construction of 4 new homes

(Cr Doug Kelly)

Attended the Local Emergency Management Committee meeting 3/06/09 (5:30 pm)

Reported on the MAG June meeting – Town Entry Statements

(Cr. Rod Carter)

Reported on his attendance at the Municipal Association of Victoria (Melbourne) (6 & 7th May 2009) and the unique methods used to build communities in the USA, UK & NZ – Education & Health Care.

Attended the Local Emergency Management Committee meeting 3/06/09 (5:30 pm)

Attended the Audit Committee meeting on the 17/06/09 (6:00 pm).

(Cr Dianne Kelly)

Attended the June District Health Advisory Group (DHAG) meeting.

- Reported that some hospitals may come under review due to their large operating costs (approx \$2.5 million pa) and low utilisation with a view to transferring some of these funds to more appropriate/ needed areas in the community eg - HACC programs.
- Local Hospital Boards may come into use again – matter being reviewed.
- General summary of the meeting

Reported on the concerns of some Meckering residents in relation to the Sports Feasibility Study & suggested that a meeting should be arranged.

Meckering Sports club recently was inspected by Liquor & Licensing and passed very well.

7.0 Confirmation of the Minutes of Previous Meetings

7.1 Confirmation of Minutes of Previous Meetings

Location:	Cunderdin
Applicant:	Administration
Date:	18 th June 2009
Author:	G Tuffin
Item Approved by:	Chief Executive Officer

Proposal

Council to confirm the minutes of the

- Ordinary Council meeting held on 21st May 2009.
- Special Council meeting held on the 8th June 2009

Background

The minutes have been circulated to all Councillors and they have been made available to the public.

Statutory Environment

Local Government Act 1995 Part 5 Division 2 Subdivision 3 - Section 5.22 (2) Regulations requires minutes of all meetings to be kept and submitted to the next full council meeting for confirmation.

Financial Implications

Nil

Resolution 7.1

That the minutes of the

- (a) Ordinary Council meeting held on 21st May 2009 be confirmed as a true and correct record.
- (b) Special Council meeting held on the 8th June 2009 be confirmed as true and correct record.

Moved: Cr. Doug Kelly

Seconded: Cr. Dianne Kelly

Vote – Simple majority

Carried 8/0

Note to this item:

The President will sign the minute declaration.

7.2 Receiving Minutes of Meetings of Committees of Council and other Committees and Organisations

Location:	Cunderdin
Applicant:	Administration
Date:	18 th June 2009
Author:	G Tuffin
Item Approved by:	Chief Executive Officer

Proposal

Council receive the minutes of the following meetings;

- SEAVROC meeting held on 7th May 2009
- LEMC Meeting held on 3rd June 2009

Attachment

The minutes listed above are attached as an appendix to this item.

Background

The minutes have been circulated to all Councillors and they have been made available to the public.

Statutory Environment

There is no statutory requirement for council to receive or confirm the minutes for the SEAVROC meeting.

Local Government Act 1995 Part 5 Division 2 Subdivision 3 - Section 5.22 (2) Regulations requires minutes of all meetings to be kept and submitted to the next full council meeting for confirmation.

Financial Implications

Nil

Resolution 7.2

That council receive the minutes of;

SEAVROC meeting held on 7th May 2009

LEMC Meeting held on 3rd June 2009

Moved: Cr. Robert Fulwood

Seconded: Cr. Clive Gibsone

Vote – Simple majority

Carried 8/0

SEAVROC

(SOUTH EAST AVON VOLUNTARY REGIONAL ORGANISATION OF COUNCILS)

MINUTES OF EXECUTIVE COMMITTEE MEETING

COUNCIL CHAMBERS – SHIRE OF QUAIRADING

THURSDAY, 07 MAY 2009 AT 9:30AM

The Chairman welcomed Delegates, representatives and guests in attendance, and provided comment in relation to the Shared Services Conference held in Melbourne. Further advising that WALGA had made an approach for SEAVROC to provide a presentation at Local Government Week on restructure issues, with more information to be provided in relation to this request in coming weeks.

The Chairman invited the Host Council to make a presentation to attendees.

Cr D Richards, President of the Shire of Quairading, took the opportunity of welcoming attendees, and providing comment on the following points:

- Sales at the Andrews Way subdivision were slow, with indications that the real estate market had slowed throughout the region, with hopes that this would turn around with and improvement in the economical situation.
- The Quairading Community Building and Football Change Rooms were now complete, with upgrades including the installation of turf, playground equipment, and limestone fencing, with fencing of the children's playground area providing improved safety. At a total cost of \$81,500, this is \$16,500 over budget due the add ons to the project.
- The Quairading Bowling Club had been unsuccessful in seeking a grant of \$130,000 for the installation of synthetic surfaces. It was considered that non inclusion of co location within the submission was a contributing factor to this loss. The Club however was progressing with the project, with turf, fencing, shade areas and garden having been removed, and installation of the synthetic turf anticipated prior to the commencement of the new bowling season. The Club had also sought financial assistance from Council in contribution to this project.
- Stage 2 of the Town Hall Upgrade Project was now complete with the installation of a data projector and drop down screen, and the rear of the hall being raised above the entrance doors in the main hall. Stage 1 provided the installation of reverse cycle airconditioning, with the Upgrade consisting of four stages in total. Attendees were invited to visit the hall after lunch to view the works to date.

- The Resource Centre to be located on the southern side of the railway line, between the old railway station and new parking area, was a large project costing approximately \$2M, and will house the Quairading Telecentre, Community Development Officer, Environmental Officer, WA Channel Membership Group, TAFE and Quairading Created Arts. A good co location project with considerable grants contributing to its completion.
- The Quairading Recycling Centre, currently located at the old drive in site east of town, is a small operation which is running well. A grant application has been submitted to assist its relocation to the refuse site to rationalise waste management.
- Australian Bureau of Statistics figures indicate a population increase for Quairading of 3.9%.

Mr G Fardon, advised that Quairading's excavator and tree mulching were progressing well, having been in the Cunderdin area over recent weeks. Quairading was more than willing to discuss this service and its costs with Member Councils, with the unit cost anticipated to be reduced over time. A tow behind sweeper was being budgeted for, and this would provide for a complete service to the community.

The Chairman took the opportunity of congratulating Cr D Richards on his recent engagement on behalf of all attendees.

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

1.1 Opening

The Chairman welcomed Mr J Wibberley, assisting Mr D Carbone during the Meeting.

1.2 Announcement of Visitors

The Executive Officer advised that invitations had been extended to the following:

- Cr Rodney Stokes – President, Shire of Tammin;
- Mr Mick Oliver – Chief Executive Officer, Shire of Tammin;
- Ms Caroline Tuthill - Senior Project Officer - Department of Local Government and Regional Development;

- Mr Tony Brown - Executive Manager - Governance and Strategy - Western Australian Local Government Association; and
- Ms Joanne Burges - Regional Cooperation Manager - Western Australian Local Government Association.
- Mr Ryan Gibson - Regional Road Safety Officer, Roadwise - Wheatbelt South
- Mr Ian Hall - Chairman - Avongro Wheatbelt Tree Cropping

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

2.1 Present

Shire of Beverley	- Cr D Ridgway	- Deputy Shire President (South Ward)
Shire of Beverley	- Mr K Byers	- Chief Executive Officer
Shire of Brookton	- Cr K Wilkinson	- Deputy Shire President
Shire of Brookton	- Cr T Lange	- Central Ward
Shire of Brookton	- Mr G Clark	- Chief Executive Officer
Shire of Cunderdin	- Cr G Cooper	- President (Chairman)
Shire of Quairading	- Cr D Richards	- President
Shire of Quairading	- Mr G Fardon	- Chief Executive Officer
Shire of York	- Cr B Lawrance	- Deputy Shire President
Shire of York	- Mr R Hooper	- Chief Executive Officer
Shire of Tammin	- Cr R Stokes	- President
Shire of Tammin	- Mrs J Oliver	- Representing Mr M Oliver
Western Australian Local Government Association (WALGA)	- Ms J Burges	- Regional Cooperation Manager – WALGA
Roadwise	- Mr R Gibson	- Regional Road Safety Officer - Wheatbelt South
Roadwise	- Mr R Long	- Regional Road Safety Officer - Wheatbelt North

LGIS	- Mr L Smith	- Representative
Avongro Wheatbelt Tree Cropping	- Mr I Hall	- Chairman
Dominic Carbone and Associates (DCA)	- Mr D Carbone	- Executive Officer
Dominic Carbone and Associates (DCA)	- Mr J Wibberley	- Assisting Mr D Carbone

2.2 Apologies

Shire of Beverley	- Cr J Alexander	- President
Shire of Brookton	- Cr B Coote	- President (Central Ward)
Shire of Cunderdin	- Mr G Tuffin	- Chief Executive Officer
Shire of York	- Cr P Hooper	- President
Shire of Tammin	- Mr M Oliver	- Chief Executive Officer
Western Australian Local Government Association (WALGA)	- Mr T Brown	- Executive Manager Governance and Strategy

2.3 Leave of Absence

Nil

3. DEPUTATIONS/PRESENTATIONS

3.1 Deputations

Nil

3.2 Presentations

Mr Ryan Gibson - Regional Road Safety Officer Roadwise - Wheatbelt South, and Mr Ray Long - Regional Road Safety Officer Roadwise - Wheatbelt North, provided a presentation on fleet safety and establishment of a coordination committee, with questions raised being responded to accordingly.

The Chairman thanked Mr Gibson and Mr Long for their presentation.

Mr Ian Hall - Chairman - Avongro Wheatbelt Tree Cropping - provided a presentation to the Executive Committee of SEAVROC at 1:30pm.

The Chairman drew attention to a meeting held in Perth during the week, and sought comment from attendees.

Comment by Cr D Richards, Mr K Byers, Mr G Clarke and the Chairman followed, detailing the following:

- Meeting not productive.
- Minister's comment on corporate entities and progressing legislation being of extreme interest.
- SEAVROC being "on the right track".
- Most speakers commenting on large amalgamations.
- Question raised on how rural local governments fared in South Australia, with the response being that they were amalgamated, yet remained unsustainable, with those in Queensland being left alone.
- Conference did not provide direction for rural local governments.
- SEAVROC data presented by Minister was supportive of SEAVROC's direction.
- A range of solutions required to cover the full spectrum, with choice.
- Concern in relation to Mr Gary Brennan's reference to cost of administration and population issues.
- Letter from Minister urging caution with discretionary fund expenditure.
- Executive Officer to forward letter to Review Board requesting that SEAVROC Checklist be reviewed as a matter of urgency as a group, in order that feedback may be provided earlier rather than later.
- South Australian speaker focused on the economy of scale of Onkaparinga.
- South Australian process involved a clear direction from State Government that number of local governments was to be halved, with a separate commission at arms length of the Government, working with that process to achieve outcomes.

- The Minister has not provided such a clear direction, leaving local government to guess outcome sought.
- Points of interest being legal or corporate entity, identity protection and legislative requirements for this.
- Confirmation that Brookton's electoral change had been gazetted, and that an additional 19 local governments had made application, with the Shire of Victoria Plains deferred until the 2011 round.
- Cost of governance, local and state, with the City of Stirling costed at 6%.

4. CONFIRMATION OF MINUTES

Executive Committee Meeting of SEAVROC held on Thursday, 5 March 2009.

MOVED Mr K Byers, Seconded Cr D Ridgeway, that the Minutes of the SEAVROC Executive Committee Meeting, held on Thursday, 5 March 2009, be received.

CARRIED UNANIMOUSLY

5. ANNOUNCEMENT BY PRESIDING MEMBER WITHOUT DISCUSSION

Nil.

6. REPORTS OF THE EXECUTIVE OFFICER

SE-022-09	STATUS REPORT – OUTSTANDING BUSINESS FROM EXECUTIVE COMMITTEE MEETINGS (File: serpr022-09)
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The Executive Officer provided comment in relation to this item of business, detailing the following:

1. Review of the Memorandum of Understanding, Charter and Strategic Plan being complete.
2. Information Technology - Subject of Report on this Agenda.
3. Asset Management - Appointment to be scheduled with WALGA re WAAMI and requirements to progress this matter.

4. Local Government Feasibility Study - Late report on tables prior to this Meeting.
5. Elected Member Training - Occurred on 1 May 2009. Cr D Richards advised that positive feedback had been received from attendees.
6. SLUM Local Planning - Tree Crops - Responses received from Beverley and Quairading, adoption by all Councils with confirmation letters to be provided; Executive Officer to follow up with Member Councils. Supportive response received from outside organisations such as Agriculture and Fisheries, and Forestry, with only minor queries. Advertising to be undertaken, along with prioritisation of projects.
7. Strategic Waste Manage Plan - SEAVROC Member Local Governments - Completed and delivered to Waste Management Authority, including E Waste Plan, with a request for further information which is currently being finalised.
8. Business Plan - Resource Sharing for Planning, Building and Health Services - Meeting scheduled with relevant Officers on 14 May 2009 to progress; preliminary draft to be presented to Chief Executive Officers and Executive Committee of SEAVROC. Schedule for this item of business currently one month behind, however will be progressed to resume timeline.
9. Country Local Government Fund - Regional Groups - Combined funding application to be submitted.
10. Request for Meeting - Avongro Wheatbelt Tree Cropping Inc - Mr Ian Hall - Chairman in attendance at this Meeting.
11. Request for Meeting - Regional Road Safety Officer - Roadwise - Wheatbelt South - Mr R Gibson and Mr R Long in attendance at this Meeting.
12. Request for Membership of SEAVROC - Shire of Tammin - This matter is the subject of Report SE-029-09 on this Agenda.
13. Structural Reform Guidelines - Completed.
14. Office of Crime Prevention Graffiti Brochure - 250 Brochures ordered for each Member Council.
15. Expression of Interest - Mobile CCTV - Response received that each Member Council is to make its own application.
16. Roman II - WALGA advised that it will record SEAVROC's interest in this matter.

It was then:

MOVED Cr D Richards, Seconded Mr R Hooper, that Report SE-022-09 - Status Report - Outstanding Business from Executive Committee Meetings, be received.

CARRIED UNANIMOUSLY

SE-023-09	WORKSHOP ON STRUCTURAL REFORM - THURSDAY, 2 APRIL 2009 (File: serpt023-09)
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The Executive Officer drew attention to the Workshop held on Thursday, 2 April 2009, with comment provided by the Chairman.

It was then:

MOVED Mr R Hooper, Seconded Cr K Wilkinson, that the Executive Committee endorse the resolution adopted at the Workshop on Structural Reform, held on Thursday, 2 April 2009, at the Shire of York, which reads as follows:

- (a) *SEAVROC progress the 'subsidiary model' as the preferred option to progress as a group.*
- (b) *That Mr Neil Douglas and appropriate people be engaged to review the model, its definitions and terminology, with investigation on utilising proposed Departmental funding of \$10,000 per local government toward that cost, and should this be unsuccessful, the matter be brought back to SEAVROC for further discussion.*
- (c) *Representation be made to the Local Government Reform Sub Committee Looking at Representation, outlining SEAVROC's thoughts in that area.*

CARRIED UNANIMOUSLY

SE-024-09	FINANCIAL STATEMENTS FOR THE PERIOD 1 JULY 2008 TO 31 MARCH 2009 (File: serpt024-09)
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The Chairman drew attention to an updated report provided to Delegates prior to the Meeting, with the Executive Officer confirming the correct wording of "funds held", and "finance".

With this correction, it was:

MOVED Mr K Wilkinson, Seconded Mr R Hooper, that the following Statements of Receipts and Payments for the period 1 July 2008 to 31 March 2009, be received for:

- *Connecting Local Governments and Structural Reform Implementation Grant.*
- *Local Government Feasibility Study – Regional Collaborative Models.*

CARRIED UNANIMOUSLY

SE-025-09	GRAIN FREIGHT NETWORK (File: serpt025-09)
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The Executive Officer advised having met with Mr John Georgiades, requesting that the Department for Planning and Infrastructure provide clarification in relation to miscommunication on this matter. Mr Georgiades took on board the request. SEAVROC may now wish to engage Mr Georgiades to present at an Executive Committee Meeting providing clarification on the freight situation.

Delegates were advised that the Chairman and Executive Officer met with the Minister for Transport on a number of issues, one being the grain freight network on behalf of SEAVROC. The Minister's preference being to not close any of the network, with the final decision resting with the State Government, despite reports by other organisations.

General discussion followed, with comment by Mr R Hooper, Mr K Byers, Mr G Fardon, the Chairman, Mr G Clark and Executive Officer, relating to political positioning on this matter, accuracy of figures in relation to regional roads, and stakeholders involved.

Mr G Clark advised that Brookton had been approached by Mr Georgiades and Mr Hammersley in relation to a trial for containers from truck to rail (hay and grain), with a site secured for such use. Support was sought from SEAVROC Members for this trial project.

MOVED Mr G Fardon, Seconded Mr R Hooper, that:

- (a) *Mr John Georgiades be thanked for making his "Case Study: The WA Grain Freight Network" available, and an invitation be made to Mr Georgiades to make a presentation at a future SEAVROC Executive Meeting.*

- (b) *Subject to (a) above, the Executive Officer be authorised to make suitable arrangements.*

CARRIED UNANIMOUSLY

Comment by Mr R Hooper, Mr G Clark, Mr K Byers, the Chairman and Cr T Lange followed.

It was then:

MOVED Mr R Hooper, Seconded Cr B Lawrance, that if funding is not provided in the State Budget for the road component of the Grain Freight Project, that SEAVROC liaise with WALGA for assessment of the true costs for road upgrading, and offer to participate in a trial project which identifies the roads within SEAVROC, costs and standard of upgrading.

CARRIED UNANIMOUSLY

Following comment by Mr G Clark, it was then:

MOVED Cr D Richards, Seconded Cr K Wilkinson, that SEACROC endorse Brookton's involvement in a road to rail container service based at Brookton.

CARRIED UNANIMOUSLY

SE-026-09	PROVISION OF SERVICES FOR MANAGEMENT AND ADMINISTRATION OF THE SOUTH EAST AVON VOLUNTARY REGIONAL ORGANISATION OF COUNCILS (SEAVROC) (File: serpt026-09)
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The Executive Officer advised that services were in line with the Tender.

Following comment by Mr G Clark and the Chairman, it was:

MOVED Cr D Richards, Seconded Cr K Wilkinson, that Report SE-026-09 - Provision of Services for Management and Administration of the South East Avon Voluntary Regional Organisation of Councils, be received.

CARRIED UNANIMOUSLY

SE-027-09	LOCAL GOVERNMENT MANAGERS AUSTRALIA (LGMA) WA - MANAGEMENT CHALLENGE 2009 (File: serpr027-09)
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The Executive Officer drew attention to a certificate presented in relation to staff participation in the Management Challenge 2009, commenting on the positive outcome of staff representing the five SEAVROC Member Councils, coming together and participating in the event.

Following comment, it was:

MOVED Mr R Hooper, Seconded Cr D Richards, that the Chairperson, on behalf of SEAVROC, write to each staff member from each Member Local Government, sincerely thanking them for participating in the Local Government Managers Australia (LGMA) WA - Management Challenge 2009, under the banner of SEAVROC. Further, that the Executive Officer be thanked for undertaking a mentoring role with staff members participating in this event.

Delegates agreed that the Certificate be circulated to each Member Council on a three monthly basis, with Ms J Burges suggesting that the Executive Officer pursue the provision of a certificate to each Member Council.

The Chairman extended Delegates' thanks to the Executive Officer for his role in SEAVROC's participation in this event, with the Executive Officer advising that it was intended to meet with each staff representative in order to provide feedback on their participation.

CARRIED UNANIMOUSLY

SE-028-09	STRATEGIC WASTE MANAGEMENT PLAN (File: serpr028-09)
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The Executive Officer advised of a change to the Strategic Waste Management Plan by the inclusion of a new project to fund the undertaking of a feasibility study for a SEAVROC 'in house' service for waste, with Mr R Hooper and Cr B Lawrance declaring an interest in relation to this matter.

Mr G Clark advised that Brookton supported the amend, and following comment by the Executive Officer, it was:

MOVED Mr G Fardon, Seconded Mr K Byers, that the Department of Environment and Conservation be advised that the Strategic Waste Management Plan be amended as follows:

4. Action Planning

4.1 Table 1: Issues, Actions and Outcomes 2008-2013

Issue	Action/ Response	Outcome		Responsibility	Estimated Cost	Potential Funding
		Event	Date			
Undertake a feasibility study for an in-house SEAVROC Waste Service.	Identify opportunities for an in-house general and recyclable rubbish collection service for SEAVROC Member Councils.	Provide cost effective service.	June 2010	SEAVROC	\$20,000	Waste Management Fund, Federal or State regional funding programs.

5. Budget

Establish an in-house waste service.

Action	Timeframe	Budget	Possible Sources of Funding	Budget (Expenditure)	Possible Sources of Funding
Undertake a feasibility study for an in-house SEAVROC Waste Service.	June 2010	Nil.	Waste Management Fund, Federal or State regional funding programs.	\$20,000	Waste Management Fund.

CARRIED UNANIMOUSLY

SE-029-09 REQUEST FOR MEMBERSHIP OF SEAVROC - SHIRE OF TAMMIN
(File: serpr030-09)

The Executive Officer provided comment in relation to correspondence forwarded to the Shire of Tammin, a worksheet provided to Delegates at the Meeting, and summarising that there would be no adverse effect by Tammin's membership to SEAVROC. Further, that a unanimous decision was required in relation to the request.

The Chairman drew Member's attention to the request for membership, commenting that this matter needed to be progressed, with Mr R Hooper suggesting the matter be concluded by no later than 30 June 2009.

Following comment and questions by Cr T Lange, the Chairman, Mr G Clark, Cr D Richards and Mr G Fardon, Cr R Stokes then confirmed Tammin's wish to be a member of SEAVROC.

It was then:

MOVED Cr D Richards, Seconded Cr K Wilkinson, that a copy of Report SE-029-09 - Request for Membership of SEAVROC - Shire of Tammin, together with the attachments, be forwarded to SEAVROC Member Local Governments for information and assistance in determining the Shire of Tammin's request for Membership of SEAVROC, and that the matter be finalised by 30 June 2009.

CARRIED UNANIMOUSLY

SE-030-09	WHEATBELT GRANTS SCHEME - WHEATBELT DEVELOPMENT COMMISSION - LGS INTEGRATED SOFTWARE (File: serpt030-09)
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The Chairman advised that Cunderdin had chosen to implement the LGS Integrated Software system, with an application made for Wheatbelt Grants funding to assist with the conversion to a Windows environment. Further, drawing attention to a draft Memorandum of Understanding (MOU) placed on Delegates tables prior to the Meeting, and inviting the Executive Officer to provide information in relation to this, commenting that if SEAVROC did not follow up on the business opportunity detailed, that Cunderdin and/or DCA may pursue the option.

The Executive Officer advised that a meeting had been held with Mr P Moore, Chief Executive Officer of LGS, with indications that a business opportunity may be available for ownership of the marketing rights to the software within Western Australia, and possibly beyond, with Mr Moore happy to present this matter to the next LGS meeting. Further, that the draft MOU dealt with discussing this opportunity only, in particular points detailed on page 2, and was not adopting that each Member Council install the software.

Following a question by Mr G Clark, the Executive Officer provided comment in relation to Cunderdin's transition from rating services by the City of Melville to implementing to full LGS software package, with additional comment on the possible business opportunity.

The Chairman reiterated that the recommendation was to endorse the MOU and did not call for the adoption of the software by Member Councils, however provided an opportunity for Member Councils to look at the opportunity available.

Following comment by Cr D Richards and the Chairman, Mr G Clark sought assurance that due process would be followed when purchasing software for SEAVROC, and that the market be tested as to available products. The Chairman advised that due process would be followed, and that this was a business opportunity to be looked at by the Group, and should Member Councils decide against pursuing this matter, other parties would progress with it.

Mr R Hooper sought clarification on funding for the LGS transition to a Windows environment, and involvement of the existing thirteen members of LGS, with the Chairman advising that adoption of the draft MOU would allow the Executive Officer to discuss and seek clarification of such concerns with LGS.

Discussion followed with comment by Mr R Hooper, the Executive Officer, Mr G Clark, Cr T Lange and the Chairman.

Following comment by Mr G Clark in relation to the recommendation, the Chairman confirmed that the recommendation was to authorise the Executive Officer to act on behalf of SEAVROC in liaising with LGS on the potential of being their agent in Western Australia, with a further report to be presented to the Executive Committee of SEAVROC.

Following a question by Cr D Richards, comment by Mr G Fardon, the Executive Officer and Chairman, it was:

MOVED Cr D Richards, Seconded Cr D Ridgway, that:

- (a) That the draft copy of the Memorandum of Understanding attached to Report SE-030-09 - Wheatbelt Grants Scheme - Wheatbelt Development Commission, be sent to LGS Enterprises for comment.*
- (b) A further report be presented to the Executive Committee of SEAVROC once a response has been received from LGS Enterprises.*

CARRIED UNANIMOUSLY

SE-031-09	PREFERRED ENERGY SUPPLY (File: serpr031-09)
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The Executive Officer advised investigations had established that Tammin were not eligible, however WALGA had confirmed that both Brookton and York were eligible for a meter given that records showed power consumption in excess \$8,000. Further, that Brookton and York may wish to pursue this matter in their own right.

Discussion followed with a question by Mr G Clark, and comment by Mr K Byers and the Executive Officer. Mr R Hooper then suggested investigations be undertaken by WALGA on such eligibility by one Member Council extending to others in a corporate entity scenario, and that this may apply not only to power, but to water and telecommunications.

The Executive Officer advised that initial discussions with WALGA that eligibility was on a Council by Council basis rather than regional, however this could be pursued further.

It was then:

MOVED Mr R Hooper, Seconded Cr K Wilkinson, that Report SE-031-09 - Preferred Energy Supply, be received.

CARRIED UNANIMOUSLY

SE-032-09	ROLE OF A CHAIRPERSON (File: serpn032-09)
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The Chairman provided comment in relation to this matter, referring to the Local Government Act and Australian Institute of Directors, as detailed in Report SE-032-09, inviting Mr G Clark to comment on the matter.

Mr G Clark provided comment on seeking clarity in relation to the role of Chairperson, whilst complimenting the efforts of the current Chairman. Further, querying if the governing factors apply to SEAVROC as they would a local government, with the Executive Officer advising that there was no differentiation, and this was detailed within the Establishment Agreement.

Discussion followed with comment by Mr G Clark, Mr G Fardon, Mr K Byers, and Cr K Wilkinson suggesting that defining the role would serve to protect the current incumbent and those to follow.

Mr G Fardon then suggested that the recommendation be amended to read "the role of the Chairperson of SEAVROC be in accordance with the Local Government Act 1995", with the Executive Officer suggesting that the recommendation be further amended to read "that the role of the Chairperson of SEAVROC be in accordance with the role of Mayor or President, as defined in the Local Government Act 1995".

With the agreement of Delegates, it was then:

MOVED Mr G Fardon, Seconded Cr B Lawrance, that the role of the Chairperson of SEAVROC be in accordance with the role of the Mayor or President, as defined in the Local Government Act 1995.

Mr R Gibson and Mr R Long of Roadwise then withdrew from the Council Chambers, with the Chairman thanking them for their presentation.

Cr D Richards requested that it be minuted that Cr G Cooper, had undertaken the role of Chairman with passion, a tremendous amount of effort and had provided direction to the Group, and should be congratulated on doing a sterling job. Delegates concurred with Cr D Richards' comments.

The Chairman thanked Cr D Richards for his kind words, and advised that both he and the Executive Officer were available to assist and support Delegates wherever possible.

The Chairman then put the motion.

CARRIED UNANIMOUSLY

***** LATE REPORT *****

SE-033-09	REQUEST FOR PRESENTATION - AUSTRALIAN COMPETITION AND CONSUMER COMMISSION (ACCC) (File: serps033-09)
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The Executive Officer advised that a request had been received from the Australian Competition and Consumer Commission (ACCC) to make a presentation in relation to price fixing, how to identify and understand its effects, and report on this matter.

Following a query by the Chairman, the Executive Officer suggested that the presentation take place following an Executive Committee Meeting, and would be appropriate for Chief Executive Officers, procurement staff and Elected Members to attend.

Discussion followed, with comment by Mr G Clark, the Executive Officer, Mr G Fardon and the Chairman.

It was then:

MOVED Cr K Wilkinson, Seconded Cr B Lawrance,

- (a) That the Regional Outreach Manager of the Australian Competition and Consumer Commission be invited to a future meeting of the Executive Committee of SEAVROC, and the presentation be scheduled for 1:30 pm.*
- (b) Subject to (a) above, an invitation be extended to Officers from each Member Local Government to attend.*
- (c) Subject to (a) and (b) above, the Executive Officer be authorised to make the necessary arrangements.*

CARRIED UNANIMOUSLY

***** LATE REPORT *****

SE-034-09	LOCAL GOVERNMENT FEASIBILITY STUDY - REGIONAL COLLABORATIVE MODELS (File: serpt034-09)
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The Chairman drew attention to this item of business, suggesting that the two key matters be dealt with separately.

Attention was then drawn to the Committee's resolution to pursue the subsidiary model and changes to legislation as the preferred option, with the Chairman commenting that as this was endorsed by the Group, it should be progressed.

The Chairman considered the Establishment Agreement and application for exemptions in forming a regional local government as being a separate issue requiring endorsement by Member Councils, and raised concerns about pursuing both options at the same time.

Delegates were advised that Mr Neil Douglas of McLeods Barristers and Solicitors, despite supporting the subsidiary model, favoured the regional local government option due to the time required for legislative amendments. Further comment was provided in relation to Regulations and Delegations, and SEAVROC's focus on managing projects on a regional basis, as agreed by Member Councils.

The Chairman reiterated his view to proceed with the subsidiary model application, and a Draft Charter as the primary position, with endorsement of the work undertaken on exemptions being presented as an option. Further comment was provided in relation to the Minister's statement on feedback from the Department and WALGA, legal entities and moving forward.

Mr R Hooper raised concerns of conflict with pursuit of the subsidiary model, as agreed by the Group, whilst proceeding with the exemption model.

Following comment by Mr G Clark, the Chairman confirmed that the last Minutes clearly stated agreement to pursue the subsidiary model, however as work had been commenced on the Regulations, this was considered another option for presentation.

Discussion followed, with comment by Mr G Clark and the Chairman, and Mr G Clark seeking clarification in the differences between the Establishment Agreement and Charter, advising that the process had not been vigorous enough and should be reviewed. The Chairman advised that a Draft Charter had been endorsed by the Group as part of the subsidiary option.

Mr R Hooper provided comment in relation to the following:

- The Establishment Agreement can be used to form a regional council under the Local Government Act of Western Australia, and can also be used to form a subsidiary if legislative changes take place.
- Confirmation that York's position was to pursue the subsidiary model/corporate entity, with the formation of a regional council with appropriate exemptions as a fall back position.

Following the Chairman's request, Delegates confirmed that the subsidiary model was to be progressed, with the formation of a regional council with exemptions as a secondary option, as detailed by Mr R Hooper. Mr G Clark requested that the workshop process be revisited in relation to the subsidiary model.

Mr R Hooper provided comment in relation to the Executive Officer's recommendation, suggesting that it be dealt with in two parts, namely that SEAVROC take every opportunity via WALGA, all Parliamentarians, and the Department, to achieve legislative change to allow subsidiary local government in Western Australia. Should this process take considerable time, then the formation of a regional council as per the Establishment Agreement be an interim measure.

The Chairman raised work already undertaken on exemptions, and questioned the release of the Establishment Agreement following endorsement by Member Councils.

Following a question by Mr K Byers to the Chairman, the Executive Officer provided comment in relation to:

- Parts of the Establishment Agreement were included in the Charter.
- The Charter will be the governing tool of a subsidiary model.
- An establishment agreement governs a regional council in conjunction with the Local Government Act.
- Difference in flexibility, advantages and disadvantages of a Charter as opposed to an Establishment Agreement.

Following a question by Mr K Byers, the Executive Officer advised that a subsidiary model does not require an establishment agreement, it requires a charter.

Debate followed with comment by Mr G Fardon, Executive Officer, Chairman, Mr K Byers, Mr R Hooper, detailing the following:

- A charter requires Ministerial approval, and is more comprehensive as it stands alone.
- Working with all parties to get legislative change as quickly as possible, similar to the South Australian model.
- Fall back position being a regional local government.

The Chairman drew attention to part (a) of the Executive Officer's recommendation that the subsidiary option be proceeded with.

Mr R Hooper raised the \$10,000 funding available to Member Councils, commenting on its expenditure, work undertaken to date, and liaising with political parties of all persuasions to move forward with the subsidiary model.

Debate followed, including comment on the following:

- Justification of the choice for a subsidiary model.
- Working in partnership with WALGA and DLGRD, in relation to feasibility study.
- Research funded and undertaken by SEAVROC.
- Possible release of the template checklist via the Department, WALGA and/or SEAVROC.
- Release of the template providing a reference point for other local governments.
- Release of information is a non budget item; therefore agreement on release can be reached by the Executive Committee without adoption by Member Councils.

- Earlier advice that exemptions could be modified quickly, proving incorrect.
- Ability/restrictions on employing individuals/firms/consultants under a subsidiary model as opposed to a regional council.
- A regional local government with exemptions would be heavily governed by the Local Government Act, which does not provide flexibility and is top heavy in administration.

Mr R Hooper provided comment in relation to the progression of legislative change to permit the employment of a corporate entity such as DCA, with the Chairman suggesting that a motion be moved in this regard.

Mr G Clark queried progressing through the Establishment Agreement, with the Chairman advising that the Group pursue the legislative change option, release the information, then look at the Charter and Establishment Agreement internally.

Comment by Mr G Clark and Mr R Hooper followed, with the Chairman advising that the original concept sought more exemptions than were possible.

The Executive Officer and Mr G Fardon provided further comment, with Ms J Burges seeking clarification that a subsidiary model provided better outcomes for the Group than a regional council with exemptions. The Executive Officer provided additional comment in relation to the inability to appoint a deputy under the Local Government Act, with the requirement for Council endorsement of an appointee on each occasion.

The Chairman commented that the subsidiary model was currently the only option that could provide outcomes sought by the Group, that there was time available to look at the Establishment Agreement and Charter, and querying the Group's decision on releasing the information for public access and marking it as a draft document.

Mr R Hooper suggested that the Executive Officer meet with WALGA and the Department, permitting them a chance to read the document, discuss a joint release, and that the spring sitting of parliament be targeted for the legislative changes required to allow subsidiaries to operate in Western Australia.

Mr R Hooper and the Chairman provided comment on the current political situation providing an opportunity for presentation by any political persuasion, and that release of information provided exposure for other local governments.

The Chairman sought a motion suggesting progression of the subsidiary model, and presentation of the report to WALGA and the Department with a joint release.

Discussion followed with comment by Mr G Fardon, the Chairman, Mr G Clark and Mr R Hooper, detailing:

- A workshop to discuss matters further.
- Document in draft form at this point.
- Review of draft by WALGA and the Department.
- Establishment Agreement not being actioned as SEAVROC is seeking the subsidiary model in the first instance, not a regional council.
- Document justifies choice of the subsidiary model.
- Document to be labelled as a template for establishment agreement for local government, with removal of reference to the SEAVROC group.

The Chairman drew attention to the need of progressing to the next stage, lobbying political support and review of the Charter/Establishment Agreement by SEAVROC.

Mr R Hooper suggested a motion that "SEAVROC, having researched the opportunities for utilisation of the current Local Government Act and Regulations, has determined that the most appropriate course for a reasonable corporate entity is legislative change, example South Australian subsidiary model, and that is to be progressed as quickly as possible".

Comment by Mr G Fardon and Mr R Hooper followed, with Ms J Burges commenting investigations should be as much about proving as disproving options, with the opportunity of time to review.

Following a query by Mr G Clark, the Executive Officer confirmed that Mr N Douglas provided comment on an earlier list, however all matters had been taken into account.

Additional comment followed by Mr G Fardon and Mr R Hooper.

The Executive Officer then suggested the following alternative recommendation:

That the Minister for Local Government, and the Department for Local Government and Regional Development, be advised as follows:

- (i) *SEAVROC Member Local Governments have engaged Mr Neil Douglas from the firm McLeods Barristers and Solicitors, to prepare a Draft Establishment Agreement for the formation of an alternative Regional Local Government, pursuant to the Local Government Act 1995, and exemptions sought by SEAVROC via amendments to the relevant Regulations.*

- (ii) *SEAVROC Member Local Governments are of the opinion that (i) above does not achieve the collaborative model SEAVROC is seeking, as detailed in the Attachment to Report SE-034-09 - Local Government Feasibility Study - Regional Collaborative Models, titled "Establishing a Regional Subsidiary".*
- (iii) *Subject to (ii) above, the Minister be requested to legislate to allow the formation of alternative collaborative models, in order to assist local governments to achieve structural reforms.*

Comment by Mr R Hooper and Mr G Fardon followed, with the Executive Officer seeking confirmation that Mr R Hooper suggested the above recommendation be reordered (ii), (iii) and (i), and renumbered accordingly.

It was then:

MOVED Mr R Hooper, Seconded Cr D Richards that the Minister for Local Government, and the Department for Local Government and Regional Development, be advised as follows:

- (i) *The Minister be requested to legislate to allow the formation of alternative collaborative models, in order to assist local governments to achieve structural reforms.*
- (ii) *SEAVROC Member Local Governments have engaged Mr Neil Douglas from the firm McLeods Barristers and Solicitors, to prepare a Draft Establishment Agreement for the formation of an alternative Regional Local Government, pursuant to the Local Government Act 1995, and exemptions sought by SEAVROC via amendments to the relevant Regulations.*
- (iii) *SEAVROC Member Local Governments are of the opinion that (ii) above does not achieve the collaborative model SEAVROC is seeking, as detailed in the Attachment to Report SE-034-09 - Local Government Feasibility Study - Regional Collaborative Models, titled "Establishing a Regional Subsidiary.*

Mr R Hooper sought confirmation that reference to SEAVROC Member Councils would be removed from the document, which would be labelled as a draft, with the Chairman advising that this would be presented to WALGA and the Department.

The Executive Officer advised that it was important to retain reference to SEAVROC has this carried identify and reputation.

Debate followed with comment by Mr G Clark, Mr R Hooper and Executive Officer.

The Chairman then put the motion.

CARRIED UNANIMOUSLY

Comment by Mr G Clark and the Chairman followed on matters relating to processes and procedures, with the Chairman noting Mr G Clark's concerns.

Mr R Hooper then provided comment, with Mr G Clark querying group participation permitting feedback and involvement by all parties with the Executive Officer.

Additional comment was provided by Mr G Clark in relation to email contact and requests for comments as opposed to the holding of a workshop.

Mr G Fardon queried the minuting of Mr G Clark's concerns, with Mr R Hooper drawing attention to the ability of Delegates' to request and coordinate workshops on various matters.

Comment was provided by Cr D Ridgway, Mr G Fardon and Mr R Hooper, with the Chairman commenting on to time permitted to review matters, the holding of workshops, and the making of majority decisions in order to progress.

Ms J Burges suggested that attendance at meetings be followed with a report to the Executive Committee, with the Chairman advising that this was in place.

Mr R Hooper then sought clarification that the Establishment Agreement and the Template of Exemptions would be available to all local governments, and the release being jointly with WALGA. The Chairman advised that this matter would be addressed following presentation of the document to WALGA and the Department.

General discussion followed with comment by the Chairman, Mr R Hooper, Executive Officer, Mr G Clark and Cr D Richards.

General Business

Mr R Hooper advised that Valuer General data was ready in relation to revaluations, with dramatic variations in Beverley and York, and Brookton to a lesser extent. Workshops were on offer for Elected Members and Staff in relation to this matter.

Comment by Mr K Byers, Mr G Fardon and the Chairman, with Mr R Hooper advising that workshops would be hosted by York as the subject was not directly related to SEAVROC.

Mr R Hooper then provided comment on the Wireless West Project, with Member Councils informed of the Telstra Proposal to use Royalties for Regions funding for a Wireless West II project, similar to the Hendy Cowan project. Mr Lloyd Morley was pushing this matter with a series of meetings with the Minister. Letters of support from individual Member Councils were sought for this project. With Tanmin and Cunderdin experiencing areas of weak mobile phone coverage, it had been suggested that a tower between the two Shires with an additional tower in Quairading providing extensive expansion of coverage.

The Chairman questioned Royalties for Regions expenditure on this project, with Mr R Hooper urging the provision of letters of support, and advising that funding was to be sought from Royalties for Regions and secondly from the Federal Government.

Mr G Fardon requested Mr R Hooper provide information on this matter to Delegates, and suggested that a letter of support would be appropriate for such a project, with comment by Mr K Byers and the Chairman.

The Chairman invited the Executive Officer to provide comment in relation to the recent Checklist completion as requested by the Minister.

The Executive Officer advised that an anomaly had been revealed in relation to depreciation rates, with York's rate being high and Brookton's being low. Comment was provided on the affect of this on assets and its reflection in the bottom line. Advice was provided that depreciation rates needed to be looked at, with the aim that all Member Councils operate in a similar manner.

Following questions by Mr K Byers and Mr G Clark, the Executive Officer provided comment in relation to the following matters:

- Reserve Funds - percentages equal to annual depreciation, setting limits.
- Total accumulated depreciation.
- Asset life cycles.
- Budgeting process.
- Funding of assets.
- Day to day operations and maintenance of assets.
- Depreciation rates.
- Funding from own resources.
- Grants.
- Structure of financial systems.

The Chairman provided comment in relation to Cunderdin's Seven Year Financial Plan, extended by Mr G Tuffin, and Council's extensive review of this Plan. Further, providing detail in relation to Cunderdin's yearly rate setting statement, forward planning, asset management, reserves, impact on replacing equipment, etc, stating that this exercise was well worth doing.

Mr R Hooper drew attention to correspondence to the Minister for Transport in relation to verge clearing, advising that he was Chair of the WALGA Working Party on Review of the Roadside Clearing Legislation. A review is currently being done by WALGA, with a request that workshops be held covering transport and environmental needs, and circulation to relevant local governments.

With the agreement of Delegates, the Meeting stood adjourned at 12:30pm, and reconvened at 1:30pm with the same attendees present.

The Chairman introduced Mr Mr Ian Hall - Chairman - Avongro Wheatbelt Tree Cropping - who then provided a presentation to the Executive Committee. Delegates and attendees provided comment in relation to the subject matter, with questions raised being answered accordingly. The Chairman took the opportunity of thanking Mr Hall for his presentation.

7. DELEGATES MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

8. NEW BUSINESS OF AN URGENT NATURE

8.1 Delegates

Nil

8.2 Executive Officer

Nil

9. CLOSURE OF MEETING

Following confirmation that the next Executive Committee Meeting would be held in Beverley, there being no further business, the Chairman declared the Meeting closed at 3:00pm.

Shire of Cunderdin

Minutes of the Local Emergency Management Committee (LEMC)

Dear Committee Member,

A LEMC meeting was held on the 3rd of June 2009 in the Council Chambers, Lundy Avenue Cunderdin commencing at 5.33pm.

Gary Tuffin
Chief Executive Officer

Minutes for the LEMC meeting held on 14th May 2009
(Page 1)

MINUTES

1.0 Declaration of opening

- 1.1 The Chairman will declare the Meeting open
Cr Graham Cooper declared the meeting open at 5.33 pm.

2.0 Record of Attendance, Apologies and Approved Leave of Absence

2.1 Record of attendances

Cr. Graham Cooper	(LEMC Chairman & Shire President)
Cr Rod Carter	(Deputy President, Shire of Cunderdin)
Cr. Clive Gibson	(Cottage Homes Chairman)
Cr Doug Kelly	(Fire Control Officer, Meckering Bush Fire Brigade)
Gary Tuffin	(Chief Executive Officer)
Nicole Harwood	(HSM, Cunderdin Hospital)
Yvette Griggs	(FESA Community Emergency Management Officer)
Torben Bendsten	(FESA Fire Services Manager)
Jan Whisson	(Principal of Meckering Primary School)
Edward Duff	(Senior Constable, Cunderdin Police Station)
Lea Fairfoul-Hutcheon	(Principal, Cunderdin District High School)
Christine Fulwood	(Western Australian College of Agriculture, Cunderdin)
Alec Fissoli	(Western Australian College of Agriculture, Cunderdin)

2.2 Apologies

Cr Todd Harris (Chief Fire Control Officer, Cunderdin Bush Fire Brigade)

2.3 Declaration of Members and Officers Financial Interests

None.

3.0 Confirmation of the Minutes of Previous Meetings

No minutes were received.

4.0 Reports

None.

5.0 Presentation

Yvette Griggs (FESA)

Provided a presentation on the Emergency Management Act 2005, and in particular the importance and role of a LEMC

Edward Duff (Cunderdin Police)

General overview of police assistance as a hazard management agency.

Discussed the benefits of the multi agency "Airshow Emergency Exercise" conducted last year at the Cunderdin Sports Club.

6.0 General Business

General discussion about what emergency exercises might be appropriate

The Chairman read out the identified risks in the Regional Emergency Management Plan (SEAVROC)

Risks/issues identified by committee members

Nicole Harwood

- o More than 4 acute patients at any given time (hazard) represents a serious challenge for the Cunderdin hospital due to its size and limited resources.
- o Long term damage to utilities (Power and Water) could also represent a serious threat.
- o The EmergoTrain Exercise will enable education and testing of the local and regional Community and DoH resources and be conducted over two days at the end of November 2009.
- o DoH Regional Executive will be involved.
- o Assistance and participation from local groups is sought. Observers will be welcome.
- o Nicole will liaise with Torben Bendtsen who has volunteered to help plan and conduct the exercise.

Alec Fissoli

Airfield accident.

- o Control of students in the event of an accident on site.
- o Airfield users making their way through the Agricultural College.

Cr. Graham Cooper

- o Aged Care evacuation.

Cr. Rod Carter

- o Earthquake.
- o Flood and cyclone.

Jan Whisson

- o School lock down due to a non-parent abducting a child or other similar event (hostage situation) on school grounds.

Clive Gibson

- o In the event of the Cunderdin Dam bursting the school and hospital are under direct threat due to their close proximity.

Yvette Griggs

- o Industrial Sites – explosive materials and fuels.

Torben Bendtsen

Five of the top ten events are weather related:

Hail storms and localised thunder storms are at the highest risk

7.0 Matters referred from previous meetings

None

8.0 General Business

Nicole Harwood provided a brief update on the current pandemic.

- o Cunderdin hospital has the capacity for a Flu room, if required
- o Does have the resources & equipment to deal with the current situation.

The Chairman suggested that consideration be given to the above listed threats/risks for further discussion at the next LEMC meeting

The Chairman also requested that a copy of the current Local Emergency Management Plan be circulated to all members.

Next meeting date scheduled for 5th August 2009.

9.0 Closure of Meeting

Meeting closed 6.50 pm

8.0 Finance Report

8.1 Financial Report for May 2009

Location:	Cunderdin
Applicant:	Senior Finance Officer
Date:	18 th June 2009
Author:	Loren Hempel
Item Approved by:	Chief Executive Officer

Proposal

The financial position as at 31st May 2009 is presented for consideration.

Appendices – May 2009 - Financial Statements

- Statement of Financial Activity
- Operating Statement
- Statement of Surplus or Deficit
- Statement of Financial Position
- Statement of Cash Flows
- Details by Function & Activity
- Reserves Account Summary
- Loan Repayment Schedule
- Financial Activity Statement projected to 30 June 2008
- Municipal Bank Account Statement & Reconciliation (036-102 000030)
- Restricted Cash Account Statement & Reconciliation (036102 123263)
- Licensing Trust, Working Trust and REBA Trust Account Statements & Reconciliations

Statutory Environment

The Local Government Act 1995 Part 6 Division 3 requires that a monthly financial report be presented to Council.

Commentary

Nil

Policy Implications

Nil

Financial Implications

All financial implications are contained within the reports

Strategic Implications

Nil

Resolution 8.1

That council;

Receives the financial report for May 2009.

Moved: Cr Dennis Whisson

Seconded: Cr Rod Carter

Vote – Simple majority

Carried 8/0

8.2 Accounts Paid and Payable – May 2009

Location:	Cunderdin
Applicant:	Senior Finance Officer
Date:	18 th June 2009
Author:	Loren Hempel
Item Approved by:	Chief Executive Officer

Disclosure of Interest

No disclosure of interest has been tabled

Proposal

Council is requested to confirm and authorise the payment of Accounts listed in the Warrant of Payments for May 2009.

Appendix

Warrant of Payments for May 2009.

Statutory Environment

Financial Management Regulations 12 & 13

Commentary on Statutory Environment

In accordance with Financial Management Regulations 12 & 13, a List of all accounts paid or payable shall be presented to Council (Refer Warrant of Payments attached).

Policy Implications

Nil

Financial Implications

All financial implications are contained within the reports

Strategic Implications

Nil

The accounts paid and payable are summarised as follows for May 2009

1.0 Accounts Already Paid

1.1 Municipal Fund –

CHEQUE NUMBERS	AMOUNT
008256-008285	\$32,533.55
Electronic Payments-various	\$463,178.03

1.2 Other Funds – Recoup of Municipal Fund Expenditure and Term Investment	
Nil.	

CHEQUE NUMBERS	AMOUNT \$
2.0 Accounts to be passed for payment	
2.1 Municipal Fund -	
Nil	
TOTAL MUNICIPAL FUNDS	\$495,711.58

3. Trust Fund – Accounts Already Paid

DATE	CHEQUE NUMBER	DETAILS	AMOUNT \$
Nil			0.00

Resolution 8.2

(a) That Council's payment of accounts amounting to \$495,711.58 for the Municipal Fund be received and noted.

(b) The Warrant of Payments as presented be incorporated in the Minutes of the Meeting.

Moved Cr. Clive Gibsone

Seconded Cr. Todd Harris

Vote – simple majority

Carried 8/0

Cr Todd Harris requested further information on vouchers 8259 (Cunderdin Bowling & Tennis) & 8261 (Cunderdin Football Club)

8261 - Reimbursement to the Footy club for conducting the Drum Muster 2008/09.

8259 - Payment for venue hire & catering for regional training program (outside crew) other shires invoiced on participation basis.

Payments List - May 2009			
Date	Reference	Creditor	Amount
1/05/2009	Activity Fee	Westpac Banking Corporation	\$ 7.32
1/05/2009	Merchant Charge	Westpac Banking Corporation	\$ 82.17
1/05/2009	Merchant fees	Westpac Banking Corporation	\$ 126.65
1/05/2009	Merchant fees	Westpac Banking Corporation	\$ 22.00
1/05/2009	Merchant fees	Commonwealth Bank	\$ 22.00
1/05/2009	Service fee	Westpac Banking Corporation	\$ 13.00
1/05/2009	Service fee	Westpac Banking Corporation	\$ 13.00
1/05/2009	Service fee	Westpac Banking Corporation	\$ 4.00
1/05/2009	Transaction Fee	Westpac Banking Corporation	\$ 58.20
1/05/2009	Transaction Fee	Westpac Banking Corporation	\$ 30.20
4/05/2009	Import fee	Westpac Banking Corporation	\$ 16.50
4/05/2009	Import fee	Westpac Banking Corporation	\$ 31.25
4/05/2009	Loan 75 4-5-09	WA Treasury Corporation	\$ 9,366.08
4/05/2009	Token Fee	Westpac Banking Corporation	\$ 5.50
5/05/2009	Deposit book	Westpac Banking Corporation	\$ 5.00
13/05/2009	1512	Advanced Autologic Pty Ltd	\$ 937.00
13/05/2009	1513	Air Liquide WA Pty Ltd	\$ 106.90
13/05/2009	1514	ArtWorks Conservation	\$ 2,288.00
13/05/2009	1515	Australia Post	\$ 134.52
13/05/2009	1516	Avdata Australia	\$ 1,356.66
13/05/2009	1517	Avon Waste	\$ 4,087.04
13/05/2009	1518	Baxters Rural Centre	\$ 618.70
13/05/2009	1519	Stephen Cable	\$ 31.10
13/05/2009	1520	CARTS	\$ 4,567.68
13/05/2009	1521	Cleanaway	\$ 9,086.00
13/05/2009	1522	Cody Express Transport	\$ 17.33
13/05/2009	1523	Courier Australia	\$ 66.17
13/05/2009	1524	Coventrys	\$ 1,097.64
13/05/2009	1525	The Cunderdin Mob	\$ 308.80
13/05/2009	1526	Donovans Engineering	\$ 514.25
13/05/2009	1527	Eastern Hills Saws & Mowers	\$ 850.00
13/05/2009	1528	Freelance Handyman	\$ 1,400.00
13/05/2009	1529	Joanne Fulwood	\$ 114.80
13/05/2009	1530	Howard Porter	\$ 78.42
13/05/2009	1531	Immacu Sweep	\$ 3,872.00
13/05/2009	1532	Jasol Australia	\$ 527.72
13/05/2009	1533	Keybrook Holdings Pty Ltd	\$ 15,079.25
13/05/2009	1534	Landgate	\$ 51.70
13/05/2009	1535	Local Government Managers Australia	\$ 440.00
13/05/2009	1536	Norbert Marwick	\$ 44.00
13/05/2009	1537	Metro Count	\$ 1,303.50
13/05/2009	1538	Museums Australia	\$ 126.50
13/05/2009	1539	New Town Toyota	\$ 1,825.97
13/05/2009	1540	Orica Australia Pty Ltd	\$ 188.10
13/05/2009	1541	Pestex Co	\$ 3,795.00
13/05/2009	1542	Pioneer Road Services Pty Ltd	\$ 1,980.00

Payments List - May 2009			
Date	Reference	Creditor	Amount
13/05/2009	1543	R & R Tape & Safety Supplies	\$ 523.60
13/05/2009	1544	Shire of Tammin	\$ 2,793.00
13/05/2009	1545	Shire of Quairading	\$ 18,425.00
13/05/2009	1546	Skipper Truck Parts	\$ 1,054.18
13/05/2009	1547	Startrack Express	\$ 608.41
13/05/2009	1548	Trufab	\$ 1,353.00
13/05/2009	1549	Verlindens Electrical Service (WA)	\$ 213.35
13/05/2009	1550	WA Local Government Superannuation	\$ 4,053.75
13/05/2009	1551	Wastemaster	\$ 335.50
13/05/2009	1552	WesTrac Equipment	\$ 46.20
13/05/2009	1553	Wurth Australia Pty Ltd	\$ 39.90
13/05/2009	1554	Thelma York	\$ 1,820.00
13/05/2009	8256	Beaurepaires Northam	\$ 215.00
13/05/2009	8257	Country Ford	\$ 254.65
13/05/2009	8258	Cunderdin Newsagency	\$ 220.15
13/05/2009	8259	Cunderdin Bowling & Tennis Club	\$ 1,780.00
13/05/2009	8260	Cunderdin Medical Practice	\$ 136.50
13/05/2009	8261	Cunderdin Football Club (inc)	\$ 2,153.52
13/05/2009	8262	DarMitch Logistics	\$ 6,050.00
13/05/2009	8263	Graham Dunlop	\$ 722.70
13/05/2009	8264	Dunscar Farm	\$ 220.00
13/05/2009	8265	Fire & Emergency Services Authority	\$ 374.59
13/05/2009	8266	Goodfield Quality Meats	\$ 48.50
13/05/2009	8267	Information Services & Technology	\$ 330.00
13/05/2009	8268	LG System Incorporated	\$ 3,712.50
13/05/2009	8269	Meckering Sporting Club	\$ 1,818.00
13/05/2009	8270	The National Trust of Australia	\$ 124.74
13/05/2009	8271	Oxter Services	\$ 339.08
13/05/2009	8272	P & M Automotive Equipment	\$ 154.99
13/05/2009	8273	Quairading Earthmoving	\$ 2,648.25
13/05/2009	8274	Signs Ahead	\$ 649.00
13/05/2009	8275	Synergy	\$ 156.30
13/05/2009	8276	Telstra Corporation Limited	\$ 1,152.32
13/05/2009	8277	Telstra (Bigpond)	\$ 147.97
13/05/2009	8278	WA Bluemetal	\$ 2,974.88
13/05/2009	8279	WA Local Government Association	\$ 724.62
13/05/2009	8280	Water Corporation	\$ 4,608.65
13/05/2009	8281	Westnet Pty Ltd	\$ 389.99
13/05/2009	Credit Card	Westpac Banking Corporation	\$ 2,886.41
13/05/2009	G/L Consolidate	Staff Salaries & Wages	\$ 24,293.85
15/05/2009	Transaction fee	Commonwealth Bank	\$ 29.61
19/05/2009	8282	Australian Taxation Office (BAS)	\$ 54.00
20/05/2009	Attache	Attache Software Australia Pty Ltd	\$ 685.85
25/05/2009	1555	T&T Wilkins Handyman Service	\$ 13,435.00
26/05/2009	Bonds Tfr	Gym Key bonds Tfr	\$ 100.00
26/05/2009	Fnds Tfr	Tfr from Muni to Max-I Bonus Muni	\$300,000.00
27/05/2009	8284	Telstra Corporation Limited	\$ 127.60
27/05/2009	G/L Consolidate	Staff Salaries & Wages	\$ 23,783.80
29/05/2009	8285	North City Holden	\$ 245.05
TOTAL			\$495,711.58

8.3 Council Investments

Location:	Westpac Banking Corporation
Applicant:	Senior Finance Officer
Date:	18 th June 2009
Author:	Loren Hempel
Item Approved by:	Chief Executive Officer

Disclosure of Interest

No disclosure of interest has been tabled

Proposal

To inform Council of its investments as at 31st May 2009.

Background

The authority to invest money held in any Council Fund is delegated to the Chief Executive Officer. Council Funds may be invested in one or more of the following:

- Fixed Deposits
- Commercial Bills
- Government bonds
- Other Short-term Authorised Investments

Council funds are to be invested with the following financial institutions.

- Major banks
- Bonds Issued by Government and/ or Government Authorities.

Commentary

COUNCIL INVESTMENTS AS AT 31 st May 2009					
Institution	Amount Invested	Investment type	Municipal Funds	Reserve Funds	Trust Fund
Westpac Banking Corporation	\$1,222.09	Cash Management	\$0.00	\$1,222.09	\$0.00
Westpac Banking Corporation	\$887,683.71	Max-i Bonus Account	\$0.00	\$887,683.71	\$0.00
Westpac Banking Corporation	\$400,924.28	Max-i Bonus Account	\$400,924.28		
TOTAL INVESTMENTS	\$1,289,830.08		\$400,924.28	\$888,905.80	

Statutory Implications

Financial Management Regulation 19.

Policy Implications

Delegation #18 – Investments.

Financial Implications

There are no financial implications in considering this item.

Strategic Implications

There are no strategic implications in considering this item.

Resolution 8.3

That the report on Council investments as at 31st May 2009 be received and noted

Moved Cr. Dianne Kelly

Seconded Cr. Doug Kelly

Vote – Simple Majority

Carried: 8/0

9.0 Chief Executive Officer's Reports

9.1 Local Emergency Management Committee

Location:	Cunderdin
Applicant:	Administration
Date:	18 th June 2009
Author:	G Tuffin
Item Approved by:	Chief Executive Officer

Disclosure of Interest:

No disclosure of interest has been tabled.

Attachments:

None.

Proposal

To formalise a Local Emergency Management Committee in accordance with section 38 of the Local Emergency Management Act 2005.

Background:

Section 20 of the Emergency Management Act (2005) states:

- (4) A public authority that is given a role and responsibilities under a State emergency management policy is to comply with the State Emergency Management Policy.*

Subject to this section, the constitution and procedures of a local emergency management committee, and the terms and conditions of appointment of members, are to be determined by the SEMC. (Refer to Policy Statement 2.5)

Sections 38 and 39 of the Emergency Management Act (2005) state:

38. Local Emergency Management Committees;

- (1) A Local Government is to establish one or more local emergency management committees for the local government district.*
- (3) A Local Emergency management committee consists of –*
- (a) A chairman and other members appointed by the relevant local government in accordance with sub-section (4)*
- (b) If the local emergency coordinator is not appointed as the chairman of the, the local government emergency coordinator for the local government district.*
- (4) Subject to this section, the constitution and procedures of a local emergency management committee, and the terms and conditions of appointment of members, are to be determined by the SEMC. (Refer to Policy Statement 2.5)*

Section 38 (3) (a):

A local emergency management committee consist of-

- (a) A chairman and other members appointed by the relevant local government in accordance with subsection (4)*

SEMC Policy Statement 2.5

Under the EM Act Section 17 (1) *SEMC* is to arrange for the preparation of State emergency management policies. Section 17 (2) (a) a strategic framework for emergency management in the state; (b) the roles and responsibilities of emergency management agencies.

The State Emergency Management Policy 2.5: Emergency Management in Local Government Districts provides direction and advice to local governments on their responsibilities with respect to emergency management for their district.

The Local Government Act (1995)

The Local Government Act has been considered in the development of State Emergency Management Policy 2.5 with specific reference to section 5.9(2)(c). This section is reflected in the State Emergency Management Policy at paragraph 15. *A LEMC may consist of;*

- a) Council members, employees and other persons;*
- b) Council members and other persons; or*
- c) Employees and other persons*

The Emergency Management Act 2005 Section 38 (1) clearly states that the local government **is to** (which can be interpreted as having the determinant effect of “**shall**”) establish one or more LEMC in its district.

It is a legal requirement that Local Government establish the Local Emergency Management Committee or committees as the case may be for its local government district. This would bring the LEMC under the committee structure of the local government and therefore must report its activities to Council as per normally accepted good governance practice. The composition and operation of the committee shall be in accordance with the State Emergency management Committee, Emergency Management in Local Government Districts, State Emergency management Policy 2.5.

Comment:

A meeting was held on the 3rd June 2009 to confirm membership to the LEMC.

Consultation

WALGA – John Lane (Emergency Management Officer)

Policy Implications

There are no policy implications in considering this item.

Statutory Environment:

The Local Emergency Management Act 2005

Strategic Implications:

Local Government has an important part to play in that it has a legislative responsibility to prepare, plan and have linking arrangements with the appointed hazard management agencies. The LEMC has a vital link in planning the protection of its community against all kinds of hazards and ensuring that the appointed Hazard Management Agency (HMA) has a local hazard plan for the community.

It was noted that Cr Todd Harris as Chief Fire Control Officer should be a part of the Committee.

Resolution 9.1

That Council

(a) Establish the Local Emergency Management Committee (LEMC) for the Shire of Cunderdin in accordance with section 38 (1) of the Emergency Management Act (2005)

(b) In accordance with section 5.10 of the Local Government Act the composition of the committee shall be;

Cr. Graham Cooper	(Chairman)
Cr Rod Carter	(Deputy President, Shire of Cunderdin)
Cr Todd Harris	(Chief Fire Officer)
Cr Doug Kelly	(Fire Control Officer, Meckering Bush Fire Brigade)
Cr. Clive Gibson	(Shire of Cunderdin)
Gary Tuffin	(Chief Executive Officer)
Nicole Harwood	(HSM, Cunderdin Hospital)
Jan Whisson	(Principal of Meckering Primary School)
Lea Fairfoul-Hutcheon	(Principal, Cunderdin District High School)
Christine Fulwood	(Western Australian College of Agriculture, Cunderdin)
Alec Fissioli	(Western Australian College of Agriculture, Cunderdin)
Edward Duff	(Senior Constable, Cunderdin Police Station)

and operation in accordance with the State Emergency Management Committee, Emergency Management in Local Government Districts, State Emergency Management Policy 2.5; and .

(c) The committee shall table with Council a copy of the minutes of the meeting at the next available Council meeting;

(d) The minutes shall include any advice, information or requests for assistance generated as a result of the meeting

Moved Cr Robert Fulwood

Seconded Cr Doug Kelly

Vote –**Absolute majority**

Carried 8/0

9.2 Meeting Dates for 2009/10

Location:	Cunderdin
Applicant:	Administration
Date:	18 th June 2009
Author:	G Tuffin
Item Approved by:	Chief Executive Officer

Disclosure of Interest

No disclosure of interest has been tabled.

Proposal

Council is to consider the meetings dates and times for the 2009/10 financial year.

Attachment

Draft Notice of Meeting Dates

Background

Each year Council is required to set the dates for their Ordinary and Committee meetings for the next financial year.

In the past Ordinary Meetings of Council have been held on the 3rd Thursday of each month, commencing 5:00 pm.

Commentary

In accordance with regulation 12 of the Local Government (Administration) Regulations, Council must give local public notice of the times and dates and place for Ordinary and Committee meetings.

Statutory Implications

Local Government Act – section 5.3 Ordinary and Special Meetings of Council.
Local Government (Administration) Regulations 1996 – Regulation 12 Public notice of Council and Committee meetings.

Policy Implications

None.

Financial Implications

There are no financial implications in considering this item.

Strategic Implications

There are no strategic implications in considering this item.

Resolution 9.2

That Local Public Notice be given that for the 2009/10 financial year;

- (a) Ordinary Meetings of Council will be held on the **3rd Thursday of each month (excluding January)** , commencing **5:00 pm** at the Council Chambers in Cunderdin.
- (b) Cunderdin Museum Committee Meetings will be held on the 2nd Thursday of third month, four times a year (February, May, August & November) commencing 7:00 pm at the Cunderdin Museum.
- (c) Audit Committee meetings will be held as and when required with local public notice given on those occasions where the public are invited to attend.
- (d) Airshow Committee meetings will be held as and when required with local public notice given on those occasions where the public are invited to attend.
- (e) Bulgin Bush Races Committee meetings will be held as and when required with local public notice given on those occasions where the public are invited to attend.
- (f) LEMC meetings are to be held 4 times a year on the first Wednesday of each third month. (August, November, February & May) commencing 5:30 pm in Council's Chambers.

Moved Cr Todd Harris

Seconded Cr Clive Gibsone

Vote - Simple majority

Carried 8/0



PUBLIC NOTICE OF COUNCIL AND COMMITTEE MEETINGS

The following Council meetings will be held during the next 12 months up to the 30th June 2010 and are open to members of the public.

Ordinary Council Meetings

Dates: Third (3rd) Thursday in every month **(excluding January)**
Place: Council Chambers, Cunderdin
Time: 5:00 pm

Committee Meeting – Shire of Cunderdin Museum Committee

Dates: Second (2nd) Thursday of every third month, four times a year (February, May, August & November).
Place: Cunderdin Museum
Time: 7:00 pm

Local Emergency Management Committee (LEMC) Meetings

Dates: First (1st) Wednesday of every third month, four times a year (February, May, August & November).
Place: Council chambers
Time: 5:30 pm

Other Committee Meetings

- Audit Committee meetings will be held as and when required with local public notice given on those occasions where the public are invited to attend.
- Airshow Committee meetings will be held as and when required with local public notice given on those occasions where the public are invited to attend.
- Bulgin Bush Races Committee meetings will be held as and when required with local public notice given on those occasions where the public are invited to attend.

A question time precedes discussion of matters to be decided at the meeting

Gary Tuffin
Chief Executive Officer

9.3 Meeting Attendance Fees & Allowances

Location:	Cunderdin
Applicant:	Administration
Date:	18 th June 2009
Author:	G Tuffin
Item Approved by:	Chief Executive Officer

Proposal

To set the Meeting attendance fees and allowances for 2009/10.

Attachment

Nil.

Background:

Each year Council is required to set the Meeting Attendance Fees and allowances.

Comment:

It is recommended that Council pay the following meeting attendance fees in accordance with Regulation 30 of the Local Government (Administration) Regulations 1996 as amended.

Ordinary Meeting of Council

Shire President	Two Hundred & Eighty Dollars (\$280.00) per meeting attended
Councillors	One Hundred & Forty Dollars (\$140.00) per meeting attended

Other (Special) Meetings of Council

Shire President	One Hundred & Forty Dollars (\$140.00) per meeting attended
Councillors	Seventy (\$70.00) per meeting attended

Committee Meetings of Council

Shire President	Seventy (\$70.00) per meeting attended
Councillors	Seventy (\$70.00) per meeting attended

Electors Meetings

No meeting attendance fees payable.

These fees being the maximum meeting attendance fees payable on a per meeting basis.

Council is requested to giving consideration to adopting these Meeting Attendance fees for the 2009/10 Financial Year.

Presidents allowance

In past years Council has included an amount of \$1,000.00 for the annual entertainment allowance in its annual budget.

Deputy President Allowance

In accordance with Regulation 33A it is recommended that the Deputy President be paid the full 25%, which amounts to a total allowance of \$250.00 p.a.

Consultation

Nil.

Statutory Environment:

Local Government (Administration) Regulations 1996

Reg.30. Meeting attendance fees — s. 5.98(1)

(1) For the purposes of section 5.98(1), subject to subregulation (3) —

(a) the minimum fee for a council member other than —

(i) the mayor or president; or

(ii) in the case of a regional local government, the chairman, attending a council meeting is \$60 for each meeting; and

(b) the maximum fee for a council member other than —

(i) the mayor or president; or

(ii) in the case of a regional local government, the

chairman, attending a council meeting is \$140 for each meeting.

(2) For the purposes of section 5.98(1), subject to subregulation (3) or (5), as the case requires —

(a) the minimum fee for a council member attending a meeting of a committee of which he or she is also a member is \$30 for each meeting; and

(b) the maximum fee for a council member attending a meeting of a committee of which he or she is also a member is \$70 for each meeting.

(3) The total of fees paid to a council member other than —

(a) the mayor or president; or

(b) in the case of a regional local government, the chairman, for attending meetings (whether of the council or of any committee) in each year is not to exceed \$7 000.

(4) For the purposes of section 5.98(1), subject to subregulation (5) —

(a) the minimum fee —

for the mayor or president; or

(ii) in the case of a regional local government, for the chairman, attending a council meeting is \$120 for each meeting; and

(b) the maximum fee —

(i) for the mayor or president; or

(ii) in the case of a regional local government, for the chairman, attending a council meeting is \$280 for each meeting.

(5) The total of fees paid —

(a) to the mayor or president; or

(b) in the case of a regional local government, to the chairman, for attending meetings (whether of the council or of any committee) in each year is not to exceed \$14 000.

5.99. Annual fee for council members in lieu of fees for attending meetings

A local government may decide* that instead of paying council members a fee referred to in section 5.98(1), it will instead pay all council members who attend council or committee meetings —

(a) the prescribed minimum annual fee; or

(b) where the local government has set a fee within the prescribed range for annual fees, that fee.

ABSOLUTE MAJORITY REQUIRED

Reg 34. Annual attendance fees — s. 5.99

(1) For the purposes of section 5.99 —

(a) the minimum annual fee for a council member other than —

(i) the mayor or president; or

(ii) in the case of a regional local government, the chairman, attending meetings (whether of the council or of any committee) is \$2 400; and

(b) the maximum annual fee for a council member other than —

(i) the mayor or president; or

(ii) in the case of a regional local government, the chairman, attending meetings (whether of the council or of any committee) is \$7 000.

(2) For the purposes of section 5.99 —

(a) the minimum annual fee —

(i) for the mayor or president; or

(ii) in the case of a regional local government, for the chairman, attending meetings (whether of the council or of any committee) is \$6000; and

(b) the maximum annual fee —

(i) for the mayor or president; or

(ii) in the case of a regional local government, for the chairman, attending meetings (whether of the council or of any committee) is \$14 000.

Allowances

Annual entertainment allowance for mayors or presidents – s.5.98 (5)

Reg 33. (1) For the purpose of section 5.98 (5) –

- (a) the minimum annual local government allowance for a mayor or president is \$600; and
- (b) The maximum annual local government allowance for a mayor or president is-
 - (a) \$12,000.00 or
 - (b) 0.002 of the local government's operating revenue,whichever is the greater amount, but in any case no more than \$60,000.00

(2) In this regulation –

“**operating revenue**” has the meaning that it has in the Local Government Financial Management) Regulations 1996

Allowances for deputy mayor or deputy president

5.98A

(1) A local government may decide to pay the deputy mayor or deputy president of the local government an allowance of up to the prescribed percentage of the annual local government allowance to which the mayor or president is entitled under 5.98(5)

ABSOLUTE MAJORITY REQUIRED

(2) An allowance under subsection (1) is to be paid in addition to any amount to which the deputy mayor or deputy president is entitled under section 5.98.

Regulation 33A

Annual local government allowance for deputies- 5.98A(1)

For purposes of section 5.98A(1) the prescribed percentage is 25%.

Policy Implications:

There are no policy implications in considering this item.

Financial Implications:

Provision will be made in the 2009/10 Budget

Strategic Implications:

There are no Strategic implications in considering this item.

Resolution 9.3

- (1) That the following meeting attendance fees be paid during the 2009/10 financial year

Ordinary Meeting of Council

Shire President	Two Hundred & Eighty Dollars (\$280.00) per meeting attended
Councillors	One Hundred & Forty Dollars (\$140.00) per meeting attended

Other (Special) Meetings of Council

Shire President	One Hundred & Forty Dollars (\$140.00) per meeting attended
Councillors	Seventy (\$70.00) per meeting attended

Committee Meetings of Council

Shire President	Seventy (\$70.00) per meeting attended
Councillors	Seventy (\$70.00) per meeting attended

Electors Meetings

No Meeting attendance Fees payable.

- (2) That the following travel expenses be paid during the 2009/10 Financial Year

If travel to and from meetings from a Councillor's or Committee Member's place of work or residence is by normal public transport, ie aircraft, train or bus etc., the actual cost of the return fare.

If travel to and from meetings from a Councillor's or Committee Member's place of work or residence is by vehicle, and fuel and oil are provided by the Council, the actual cost of such fuel and oil will be paid.

Should two (2) or more Councillors and/or Committee Members travel to and from meetings in the same vehicle, then expenses on whatever basis assessed will be reimbursed only on that vehicle and only to the recognised owner of that vehicle

- (3) In accordance with section 5.98(5) of the Local Government Act 1995 Council adopt a local government allowance of \$1,000.00 pa
- (4) In accordance with section 5.98A of the Local Government Act 1995 Council adopt a local government allowance of \$250.00 pa

Moved Cr Rod Carter

Seconded Cr Dianne Kelly

Vote – **Absolute majority**

Carried: 8/0

9.4 Amendment to “Building Policy #7 – Cunderdin Airfield (East 1 Area)”

Location:	Cunderdin
Applicant:	Administration
Date:	18 th June 2009
Author:	G Tuffin
Item Approved by:	Chief Executive Officer

Disclosure of Interest

No disclosure of interest has been tabled.

Proposal

Council to review and amend Building Policy #7 – Cunderdin Airfield (East 1 Area)

Attachment

Building Policy #7 - Cunderdin Airfield (East 1 Area)

Background

Council adopted Building Policy # 7 - Cunderdin Airfield (East 1 Area) at its meeting held on the 16th October 2008 – Report 9.4.

Commentary

A verbal application has been received from Mr James Cooper to vary the approved hangar heights to 4.5 metres, current policy only allows 4.0 metres.

Consultation

Cr Rod Carter
Mr James Cooper

Statutory Implications

There are no statutory implications in considering this item.

Policy Implications

Building Policy # 7 – Cunderdin Airfield (East 1 Area)

Financial Implications

There are no financial implications in considering this item.

Strategic Implications

To provide guidance for future developments at the Cunderdin Airfield.

Cr. Carter provided further background information in relation to this item. General discussion followed on the impact this amendment might have. All agreed it was in the best interest for the advancement of the airfield to approve the amended dimensions.

Resolution 9.4

That “Building Policy # 7 - Cunderdin Airfield (East 1 Area)” be amended to allow 24 x 12 x 4.6 m hangars.

Moved Cr Dennis Whisson Seconded Cr Robert Fulwood

Vote –**Simple majority** Carried 8/0

Policy number 7 – Cunderdin Airfield (East 1 Area)

1.0 Purpose

To provide development standards and controls to guide the assessment of applications relating to the location of glider hangars within the Cunderdin Airfield Area "East 1", in order to maintain and enhance the existing and likely future character and amenity of the Airfield.

2.0 Interpretation

For the purpose of this Policy, a hangar is a metal structure designed for the storage of a glider.

All hangars in area "East 1" are to be 24 meters in length & 9 metres wide and no higher than 4 metres. Side clearance between hangars must be 6.0 metres each side of the hangar. All hangar doors must be single and open to the NW side of each hangar.

All future hangars are to be sited in accordance with Drawing 260908

3.0 Application

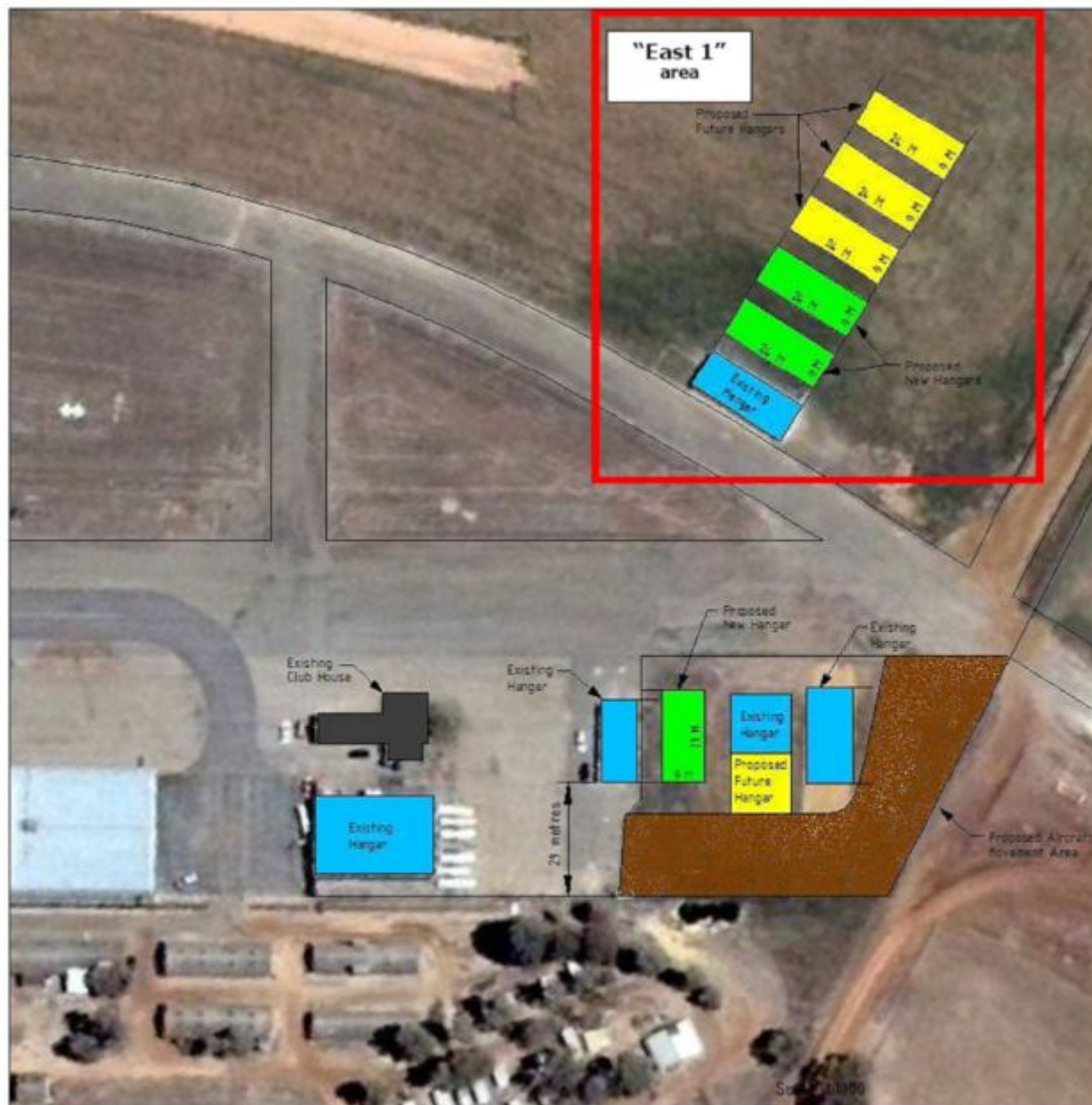
An application for Council's Consent is required to be submitted prior to siting a hangar within the Cunderdin Airfield.

The following shall be submitted to form the application for Council's Consent referred to above:

- a) A letter providing the applicants details, proposed hangar dimensions and agreement to enter into a lease for the proposed site.
- b) A scaled site plan clearly depicting the location of the proposed hangar detailing the following
 - i. Dimensions (confirming 24m x 9m x no higher than 4 metres).
 - ii. Distances to boundaries of buildings/structures, existing and proposed;
 - iii. Existing vegetation and vegetation to be removed;
 - iv. Details of any fencing; and
 - v. Details of accessways and watercourses.

Applications for the erection of a hangar are to be approved prior to the issue of a Building Licence.

A Building Licence is required prior to the placement of the hangar on site.



**(DRAWING 260908)
BUILDING POLICY # 7**

Site Plan by Google Earth

- Proposed New Hangar
- Proposed Future Hangars
- Existing Hangar

Proposed Site Layout
For New Metal Hangars
At Cunderdin Airfield
Western Australia

9.5 Change to UV valuations

Location:	Cunderdin
Applicant:	Valuer Generals Office – Landgate
Date:	18 th June 2009
Author:	G Tuffin
Item Approved by:	Chief Executive Officer

Proposal:

Information report in relation to changes in the valuation of Unimproved Values (UV) properties.

Attachment:

Letter dated 2nd June 2009 from Landgate.

A random sample of UV property valuations current (08/09) and proposed (09/10).

Background:

Landgate has adjusted the way in which it provides valuations on UV properties. Previously the values were taken using 30% of the improved value excluding structural improvements for all agricultural areas.

Comment:

Due to the inequities of this method and difficulties with properties crossing shire boundaries (other shires have been valued on the 50% basis, not 30%), Landgate have decided that this value should increase to 50% across the Wheatbelt.

As a result of this change in methodology UV valuations have increased by approximately 77%.

Statutory implications:

There are no statutory implications in considering this item.

Financial Implications:

The table below highlights the potential impact this change in method will have on Council's rates if the rate in the dollar for UV properties is not adjusted downwards. A quick review of the revised values indicates that the rate in the dollar will need to drop by 35-40% in order to maintain a 5% increase in rates revenue.

Summary

UV Valuations 2008/09	\$ 91,479,500
UV Valuations 2009/10	\$161,489,000

Increase in valuations 77%

Rates revenue 2008/09	0.009824	\$ 898,695
Rates revenue 2009/10	0.009824	\$ 1,586,468

Potential increase in rates revenue if rate in the dollars is not changed	\$ 687,773
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Resolution 9.5

(a) That Council note report 9.5

Moved: Cr. Dianne Kelly

Seconded Cr. Todd Harris

Vote: Simple Majority

Carried 8/0



GENERAL VALUATION SUMMARY FOR CUNDERDIN RURAL UNIMPROVED VALUES 2009/2010

The following is a brief summary of changes occurring in the level of value and relativities for the 2009/2010 General Valuation of your Shire. This advice should be read in conjunction with the statistical summary provided at the end of the valuation roll provided.

Date of Valuation: 1 August 2008
Date of Coming into Force: 30 June 2009

Total Valuation \$ 161,489,000
Average Overall Change (Increase) Approx' 75%

Note: This figure could change slightly due to the effect of interim assessments.

1. CHANGES TO UNIMPROVED VALUATIONS

Please note that there has been a 75% increase this year in the level of unimproved values affecting rural land in your shire. This increase is not necessarily due to an increase in market values, but is largely the result of a recent amendment to the Valuation of Land Regulations, the details of which were explained to you in our letter dated 23 September 2008 – a copy of which is enclosed. As a result of this amendment, the prescribed percentage has been increased from 30% to 50%. This means that rural unimproved values for improved broad area properties are now determined on the basis of 50% of improved value excluding structural improvements for all agricultural areas, providing a simpler and more equitable rate base.

The impact of these changes has not been consistent across your Shire as properties in the most western part of the Shire already had a prescribed percentage of greater than 30% applied to allow orderly transition to coastal shires which have been on 50% for some time. The change, due to the change in regulation, has been such that the unimproved value of the eastern most properties has been increased by 67% whereas for the western most properties the increase is 50%.

In your case, over and above the aforementioned change, we have noted other increases due to a general increase in the market value of broad area land experiencing reliable rainfall levels.

The overall blended impact of the above is a general increase for the larger agricultural properties varying between 75% and 85%. This increase is fairly evenly distributed across the Shire.



PTO
18 Mount Street, Perth, Western Australia 6000
Postal Address: PO Box 7201, Cloisters Square, Western Australia 6850 Tel (08) 9429 8400
Fax (08) 9429 8500 Email: vs@landgate.wa.gov.au Web www.landgate.wa.gov.au
Western Australian Land Information Authority ABN 86 574 793 858



Your Ref:
Our Ref: File: 04079-2007
Enquiries: John Rowe Pk: 9429 8525
E-mail: John.Rowe@landgate.wa.gov.au

23 September 2008

«Contact_Title_1»
«Local_Government»
«Mailing_Address»
«Mailing_Suburb» «State» «Mailing_Postcode»

Dear Sir/Madam

CHANGE TO VALUATION OF LAND REGULATIONS 1979 - UNIMPROVED VALUE OF RURAL LAND

I am writing to advise that I intend to amend the Valuation of Land Regulations 1979 (VLR) relating to the prescribed percentage applied in the determination of unimproved values of rural land, with effect from 30 June 2009. These changes will affect the level of unimproved value for many properties assessed in accordance with the definition of unimproved value contained within Part 1, Section 4, paragraph (b)(vii)(II) of the Valuation of Land Act 1978 (VLA).

Background

Since 1993 the VLA has required the Valuer General to annually determine the unimproved value of all land within Western Australia considered to be rateable or taxable. Over time it has become increasingly difficult to determine market unimproved values for broad area properties used for agriculture. The primary reason is the absence of sales evidence of broad area unimproved farmland which may be developed for agricultural purposes. With current clearing restrictions, supporting sales information is virtually non-existent. The few sales of unimproved land which do occur are limited to conservation type uses, "life-stylers" and government agencies. The analysis of these sales reveals a wide range of value per hectare with no consistent relationship between unimproved and improved values or productivity of the land.

These emerging difficulties were addressed in 1993 when the VLA was amended to provide an alternative means of determining rural unimproved value. This provided for the unimproved value within a district to be based on a percentage of the prevailing improved value of the land excluding buildings. This percentage, which could vary between local authorities, is prescribed under regulation 3A of the VLRs.



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Effect of the Changes:

For the bulk of local authorities in the wheat belt where there are few small rural holdings, the move to 50% of improved value prescribed by regulation, would produce a uniform increase in values having a negligible effect on rates - provided local authorities adjust the rate in the dollar.

There would be little or no change to values and corresponding rates for properties within the 12 shires situated in the south west corner of the State.

The basis and level of value for small rural holdings will generally remain unchanged, with rates expected to decrease by varying amounts depending on the number of broad area holdings within the respective shires.

Some coastal shires (such as Albany, Greenough and Irwin) having significant numbers of small rural holdings, will experience a uniform increase in broad area values relative to small rural holdings. In the absence of rating adjustment mechanisms by Local Authorities, this will result in an increase in rates for larger properties relative to small rural holdings.

Properties most affected by the proposed change will be those situated in the transitional region where assessed unimproved values are currently graduated from a prescribed 30% to a level of value approaching 50%. The adoption of a 50% prescribed percentage in these areas, which contain significant numbers of small rural holdings, would see values for larger holdings increase relative to smaller holdings. This change in relativities would most likely see rates decrease for smaller holdings and increase for larger holdings and farms. Similarly, broad area values and rates would increase towards the east relative to the west side of Shires in this belt; or towards the north relative to the south in the case of the shires such as Chittering and Gingin.

These changes are expected to affect the rate distribution of 14 out of a total of 108 country local authorities. The most significant changes are expected to be in the shires of: Albany, Beverley, Boyup Brook, Chittering, Denmark, Gingin, Geraldton/Greenough, Irwin, Northam, Toodyay and York.

It is important to note that the foregoing comments on value changes are made in relation to a static comparison with values currently in force. The proposed changes once implemented, will not prevent values changing in line with market trends as reflected in the annual revaluation process.

The proposed changes will provide a more equitable valuation base for the assessment of rates and other charges. As the changes bring the relativities in values in line with the improved market, it is not envisaged that there will be any difficulties after the first year adjustment. Taking into account the rating powers of Local Authorities, these changes will not result in a loss of revenue.



RURAL PROPERTY VALUATIONS

Your Rights to lodge an OBJECTION or a QUERY

The Valuation of Land Act provides landowners with a right of objection to the Valuer General against the assessed valuation for rating or taxing purposes. However in most cases, a simple query is sufficient. The differences are explained below.

REGISTERING A QUERY

A **RURAL QUERY FORM** is less formal and can be used where a land holder wishes to discuss with a Valuer the basis on which the valuation has been determined, or to query property details. A **RURAL QUERY FORM** can be lodged at any time.

On receipt of the **RURAL QUERY FORM**, a Valuer will contact the landowner to discuss the query and follow with a visit if necessary. Should any adjustment be found necessary, the amended value will be applied from the beginning of the current financial year. Unlike an objection, with a query, there is no provision for a subsequent referral for a review by the State Administrative Tribunal in the event that the valuation remains unchanged.

The **RURAL QUERY FORM** is designed to be an initial contact form, which will enable the Valuer to make the necessary investigations before making phone contact.

REGISTERING AN OBJECTION

An **OBJECTION FORM** is used when a land owner wishes to make a formal objection against the unimproved value in force.

- An objection must be lodged within 60 days of the issue of the rating or taxing assessment or within 60 days from notification of the General Valuation in the Government Gazette.
- The grounds must be that the assessed unimproved value used for rating and taxing purposes is unfair, inequitable or incorrect by itself or in comparison with other valuations in force.
- For an objection to be valid, the grounds of objection must be fully supported by reasons. To state that a value is too high or has increased by an amount over the previous year - IS NOT BY ITSELF SUFFICIENT GROUNDS FOR OBJECTION
- If an objection is successful, the valuation is adjusted for the current financial year.
- If an objection is unsuccessful, the land owner has a right to have it referred to the State Administrative Tribunal for determination.

For more detail on:

- Who is entitled to object,
- The grounds for a valid Objection,
- The information which must be provided,

refer to the Valuer General's publication "Guide to Rating And Taxing Values". This is available from your local Shire office or Landgate.



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RURAL QUERY FORM

SHIRE

IDENTIFICATION OF LAND

1. VEN (can be obtained from Shire)

or

2. Location/Lot Numbers.....

RATEPAYERS NAME (as on rate roll).....

Contact Person.....

Telephone Number..... Fax Number.....

Email address:

Postal address:

NATURE OF QUERY

SIGNATURE

DATE

Office Use

Letter Acknowledged Valuer

Valuer telephoned Inspection needed Yes/No.....

Inspected(date)..... Outcome.....

Valuer Signature Date



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	Current UV Value	Proposed UV value	Increase in Value	% increase
53212	\$ 22,500	\$ 39,500	\$ 17,000.0	76%
53224	\$ 401,000	\$ 721,000	\$ 320,000.0	80%
53225	\$ 303,000	\$ 580,000	\$ 277,000.0	91%
53226	\$ 132,000	\$ 235,000	\$ 103,000.0	78%
53227	\$ 133,000	\$ 246,000	\$ 113,000.0	85%
53228	\$ 954,000	\$1,708,000	\$ 754,000.0	79%
53229	\$ 599,000	\$1,097,000	\$ 498,000.0	83%
53231	\$ 187,000	\$ 343,000	\$ 156,000.0	83%
53232	\$ 589,000	\$1,048,000	\$ 459,000.0	78%
53233	\$ 260,000	\$ 471,000	\$ 211,000.0	81%
53234	\$ 542,000	\$ 985,000	\$ 443,000.0	82%
53235	\$ 160,000	\$ 282,000	\$ 122,000.0	76%
53236	\$ 583,000	\$1,053,000	\$ 470,000.0	81%
53239	\$ 483,000	\$ 865,000	\$ 382,000.0	79%
53240	\$ 399,000	\$ 699,000	\$ 300,000.0	75%
53241	\$ 347,000	\$ 597,000	\$ 250,000.0	72%
53242	\$ 225,000	\$ 396,000	\$ 171,000.0	76%
53243	\$ 675,000	\$1,198,000	\$ 523,000.0	77%
53244	\$ 222,000	\$ 369,000	\$ 147,000.0	66%
53245	\$ 201,000	\$ 331,000	\$ 130,000.0	65%
53246	\$ 303,000	\$ 545,000	\$ 242,000.0	80%
53247	\$ 640,000	\$1,166,000	\$ 526,000.0	82%
53249	\$ 193,000	\$ 340,000	\$ 147,000.0	76%
53250	\$ 304,000	\$ 538,000	\$ 234,000.0	77%
53251	\$ 316,000	\$ 561,000	\$ 245,000.0	78%
53252	\$ 808,000	\$1,489,000	\$ 681,000.0	84%
53253	\$ 443,000	\$ 817,000	\$ 374,000.0	84%
53254	\$ 192,000	\$ 339,000	\$ 147,000.0	77%
53255	\$ 134,000	\$ 246,000	\$ 112,000.0	84%
53256	\$ 212,000	\$ 383,000	\$ 171,000.0	81%
53257	\$ 458,000	\$ 818,000	\$ 360,000.0	79%
53258	\$ 175,000	\$ 314,000	\$ 139,000.0	79%
53259	\$ 167,000	\$ 293,000	\$ 126,000.0	75%
53260	\$ 199,000	\$ 317,000	\$ 118,000.0	59%
53261	\$ 247,000	\$ 439,000	\$ 192,000.0	78%
53262	\$ 273,000	\$ 496,000	\$ 223,000.0	82%
53263	\$ 171,000	\$ 304,000	\$ 133,000.0	78%
53264	\$ 310,000	\$ 556,000	\$ 246,000.0	79%
53265	\$ 553,000	\$1,011,000	\$ 458,000.0	83%
53266	\$ 338,000	\$ 616,000	\$ 278,000.0	82%
53267	\$ 395,000	\$ 713,000	\$ 318,000.0	81%
53268	\$ 612,000	\$1,126,000	\$ 514,000.0	84%
53269	\$ 180,000	\$ 212,000	\$ 32,000.0	18%
53270	\$ 185,000	\$ 277,000	\$ 92,000.0	50%
53271	\$ 142,000	\$ 232,000	\$ 90,000.0	63%
53272	\$ 327,000	\$ 585,000	\$ 258,000.0	79%
53273	\$ 176,000	\$ 316,000	\$ 140,000.0	80%
53274	\$ 689,000	\$1,223,000	\$ 534,000.0	78%
53275	\$1,165,000	\$2,193,000	\$1,028,000.0	88%
53276	\$ 154,000	\$ 264,000	\$ 110,000.0	71%

53277	\$ 454,000	\$ 817,000	\$ 363,000.0	80%
53278	\$1,097,000	\$2,010,000	\$ 913,000.0	83%
53279	\$ 282,000	\$ 504,000	\$ 222,000.0	79%
53280	\$ 594,000	\$1,054,000	\$ 460,000.0	77%
53281	\$ 165,000	\$ 301,000	\$ 136,000.0	82%
53282	\$ 241,000	\$ 429,000	\$ 188,000.0	78%
53283	\$ 337,000	\$ 609,000	\$ 272,000.0	81%
53284	\$ 13,500	\$ 19,500	\$ 6,000.0	44%
53285	\$ 240,000	\$ 433,000	\$ 193,000.0	80%
53286	\$ 575,000	\$1,033,000	\$ 458,000.0	80%
53298	\$ 220,000	\$ 388,000	\$ 168,000.0	76%
53299	\$ 314,000	\$ 555,000	\$ 241,000.0	77%
53300	\$ 200,000	\$ 325,000	\$ 125,000.0	63%
53301	\$ 286,000	\$ 523,000	\$ 237,000.0	83%
53302	\$ 143,000	\$ 272,000	\$ 129,000.0	90%
53303	\$ 334,000	\$ 622,000	\$ 288,000.0	86%
53304	\$ 248,000	\$ 442,000	\$ 194,000.0	78%
53305	\$ 667,000	\$1,182,000	\$ 515,000.0	77%
53306	\$1,064,000	\$1,942,000	\$ 878,000.0	83%
53307	\$ 185,000	\$ 261,000	\$ 76,000.0	41%
53308	\$ 974,000	\$1,891,000	\$ 917,000.0	94%
53309	\$ 358,000	\$ 622,000	\$ 264,000.0	74%
53310	\$ 195,000	\$ 346,000	\$ 151,000.0	77%
53311	\$ 288,000	\$ 495,000	\$ 207,000.0	72%
53312	\$ 245,000	\$ 439,000	\$ 194,000.0	79%
53313	\$ 635,000	\$1,118,000	\$ 483,000.0	76%
53314	\$ 153,000	\$ 286,000	\$ 133,000.0	87%
53315	\$ 299,000	\$ 522,000	\$ 223,000.0	75%
53316	\$ 188,000	\$ 339,000	\$ 151,000.0	80%
53317	\$ 868,000	\$1,601,000	\$ 733,000.0	84%
53318	\$1,234,000	\$2,184,000	\$ 950,000.0	77%
53319	\$ 135,000	\$ 203,000	\$ 68,000.0	50%
53320	\$ 604,000	\$1,107,000	\$ 503,000.0	83%
53321	\$ 463,000	\$ 817,000	\$ 354,000.0	76%
53322	\$ 197,000	\$ 368,000	\$ 171,000.0	87%
53323	\$ 319,000	\$ 585,000	\$ 266,000.0	83%
53324	\$ 669,000	\$1,265,000	\$ 596,000.0	89%
53325	\$1,836,000	\$3,416,000	\$1,580,000.0	86%
53326	\$ 672,000	\$1,202,000	\$ 530,000.0	79%
53327	\$ 408,000	\$ 773,000	\$ 365,000.0	89%
53328	\$ 637,000	\$1,151,000	\$ 514,000.0	81%
53329	\$ 555,000	\$1,081,000	\$ 526,000.0	95%
53330	\$ 370,000	\$ 691,000	\$ 321,000.0	87%
53331	\$ 432,000	\$ 755,000	\$ 323,000.0	75%
53332	\$ 425,000	\$ 748,000	\$ 323,000.0	76%
53333	\$ 365,000	\$ 639,000	\$ 274,000.0	75%
53334	\$ 889,000	\$1,763,000	\$ 874,000.0	98%
53335	\$ 195,000	\$ 325,000	\$ 130,000.0	67%
53336	\$1,169,000	\$2,233,000	\$1,064,000.0	91%
53337	\$ 355,000	\$ 642,000	\$ 287,000.0	81%
53338	\$ 125,000	\$ 235,000	\$ 110,000.0	88%
53339	\$ 257,000	\$ 461,000	\$ 204,000.0	79%

9.6 Budget Amendments

Location:	N/a
Applicant:	N/a
Date:	18 th June 2009
Author:	Gary Tuffin
Item Approved by:	Chief Executive Officer

Proposal

To consider a number of budget amendments.

Attachments

Final Budget Adjustments 2008/09

Background

A number of Budget amendments have been made as final adjustments for the financial year 2008/09.

Comments

The attached schedule of budget amendments has been necessary due to a number of reasons, being, additional funding received (Royalties for Regions & MRD), items under & over budgeted.

Statutory Environment

Section 6.8 of the Local Government Act states;

6.8. Expenditure from municipal fund not included in annual budget

- (1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —
 - (a) is incurred in a financial year before the adoption of the annual budget by the local government;
 - (b) is authorised in advance by resolution*; or
 - (c) is authorised in advance by the mayor or president in an emergency.

** Absolute majority required.*

Policy Implications

There are no policy implications in considering this item.

Financial Implications

Various - refer to "Final Budget Adjustment" schedule.

Strategic Implications

There are no Strategic Implications in considering this item

Recommendations 9.6

That in accordance with section 6.8 of the Local Government Act all new expenditure items previously not budgeted for which are now contained within the "*Final Budget Adjustments 2008/09*" document be authorised by Council.

That Council amend its budget 2008/09 as detailed in the attachment for report 9.6 "*Final Budget Adjustments 2008/09*".

Moved Cr Robert Fulwood

Seconded Cr Rod Carter

Vote – Absolute majority

Carried 8/0

FINAL BUDGET ADJUSTMENTS

[illegible]

9.7 Section 70A notice – Subdivision Condition

Location:	Cunderdin
Applicant:	Administration
Date:	18 th June 2009
Author:	G Tuffin
Item Approved by:	Chief Executive Officer

Disclosure of Interest

No disclosure of interest has been tabled.

Proposal

To endorse the actions of the Shire President and Chief Executive Officer in affixing the Common Seal to a Section 70A Notice.

Attachment

WAPC Approval dated 25th September 2007

Background

Subdivision approval #135349 required that a Section 70A Notice be placed on the Certificates of Titles, advising;

“....prospective purchasers of the proposed lots that provision of reticulated sewerage service will not be available to the lot and that future dwellings on the lot will need to be connected to on-site effluent disposal system(s).”

Commentary

The property owners have prepared the necessary Section 70A Notice as per the condition of approval.

Statutory Environment

Transfer of Land Act 1893

Shire of Cunderdin Local Law (Standing Orders) 2001 Part 19 – Common Seal

Policy Implications

There are no policy implications in considering this item

Financial Implications

All costs are met by the applicant in relation to the preparation and lodgement of the notice.

Strategic Implications

There are no strategic implications in considering this item

Resolution 9.7

That Council resolve to endorse the actions of the Shire President and Chief Executive Officer in signing and affixing the Common Seal to the “Notification under Section 70A” document in accordance with the subdivision approval (#135349) conditions.

Moved Cr Doug Kelly

Seconded Cr Dennis Whisson

Vote – Simple majority

Carried 8/0



Your Ref : 15756
Enquiries : Diane Daze (Ph 9264 7568)

RECEIVED
03 OCT 2007

Chief Executive Officer
Shire of Cunderdin
P O Box 100
CUNDERDIN WA 6407

BY: 15925

**Approval Subject To Condition(s)
Freehold (Green Title) Subdivision**

Application No : 135349

Planning and Development Act 2005

Applicant	: Horizon Surveys Pty Ltd P O Box 548 WEMBLEY WA 6913
Owner	: Mortlands Pty Ltd Unit 30, 125 Avon Terrace YORK WA 6302
Application Receipt	: 29 June 2007

Lot number	: -
Location	: Avon 18033 & 26851
Diagram/Plan	: 229962 & 16290
C/T Volume/Folio	: 1786/583, 1786/584
Street Address	: Fleay Road, Warding East
Local Government	: Shire of Cunderdin

The Western Australian Planning Commission has considered the application referred to and is prepared to endorse a deposited plan in accordance with the plan date-stamped 29 June 2007 once the condition(s) set out have been fulfilled.

This decision is valid for three years from the date of this advice, which includes the lodgement of the deposited plan within this period.

The deposited plan for this approval and all required written advice confirming that the requirement(s) outlined in the condition(s) have been fulfilled must be submitted by 25 September 2010 or this approval no longer will remain valid.

Albert Facey House, 469 Wellington Street (cnr Forrest Place), Perth, Western Australia 6000
Tel: (08) 9264 7777; Fax: (08) 9264 7566; TTY: (08) 9264 7535; Infoline: 1800 626 477
e-mail: corporate@wapc.wa.gov.au; web address: <http://www.wapc.wa.gov.au>
ABN 35 482 341 493



Reconsideration - 28 days

Under section 151(1) of the *Planning and Development Act 2005*, the applicant/owner may, within 28 days from the date of this decision, make a written request to the WAPC to reconsider any condition(s) imposed in its decision. One of the matters to which the WAPC will have regard in reconsideration of its decision is whether there is compelling evidence by way of additional information or justification from the applicant/owner to warrant a reconsideration of the decision. A request for reconsideration is to be submitted to the WAPC on a Form 3A with appropriate fees. An application for reconsideration may be submitted to the WAPC prior to submission of an application for review. Form 3A and a schedule of fees are available on the WAPC website: <http://www.wapc.wa.gov.au>

Right to apply for a review - 28 days

Should the applicant/owner be aggrieved by this decision, there is a right to apply for a review under Part 14 of the *Planning and Development Act 2005*. The application for review must be submitted in accordance with part 2 of the *State Administrative Tribunal Rules 2004* and should be lodged within 28 days of the date of this decision to: the State Administrative Tribunal, 12 St Georges Terrace, Perth, WA 6000. It is recommended that you contact the tribunal for further details: telephone 9219 3111 or go to its website: <http://www.sat.justice.wa.gov.au>

Deposited plan

The deposited plan is to be submitted to the Western Australian Land Information Authority (Landgate) for certification. Once certified, Landgate will forward it to the WAPC. In addition, the applicant/owner is responsible for submission of a Form 1C with appropriate fees to the WAPC requesting endorsement of the deposited plan. A copy of the deposited plan with confirmation of submission to Landgate is to be submitted with all required written advice confirming compliance with any condition(s) from the nominated agency/authority or local government. Form 1C and a schedule of fees are available on the WAPC website: <http://www.wapc.wa.gov.au>

Condition(s)

The WAPC is prepared to endorse a deposited plan in accordance with the plan submitted once the condition(s) set out have been fulfilled.

The condition(s) of this approval are to be fulfilled to the satisfaction of the WAPC.

The condition(s) must be fulfilled before submission of a copy of the deposited plan for endorsement.



The agency/authority or local government noted in brackets at the end of the condition(s) identify the body responsible for providing written advice confirming that the WAPC's requirement(s) outlined in the condition(s) have been fulfilled. The written advice of the agency/authority or local government is to be obtained by the applicant/owner. When the written advice of each identified agency/authority or local government has been obtained, it should be submitted to the WAPC with a Form 1C and appropriate fees and a copy of the deposited plan.

If there is no agency/authority or local government noted in brackets at the end of the condition(s), a written request for confirmation that the requirement(s) outlined in the condition(s) have been fulfilled should be submitted to the WAPC, prior to lodgement of the deposited plan for endorsement.

Prior to the commencement of any site works or the implementation of any condition(s) in any other way, the applicant/owner is to liaise with the nominated agency/authority or local government on the requirement(s) it considers necessary to fulfil the condition(s).

The applicant/owner is to make reasonable enquiry to the nominated agency/authority or local government to obtain confirmation that the requirement(s) of the condition(s) have been fulfilled. This may include the provision of supplementary information. In the event that the nominated agency/authority or local government will not provide its written confirmation following reasonable enquiry, the applicant/owner then may approach the WAPC for confirmation that the condition(s) have been fulfilled.

In approaching the WAPC, the applicant/owner is to provide all necessary information, including proof of reasonable enquiry to the nominated agency/authority or local government.

The condition(s) of this approval, with accompanying advice, are:

CONDITION(S)

1. A fence restricting vehicle, pedestrian, stock, and feral animal access to areas of remnant vegetation on proposed Lot 101 is to be constructed on the boundary to the satisfaction of the Local Government. (Local Government)
2. The applicant/owner of the land shall make arrangements to ensure that prospective purchasers of the proposed lots are advised in writing that provision of a reticulated sewerage service will not be available to the lot and that all future dwellings on the lot will need to be connected to on-site effluent disposal systems(s). (Local Government)
3. The provision of easements for existing or future water, sewerage and/or drainage infrastructure as may be required by the Water Corporation being granted free of cost to that body. (Water Corporation)

Albert Facey House, 469 Wellington Street (cnr Forrest Place), Perth, Western Australia 6000
Tel: (08) 9264 7777; Fax: (08) 9264 7566; TTY: (08) 9264 7535; Infoline: 1800 626 477
e-mail: corporate@wapc.wa.gov.au; web address: <http://www.wapc.wa.gov.au>
ABN 35 482 341 493



ADVICE

1. The Commission's approval to the subdivision should not be construed as an approval to development on any of the lots proposed.
2. Approval for any on-site effluent disposal system(s) is required to be issued by the relevant authority prior to implementation. Generally, such system(s) are required to maintain a 2 metre vertical separation between the base of the system and the highest known ground water level or impermeable layer of bedrock, and a 100 metre horizontal separation from the nearest water body. Written confirmation of compliance with this condition should be obtained from the Local government on the advice of the Health Department.
3. The land clearing provisions of the Environmental Protection Act 1986, set out requirements concerning the grant of land clearing permits. Information regarding land clearing permits can be obtained from the Department of Environment and Conservation.
4. The proponent and prospective purchasers are advised of their requirements under the Soil and Land Conservation Act to provide a Notice of Intent to Drain to the Department of Agriculture and Food.
5. The subject property is located within a "non-proclaimed" area for groundwater under the Rights in Water and Irrigation Act 1914. The presence of and yield from groundwater aquifers in the subject area is not guaranteed, test holes should be drilled to locate a suitable groundwater supply. Extraction of any groundwater from artesian aquifers is subject to licensing by the Department of Environment.
6. The proposal is located within a proclaimed surface water area. In accordance with the Rights in Water and Irrigation Act 1914, the extraction of surface water for intensive activities such as horticulture, viticulture, aquaculture, and feedlots may require a licence. Modifications to a water course, its bed or its banks requires a permit from the Department of Water.

for Moshe Gilovitz
Secretary
Western Australian Planning Commission
25 September 2007

9.8 Properties and Buildings

Location:	n/a
Applicant:	n/a
Date:	18 th June 2009
Author:	G Tuffin
Item Approved by:	Chief Executive Officer

Disclosure of Interest:

No disclosure of interest has been tabled.

Attachments:

None.

Proposal

To provide Council with an update on property and building activities for 2008/09.

Comment:

82 Mitchell street

Settlement date TBA (during the month of June)

Quotation to replace all carpets	\$2,263.00
----------------------------------	------------

Quotation to repaint entire house (internal walls only)	\$2,670.00
---	------------

Quotation to install blinds	\$1,400.00
-----------------------------	------------

House has been fully treated for general insects & termites	0
---	---

New Fence around the property	\$9,495.00
-------------------------------	------------

Painting of wooden window frames

New shelves in kitchen

81 Mitchell street

Works completed;

New colour bond roof

New air- conditioner

New bathroom

New carpet throughout the house

New blinds throughout the house

Doctors surgery

Currently being painted

New carpets – to be laid at a suitable time – TBA by the surgery

Meckering Town Hall

Various internal painting and minor maintenance carried out.

Painted Main Hall area, Main area, Kitchen area, Mens & Ladies toilet

Patched various holes in the roof (internal)

Cunderdin Town Hall

Repairs to stage stairs

Stage floor repaired

Cunderdin Sports Oval

Repairs to grandstand seats & repainting

Painting of rails

Fence behind playground area

Replaced all sprinkler heads

Cunderdin Airfield

Restoration of the old parachute hut at the Cunderdin Airfield has been completed.
Project funded by Lotterywest

Installation of separate water meters

Electrical upgrade to overhead power lines

Cunderdin Museum

Restoration works to Pump House Chimney
Project funded by Lotterywest

Day Care Building

Electrical upgrade

Waste Transfer Stations

Settlement date 12th June 2009.

Waste Services

Commenced in-house Rubbish collection service 9th June 2009. Service went well, will be refined as time goes on.



Resolution 9.8

That Council receive Report 9.8

Moved Cr Todd Harris

Seconded Cr Dianne Kelly

Vote – Simple majority

Carried 8/0

9.9 Cunderdin District High School – Youth Services

Location:	Cunderdin
Applicant:	Cunderdin District High School
Date:	18 th June 2009
Author:	G Tuffin
Item Approved by:	Chief Executive Officer

Disclosure of Interest

Cr. Carter declared an interest in the matter as he and his son are assisting with the delivery of the music program. (Volunteers)

Attachment

Letter dated 5th June – Cunderdin District High School (CDHS).

Proposal

To consider a proposal from the Cunderdin District High School Chaplin (Michelle Diver) for the purchase of 20 Bicycles and some musical equipment.

Background

Council received a grant of \$20,000.00 from the Office of Crime Prevention to assist with the prevention of local crime. Originally the funds were marked for the Cunderdin Drop-in Centre, however, due to various reasons the centre did not open.

Commentary

It is recommended that the funds be provided to the CDHS on the basis that the bikes and musical instruments are used out of school hours to assist in addressing youth boredom.

The Meckering School Principal has made enquiries into the availability and suitability of potential projects for the funding, however, an application is yet to be received. Therefore, it is recommended that the CEO be authorised to deal directly with the Meckering School Principal.

Statutory Implications

There are no statutory implications in considering this item.

Policy Implications

There are no policy implications in considering this item

Financial Implications

Cost of bike and associated materials \$8,506.36

Musical instruments – final value \$2,491.80

(Based on items with a ticket against them on the quote.)

Strategic Implications

There are no strategic implications in considering this item.

Resolution 9.9

Council resolve;

- (a) to advise the Cunderdin District School that their request for funding to purchase 20 bikes and associated equipment and musical equipment has been approved on the basis that the bikes and equipment are to be used out of school hours to assist in addressing youth boredom, and that an allocation of up to \$12,000 be made available, subject to the school receiving a further two quotations.
- (b) that the CEO be authorised to deal directly with the Meckering School Principal for a similar project based on crime prevention (out of school hours) and that funding of up to \$8,000 be made available for that purpose.

Moved Cr Todd Harris

Seconded Cr Clive Gibsone

Vote – Simple majority

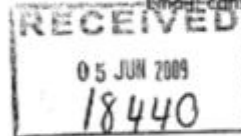
Carried 8/0



Chief Executive Officer
Shire of Cunderdin
Lundy Avenue
Cunderdin WA 6407
14th May 2009

Cunderdin District High School

Cubbine Street, Cunderdin, Western Australia 6407
Phone: (08) 9635 1051 • (08) 9635 1288 Fax: (08) 9635 1488
Email: cdhsc@wn.com.au



Dear Garry

Re: Grant for Youth/Youth Services

Councillor Rod Carter brought to my attention last week grant funds that may be available for youth. I have taken the liberty of discussing the possibility of obtaining a grant with both the staff and high school students.

Some very positive and encouraging suggestions have been made. One of the priorities of the school is to encourage healthy physical activity, incorporating team spirit and body image.

We have also introduced the idea of music, working towards forming a school band. Rod and Chris Carter have been generously donating their time and we have secured the support of Ed Duffy to come and teach both drums and guitar. Music, we observe, is crossing social boundaries and exposing some surprising talent. It is our ambition that once the high school students have learned skills they will then take those skills to the older primary students. This incentive will encourage maturity and responsibility from our senior students.

With these two objectives in mind we have enclosed some initial quotes for cross country bicycles and musical instruments.

With the bicycles we envisage that they could be used not only in our school but also by students at the Cunderdin Ag College. The sports specialist staff have put forward suggestions that weekend activities such as riding part of the Mundabiddy Trail would be a valuable inclusion in school activities.

As time is short to bring our suggestions before Council the attached quotes are the only ones received to date and we will provide further quotes if Council views our suggestions favourably.

Both these suggestions have the enthusiastic support of the whole staff and we would be delighted to receive funding for our initiatives to inspire and motivate our youth.

Yours faithfully


Michelle Diver
School Chaplain



Fleet Cycles Perth

ABN: 30095048178
563 Wellington Street
Perth, WA 6000
9481-5448
9481-5480

Quote

Quote #: 5696
Account #: 96351051
Page: 1 of 1
Date: 12/05/2009
Time: 2:14:51 PM
Cashier: 2030
Register #: 1

Bill To: CUNDERDIN DISTRICT HIGH SCHOOL
96351051

Ship To: CUNDERDIN DISTRICT HIGH SCHOOL
96351051

Rep	Item Lookup Code	Description	Quantity	Price	Extended
2030	A9EC42MA	AVA ESCAPE BLACK MED 09 Discount code: DISC1	20	\$425.00	\$8,500.00
2030	TWMBKV	TIOGA WEDGE W/STRAP MED Discount code: DISC1	20	\$10.00	\$200.00
2030	THSSEDSL	TIOGA SIROCCO HELM SILVER LARG Discount code: DISC1	10	\$25.00	\$250.00
2030	THSSEDSM	TIOGA SIROCCO HELM SILVER MED Discount code: DISC1	10	\$25.00	\$250.00
2030	PRK	BIKECORP REPAIR KIT W/LEVERS FREQ STOCK Discount code: DISC1	1	\$7.00	\$7.00
2030	TDHHP	TIOGA MINI H/P DUAL HEAD Discount code: DISC1	10	\$15.00	\$150.00

Thank you for shopping at
Fleet Cycles Perth
Please come again!

Sub Total \$8,506.36
Sales Tax \$850.64
Total \$9,357.00
EFTPOS Tendered \$9,357.00
Change Due \$0.00



5696



No 90 Gallery & Music

ABN 46 386 076 077

90 Fitzgerald Street
NORTHAM WA 6401

Peter Byfield

Phone: 08 9621 1669

Mobile: 0418 906 307

E-mail: number90@westnet.com.au

www.number90galleryandmusic.com.au

Your Regional Music Store

Date: 12 May 2009

QUOTATION Cunderdin District High School

Address:

Will need to discuss instrument options with Rod & Chris for professional advice

Quantity	Item	Unit Cost	Total
1	Fender Squire Bullet Electric guitar	\$ 229.00	\$ 229.00
✓ 2	Microphones JTS TM series	\$ 40.00	\$ 80.00
1	Marshall MG series 30DFX	\$ 499.00	\$ 499.00
1	22" drum skin from	\$ 39.95	\$ 39.95
1	16" drum skin from	\$ 29.95	\$ 29.95
1	14" drum skin from	\$ 28.00	\$ 28.00
1	13" drum skin from	\$ 25.00	\$ 25.00
1	12" drum skin from	\$ 22.95	\$ 22.95
1	10" drum skin from	\$ 22.95	\$ 22.95
1	budget cymbal set 2 x 14, 1 x 16	\$ 89.00	\$ 89.00
1	prof cymbal set Meinl (full set)	\$ 389.00	\$ 389.00
other options <i>Replace drum set</i>			
✓ 1	DXP 5 piece drum set with stool and cymbals from		\$ 499.00
✓ 2	Fender Squire Bullet Electric guitar	\$ 229.00	\$ 458.00
1	Casio 61 key keyboard from	\$299.00	\$ 299.00
1	Casio 88 key WK8000 with stand	\$ 899.00	\$ 899.00
✓ 1	Yamaha PSRE313 keyboard	\$ 399.00	\$ 399.00
1	Yamaha DGX630 88 key portable grand keyboard	\$ 1,599.00	\$ 1,599.00
✓ 1	Johnson 100 watt keyboard amp		\$ 299.00
✓ 1	Fender Frontman 65 watt guitar amp		\$ 499.00

to renew existing drum set

Notes:

No 90 carries the full range of the above product plus the following associated lines:

Shure and RODE Microphones

Ashton product

Fender amps

Yamaha, Sonor drum sets from \$999

Ashton drum sets from \$699

Full range of strings, heads and accessories

You may pay by EFT or bank transfer to Account No 066524 10012307

9.10 Cunderdin Airfield

Location:	Cunderdin Airfield
Applicant:	Taurus Aviation – Scott Powell
Date:	21 st May 2009
Author:	G Tuffin
Item Approved by:	Chief Executive Officer

Disclosure of Interest

No disclosure of interest has been tabled.

Attachment

Letter dated 10/06/09 – Taurus Aviation

Proposal

To consider a request received from Taurus Aviation (Mr Scott Powell) to establish their business at the Cunderdin Airfield.

Background

The Bellman Hangar is currently leased to Dunn Aviation. Whilst a formal lease has been prepared, it has not been returned by Dunn Aviation. The original term was for 1 year (2007) with an option for a further 3 years.

Dunn Aviation has been a good tenant and has indicated they would like to continue the lease for at least another year.

Commentary

As Dunn Aviation have indicated their intention to continue with the lease of the Bellman Hangar, it is recommended that discussions be held with Taurus Aviation in relation to them building a new hangar.

It is also recommended that Taurus Aviation be granted rent free space out at the Cunderdin airfield for the provision of the two Donga's and fuel facility for a period of 12 months to assist in establishing his business. After which time Council negotiate a lease agreement on a commercial basis for the provision of space for their buildings and equipment.

Statutory Implications

There are no statutory implications in considering this item.

Policy Implications

There are no policy implications in considering this item.

Financial Implications

There are no financial implications at the current time.

Strategic Implications

In providing assistance of this kind may encourage greater development at the Cunderdin Airfield.

Resolution 9.10

Council resolve;

- (a) that the CEO and Airfield committee be authorised to hold discussions with Taurus Aviation in relation to the possibility of them building a new hangar and on what terms and conditions.
- (b) that Taurus Aviation be granted rent free space out at the Cunderdin airfield for the provision of the two transportable accommodation (Donga's) and fuel facility for a period of 12 months to assist in establishing the business. After which time the CEO be authorised to negotiate a lease agreement on a commercial basis for the provision of space for their buildings and equipment.
- (c) that the proposed transportable accommodation & fuel facility placement be agreed upon, on site by the CEO & Airfield committee, in accordance with any relevant CASA or aviation standard.
- (d) that a building licence application be lodged for the proposed transportable accommodation (Donga's) and pay the associated fees.
- (e) that the transportable accommodation not be relocated until such time as a building licence has been approved and issued by the Shire's Building Surveyor.
- (f) that prior to relocating the fuel facility, Taurus Aviation obtain the necessary Dangerous Goods licence(s) for the proposed fuel facility, and a copy be provided to Council.
- (g) that Taurus Aviation ensure that they hold all appropriate insurances for their operations and a copy of such policies be provided to Council.
- (h) that Taurus Aviation ensure that they comply with all relevant CASA and Aviation Standards in relation to their proposed activities at the Cunderdin Airfield.

Moved Cr Rod Carter

Seconded Cr Todd Harris

Vote – Simple majority

Carried 8/0

Seabrook & Co Pty Ltd trading as:

TAURUS AVIATION

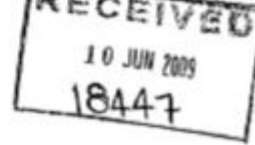
ABN: 18 088 414 608

*Specialists in aerial application of
fertilizers & chemicals*

Shire of Cunderdin
PO Box 100
CUNDERDIN WA 6407



Scott & Rebecca Powell



Dear CEO & Councillors of the Shire of Cunderdin

I am writing to you regarding a series of meetings we have had in connection with the possible lease of the Bellman Hangar located at the Cunderdin airfield. I would like to confirm our interest in the hangar, but with some amendments.

As the commencement of the spray season is almost upon us and therefore time is restrictive, I would like to apply to lease the hangar in question to operate our business, Taurus Aviation, an aerial application business from the 1st December 2009. I believe this date gives both Taurus Aviation and the current lease, Dunns Aviation a more acceptable time frame in which to make their respective arrangements.

I would also like to apply to position two transportable type units (Donga's) somewhere in the airport vicinity. These units would be for pilot & loader accommodation & briefing room; they would have the capacity to house four people with toilet, kitchen, laundry & crew area facility.

I have also secured the purchase of an unused Air BP 26000L bulk fuel storage tank (Jet A1) and pumping equipment. I would like to install this equipment at the airport in a position that is agreeable to both the shire & my company. The facility would be fully DG compliant at our expense.

If possible a lease period of about five years would be desirable and upon completion I would like the option to further lease the Bellman hangar or approval to build our own hangar and facilities.

Due to planning a prompt decision on the above would be appreciated.

Please contact the writer for further consultation.

Yours Sincerely

Scott Powell
Managing Director
Taurus Aviation
0428 451 225
10/06/09

5 Oslo Lane, Willetton, 6155, Western Australia
Ph: 9312 2425 Fax: 9312 1038 Email: taurusaviation@bigpond.com

9.11 Rates Incentive Scheme – (late report)

Location:	N/a
Applicant:	N/a
Date:	18 th June 2009
Author:	G Tuffin
Item Approved by:	Chief Executive Officer

Disclosure of Interest

No disclosure of interest has been tabled.

Background

To encourage early payment of Rates for the 2009/10 financial year a “Rates Incentive Scheme” (competition) has been proposed.

An email was sent to Westpac Banking Corporation requesting consideration of sponsorship for early payment of rates incentive scheme. To which Westpac have agreed to provide a \$500.00 Classic Plus Bank account.

The CEO also wrote to a number of hotels in Perth seeking sponsorship – Goodearth Hotel responded and offered a nights accommodation, with breakfast for two.

Two local businesses (Co-op & Dougies Roadhouse) were both approached for prize sponsorships, both declined.

Comments

- **It is proposed that all ratepayers who pay their Rates in full (including any arrears) before the end of 1st instalment date will go into the draw to win a prize.**

Prizes on offer include:

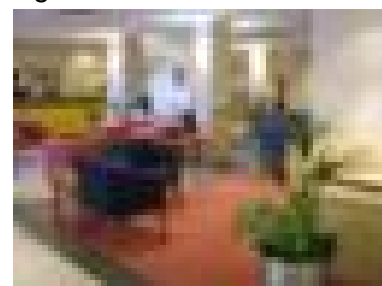
1st Prize - \$500.00 Westpac Classic Plus Bank Account

2nd Prize \$178.00 Gift certificate (1 nights accommodation at the Goodearth Hotel)

- Overnight accommodation in a Studio Apartment including Full Buffet Breakfast for two guests the following morning.
- Price Value: \$178.00
- Valid until: 31st May 2010

Website; <http://www.goodearthhotel.com.au>

Located on Adelaide Terrace, East Perth, the Goodearth Hotel is a 3.5 Star, full service, apartment style accommodation in Perth ideal for Families, Groups and Business Travel.



- **The following competition terms & conditions have been proposed;**

1. Must pay annual property rates in full by the due date of the first instalment.
2. All outstanding Rates must be paid in full by the due date of the 1st instalment.
3. Each rate assessment paid in full by the 1st instalment date, entitles the property owner to an entry in the competition.
4. Councillors and Employees of the Shire of Cunderdin and their immediate families are ineligible to enter.
5. The prizes will be drawn within 30 days from the due date of the first instalment at the Westpac Branch in Cunderdin by the Shire President. Public notice will be provided for the date and time.

In return for their sponsorship each sponsor has provided a brochure for inclusion with the annual Rate notices mail out. All costs associated with printing have been met by the respective sponsors.

Statutory Environment

There are no statutory implications in considering this item.

Policy Implications

There are no policy implications in considering this item.

Financial Implications

There are no additional costs incurred.

Strategic Implications

There are no strategic implications in considering this item.

Recommendations 9.11

That Council endorse the proposed 2009/10 Rates Incentive Scheme and the associated terms and conditions.

Moved Cr Dennis Whisson

Seconded Cr Doug Kelly

Vote – **Simple majority**

Carried 8/0

Proposed Westpac brochure

**BE AN EARLY BIRD AND
WIN \$500 CASH**

The Shire of Cunderdin and Westpac are giving you the chance to win a Westpac Classic Plus account with an opening balance of \$500!!

Pay your rates in full by 00/00/0000 to the Shire of Cunderdin and you will go in the draw to win a Westpac Classic Plus account with an opening balance of \$500. Don't leave it till the last minute or you might miss out on our other great prizes. The winner will be drawn at the close of business on 00/00/0000 and will be displayed at the Cunderdin in store branch as well as the bandicoot. For more details on this promotion call the shire office on (08) 9635 1005.

Payment Options

   **Biller Code: 120626**
Ref: Assessment #

SHIRE OF CUNDERDIN
Po Box 100
CUNDERDIN WA 6407

CONTACT DETAILS
Ph: (08) 9635 1005
rates@cunderdin.wa.gov.au

9.12 Plan for the Future (Late Report)

Location:	Cunderdin
Applicant:	N/A
Date:	18 th June 2009
Author:	G Tuffin
Item Approved by:	Chief Executive Officer

Proposal:

To consider adopting the proposed "Plan for the Future" covering the period 2009/10 - 2016.

Tabled:

Plan for the Future 2009/10 - 2016.

Background:

Ordinary Council meeting 19th February – Report 9.5

Council at its Ordinary Council meeting 21st May 2009 (Report 9.3) resolved as follows;

Resolution 9.12

- (a) Council authorise local public notice to be given, requesting submissions from electors and ratepayers of the District in relation to the Draft Plan for the Future.***
- (b) The local public notice inform electors and ratepayers that the Draft Plan for the Future may be inspected at the Shire of Cunderdin's Office, Lundy Ave, Cunderdin.***
- (c) Public submissions in relation to the proposals contained in the Draft Plan for the Future will close at 5:00 pm on Monday, 11th June 2009.***
- (d) A further report be presented to Council following the local public notice period, to give consideration to adopting the Draft Plan for the Future, with or without modifications.***

Comment:

No submissions have been received.

Consultation:

An advertisement was placed in the Bandicoot calling for public submissions – No submissions were received.

Statutory Implications:

Section 5.56 of the Local Government Act
Local Government (Administration) Regulations

Policy Implications:

There are no policy implications in considering this item.

Financial Implications:

All financial Implications are contained in the Plan.

Strategic Implications:

The strategic implications are outlined in the Plan.

Resolution 9.12

Council adopt the Plan for the Future covering the period 2009/10 to 20016 without amendment.

Moved Cr Robert Fulwood

Seconded Cr. Rod Carter

Vote – Absolute majority

Carried 8/0

10.0 Manager of Environmental Services Report

10.1 Manager of Environmental Services report for May 2009

Location:	Cunderdin
Applicant:	Administration
Meeting Date:	18 th June 2009
Author:	P Steven
Item Approved by:	Chief Executive Officer

Disclosure of Interest

No disclosure of interest has been tabled.

Proposal

Council is to consider the activity report from the Manager of Environmental Services for April 2009.

Comment

Date	Activity	Time
7/5/09	Visit to Cunderdin Shire Meckering derelict building inspection – 5 tiles need moving or replacing to stop further deterioration, or will fall down eventually Wayne Lacey – sea containers, construction of proposed shed will negate sea containers Ag College – 2 beef, 10 pigs all ok 13 Olympic – caravan gone Doctor's House & Surgery – inspection of cracking issues D Giddon – to move sea containers and build shed and house ASAP	5 ½
12/5/09	CEO – info re: farm buildings Complaint re: living in shed Bourke St Meckering	20 min
19/5/09	Complaint - Septic issues 3 Third St	30mins
20/5/09	Discuss Septic issues 3 Third St with owner Followup complaint re: living in shed Bourke St Mecking	50 mins
22/5/09	Enquiry re: rainwater tank construction	20 min
26/5/09	Ag College – inspection 6 pigs 2 beef Letters Hitch, Reynolds, Lee, Roadhouse	2h 2h
27/5/09	Cunderdin horse complaint 32 Mitchell St – left message for owner to contact me. Enquiry re: storage of 5000L diesel tank, height of fence Septic installation enquiry Horse owner returned call and proposes to relocate horse	
	TOTAL	11 ½ h

Policy Implications

There are no policy implications in considering this item.

Financial Implications

There are no financial implications in considering this item.

Strategic Implications

There are no strategic implications in considering this item.

Resolution 10.1

That Council resolves to accept the report from the Manager of Environmental Services for May 2009.

Moved Cr Dianne Kelly

Seconded Cr Rod Carter

Vote - Simple majority

Carried 8/0

10.1 Building Licenses May 2009

Month :	May 2009			
No	Owner	Contractor	Situation of Building	Description
21257	Joseph Wheeler	Joseph Wheeler	Lot 404 Throssel St	Relocation of office block plus
	Lot 238 Tamby Court	Lot 238 Tamby Court	MECKERING	2 x sea containers
	Southern River	Southern River	WA 6405	
	WA 6110	WA 6110		

11.0 Works Supervisor's Report

11.1 Work Supervisors Report

Location:	Cunderdin
Applicant:	Administration
Date:	18 th June 2009
Author:	Norbert Marwick
Item Approved by:	Chief Executive Officer

Proposal

Council is to receive the Works Supervisors report for May 2009.

Comment

Construction

Gravel patching has been completed on Watercarrin Rd, Adams Rd, Lallys Rd, Antonio Rd and Burges Rd. Tree pruning and clearing has also been completed on Leeson Back Rd and Nambling Rd.

Maintenance Grading:

Graders are moving in a North-east direction and the following roads have been completed so far:
3 Mile Gate Road
Rabbit proof Fence Road (from 3 Mile Rd to Wylie Rd)
Shorter Road
Wyola North Road
Devenish Road

Contract Grader:

Jamie Glass has commenced work as per his EOI being accepted. His grader and roller are moving in a south east direction.

Fiegiert Road, Kitto Road, Inverness Road, Nornadee Road, Parrawilla Road and Rabbit Proof Fence Road (from Inverness Road to 5 Mile Gate Road) have been completed at this stage.

Winter Time Gravel Sheeting:

If the council wants to do winter gravel sheeting, the Shire will need to dry hire an extra grader and roller at a cost of \$380 p/day for a grader and \$275 p/day for a roller (= \$655 per day), this was not included in the budget prices of programmed works.

Outside Staff:

Peter Bruce has been appointed as Works Supervisor/Grader Operator and commenced work on the 2/6/09.

Matt Griff has resigned and will leave on the 12/6/09. Matt will be missed by all outside staff.

Statutory Implications

The Local Government Act 1995

Financial Implications

All financial implications are contained within the 2008/09 Annual Budget.

Strategic Implications

Nil

Resolution 11.1

That the Works Supervisor's report for May 2009 be received.

Moved : Cr Clive Gibsone

Seconded: Cr Todd Harris

Vote – Simple majority

Carried: 8/0

12.0 Meeting be closed to Members of the Public

12.1 Matters for which the meeting may be closed

Location:	Cunderdin
Applicant:	Administration
Date:	18 th June 2009
Author:	G Tuffin
Item Approved by:	Chief Executive Officer

Proposal

Council is to consider closing the meeting to the public and the press.

Background

Confidential issues concerning;

The Chief Executive Officers contract renewal

This requires the meeting to be closed to the press and public.

Consultation

The Department of Local Government

Statutory Environment

The Local Government Act 1995 Part 5 Division 2 Subdivision 3 Section 5.23

Policy Implications

There are no policy implications in considering this item.

Financial Implications

There are no financial implications in considering this item.

Strategic Implications

There are no strategic implications in considering this item.

Resolution 12.1

Council resolves to close the meeting to the press and the public at 6:22 pm

Moved Cr Dianne Kelly

Seconded Cr Todd Harris

Vote - Simple majority

Carried 8/0

12.2 Renewal of the CEO contract

Location:	Shire of Cunderdin
Applicant:	Administration
Date:	18 th June 2009
Author:	G Tuffin
Item Approved by:	Chief Executive Officer

*****CONFIDENTIAL TO MEMBERS ONLY*****

The CEO left the chambers at 6:25 pm

Resolution 12.2

That the Chief Executive Officers contract be renewed for a further term of three (3) years, from the expiry date as detailed in report 12.2.

Moved Cr Dianne Kelly

Seconded Cr Todd Harris

Vote - Simple majority

Carried 7/1

The CEO returned to the chambers at 6:35 pm and was informed of Council's decision.

12.3 Opening of Meeting

Location:	Cunderdin
Applicant:	Administration
Date:	18 th June 2009
Author:	G Tuffin
Item Approved by:	Chief Executive Officer

Proposal

Council is to consider opening the meeting to the public and the press.

Statutory Environment

The Local Government Act 1995 Part 5 Division 2 Subdivision 3 Section 5.23.

Policy Implications

There are no policy implications in considering this item.

Financial Implications

There are no financial implications in considering this item.

Strategic Implications

There are no strategic implications in considering this item.

Officer Recommendation

Council resolves to open the meeting to the press and the public.

Resolution 12.3

Council resolves to open the meeting to the press and the public at 6.36 pm

Moved: Cr Todd Harris

Seconded: Cr Dianne Kelly

Vote - Simple majority

Carried 8/0

General business

Regional and Local Community Infrastructure Program 2008

The CEO presented a quotation received from Concrete by Rossi for the construction of footpaths in both Cunderdin & Meckering. Council at its Special meeting held on the 8th June 2009 made the following decision in relation to Regional and Local Community Infrastructure Program 2008-09

Resolution 7.1

- (a) *In accordance with section 6.8 of the Local Government Act Council authorise the following new expenditure;*

<i>Town(s) drainage</i>	<i>\$60,000</i>
<i>Town(s) footpaths</i>	<i>\$40,000</i>

- (b) *That the 2008/09 Budget be amended accordingly.*

Moved Cr Rod Carter

Seconded Cr Robert Fulwood

Vote – Absolute majority

Carried 7/1

The CEO further advised that Council had made provision of \$71,937 for town drainage in its proposed 2009/10 Annual Budget. Furthermore, that the funding under the Regional and Local Community Infrastructure Program 2008-09 must be expended by 30th September 2009.

Resolution

- (a) *In accordance with section 6.8 of the Local Government Act Council authorise the increase in expenditure for Town footpaths to \$100,000*

- (b) *That the 2008/09 Budget be amended as follows;*

<i>Decrease - Town(s) drainage</i>	<i>\$60,000</i>
------------------------------------	-----------------

<i>Increase - Town(s) footpaths</i>	<i>\$60,000</i>
-------------------------------------	-----------------

Moved Cr Rod Carter

Seconded Cr Dianne Kelly

Vote – Absolute Majority

Carried: 8/0

Community Bus – Girls Group

A letter was received from Mrs Coralie Smart dated 2/06/09 requesting use of Council's Bus on various dates at a reduced rate to undertake Girls Group activities.

TO
CEO
Shire of Underdun
Underdun

RECEIVED 204 133
04 JUN 2009
18429 2/6/09

SCANNED & PROCESSED

Dear Garry,

I am looking to commence Girls Group again having been unable to commence earlier due to an ankle injury.

Following a discussion with one of your office girls I am asking to hire the Community bus on Wednesday afternoons from 2:45pm to 6:30-7pm approx.

Is it possible to be able to hire it at the reduced rate that is offered to the School & Senior Citizens?

It would be very much appreciated
Looking forward to your reply.

Yours Faithfully
(Mrs) Coralie Smart.

Dates required on following page.

Dates Bus required:

June 24th.

July 1st, 22nd, 29th

August 5th, 12th, 19th, 26th

Sept 2nd, 9th, 16th & a tentative
booking for Sat & Sun. 12th & 13th

Oct 14th, 21st, 28th.

Nov 4th, 11th, 18th, 25th.

That Girls Group be allowed to hire the Bus at a reduced rate of 60 cents per km (school rates) for the requested dates as detailed in their letter dated 2/06/09.

Moved Cr Doug Kelly

Seconded Cr Dianne Kelly

Vote – Absolute Majority

Carried: 8/0

13.0 Closure of meeting 6:48 pm