



Shire of Cunderdin

Minutes of an Ordinary Council Meeting

Dear Council Member,

An Ordinary Meeting of the Cunderdin Shire Council was held on Thursday 16th December 2010 in the Council Chambers, Lundy Avenue Cunderdin commencing at 1:40pm.

G M Tuffin
Chief Executive Officer

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MINUTES

1.0 Declaration of opening

1.1 The President declared the meeting open at 1:40pm

1.2 The Shire of Cunderdin disclaimer was read aloud.

The Local Government Act 1995 Part 5 Division 2 Section 5.25 and Local Government (Administration) Regulations 1996 Regulation 13

“No responsibility whatsoever is implied or accepted by the Shire of Cunderdin for any act, omission or statement or intimation occurring during this meeting. It is strongly advised that persons do not act on what is heard at this Meeting and should only rely on written confirmation of Council’s decisions, which will be provided within ten working days of this meeting”.

2.0 Suspension of Clause 3.2 - Standing Orders

Location:	Cunderdin
Applicant:	Not applicable
Date:	16 th December 2010
Author:	G Tuffin
Item Approved by:	Chief Executive Officer

Resolution:

Council suspends clause 3.2 – Order of Business – of the Shire of Cunderdin Standing Orders Local Law 2001

Moved: Cr David Beard

Seconded: Cr. Todd Harris

Vote – Simple majority

Carried: 8/0

3.0 Public Question Time

3.1 Response to previous public questions taken on notice

There were no questions from the public at the previous meeting of Council.

3.2 Declaration of public question time opened 1:42pm

3.3 Declaration of public question time closed 1:42pm

4.0 Record of Attendance, Apologies and Approved Leave of Absence

4.1 Record of attendances

Councillors

Cr RL (Rod) Carter

President

Cr RC (Clive) Gibsone

Deputy President

Cr GJ (Graham) Cooper

Cr DA (Dennis) Whisson

Cr TE (Todd) Harris

Cr DB (Doug) Kelly

Cr DT (David) Beard

Cr DG (Dianne) Kelly

- 4.2 Apologies
- 4.3 On Leave of Absence
- 4.4 Staff
G M (Gary) Tuffin Chief Executive Officer

- 4.5 Guests of Council
- 4.6 Members of the Public
- 4.7 Applications for leave of absence

Cr Carter requested leave of absence from the February 2011 meeting

Moved: Cr Whisson Seconded: Cr Harris Carried unanimously

- 4.8 Declaration of Members and Officers Financial Interests

5.0 Petitions, Deputations, Presentations

- 5.1 Petitions
None

- 5.2 Deputations
None

- 5.3 Presentations

Cr Di Kelly entered the chambers at 1:45pm

Mr Perry Jasper – President, Cunderdin Football Club – 1:44pm – 2:14pm

- Home Change rooms
 - Club would prefer new renovated building to be their change rooms if the gym is attached
 - New change room minimum requirements – 26 x Seats, 50 x hooks
 - New change rooms need to better cater for Junior Football
- Oval Size
 - Club would prefer 175m, would compromise with 170m
- Financial implications
 - Questioned the financial impact if no bar sales go directly to the footy club – Perry did not believe it would have a major impact on the club – Club Crop is the
- Grandstand
 - Club divided on whether it should it stay or be demolished?

6.0 Council Discussion

The Shire President will give a verbal report.

Cunderdin Telecentre

Cr Whisson advised that he represented the Cunderdin Telecentre in the Northam Court over an Industrial Relations unfair dismissal claim. 3 Weeks wages was paid out and a letter of regret was written.

Cr Di Kelly advised that Patrick Hollingsworth would be available between February – April for motivational speaking

Mr Peter Judd & Keith Fawkes – 2:40pm – 3:25pm

- Emergency Services
 - Mr Judd queried councils contributions to the emergency services in town
 - Brethren community donates to St John & Bush Fire Brigade
 - Mr Judd queried councils thought on the likelihood of Cunderdin getting a paid paramedic and their thoughts on paying volunteers for their time
 - Mr Judd & Mr Fawkes suggested Gary Grey to lobby through
 - Council suggested Brethren ensure donations are made at a local level to ensure they receive the funds
 - The Manager of Administration & Finance suggested that the Brethren pay for all staff to do First Aid course locally as a donation towards St Johns
- Housing
 - Mr Fawkes is moving 5 families into town and has no housing available
 - Council suggested the Brethren speak to Wendy Newman from the Wheatbelt Development Commission in regards to housing
 - Council advised that the housing issues has been discussed through RTG & SEAVROC
 - Council suggested a possible joint agreement between the council and Brethren – Inc. Cheap land & transportable homes
- Airfield
 - Mr Judd enquired about getting a fuel supply at airfield to promote more usage
 - Council informed Mr Judd that the matter has been raised and that there are a number of issues to be addressed
 - Brethren are happy with the progress at the airfield
- Water/Drainage
 - Mr Judd enquired about the allocation of shire funds to improve the town drainage
 - Mr Judd suggested a town dam at the bottom end of town as a catchment
 - Mr Fawkes suggested a water feature in town would promote tourism
 - Mr Fawkes asked about Water Corporations pond – council advised its owned and topped up by the Water Corporation
- Signage
 - Brethren would like to see new entry statements to town and would like to see old signs updated
- Council to meet with Brethren representatives in March 2011

Meeting Adjourned at 3:26pm

Meeting re-opened at 3:38pm with all councillors present and in their seats

7.0 Confirmation of the Minutes of Previous Meetings

7.1 Confirmation of Minutes of Previous Meetings

Location:	Cunderdin
Applicant:	Administration
Date:	16 th December 2010
Author:	G Tuffin
Item Approved by:	Chief Executive Officer

Proposal

Council to confirm the minutes of the

- Ordinary Council meeting held on 18th November 2010.

Background

The minutes have been circulated to all Councillors and they have been made available to the public.

Comment

No business arising.

Statutory Environment

Local Government Act 1995 Part 5 Division 2 Subdivision 3 - Section 5.22 (2) Regulations requires minutes of all meetings to be kept and submitted to the next full council meeting for confirmation.

Financial Implications

There are no financial implications in considering this item.

Resolution 7.1

That the minutes of the;

Ordinary Council meeting held on 18th November 2010

be confirmed as a true and correct record.

Moved: Cr: Graham Cooper

Seconded: Cr. Doug Kelly

Vote – Simple majority

Carried: 8/0

Note to this item:

The President will sign the minute declaration.

7.2 Receiving Minutes of Meetings of Committees of Council and other Committees and Organisations

Location:	Cunderdin
Applicant:	Administration
Date:	16 th December 2010
Author:	G Tuffin
Item Approved by:	Chief Executive Officer

Proposal

Council receive the minutes of the following meetings;

- Minutes of the SEARTG Board Meeting held on 11th November 2010
- Minutes of the Cunderdin Museum Committee meeting 25th November 2010

Attachment

The minutes listed above are attached as an appendix to this item.

Background

The minutes have been circulated to all Councillors and they have been made available to the public.

Statutory Environment

There is no statutory requirement for council to receive or confirm the minutes for the SEAVROC meeting.

Local Government Act 1995 Part 5 Division 2 Subdivision 3 - Section 5.22 (2) Regulations requires minutes of all meetings to be kept and submitted to the next full council meeting for confirmation.

Financial Implications

Nil

Resolution 7.2

That council receive the minutes of;

the SEARTG Board Meeting held on 11th November 2010
the Cunderdin Museum Committee meeting 25th November 2010

to be true and correct

Moved: Cr. Clive Gibsone

Seconded: Cr. Dianne Kelly

Vote – Simple majority

Carried 8/0

Minutes of the Cunderdin Museum Committee – 25 November 2010

1.0 Declaration of Opening

The President, Clive Gibsone declared the meeting opened.

2.0 Record of Attendance, Apologies

2.1 Record of Attendances: Clive Gibsone (Chairman), Wendy Davey (Museum Manager), Peter Godfrey, Beth Beckett, Marguerita O'Hare.

2.2 Apologies: Nil

3.0 Confirmation of Minutes for meeting held 23 September 2010

3.1 Business Arising from the Minutes:

3.2 Rupert Weller will be visiting the Museum on this coming Tuesday (30/11). He is bringing a friend to help him and both gentlemen will be staying with the Godfrey's.

3.3 Barrett's have reneged on their offer to replace the "OPEN" banner at the cost of \$100.00. Wendy to ask Meg Liddle if she would be able to make a banner to fit the frame we already have.

3.4 Computers are all working but Simon unable to connect wireless from the computer to Cannon photocopier / printer. Is hardwired for the present.

3.5 Clive still to meet with the Shire Forman Mark Burgess re his opinion to either replace the slabs in the Gantry area or to put down a cement pad.

3.6 Clive still to ask the Shire if they would repair the flag pole.

4.0 Correspondence

4.1 Inward:

York Residency Museum	Invitation to opening – Ballardong Noongar Six Season Garden Walk – 3 Dec 2010
WA Museum	MAP – change to WA Museum Development Service
Museum Aust WA	Info – chapter contacts
Museum Aust WA	Flyer – Wetlands from Bunyip to Beautiful – Mandurah
Edith Cowan University	Museum Studies Course 2011

5.0 Business Arising from Correspondence:

5.1 Nil

6.0 Financial Report

6.1	CFWD Balance as at 1 st October 2010		\$14194.14
	<u>Plus Revenue</u>		
	Donations	\$ 37.90	
	Souvenirs	\$ 195.59	
	Takings	<u>\$ 1138.00</u>	
		<u>\$1371.49</u>	Sub Total \$15,565.63
	<u>Less Expenditure</u>		
	Stationery	\$ 31.59	
	Materials (Tissues Paper Towel etc)		\$ 83.16
	Signs (RPF)	\$ 350.00	
	Utilities (phone & Internet)	\$ 140.17	
	Repairs (Freelance/Verlinens)		\$ 569.41
	Books (Stationery NT)	<u>\$ 662.44</u>	31/10/10
		<u>\$2,164.67</u>	Closing Balance \$13,400.96

7.0 Business Arising from the Financial Report

7.1 336 Adults and 46 Children visited the Museum during the month of September.

7.2 Beth to ask Emma to change the expenditure item (books) to stationery.

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| 8.0 | Cunderdin Museum Collection: |
|------------|-------------------------------------|
- 8.1 Peter will work on picking up the elevator and weighbridge after harvest and the Christmas Break.
 - 8.2 Rabbit Proof Fence sign has been replaced with new layout as advised by the National Trust and with referencing to the source.
 - 8.3 Have been advised by Marg Lundy (Librarian) to store the copy of "The Cyclopedia of Western Australia" in an archival box – in too poor condition to be used for reference. There are other copies and a CD available at the State Library and it has been reprinted. Committee keen to purchase a copy for referencing. Wendy to check availability and price.
 - 8.4 Committee agreed to de-accession Hat Pin & Boa (as worn by Archbishop Riley's wife) 1984.22A-B and 1984.23. Will offer to the Anglican Archives.
Committee agreed to de-accession the Infant Bonnet 1974.6. The York Residency Museum has agreed to accept this item as it has York History.
Wendy to prepare the paperwork.

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| 9.0 | Training: |
|------------|------------------|
- 9.1 The Textile Workshop was held 17 November – very successful day with 15 participants. The presenters were Valerie Cavill & Gaynor Ashford both from the Embroiderers' Guild of WA.
Thank you to the Volunteers and Shire for helping to get the Museum cleaned for this event. (There has been a lot of dust coming in from the Water Corp's yard due to their building works).

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| 10 | Maintenance Report |
|-----------|---------------------------|
- 10.1 Peter had to repair the compressor for the Earthquake House – all working OK.
 - 10.2 Leaves have been a real problem, which because of the dry year will probably continue to be a problem throughout the summer.

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| 11 | General Business: |
|-----------|--------------------------|
- 11.1 Clive to follow up with Stacey re the progress of the Shire Brochure.
 - 11.2 Need to get quotes for a storage shed (at least 6 x 9), concrete floor and shelving.
 - 11.3 Volunteers still need to update their Working with Children's licence. These can be updated using the internet.
 - 11.4 The Cunderdin Hospital's WAG Group – Wendy has contacted the hospital but hasn't had a date confirmed as yet.
 - 11.5 Christmas Party – committee agreed to hold our Christmas Party on the 9 December 2010 and postpone our December meeting until January. Museum Committee to supply Drinks, nibbles & sweets. Ask volunteers to bring a plate of savoury finger food to share.

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| 13 | Close Meeting |
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Next Meeting – Thursday 13 January 2011 – 7.30pm

SOUTH EAST AVON REGIONAL TRANSITION GROUP
(S E A R T G)

MINUTES

MEETING OF BOARD MEMBERS

COUNCIL CHAMBERS – SHIRE OF BEVERLEY
9:00AM THURSDAY, 11 NOVEMBER 2010

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

1.1 Opening

The Chairman took the opportunity of welcoming attendees to the Meeting.

1.2 Announcement of Visitors

The Chairman advised that invitations were extended to Ms C Tuthill of the Department of Local Government, and Ms J Burges of the Western Australian Local Government Association.

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

2.1 Present

Shire of Beverley	- Cr D Ridgway	- Councillor
Shire of Beverley	- Mr K Byers	- Chief Executive Officer
Shire of Cunderdin	- Cr R Carter	- Councillor
Shire of Cunderdin	- Cr G Cooper	- Councillor
Shire of Cunderdin	- Mr G Tuffin	- Chief Executive Officer
Shire of Quairading	Cr D Richards	- Councillor (Chair)
Shire of Quairading	- Cr D O'Hare	- Councillor
Shire of Quairading	- Mr G Fardon	- Chief Executive Officer

Shire of Tammin	- Cr R Stokes	- Councillor
Shire of Tammin	- Cr B Stokes	- Councillor
Shire of Tammin	- Mr G Stanley	- Chief Executive Officer
Shire of York	- Cr P Hooper	- Councillor
Shire of York	- Mr R Hooper	- Chief Executive Officer
Department of Local Government	- Ms C Tuthill	- Senior Project Officer
Western Australian Local Government Association	- Ms J Burges	- Regional Cooperation Manager
Department of Commerce	of - Mr J Tan	- Manager Digital Economic Branch (Until 10:27am)
Dominic Carbone and Associates (DCA)	- Mr D Carbone	- Executive Officer

2.2 Apologies

Nil.

2.3 Leave of Absence

Nil.

3. DEPUTATIONS/PRESENTATIONS

3.1 Deputations

Nil.

3.2 Presentations

Following the Chairman's invitation, Cr D Ridgway introduced Mr J Tan, Manager Digital Economic Branch, Department of Commerce, advising that Mr Tan had been invited by her to attend Beverley, in particular the SEARTG Board Meeting, to provide a presentation on the Government's communications upgrade.

Mr J Tan thanked Cr D Ridgway for her introduction and welcome, advising that he would provide additional information to that presented at the Wheatbelt Development Commission Forum, proceeding to provide detail on the following points:

- The Premier has unveiled a \$120 million plan to deliver improved mobile telephone and emergency services coverage to regional Western Australia.
- Announcement made following State Cabinet Meeting held in Kalgoorlie-Boulder on 6 September 2010, in conjunction with Regional Development Minister, Brendon Grylls, Police and Emergency Services Minister, Rob Johnson, and Commerce Minister, Bill Marmion.
- Royalties for Regions funding would deliver two essential regional communications projects: \$40 million will go towards eliminating phone black spots, while the remaining \$80 million will be spent on improving communications for Police and Emergency Services.
- Building of communication towers and upgrading of services in strategic areas of the State would dramatically improve mobile phone coverage, as well as emergency services for WA Police and Fire and Emergency Services Authority (FESA).
- Project announced in the 2010/2011 State Budget, with tenders being sought for both projects for commencement as soon as possible.
- Priority areas under consideration include Pilbara, Mid West, Gascoyne, Kimberley and Wheatbelt regions, with benefits extending to Goldfields-Esperance, Great Southern, Peel and South West regions.

- The \$80 million Community Safety Network Project would replace the current Police Regional Radio Network, with a purpose built, secure and reliable radio communications network that would allow Police and other emergency services to better serve regional Western Australia. This will improve the ability of Police and Fire Officers to communicate during an emergency or incident.
- Work undertaken will provide an expanded communications network infrastructure platform in regional Western Australia to enable access by other Government, non Government, and commercial carriers to improve service delivery.

Attendees were advised that Mr J Tan sat on the committees dealing with both projects, and therefore had considerable knowledge enabling him to respond to any queries the Group may have. Mr J Tan continued, providing comment on the following points:

- Ideas were developed from the State Telecom Needs Assessment, completed in 2008.
- Information revealed major issues arising in the north west of the State.
- Investigations included Wireless West, ADSL1 and ADSL2, wireless broadband, and mobile coverage.
- Commercial sensitivities prevent the distribution of the aforementioned document.
- Funding sought for mobile coverage due to difficulties in the Wheatbelt serves two purposes, with wireless broadband covering a much wider area.
- Project is not in competition with MBN, which provides for fibre to premises, and will take eight years to complete.
- Recent information advises that MBN wireless internet is only going to be wireless internet, no mobile, and will cover 12km from its base station. Essentially the wireless footprint is small.
- Theoretical coverage with mobile is about 80km, and typically provides good coverage of a 35-40km footprint in comparison.
- Objective is to increase base station coverage, ie mobile highways and towers.

Mr Tan concluded a lengthy presentation, whilst having responded accordingly to all questions raised by participants.

The Chairman took the opportunity of thanking Mr Tan for his attendance and presentation, suggesting that Participants were now better informed in relation to the Government's position on the communications upgrade. Further, suggesting that Attendees contact Mr Tan directly should they have any further queries in relation to this matter.

4. CONFIRMATION OF MINUTES

South East Avon Regional Transition Group Board Meeting held at the Shire of Quairading Council Chambers on Friday, 01 October 2010.

Mr R Hooper advised that the second last paragraph on page 43 of the Minutes should read: "the Talbot West Road upgrade, as detailed by Cr D Ridgway", rather than "the York/Williams Road" as shown.

With the above amendment, it was:

MOVED Cr D Ridgway, Seconded Cr R Carter, that the Minutes of the South East Avon Regional Transition Group Board Meeting, held on Friday, 1 October 2010, be received.

CARRIED UNANIMOUSLY

5. ANNOUNCEMENT BY PRESIDING MEMBER WITHOUT DISCUSSION

The Chairman drew attention to Report RTG-009-10 – Governance Structure, requesting that Board Members maintain respect for Participating Council opinions, and suggesting that emotion be removed from debate in order that the Group may move forward.

6. REPORTS

RTG-009-10 GOVERNANCE STRUCTURE (File: rtg009-10)
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The Executive Officer advised that Report RTG-009-10 documents responses received from Participating Councils; however does not contain a recommendation as the responses received do not provide a unanimous result. Participants will therefore need to formulate a resolution at this Meeting.

Further comment was provided by the Executive Officer in relation to:

- The Regional Business Plan.
- Aim being to cement concepts on how the new local government will be developed through the Regional Business Plan.
- Importance of guidelines in this regard.
- Group determining the way forward being preferable to a consultant offering options.
- Risk of continuing to debate this matter without resolution.
- Formulating path will provide conclusion, concepts can then be presented and demonstrated to the community as the way forward.

The Chairman advised that all Participating Local Governments had responded, and thanked them for doing so. Further, suggesting there was no point "going over old ground" as all positions were known, and stating that the importance was now the question of the five Local Governments determining if they wished to work together. On opening debate on the matter, the Chairman requested that Participants refrain from discussing subject matter debated at length previously, calling for new comment.

Cr G Cooper then provided input, covering the following points:

- Suggestion for Mr R Hooper to provide comment on his meeting with Ms W Newman, of the Wheatbelt Development Commission, namely the push for the "City of Avon", and implications of this proposal.
- Matter needs to be treated seriously, with strong debate.
- No doubt as to where the "push" is coming from.

- Concerns that the next election will be an “enforce” process.
- Disappointment with recommendations contained within the Steering Committee Report.
- The removal of poll provision negates the democratic right of locals to have their say on whether they support amalgamation or not, as well as other issues.
- Obvious aim to remove objections to amalgamation.
- Suggestion that the Group move ahead with one vote one value.
- Comment on various representation scenarios, discrepancies involved, and equity within SEAVROC being carried through to the new entity for the transition period.
- A representation of ten provides a compromise in some areas, however retains focus on agreement of the entities by a majority of the five Participating Local Governments, rather than the voting being skewed to allow the higher population to dictate the outcome.
- York has agreed to a concession with the new entity, as with SEAVROC.
- Cunderdin’s concession being that a legal entity will be inevitable, and following the eight year transition period, would support no Wards and open elections, as this will happen under legal requirements.

Mr R Hooper offered comment in relation to the following:

- Pilbara Cities is the target that Minister Grylls now has for the Wheatbelt.
- Minister’s Office is currently researching the possibility of five Wheatbelt Cities, namely Narrogin, Merredin, Moora, Northam and Jurien Bay.
- “Avon City” proposal includes Toodyay, Northam and York, excluding all others.
- Meeting with Ms W Newman on Wednesday, 10 November 2010, covered:
 - Mr R Hooper’s proposal that talks be held with York and the SEARTG.
 - York to bring 10,000 people to the table, not 3,500, in order to reach parity with Northam.
 - Toodyay at 4,200 people, has the option of bringing in Goomalling, Calingiri, or others.
 - No doubt that Minister Grylls “has had enough” of talk on structural reform and amalgamation, otherwise would not be pushing for the Cities concept.

- Minister Castrilli has heard arguments on the Narrogin scenario, with no one talking to Merredin.
 - Ministers are frustrated with process.
 - Emphasis of Wheatbelt Planning Strategy now appears to be based on five major centres.
 - Everything being targeted on that emphasis, namely the Detention Centre in Northam, and Health Planning's indication that of 24 hospitals, 5 or 6 will remain as Regional Hospitals, while the rest will become Community Health Centres.
 - York Council has not had the opportunity of discussing these matters.
 - Uncertainty of the Wheatbelt Development Commission's stance in relation to the Ministers' directions as discussed.
-
- Representation being interpreted on eight year cycles, and everyone agreeing to no Wards, or changed Wards.
 - Understanding that Governor's Orders may be changed at any time during that eight year cycle.
 - Application can be made to the Minister to vary Governor's Orders, therefore no eight year protection period.
 - New entity to be answerable to their community.
 - Such matters have bearing on what is trying to be included and/or excluded.
 - Queries the right to put rules in place that the new entity will need to adhere to for 8, 10 or 20 years, which could affect its viability.
 - Chief Executive Officer's draft recommendation enables any numbers to be included; however importance lies in the Business Plan's basis of economics, community service delivery, standards, identity, and accountability.
 - Assumption that the Business Plan is to discuss five merging into one, alternative options should also be addressed.
 - Representation engenders emotional debate; however the Business Plan should model all options available.
 - Agreement required on the ten model for the purpose of business planning, with the Business Plan covering best fit options up to five, and allowing the Executive Officer to move forward with requirements.
 - Representation numbers cannot be resolved politically, risk of locking in an "emotional" number rather than "practical" option.

The Chairman queried if there was disagreement to Mr R Hooper's comments, with Mr G Tuffin providing input on the following:

- Comparison with the Camamah/Coorow business case which took into account revenue and staff.
- The Executive Officer having designed a new corporate structure for that entity.
- Understanding that this would be done for the five Participating Local Governments.
- To move forward in confidence needs the toughest question of representation answered.
- Caution on work undertaken on five Participants, when likelihood that two of those five will not participate.
- Preference for all five to proceed together.
- Commencement with representation of ten does not require irreversible commitment, however will provide a starting point for Regional Business Plan.

Mr G Fardon queried Mr R Hooper's question to the Department on whether funding allows the Group to look at two or three models versus the one scenario of five, with these being analysed in the Regional Business Plan.

With agreement, the Meeting stood adjourned in order that Participants may attend the Remembrance Day Service.

The Meeting reconvened following the Service with the same Participants present.

The Chairman sought comment from Ms C Tuthill on the Minister's "Cities" proposal, and on the Regional Business Plan addressing various scenarios of membership.

Ms C Tuthill thanked the Chairman, advising that it was good to be back at the Group's Meeting and to listen to discussions, commenting on the following:

- Surprise in relation to development of the "Cities" proposal, with this being brought to the Director General's attention on her return to Perth.

- Rationale of looking at socio economic development within the area, and uncertainty that this is related specifically to amalgamation, however will follow up.
- Support for scenario modelling in the Regional Business Plan, and this being a consideration when engaging consultant(s).
- Mindful of budget for Regional Business Plan development when undertaking additional work loads.
- Information, skills and expertise available to provide for the Group's needs.
- The Group to drive the process, incorporating requirements in their Expression of Interest.
- All forms part of the due diligence process.

Following the Chairman's invitation, Ms J Burges provided comment on the following points:

- Previous knowledge of "Cities" proposal, however not linked with the current reform process.
- Cities formation in the Pilbara centres on creating economic bases, such as Karratha, Newman, etc.
- Locations identified to be considered as the main activities centres.
- Cities proposal does not "line up" with amalgamations, Wheatbelt Commission discussions perhaps drew on that consideration.

Mr R Hooper advised that the Cities proposal was indeed based on amalgamations, detailing information received in relation to pursuit of subsidiary legislation to allow collaborative effort, and the nomination of towns to merge.

Ms J Burges advised that this may be an RDL process, with Ms C Tuthill advising that she had no knowledge of the matter, however would follow up on her return to Perth.

Cr R Stokes provided comment on:

- Tammin's preference for a decision on representation at this Meeting, and moving forward.
- Query in relation to the Executive Officer investigation multiple options, and the resultant workload.

The Executive Officer responded to Cr R Stokes' comment, providing input on the following:

- Each Regional Business Plan will contain a number of components.
- The aim would be to go to Expressions of Interest, either in total or in part, to undertake the required studies.
- Specifications determined will provide the cost component required by the Department of Local Government.
- Each scenario to be costed in isolation, enabling measurement and establishment of cost differences.
- Decisions made earlier will enable easier progression over time.
- The new entity will belong to the Participants and their communities.
- Participants need to determine how they wish the new entity to work.
- The Local Government Act will control the progress.
- The Group's desire for fairness and equity across the board, and this being how they wish to operate.
- No one consultant will be able to undertake the required work in its entirety within nine months.

Cr R Carter offered input on the following:

- Drew attention to Ms C Tuthill's earlier comment that "we are driving the process".
- The Group can continue to drive the process strongly as long as they remain together as a group of five Councils pursuing amalgamation.
- The united Group of five will have influence on Government Policy and Governor's Orders.
- The Group do not necessarily have to fit their amalgamation into the current legislation, if there are changes required, the strength to change is in being united.
- This strength has been demonstrated through SEAVROC, with more power available politically if the Group remains united and moves toward amalgamation.

- Imperative to keep this Group of five together to achieve the best result for all concerned. This is Cunderdin's and everyone's purpose for being at the table.
- Benefits at the end of the day in staying united, as opposed to what each respective Shire will experience independently.
- Preference for the five Councils, as discussed and voted on at the last meeting, to move forward with a ten representation model.
- The ten model will work because no two Councils can influence the outcome of any decision.
- Yet to hear an argument that determines an alternative representation model would stack up as a combined group.
- Issues must be resolved as a Group in order to move forward.
- Business Plan will bring all matters together, with the guidelines achieving an outcome.

Cr D Ridgway provided comment on the following:

- As an amalgamated Group, Beverley does not support a ten model, in particular a representation consisting of 3, 2, 2, 2, 1.
- Beverley supports a model of twelve.
- In the meantime, for the purpose of the Regional Business Plan, Beverley would support developing a Business Plan that investigated various models.
- Take the funding opportunity to look at the different scenarios.
- If the Group looks at one model only, Beverley Council would not be supportive.

Mr K Byers advised that it was his hope that the Group would not "get bogged down" on the representation issue at this Meeting, that the Regional Business Plan will provide additional information and foresight on representation and other important matters for the Group's consideration on any future amalgamation.

The Chairman suggested that Beverley were in unison with York's proposed motion for the purpose of the Business Plan, requesting that York explain their motion for clarity and benefit of all Participants

Cr P Hooper provided an apology for not being able to attend the last Board Meeting, and offered comment in relation to the following:

- Has wrestled with conscience in relation to this matter, and had lengthy discussions with fellow Councillors.
- Supports concept that the Group needs to look at more than one model.
- If motion was for amalgamation at this point, would have voted against, as the Group are not in a position to know the best representation at this point.
- Given recent applications for extensive development in York, hastens to guess the scenario in eight years time.
- Cr P Hooper and Mr G Tuffin sit on Government committees relating to structural reform, with Mr G Tuffin's committee putting forward 58 recommendations of change to legislation, with only one going forward.
- Therefore, suggestion that the Group will have influence in relation to legislative change may be an over estimation.
- Not desirable to lock Council into something for the next eight years.
- Concerns that unknown factors will be placed upon the Group, as with the Cities proposal which is concerning and was not anticipated by the Group.
- Ability to sell representation model to community.
- SEAVROC model offered an "opt out" option for all Members in any situation.
- Suggestion that there is no opt out from the RTG until the final stage, with little faith in Politicians honouring the Group's wishes.
- Stressed that York supported the model of ten for business planning purposes only, outside of this process the model of ten is not supported at this point.
- The Group now using the word "amalgamation", whereas not mentioned prior.
- Need to know what is best for York in relation to any proposed amalgamation with one or more Participating Local Government.
- Suggestion that politically any one of the Group may be permitted to stand alone for the short term, but this would change in the long term.
- Support the retention of a Ward system.
- Feedback received on disparity of non Ward system for some Elected Members.

- The need to retain principles established in SEAVROC of trust in Participating Local Governments, and the betterment of the community.
- The betterment of York community in relation to representation has been put to one side for five years to support the SEAVROC Group over a five year period.
- If York were to withdraw, the consequence would not be good for York or any other member of the Group.
- Preference to move forward as a Group, as advocated for the last five years.
- Need to sell this process to Councillors and community.
- Honesty required from each Participating Local Government.
- Need for information on various options, as determined by the Regional Business Plan, to determine the right path forward for each respective Council.
- Nothing to be achieved by the Group splintering.
- Desire to move forward with the Business Plan to provide the information required by each Participating Local Government.
- Changes within the Group moving from a voluntary organisation to the Regional Transition Group.
- York committed to moving forward as a Group, but wants to see the information that the Regional Business Plan will produce.

Mr R Hooper provided input, namely:

- Comment offered from an Officer's perspective, as opposed to an Elected Member.
- Strong feedback received to move forward with business planning to determine feasibility, in order that this may be put to the community.
- Executive Officer has quite rightly raised issue of representation.
- With removal of governance issue, staff members require proof of service delivery, capacity, ability to enter into contracts, etc.
- The need to prove operational matters such as merging work crews, telecommunications, service, connectivity, distances etc, with governance sitting above this.

- Current emphasis appears to be governance related, however modelling needs to look at all matters.
- Assumption that the synergies are there for five to work together.
- Group getting caught up with one component which is vital to the end result, but not to the start.

The Chairman provided comment, detailing:

- Quairading's position has been stated, namely representation of 3, 2, 2, 2, 1, which correlates with Cunderdin and Tammin.
- Hope that Beverley and York concur with a ten model for the sake of commencing the Regional Business Plan.

Mr G Tuffin provided the following input:

- Key issue is representation.
- Representation will not have an impact on the Business Plan.
- The Regional Business Plan will centre on five local governments coming together, irrespective of representation figures.
- Queries the specifics of assessing alternative models to the five merging to one.
- Consultant will require direction in relation to modelling various scenarios.
- The need to determine what will be acceptable to all communities.

Cr R Stokes then offered comment in relation to:

- Being at the smaller end of the scale, supportive of a ten model, and would feel comfortable with this scenario.
- Tammin would essentially be forgoing its right to govern itself, and would become reliant on four other communities for governance.
- Enormous step for Tammin to partake in this undertaking, however realise as a Council they need to move forward.
- Desire to see the Regional Business Plan commenced.
- Preference for the five Participating Local Governments to stay together.

Following Cr P Hooper's request, the Executive Officer offered clarification in relation to development of the Regional Business Plan within the applicable funding, namely:

- The Plan will comprise several components.
- Governance – Determination of the Board needs to be ascertained, with the consultant establishing what would be legally possible at this point in time, whilst maintaining equity and principles within the Local Government Act.
- With each respective Participating Local Government having worked independently for in excess of one hundred years, the need to build trust and bring everyone together will take time.
- Representation needs to be based on each Participant feeling comfortable with the equity and taking this to the community.

Cr P Hooper sought clarification that irrespective of the model chosen at this point, in time, and given population growth, the disproportion of constituents could change that representation.

The Executive Officer confirmed Cr P Hooper's query, advising that in this instance, the no Ward system would be preferential as it would provide equity within legislation given the discrepancy of York and Tammin, namely 4,000 constituents versus 400 respectively. On present numbers, legislation permitted representation of fifteen, however proposed legislative change would limit this to nine.

General comment followed, with input by Cr P Hooper and Cr G Cooper, with the Chairman suggesting that the Meeting stand adjourned at 12:30pm for lunch, and stating that it would be desirous for the Group to reach an outcome on this matter at that time.

Following Mr G Stanley's request that the Executive Officer continue with his response to Cr P Hooper's query on development of the Regional Business Plan, the following detail was provided:

- Organisation Structure – The Group will need to determine its operational structure.

Following a query by Cr P Hooper, the Executive Officer suggested that the organisational structure will encompass rating, work force, human resource matters, and services. Further, that analysis will incorporate cost savings that amalgamation will bring, for example a reduction of Elected Members from thirty to ten, however it is important that all potential factors be considered and analysed.

The Executive Officer further advised that such analysis, although difficult, would be best undertaken in the initial stages.

Ms C Tuthill offered input in relation to discussions, detailing:

- Representation is an issue for this Group, as it is for others.
- Representation is one issue only to be taken into consideration.
- Would not like to see representation take over the plethora of other issues to be considered, which will in turn contribute to the representation result.
- The Regional Business Plan will incorporate contributing factors such as service delivery, IT systems, budget processes, staff, allocation of resources, full time equivalents, asset management, strategic and community planning, transitional costing, etc.

Mr G Fardon offered comment, stating:

- Clarity at this Meeting that the ten model is supported for the purpose of developing the Regional Business Plan.
- All Participating Local Governments have signed with the Department to explore the Regional Business Plan, with one scenario being the preferred five Council model.
- Number of Elected Members is only one component.
- Unless someone steps away from the Regional Transition Group today, suggest that we move forward with the parameters of the Plan, looking at the scope of works and advantages identified.

Cr G Cooper provided input on:

- The Regional Business Plan will address all issues raised by Ms C Tuthill, Mr R Hooper, and others.

- Cannot see that the Regional Business Plan will raise any issues that cannot be resolved by the Group.
- Issue of transitional representation is paramount, and needs to be resolved in order that it can be sold to the community, and is the issues that will make or break the Group.
- Understand York's issue in selling fair representation to their community.
- Cunderdin needs to resolve representation to sell to their community.
- Query if the extreme of York at one end of the spectrum and Tammin at the other is an issue that the Group cannot resolve on representation.
- The position of Participant Local Governments needs to be known, for example if Beverley comes to an arrangement with York and Quairading, then Tammin and Cunderdin need to know in order to make alternative arrangements.
- Expectation that the Regional Business Plan will provide a "broad brush" which will raise further queries that the Group, along with resources available, will be able to resolve.
- Suggestion that representation be reviewed after a period of time, eg four or six years.
- The new entity will make a decision on Ward structure, if any.
- Moving to no Wards does not necessarily happen as anticipated, with representation on merit across the board rather than parochialism to old Wards.
- Elected Members need to be mindful of their responsibility in representing the entire area, which is what is being encouraged by the Minister.
- Awareness of the difference of opinion in relation to representation.
- Focus on the "mix" required to bring about major change in the initial period in order to establish culture and workability of the Group, rather than focusing on who has the numbers.
- Remaining as a united group of five is Cunderdin's preference.
- The Regional Business Plan will address the many issues raised.

Following Mr K Byers seeking clarification on York's position, Cr P Hooper advised that if he were required to vote on representation, he would vote for the twelve model; with the Chairman then calling for order of debate.

Mr K Byers then provided comment in relation to:

- Clarification that the Notice Paper before the Meeting states that York would support a representation of ten in order to pursue the Regional Business Plan.
- Questions the approach to nominate a model only for the purpose of pursuing the Regional Business Plan.
- Preference that the representation issue be put to one side in order to progress.
- The ability for dramatic change throughout the process, in particular with costing.
- Strong desire to move forward with the Regional Business Plan.

Mr R Hooper offered comment relating to:

- Discussions with Mr N Douglas indicate that the Group is to prepare a Regional Business Plan to be presented to each respective Participating Local Government Council.
- On resolution to proceed, the Plan is then presented to the Local Government Advisory Board, which is independent of the State Government.
- The Plan may contain any number of scenarios.
- The Advisory Board will make a decision on viability, sustainability, equity in assets and governance for the community as a whole, then make its recommendation to the Governor.
- The Local Government Act determines equal vote equal value, plus or minus ten percent; assurances from Minister Castrilli that he will look at representation being higher than the proposed nine, along with a non Ward system.
- Understanding that the Minister does not have the final say, and cannot make any promises, such matters being outside of the Minister's portfolio.
- Suggestion to move away from the representation issue, as the Regional Business Plan will determine the economic, social and cultural outcomes which will be acceptable to the community.
- Appreciation for the comments on representation as discussed, however the need to be aware that the Local Government Advisory Board will be making an assessment and ultimately putting its recommendation to the Governor for determination in relation to such matters.

Cr R Carter advised that Participating Local Governments have the freedom to withdraw if displeased with the assessment.

The Executive Officer clarified that any proposal lodged with the Advisory Board must detail representation and the choice of a Ward or non Ward system, whilst reiterating the need to adhere to current legislation, and providing comment in relation to the process of lodgement. General discussion in this regard followed.

Cr R Carter provided input on the following:

- Imperative that the representation issue is decided at the beginning of the process.
- Concerns in relation to time, cost and effort if this matter is not resolved.
- The Group needs to agree on something that will work for the transition period.
- Suggested compromise that the Group proceed with the ten model for a period of four years, rather than the suggested eight.
- Following the four year term, the new Council will determine the way forward.
- Reiterates preference for the ten model, given that no two Councils can dominate.

The Chairman drew attention to the need for compromise in order to bring the Group together, reiterating the importance for agreement to be reached on representation.

Mr K Byers advised that if a vote was taken on representation at this Meeting, and if the outcome was not Beverley's preference, they would not walk away from the table. Beverley had signed the RTG Agreement to work through the Regional Business Plan process which they will see through to the end, and were desirous that this process commence. Mr K Byers further questioned the Group being held up on this one issue.

The Chairman sought clarification from the Executive Officer in relation to representation being determined at this point, with advice that the Group need to give an indication to the consultant as to how they perceive the organisation to function, namely the organisational and governance structure. The consultant will be obliged to analyse the Group's preference and advise on viability, including being within the bounds of current legislation.

Cr P Hooper advised that York's motion was in accordance with Mr K Byers' comments, without the expectation that this would be signed off on as the final scenario, given the uncertainty of what the Regional Business Plan will establish. Further, on presentation of the Regional Business Plan, each Council can then make a determination on the facts presented.

Following comment in relation to Cr P Hooper's interpretation, the Executive Officer advised that the State Government offered some scope by providing for Governor's Orders to permit operation outside of current legislation for a period of time. The extremity of this operation will be determined by the Government. Further clarification was provided in relation to the eight year period referred to, with advice that this referred to the Local Government requirement to review representation and Wards every eight years.

Cr D Ridgway provided input on the following:

- Outcomes of Regional Business Plan are unknown until complete.
- Acknowledgement that discussion on representation is halting progress.
- Finalisation of Regional Business Plan will determine what is beneficial to the Group, providing the opportunity to look at what is best for the community.
- Inability to make an informed decision on moving forward unless Plan is completed.
- Questions the ability to look at alternative scenarios should the Plan be developed on the Group of five and this not prove appropriate.

Ms C Tuthill offered advice in relation to the ability of analysing alternative scenarios, detailing:

- The Group will drive the Regional Business Plan.
- Within the context of the guidelines, the Group determines its progress.
- The Department's preference would be for the Group to look at five as an initial focus.
- Through project planning the data will be available to the Group to look at other scenarios, financial modelling, etc.

The Executive Officer suggested that there was agreement amongst the Group that each Local Government would remain as a Ward of the new entity, and this would form the basis to engage a consultant. A similar decision is required in relation to representation, with investigations by the consultant during the Regional Business Plan development determining the best way forward.

Following Mr K Byers' query on putting this matter to the vote at this Meeting without consensus, Cr G Cooper provided the following comments:

- Concern that if representation were put to the vote at this Meeting, it would divide the Group.
- Suggestion that the Group move forward with development of the Regional Business Plan on the ten model, however with the understanding that this figure is not signed off, and with the condition that once the process commences and information is available, that this be reported to the Group.
- Need for the Group to move forward on this issue.
- Request that finalisation of the representation issue is not left until the end of the Regional Business Plan process.
- Further suggestion that a trade off in relation to representation may rest with covenants governing identity protection for each current Local Government.
- The need to sell the transition period to the community being a key issue.
- Request that the Executive Officer commence the Regional Business Plan process on the ten model, with final determination on this regard to be undertaken by the Group as information is to hand.

Mr R Hooper offered the following input to the debate:

- The word "democracy", as used earlier in debate, referred to an east/west vote of 5/5, the alternative view is equal representation. With each Tammin vote being equal to ten York votes, this is not democratic, therefore suggesting that the Group look at the definition of the word in its full context.
- Agreement that no Participating Local Government wishes to walk away from the Regional Business Plan process.
- Suggested motion that "the South East Avon Regional Transition Group formally agree to the continuation of the Regional Business Planning process for a full merger, and alternative options, to quantify the advantages and disadvantages applicable to structural reform, and resolve the representation models of greatest advantage to the respective communities during the process".

- The Group continually review the options on representation.

The Chairman acknowledged Mr R Hooper's wish to move his proposed motion, advising that this may be addressed following comment from Cr R Stokes and Mr G Tuffin.

Cr R Stokes suggested that the Group needs to move ahead today by reaching resolution to commence the Regional Business Plan process based on the ten model.

Mr G Tuffin provided input, detailing:

- The only thing affecting the Regional Business Plan is the number of Councils included, whether that be 3, 4, or 1.
- Representation will not dictate the Plan.
- Reference to Ms C Tuthill's comment that governance is one component of the Plan.
- Governance controls the issues of service, etc.
- Without representation at the table, there is no chance to progress issues of concern.
- Preference for agreement in principle as to the structure of the new entity.
- Caution in looking at too many variants, in order that resources are utilised efficiently.
- Proposal to move forward with the ten model as a starting point.
- Questions direction for the Group should the initial analysis not produce the desired outcome.

Cr D O'Hare provided comment on the following points:

- Disappointment if a decision is not reached at this Meeting.
- Representation decision is the backbone of the Group.
- No point placing difficult decisions "on the backburner", when they should be addressed up front.

Cr D Ridgway then commented on:

- Disagrees with Cr D O'Hare's comment, considers that there is a need to progress with the Regional Business Plan process in accordance with Mr R Hooper's proposed motion.
- Concerns that her agreement to progress with the ten model for the purpose of progressing the Regional Business Plan process was not in accordance with Beverley Council who endorsed a model of 12, and strongly opposed the ten model. Further, that Council may not support this decision.
- Content to work on representation as the process continues.

Mr R Hooper raised a point of clarification advising that Ms C Tuthill may not be able to. Mr R Hooper sought clarification that the Group may be provided with written confirmation that the Minister will give consideration to alternative representation to the one vote one value, plus or minus ten percent, namely ten for a period of four years, and further queried the representation status for those Councils who have already undertaken mergers. Mr G Cooper advised that he had such written advice from the Minister via email.

The Executive Officer advised that Carnamah/Coorow were forced to seek such written confirmation when looking at proceeding with the Regional Business Plan process, and suggesting that the SEARTG Group make such a request.

Mr G Tuffin suggested that in the current political climate presented the opportunity to make certain requests, and suggested that it would be unlikely that all recommendations put forward by five Local Governments working together would be declined. Commenting further on the requirement that Elected Member numbers be reduced to 6 to 9.

Ms J Burges provided comment in relation to those Groups investigating amalgamation and not proceeding, advising that this was not due to representation, but based on the community determining that they did not want amalgamation. Further, suggesting that indications are that the community trusts in what the Participants will determine as the best for them, and that the Regional Business Plan will endorse that sentiment.

The Executive Officer advised that a strong determining factor in relation to Carnamah/Coorow was that an early decision had been taken that they would have equal representation between the two Councils, irrespective that Coorow was under represented by 36% and Carnamah was over represented by 64%.

Cr R Stokes summarised that Tammin, along with the rest of the Group, were happy to move forward with development of the Regional Business Plan on a model of ten for a four year period with Governor's Orders.

Following the Chairman's concurrence with Cr Stokes' summary, with the agreement of Participants, the Meeting stood adjourned at 12:30pm for lunch.

The Meeting reconvened with the same attendees present.

The Chairman drew attention to the proposed motion before the Meeting, requesting that Mr R Hooper detail this for clarification, viz:

“That the South East Avon Regional Transition Group formally agree to the continuation of the Regional Business Planning process for a full merger, and alternative options, to quantify the advantages and disadvantages applicable to structural reform, and resolve the representation models of greatest advantage to the respective communities during the process”.

Following Cr P Hooper's request, the following comment was offered in relation to the motion:

- | | |
|-------------------|--|
| Executive Officer | Intent of motion is understood, need to move through process, and decision required in this regard. |
| Ms C Tuthill | Agreement with the motion and principles on representation without dominance on decision making process, with opportunity for consultant to workshop options with the Group. |
| Ms J Burges | The motion encapsulates the intent. Previous Minutes and Agendas are a good record of how the Group have reached this point. Goodwill to move forward is evident within the Group. |

It was then:

MOVED Cr P Hooper, Seconded Cr D Ridgway, that the South East Avon Regional Transition Group formally agree to the continuation of the Regional Business Planning process for a full merger, and alternative options, to quantify the advantages and disadvantages applicable to structural reform, and resolve the representation models of greatest advantage to the respective communities during the process.

Mr G Cooper spoke in support of the motion, reiterating an earlier request that as information comes to hand that this is presented to the Group, possibly via a workshop.

Cr R Carter also spoke in support of the motion and encouraged Participants to keep in mind that this decision was for an interim period. Following the Chairman's query, Cr R Carter then confirmed that he was not seeking a period of ten years in relation to the motion.

Cr D Ridgway advised that she hoped the issue of representation does not dominate forthcoming meetings; that the Group can move forward with the Regional Business Plan process, and address the issue of representation at the appropriate time.

Mr G Tuffin suggested that the motion be amended to reference the principle of the ten model, being that no two Local Governments can dominate in their own right, regardless of numbers, as this is the basis of the Group's concerns.

Mr R Hooper spoke against the suggested amendment given the uncertainties relating to representation, however suggested that should the motion be adopted, that the Group seek attendance of the Chairman of the Local Government Advisory Board at the next or subsequent SEARTG Board Meeting to provide advice in relation to the ten model.

Cr G Cooper spoke against Mr R Hooper's comment, suggesting that it was premature to seek the attendance of the Chairman prior to the Group determining its desired format.

The Chairman sought Participant's confirmation on their understanding of the motion, then put the motion to the vote, viz:

That the South East Avon Regional Transition Group formally agree to the continuation of the Regional Business Planning process for a full merger, and alternative options, to quantify the advantages and disadvantages applicable to structural reform, and resolve the representation models of greatest advantage to the respective communities during the process.

The Executive Officer sought clarification on the Seconder, with the Chairman advising that Cr D Ridgway had seconded the motion.

CARRIED UNANIMOUSLY

The Chairman offered comment in relation to previous discussions, and progression of the Group at this Meeting in order to reach a terrific outcome.

7. BOARD MEMBERS' MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

8. NEW BUSINESS OF AN URGENT NATURE

Cr P Hooper suggested a meeting of all Elected Members of all Participating Local Governments, detailing:

- Knowledge of all Elected Members is currently lacking.
- Insight sought from all Elected Members on the structural reform process, SEAVROC and SEARTG.
- May provide opportunity to allay some of the fears associated with the reform process.
- Provide additional understanding of undertakings of the Group, and possibility of aiding progression.

Following Cr D Ridgway's query, Cr P Hooper advised that the intent was not for each Local Government to make a presentation, more that it be a forum for all to get to know each other and discuss matters at hand.

Cr D Ridgway advised:

- That Beverley would be happy to meet as suggested.
- That the Local Government Convention was an opportunity for all Elected Members to interact.
- That Elected Members be provided with information on various points.
- Considers that she has been "bringing" the Beverley Council along with undertakings of the Group as they unfold.

Cr P Hooper provided further comment, suggesting that the meeting remain informal, and that Ms C Tuthill and Ms J Burges also be invited to attend such a meeting.

Cr D O'Hare suggested that each Participating Local Government take responsibility of preparing a half page spiel on each Elected Member's profile for the purpose of the suggested meeting.

The Chairman took on board Cr P Hooper's proposal, suggesting that the meeting may be held as a Christmas Cocktail Evening.

Cr G Cooper supported the proposal, however suggested that the short time before Christmas may be a busy period, and prove difficult to find a time suitable to all. Further, suggesting that in February/March the Group hold an afternoon with a social component where the Executive Officer and various parties can provide an overview with the opportunity to address any questions that may arise.

The Chairman sought agreement from the Group that a suitable function be arranged for February/March in the central location of Greenhills.

Cr P Hooper advised that Mr R Hooper had noted the agreed proposal, and further that York would circulate relevant details to all Councils in early February 2011.

Cr R Carter requested that the function be combined with a SEARTG Board Meeting, with Cr P Hooper agreeing to this, suggesting that the format may well be that the RTG Board meets between 10:00am and 2:00pm, with Elected Members joining the Group at the conclusion of that meeting.

Cr D Ridgway proposed that the Elected Members may wish to observe during the RTG Board Meeting, with this reaching agreement with Participants.

To formalise the proposal, the Chairman sought a motion in this regard.

It was then:

MOVED Mr R Hooper, Seconded Cr R Carter, that:

- (a) ***On the first Thursday in March 2011, the South East Avon Regional Transition Group Board Meeting be followed by a social event for all Elected Members of each Participating Local Government.***

(b) *Subject to (a) above, the event be held at the Greenhills Tavern.*

CARRIED UNANIMOUSLY

Following Cr R Carter's suggestion of lunch, RTG Meeting, then forum with all Elected Members, Cr P Hooper advised that appropriate details would be circulated in liaison with the Executive Officer.

General discussion followed with agreement that the social event commence with lunch at 12:30pm, and that the meeting commence by 1:30pm.

Mr R Hooper advised that following the Minister's Forum held at the City of Melville, on the same afternoon a letter was received offering \$110,000 funding to the SEARTG to undertake a strategic planning improvement program. This advice was circulated to the Chief Executive Officers for information, and has been placed on York's Agenda for the next Council Meeting for acceptance. Endorsement of the RTG Board is required in order to proceed, with the process including funding guidelines, budget templates and application forms to be completed and returned to State Supply.

Following Mr G Fardon's query, Mr R Hooper advised that all Councils had indicated their support of the funding program.

The Executive Officer suggested that any motion detail the Shire of York as Banker and coordinator of the project.

Following comment, the Chairman sought a motion in this regard.

Mr R Hooper advised that the project was designed to allow the Regional Transition Group to engage the services of professional strategic planning consultants to develop an integrated strategic plan and to employ temporary staff to assist with implementing the plan, and training staff in integrated strategic planning.

It was then:

MOVED Cr R Stokes, Seconded Cr D Ridgway, that:

- (a) The South East Avon Regional Transition Group accept funding of \$110,000 to engage the services of professional strategic planning consultants, to develop an integrated strategic plan, and to employ temporary staff to assist with implementing the plan, and training staff in integrated strategic planning.*
- (b) Subject to (a) above, the Shire of York be banker and coordinator of the project.*

CARRIED UNANIMOUSLY

Mr R Hooper advised that CARDNO's option to undertake the next stage of road costing, being a condition report and fifteen year assessment of costs for priority road programs, as presented to SEAVROC initially, had been circulated. Option 2 totals \$32,325, which includes the Shire of Brookton at \$4,645. A resolution is required from this Group to formalise the expenditure from both the SEAVROC and SEARTG Asset Management funds, given that all Local Governments had indicated their agreement to this expenditure, which allows Tammin's inclusion without the need for an ex gratia payment.

The Chairman sought clarification on putting a motion given Brookton's absence, with Mr R Hooper advising that Brookton did not wish to participate.

The Executive Officer provided the following advice in relation to this matter:

- Dual funding received from Connecting Local Governments and the Regional Transition Group funding.
- Tammin is part of the RTG Funding, whilst Brookton is part of the Connecting Local Governments funding.
- If Brookton do not wish to participate there is no expenditure to be incurred on their behalf.
- A resolution details Brookton's support of Member Local Governments utilising the Connecting Local Government funding in this regard.

Following Mr G Fardon's query, Mr R Hooper advised that the cost would remain as quoted without Brookton's participation, as Tammin's road length is comparable to Brookton's, with some minor variation possible.

Cr G Cooper supported the proposal, suggesting that this also be endorsed at the next SEAVROC Meeting.

It was then:

MOVED Cr P Hooper, Seconded Cr R Carter, that:

- (a) The South East Avon Regional Transition Group Board endorse the total expenditure of \$32,325 for CARDNO to undertake Option 2 for the completion of road costing, being a condition report and fifteen year assessment of costs for priority roads program, for the Shires of Beverley, Cunderdin, Quairading, Tammin and York.***
- (b) Subject to (a) above, the funds be drawn from the South East Avon Voluntary Regional Organisation of Councils, and the South East Avon Regional Transition Group, Asset Management Funds.***

Cr P Hooper queried completion of the road component, with comment by Mr R Hooper, and the Executive Officer confirming that this would complete the information required to finalise the Asset Management transport component. Other components of Asset Management will be reported accordingly.

Following Cr R Stokes' advice, the Executive Officer confirmed that CARDNO were aware that Tammin's road asset totalled 500km² as opposed to 800km² as previously reported.

Following clarification that Cr R Carter seconded the motion, the Chairman the put the motion to the vote.

CARRIED UNANIMOUSLY

Mr R Hooper drew attention to Asset Management workshops facilitated by Mr John Howard, and the need to move forward to the next stage. In order to expedite the process, endorsement is sought from the Group as follows:

- (a) The Shire of York, as Banker, be authorised to obtain quotations from the Valuer General's Office and ABP Valuers via the Executive Officer, and to liaise with LGIS to obtain a 40% discount per Shire for use of the valuations as their insurance values.
- (b) Subject to (a) above, the Shire of York be authorised to sign off on expenditure up to \$70,000 in between Board Meetings, in order to initiate the process.

It was then:

MOVED Cr D Ridgway, Seconded Cr R Stokes, that:

- (a) *The Shire of York, as Banker, be authorised to obtain quotations from the Valuer General's Office and AVP Valuers via the Executive Officer, and to liaise with LGIS to obtain a 40% discount per Shire for use of the valuations as their insurance values.*
- (b) *Subject to (a) above, the Shire of York be authorised to sign off on expenditure up to \$70,000 in between Board Meetings, in order to initiate the process.*

Following comment by Cr P Hooper, the Chairman then put the motion.

CARRIED UNANIMOUSLY

Mr R Hooper provided comment in relation to a proposed study tour, detailing:

- Meeting held with the Minister of Local Government in Cunderdin in relation to the RTG with proposal for a forum of Councils interested in structural reform.
- This forum recently held at the City of Melville.
- Correspondence received from the Minister supporting a study tour of the Eastern States which states "presently the State Government funds allocated to the RTG for regional business planning do not provide for interstate travel, however given the potential value of such a trip the RTG would be free to submit a detailed proposal for further consideration".
- Endorsement required from the Group to prepare an itinerary for consideration by the Minister and the SEARTG.

- Suggestion of three Councillors from each Council, along with representatives from the Department, WALGA and Minister's Office to attend.
- Tour to visit Queensland Councils, large and small who have undertaken mergers, as well as South Australian Councils operating under the subsidiary model.
- Estimated initial costing of \$35,000, as detailed in the indicative business plan put forward.
- Council decision required on expenditure of \$1,000 per person if full funding not available.
- Proposed itinerary being:
 - Depart Perth Sunday morning, arriving Brisbane that day, and travelling to Toowoomba that night.
 - Visit Toowoomba Council Monday.
 - Travel to Scenic Rim Council.
 - Then travel to the Sunshine Coast Council.
 - Locations chosen on splits and mergers undertaken during reform process.
 - Depart Queensland for South Australia on Wednesday morning.
 - Wednesday, Thursday and Friday night in South Australia, returning to Western Australia on Saturday.

Cr G Cooper sought clarification on the proposed date of travel, with Mr R Hooper advising that this will take place in either February or March 2011.

Cr G Cooper spoke in favour of the proposal, with comment by Cr P Hooper in relation to the Minister's support in this regard being a positive for the Group.

It was then:

MOVED Cr P Hooper, Seconded Cr R Carter, that Mr R Hooper prepare an itinerary for a proposed study tour to Queensland and South Australia for consideration by the Minister and the South East Avon Regional Transition Group.

CARRIED UNANIMOUSLY

9. NEXT SOUTH EAST AVON REGIONAL TRANSITION BOARD MEETING

The Chairman drew attention to the Notice Paper presently before the Meeting, which detailed proposed timing for the next SEARTG and SEAVROC Meetings, namely:

- Shire of Quairading – Thursday, 2 December 2010 (to be confirmed).

The Shire of Quairading has been chosen on the basis that a South East Avon Voluntary Regional Organisation of Councils (SEAVROC) Meeting will be held on the same day; therefore it is recommended that the next SEARTG Board Meeting be held at the conclusion of the SEAVROC Meeting.

The Executive Officer advised that the next SEARTG Meeting coincided with the next SEAVROC Meeting, hence the suggested venue of Quairading rather than Tammin.

Cr R Stokes advised that Tammin was hopeful of hosting the subsequent meeting.

Following comment by Cr R Carter, it was confirmed that the Greenhills Tavern venue had been designated for the March 2011 meeting, with Tammin to host a meeting in February 2011.

It was then:

MOVED Cr R Carter, Seconded Cr D Ridgway, that the next South East Avon Regional Transition Group Board Meeting be held at the Shire of Quairading on Thursday, 2 December 2010, at the conclusion of the South East Avon Voluntary Regional Organisation of Councils Meeting.

CARRIED UNANIMOUSLY

Mr G Fardon proposed that the 2 December 2010 Meeting conclude at 2:00pm, with Participants to partake in a lawn bowls competition to conclude the year.

Cr D Ridgway spoke in support of the proposal, however raised concerns with the heat at that time, with Mr G Fardon suggesting that the meeting may be held at the bowling club.

Cr R Carter and Cr R Stokes advised that harvesting commitments may preclude attendance beyond the scheduled meeting.

Following Mr G Fardon's suggestion that the bowling tournament would provide the opportunity to acknowledge the year's achievements in a relaxed environment, the Chairman thanked Beverley for hosting the Meeting, and in addition offered thanks to all Participants for their attendance and positive input to the Meeting.

10. CLOSURE OF MEETING

There being no further business, the Chairman declared the Meeting closed at 1:27pm.

8.0 Finance Report

8.1 Financial Report for November 2010

Location:	Cunderdin
Applicant:	Manager of Finance & Administration
Date:	16 th December 2010
Author:	Loren Hempel
Item Approved by:	Chief Executive Officer

Proposal

The financial position as at 30th November 2010 is presented for consideration.

Appendices – November 2010 - Financial Statements

- Statement of Financial Activity
- Operating Statement
- Statement of Surplus or Deficit
- Statement of Financial Position
- Statement of Cash Flows
- Details by Function & Activity
- Reserves Account Summary
- Loan Repayment Schedule
- Financial Activity Statement projected to 30 June 2011
- Municipal Bank Account Statement & Reconciliation (036-102 000030)
- Restricted Cash Account Statement & Reconciliation (036102 123263)
- Licensing Trust, Working Trust and REBA Trust Account Statements & Reconciliations

Statutory Environment

The Local Government Act 1995 Part 6 Division 3 requires that a monthly financial report be presented to Council.

Commentary

Nil

Policy Implications

Nil

Financial Implications

All financial implications are contained within the reports

Strategic Implications

Nil

Resolution 8.1

That council receive the financial report for November 2010.

Moved: Cr Clive Gibsone Seconded: Cr Dennis Whisson

Vote – Simple majority Carried: 8/0

8.2 Accounts Paid and Payable – November 2010

Location:	Cunderdin
Applicant:	Manager of Finance & Administration
Date:	16 th December 2010
Author:	Loren Hempel
Item Approved by:	Chief Executive Officer

Disclosure of Interest

No disclosure of interest has been tabled

Proposal

Council is requested to confirm and authorise the payment of Accounts listed in the Warrant of Payments for November 2010.

Appendix

Warrant of Payments for November 2010.

Statutory Environment

Financial Management Regulations 12 & 13

Commentary on Statutory Environment

In accordance with Financial Management Regulations 12 & 13, a List of all accounts paid or payable shall be presented to Council (Refer Warrant of Payments attached).

Policy Implications

Nil

Financial Implications

All financial implications are contained within the reports

Strategic Implications

Nil

The accounts paid and payable are summarised as follows for November 2010.

1.0 Accounts Already Paid

1.1 Municipal Fund –

CHEQUE NUMBERS	AMOUNT
008905-008950	\$ 66,859.24
Electronic Payments – Various	\$ 249,599.88

1.2 Other Funds – Recoup of Municipal Fund Expenditure and Term Investment	
Nil.	

CHEQUE NUMBERS	AMOUNT \$
2.0 Accounts to be passed for payment	
2.1 Municipal Fund - Nil	
TOTAL MUNICIPAL FUNDS	\$ 316,459.12

3. Trust Fund – Accounts Already Paid

DATE	CHEQUE NUMBER	DETAILS	AMOUNT \$
Nil			0.00

Resolution 8.2

- (a) That Council's payment of accounts amounting to \$ 316,459.12 for the Municipal Fund be received and noted.
- (b) The Warrant of Payments as presented be incorporated in the Minutes of the Meeting.

Moved Cr. Dianne Kelly

Seconded Cr. Dennis Whisson

Vote – simple majority

Carried: 8/0

Payments List - November 2010			
Date	Reference	Creditor	Amount
1/11/2010	Bank Fees	Westpac Banking Corporation	\$ 246.01
1/11/2010	Bank Fees	Westpac Banking Corporation	\$ 22.00
1/11/2010	Bank Fees	Westpac Banking Corporation	\$ 22.00
1/11/2010	Bank Fees	Westpac Banking Corporation	\$ 56.50
1/11/2010	Bank Fees	Westpac Banking Corporation	\$ 13.00
1/11/2010	Bank Fees	Westpac Banking Corporation	\$ 13.00
1/11/2010	Bank Fees	Westpac Banking Corporation	\$ 29.20
1/11/2010	Bank Fees	Westpac Banking Corporation	\$ 26.40
1/11/2010	Bank Fees	Westpac Banking Corporation	\$ 91.48
2/11/2010	Bank Fees	Westpac Banking Corporation	\$ 14.75
4/11/2010	8905	Petty Cash	\$ 49.20
8/11/2010	8906	Collection House Limited	\$ 105.43
8/11/2010	8907	Crescent Conveyances	\$ 202.05
8/11/2010	8909	Cunderdin Co-op	\$ 4,606.78
8/11/2010	8910	Cunderdin Newsagency	\$ 495.25
8/11/2010	8911	Cunderdin Co-op MUSEUM	\$ 77.42
8/11/2010	8912	Cunderdin Co-op Christmas Carol Account	\$ 610.00
8/11/2010	8913	Garry's Cleaning Services	\$ 270.00
8/11/2010	8914	Geldens	\$ 773.70
8/11/2010	8915	Horizon Surveys	\$ 2,255.00
8/11/2010	8916	Impact Sweeping	\$ 602.00
8/11/2010	8917	Donna Jasper	\$ 33.40
8/11/2010	8918	Jaycettes	\$ 1,170.00
8/11/2010	8919	LGIS Workcare	\$ 15,532.00
8/11/2010	8920	Meckering Playgroup	\$ 1,163.00
8/11/2010	8921	Prime Super	\$ 184.69
8/11/2010	8922	Telstra Corporation	\$ 1,013.09
8/11/2010	8923	Telstra (Bigpond)	\$ 99.95
8/11/2010	8924	Westnet Pty Ltd	\$ 64.95
8/11/2010	8925	Westscheme Superannuation	\$ 265.91
8/11/2010	8926	Work Clobber	\$ 721.00
8/11/2010	EFT7629	Advance Autologic Pty Ltd	\$ 982.00
8/11/2010	EFT7630	Glen Aitchison	\$ 212.00
8/11/2010	EFT7631	Ausrecord	\$ 198.44
8/11/2010	EFT7632	Australia's Golden Outback	\$ 1,675.00
8/11/2010	EFT7633	Avon Waste	\$ 4,811.82
8/11/2010	EFT7634	Avon Valley Glass	\$ 320.00
8/11/2010	EFT7635	Av-Sec Security	\$ 90.10
8/11/2010	EFT7636	AWP Group	\$ 242.00
8/11/2010	EFT7637	Baxters Rural Centre	\$ 524.99
8/11/2010	EFT7638	Brookes Hire Service	\$ 1,294.43
8/11/2010	EFT7639	Central Districts Air conditioning	\$ 473.50
8/11/2010	EFT7640	Cody Express	\$ 31.35
8/11/2010	EFT7641	Cr Graham Cooper	\$ 684.93
8/11/2010	EFT7642	Corporate Express	\$ 192.75
8/11/2010	EFT7643	Cosmic Products	\$ 5,159.00
8/11/2010	EFT7644	Courier Australia	\$ 397.91
8/11/2010	EFT7645	Cunderdin Historical Society	\$ 40.00
8/11/2010	EFT7646	The Cunderdin Mob	\$ 512.90
8/11/2010	EFT7647	DarMitch Logistics	\$ 5,445.00

Payments List - November 2010			
Date	Reference	Creditor	Amount
8/11/2010	EFT7648	Debken Pty Ltd	\$ 2,255.00
8/11/2010	EFT7649	Donovans Water Services	\$ 16,951.00
8/11/2010	EFT7650	Donovans Engineering	\$ 194.81
8/11/2010	EFT7651	Freelance Handyman	\$ 100.00
8/11/2010	EFT7652	G & J Plumbing	\$ 104.50
8/11/2010	EFT7653	JR & A Hersey	\$ 1,144.00
8/11/2010	EFT7654	Hitachi	\$ 679.19
8/11/2010	EFT7655	Hills Concrete Products	\$ 1,930.00
8/11/2010	EFT7656	Jasol Australia	\$ 1,582.03
8/11/2010	EFT7657	Kings Services	\$ 50.00
8/11/2010	EFT7658	Landgate	\$ 191.00
8/11/2010	EFT7659	LGIS Liability	\$ 10,626.00
8/11/2010	EFT7660	Local Government Managers Australia	\$ 920.00
8/11/2010	EFT7661	McLeods Barristers & Solicitors	\$ 601.15
8/11/2010	EFT7662	G.I Morrell & Co	\$ 550.00
8/11/2010	EFT7663	Pink Hygiene	\$ 400.52
8/11/2010	EFT7664	RBE Internet Service	\$ 20.00
8/11/2010	EFT7665	Royals Aero Club of WA	\$ 900.00
8/11/2010	EFT7666	Sandco Hire & Contracting	\$ 618.75
8/11/2010	EFT7667	Shire of Tammin	\$ 1,015.70
8/11/2010	EFT7668	Shire of Northam	\$ 1,846.90
8/11/2010	EFT7669	Shire of York	\$ 312.12
8/11/2010	EFT7670	Sigma Chemicals	\$ 878.00
8/11/2010	EFT7671	Startrack Express	\$ 812.64
8/11/2010	EFT7672	Sunny Sign	\$ 1,295.05
8/11/2010	EFT7673	Verlindens	\$ 526.35
8/11/2010	EFT7674	Western Australia Local Government Superannuation	\$ 4,253.54
8/11/2010	EFT7675	WesTrac Equipment	\$ 1,474.44
8/11/2010	EFT7676	Wheatbelt Safetywear	\$ 140.00
8/11/2010	EFT7677	Wurth Australia Pty Ltd	\$ 107.95
8/11/2010	EFT7678	Western Australia Local Government Association	\$ 6,773.97
10/11/2010	EFT PAYS	Staff Salaries & Wages	\$ 29,821.74
15/11/2010	8927	Cunderdin Co-op FUEL	\$ 1,210.00
15/11/2010	8928	Cunderdin Co-op FUEL	\$ 10,040.00
15/11/2010	Bank Fees	Commonwealth Banking Corporation	\$ 29.22
15/11/2010	Credit Card	Westpac Banking Corporation	\$ 768.33
24/11/2010	EFT PAYS	Staff Salaries & Wages	\$ 27,701.78
30/11/2010	8929	Avon Computech	\$ 88.00
30/11/2010	8930	BGC Quarries	\$ 2,467.44
30/11/2010	8931	Cr Rod Carter	\$ 1,120.00
30/11/2010	8932	Country Ford	\$ 691.35
30/11/2010	8933	Cunderdin Medical Practice	\$ 60.00
30/11/2010	8934	Fire & Emergency Services	\$ 515.00
30/11/2010	8935	Cr Clive Gibsone	\$ 560.00
30/11/2010	8936	Nancy Godfrey	\$ 68.00
30/11/2010	8937	Cr Todd Harris	\$ 420.00
30/11/2010	8938	Cr Dianne Kelly	\$ 280.00
30/11/2010	8939	LG Extension Service	\$ 165.00
30/11/2010	8940	Major Motors Pty Ltd	\$ 343.72
30/11/2010	8941	Prime Super	\$ 369.36

Payments List - November 2010			
Date	Reference	Creditor	Amount
30/11/2010	8942	Printezy.com	\$ 279.40
30/11/2010	8943	Rylan Pty Ltd	\$ 10,989.00
30/11/2010	8944	Telstra Corporation	\$ 299.59
30/11/2010	8945	Telstra (Bigpond)	\$ 48.27
30/11/2010	8946	Water Corporation	\$ 5,427.65
30/11/2010	8947	Westnet Pty Ltd	\$ 44.95
30/11/2010	8948	Westscheme Superannuation	\$ 521.33
30/11/2010	8949	Builders' Registration Board	\$ 140.00
30/11/2010	8950	Construction Training	\$ 416.36
30/11/2010	EFT7679	Advance Autologic Pty Ltd	\$ 982.00
30/11/2010	EFT7680	Advanced Traffic Management	\$ 4,222.77
30/11/2010	EFT7681	Air Liquide Pty Ltd	\$ 474.27
30/11/2010	EFT7682	Glen Aitchison	\$ 212.00
30/11/2010	EFT7683	Australia Post	\$ 390.96
30/11/2010	EFT7684	Avdata Australia	\$ 847.86
30/11/2010	EFT7685	Baxters Rural Centre	\$ 163.44
30/11/2010	EFT7686	Cr D Beard	\$ 420.00
30/11/2010	EFT7687	Central Districts Air conditioning	\$ 461.50
30/11/2010	EFT7688	Combined Tyrepower	\$ 1,053.80
30/11/2010	EFT7689	Contract Aquatic Services	\$ 13,970.00
30/11/2010	EFT7690	Cr Graham Cooper	\$ 560.00
30/11/2010	EFT7691	Country Copiers Northam	\$ 449.38
30/11/2010	EFT7692	Courier Australia	\$ 126.42
30/11/2010	EFT7693	Donovans Water Services	\$ 17,963.00
30/11/2010	EFT7694	Hanson Construction	\$ 8,424.65
30/11/2010	EFT7695	Howard Porter	\$ 47.85
30/11/2010	EFT7696	Jasol Australia	\$ 202.22
30/11/2010	EFT7697	Cr Doug Kelly	\$ 560.00
30/11/2010	EFT7698	Landgate	\$ 38.00
30/11/2010	EFT7699	Local Government Managers Australia	\$ 185.00
30/11/2010	EFT7700	Macri Partners	\$ 770.00
30/11/2010	EFT7701	Orica Australia Pty	\$ 705.47
30/11/2010	EFT7702	Pestex Co	\$ 214.50
30/11/2010	EFT7703	Sandco Hire & Contracting	\$ 6,965.75
30/11/2010	EFT7704	Shire of Tammin	\$ 4,828.95
30/11/2010	EFT7705	Sigma Chemicals	\$ 207.66
30/11/2010	EFT7706	Specialised Tree Services	\$ 25,653.10
30/11/2010	EFT7707	Startrack Express	\$ 217.65
30/11/2010	EFT7708	Statewide Equipment	\$ 5,352.60
30/11/2010	EFT7709	Verlindens Electrical	\$ 2,470.33
30/11/2010	EFT7710	Western Australia Local Government Superannuation	\$ 7,791.47
30/11/2010	EFT7711	Wattleup Tractors	\$ 80.45
30/11/2010	EFT7712	Wheatbelt Safetywear	\$ 140.00
30/11/2010	EFT7713	Cr Dennis Whisson	\$ 560.00
30/11/2010	EFT7714	WA Local Government Association	\$ 488.69
		TOTAL	\$316,459.12

8.3 Council Investments – November 2010

Location:	Westpac Banking Corporation
Applicant:	Manager of Finance & Administration
Date:	16 th December 2010
Author:	Loren Hempel
Item Approved by:	Chief Executive Officer

Disclosure of Interest

No disclosure of interest has been tabled

Proposal

To inform Council of its investments as at 30th November 2010.

Background

The authority to invest money held in any Council Fund is delegated to the Chief Executive Officer. Council Funds may be invested in one or more of the following:

- Fixed Deposits
- Commercial Bills
- Government bonds
- Other Short-term Authorised Investments

Council funds are to be invested with the following financial institutions.

- Major banks
- Bonds Issued by Government and/ or Government Authorities.

Commentary

COUNCIL INVESTMENTS AS AT 30th November 2010				
Institution	Amount Invested	Investment type	Municipal Funds	Reserve Funds
Westpac Banking Corporation	\$1,254.08	Business Cash Reserve 13-7729 0.0%	\$0.00	\$1,254.08
Westpac Banking Corporation	\$119,085.06	Business Cash Reserve 13-8262 3.0%	\$119,085.06	\$0.00
Westpac Banking Corporation	\$250,000.00	Term Deposit 14-3790 5.35% (Due 27/11/10)	\$250,000.00	\$0.00
Westpac Banking Corporation	\$684,000.00	Term Deposit 14-3803 6.00% (Due 27/03/11)	\$0.00	\$684,000.00
Westpac Banking Corporation	\$200,339.45	Term Deposit 14-3918 4.13% (Due 20/02/11)	\$200,339.45	
TOTAL INVESTMENTS	\$1,254,678.59		\$569,424.51	\$685,254.08

Statutory Implications

Financial Management Regulation 19.

Policy Implications

Delegation #18 – Investments.

Financial Implications

There are no financial implications in considering this item.

Strategic Implications

There are no strategic implications in considering this item.

Resolution 8.3

That the report on Council investments as at 30th November 2010 be received and noted

Moved Cr. Todd Harris Seconded Cr. Graham Cooper

Vote – Simple Majority Carried: 8/0

**9.0 Chief Executive Officer's Reports
Outstanding items**

ITEM	RESOLUTION/PARTICULARS	STAFF ACTION	COMPLETED
<p>Resolution 9.8 Ordinary Council meeting 18th February 2010</p> <p>Resolution 9.4 Ordinary Council meeting 20th May 2010</p>	<p>Gliding Club of WA – Proposed 25 Year Lease That subject to the GCWA agreeing to paying half costs for the preparation of the lease agreement, Council authorise the CEO to prepare a lease agreement for a period of 25 years in conjunction with Council's solicitors McLeod & Co incorporating the terms & conditions as outlined in Report 9.8.</p> <p>(b) that prior to entering into the lease WAPC & Heritage Council consent be sort in accordance with section 136 of the Planing Development Act & Section 78 of the Heritage of WA Act 1990.</p> <p>(c) that upon securing the necessary funding to renovate Hut 101 (clubhouse) the President & CEO be authorised to sign and affix the Common Seal to the proposed lease agreement.</p> <p>(d) that the Gliding Club of WA be advised of (a) & (c) above</p> <p>(a) to receive Report 9.4 on the proposed GCWA draft lease.</p> <p>(b) the following clauses be amended; clause 24.1 from 6 months to 12 months notice clauses 10.1 & 10.2 as detailed in report 9.5</p> <p>(c) That the CEO be authorised to seek further instruction from Council's solicitors for the following issues; - Ensuring gliding club members have access to their hangars at all times – entry in & out. - Introduction of a rent review mechanism in addition to the current CPI Provisions, that accounts for future growth in the clubs membership.</p> <p>(d) That the proposed lease amount be amended to \$7,000 pa, increased annually in line with CPI movements.</p> <p>(a) That council endorse the recommendations of the Audit Committee meeting, subject to amending Option 1 (Rent Review) to \$115.00 per member.</p> <p>(b) That Council resolves to advise the Gliding Club of WA of the proposed final amendments to the terms of the lease document.</p> <p>(b) That subject to the Gliding Club of WA accepting the Lease document (either option 1, 2 or 3 – rent review) as amended, the Shire President & CEO be authorised to sign and affix the Common Seal to the Lease document.</p>	<p>GARY TUFFIN/ MCLEOD & CO SOLICITORS</p> <p>GARY TUFFIN Liaise with McLeods Solicitors to amend clauses 24.1, 10.1 & 10.2</p> <p>Seek further instruction from McLeods as per (c)</p>	<p>First draft completed</p> <p>Council's solicitors have re-drafted lease document (95% complete)</p> <p>Further Report (9.6) to council after receiving comments from the gliding club</p> <p>Final Draft sent 20/07/10</p>
<p>Resolution 9.5 Ordinary Council meeting 20th May 2010</p>	<p>Proposed Agricultural Spraying Business and Workers Accommodation (Dongas) at Cunderdin Airfield, Cunderdin</p> <p>(a) That the CEO be authorised to prepare a commerical lease detailing the terms and conditions for the use of the Bellman Hangar and other asociated areas (accomodation & fuel facility) at an annual rental of \$10,000 pa, adjusted in line with CPI movements for a term of 5 years, with an option for a further 5 years.</p> <p>(b) That President & CEO be authorised to sign and affix the Common Seal to the lease agreement</p> <p>(c) That Council approve the application for a commercial agricultural</p>	<p>GARY TUFFIN</p> <p>Liaise with McLeods Solicitors to prepare a commercial lease for Taurus Aviation</p> <p>To issue DA Approval outlining</p>	<p>Council's solicitors have drafted a lease document (90% complete) - to be checked</p> <p>Development Approval issued (100% complete)</p>

	spraying business and associated workers accommodation (dongas) at Cunderdin Airport, subject to the following conditions:	conditions as per Council's resolution	
Resolution 12.3 Ordinary Council meeting 20th May 2010	Royalties for Regions Funding – Meckering (a) to authorise the CEO to allocate \$20,000 to a Meckering based project and amend the Royalties for Regions funding agreement and 2009/10 budget accordingly. (b) to carry forward this funding into the 2010/11 Budget in accordance with (a) above.	GARY TUFFIN	To be allocated to the Meckering Transfer station upgrade
Resolution 12.4 Ordinary Council meeting 20th May 2010	Cunderdin Co-location Centre Council did not want to make any commitment to this project until such time as further information is provided from staff indicating the likely cost to council. <u>Notes</u> Cr Todd Harris requested that the staff look at utilising the current Cunderdin Sports Club building as a possible site.	STACEY MCQUISTAN To follow up with FESA Re: Cost to Council	10% Further report to be prepared for council's consideration – information still being gathered
General Items	Main Street Redevelopment – Stage 1 Aerial power lines in front of Main Street Shopping district to be placed underground. Funding provided by the Country Local Government Fund	GARY TUFFIN Commence underground boring 16/07/10	Design 100% complete Contractor engaged by Western Power Due to commence 16/07/10 All cables have been installed, waiting on joiners & existing poles to be removed.
General Items Ordinary Council Meeting 15th April 2010	SOARability Proposal to establish a Gliding Centre for the Physically Challenged at the Cunderdin Airfield. Project progressing Hangar design complete Met with Damien 29/06/10 to further discuss project - development application to be lodged. – request a 25 year lease	GARY TUFFIN	Met with Damien O'Reilly on site to select hangar site. 45% complete DA Approved 16/09/10 (Report 9.6)
General Items Ordinary Council Meeting 15th April 2010	Enterprise Metals Ltd Presentation provided by Mr Bruce Hawley (Metal Enterprises) Copies of drilling locations provided – all within council's road reserves – refer to drilling maps Letter received 9/06/10 from the Department of Mines & Petroleum requesting comment on the proposed drilling program Wrote to the Department of Mines advising council's resolution; <i>That Council advises the Hon Minister for Mines and Petroleum that it has no objections to the application by Glintan Pty Ltd for an Exploration Licence to drill test for iron ore within the road reserves nominated in the application, subject to the conditions specified in the referral letter dated 3 June 2010 from the Department of Mines and Petroleum</i>	GARY TUFFIN MARCUS TUDEHOPE (PLANNER)	15th April 2010 Further presentation provided to President & CEO 2 June 2010 Report (9.10) to June council meeting Letter sent 29/06/10 Drilling commenced

			7/09/10 Drilling has been suspended until after harvest
Resolution 9.10 Ordinary Council meeting 18th March 2010	Proposed Mobile Telephone Base Station at Lot 60 Lundy Avenue, Cunderdin. (Telstra) That public consultation be undertaken for a period of 14 days seeking public comment on the proposed Telstra Mobile Tower, and subject to not receiving any adverse submissions Council authorise the CEO to approve the application for a mobile base station at Lot 60 Lundy Avenue Cunderdin, subject to the following conditions: 1. The proposed development is to comply in all respects with the submitted plans approved on 18.03.2010 and stamped accordingly. Applied for a Building Licence to construct tower	GARY TUFFIN JIM RIDDLE (BUILDING SURVEYOR)	Proposal advertised and wrote to adjoining landowners 100% complete No objections received Development Approval issued Building licence issued Tower was activated late November.
Resolution 9.2 Ordinary Council Meeting 15th April 2010	Optus Mobile Tower That Council approve the application for a mobile base station at Lot 100 Carter Road Cunderdin, subject to the following conditions: 1. The proposed development is to comply in all respects with the submitted plans approved on 15th April 2010 and stamped accordingly. Received (4/06/10) an email requesting access licence agreement to use Cunderdin Hill road.	GARY TUFFIN	Development Approval issued Draft agreement received 17/08/10 Agreement has been sent to McLeods for review
Resolution 9.5 Ordinary Council meeting 24 th August 2009 Resolution 9.7 Ordinary Council meeting 18th March 2010	Proposed Amendment No. 1 to Local Planning Scheme No. 3. a) That Council resolve pursuant to Part 5 of the Planning and Development Act 2005, to initiate an amendment to the Local Planning Scheme, District Zoning Scheme No. 3 to rezone Lot 1 and Loc 2195 Coronation Street Cunderdin to 'Rural Residential'. b) Western Australian Planning Commission be advised of a) above. That Council resolve pursuant to TP Regulations 17(1) to adopt the recommendation contained within the attached Schedule of Submissions, and further resolve pursuant to TP regulations 17(2) that Amendment No. 1 to the District Zoning Scheme (Town Planning Scheme No. 3) be adopted for final approval without modification. b) Western Australian Planning Commission and those who made submissions be advised of a) above. c) The affixing of the Common Seal to be authorized with respect to the amending documents for Amendment No 1 to TP Scheme No. 3.	GARY TUFFIN	(90% complete) All documentation completed, signed and sent to the WAPC

	WAPC have requested additional information in support of the rezoning application.		Amended documentation returned to WAPC as requested 9/12/10
Resolution 9.3 Ordinary Meeting 17th December 2009	LGS Business Plan (a) That Council advise SEAVROC that it wishes to participate in the LGS Integrated Software project. (b) That the CEO be authorised to undertake public consultation, making the Plan available for viewing, advertising the Plan (period not less than 6 weeks), with any submissions received to be considered by Council before its final adoption, pursuant to Section 3.59 of the Local Government Act 1995.	GARY TUFFIN	Joint notice placed advertising complete no submissions received by closing date 29th April 2010
Resolution #SE-024-10	(a) That the participating Member Local Governments to the LGS Software Project, namely the Shires of: Beverley, Cunderdin, Quairading and York be requested to give consideration to adopting the Business Plan, titled: "Integrated Software – Exclusive West Australian Marketing and SalesRights Proposal" on the basis that the submission period has now expired. (b) Subject to (a) above, the Host Local Government, the Shire of Cunderdin, be requested to finalise and sign the Grant Agreement on behalf of the participating local governments. (b) The Executive Officer be authorised to liaise with LG Systems Inc in relation to preparing a Deed of Agreement in accordance with the objectives and purpose set out in the Memorandum of Understanding and the Adopted Business Plan for the Project.	GARY TUFFIN DCA	Report (9.7) to June council meeting Signed & invoiced In progress McLeod have received agreement and recommended a number of changes
Resolution 9.7 Ordinary Meeting 17th December 2009	Staff Housing Project (1) That a Staff House Working Group be established to prepare the necessary tender specifications & documentation for the supply and construction of one new staff house. (2) That the Staff House Working Group consist of the following membership; Cr David Beard Cr Doug Kelly Cr Dianne Kelly Chief Executive Officer (3) That the CEO be authorised to invite tenders when the tender documentation has been completed by the Staff Housing Working Group & purchase a suitable vacant lot.		Tender specifications Completed Project suspended due to withdrawal of CLGF for 2009/10

Outstanding matters

Council Resolution Action List – 15 July 2010

<p>Resolution 9.3</p>	<p>Forward Capital Works Plans</p> <p>That DCA & Associates be engaged to undertaken the preparation of the Forward Capital Works Plans as detailed in their submission dated 2nd July 2010.</p> <p>DCA have accepted the appointment.</p>	<p>Wrote to DCA advising appointment</p> <p>Work to commence 18/08/10</p> <p>First draft 80% complete</p>	<p>80%</p> <p>Plant replacement meeting held on 10/11/10</p> <p>Further Plant replacement meeting held on the 1st December 2010</p> <p>Land & Buildings meeting held on the 8th December 2010</p> <p>Transport meeting to held on the 16th December 2010</p>
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Outstanding matters

Council Resolution Action List – 18 August 2010

<p>Resolution 9.1, 9.2, 9.3, 9.4, 9.5, 9.6, 9.8</p>	<p>Proposed New Cemeteries Local Law Proposed Dogs Local Law 2010 Proposed Health Amendment Local Law 2010 Proposed Pest Plants Local Law 2010 Proposed Activities on Thoroughfares and Trading in Thoroughfares and Public Places Amendment Local Law 2010 Proposed Parking Local Law 2010 Proposed Local Government Property Amendment Local Law 2010</p> <p>That Council:</p> <p>(1) adopt the proposed Shire of Cunderdin _____ Local Law 2010, as contained in the Attachment;</p> <p>(2) pursuant to section 3.12 of the Local Government Act 1995, give Statewide public notice that it intends to make the Shire of Cunderdin Local Government Property Amendment Local Law 2010, as contained in the Attachment:</p> <p>(a) the purpose of which is to restrict and prohibit certain activities on reserves and review the modified penalties; and</p> <p>(b) the effect is to control the use of local government property and create offences for inappropriate behaviour in or on local government property.</p>	<p>GARY TUFFIN/DARREN LONG</p> <p>Darren Long to prepare joint SEAVROC advertisement</p>	<p>65%</p> <p>The proposed local laws were advertised in the West Aust on 24/11/10</p> <p>6 week public submission period from date of notice concludes 19/01/11</p>
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Resolution 9.7	Sale of proposed lot 23 Centenary Place, Cunderdin That Council resolve: (a) to offer to sell the proposed Lot 23, Centenary Place, Cunderdin subject to Mr Troy Donovan agreeing to the following terms and conditions; - Selling price be set at \$30,000.00 - That the CEO be authorised to negotiate finance terms, if required. - That the buyer be responsible for all costs associated with the boundary adjustment to create lot 23, which is to be amalgamated with the existing lot 22. - That the proposed lot 23 be no greater in size than 2,244m ² as drawn in the proposed subdivision drawing prepared by D Considine & G Foster (b) That if Mr. Troy Donovan agrees to the terms above in (a) that public notice of these terms be published for public information & submission in accordance with section 3.58 of the Act prior to entering into a contract for sale. (c) That subject to not receiving any adverse submissions the Chief Executive Officer be granted delegated authority to finalise the matter.	GARY TUFFIN	<p>Letter sent 24/08/10 advising council's decision - no response received from Mr T Donovan to date</p> <p>Extension of sale period (10-12 months) requested Report 9.5 18/11/10</p> <p>Mr Donovan has agreed to the terms subject to obtaining a reasonable survey quote.</p>
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Outstanding matters

Council Resolution Action List – 21 October 2010

	Staff Christmas Party Time: 4:00pm Date 22 nd December 2010 Location: Cunderdin Bowling/Tennis Club Secret Santa: Maximum value \$10.00 Event: Social Bowls	LOREN	Invitations sent 10/11/10
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Council Resolution Action List 18th November 2010

	Meckering Ag Society Organise an meeting to discuss future use of the old Ag Society Show grounds asap	Stacey	To be actioned
	Sports Club Meeting To discuss management of new club	Stacey	To be actioned
Resolution 9.1	Christmas Closure Notice to be placed in the Bandicoot & Notice Board	Clare	Notice placed in the Bandicoot & notice boards

Resolution 9.2	<p>Meckering Lot 380 – Reserve 30335 (Water Depot) That Council resolve to advise the Department for Regional Development (RDL);</p> <p>(a) that it has no objection to the disposal of Reserve 30335.</p> <p>(b) that freehold residential land in the form of a single house would not be in accordance with the local planning strategy, therefore the current proposal would not be supported.</p> <p>(c) that it would not endorse the Reserve land being rezoned “Residential”, however, would support a rezoning to “Mixed Business” in line with the Local Planning Strategy.</p> <p>(c) that the rezoning of the land to “Mixed Business” will be the responsibility of RDL</p>	Gary	Letter sent 25 th November 2010
Resolution 9.3	<p>Structural reform - RTG</p> <p>(a) That Council receive and note report 9.3</p> <p>(b) That Council submit a Notice of Motion to SEARTG requesting a final determination be made by the member council’s on the acceptability of the proposed 10 member model for the new local government structure. Being</p> <p>Beverley Ward 2 members Cunderdin Ward 2 members Quairading Ward 2 members Tammin Ward 1 member York Ward 3 members</p> <p>(c) subject to (b) above not being agreed upon that the SEARTG members be requested to consider the alternative proposals as outlined in Cr Coopers paper dated 15/11/10</p>	Gary	Letter sent 25 th November 2010
Resolution 9.7	<p>Structural Reform Steering Committee Report That Council resolve to advise the Minister for Local Government and the Department of Local Government of the Council’s response to the Local Government Reform Steering Committee Report as detailed in report 9.7.</p>	Gary	Letter sent 25 th November 2010

Council Resolution Action List 16th December 2010

Resolution 9.2	<p>Shire of Tammin – Application to join SEAVROC That council endorse the inclusion of the Shire of Tammin as a member of SEAVROC.</p>	Gary	
Resolution 9.3	<p>Lot 6 Centenary Place, Cunderdin Council resolved to Obtain a valuation for Lot 6 Centenary Place, Cunderdin in order that it may proceed with the proposed sale of the lot in accordance with Section 3.58 (3) and (4) of the Local Government Act 1995, subject to Mr Beveridge’s in principle agreement to the conditions of sale. And inform the Real Estate agent, Bob Davey.</p>	Gary	
Resolution 9.4	<p>Proposed amendments to the Local Government Act 1995 Council endorse the officer’s comments in report 9.4. The WALGA “Feedback Form” be completed with the officer’s comments and returned.</p>	Gary	

Resolution 11.2	Un-constructed Roads (Diagram 53308) Council resolved not to undertake any further action in relation to Diagram 53308 and to advise Landgate.	Mark Burgess	
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Other projects

	Cunderdin Airfield lighting system upgrade		
	Cunderdin Airfield RFDS shed		
	Cunderdin Bush Fire Brigade Shed		
	Cunderdin Sports Facility Project		
	Asset Management Plans		
	Restoration of Gliding Club House & Other hut		
	Upgrade to memorial drive		

9.1 Dual Fire Control Officers

Location:	n/a
Applicant:	Shire of Tammin & Quairading
Date:	16 th December 2010
Author:	G Tuffin
Item Approved by:	Chief Executive Officer

Disclosure of Interest

No disclosure of interest has been tabled.

Attachment

Letter dated 24th November 2010 – Shire of Tammin

Letter dated 11th November 2010 – Shire of Quairading

Proposal

To consider accepting the appointment of Dual Fire Control Officers as nominated by Shire of Tammin & Quairading.

Background

Council has received a letter from the Shire of Tammin & Quairading requesting the appointment of Dual Fire Control Officers.

The Shire of Cunderdin last reviewed its appointments for the Dual Fire Control Officers in 2008/09 and requested the appointment of Todd Harris, Neville Burges, Ashley Teakle, Doug Kelly & Stewart Mussared as Dual Fire Control Officers with all neighbouring local governments - Shires of Dowerin, Quairading, Northam, Goomalling, Tammin, Wyalkatchem & York.

Commentary

The Bush Fires Act allows person to be authorised as Dual Fire Control Officers.

This allows the person to have the full authority of a Fire Control Officer in the adjoining nominated Shire.

This is particularly useful if a fire does travel across the Shire boundary and fire control / command is required.

The following people have been nominated by Tammin;

- Mr Hayden Dixon
- Mr Shane Mackin
- Mr Tim York
- Mr Ray Reid

The Shire of Quairading have nominated Mr Terry Harlow

Statutory Implications

Section 40 of the Bush Fires Act states;

Local governments may join in appointing and employing bush fire control officers

- (1) *Two or more local governments may by agreement join in appointing, employing and remunerating bush fire control officers for the purposes of this Act.*

- (2) *Bush fire control officers so appointed may exercise their powers and authorities and shall perform their duties under this Act in each and every one of the districts of the local governments which have joined in appointing them.*

Policy Implications

There are no policy implications in considering this item.

Financial Implications

There are no financial implications in considering this item.

Strategic Implications

There are no strategic implications in considering this item.

Resolution 9.1

- (a) That in accordance with section 40 of the Bush Fire Act 1954 Council appoint;

Haydn Dixon
Shane Mackin
Tim York
Ray Reid

as Dual Fire Control Officers as nominated by the Shire of Tammin.

- (b) That in accordance with section 40 of the Bush Fire Act 1954 Council appoint;

Terry Harlow

as a Dual Fire Control Officer as nominated by the Shire of Quairading.

- (c) That;

Todd Harris, Rodney Rogers, Ashley Teakle, Doug Kelly & Stewart
Mussared.

be nominated as Dual Fire Control Officers with the Shires of Dowerin,
Quairading, Northam, Goomalling Tammin Wyalkatchem & York.

Moved Cr. Dennis Whisson

Seconded Cr. Dianne Kelly

Vote – Simple majority

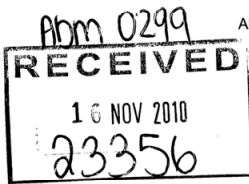
Carried: 8/0



Shire of Quairading

10 Jennaberring Road, Quairading WA 6383 ~ P.O. Box 38, Quairading WA 6383
Telephone (08) 9645 1001 ~ Fax (08) 9645 1126

All correspondence to be addressed to Chief Executive Officer



Your Ref:

DUAL FIRE

Our Ref:

FIR 1

GAF: JLC

11th November 2010

Chief Executive Officer
Shire of Cunderdin
P O Box 100
CUNDERDIN WA 6407

Dear Gary

Dual Fire Control Officer Appointment

Council is seeking the appointment of the following Dual Fire Control Officer with the Shire of Cunderdin:

Terry Harlow

If Council's request is approved, please arrange the necessary local advertising.

Should you have any further queries regarding this matter, please do not hesitate to contact the writer.

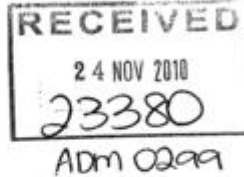
Yours faithfully

GRAEME A FARDON
Chief Executive Officer



SHIRE OF TAMMIN

"LANDCARE CENTRE OF THE WEST"
Bungulla • Tammin • Yorkrakine



1 Donnan Street
PO Box 53,
TAMMIN WA 6409

Telephone: (08) 9637 1101
Facsimile: (08) 9637 1117
Email: shire@tammin.wa.gov.au
Website: www.tammin.wa.gov.au

ALL CORRESPONDENCE TO BE
ADDRESSED TO THE
CHIEF EXECUTIVE OFFICER

Our Ref: BUSH-00
Enquiries: Graham Stanley

Mr G Tuffin
Chief Executive Officer
Shire of Cunderdin
PO Box 100
CUNDERDIN WA 6407

Dear Gary

Dual Fire Control Officers

My Council has reviewed fire control officer appointments for the 2010/11 fire season and has resolved that pursuant to section 40 of the Bush Fires Act 1954:

- Haydn Dixon
- Shane Mackin
- Tim York
- Ray Reid

be nominated for appointment as dual fire control officers with all neighbouring local governments – the Shires of Cunderdin, Kellerberrin, Quairading and Wyalkatchem.

Accordingly, I would appreciate your Council's consideration of the appointment of the Shire of Tammin's Officers and if accepted, the completion of the appointment process.

Yours faithfully

Graham Stanley
Chief Executive Officer

22 November 2010

SHIRE OF YORK

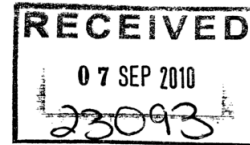
1 JOAQUINA STREET, YORK WA 6302
TELEPHONE (08) 9641 2233
FACSIMILE (08) 9641 2202
WEBSITE www.york.wa.gov.au
EMAIL: records@york.wa.gov.au



P.O. Box 22, York
Western Australia, 6302

All communications to be addressed
to the Chief Executive Officer

OUR REF: O108082, RS.BFC.1
YOUR REF:
ENQUIRIES: Tyhscha Cochrane



3 September 2010

Mr G Tuffin
Shire Of Cunderdin
PO Box 100
CUNDERDIN WA 6407

Dear Gary

DUAL APPOINTED FIRE CONTROL OFFICERS

Please be advised that Council at its Ordinary Council meeting held on the 19th July 2010 resolved as follows:

"That Council:

1. *subject to the Bush Fires Act 1954 – Section 40 – appoint the following persons to become dual Fire Control Officers to enable them to exercise their powers and authorities and perform their duties under this Act in each and every one of the districts of the local governments which have joined in appointing them:*

Shire of Beverley: James Aird, Richard Smith, Lewis Shaw, John Barrett-Lennard and Lincoln Murray.

Shire of Cunderdin: Todd Harris (Chief Bush Fire Control Officer) and Doug Kelly (Deputy Chief Bush Fire Control Officer).

2. *endorse the actions of the Shire of Beverley in appointing the following:*

Terry Davies, Paul Jenkinson and Norman Whitburn.

3. *Advertise the appointments in a newspaper circulating within the district."*

Apologies for the late notice. If you have any further queries regarding this matter please do not hesitate to contact Tyhscha Cochrane at the Council Office on 9641 2233.

Yours faithfully

RAY HOOPER
CHIEF EXECUTIVE OFFICER

9.2 Shire of Tammin - Application to join SEAVROC

Location:	SEAVROC
Applicant:	Shire of Tammin
Date:	16 th December 2010
Author:	G Tuffin
Item Approved by:	Chief Executive Officer

Proposal

To consider endorsing the Shire of Tammin becoming a member of SEAVROC.

Attachments

None.

Background

The Executive Committee of SEAVROC at its Meeting held on Thursday, 2 September 2010, resolved in part as follows:

“(b) An invitation be extended to the Shires of Pingelly and Tammin for membership of SEAVROC.”

The Executive committee of SEAVROC at its meeting held on the 2nd December 2010 further resolved as follows;

That SEAVROC Member Local Governments be advised that

- (a) The SEAVROC Executive Committee have extended an invitation to the Shires of Pingelly and Tammin for membership of SEAVROC.***
- (b) Subject to (a) above, the Shire of Tammin has informed SEAVROC that its Council has agreed to join SEAVROC.***
- (c) Each Member Local Government is requested to endorse the Shire of Tammin's membership to SEAVROC.***

The Shire of Pingelly provided the following response in relation to the invitation extended;

“I am sure you would be aware that Pingelly is a member of DVROC, and is committed to its direction. Limited resources prevent participation in multiple ROC's. Accordingly, your invitation is declined.”

Council has previously considered this matter at a special meeting of council held on the 8th June 2009 and resolved;

Resolution 7.2

That Council support the inclusion of the Shire of Tammin as a member of SEAVROC.

Moved Cr Dennis Whisson

Seconded Cr Rod Carter

Vote – simple majority

Carried 8/0

Comment

The Shire of Tammin is currently a member of the South East Avon Regional Transition Group (Beverly, Cunderdin, Quairading, Tammin & York).

It is recommended that council endorse the inclusion of the Shire of Tammin as a member of SEAVROC.

Statutory Implications

There are no statutory implications in considering this item

Policy Implications

The Memorandum of Understanding (MOU) for SEAVROC, states:

“Admitting New Members

Prospective new members may only be admitted by full agreement of all parties and shall be required to contribute to SEAVROC, a sum equal to the current year’s contribution or a discretionary sum agreed to by the SEAVROC.”

Financial Implications

Member Local Governments for the current year are not making a financial contribution to SEAVROC.

Strategic Implications

The greater the membership of SEAVROC council’s, the more regional representation is achieved, which hopefully will result in an increase in the group’s political influence and ability to attract additional funding to the region.

Resolution 7.2

- (a) That Council endorse the inclusion of the Shire of Tammin as a member of SEAVROC.
- (b) That the Executive Officer of SEAVROC be notified of (a) above.

Moved Cr. Graham Cooper Seconded Cr. David Beard

Vote – simple majority Carried: 8/0

9.3 Lot 6 Centenary Place, Cunderdin

Location:	Cunderdin
Applicant:	Administration
Date:	16 th December 2010
Author:	G Tuffin
Item Approved by:	Chief Executive Officer

Proposal

To consider the sale of Lot 6 Centenary Place, Cunderdin.

Attachment

Contract for Sale of Land – 5/12/10.

Background

An offer has been received from Mr Brian Beveridge for the purchase of Lot 6 Centenary Place, Cunderdin for \$32,010.00.

Mr Beveridge has made his offer conditional;

“Subject to the buyer receiving written confirmation from the Shire of Cunderdin that the buyer can operate a business of their choice within 30 days of acceptance if permission is not granted this contract shall be at end.”

Previous sale offers

The last offer received on Lot 6 was for \$33,000 the sale did not proceed as the purchaser did not accept council’s terms of sale.

1. *Development of the block is to be completed within 12 months, & commencing business activities within 24 months from the date of settlement.*
2. *Failure to comply with this requirement may result in the property reverting to the Shire at cost (\$33,000) & the purchaser to pay all costs associated with transferring the property back to the Shire.*

Comment

Subject to Mr Beveridge agreeing to a condition of sale that the block be developed (substantially complete) within 12 months from the date of settlement. Council is requested to give consideration to obtaining a valuation for Lot 6 Centenary Place, Cunderdin in accordance with Section 3.58 (4) (c) of the Local Government Act 1995.

The valuation can not be more than six months before the proposed disposition.

It is not possible for council to agree to the current terms of purchase from Mr Beveridge, as any proposed development on the lot will be subject to a Development Approval, meaning it must comply with the Shire of Cunderdin’s Town Planning Scheme #3. Therefore, until a Development Application is lodged with council it will not be possible to provide the assurance that a “*business of their choice*” by the purchaser.

Statutory Environment

Section 3.58 of the Local Government Act 1995 states;

- (1) In this section -
“**dispose**” includes to sell, lease, or otherwise dispose of, whether absolutely or not;
“**property**” includes the whole or any part of the interest of the local government in property, but does not include money.
- (2) Except as stated in this section, a local government can only dispose of the property to –
- (a) the highest bidder at public auction; or
 - (b) the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.
- (3) A local government can dispose of property other than under section (2) if, before agreeing to dispose of the property –
- (a) it gives local public notice of the proposed disposition –**
- (i) describing the property concerned;**
 - (ii) giving details of the proposed disposition; and**
 - (iii) inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given; and**
- (b) it considers any submissions made to it before the date specified in the notice and, if its decision is made by council or committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.**
- (4) The details of a proposed disposition that are required by subsection (3)(a)(ii) include –
- (a) the names of all parties concerned;
 - (b) the consideration to be received by the local government for the disposition; and
 - (c) the market value of the disposition as ascertained by a valuation carried out not more than 6 months before the proposed disposition.

Consultation

The CEO has discussed the proposed use of Lot 6 with Mr Beveridge who advised, he would construct a shed for storing specialised equipment.

The land is zoned Industrial - “*Storage Yards*” are a discretionary use under TPS#3

Strategic Implications

Support the introduction of a new business in the Cunderdin Industrial Park, to create new industry and hopefully new employment opportunities.

Resolution 9.3

That Council Resolve;

- a) to advise Mr Beveridge that any proposed development on the lot will be subject to a Development Approval, meaning it must comply with the Shire of Cunderdin's Town Planning Scheme #3. Therefore, until a Development Application is lodged with council and approved, it will not be possible to provide the assurance that a business of choice will be allowable.
- b) to authorise the Chief Executive Officer to obtain a valuation for Lot 6 Centenary Place, Cunderdin in order that it may proceed with the proposed sale of the lot in accordance with Section 3.58 (3) and (4) of the Local Government Act 1995, subject to Mr Beveridge's in principle agreement to the conditions of sale.
- c) to inform the Real Estate agent, Bob Davey of (a) above.

Moved Cr. Clive Gibsone Seconded Cr. Graham Cooper

Vote – Simple majority Carried: 8/0

Advice note: Allowable Industrial land uses can be found on page 11 of the Shire of Cunderdin Local Planning Scheme #3

FOR USE BY
NON MEMBERS OF REIWA

CONTRACT FOR SALE OF LAND OR
STRATA TITLE BY OFFER AND ACCEPTANCE

RE 24 013
L 24 013
REIWA 2010 12 01
REIWA 2010 12 01
REIWA 2010 12 01
REIWA 2010 12 01

BOB DAVEY
Real Estate

238 Fitzgerald Street, Northam WA 8401
PO Box 412, Northam WA 8401
Phone: 9822 8409 Fax: 9822 8899
Licencee: RG Davey T/O 47504

RECEIVED
07 DEC 2010
23472

As Agent for the Seller/Buyer

THE BUYER'S FULL NAME AND ADDRESS: *BRIAN BEVERIDGE*
5 THIRTIETH AVENUE
WALKER

OFFERS TO PURCHASE (CONDITIONS UNLESS OTHERWISE STATED) THE LAND AND PROPERTY CHARGED WITH MORTGAGES AND SCHEDULES OF THE PROPERTY AND VESTS THEREIN UNLESS SPECIFICALLY PROVIDED IN THE SPECIAL CONDITIONS OF THE PURCHASE PRICE OF THE PURCHASE PRICE OF THE PROPERTY AND THE SPECIAL CONDITIONS.

SCHEDULE

The Property is:
LOT 6 CONTIGUOUS PLACE CUNDEGAN
Lot 6 (Detailed Survey: *3228/12*) *Area: 3218 sqm 339*
Area of Lot: *3201-00* of *3201-00* *N/A* *3201-00* *7*
To be paid to: *Bob Davey Real Estate Trust Account*
The Sale of the Purchase Price is to be paid by the Buyer's Cash.
Purchase Price: *\$32010-00*
Settlement Date: *WITHIN 21 DAYS OF ACCEPTANCE*
Project, Other or Particulars: *VACANT LAND ZONED LIGHT SERVICE ZONED*
LAND SIZE 3228/12

FINANCE CLAUSE IS APPLICABLE

FINANCE CLAUSE IS NOT APPLICABLE

LENDER: _____
LATEST TVS: _____
AMOUNT OF LOAN: _____
SIGNATURE OF BUYER: *Brian Beveridge*

SPECIAL CONDITIONS

SUBJECT TO THE BUYER RECEIVING WRITTEN
CONFIRMATION FROM THE SHIRE OF CUNDEGAN THAT
THE BUYER CAN OBTAIN A BUSINESS OF THEIR CHOICE
WITHIN 30 DAYS OF ACCEPTANCE. IF CONFIRMATION
IS NOT GRANTED THIS CONTRACT SHALL BE AT AN END.

Brian Beveridge

CONDITIONS

- 1. **SUBJECT TO FINANCE**
 - 1.1 The Buyer agrees to finance the purchase of the Property by way of a loan from a bank or other financial institution.
 - 1.2 The Seller agrees to provide a mortgage in favour of the Buyer to secure the loan.
 - 1.3 The Seller agrees to provide a mortgage in favour of the Buyer to secure the loan.
 - 1.4 The Seller agrees to provide a mortgage in favour of the Buyer to secure the loan.
- 2. **THE PROPERTY**
 - 2.1 The Property is situated at [Address].
 - 2.2 The Property is bounded by [Boundaries].
 - 2.3 The Property is shown on the [Map/Plan].
 - 2.4 The Property is shown on the [Map/Plan].
 - 2.5 The Property is shown on the [Map/Plan].
- 3. **THE OFFER**
 - 3.1 The Buyer offers to purchase the Property for the sum of [Price].
 - 3.2 The Seller agrees to sell the Property for the sum of [Price].
 - 3.3 The Buyer agrees to pay the purchase price in [Installments].
 - 3.4 The Seller agrees to receive the purchase price in [Installments].
- 4. **THE CONTRACT**
 - 4.1 The Buyer agrees to execute the necessary documents to transfer the Property to the Seller.
 - 4.2 The Seller agrees to execute the necessary documents to transfer the Property to the Buyer.
 - 4.3 The Buyer agrees to pay the purchase price to the Seller.
 - 4.4 The Seller agrees to receive the purchase price from the Buyer.

BUYER'S ACCEPTANCE: [Signature]

THE SELLER'S NAME AND ADDRESS: [Address]

THE SELLER'S NAME AND ADDRESS: [Address]

THE SELLER'S SIGNATURE: [Signature]

JOINT FORM: [Text]

STRATA DISCLOSURES: [Text]

CONVEYANCER: [Text]

NAME: [Name]

ADDRESS: [Address]

IN WITNESS WHEREOF, the Seller and Buyer have hereunto set their hands and seals at [City] on the [Date] day of [Month] 2010.

9.4 Proposed amendments to the Local Government Act 1995

Location:	Cunderdin
Applicant:	Administration
Date:	16 th December 2010
Author:	G Tuffin
Item Approved by:	Chief Executive Officer

Proposal

Council are requested to provide feedback to WALGA in relation proposed amendments to the Local Government Act 1995.

Background

The Minister for Local Government has invited the sector to comment on a number of proposed amendments to the Local Government Act 1995. The latest amendments to the Act occurred with the introduction of the Local Government (Official Conduct) Amendment Act 2007 and the proclamation of the Local Government Amendment Act 2009.

WALGA have circulated a feedback form request to all local governments, with responses due by 7th January 2011

Commentary

WALGA's Explanatory Notes state;

1. Reducing Elected Members to between six and nine

Minister's Proposal:

As part of the reform process, local governments were asked by the Minister for Local Government to consider reducing the number of elected members to between six and nine. The rationale is that a smaller number of elected members will encourage greater competition for positions on Council and contribute to a more strategic decision-making focus by councils. Fifty one local governments have committed to reducing the number to the range requested. Sixty one local governments already have Councillor numbers in this range.

*It is proposed that section 2.17 of the Act be amended to reduce the number of elected members to between six and nine. Despite the new permitted range, local governments may continue with existing elected member numbers for **up to an eight year period from the October 2011 elections**. This will be for two full electoral terms. If they have not made the changes by then, the Local Government Advisory Board would take the action as set out in Schedule 2.1, Clause 6.(3) to implement the necessary change for the 2019 elections.*

WALGA Comment:

The Association has expressed to the Minister on a number of occasions, the continual opposition of this recommendation by the Local Government sector, most recently with the State Council resolving on 12 October 2010:

“That WALGA;

- c. Oppose the Local Government Reform Steering Committee Report recommendation 8 concerning prescribing the number of Elected members to between 6 and 9”**

The reduction in the numbers to this extent would require Elected Members in large metropolitan Councils to become full time Councillors. A significant number of Local

Governments have provided the Association with reasoned arguments explaining the detrimental nature of this one size fits all approach.

It has been suggested the Minister engage the Department of Local Government in researching the benefits of this proposal in greater detail, and provide to the sector similarly reasoned arguments in support of this proposal.

(Officer's Comments)

The proposal is opposed as it takes a view that 6 to 9 Councillors fits all cases.

Furthermore, to date there has been no evidence to support the Minister's rationale for this proposal "...smaller number of elected members will encourage greater competition for positions on Council and contribute to a more strategic decision-making focus by councils."

The Minister's rationale in relation to making positions more competitive is questionable for rural local governments, where currently many seats are won uncontested. Perhaps an alternative may be to set Elected Member numbers up to a maximum number, (may be less at the council's discretion) based on a local governments status, eg City, Town or Shire. – proportionate to its population.

2. Salaries and Allowances Tribunal to set the fees for Elected Members

Minister's Proposal:

Elected Members

At present, the head of power for the setting of elected member fees and allowances is provided under the Act and monetary values are prescribed in Regulations. The Governor approves the setting or amending of these fees and allowances on a recommendation by the Minister for Local Government. Elected member meeting fees have only been amended twice since 1996 and, in both cases, in line with changes to the Consumer Price Index.

It is proposed that the responsibility for the setting of the dollar values for elected member fees and allowances be transferred to the Salaries and Allowances Tribunal, through amendment to the Act and the Salaries and Allowances Tribunal Act 1975. The approach envisaged would be for the Tribunal to provide its advice to the Minister for Local Government, who will then have the final decision about whether the fees and allowances are adopted.

The 2006 Local Government Advisory Board's report into Structural and Electoral Reform, as well as the 2008 WALGA Sustainability Study, both recommended that the Salaries and Allowances Tribunal be responsible for the setting of elected member fees.

Providing for an independent body to set the value of fees and allowances for local government elected members will bring the approach into line with that already in place for State Members of Parliament. In addition, other States have independent tribunals established to set fees and allowances for local government members.

The Minister for Local Government will also retain responsibility for the types of fees, allowances and expenses that elected members can be paid or reimbursed and the circumstances in which they are made.

Chief Executive Officers (CEOs)

At present, the Tribunal has a statutory role in making recommendations as to the remuneration to be paid or provided to local government CEOs. These recommendations are to be taken into account by the local government before entering into, or renewing, a contract of employment with a CEO.

It is proposed that the legislation be amended so that local governments are required to ensure the salaries of their CEOs are set within the salary bands recommended by the Tribunal. Similar to that for elected members, the approach envisaged would be for the Tribunal to provide its advice to the Minister for Local Government, who will then have the final decision about whether the salary bands are adopted.

WALGA Comment:

Elected Members – It is pleasing to note that the setting of remuneration levels for Elected Members by the Salaries and Allowances Tribunal has not been linked to the State Government’s plan to reduce elected members.

The Association has advocated on this issue since 2004 and reaffirmed this advocacy when State Council considered this matter in light of the 2006 Local Government Advisory Board (LGAB) Report on Structural Reform, subsequently resolving:

That recommendation 1.35 of the Local Government Advisory Board report be supported and that the State Government be requested to amend the Local Government Act 1995 accordingly to achieve the following outcome:

“That the Western Australian Salaries and Allowances Tribunal be given the responsibility for establishing the range of fees and allowances for elected members, with each Local Government having the ability to set a fee within this range. The Tribunal also be required to update the fees and allowances on an annual basis.”

- (a) That the State Government be requested to amend the Local Government Act accordingly;**
- (b) In the event the Local Government Act 1995 is amended as per the Association’s advocacy:**
 - i. that the question of the quantum and extent of Councillor Fees and Allowances be sought from other states with a view of presenting this to the Western Australian Salaries and Allowances Tribunal to support any Association submission on this subject; and**
 - ii. that targeted research be undertaken on Councillor responsibilities, level of control and work values, so that these can be extrapolated as industry averages and provided to the Tribunal in further support of any Association submission.**

Chief Executive Officers (CEOs) – This is a recent addition by the Minister to the Local Government Act amendment proposals and did not feature in the Local Government Reform Steering Committee Report recommendations. WALGA takes a view that Local Governments should retain the general competence power to determine appropriate remuneration levels for their key executive.

(Officer's comment)

Support WALGA's view that the West Australia Salaries and Allowances Tribunal (WASAT) be given responsibility for establishing the range of fees & allowances for Elected Members similar to what is currently provided for CEO salaries, with each local government having the ability to set a fee within the range/band set by WASAT.

That the process of setting Elected Member Fees & Allowance bands remain independent from the Minister for Local Government, furthermore, that the Minister should not have any powers to modify levels set by WASAT, as is understood to be the case with CEO salaries currently.

That no changes be made to the West Australia Salaries and Allowances Tribunal role in relation to setting CEO Salary package bands.

3.New mechanism for the temporary suspension of a Council

Minister's Proposal:

The Department delivers both proactive and reactive assistance and support to Councils to aid them in providing good governance to the people of its district. However, on occasion, division and conflict between Council members, and between Council Members and the administrative officers, arises leading to Councils becoming dysfunctional.

Section 8.19 of the Act provides for the suspension of a Council, however, this only applies where an Inquiry Panel is appointed by the Minister to inquire and report on a local government's operation or affairs within six months of the suspension. The operation of Inquiry Panels has been found to be effective in dealing with serious and systemic governance issues. However, because the Inquiry process can recommend dismissal of a council, it involves a process that is necessarily exhaustive, and correspondingly time consuming and costly. It is estimated that a Panel Inquiry would cost approximately \$1-1.5 million. It is not viewed as being an appropriate mechanism to deal with the type of situations outlined above.

Section 8.15(2) of the Act also provides for a council to be suspended in circumstances where the council has not complied with an order made with respect to the recommendations of an Authorised Inquiry that is conducted pursuant to section 8.3 of the Act. Although less costly and time consuming than a Panel Inquiry, an Authorised Inquiry still typically takes between 6 – 12 months from commencement to completion. As a consequence, an Authorised Inquiry does not provide an immediate response to issues that are detrimentally affecting the operation of the local government.

It is proposed that Part 8 of the Act be amended to provide an alternative mechanism for the Minister to utilise where the Minister becomes aware of significant issues that he or she believes may lead to a breakdown in the effective decision making process of an elected Council. This mechanism will allow for the suspension of a Council and the appointment of a Commissioner to act on behalf of the Council for a maximum period of six months. Prior to the end of this period, the Minister would decide whether to reinstate the Council or to keep it suspended and establish a Panel Inquiry, as required by section 8.19 of the Act.

This new approach is considered to provide a circuit breaker to allow the issues that have arisen to be quickly resolved by the Commissioner and for the Council to be reinstated. The addition of an alternative 'issue resolution' process will enable the Minister to choose the most practical 'suspension' mechanism for each specific circumstance.

Once the Minister becomes aware of a dysfunctional Council, the suspension powers would operate in the following manner. The Minister would request the Department of Local Government to carry out an assessment and provide a report on the issues about a local government that have been brought to his or her attention. Based on this information, the Minister would then decide whether to take any action and, if so, whether the new suspension power would be utilised, or a Panel Inquiry held.

If this new suspension power was used, the Council would be issued a 'notice of intent to suspend' by the Minister and be given a period of 21 days to respond to this notice. If the Minister chose to carry through with the intention to suspend, a Commissioner would be appointed and the elected members of council temporarily suspended for a period of no more than six months. Elected members would continue to receive their meeting allowance.

Prior to the end of the six month suspension, the Minister would either reinstate the Council, or appoint an Inquiry Panel in line with the current section 8.19 of the Act.

In summary, Part 8 would require amendment to incorporate the following steps:

- (a) The Minister issues the Council with a notice of intention to suspend due to issues arising that the Minister believes may lead to a breakdown in the effective decision making process of an elected Council;*
- (b) The Council will have a period of 21 days in which to respond to the Minister's notice detailing the Minister's reasons for providing a notice of intention to suspend;*
- (c) The Minister would give serious consideration to the reasons provided and determine whether the council should be suspended;*
- (d) If the Minister decides to suspend the Council, he or she has the option of suspending and appointing a Commissioner for a maximum period of six months (new power) or if the identified issues are considered so significant that a Commissioner would not be able to resolve them within six months, to immediately appoint an Inquiry Panel (existing power) to investigate the issues; and*
- (e) Prior to the end of the six month suspension period, the Minister is to reinstate the Council or appoint a Panel Inquiry.*

The Minister is to have the power to require council members to undertake remedial action, such as undergoing training or mediation, during the period of suspension.

WALGA Comment:

The proposed amendment appears to have its origin in situations the Minister and his Department have encountered, where there was insufficient reason to conduct a Panel Inquiry yet the operations of a Council were affected by internal conflicts that could potential escalate. From this perspective, WALGA appreciates there may the need for extraordinary powers to immediately provide to a community, a cost-effective remedy that will lead to the resumption of good governance.

WALGA's policy position on this issue was considered in 2008 where there was support for a mechanism to suspend individual Elected Members rather than an entire Council.

(Officer's comment)

WALGA's view on suspending individual Elected Members as another alternative in addition to being able to suspend the entire council is supported.

4. Require Elected Members to resign when they are elected to State or Commonwealth Parliament

Minister's Proposal:

The Act provides that if a local government elected member is elected as a Member of Parliament, his or her council position does not become vacant until the next ordinary election day. There is no requirement in the Act, or other legislation, for the local government elected member to resign and, as such, a person can be an elected member of a local government Council and the Western Australian Parliament.

Section 36(1)(b) of the Constitution Acts Amendment Act 1899 requires a member of the WA Parliament to immediately resign when elected to Commonwealth Parliament.

It is proposed to amend the Act to require elected members to immediately resign (or for their position to become automatically vacant) when elected to State or Commonwealth Parliament. This will contribute to appropriate separation of responsibilities and reduce potential conflicts of interest that might arise if representing at a State or Federal and Local level simultaneously.

This will also align with the eligibility requirements for nomination or membership into State and Commonwealth Parliament set by the State Electoral Act 1907 and Constitution Acts Amendment Act 1899.

In 2008, WALGA requested the Minister consider an amendment of this type.

WALGA Comment:

The proposal aligns with a State Council resolution of August 2007 –

That the Minister for Local Government be requested to consider amending the Local Government Act 1995 to require Elected Members to resign from Council immediately upon being declared elected to State or Federal Parliament.

(Officer's comment):

Support the proposition that Elected Members should be required to resign from Council immediately (automatically) when elected to State or Commonwealth Parliament.

5. Restricting the types of local government investments to low risk products such as those with the WA Treasury Corporation, major banks and government bonds.

Minister's Proposal:

The investment options available to local governments were altered in 1997 when the prescribed list of investments in the Trustees Act 1962 was removed and replaced by the 'Prudent Person' rule. This rule is no longer viewed as providing sufficient clarity and guidance in relation to local government investment management policies.

In 2007, it was revealed that eight local governments and two regional local governments had invested in Collateralised Debt Obligations with Lehman Brothers (formerly Grange Securities). This has resulted in multi-million dollar losses by the affected local governments and concerns have been raised in the community about the performance of local governments in this area.

It is proposed to amend the Act to allow for regulations to prescribe the investments that can be made by local government. This will include Government guaranteed and other low risk investments. A requirement for local governments to only invest in these types of products is

expected to minimise the investment exposure of local governments and the loss of ratepayer funds.

At this stage, the following forms of investment are being considered to be included in this regulation:

1. a deposit with the Western Australian Treasury Corporation or an investment facility of the Western Australian Treasury Corporation;
2. any public funds or securities issued by, or guaranteed by, the Commonwealth, any State of the Commonwealth or a Territory; and
3. interest bearing deposits with, and/or debentures or bonds issued by, an authorised deposit-taking institution (as defined in the Banking Act 1959 (Cwth)) where the Institution has a Standard & Poor's Rating of A-1+ (short-term) or AA (long term, but excluding subordinated obligations).

Further discussion is proposed to take place between the Department of Local Government, local governments and the WA Treasury Corporation to develop this regulation.

WALGA Comment:

There remains subjectivity in the definition of the term 'low risk' in the context of this proposal. The WA Local Government Association supports the sector's right to retain the principle of general competency powers as provided under the Local Government Act 1995, and that Local Governments be allowed to continue to decide for themselves how best to deal with investment opportunities.

(Officer's comment)

Agree that investment decisions should remain within the general competency powers of local governments.

6 Align criminal conviction criteria for Elected Members with that of Western Australian Members of Parliament

Minister's Proposal:

It is proposed to amend the Act to preclude a person who has been convicted of an offence with a statutory penalty of imprisonment for five years or more from standing for election to local government.

This will align the eligibility requirements for local government candidates with those that apply to State Members of Parliament. This requirement will have a positive impact on the calibre of those standing and ultimately representing the community on Council.

These provisions need to be modelled on section 32(1)(b) of the Constitution Acts Amendment Act 1899 whereby a person is disqualified where he or she has been convicted on indictment of an offence for which the indictable penalty was or included

- (i) imprisonment for life, or
- (ii) imprisonment for more than five years.

Serving elected members with such records will be able to serve out their terms, however, would not be eligible for re-election once the legislation was amended.

WALGA Comment:

This proposal is consistent with the Associations policy position.

(Officer's comment)

Support the proposed amendment as it takes a consist approach to all spheres of government.

It is suggested that for true alignment of criteria, the proposal take a holistic approach incorporating all aspects of Candidates/Elected Member qualification and disqualification rather than one aspect of disqualification, namely criminal convictions.

One option would be for this proposal to be broadened to "Align the qualification and disqualification criteria for Local Government election candidates and Elected Members with that of Western Australian Members of State Parliament".

7. To limit employee termination payments to one year's salary

Minister's Proposal:

Recent consideration of the current provisions in the Act indicates that it is possible for employees of local governments, including CEOs, to receive up to two years' salary on redundancy. This situation has arisen out of an anomaly in the Act not intended when the Act was developed.

It is proposed that an amendment to regulations to limit payouts to all such employees to a maximum of one year's salary will bring local government provisions into line with Western Australian State and Commonwealth public sector arrangements and would be consistent with organisational practice in other jurisdictions.

This proposal will not effect the two year guarantee of employment as provided for in Clause 11 (4) of Schedule 2.1 of the Act.

WALGA Comment:

There is no current Association policy position on this proposal

(Officer's comment)

The proposal appears to be consistent with 4 & 6 above in bringing local government into line with State Government practices, therefore is supported.

Statutory Environment

There various statutory implications in considering this item

Policy Implications

There are no policy implications in considering this item

Financial Implications

The financial implications are outlined in the report.

Strategic Implications

There are strategic implications in considering this item.

Resolution 9.4

- (a) That Council endorse the officer's comments in report 9.4
- (b) That WALGA's "*Feedback Form*" be completed with the Officer's comments and returned.

Moved Cr. Graham Cooper

Seconded Cr. Todd Harris

Vote - Simple majority

Carried/lost: 8/0

10.0 Manager of Environmental Services Report

No Report

11.0 Works Supervisor's Report

11.1 Work Supervisors Report

Location:	Cunderdin
Applicant:	Manger Works and Services
Date:	16 th December 2010
Author:	Mark Burgess
Item Approved by:	Chief Executive Officer

Proposal

Council is to receive the Manager of Works and Services Report for December 2010

Comment

Please find below a brief update in relation to the Works Program

Construction

Dowerin Meckering Rd has now had pavement failures repaired, some shoulder works and reseals undertaken.

Construction of the Blackspot intersection of Wilding Rd and Dowerin Meckering has now been completed and has received a 2 coat seal.

Jobs remaining on Councils works Program are:

Cunderdin Wyalkatchem Rd – reallocated from the Cunderdin Quairading rd

Bulgin Rd – Shoulders and Gravel sheeting (approx time 15days)

Town Street reseals (1 Day)

Town Drainage (under survey)

Gravel Sheeting Works

Watercarrin Rd - completed

Wilding Rd - completed

Bulgin Rd - part completed – will resume after Xmas

Maintenance Grading

Some patch grading has been undertaken, however has been limited due to construction commitments.

Outside Staff

Outside staff breaks for Xmas on the 23rd of December with some returning on the 4th of January with most returning on the 11th of January

Plant Maintenance

Not available at time of report, however there has been no major breakdowns or services carried out since last report

General

Like to take this opportunity on behalf of the outside staff to wish Council a Merry Xmas

Statutory Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Resolution 11.1

That the Manager of Works and Services Report for December 2010 be received.

Moved : Cr. Todd Harris Seconded: Cr. Clive Gibsone

Vote – Simple majority Carried/Lost: 8/0

Notes

Cr Doug Kelly asks the Manager of Works and Services to assist the Meckering Action Group to concrete the base of a park bench in Meckering.

The Manager of Works and Services agreed to assist.

Cr Rod Carter requested that the Manager of Works and Services meets with Quairading as soon as possible in regards to the Cunderdin/Quairading Rd works before 30/06/11 (Grain Freight Network Funding).

11.2 Un-constructed Roads (Diagram 53308)

Location:	Cunderdin
Applicant:	Manger of Works and Services
Date:	16 th December 2010
Author:	M Burgess
Item Approved by:	Chief Executive Officer

Disclosure of Interest

Cr Cooper disclosed a proximity interest being an occupier of 31 Coronation Street, Cunderdin. Absolute majority agreed for Cr Cooper to remain in the chambers.

Proposal

Council is requested to consider not undertaking any further action in relation to Diagram 53308.

Background

It appears the proposed new roads were created on Diagram 53300 (copy attached) back on the 20th October 1977, the diagram has never been acted on therefore the proposed roads have not been created.

The surrounding land is currently vacant bushland.

Comment

Council has received notification from Landgate that Diagram 53308 has not been acted on, therefore the roads surrounding lots 13,133,136,135 have not been created as per attached letter.

After investigating this area it is felt any further development in the area currently is unlikely. Additionally the expense required to develop the road network will be quite high, and given the time frame Council would have to find the money by other means as no budget provision has been made this financial year.

If Council would like to proceed with the proposed roadworks immediate action is required.

Please see attached letter from Landgate and a map of area in question

Consultation

The Manager of Works & Service contacted Landgate to discuss the matter.

Statutory Implications

There are no statutory implications in considering this item

Financial Implications

No provision has been made to undertake any of the proposed roads on diagram 53308

Strategic Implications

There are no strategic implications in considering this item.

Resolution 11.2

That Council RESOLVE

- (a) to not undertaken any further action in relation to Diagram 53308
- (b) to advise Landgate of (a) above.

Moved : Cr. Todd Harris Seconded: Cr. Clive Gibsone

Vote – Simple majority Carried: 8/0



Registration Services Branch
Contact: Survey and Plan Consultant
Telephone: (08) 9273 7317
Facsimile: (08) 9274 6258

22 November 2010

Cunderdin Shire Council
Lundy Avenue
CUNDERDIN WA 6407

To whom it may concern

ALERT: DIAGRAM 53308

Landgate records show that you may require the road works shown on the land comprised in the above Diagram and an application has not been lodged with Landgate for these road works and the creation and issue of certificates of title to the balance lot on the plan. For your information, notification to this effect has also been forwarded to the proprietor of the land comprised in this Diagram.

It is very important for you to understand that under the *Planning and Development Act 2005*, the Registrar of Titles is not permitted to create and issue new titles for the lots on the Plan if an application for the creation and issue of titles is not lodged **before 8 April 2011**.

The said Diagram was ready to be used from 20 October 1977. There is nothing you need to do if you no longer require the road works on this Diagram. However, if you do require the road works, the process for dealing on the Diagram can be complex and time consuming, therefore Landgate suggest that you contact your legal adviser, conveyancer or settlement agent as soon as possible if you wish to have new titles created before 8 April 2011.

Once the Application and any other supporting documentation have been completed, you or your agent can lodge the documentation at Landgate together with your duplicate certificate of title. If the property is mortgaged, the registered proprietor's legal adviser, conveyancer or settlement agent will have to contact their lender and request them to produce the duplicate certificate of title at Landgate in connection with the Application. Lodgement can be completed at Landgate's main office in Midland, the Perth Business Office or by mailing the Application to Landgate, PO Box 2222, Midland Western Australia 6936.

The Application and any other documents lodged will attract a statutory fee.

I have enclosed the following information for your assistance to lodge an application for new titles:

- Copy of plan of subdivision;
- Landgate Application form A6.

If you have any queries concerning this letter please contact Landgate's Survey and Plan Consultant on 9273 7317.

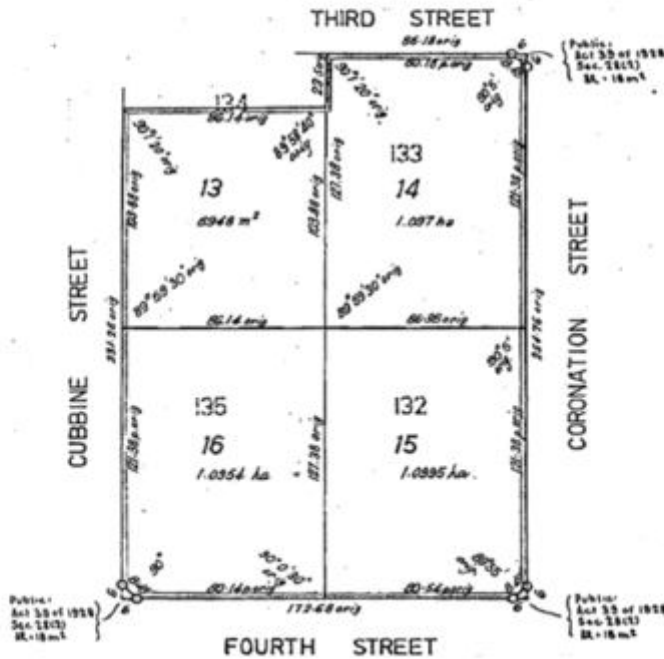
Yours faithfully

**BRUCE ROBERTS
A/GENERAL MANAGER
OPERATIONS
REGISTRAR OF TITLES**

Western Australian Land Information Authority ABN 86 574 793 858
1 Midland Square, Midland, Western Australia 6056
Postal Address PO Box 2222, Midland, Western Australia 6936
Tel: (08) 9273 7373 TTY (08) 9273 7571 www.landgate.wa.gov.au

Town or District.	Number of Lot or Location.	Field Book.	Scale	Certificate in which Land is Vested.	Area
CUNDERDIN	LOTS 132, 133 & 135 & PT LOT 134. (INCLUDES LOTS 1-12.)	39602	1:2000 Chains to one-inch	Vol. 1100 1014 Fol. 89... 381	4.1921 ha

DEPTH LIMIT 60.96 METRES



IN ORDER FOR DEALINGS
Subject to Truncated
corners (19/6/20/10/77)
Ass. Ins. Plans

DIA 53308



CERTIFICATE		Town Planning Board	
I hereby certify that this survey was performed by me personally (or under my own personal supervision, inspection and field check) in strict accordance with the Licensed Surveyors (Guidance of Surveyors) Regulations, 1961.		FILE	16573
Date 12 th August, 1977	<i>[Signature]</i> Licensed Surveyor.	14 SEP 1977	<i>[Signature]</i> Chairman
Approved	On	Registered	Diagram No.
Examined <i>[Signature]</i> Date 26.7.77	Plan 22876 Diagram 9908 Index Plan YOUNDEGIN 2000 15-18	28.00 24431 26.7.77	53308

APPLICATION for a NEW TITLE BALANCE

DESCRIPTION OF LAND (Note 1)

--

EXTENT

--

VOLUME

--

FOLIO

--

APPLICANT (Note 2)

--

NUMBER OF LOTS EXCLUDING
VESTED LOTS (Note 3)

--

The Applicant Hereby Applies for the creating and registering of a new Certificate of Title for the following reason (Note 4)

--

Dated this

day of

Year

REQUEST FOR NON ISSUE (Instruction 4)

BY SIGNING THIS PANEL, I / WE THE REGISTERED PROPRIETOR REQUEST THE NON - ISSUE OF A DUPLICATE CERTIFICATE(S) OF TITLE FOR THE LAND ABOVE DESCRIBED.

Signed

Signed

APPLICANTS EXECUTION (Note 5)

THE LODGING PARTY OF THIS DOCUMENT IS AUTHORISED BY THE ABOVE NAMED REGISTERED PROPRIETOR TO INSTRUCT ISSUING DETAILS FOR THE DUPLICATE CERTIFICATE(S) OF TITLE.

Signed

Signed

In the
presence of

In the
Presence of

INSTRUCTIONS

1. If insufficient space in any section, additional Sheet Form B1, should be used with appropriate headings. The boxed sections should only contain the words "see page....."
2. Additional Sheets shall be numbered consecutively and bound to this document by staples along the left margin prior to execution by the parties.
3. No alteration should be made by erasure. The words rejected should be scored through and those substituted typed or written above them, the alteration being initialed by the persons signing this document and their witnesses.
4. Where a Duplicate Certificate of Title has issued, it is required to be produced, or if held by another party then arrangements must be made for its production. *If a Duplicate Certificate(s) of Title is not required to be re-issued subsequent to this document, the written request of the Registered Proprietor is required by signing this panel.* Written consent of the First Mortgagee is also required if applicable. A Duplicate Certificate(s) of Title will issue by default where no request to the contrary is received.

NOTES

1. **DESCRIPTION OF LAND**
Lot and Diagram/Plan/Strata/Survey-Strata Plan number or Location name and number to be stated.
Extent - Whole, part or balance of the land comprised in the Certificate of Title to be stated.
The Volume and Folio number to be stated.
2. **APPLICANT**
State full name of the Applicant/Applicants and the address/ addresses to which future notices can be sent.
3. **NUMBER OF LOTS EXCLUDING VESTED LOTS**
For assessment of fees, indicate the number of Lots being created on the Deposited Plan. Do not include any vested Lots.
4. State reason for Application.
5. **APPLICANTS EXECUTION**
The Applicant/Registered Proprietor must sign this panel. A separate attestation is required for every person signing this document. Each signature should be separately witnessed by an Adult Person. The full name, address and occupation of the witness must be stated.



EXAMINED

OFFICE USE ONLY

APPLICATION

LOGGED BY

ADDRESS

PHONE No.

FAX No.

REFERENCE No.

ISSUING BOX No.

PREPARED BY

ADDRESS

PHONE No.

FAX No.

INSTRUCT IF ANY DOCUMENTS ARE TO ISSUE TO OTHER THAN LODGING PARTY

TITLES, LEASES, DECLARATIONS ETC LODGED HERewith

1. _____	Received Items
2. _____	Nos.
3. _____	
4. _____	
5. _____	Receiving
6. _____	Clerk

Registered pursuant to the provisions of the TRANSFER OF LAND ACT 1893 as amended on the day and time shown above and particulars entered in the Register.



12.0 Community Development Officer

12.1 Information Bulletin – CDO Report

Location:	N/A
Applicant:	N/A
Date:	16 th December 2010
Author:	S McQuistan
Item Approved by:	Community Development Officer

Proposal

Council is to receive the Community Development Officers Report for November/December 2010.

Comment

Sporting Facilities Project (Meckering)

- Arranged further quotes for roof repairs
- Drafting Tender Specifications in conjunction with the CEO for Synthetic Surfaces

Cunderdin Airfield Commercial Precinct Development Plan

- Meeting with CEO & consultant Nancy Churchill
- Obtained quote for services
- Churchill Knight & Assoc have been engaged to undertake project

Tourism

- Finalised 'Australia's Golden Outback' advertising
- Request quote for reprint of Cunderdin Tourism Brochure

Local Emergency Management Arrangements

- Final Draft provided to FESA Community Emergency Management Officer for Compliancy Check

Training

- Design and Manage Activities that Exercise Elements of Emergency Management
- Coordinate Resources within a Multi-agency Emergency Response

Kings of Blues Festival

- Met onsite with organiser to assist with concept layout for event
- Met with organisers and Manager Environmental Health and Building to discuss insurance, security, noise levels and event approval

Nasho's League of WA

- Met onsite with Nashos representatives Re: placement of new memorial on Memorial Ave
- Assist with arrangement of National Service Commemorative Memorial unveiling (14 Feb 2011)

Statutory Implications

There are no statutory implications in considering this item.

Policy Implications

There are no policy implications in considering this item.

Financial Implications

There are no financial implications in considering this item.

Strategic Implications

Nil

Resolution 12.1

That Council receive and note report 12.1;

Moved Cr. Doug Kelly

Seconded Cr. Dianne Kelly

Vote – Simple majority

Carried: 8/0

Cr Cooper left the chambers at 5:13pm and did not return.

12.2 Regional Development Australia (Wheatbelt Youth Leadership Development)

Location:	Cunderdin
Applicant:	Staff
Date:	16 th December 2010
Author:	Stacey McQuistan
Item Approved by:	Chief Executive Officer

Disclosure of Interest

No disclosure of interest has been tabled.

Proposal

To consider sponsoring a member of the community to join the Wheatbelt Youth Leadership Development (WYLD) Team.

Attachment

Nil

Background

'Wheatbelt Youth Leadership Development' (WYLD) is a youth lead initiative targeted at young people aged 12-25, based in the Wheatbelt region. The group aims to have at least one representative from each of the 43 Shires of the Wheatbelt and presents with two clear objectives:

- To inspire Wheatbelt young people to be actively involved in their communities while promoting positive behaviour; and
- To bridge the gap for regional young people by providing opportunities for growth and development.

The group has recently been appointed as the Regional Advisory Committee for Michelle Scott, the Commissioner for Children and Young People. This is a fantastic opportunity for young people of this region to have a voice and actively work towards providing solutions to issues impacting on Wheatbelt youth.

The WYLD team has proven its worth, having run successfully over the past 5 years. During this period the Team has delivered a number of great initiatives such as the 'Movies on the Move' project, the Roadworx Road Safety commercial, plus a number of community resources including developing a youth event guide. The Team has recently created a youth information sharing group called 'The WYLD Network' which will distribute information about workshops, events, scholarships, activities and anything else youth people might be interested in.

The WYLD program will continue running in the Wheatbelt but needs to expand capacity to respond to a growing demand for development opportunities for young people in the region. To grow this capacity and extend the WYLD footprint, Regional Development Australia are seeking support by way of sponsorship as the program does not have sustained funding.

RDA Wheatbelt feel that this group will be a beneficial resource to Council and are interested in partnering with the Shire to improve outcomes for regional young people. They are requesting that we consider sponsoring one young person from the community to form part of the expanded WYLD team at a cost of \$250.00.

This sponsorship will enable the program to offer this young person personal development opportunities (including governance training to encourage young people to develop an interest in representation on community Boards and Committees), a uniform, plus an opportunity to participate in regional conferences and forums.

Through this sponsorship RDA Wheatbelt will keep the Shire updated with programs and initiatives generated through the WYLD team that may be of interest to the broader community. Information gathered pertaining to youth issues/barriers and proposed solutions will also be provided to Council to ensure we are kept up to date with the information relevant to the Shire. Furthermore through the WYLD team's role as the Commissioner's Advisory Council the Shire will be provided with a direct link, through the young person we nominate, to the Commissioner for Children and Young People, which will ensure the Shires needs and concerns are being heard.

In considering a candidate for the WYLD project, it is suggested that in early 2011 the Shire advertise the sponsorship in the Bandicoot, as well as providing information direct to Meckering Primary School, Cunderdin District High School and the Cunderdin Agriculture College and requesting nominations.

Statutory Implications

Nil

Policy Implications

Nil

Financial Implications

The cost of \$250.00 can be taken from the Community Donations Account.

Strategic Implications

There are no policy implications in considering this item.

Resolution 12.2

That Council sponsor a local youth the \$250.00 cost to join the WYLD team.

Moved Cr. Dennis Whisson Seconded Cr. Todd Harris

Vote – **Absolute majority** Carried: 7/0

Notes

Council agreed to support WYLD and would like the schools and community groups to be contacted to nominate applications. Cr Whisson to interview applicants.

Due dates and age group needs to be followed up by the CDO

13.0 Environmental Project Officer Report

13.1 SEAVROC Environmental Project Officer Report

Location:	Cunderdin
Applicant:	Administration
Date:	16 th December 2010
Author:	J Vincent
Item Approved by:	Chief Executive Officer

Disclosure of Interest

No disclosure of interest has been tabled.

Proposal

To receive the Environmental Project Officers Report for December 2010.

Attachments

SEAVROC Environmental E-News September 2010

Background

Ordinary Council meeting 18th February 2010 – Report 9.10

Commentary

Caring for our Country Wind Erosion Project

Perennial farming systems targeting wind erosion within the North Eastern and Southern Wheatbelt regions of WA

Currently liaising with AVONGRO to develop a Site Visit Guide for all NRMO's across SEAVROC, NEWROC and WEROC to use while conducting site visits for the Project from 2011-2013. The guide includes ideal site variables for the tree species and an indicator species guide with photos to make selecting the best site possible for farmers to plant their seedlings easier.

Distribution and promotion of the Expression of Interest for free seedlings and perennial pasture seed for the 2011 planting season. The EOI form is now available on most Shire websites and counters and has been advertised in local newsletters/papers and will be sent out as part of the SEAVROC Environment 'E-News'. The EOI is also advertised on the Project's Facebook page to target young farmers. EOI period closed 11th November. SEAVROC received 21 applications (York 0, Beverley 5, Brookton 3, Cunderdin 2 and Quairading 11).

Completed final site visits for farmers that participated in the Project for 2010. Final Site visits involve a visit to the planting site, photos taken and a survey undertaken with the farmer to ascertain planting success and receive general feedback on the Project. 18 sites across SEAVROC were surveyed.

Editing and gathering additional information for SEAVROC case studies. One case study per participating Shire across SEAVROC NEWROC and WEROC will be developed per year of the project and have been developed with Project farmers. The case studies will be released in a booklet format as a useful resource for farmers to learn more about perennial crops. A template for the case studies will be developed in January, for publication in February.

Liaised with AVONGRO to develop additional technical information for the Project's 2010 Case Studies.

Researched and distributed current articles and media releases to Project Staff for placement in local newsletters/papers to continue extension of the project.

Monthly meetings with CFoC Project Officers from NEWROC and WEROC.

Managed the content of the Project facebook page including posting project news and contacting individual members about project events and important dates.

SEAVROC Environmental Services – Cunderdin

Produced and sent out the fourth SEAVROC E-news for those who have responded to the 'E-news' EOI.

Landholder advice

The SEAVROC Environmental team is available to provide general environment and NRM advice to landholders. 0 calls have been received from Cunderdin landholders in November.

Meetings/training

Attended the Department of Agriculture's Dry Season Agribusiness Update 5th November.

Attended 'Surviving the Dry Season' morning tea in Beverley 16th November.

Attended October Project Officer meeting for the Wind Erosion Project.

Attended seed collection course run by Wheatbelt NRM in Mawson 26th November.

Employee Annual review with Emma Wilson on 23rd November

Upcoming tasks/events

Discuss possible NRM project within the Cunderdin Shire to be funded by the WA NRM Community Grants, applications due 7th January 2011.

Produce and send out the fifth SEAVROC E-news for those who have responded to the 'E-news' EOI.

December CFoC Wind Erosion Project Meeting to discuss project actions and decide on successful applicants who will receive seedlings and seed in 2011. Successful applicants will be chosen against selection criteria as outlined in the Expression of Interest.

Red Card for the Red Fox funding application for the Cunderdin Shire. Wheatbelt NRM are offering grants of up to \$1000 to be spent on fox shoots, education and subsidised fox and rabbit baiting. Applications due 11th February 2011.

Liaise with Cunderdin Works Manager to make rabbit baiting stations for Cunderdin Cemetery Reserve baiting in January 2011.

Annual leave to be taken from 24th December 2010 until 4th January 2011.

Statutory Implications

There are no statutory implications in considering this report

Policy Implications

There are no policy implications in considering this report

Financial Implications

There are no financial implications in considering this item.

Strategic Implications

There are no strategic implications in considering this item.

Resolution 13.1

That Council receive and note report 13.1

Moved Cr. Todd Harris

Seconded Cr. David Beard

Vote - Simple majority

Carried: 7/0

Notes

Cr Beard will meet with Jan Vincent about red card for red fox and suggest a Cunderdin v's Quairading day.



SEAVROC Environment E-News

Beverley Brookton Cunderdin Quairading York



Welcome to the November edition of SEAVROC's Environment E-news! November is a busy month for all things environmental; there are plenty of grant opportunities and events to keep you busy.



CY O'Conner TAFE is currently offering Recognition of Prior Learning for most courses, including farming courses. This means that if you have learnt skills in your current job or on-farm, you can use that experience to get a qualification such as a Certificate or Diploma. Read more in the flyer below.



Remember, please feel free to contact us with any Environmental enquiries:



Jen Vincent
Environmental Project Officer
SEAVROC
9645 0016 / 0447 898 995
qshireepo@westnet.com.au

Emma Wilson
Environment Officer
Shire of Quairading
9645 0236 / 0427 450 236
qshireclc@westnet.com.au



Kind regards,
Jen

General news



Caring For Our Country Wind Erosion Project

Perennial farming systems targeting wind erosion within the north eastern and southern regions of WA



Applications have now closed for the 2011 Program. Successful applicants will be announced soon!



Keep up to date with the Project online!

Why not visit our new Facebook page 'CFoC Wind Erosion Project' and become a member? It will keep you up-to-date on all the Projects activities and events.



Australia's Biodiversity Conservation Strategy 2010–2030



Australia's new strategy for biodiversity conservation was released recently by the Hon. Tony Burke MP, Minister for Sustainability, Environment, Water, Population and Communities on behalf of the Natural Resource Management Ministerial Council.



Protecting our biodiversity is one of Caring for our Country's priorities for investment. Australia's Biodiversity Conservation Strategy 2010–2030 sets 10 targets to measure the nation's progress in protecting our natural environment. It is available for you to review at

<http://www.environment.gov.au/biodiversity/strategy/index.html>



Greener Horizons video case studies online

5 Western Australian farmers tell their stories of how tree crops can improve the sustainability of their farms, their communities and the landscape in a fantastic new video created by Avongro through Wheatbelt NRM's small grants program.





This video is of 5 Avon farming families telling their stories -- about how they are trying to heal the land while developing new and sustainable production systems for their future -- their children's future and the future of their communities.



Click on the link to view three of these videos via Wheatbelt NRM's video page

<http://www.wheatbeltnrm.org.au/reports-publications/video/>

Or you can view the videos via www.youtube.com and search for 'Greener horizons'.



Summer feed option gets closer

The protracted dry season conditions will be a key test this summer for the development of tедера – a robust perennial pasture legume that is being adapted for Australian release. The Department of Agriculture and Food is trialing the pasture as part of a current research project with the Future Farm Industries Co-operative Research Centre and the Rural Industries Research and Development Corporation. Read more here

http://www.agric.wa.gov.au/PC_94298.html?s=400933486



Trialing new production systems for the central wheatbelt

Recent funding through Wheatbelt NRM's Soil Conservation Incentives Program (SCIP) has enabled a local catchment group to trial new production systems. The Southern Brook Landcare Group were very interested in trialing 'pasture cropping' as well as trialing belts of sandalwood and brushwood so decided to combine the techniques and were successful with securing funding from Wheatbelt NRM. For more info visit www.wheatbeltnrm.org.au



Dry Season Support for Rural Communities

The Liberal-National Government has approved an additional \$5million Dry Season Assistance Package for communities in up to 100 drought-affected shires. The additional funding measures announced include:

- \$2million for community service grants
- \$1million social support grants
- \$1million to install high-volume water tanks to assist fire response and water carting
- \$500,000 to assist small businesses
- \$200,000 rural financial counselling support.

Read more here <http://www.mediastatements.wa.gov.au/Pages/Results.aspx?ItemID=134223>



Opportunities



Pilot Drought Reform update

Measures under the Drought Pilot include Building farm business, Stronger Rural Communities, Farm Social Support, Family Support, Farm Exit Support and Beyond Farming. For more information, visit <http://www.daff.gov.au>. The pilot is in place from 1st July 2010 to 30 June 2011.



2011 Community Small Grants - Incentive Scheme Now Open

Applications are now open for the 2011 program. Wheatbelt NRM invites you to submit an application for a project that will contribute to and educate your community on natural resource management in your region. Applications will be expected to demonstrate how groups and individuals will be engaged in the proposed activity and how knowledge gained from the project will be circulated amongst



your wider community. Preference will be given to first time applicants. This scheme is suitable for activities up to \$15,000.



For further information and to download an application form, please visit our website at <http://www.wheatbeltm.org.au/funding/csg> Applications close on Friday 10th December 2010.

Recognition of Prior Learning – you may be eligible for a qualification!



If you have been farming for years you may be eligible for a qualification. Would you like your agricultural industry skills and knowledge recognised without formal study? This could be a life changing event!

At C.Y O'Connor Institute we can help you gain a nationally recognised qualification based on your workplace knowledge and experience.

What is Recognition of Prior Learning (RPL)

RPL is a process that recognises the existing knowledge and skills you have gained through formal and informal learning and life and workplace experiences. Your current knowledge and skills are recognised and may be credited towards a National Qualification.

Concession may apply for eligible people enrolling into RPL units, or for one publicly funded qualification.

Institute staff can provide more detailed information on the costs of RPL and publicly funded qualifications if required.

Who can apply?

Anyone who believes they have the necessary skills, knowledge and/or relevant work experience can apply for RPL in the Agriculture Industry.

RPL enables you to have your skills and knowledge assessed so that you are able to obtain either:

- A Statement of Attainment, which will list the units of competencies you have achieved, or
- A nationally recognised qualification if you attain the required units of competencies

Benefits of RPL

At your workplace, you and the assessor will talk about what you do in your workplace. You don't have to be trained in areas you already know.

RPL may be a cheaper and faster way to getting:

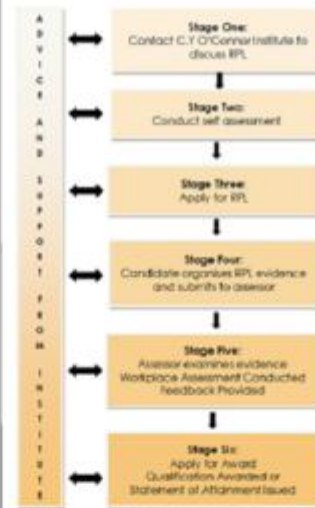
- Industry Recognition
- Nationally recognised qualifications
- Improved employment prospects
- Improved industry image
- Sense of achievement

What evidence can you use for RPL?

Evidence can take many forms, including:

- Workplace visits and observation
- Samples, photos and evidence of your work
- References from your employer/supervisor
- Previous workplace experience
- Assessor Interview

Evidence needs to be relevant to your workplace and industry.



Contact Judi Forsyth, Merredin Campus 08 9081 3555
Email: judi.forsyth@ciocac.wa.edu.au



Westpac Junior Landcare Student Sustainability Leadership Grant

The Westpac Student Sustainability Leadership grants of \$1,500 each will be awarded at the beginning of 2011 to help Year 5 and 6 students plan and implement environmental sustainability initiatives.

Funds from the Westpac Student Sustainability Leadership grants will help students improve their school or local community environment and encourage life-long learning for sustainability. Students will receive mentoring from a local secondary-level student and Landcare Group. Projects may address a range of areas including reducing energy and water consumption, reducing waste and greenhouse gas production, and





improving water harvesting and quality, through to increased biodiversity and restoration. Applications must be received before Friday, 10th December 2010 (5pm EST). Visit <http://www.juniorlandcare.com.au/grants-2/westpac-grant> for more information.



Events

Perth Region NRM Awards of Recognition Evening

The Hon. Donna Faragher, MLC, Minister for Environment; Youth, will officiate.
Date & Time Wednesday 3rd November 2010 – 5:00pm to 7:00pm
Venue Burswood on Swan, 1 Camfield Drive, Burswood
Refreshments Drinks and nibbles will be provided
RSVP is essential by Thursday 28th October 2010 to
Joanne King on 9374 3333 or Joanne.King@perthregionnrm.com



Black Cockatoo Symposium

Featuring presentations about their biology, status, threats and efforts to restore their habitat and populations.
Friday 26 November 2010 8:30 am to 4:45 pm, Kim Beazley Lecture Theatre Murdoch University
Register at ubc@iinet.net.au or phone 9420 7207
\$35 for community/students/unwaged
\$145 for professionals/waged
Includes: Morning/afternoon tea, Lunch and printed copy of proceedings



International Grains Forum 2010: 'Grain Supplies and Global Food Security'

The Australian Government Department of Agriculture, Fisheries and Forestry (DAFF) and the Department of Agriculture and Food, Western Australia (DAFWA) are co-hosting the 32nd Session of the International Grains Council (IGC) in Perth, on 7 December 2010. In conjunction with the IGC session, DAFF, DAFWA and the IGC will be holding an International Grains Forum followed by a Field Tour of Australian grains industry facilities and operations. The Burswood Entertainment Complex, Perth. Click below to download a program brochure
<http://www.daff.gov.au/about/events/international-grains-forum-2010>



Sandalwood oil: Genetic solutions developed to improve quantity and quality

Friday 3rd December 8.30 am – 4.00 pm
Agriculture Building, Hackett Road Entrance 3, Faculty of Natural and Agricultural Sciences
This workshop is to update the industry on the Research being undertaken at The University of Western Australia and Forest Products Commission to increase oil quality and quantity in the sandalwood genus. Please register by Monday 29th November 2010 for catering purposes
\$40 per person to be paid cash on day (for catering). Please direct registrations to: Dr Liz Barbour
Liz.barbour@uwa.edu.au 6488 8525 or 0406 505 525



Subscription

If you no longer wish to receive SEAVROC's Environment E-News, please send an email to qshireepo@westnet.com.au.



14.1 Matters for which the meeting may be closed

None.

15 Late Agenda Item - Department of Regional Development – Elliott’s Permission to Graze Horses

Resolution 15.1

That Council resolve to advise the Department of Regional Development that it has no objection in principle to Mr Elliott grazing horses on the crown land as shown on the map dated 8/12/10, subject to a formal application being made to council in accordance with its Health Local Laws 1998 (Division 3) Keeping of large animals.

Moved: Cr. Doug Kelly Seconded: Cr Dianne Kelly

Vote- simple majority Carried: 7/0



Government of Western Australia
Department of Regional Development and Lands

Lands Division

100 Stirling
100 Stirling Highway Perth WA 6000
Executive Greg Martensen
Ph (08) 9447 5000 Fax (08) 9447 5000
Email greg.martensen@rd.wa.gov.au

08 December, 2010

Chief Executive Officer
Shire of Cunderdin
PO Box 108
CUNDERDIN WA 6407



Dear Sir

Unallocated Crown Land, Town of Meckering.

Ms Gill Elliot in Meckering has sought permission from Regional Development and Lands to graze horses on Crown land in Meckering townsite, and to obtain a lease for that purpose.

Ms Elliot has evidently been grazing horses on this land for some years.

Before considering a lease, RDL would like the Shire's comments on the matter, and advice as to whether the grazing of horses is permitted within the townsite under the relevant Town Planning Scheme.

The land affected is undeveloped parts of the town shown on the enclosed print.

Yours sincerely

Greg Martensen
Assistant State Land Officer
State Lands Westswest
Lands Division

Stripped

Postal Address: PO Box 1070, Midland, Western Australia 6710
Tel: (08) 9447 5000 www.rdl.wa.gov.au 0841 28 887 13 1349



16 General Business

Cr Gibsone gave an update on the state of the footpath in front of the Newsagency after the underground power works had been completed. He requested that cones be left on the foot path to mark out the uneven area.

Cr Cooper asked that Verlindens Electrical be requested to come back and clean up the connections inside the shops

The CEO was requested to contact Wendy Newman to arrange meeting with Damian O'Reilly from SOARability to discuss the water services to the building and exemptions for fire fighting requirements.

Cr Carter and Cr Cooper had a meeting with Lloyd Morley from Telstra to discuss the new Telstra tower in Cunderdin.

Drought Relief Funding Options

Suggestions put forward:

- Cr Carter suggested the Black Tie Ball, and asked that the CDO continues to research costs
- Cr Gibsone suggested an outdoor movie night at the pool or park, weather permitting
- Cr Dianne Kelly suggested scitech or a pool party for kids/families
- Cr Doug Kelly suggested a sportsman night to be held at both sporting clubs

King of Blues Concert

Resolution:

Council Resolve to send a newsletter to all residents and ratepayers informing them of the discount on offer.

- Council will sponsor 50% off of 300 tickets sold
- discount will be given in form of a voucher to residents/ratepayers to be collected from shire office
- limit will be 2 vouchers per household
- Glen Carpenter to be reimbursed 50% of ticket costs once presented vouchers to shire

Moved: Cr. Dennis Whisson

Seconded: Cr Todd Harris

Vote- simple majority

Carried: 7/0

Sportsman Night – Motivational Speaker

Resolution:

Council will donate \$2,000 per Sporting Club Inc. to organise a motivational speaker/ sportsman night.

Moved: Cr. David Beard

Seconded: Cr Doug Kelly

Vote- simple majority

Carried: 7/0

Kings of Blues Music Festival**Resolution:**

That Council resolve to delegate to the CEO & EHO authority to approve the Kings of Blues festival application.

Moved: Cr. David Beard

Seconded: Cr. Dianne Kelly

Vote- simple majority

Carried: 7/0

17 Closure of Meeting 6:05 pm

Filename: 1.6 Minutes - 16 December 2010.doc
Directory: Z:\Council (COU)\Council Meetings\Council
Minutes\Minutes 2010-2011
Template: C:\Users\ceo\AppData\Roaming\Microsoft\Temp
lates\Normal.dotm
Title: Shire of Cunderdin
Subject:
Author: Rates
Keywords:
Comments:
Creation Date: 17/12/2010 4:22:00 PM
Change Number: 52
Last Saved On: 21/01/2011 1:42:00 PM
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