REQUEST FOR QUOTE (RFQ)

Basketball Rainwater Tank Project

RFT Number:	RFQ 02-26/27
Issue Date:	Tuesday, 1 September 2026
Closing Date:	Thursday, 1 October 2026 at 3pm

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1. Background

The Shire of Cunderdin is seeking a suitably qualified and experienced contractor to supply and install a 200,000 litre rainwater harvesting and storage system, comprising out of four (4) x 50,000 litre (or similar system) poly water tanks, associated tank pads, pipework, fittings, filtration and connection infrastructure.

The system is to capture and store water from the existing basketball facility roof and provide stored water to the existing 150,000 litre Colorbond emergency water tank.

The contractor is to provide a complete, functional and operational system, including all materials, equipment, labour, installation, connections, testing and commissioning required to complete the works.

This project forms part of the Community Water Supplies Partnerships (CWSP) program. This program provides funding for non-potable water infrastructure in regional areas to reduce emergency farmland supply, firefighting capacity and reducing scheme water dependence.

2. Scope of Works

The works are to include, but are not limited to, the following:

2.1 Supply and Installation of Poly Water Tanks

- Supply and install four (4) x 50,000 litre poly water tanks, providing a total storage capacity of 200,000 litres. Alternative poly tank sizes and configurations may be proposed, provided the total combined storage capacity is not less than 200,000 litres.
- Tanks are to be suitable for the intended application and comply with relevant Australian Standards and manufacturer requirements.
- Tanks are to be positioned as close as practicable to the existing limestone wall, generally in accordance with the proposed tank layout provided by the Shire.
- Final tank positioning is to be confirmed with the Shire prior to installation.
- The Shire is to be provided with a selection of available tank colours and will have the ability to select the preferred colour prior to manufacture/order.
- Vermin/bug proof; mesh leaf strainer for tanks.

2.2 Tank Pads and Site Preparation

- Prepare the site as required for installation of the tanks.
- Supply and construct suitable tank pads/foundations in accordance with the tank manufacturer's requirements.
- Ensure tank pads are appropriately level, stable and suitable for the full operating weight of the tanks.
- Supply and install suitable blue metal rock surfacing around the tanks following installation.

2.3 Roof Water Collection and Guttering

- Modify and/or extend the existing guttering and downpipe system associated with the basketball roof to divert roof runoff to the new 200,000 litre tank system.
- Provide all necessary gutters, downpipes, pipework, fittings, brackets and connections required to optimise capture of roof water.
- Ensure the system is appropriately designed to maximise the collection of available roof runoff.
- Provide suitable leaf/debris/vermin screening and other measures necessary to protect the tank and associated pipework.

2.4 Tank Interconnection and Balancing

- Interconnect the four (4) tanks to allow water to transfer between tanks and maintain a balanced water level across the system.
- Provide all required pipework, valves, fittings, isolation points and connections.
- The interconnection system is to be designed to allow the tanks to operate as a single 200,000 litre storage system while allowing individual tanks to be isolated for maintenance if required.

2.5 Connection to Existing 150,000 Litre Emergency Tank

- Connect the new 200,000 litre tank system to the existing 150,000 litre Colorbond emergency water tank.
- Provide all necessary pipework, valves, fittings, pumps and associated equipment required for the connection and transfer of water.
- Allow for trenching as necessary.
- The system is to be configured to allow the new tanks to supply the existing emergency tank as required.
- The contractor is responsible for ensuring that the completed system operates effectively and safely in conjunction with the existing tank infrastructure.

2.6 Fire Water Supply – Baxter Road

- Supply and install a 50 mm suction outlet/connection to provide fire water supply access from the tank system at Baxter Road.
- Provide all necessary pipework, fittings, valves, couplings and associated infrastructure required for the connection.
- The outlet is to be positioned and configured in consultation with the Shire and relevant fire/emergency service requirements.
- Ensure the installation is readily accessible and suitable for its intended emergency fire water supply purpose.

2.7 Design, Coordination and Installation

The contractor is responsible for ensuring that the complete system is appropriately designed, coordinated and installed to achieve the required outcome.

The proposed tank layout provided with the RFQ is indicative. The contractor is to verify dimensions, site conditions, access requirements and connection points prior to commencing works and advise the Shire of any proposed changes.

Prior to commencing any excavation or ground disturbance, the contractor must undertake a current Dial Before You Dig (DBYD) enquiry and verify the location of all underground services and infrastructure within and adjacent to the work area. The contractor is responsible for taking all reasonable precautions to identify, protect and avoid damage to existing underground and above-ground services.

All works are to be undertaken in accordance with relevant legislation, Australian Standards, manufacturer specifications and applicable health, safety and environmental requirements. Site to be left clean prior to hand over.

2.8 Proposed Layout

Below is the proposed tank layout plan. The contractor is to use this plan as a guide for the proposed location and arrangement of the tanks and associated infrastructure.

The final location and layout of the tanks and associated infrastructure is to be confirmed with the Shire prior to commencement of installation.

3. Testing and Commissioning

Upon completion, the contractor is to:

- Test the complete tank, pipework, guttering, filtration and interconnection system.
- Confirm that all tanks and connections are watertight and functioning correctly.
- Confirm that water flows effectively from the basketball roof into the new tank system.
- Confirm that the four tanks balance correctly through the interconnection system.
- Confirm the connection and transfer arrangement to the existing 150,000 litre emergency tank.
- Test the 50 mm Baxter Road fire water suction outlet.
- Rectify any defects identified during testing and commissioning.
- Provide the Shire with relevant operating information and manufacturer's documentation upon completion.

4. Pricing Schedule

Quotations must provide a detailed and itemised pricing schedule covering all costs associated with the complete delivery of the project. This must include, but is not limited to, all materials, equipment, labour, tank pad preparation, tanks, delivery, installation, commissioning and any other costs necessary to complete the project in accordance with the RFQ requirements.

Suppliers must clearly identify any exclusions, assumptions or items not included in their quotation. Where an item or cost is not included, this must be expressly stated.

All prices are to be provided exclusive of GST, with the applicable GST amount clearly identified separately from the quoted price.

5. Supplier Information

Respondents are not required to provide detailed company information as part of their quotation. However, the Shire may request additional information from the preferred respondent or successful supplier as required, including, but not limited to:

- Company profile and relevant experience
- Relevant licences, registrations and certifications
- Details of key personnel
- References for similar projects
- Current insurance certificates and evidence of appropriate insurance cover
- Any other information reasonably required to confirm the supplier's capacity and suitability to undertake the project.

6. Evaluation Criteria

Quotations may be evaluated against the following criteria:

Criteria	**Weighting**
Product/Service Offering and Quality	30%
Value for money*	60%
Delivery timeframe and support services	10%

** Local Regional Price Preference Policy applicable*

7. Submission Requirements

Submissions shall include:

1. Detailed pricing schedule.
2. Technical proposal/methodology - supporting evidence and relevant documentation demonstrating how proposed products/services meet the required scope of work.
3. Proposed delivery and installation timeline.
4. Evidence of compliance with relevant Australian Standards.

8. Conditions

- Shire of Cunderdin is not bound to accept the lowest or any quotation received.
- Quotations must remain valid for a minimum of 90 days from the closing date.
- Respondents are responsible for all costs associated with preparing and submitting a quotation.
- Any departures from the specification must be clearly identified.
- The successful contractor and any personnel engaged to undertake the works will be required to complete the Shire's online Occupational Health and Safety (OHS) induction training prior to commencing works.

9. Nominated Contact Person

All enquiries regarding this Request for Quotation (RFQ), including requests to arrange a site visit, should be directed to the nominated Contact Officer below.

Contact Person:	Liezl De Beer
Position:	Project Manager
Organisation:	Shire of Cunderdin
Telephone:	0427 229 754
Email:	Liezl.debeer@cunderdin.wa.gov.au

Any requests for clarification must be submitted in writing via email. Responses to questions that may affect the preparation of quotations may be provided to all respondents to ensure a fair and transparent procurement process.