Shire of Cunderdin

Corporate Business Plan Quarterly Update

October 2024 – December 2024

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Section 1 - Vision

Section 2 - The Quarterly Report Explained

The Corporate Business Plans defines the facilities, services, programs and projects the Shire will undertake to deliver the community priorities that are detailed in the adopted Community Strategic Plan. Appended to the plan is a financial forecast for the next 4 years taken from the long-term financial plan.

Quarterly Report is designed to provide information on the progress and milestones of key projects in the Shire's Corporate Business Plan 2021 – 2025.

The Strategic directions in the plan provides the basis for quarterly reporting using a simple traffic light system. This information will be shared with Council and the Community on a quarterly basis via an OCM Item and the Shire's website.

The Corporate Business Plan is reviewed and updated annually to reflect any changes to the long-term financial plan, service levels and to include any new programs, projects or strategic initiatives.

Traffic Light Status			
Not Commenced	In Progress	Completed	Ongoing

Represents years the priority is to be executed.

21 22	22 23	23 24	24 25
✔	✔	✔	✔

Section 3 - Strategic Directions

3.1 Strategic Direction 1 Community and Social

Community Priority	#	Actions	21 22	22 23	23 24	24 25	Status	Review Comment
1.1 Community members have the opportunity to be active, engaged and connected	1.	Implement the Shire's Disability Access and Inclusion Plan	✓	✓	✓	✓		Give consideration to DAIP outcomes when assessing budget review and future budget planning.
	2.	Work with the Youth Council to prioritise their strategies and assist in the implementation of them	✓	✓	✓	✓		Election of 2025 Youth Council
	3.	Advocate for the retention of the WA Agricultural College, Cunderdin DHS and Meckering Primary School	✓	✓	✓	✓		Council supported and attend all 3 schools end of year functions through award sponsorship and attendance.
	5.	Engage the community in the design of O'Connor Park and Apex Park	✓	✓	✓	✓		Explore funding options for the Meckering's Apex Park.
	6.	O'Connor Park and Memorial Park upgrades completed and promoted			✓	✓		
	7.	Collaborate with the CRC and local groups to deliver community events and initiatives that are diverse and inclusive to local needs	✓	✓	✓	✓		Halloween Trick or Treat event held at the Cunderdin Museum. Collaborative planning for Christmas in the Park with the CRC.
	8.	Facilitate initiatives that focus on community connection and cohesion outcomes across both communities	✓	✓	✓	✓		Youth Twilight Mental Health Festival held in O'Connor Park. Official opening of Meckering Memorial Garden.

Community Priority	#	Actions	21 22	22 23	23 24	24 25	Status	Review Comment
1.2 A healthy and safe community is planned for	9.	Develop a Sport and Recreation Facilities Master Plan for whole of Shire	✓	✓				
	10.	Implement the Sport and Recreation Facilities Master Plan						
	11.	Improve street lighting in the town centres						
	12.	Install CCTV in identified areas of the town centres			✓	✓		Correspondence sent to Minister for Police outlining a need for funding support to establish effective CCTV network within the community.
	13.	Together with the CRC deliver targeted support and guidance to local volunteer organisations	✓	✓	✓	✓		
	14.	Continue to lobby key stakeholders to ensure the necessary support is provided for emergency volunteer services who support our communities	✓	✓	✓	✓		Review of delegations and policies in relation to Fire Brigades.
	15.	Develop an Aged Friendly Community Plan	✓	✓				Planning scheduled for community consultations.

Community Priority	#	Actions	21 22	22 23	23 24	24 25	Status	Review Comment
1.3 Advocate for the provision of quality health services, health facilities and programs in the Shire	16.	Lobby stakeholders to ensure the necessary health and aged care services are accessible across the Shire	✓	✓	✓	✓		Recently hosted a walk through of the current Health Centre with Local Member of Parliament, Hon Mia Davies MLA.
	17.	Work with neighbouring local governments and key stakeholders to have a collaborative approach to the provision of medical and allied health services to the region	✓	✓	✓	✓		Meetings held with Jeffery Duffy from WACHS to discuss provision of planned services that are yet to be provided to the Cunderdin Primary Health Centre.
	18.	Maintain and expand the Sandalwood Village alongside facilitating support services locally to age in place						Discussions held with CRC and future possibilities of residents in the Shire utilising the Staying in Place Program.
1.4 Support emergency services planning, risk mitigation, response and recovery	19.	Joint planning with stakeholders at a local and sub regional level for disaster preparedness and emergency response	✓	✓	✓	✓		LEMC and BFAC meetings held in September 2024.
	20.	Scenario planning and training	✓	✓	✓	✓		CESM conducted 'walk throughs' of the BFB trucks to enhance volunteer knowledge prior to fire season.

3.2 Strategic Direction 2 Economy

Community Priority	#	Actions	21 22	22 23	23 24	24 25	Status	Review Comment
2.1 Facilitate local business retention and growth	1.	Key infrastructure supports the agricultural industry	✓	✓	✓	✓		
	2.	Support local business development initiatives where possible, via our policy position	✓	✓	✓	✓		
	3.	Continue to activate the Airport and Airfield including runaway upgrade	✓	✓	✓	✓		Recent grant applications lodged with REDS
	4.	Advocate for improved communications infrastructure by lobbying stakeholders to meet the needs of the district, both residential and commercial, now and into the future	✓	✓	✓	✓		
2.2 Renew and improve the visibility of the Shire of Cunderdin brand.	5.	Together with the communities, develop a brand for the Shire and integrate it into a whole of Shire and community / business marketing and communications framework	✓	✓				Receiving Quotes on signage.
	6.	Develop a Shire of Cunderdin Marketing Action Plan to promote our lifestyle, work opportunities and family focused community		✓				Under Review
	7.	Allocate resources and work towards achieving the Marketing Action Plan		✓	✓	✓		Under Review

Community Priority	#	Actions	21 22	22 23	23 24	24 25	Status	Review Comment
2.2 Renew and improve the visibility of the Shire of Cunderdin brand	8.	Update and improve visitor information infrastructure as well as online, face to face and print communication channels	✓	✓	✓	✓		Consistent dispersion of information through a variety of media outlets.
2.3 Build economic capacity	9.	Renewal and maintenance of Shire owned housing	✓	✓	✓	✓		Construction underway for housing on Mitchell Street Cunderdin.
	10.	Determine and respond as required to the current and future demand for industrial and residential land	✓	✓	✓	✓		All expressions of interest in new industrial lots located on Centenary Ave have been forwarded to landowner, Development WA.
2.4 Encourage local workforce participation	11.	Support the provision of childcare in our communities	✓	✓	✓	✓		Completed kitchen renovations in the daycare building.
	12.	Shire workforce to include trainees and apprentices	✓	✓	✓	✓		Advertising for trainee gardener to commence in 2025.

3.3 Strategic Direction 3 Built Environment

Community Priority	#	Actions	21 22	22 23	23 24	24 25	Status	Review Comment
3.1 Safe, efficient and well maintained road infrastructure	1.	Update, review and achievement of the 10yr Road Works Program	✓	✓	✓	✓		
	2.	Update, review and achievement of the Road Asset Management Plan including network hierarchy and service levels	✓	✓	✓	✓		
	3.	Achievement towards the Footpath Management Plan	✓	✓	✓	✓		Lodgement of grant application to aid in the construction of footpaths and implementation of the Shire's Footpath Plan.
	4.	Advocacy towards funding and improvements to state and federal owned roads	✓	✓	✓	✓		Consistent communication with WSFN for roads within the Shire to be considered as a high priority.
	5.	With the community, develop preferred pedestrian connections across the Great Eastern Hwy and advocate for them						

Community Priority	#	Actions	21 22	22 23	23 24	24 25	Status	Review Comment
3.2 Enhance connectivity between places	6.	Engage with Main Roads and the Public Transport Authority to improve access to the Cunderdin Train Station						
	7.	Forward plan with key stakeholders for the enhancement of town centres.						
	8.	Implement plans for the enhancement of town centres as well as the townscape aesthetics		✓	✓	✓		Meeting held with horticultural expert, Sabrina Hahn, to discuss planting options along through the Cunderdin town centre along Great Eastern Highway.
	9.	Together with families make improvements to the cemeteries	✓	✓				
	10.	Continue to implement the water capture and storage plan - Water Efficiency Management Plan	✓	✓	✓	✓		
3.3 Enhance public spaces and townscapes	11.	Manage and maintain the Council's parks, gardens and open spaces at appropriate service levels and standards	✓	✓	✓	✓		
	12.	Improve public ablutions across the Shire			✓			
	13.	Plan for enhancements to the Meckering Earthquake Garden			✓	✓		

Community Priority	#	Actions	21 22	22 23	23 24	24 25	Status	Review Comment
3.4 Protect and preserve heritage	14.	Promote and where required, support the Cunderdin Museum and Pump Station	✓	✓	✓	✓		
	15.	Maintain and plan for significant improvements of the Cunderdin Town Hall	✓	✓	✓	✓		

3.4 Strategic Direction 4 Natural Environment

Community Priority	#	Actions	21 22	22 23	23 24	24 25	Status	Review Comment
4.1 Maintain a high standard of environmental health services	1.	Deliver statutory requirements in Environmental Health	✓	✓	✓	✓		
4.2 Conservation of our natural environment	2.	Work in collaboration with groups and organisations to deliver projects and programs that promote and protect the district's natural resources as well as agricultural industry	✓	✓	✓	✓		
	3.	Work with key stakeholders to manage and protect natural reserves	✓	✓	✓	✓		
	4.	Liaise with stakeholders to improve facilities at Cunderdin Hill, whilst still protecting the natural asset						
	5.	Continue to participate in the Bushfire Risk Management Planning program	✓	✓	✓	✓		
4.3 Demonstrate sustainable practices of waste management	6.	Continue to improve waste management and recycling	✓	✓	✓	✓		Quotes received for implementation of bunkers for improved waste maintenance at the Cunderdin Transfer Station.

3.5 Strategic Direction 5 Civic Leadership

Community Priority	#	Actions	21 22	22 23	23 24	24 25	Status	Review Comment
5.1 Shire communication is consistent, engaging and responsive	1.	Shire communication is aligned to policy and best practice engagement standards	✓	✓	✓	✓		
	2.	Review and implementation of Council's Customer Service Charter	✓	✓	✓	✓		
	3.	Employ professional customer service workforce who have the required knowledge and training to ensure a good standard of Customer Service	✓	✓	✓	✓		Staffing has remained consistent throughout the Oct 2024-Dec 2024 quarter.
	4.	Quarterly reports to Council, staff, and the community on achievement of SCP and CBP outcomes (internal and external)	✓	✓	✓	✓		

Community Priority	#	Actions	21 22	22 23	23 24	24 25	Status	Review Comment
5.2 Forward planning and implementation of plans	5.	Work with external organisations to collaboratively plan, fund and achieve our plans	✓	✓	✓	✓		
	6.	Annual reviews of Council's LTFP to ensure the long-term financial stability of the Shire	✓	✓	✓	✓		Budget Review under consideration to be presented to Council in Feb/Mar 2025.
	7.	Continue representation on relevant Boards, Committees and Working groups to influence positive local and regional outcomes	✓	✓	✓	✓		Delegate attendance at Zone and Technical Committee meetings throughout the quarter.
5.3 Implement systems and processes that meet legislative and audit obligations	8.	Continual improvement in governance and operational policies, processes and implementation	✓	✓	✓	✓		Audit Committee Meeting held in December 2024 and Annual General Meeting of Electors scheduled for 11th February 2025.
	9.	Councillor training is provided and completed	✓	✓	✓	✓		Policy reviews occurred and resolved at the December OCM.
	10.	Professional development for staff is encouraged and completed	✓	✓	✓	✓		