



Shire of Cunderdin

Incorporating the districts of Cunderdin and Meckering

PO Box 100 Cunderdin Western Australia 6407

Tel: (08) 9635 2700 Fax: (08) 9635 1464

Email: admin@cunderdin.wa.gov.au

Information Sheet – Sustainable Events

Who does the Information Sheet apply to?

This document supports the implementation and provides guidance to event organisers on the Shire of Cunderdin Policy – Sustainable Events.

All events coordinated by the Shire of Cunderdin, or contractors employed by the Shire to produce the event ('Shire events'); or events produced by a third party but subject to the formal approval of the Shire including externally produced events held on land under the Shire's care and control; or events funded by the Shire, need to comply with the Sustainable Events Policy.

For these events, this policy seeks to:

- reduce waste;
- improve resource recovery;
- protect land and environments; and,
- promote sustainable transport options.

Policy Guidance

Please note that how the policy conditions are implemented is up to the event organiser. The following table only provides suggestions in this regard.

Policy Objective	How to implement (suggestions only)
Reduce waste & improve resource recovery	
Ensure sufficient waste and recycling bins are available during the event.	<ul style="list-style-type: none"> • Calculate the correct number of bins; generally 2 x 240 L bins per 500 people per meal time. • Record the amount of waste collected and contamination rates for each bins and identify how this could be improved at your next event. • Place bins close to food stall areas and/or in high traffic areas where more waste are produced. • The recycling and general waste bins should be located next to each other. • Open, 'no touch' bins are best. • Provide large signage above bins to clearly indicate what goes in each bin.
Ensure all stakeholders are aware of the waste conditions for the event i.e. ban of some products.	<ul style="list-style-type: none"> • Provide guidelines to all stall holders and vendors. • Request patrons bring their own water bottles, cutlery, plates etc. • Provide a reusable cup, plate and/or cutlery service throughout the event.

	<ul style="list-style-type: none"> • Provide a wash up station for reusable cups, plates and cutlery. • Communicate to stall holders that no single use plastic 'give-aways' and packed free food samples are permitted. • Promote the event as a low waste event (media, flyers, relevant hashtags). • Consider promotional items for your event that are up-cycled, recycled and reusable e.g. flag banners instead of balloons; or posters that are printed on sustainable/recycled paper; which can be recycled after event.
Protect land and environment	
Ensure the event does not disturb or destroy native vegetation, or pollute the soil, groundwater or waterways.	<ul style="list-style-type: none"> • Provide guidance to stall holders on correct storage of potential polluting substances e.g. fuel for generators. • Ensure event planning considers spill response in the emergency management plan. • Ensure the event activities are located in clear areas and away from native vegetation.
Promote sustainable transport options	
Promote sustainable transport.	<ul style="list-style-type: none"> • Encourage and promote sustainable transport options e.g. walking or cycling. Provide incentives for patrons using sustainable transport. • Encourage carpooling through parking access incentives. • Provide incentives for patrons utilising public transport where possible e.g. encourage patrons to utilise the community bus.

Further Information

For more information, contact the Shire of Cunderdin, on telephone: (08) 9635 2700 or email: admin@cunderdin.wa.gov.au