



## Shire of Cunderdin

### Minutes of an Ordinary Council Meeting

Dear Council Member,

The Ordinary Meeting of the Cunderdin Shire Council was held on **Thursday 16<sup>th</sup> November 2017** in the Shire of Cunderdin Council Chambers, Lundy Avenue, Cunderdin, **commencing at 5.07pm.**

A handwritten signature in black ink, appearing to read 'Peter Naylor', is positioned above the printed name.

Peter Naylor  
**Chief Executive Officer**

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## AGENDA

### 1. Declaration of opening

**The President declared the meeting open at 5:07pm**

**The Shire of Cunderdin disclaimer was read aloud.**

The *Local Government Act 1995* Part 5 Division 2 Section 5.25 and Local Government (Administration) Regulations 1996 Regulation 13

“No responsibility whatsoever is implied or accepted by the Shire of Cunderdin for any act, omission or statement or intimation occurring during this meeting. It is strongly advised that persons do not act on what is heard at this Meeting and should only rely on written confirmation of Council’s decisions, which will be provided within ten working days of this meeting”.

### 2. Public Question Time

Nil

### 3. Record of Attendance, Apologies and Approved Leave of Absence

#### Record of attendances

##### Councillors

Cr DA (Dennis) Whisson	Shire President
Cr DB (Doug) Kelly	Deputy President
Cr B (Bernie) Daly	
Cr J (Jayson) Goldson	
Cr AE (Alison) Harris	
Cr TE (Todd) Harris	
Cr NW (Norm) Jenzen	
Cr DG (Dianne) Kelly	

#### Apologies

Paul Godfrey	Deputy Chief Executive Officer
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#### On Leave of Absence

#### Staff

Peter Naylor	Chief Executive Officer
Stephen Tindale	Acting Chief Executive Officer (Appointed)
Greg Stephens	Shared Manager Works & Services

#### Guests of Council

#### Members of the Public

### 4. Applications for Leave of Absence

Nil

**5. Declaration of Members and Officers Financial Interests**

Cr Jayson Goldson	Item 12.3
Cr Dianne Kelly	Item 12.3

**6. Petitions, Deputations, Presentations**

Nil

**7. Announcements by President without discussion**

The Shire President announced that this is the final Council Meeting for departing Chief Executive Officer, Peter Naylor. Cr Whisson on behalf of Council thanked Peter for his contribution to Council and the wider community over the past six years and wished him all the best with his future role at the Shire of Laverton.

## 8. Confirmation of the Minutes of Previous Meetings

### 8.1 Ordinary Meeting of Council held on Tuesday 24<sup>th</sup> October 2017

<b>Location:</b>	Cunderdin
<b>Applicant:</b>	Administration
<b>Date:</b>	1 <sup>st</sup> November 2017
<b>Author:</b>	Peter Naylor
<b>Item Approved by:</b>	Chief Executive Officer
<b>Disclosure of Interest:</b>	N/A
<b>File Reference:</b>	Nil
<b>Attachment/s:</b>	47 Pages (1 attachment - circulated)

#### **Proposal/Summary**

Council to confirm the minutes of the Ordinary Council Meeting held on Tuesday 24<sup>th</sup> October 2017.

#### **Background**

The minutes of the meeting have been circulated to all Councillors and have been made available to the public.

#### **Comment**

No business arising.

#### **Consultation**

Nil

#### **Statutory Environment**

*Local Government Act 1995 Part 5 Division 2 Subdivision 3 - Section 5.22 (2)*

The minutes of a meeting of a Council or a committee are to be submitted to the next ordinary meeting of the Council or the committee, as the case requires, for confirmation.

#### **Policy Implications**

Nil

#### **Financial Implications**

There are no financial implications in considering this item.

#### **Strategic Implications**

Nil

**Resolution 8.1**

**That:**

- 1. The Minutes of the Ordinary Council Meeting held on Tuesday, 24<sup>th</sup> October 2017, be confirmed as a true and correct record, subject to the following amendment:**

**Cr A Harris would like it recorded that “during discussions for item 12.4 of the October, 2017 OCM, re WACHS question responses, Cr A Harris asked that council seek a response to question number 10 from WACHS re 24/7 on-site staffing for the PHCDS and Cr A Harris also expressed a desire to see council take a more pro-active approach in the discussions and decisions being made involving future service delivery to the AAA”.**

**Moved: Cr Norm Jenzen**

**Seconded: Cr Bernie Daly**

**Vote – Simple Majority**

**Carried: 5/3**

**Note to this item:**

The President will sign the minute declaration.

## 8.2 Unconfirmed Minutes of a Shared Chief Executive Officer Selection Panel Meeting

<b>Location:</b>	Shires of Cunderdin & Tammin
<b>Applicant:</b>	Chief Executive Officer
<b>Date:</b>	6 <sup>th</sup> November 2017
<b>Author:</b>	Peter Naylor
<b>Item Approved by:</b>	Chief Executive Officer
<b>Disclosure of Interest:</b>	N/A
<b>File Reference:</b>	Nil
<b>Attachment/s:</b>	3 Pages (1 attachment - circulated)

### **Proposal/Summary**

Council to receive and endorse the recommendation from the minutes of the CEO Selection Panel Meeting held on Monday, 6<sup>th</sup> November 2017.

### **Background**

The minutes of the meeting have been circulated to all Councillors and have been made available to the public.

### **Comment**

No business arising.

### **Consultation**

Nil

### **Statutory Environment**

*Local Government Act 1995 Part 5 Division 2 Subdivision 3 - Section 5.22 (2)*

The minutes of a meeting of a Council or a committee are to be submitted to the next ordinary meeting of the Council or the committee, as the case requires, for confirmation.

### **Policy Implications**

Nil

### **Financial Implications**

There are no financial implications in considering this item.

### **Strategic Implications**

Nil

**Resolution 8.2**

**That:**

- 1. The Minutes of the Shared Chief Executive Officer Selection Panel Meeting held on Monday, 6<sup>th</sup> November 2017, be received and the recommendation be endorsed.**

**Moved: Cr Bernie Daly**

**Seconded: Cr Todd Harris**

**Vote – Simple Majority**

**Carried: 8/0**



## 9. Finance & Administration

### 9.1 Financial Reports for October 2017

<b>Location:</b>	Cunderdin
<b>Applicant:</b>	Finance Officer
<b>Date:</b>	9 <sup>th</sup> November 2017
<b>Author:</b>	Hayley Byrnes
<b>Item Approved by:</b>	Chief Executive Officer
<b>File Reference:</b>	Nil
<b>Attachment/s:</b>	32 Pages (3 attachments)

#### **Proposal/Summary**

The financial reports as at 30<sup>th</sup> October 2017 are presented for consideration.

#### **Background**

The financial reports have been circulated to all Councillors.

#### **Comment**

Nil

#### **Consultation**

Nil

#### **Statutory Environment**

The *Local Government Act 1995* Part 6 Division 3 requires that a monthly financial report be presented to Council.

#### **Policy Implications**

Nil

#### **Financial Implications**

All financial implications are contained within the reports.

#### **Strategic Implications**

Nil

**Resolution 9.1**

**1. That Council receives the monthly financial reports to 30<sup>th</sup> October 2017.**

**Moved: Cr Alison Harris**

**Seconded: Cr Dianne Kelly**

**Vote – Simple Majority**

**Carried: 8/0**

## 9.2 Accounts Paid – October 2017

<b>Location:</b>	Cunderdin
<b>Applicant:</b>	Finance Officer
<b>Author:</b>	Hayley Byrnes
<b>Report Date:</b>	9 <sup>th</sup> November 2017
<b>Item Approved By:</b>	Chief Executive Officer
<b>Disclosure of Interest:</b>	Nil
<b>File Reference:</b>	Nil
<b>Attachment/s:</b>	Nil

### **Proposal/Summary**

Council is requested to confirm the payment of Accounts totalling \$637,291.15 for October 2017 as listed in the Warrant of Payments for the period 1 October to 31 October 2017.

### **Background**

Nil

### **Comment**

Nil

### **Consultation**

Nil

### **Statutory Environment**

In accordance with Financial Management Regulations 12 & 13, a List of all accounts paid or payable shall be presented to Council (Refer Warrant of Payments attached).

Financial Management Regulations 12 & 13.

### **Policy Implications**

Nil

### **Financial Implications**

All financial implications are contained within the reports

### **Strategic Implications**

Nil

**Resolution 9.2**

- 1. That Council's payment of accounts amounting to \$637,291.15 for October 2017, from the Municipal Fund be confirmed and noted.**
- 2. The Payments List as presented where incorporated in the Minutes of the Meeting.**

**Moved: Cr Bernie Daly**

**Seconded: Cr Alison Harris**

**Vote – Simple Majority**

**Carried: 8/0**

<b>Chq/EFT</b>	<b>Date</b>	<b>Supplier</b>	<b>Invoice Description</b>	<b>Amount</b>
EFT1750	12/10/2017	Pindan Modular Pty Ltd	Progress Claim No 5 D&C Cunderdin A A A Project	203479.73
EFT1799	13/10/2017	EASTWAYS	Disinfectant, Hand Towels, Bin Liners and Toilet Rolls	1019.12
EFT1798	13/10/2017	Courier Australia	Freight Charges for the Month of September	227.91
EFT1797	13/10/2017	Earthstyle Contracting Pty Ltd	Cart Gravel	7524.00
EFT1796	13/10/2017	Lionel Charles Sanders	Refund over payment Septic fee	236.00
EFT1795	13/10/2017	R&L Coltons Pty Ltd	Catering for Meeting	66.00
EFT1794	13/10/2017	Cannon Hygiene Pty Ltd	Monthly Service	94.35
EFT1793	13/10/2017	AAA Asphalt Surfaces	3 x 1000lt Emulsion Pods	4042.50
EFT1792	13/10/2017	LGISWA	LGIS Property Insurance	58165.57
EFT1791	13/10/2017	Alloy & Stainless Products Pty Ltd	blades and Slasher blades	1216.00
EFT1790	13/10/2017	Baxters Rural Centre KB	Belt for Plant	72.13
EFT1789	13/10/2017	Westrac	Strip wear for Plant	1217.34
EFT1788	13/10/2017	Adam Takacs	Reimbursement for charges relating to licencing	40.70
EFT1787	13/10/2017	Major Motors	Gaskets, Filters and Elements	432.91
EFT1786	13/10/2017	Cr. Bernard Daly	OCM Sitting Fee	472.00
EFT1785	13/10/2017	Cr. Alison Harris	OCM Sitting Fee	472.00
EFT1784	13/10/2017	Metal Artwork Creations	Name Plates and Badges	81.51
EFT1783	13/10/2017	Signs Plus	Name Badge magnetic clip and postage	18.50
EFT1782	13/10/2017	Marketforce	Advertising Pool Contract	589.69
EFT1781	13/10/2017	Pestex Co	Bridge Termite Treatment	7870.50
EFT1780	13/10/2017	Perfect Computer Solutions	PC Support	722.50

EFT1779	13/10/2017	Kleenheat Gas Pty Ltd	Gas Staff Housing	303.60
EFT1778	13/10/2017	Eastern Hills Saws and Mowers	Switch Key and Ignition Switch	52.50
EFT1777	13/10/2017	Advanced Autologic PTY LTD	Grease, Aero and Armourtec	533.00
EFT1776	13/10/2017	Shire of Merredin	Cunderdin's contribution to the Central Wheatbelt Map & Guide	1250.00
EFT1775	13/10/2017	Cunderdin Community Resource Centre	Directories	200.00
EFT1774	13/10/2017	Western Australian Treasury Corporation	Loan 76B Repayments	52944.56
EFT1773	13/10/2017	Thompsons Signs	AED Signs	132.00
EFT1772	13/10/2017	JR & A Hersey	Road Delinators and safety boots	1045.07
EFT1771	13/10/2017	Cunderdin Panelbeaters	Supply Fit and Clean windscreen for Fuso Canter Truck	456.50
EFT1770	13/10/2017	AMJ Industries	Test and fix High bay light fittings at the depot	1787.21
EFT1769	13/10/2017	Cunderdin Pub	John Curtin Weekend	756.00
EFT1768	13/10/2017	Regional Concrete & Plumbing	Repair Broken Water Main	1360.15
EFT1767	13/10/2017	Talis Consulants Pty Ltd ATF Talis Unit Trust	Shire of Cunderdin Asset Valuation	2200.00
EFT1766	13/10/2017	Cr Norm Jenzen	OCM Sitting Fee	472.00
EFT1765	13/10/2017	Cr Dianne Kelly	Special Council Meeting Sitting Fee 4th October 2017	236.00
EFT1764	13/10/2017	Cr Todd Harris	OCM Sitting Fee	472.00
EFT1763	13/10/2017	Cr Dennis Whisson	OCM Sitting Fee	970.00
EFT1762	13/10/2017	Hitachi Construction Machinery (Aus) Pty Ltd	Windscreen	477.49

EFT1761	13/10/2017	FILTERSPPLUS	Various parts for Plant	292.66
EFT1760	13/10/2017	Glenwarra Development Services	Town Planning consultancy fee	4262.50
EFT1759	13/10/2017	WA Contract Ranger Services	Ranger Services	3015.37
EFT1758	13/10/2017	Ausrecord	R Style Filing Rack	119.96
EFT1757	13/10/2017	Goodfield Quality Meats	Water	29.00
EFT1756	13/10/2017	Avon Waste	Rubbish Services	11160.36
EFT1755	13/10/2017	Wurth	Twist Drill	66.56
EFT1754	13/10/2017	Cunderdin Newsagency	Stationery Charges Museum, Day Care and Admin	1339.60
EFT1753	13/10/2017	Australia Post	Postal Charges for the Month	743.53
EFT1752	13/10/2017	Cunderdin CoOp	Bondcrete, Dulux and Mdf	681.23
EFT1751	13/10/2017	Jason Signmakers	Signs	2308.79
EFT1804	17/10/2017	Action Demoilition	Demolition Works for Old Incorporated Club	75229.00
EFT1803	17/10/2017	Action Asbestos	Asbestos Removal Plan	9460.00
EFT1802	17/10/2017	RPS Australia East Pty Ltd	CBA Report	8250.00
EFT1801	17/10/2017	JM Vanden Akker & JA Vanden Akker	Glass Maintenance Shire Building	300.00
EFT1800	17/10/2017	Cunderdin CoOp	Cement	1948.90
EFT1809	24/10/2017	Australian Tax Office	BAS JULY SEPTEMBER 2017	40722.00
EFT1808	24/10/2017	Quairading Earthmoving	transport machinery and clean up old tip	13312.75
EFT1806	24/10/2017	Star Track Express PTY Limited	Freight	76.28
EFT1805	24/10/2017	Cunderdin CoOp	Cresco and Blood and Bone	472.75

EFT1810	25/10/2017	Cutting edge Equipment and Parts	Plow Bolts and Nuts	108.54
EFT1836	30/10/2017	LGIS Risk Management	LGISWA GE Regional Risk Coordinate Programme	6504.30
EFT1835	30/10/2017	Wheatbelt Business Network	Friendship Memberhsip	165.00
EFT1834	30/10/2017	Michelle Samson	Reimbursement for expenses incurred for workshops	94.50
EFT1833	30/10/2017	Cr. Bernard Daly	OCM Sitting Fee	236.00
EFT1832	30/10/2017	Cr. Alison Harris	OCM Sitting Fee	236.00
EFT1831	30/10/2017	Griffin Valuation Advisory	Land and Building Aset Valuation Services	9549.06
EFT1830	30/10/2017	Kleenheat Gas Pty Ltd	Gas Cylinder	75.90
EFT1828	30/10/2017	Thompsons Signs	Supply and Fit sign to Museum	132.00
EFT1827	30/10/2017	AvSec Security	Tech found fault in security system	1802.00
EFT1826	30/10/2017	AMJ Industries	Set up EWP and replace floodlights	5983.83
EFT1825	30/10/2017	Contract Aquatic Services	Monthly Contract November/ Maintenance/ Pre Open Clause	24145.00
EFT1824	30/10/2017	Cr Norm Jenzen	OCM Sitting Fee	236.00
EFT1823	30/10/2017	Cr Dianne Kelly	OCM Sitting Fee	236.00
EFT1822	30/10/2017	Cr Todd Harris	OCM Sitting Fee	236.00
EFT1821	30/10/2017	Cr Dennis Whisson	OCM Sitting Fee	485.00
EFT1820	30/10/2017	Shire of Northam	Old Quarry Tipping Fees	3065.30
EFT1819	30/10/2017	Australia Post	Mail Charges for the month	182.92
EFT1818	30/10/2017	Cunderdin CoOp	John Curtin Weekend Supplies	422.97
EFT1817	30/10/2017	Department of Fire and Emergency Services	17/18 ESL Council Owned Properties	2717.07
EFT1816	30/10/2017	Shire of Tammin	Reimbursements Admin	1500.30



EFT1815	30/10/2017	Wheatbelt Face Painting Company	Face Painter and Balloon Twister	484.00
EFT1814	30/10/2017	AMJ Industries	Install RCD and test for Breast Screen Van	1779.45
EFT1813	30/10/2017	Shire of Northam	Old Quarry Tipping Fees	3025.00
EFT1812	30/10/2017	Goodfield Quality Meats	Water and Account Keeping fee	56.00
EFT1811	30/10/2017	Cunderdin CoOp	Supplies for meetings	346.87
DD845.1	02/10/2017	Westnet	Internet Charges	44.95
DD858.8	04/10/2017	Colonial First State	Superannuation contributions	199.86
DD858.7	04/10/2017	TWU Super	Superannuation contributions	203.10
DD858.6	04/10/2017	MTAA Superannuation Fund	Superannuation contributions	203.10
DD858.5	04/10/2017	One Path Superannuation Fund	Superannuation contributions	68.37
DD858.4	04/10/2017	BT Super for Llife	Superannuation contributions	406.20
DD858.3	04/10/2017	Westscheme Superannuation	Superannuation contributions	382.59
DD858.2	04/10/2017	HOSTPLUS	Superannuation contributions	80.00
DD858.1	04/10/2017	WA Super	Payroll deductions	6154.96
DD857.1	04/10/2017	BT Super for Llife	Superannuation contributions	229.20
DD856.9	18/10/2017	Club Plus Superannuation	Superannuation contributions	61.42
DD856.8	18/10/2017	Colonial First State	Superannuation contributions	199.86
DD856.7	18/10/2017	TWU Super	Superannuation contributions	203.10
DD856.6	18/10/2017	MTAA Superannuation Fund	Superannuation contributions	203.10
DD856.5	18/10/2017	One Path Superannuation Fund	Superannuation contributions	68.37

DD856.4	18/10/2017	BT Super for Life	Superannuation contributions	406.20
DD856.3	18/10/2017	Westscheme Superannuation	Superannuation contributions	382.59
DD856.2	18/10/2017	HOSTPLUS	Superannuation contributions	140.22
DD856.1	18/10/2017	WA Super	Payroll deductions	5843.00
1713	02/10/2017	1 BANK CHARGES	BANK CHARGES	46.75
1713	02/10/2017	1 BANK CHARGES	BANK CHARGES	28.40
1713	02/10/2017	1 BANK CHARGES	BANK CHARGES	13.00
11287	13/10/2017	Wheatbelt Safety Wear	5 x pairs of boots	1214.00
11286	13/10/2017	HCT Rural Agencies 2015	Fluro Tubes and Starters	21.12
11285	13/10/2017	Daphne Skinner	Morning Tea for Joh Curtin Weekend	75.00
11284	13/10/2017	National Trust of Australia	Contribution to no 3 Pump Station	9900.00
11283	13/10/2017	Petty Cash	Museum Petty cash recoup	92.36
11282	13/10/2017	Cr Douglas Brian Kelly	Special Council Meeting Sitting Fee 4th October 2017	236.00
11281	13/10/2017	Cr Ronald Clive Gibsone	OCM Sitting Fee	472.00
11280	13/10/2017	Autopro Northam	Battery	1158.11
11279	13/10/2017	Telstra	Shire Phones	1702.20
11278	13/10/2017	Bunnings Group Limited	Key Blank Domestic	16.56
11277	13/10/2017	Synergy	Street Lights Tariff	4461.70
11276	13/10/2017	Water Corporation	Airport Water	2497.74
11288	17/10/2017	Pentacle Holdings P/L	Coffees John Curtin Weekend	39.00
11290	24/10/2017	HCT Rural Agencies 2015	Lock for town hall	59.47
11289	24/10/2017	Autopro Northam	Battery NZ70LX Gold Plus	162.05

11297	30/10/2017	Australian Communications and Media Authority	Licence Renewal Airfield Communications	44.00
11296	30/10/2017	Cr Douglas Brian Kelly	OCM Sitting Fee	236.00
11295	30/10/2017	Telstra	Cunderdin Day Care Phone Bill	18.65
11294	30/10/2017	Synergy	Office Power	7449.40
11293	30/10/2017	Shire of Cunderdin	Rates payment for CRC as per agreement	477.94
11292	30/10/2017	HCT Rural Agencies 2015	Mail Drop for Meckering	24.32
11291	30/10/2017	Telstra	Day Care Bills	59.90
			TOTAL	637291.15

### 9.3 Council Investments – As at 30 October 2017

<b>Location:</b>	Cunderdin
<b>Applicant:</b>	Finance Officer
<b>Author:</b>	Hayley Byrnes
<b>Report Date:</b>	9 <sup>th</sup> November 2017
<b>Item Approved By:</b>	Chief Executive Officer
<b>Disclosure of Interest:</b>	Nil
<b>File Reference:</b>	Nil
<b>Attachment/s:</b>	Nil

#### Proposal/Summary

To inform Council of its investments as at 30<sup>th</sup> October 2017.

#### Background

The authority to invest money held in any Council Fund is delegated to the Chief Executive Officer. Council Funds may be invested in one or more of the following:

- Fixed Deposits;
- Commercial Bills;
- Government bonds; and
- Other Short-term Authorised Investments.

Council funds are to be invested with the following financial institutions:

- Major Banks & Bonds Issued by Government and/ or Government Authorities.

#### Comment

<b>COUNCIL INVESTMENTS</b>					
<b>Institution</b>	<b>Amount Invested</b>	<b>Investment type</b>	<b>Municipal Funds</b>	<b>Reserve Funds</b>	<b>Trust Funds</b>
Bendigo Bank	\$940,070.97	Reserves Term Deposit 2.55% Expires : 08/1/2018		\$940,070.97	
Westpac Bank	\$1,451,490.15	Business Cash Reserve 22-3647 0.60%	\$1,451,490.15		
Westpac Bank	\$20,586.33	Trust Working Account12-2981			\$20,586.33
Westpac Bank	\$147,380.00	Reserve Term Deposit 2.1% Expires : 30/12/17		\$147,380.00	
<b>TOTAL INVESTMENTS</b>	<b>\$2,958,646.88</b>		<b>\$1,451,490.15</b>	<b>\$1,087,450.97</b>	<b>\$20,586.33</b>

#### Consultation

Nil

**Statutory Implications**

Financial Management Regulation 19.

**Policy Implications**

Delegation #18 – Investments.

**Financial Implications**

There are no financial implications in considering this item.

**Strategic Implications**

There are no strategic implications in considering this item.

**Resolution 9.3**

**1. That the reports on Council investments as at 30<sup>th</sup> October 2017 be received and noted.**

**Moved: Cr Todd Harris**

**Seconded: Cr Doug Kelly**

**Vote – Simple Majority**

**Carried: 8/0**

## 9.4 Review of Appointments to Committees, Working Groups and Portfolios

<b>Location:</b>	Shire of Cunderdin
<b>Applicant:</b>	Chief Executive Officer
<b>Date:</b>	7 <sup>th</sup> October 2016
<b>Author:</b>	Peter Naylor
<b>Item Approved by:</b>	Chief Executive Officer
<b>Disclosure of Interest:</b>	Nil
<b>File Reference:</b>	Nil
<b>Attachment/s:</b>	Nil

### **Proposal/Summary**

Council to review appointments to Committees, Working Groups and Portfolios.

### **Background**

Council has adopted the following appointments to the various Committees, Working Groups and Portfolios at the OCM held on 15<sup>th</sup> November 2016:

#### Committees of Council

##### Audit Committee

*Cr Dennis Whisson, Cr Doug Kelly & Cr Norm Jenzen*

##### Cunderdin Airfield Committee

*Cr Dennis Whisson & Cr Doug Kelly*

##### Local Emergency Management Committee (LEMC)

*Cr Dennis Whisson, Cr Doug Kelly & Cr Todd Harris*

##### Museum Management Committee

*Cr Todd Harris*

#### Other Committees and Groups

##### Cunderdin Aged Appropriate Accommodation Project Management Committee

*Cr Bernie Daly & Cr Dianne Kelly*

##### Department of Fire and Emergency Services Committee (DFES)

*Cr Todd Harris & Cr Norm Jenzen*

##### Primary Health Care Demonstration Site Project User Group

*Cr Dennis Whisson & Cr Dianne Kelly; Cr Clive Gibsons (Proxy Delegate)*

##### Regional Road Group Kellerberrin Sub Group

*Cr Doug Kelly & Cr Bernie Daly*

##### Shared CEO Resource Sharing Committee (with Shire of Tammin)

*Shire President & Deputy Shire President*

##### WALGA Great Eastern Country Zone (GECZ)

*Cr Dennis Whisson; Cr Alison Harris (Proxy Delegate)*

#### Portfolios

##### Avon Catchment Council & Natural Resource Management

*Cr Dennis Whisson*

##### Buildings

*Cr Dianne Kelly & Cr Alison Harris*

##### Cunderdin Community Resource Centre

*Cr Dennis Whisson*

##### Cunderdin Sports & Recreation Centre Management Committee

*Cr Alison Harris; Cr Dennis Whisson (Proxy Delegate)*

##### Education Issues

*Cr Todd Harris & Cr Norm Jenzen*

Health Issues

Cr Dianne Kelly

Law, Order & Police Issues

Cr Bernie Daly

Meckering Action Group

Cr Dianne Kelly & Cr Doug Kelly

Plant & Equipment

Cr Norm Jenzen & Cr Todd Harris

Seniors Issues

Cr Bernie Daly

Tourism Issues

Cr Dianne Kelly

**Comments**

Council review the appointments to the various Committees, Working Groups and Portfolios, on an annual basis.

**Consultation**

Nil

**Statutory Implications**

Nil

**Policy Implications**

Nil

**Financial Implications**

Nil

**Strategic Implications**

Cunderdin Community Strategic Plan

The Cunderdin Community Strategic Plan aims to manage growth sustainably through governance, leadership, and targeted service and economic growth. The goals to achieve the aim are:

Social

- Grow and build the population base.
- Improve community spirit, collectively caring for each other.
- Build an active community, increasing participation and ownership.

Environmental

- Maintain and enhance the natural environment and resources.
- Maintain and enhance the area's infrastructure.

Economic

- Strengthen local business and employment capacity.
- Support and encourage sustainable business growth.
- Position the area as a regional strategic location and transport hub.

#### **Resolution 9.4**

That the various Council appointments to the Committees, Working Groups and Portfolios be as follows:

#### **Committees of Council**

##### **Audit Committee**

Cr Dennis Whisson, Cr Doug Kelly, Cr Jayson Goldson & Cr Norm Jenzen

##### **Cunderdin Airfield Committee**

Cr Dennis Whisson & Cr Doug Kelly

##### **Local Emergency Management Committee (LEMC)**

Cr Dennis Whisson, Cr Doug Kelly & Cr Jayson Goldson

##### **Museum Management Committee**

Cr Todd Harris

#### **Other Committees and Groups**

##### **Cunderdin Aged Appropriate Accommodation Project Management Committee**

Cr Bernie Daly & Cr Dianne Kelly

##### **Department of Fire and Emergency Services Committee (DFES)**

Cr Todd Harris & Cr Norm Jenzen

##### **Primary Health Care Demonstration Site Project User Group**

Cr Dennis Whisson & Cr Dianne Kelly; Cr Jayson Goldson (Proxy Delegate)

##### **Regional Road Group Kellerberrin Sub Group**

Cr Doug Kelly & Cr Bernie Daly

##### **Shared CEO Resource Sharing Committee (with Shire of Tammin)**

Shire President & Deputy Shire President

##### **WALGA Great Eastern Country Zone (GECZ)**

Cr Dennis Whisson; Cr Alison Harris (Proxy Delegate)

#### **Portfolios**

##### **Avon Catchment Council & Natural Resource Management**

Cr Dennis Whisson

##### **Buildings**

Cr Dianne Kelly & Cr Alison Harris

##### **Cunderdin Community Resource Centre**

Cr Dennis Whisson

##### **Cunderdin Sports & Recreation Centre Management Committee**

Cr Alison Harris; Cr Dennis Whisson (Proxy Delegate)

##### **Education Issues**

Cr Todd Harris & Cr Norm Jenzen

##### **Health Issues**

Cr Dianne Kelly

##### **Law, Order & Police Issues**

Cr Bernie Daly

##### **Meckering Action Group**

Cr Dianne Kelly & Cr Doug Kelly

##### **Plant & Equipment**

Cr Norm Jenzen & Cr Todd Harris

##### **Seniors Issues**

Cr Bernie Daly

##### **Tourism Issues**

Cr Dianne Kelly



**Marketing and Public Relations**

**Cr Alison Harris & Cr Dianne Kelly (Proxy Delegate)**

**Cunderdin Business Association**

**Cr Jayson Goldson**

**Moved: Cr Norm Jenzen**

**Seconded: Cr Doug Kelly**

**Vote – Simple majority**

**Carried: 8/0**

**10 Environmental Health and Building**

Nil

## 11. Works and Services

### 11.1 Works & Services Reports

Location:	Shire of Cunderdin
Applicant:	Manager Works and Services
Date:	8 <sup>th</sup> November 2017
Author:	Manager Works and Services
Item Approved by:	Chief Executive Officer
Disclosure of Interest:	Nil
Attachment/s:	Nil

#### **Purpose of Report**

To inform Council of the Works Manager, staff, infrastructure and maintenance program activities.

#### **Background**

A schedule of maintenance works that are undertaken throughout the Shire is provided for Councils information.

#### **Administration, Meetings and Inspections during this Reporting Period**

- Customer enquiries
- Capital Works Program
- Admin and staff meetings
- Works and Services Agenda
- Ordering parts and materials
- Staff meetings and works schedules
- Roads To Recovery - Works Schedule
- Long Term Financial Plan 2018 - 2033
- Meetings - Associated sporting Groups
- Regional Roads Group Secretarial works
- Works Budget, Works Meetings, Depot Staff meetings
- Site Inspections - Infrastructure, Bitumen Roads, Rural Roads
- Depot General Duties - phone, emails, design, and staff works program

#### **Construction**

- No civil construction has commenced.

#### **General Maintenance – Town Streets, Bitumen, Rural Roads and Infrastructure**

##### Maintenance Grading

- Lallys Road
- Bulgin Road
- Carter Road
- Antonio Road
- Throssell Road
- Hitchcock Road
- Southern Brook Road

##### Gravel Resheet

- Leeson Road – Gravel sheeting blow outs completed

#### Other Works

- Dunlop / Ridley Streets – Widen intersection

#### Bitumen patching -

- Town streets

#### Vegetation Management

- Ongoing
- Town streets and drains

#### Signage

- Goldfields, Meckering-Dowerin, Meckering-Goomalling, Cunderdin-Wyalkatchem, Minnivale, and Five Mile Gate Roads

#### **Parks and Gardens – Meckering**

- Carried out general mowing, slashing, weeding, whipper snipping and clean-up of all parks, gardens and public open space.

#### **Parks and Gardens – Cunderdin and the Recreation Centre**

- Carried out general mowing, slashing, weeding, whipper snipping and clean-up of all parks, gardens, public open space and oval.

#### **Building and Other Maintenance**

- Shire housing – fence and rear yard repairs
- Test and tag program – Shire electrical
- Pool – shade sails
- Museum – car park, replaced pea gravel as requested, repairs to display cabinets

#### **Road Side and Verge Spraying**

- Slashing shoulders on bitumen roads

#### **Cemeteries**

- Weed control
- Grave preparation

#### **Airfield Maintenance**

- General twice weekly inspections of runways
- General Maintenance and vegetation management

#### **Plant Maintenance**

- No major breakdowns to report
- General maintenance and servicing

#### **Waste Services**

- General weekly service for rate payers

#### **Statutory Implications**

Local Government Act 1995

**Financial Implications**

There are no financial implications to Council in relation to this item

**Strategic Implications**

There are no known strategic implications related to this item.

**Environment**

There are no known significant environmental implications associated with this proposal

**Economic**

There are no known significant economic implications associated with this proposal

**Social**

There are no known significant social implications associated with this proposal

**Policy Requirements**

NIL

**Legislative Requirements**

There are no known legislative requirements related to this item

**Resolution 11.1**

**That Council:**

- 1. Receives the Works and Services Manager's report for November 2017 and notes the content.**

**Moved : Cr Doug Kelly**

**Seconded: Cr Dianne Kelly**

**Vote – Simple majority**

**Carried: 8/0**

## 12. Planning & Development

### 12.1 Cunderdin Heritage Strategy 2017

<b>Location:</b>	Shire wide
<b>Applicant:</b>	Stephen Carrick – Heritage Advisor
<b>Date:</b>	9 <sup>th</sup> November 2017
<b>Author:</b>	Jacky Jurmann – Planner
<b>Item Approved by:</b>	Chief Executive Officer
<b>Disclosure of Interest:</b>	Nil
<b>File Reference:</b>	34849
<b>Attachment/s:</b>	1 – Heritage Strategy

#### Proposal/Summary

As part of the Regional Heritage Advisory Service Stephen Carrick Architects has prepared a Heritage Strategy for the Shire of Cunderdin, which establishes the current status of heritage in the Shire and provide a list of objectives and prioritised actions.

#### Background

Existing heritage reports and planning documents were considered in relation to best heritage practice, particularly the terms of the Burra Charter and guidelines provided by the Heritage Council.

The Report found that whilst measures to protect heritage have been taken, including provisions in the Local Planning Scheme, more actions can be taken to increase the profile of heritage matters.

Key recommendations of the Strategy are:

- Review the Municipal Heritage Inventory and consider a staged review process;
- Produce a Heritage List in accordance with the Local Planning Scheme; and
- Continue to promote the awareness and profile of heritage places in the community through heritage projects and heritage initiatives.

#### Comments

The State Heritage Office advised that the preparation of a Heritage Strategy should be the first activity undertaken as part of an advisory service.

#### Consultation

The Strategy was developed in conjunction with the Chief Executive Officer, Planning Officer and Museum Manager.

#### Statutory Implications

As a consequence of section 257B of the *Planning and Development Act 2005*, the deemed provisions in Schedule 2 of the Regulations are now taken to be built into every local planning scheme in the state. Updated provisions for heritage protection are referred to in part 3 of Schedule 2 deemed provisions for local planning schemes.

The Strategy includes actions (page 14) required to ensure that the new local planning scheme to provide improved protection for heritage places.

## **Policy Implications**

Further to the Statutory Implications, the recommendations of the Strategy include the development of a Local Planning Policy for Heritage Conservation and Development to assist Council in making decisions under the Scheme about heritage places.

## **Financial Implications**

The Strategy was developed by the Shire's Heritage Advisor, Stephen Carrick Architects as part of Regional Heritage Advisory Service. The Regional Heritage Advisory Service subsidised the costs up to 50% of employing a specialist heritage advisor, which the Shires of Cunderdin, Quairading and Tammin have been receiving for the past few years.

The State Heritage Office has recently advised that the State Government will not be providing funding for this service for the foreseeable future. Therefore, the costs of progressing the Strategy and its recommendations will now need to be fully borne by the Shire.

## **Strategic Implications**

### **Cunderdin Community Strategic Plan**

The Cunderdin Community Strategic Plan aims to manage growth sustainably through governance, leadership, and targeted service and economic growth. The goals to achieve the aim are:

#### **Social**

- Grow and build the population base.
- Improve community spirit, collectively caring for each other.
- Build an active community, increasing participation and ownership.

#### **Environmental**

- Maintain and enhance the natural environment and resources.
- Maintain and enhance the area's infrastructure.

#### **Economic**

- Strengthen local business and employment capacity.
- Support and encourage sustainable business growth.
- Position the area as a regional strategic location and transport hub.

The Heritage Strategy is consistent with the objectives of the CSP.

### **Resolution 12.1**

**That:**

- 1. Council adopts the 2017 Cunderdin Heritage Strategy, and incorporate the strategy into the Community Strategic Plan as amended from time to time.**

**Moved: Cr Norm Jenzen**

**Seconded: Cr Dianne Kelly**

**Vote – Simple Majority**

**Carried: 8/0**

## 12.2 Development Application – Observatory, Lot 24319 Mills Rd, Youndegin

<b>Location:</b>	Lot 24319 (396) Mills Road, Youndegin
<b>Applicant:</b>	R & C Groom
<b>Date:</b>	9 <sup>th</sup> November 2017
<b>Author:</b>	Jacky Jurmann – Planner
<b>Item Approved by:</b>	Chief Executive Officer
<b>Disclosure of Interest:</b>	Nil
<b>File Reference:</b>	DA 17/18 - 4
<b>Attachment/s:</b>	1 – Plans & Supporting Information

### **Proposal/Summary**

A development application has been submitted requesting approval to construct an Observatory at Lot 24319 (396) Mills Road, Youndegin.

The application is being recommended for conditional approval.

### **Background**

The application proposes to construct an Observatory at Lot 24319 (396) Mills Road, Youndegin. The site has an area of 216 hectares and is currently used for general farming activities, consisting of cropping and grazing.

The Applicant is looking to provide additional astronomical services at a dark sky Wheatbelt location, which will initially consist of construction of a shed to contain astronomical equipment owned by AOWA and third parties that will operate remotely. There is an existing shed on the property that will be used as part of the development and will have ablution facilities added.

Future development of the observatory (not part of this application) is anticipated to include further shed-like dome shaped buildings that will support astronomy infrastructure that will be managed by the Applicant or other likeminded individuals and organisations.

The site is identified as bushfire prone and therefore appropriate measures will be required to manage risks.

Attached to this Report are the plans submitted with the development application.

### **Comments**

The Applicant's submission is attached to this Report that provides supporting information.

### **Consultation**

The application was advertised to adjoining landowners in accordance with clause 64 of the *Planning and Development (Local Planning Schemes) Regulations 2015*. No comments were received regarding the proposal.

### **Statutory Implications**

#### **Cunderdin Local Planning Scheme No. 3 (LPS3)**

The subject property is zoned General Agriculture and is currently used for farming purposes.

The proposed use as an Observatory is best defined taking into consideration of the land use definitions in the Scheme, as 'recreation – private', which means premises used for indoor or outdoor leisure, recreation or sport which are not usually open to the public without charge. 'Recreation – Private' is an 'A' (advertised) use in LPS3.

Advertised uses are not permitted unless the local government has exercised its discretion by granting development approval after giving special notice in accordance with clause 64 of the deemed provisions.

The relevant provisions of LPS3 have been assessed as follows:

- Clause 4.7 requires a 20m minimum building setback from all boundaries. The development complies with this requirement.
- Clause 4.10.1 outlines the objectives of the zone. The proposal is consistent with the objectives of the zone and of particular note is the 5<sup>th</sup> objective, which enables the consideration of non-rural uses that are beneficial to the district.
- Clause 4.17.1 relates to any adverse effects on the amenity of the locality. The proposed observatory will generally operate remotely with a small group attending the site on occasions. There are no impacts or effects identified associated with this use.
- Clause 4.20 requires the provision of landscaping to improve the appearance of developments. The Applicant has suggested that to reduce the visual impacts of the sheds, landscaping will be established around the sheds.
- Clauses 4.31 and 4.32 relate to the clearing and fencing of native vegetation. No clearing is proposed.
- Clause 4.34 relates to fire protection. The site is mapped bushfire prone. A Bushfire Management Plan should be prepared for the site, particularly in regard to evacuation and the like when personnel are on site.

#### Planning and Development (Local Planning Schemes) Regulations 2015

The development proposal does not meet the exempt provisions of clause 61, and therefore development approval is required.

Clause 64, subclause (3) outlines the ways an application must be advertised. It was deemed appropriate to notify adjoining landowners in writing of the proposal, which satisfies the provisions of this clause.

Clause 67 outlines the matters to be considered when determining an application for development approval. Sub-clauses (a), (k), (m), (n), (s), (t) and (u) have been considered in the assessment of this application.

There are no statutory implications associated with this development proposal.

#### **Policy Implications**

There are no policy implications associated with this development proposal.

#### **Financial Implications**

There are no financial implications associated with this development proposal.

#### **Strategic Implications**

There are no strategic implications associated with this development proposal.



## **Resolution 12.2**

**That Council resolves to:**

**APPROVE the development application (No. 17/18 - 4) to construct an Observatory at Lot 24319 (396) Mills Road, Youndegin, in accordance with the provisions of the Cunderdin Local Planning Scheme No. 3, subject to the following conditions and advice notes:**

### **Conditions**

- 1. Development must substantially commence within two (2) years from the date of determination.**
- 2. Development shall take place in accordance with the stamped approved plans.**
- 3. The sheds shall be landscaped to minimise visual impact from public spaces, to the satisfaction of the Shire within 6 months of completion of the development and must be retained and maintained in a satisfactory condition at all times.**
- 4. A Bushfire Management Plan shall be submitted to the local government for approval and implemented at all times thereafter.**

### **Advice Notes**

- 5. If the development the subject of this approval is not substantially commenced within a period of 2 years, or such other period as specified in the approval after the date of the determination, the approval shall lapse and be of no further effect.**
- 6. Where an approval has so lapsed, no development shall be carried out without the further approval of the local government having first been sought and obtained.**
- 7. If an applicant or owner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the *Planning and Development Act 2005* Part 14. An application must be made within 28 days of the determination.**
- 8. Prior to commencement of the development hereby determined, a Building Permit or Demolition Permit may be required in accordance with the provisions of the Building Act 2011.**

**Moved: Cr Todd Harris**

**Seconded: Cr Bernie Daly**

**Vote – Simple Majority**

**Carried: 8/0**

### 12.3 Development Application – Fuel Depot, Lot 52 Lundy Ave, Cunderdin

<b>Location:</b>	Lot 52 Lundy Ave, Cunderdin
<b>Applicant:</b>	Cunderdin Farmers' Co-Operative Co Ltd
<b>Date:</b>	9 <sup>th</sup> November 2017
<b>Author:</b>	Jacky Jurmann – Planner
<b>Item Approved by:</b>	Chief Executive Officer
<b>Disclosure of Interest:</b>	Councillor Goldson
<b>File Reference:</b>	DA 17/18 - 5
<b>Attachment/s:</b>	1 – Plans 2 – DWER Advice

Cr Jayson Goldson declared a financial interest as he is a paid employee (Chief Executive Officer) of the Cunderdin Farmers Co-op.

Cr Dianne Kelly declared an impartiality interest as her son is an employee of the Cunderdin Farmers Co-op.

On the advice of the CEO, it was noted that several Councillors have a financial interest in Item 12.3 as they are shareholders of the Cunderdin Farmers Co-op. As there are 704 Co-op shareholders and 825 electors within the Shire of Cunderdin it is considered that under Sec. 5.63. (1) of the *Local Government Act 1995* the interests need not be disclosed.

#### **Proposal/Summary**

A development application has been submitted requesting approval to redevelop the existing Co-Op fuel depot at Lot 52 Lundy Avenue, Cunderdin.

The application is being recommended for conditional approval.

#### **Background**

The application proposes to redevelop the existing fuel depot at Lot 52 Lundy Avenue, Cunderdin that will include relocation of the existing fuel dispensing bowsers from the rear yard of the main Co-Op site in Main Street to the Lundy Avenue facility.

The new facility will consist of a multi-product dispenser, diesel dispenser and AdBlue dispenser within a covered forecourt with new above ground tanks at the rear of the site within a fenced area. The existing above ground tanks and bunded area will be removed.

Attached to this Report are the plans submitted with the development application.

#### **Comments**

The existing facility is under a notice from the Department of Mines, Industry Regulation and Safety, which directs the facility to be upgraded to minimise the risk to the community.

#### **Consultation**

- The Applicant and Consultant with regards to land use classification.
- Shire's Environmental Health Officer with regards to site contamination.
- The Department of Water and Environment Regulation has been consulted as part of the assessment process. Their advice has been provided to the Applicant and is attached to this Report. Of particular interest, is their advice in the second last paragraph "*The removal of existing infrastructure should be supervised by a suitably qualified environmental consultant, and the site assessed for potential soil*

*contamination in accordance with DWER contaminated sites guidelines*". It is recommended that a condition be imposed to ensure compliance with the DWER's advice.

### **Statutory Implications**

#### Cunderdin Local Planning Scheme No. 3 (LPS3)

The subject property is zoned Industrial and is currently used as a fuel depot for the dispensing of bulk diesel fuel.

'Fuel depots' are a 'D' (discretionary) use and therefore are not permitted without development approval.

In accordance with the provisions of LPS3, the land use is defined as a 'fuel depot', which (in LPS3) means *"premises used for the storage and sale of in bulk of solid or liquid or gaseous fuel, but does not include a service station and specifically excludes the sale by retail into a vehicle for final use of such fuel from the premises"*. LPS3 defines retail as *"the sale or hire of goods or services to the public"*. The Applicant has confirmed that the fuel will be available only to account customers and there will be no associated retail sales to the public.

The relevant provisions of LPS3 have been assessed as follows:

- Clause 4.7 requires a 10m minimum building setback from the front boundary. It is proposed to setback the bowsers 5m from the front boundary with the forecourt built up to the boundary. Boundary setbacks are intended to provide a consistent streetscape, however when taking into consideration the existing development on the northern side of Lundy Avenue, the setbacks are already inconsistent, including the new Primary Health Centre that will be setback between 5 and 7 metres from the front boundary. A variation of the setback to accommodate the forecourt and fuel bowsers is therefore considered acceptable.
- Clause 4.9.1 – the proposal is consistent with the objectives of the zone. As discussed above, it is proposed to vary the front setback requirement, which is considered acceptable.
- Clause 4.9.2 – the proposal has been referred to the Department of Water and Environment Regulation. Their comments are attached. As discussed in the Consultation Section of this Report, a condition is recommended.
- Clause 4.9.3 – facilities are proposed to manage liquid wastes.
- Clause 4.9.7 and 4.9.8 – the proposed fencing complies.
- Clause 4.9.9 and 4.20 – no details of landscaping on the plans. Landscaping to be required to improve the appearance of the development, a condition is recommended.
- Clause 4.17.1 – the site is currently being used as a fuel depot and it is not anticipated that the expanded redeveloped facility will have any impacts. The redevelopment will improve the appearance of the property.

#### Planning and Development (Local Planning Schemes) Regulations 2015

The development proposal does not meet the exempt provisions of clause 61, and therefore development approval is required.

Clause 67 outlines the matters to be considered when determining an application for development approval. Sub-clauses (a), (i), (m), (n), (p), (q), (r), (s), (t), (u), (v), (w), (x) and (za) have been considered in the assessment of this application.

There are no statutory implications associated with this development proposal.

### **Policy Implications**

There are no policy implications associated with this development proposal.

### **Financial Implications**

There are no financial implications associated with this development proposal.

### **Strategic Implications**

There are no strategic implications associated with this development proposal.

5:57pm Cr Jayson Goldson addressed the meeting and departed the Council Chamber without participating in the debate and vote on the matter.

### **Resolution 12.3**

**A). That subject to undertaking public consultation for a period of 21 days and no objections being received, Council resolves to:**

**APPROVE the development application (No. 17/18 - 5), to redevelop the existing fuel depot at Lot 52 Lundy Avenue, Cunderdin, in accordance with the provisions of the Cunderdin Local Planning Scheme No. 3, subject to the following conditions and advice notes:**

#### **Conditions**

- 1. Development must substantially commence within two (2) years from the date of determination.**
- 2. Development shall take place in accordance with the stamped approved plans.**
- 3. The removal of existing infrastructure should be supervised by a suitably qualified environmental consultant, and the site assessed for potential soil contamination in accordance with DWER contaminated sites guidelines.**
- 4. A landscaping plan shall be submitted for approval by the local government and implemented prior to occupation of the development. Landscaping shall be maintained throughout the life of the development.**
- 5. The sealing of all vehicular parking, manoeuvring and loading and unloading areas is to be maintained at all times.**
- 6. All vehicular movement to and from the site shall be in a forward direction to ensure that the proposed development does not give rise to vehicle reversing movements on or off the public road with consequent traffic accident potential and reduction in road efficiency.**
- 7. Stormwater shall be managed on site in accordance with the guidelines of the Department of Water and Environment Regulation.**

**Advice Notes**

8. If the development the subject of this approval is not substantially commenced within a period of 2 years, or such other period as specified in the approval after the date of the determination, the approval shall lapse and be of no further effect.
9. Where an approval has so lapsed, no development shall be carried out without the further approval of the local government having first been sought and obtained.
10. If an applicant or owner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the *Planning and Development Act 2005* Part 14. An application must be made within 28 days of the determination.
11. Prior to commencement of the development hereby determined, a Building Permit or Demolition Permit may be required in accordance with the provisions of the Building Act 2011.

B). Council resolved that should objections to the proposed development be received during the public consultation period then the matter be referred back to Council for further consideration.

Moved: Cr Bernie Daly

Seconded: Cr Todd Harris

Vote – Simple Majority

Carried: 7/0

6:04pm Cr Jayson Goldson returned to the Council Chambers

**13. Urgent Items**

Nil

#### 14. Matters for which the meeting may be closed

##### Resolution 14.1.1

That Council move behind closed doors for the consideration of Agenda Item 14.1.

Moved: Cr Alison Harris

Seconded: Cr Dianne Kelly

Vote – Simple Majority

Carried: 8/0

#### 14.1 Shire of Cunderdin Australia Day Active Citizenship Award

<b>Location:</b>	Shire of Cunderdin
<b>Applicant:</b>	Community Development Officer
<b>Date:</b>	11 <sup>th</sup> November 2017
<b>Author:</b>	Kayla James
<b>Item Approved by:</b>	Chief Executive Officer
<b>Disclosure of Interest:</b>	Yes (to be advised at meeting)
<b>File Reference:</b>	Nil
<b>Attachment/s:</b>	2 Pages (1 Nominations)

##### Proposal/Summary

For Council to consider the nominations received for the Australia Day Active Citizenship Award.

##### Background

Australia Day Awards are presented annually at the Shire of Cunderdin Australia Day Breakfast held in O'Connor Park.

An advertisement was placed in the Bandicoot Newsletter on 21<sup>st</sup> September 2016 Facebook, calling for nominations for the Australia Day Awards. Notices were also displayed on local notice boards and on the Shire of Cunderdin Website, via Email and Facebook page.

Nominations closed COB Tuesday 31<sup>st</sup> October 2016.

##### Comment

At the close of the nomination period two (2) one (1) nominations were received and are presented for Council consideration.

The two nominations are enclosed as CONFIDENTIAL attachments with the Council meeting agenda.

##### Consultation

Nil

##### Statutory Implications

Nil

##### Policy Implications

Nil

### **Financial Implications**

Nil

### **Strategic Implications**

#### Cunderdin Community Strategic Plan

The Cunderdin Community Strategic Plan aims to manage growth sustainably through governance, leadership, and targeted service and economic growth. The goals to achieve the aim are:

#### Social

- Grow and build the population base.
- Improve community spirit, collectively caring for each other.
- Build an active community, increasing participation and ownership.

#### Environmental

- Maintain and enhance the natural environment and resources.
- Maintain and enhance the area's infrastructure.

#### Economic

- Strengthen local business and employment capacity.
- Support and encourage sustainable business growth.
- Position the area as a regional strategic location and transport hub.

#### **Resolution 14.1.2**

##### **That Council:**

- 1. Receives and notes the nomination received for Australia Day Active Citizenship Award.**
- 2. Requests that the Australia Day Active Citizenship Award information be recirculated to local sporting, community & service clubs/groups to provide opportunity for nominations prior to the December 2017 Council Meeting.**

**Moved: Cr Norm Jenzen**

**Seconded: Cr Todd Harris**

**Vote – Simple majority**

**Carried: 8/0**

#### **Resolution 14.1.3**

**That Council move from behind closed doors.**

**Moved: Cr Dianne Kelly**

**Seconded: Cr Bernie Daly**

**Vote – Simple Majority**

**Carried: 8/0**

**15. Closure of meeting**

At the close of the meeting, the departing CEO, Peter Naylor, thanked Council for the opportunity to work with the Cunderdin Shire over the past six years and wished Council and the communities of Cunderdin and Meckering all the best with their future endeavours.

There being no further business the Shire President declared the meeting closed at 6:12pm.

At 6:30pm Sergeant Ray Hillier and Constable Jim Gibson of the Cunderdin Police joined with Councillors for a meet and greet.