



Shire of Cunderdin

Minutes of a Special Council Meeting

Dear Council Member,

A Special Meeting of the Cunderdin Shire Council was held on **Thursday 10th August 2017** in the Council Chambers, Lundy Avenue Cunderdin commencing **at 11:00am**, for the purpose of Considering the Shire of Cunderdin Budget for the 2017/2018 Financial Year.

A handwritten signature in black ink, appearing to read 'Peter Naylor', is positioned above the printed name.

Peter Naylor
Chief Executive Officer

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AGENDA

1. Declaration of opening

The Shire President declared the meeting open at 11.00am

The Shire of Cunderdin disclaimer was read aloud.

The Local Government Act 1995 Part 5 Division 2 Section 5.25 and Local Government (Administration) Regulations 1996 Regulation 13

“No responsibility whatsoever is implied or accepted by the Shire of Cunderdin for any act, omission or statement or intimation occurring during this meeting. It is strongly advised that persons do not act on what is heard at this Meeting and should only rely on written confirmation of Council’s decisions, which will be provided within ten working days of this meeting”.

2. Record of Attendance, Apologies and Approved Leave of Absence

Record of attendances

Councillors

Cr DA (Dennis) Whisson	Shire President
Cr B (Bernie) Daly	
Cr RC (Clive) Gibsone	
Cr AE (Alison) Harris	
Cr TE (Todd) Harris	
Cr NW (Norm) Jenzen	

Apologies

Cr DB (Doug) Kelly	Deputy Shire President
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On Leave of Absence

Cr DG (Di) Kelly	
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Staff

Peter Naylor	Chief Executive Officer
Paul Godfrey	Deputy Chief Executive Officer
Greg Stephens	Shared Manager Works & Services
Ian Bartlett	Manager Works & Services

Guests of Council

Members of the Public

Applications for leave of absence

3. Finance and Administration

3.1 Shire of Cunderdin Annual Budget 2017/2018 Financial Year

Location:	Shire of Cunderdin
Applicant:	Chief Executive Officer
Date:	7 th August 2017
Author:	Peter Naylor / Paul Godfrey
Item Approved by:	Chief Executive Officer
File Reference:	Nil
Attachment/s:	66 Pages (8 documents)

Proposal/Summary

For Council to consider and adopt the Annual Budget for the 2017/2018 financial year.

Background

An informal Budget workshop was held on Wednesday 28 June 2017.

The various amendments have been made to the draft Budget document in accordance with discussions at the Council Budget workshop, and the document has been prepared based on a 4.5% rate increase as per Council direction.

Comment

The Shire of Cunderdin Budget for the 2017/2018 financial year has been prepared in the required Australian Accounting Standard format (in accordance with the provisions of the *Local Government Act 1995*, and the Local Government (Financial Management) Regulations 1996), and is presented for Council adoption. A copy of the budget has been circulated to all Councillors prior to the Ordinary Council Meeting.

The draft Budget has been prepared based on a zero opening balance other than amounts that have been prepaid through the Financial Assistance Grants and Emergency Services Levy program, and grant funding that has been received in advance for projects included on the draft budget, ie; Cunderdin Dam Project.

As previously discussed with Council the items and fund transfers excluded and / or included on the budget, as identified at the 28 June 2017 Workshop, can be reconsidered at a special budget review following the hand down of the State Government Budget in September 2017, completion of the annual audit process in October 2017 and / or during the annual budget review in February / March 2018.

Consultation

Nil

Statutory Implications

Local Government Act 1995, s.6.2(1) requires that by 31 August in each year each local government is to adopt a budget for the Shire's Municipal Fund for the financial year ending on the next 30 June.

Local Government Act 1995, s.6.2(2) requires that in preparation of the annual budget the local government is to have regard to the contents of the Strategic Community Plan and Corporate Business Plan.

Local Government (Financial Management) Regulations 1996, Part 3, regulations 22-32 prescribe the form in which the Budget is to be prepared and the information which is to be included.

Local Government (Financial Management) Regulations 1996, r.33 requires that a copy of the Budget is to be submitted to the Department of Local Government within 30 days of being adopted by Council.

Policy Implications

Nil

Financial Implications

The Shires operations and functions for the 2017/2018 financial year will be directed by the revenues and expenditures itemised in the Budget.

Strategic Implications

Cunderdin Strategic Community Plan

The Cunderdin Strategic Community Plan aims to manage growth sustainably through governance, leadership, and targeted service and economic growth. The vision and values are:

Social

- Grow and build the population base.
- Improve community spirit, collectively caring for each other.
- Build an active community, increasing participation and ownership.

Environmental

- Maintain and enhance the natural environment and resources.
- Maintain and enhance the area's infrastructure.

Economic

- Strengthen local business and employment capacity.
- Support and encourage sustainable business growth.
- Position the area as a regional strategic location and transport hub.

Resolution 7.4

That Council adopts the Shire of Cunderdin Budget, as presented and showing increase of 4.5% for rates to be levied on all Gross Rental Value, Unimproved Value, Mining and Minimum Category properties for the 2017/2018 Financial Year.

Adoption of Rates

That the rates and minimum rates to be levied on all rateable property within the Shire of Cunderdin for the financial year ending 30 June 2018 be as follows:

Gross Rental Value	\$ 0.08170
Gross Rental Value Minimum	\$ 671.00
Unimproved Value	\$ 0.009261
Unimproved Value Mining	\$ 671.00
Unimproved Value Minimum	\$ 0.009261
Unimproved Value Mining Minimum	\$ 671.00

Discounts/Penalties/Administration Fee for Instalments

That in accordance with s.6.51 of the *Local Government Act 1995*, a 5% interest charge be levied on all rates outstanding, deferred pensioner's rates excluded.

That in accordance with s.6.45 of the *Local Government Act 1995*, an administration charge of \$7.50 for the second and each of the subsequent rates instalment be levied in connection with each formal rate instalment program.

That in accordance with s.6.45 of the *Local Government Act 1995*, an interest charge of 5% be applied for the second and each of the subsequent rates instalment in connection with each formal rate instalment program.

That in accordance with s.6.50 of the *Local Government Act 1995*, the due dates of instalments under the formal rate instalment program be:

Four Instalments:

1st instalment	26 September 2017
2nd instalment	27 November 2017
3rd instalment	29 January 2018
4th instalment	30 March 2018

Adoption of Schedule of Fees and Charges

That the attached Schedule of Fees and Charges be adopted for the 2017/2018 financial year.

Adoption of the 2017/2018 Annual Budget

That the operating and capital revenues and expenditures as detailed in the Budget by Program report as attached be adopted as the Budget revenues and expenditures for the 2017/2018 financial year.

Material Variance Threshold

In accordance with Regulation 34(5) of the Local Government (Financial Management) Regulations 1996, as amended, the Shire of Cunderdin has adopted the percentage of 10% or \$10,000, whichever is the greater, to be used to report material variances in the statement of financial activity for the 2017/2018 financial reporting period.

Moved: Cr Bernie Daly

Seconded: Cr Norm Jenzen

Vote: Absolute majority

Carried : 6/0

4. Closure of meeting

There being no further business the Shire President declared the meeting closed at 11.46 am.