



## Shire of Cunderdin

### Minutes of an Ordinary Council Meeting

Dear Council Member,

The Ordinary Meeting of the Cunderdin Shire Council was held on Thursday 16<sup>th</sup> February 2017 in the Council Chambers, Lundy Avenue Cunderdin **commencing at 2.30pm.**

A handwritten signature in black ink, appearing to read 'Peter Naylor'.

Peter Naylor  
**Chief Executive Officer**

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## **AGENDA**

### **1. Declaration of opening**

**The President declared the meeting open at 2.30 pm**

**The Shire of Cunderdin disclaimer was read aloud.**

The Local Government Act 1995 Part 5 Division 2 Section 5.25 and Local Government (Administration) Regulations 1996 Regulation 13

“No responsibility whatsoever is implied or accepted by the Shire of Cunderdin for any act, omission or statement or intimation occurring during this meeting. It is strongly advised that persons do not act on what is heard at this Meeting and should only rely on written confirmation of Council’s decisions, which will be provided within ten working days of this meeting”.

### **2. Public Question Time**

Ms Mary O’Hare commented on the site of the new Water Corporation Water Tanks Project (approx. 5km west of Cunderdin) and that a number of trees have been very heavily trimmed, with only the stumps remaining. She has contacted the Water Corporation in regards to this matter but thought it necessary to also bring to the attention of Council.

The Shire President advised that Ms O’Hare’s concerns have been noted and that the Shire will follow up with the Water Corporation to assess what their future plans are in respect to revegetation at the site.

### 3. Record of Attendance, Apologies and Approved Leave of Absence

#### Record of attendances

##### Councillors

|                        |                  |
|------------------------|------------------|
| Cr DA (Dennis) Whisson | Shire President  |
| Cr DB (Doug) Kelly     | Deputy President |
| Cr B (Bernie) Daly     |                  |
| Cr RC (Clive) Gibsone  |                  |
| Cr AE (Alison) Harris  |                  |
| Cr TE (Todd) Harris    |                  |
| Cr NW (Norm) Jenzen    |                  |
| Cr DG (Dianne) Kelly   |                  |

#### Apologies

#### On Leave of Absence

##### Staff

|              |                                |
|--------------|--------------------------------|
| Peter Naylor | Chief Executive Officer        |
| Paul Godfrey | Deputy Chief Executive Officer |
| Ian Bartlett | Manager Works & Services       |

#### Guests of Council

#### Members of the Public

Ms Mary O'Hare

#### Applications for leave of absence

#### Declaration of Members and Officers Financial Interests

|                 |   |
|-----------------|---|
| Agenda Item 7.6 | Peter Naylor, Chief Executive Officer - Financial |
| Agenda Item 9.2 | Cr Alison Harris - Impartiality                   |
| Agenda Item 9.2 | Cr Todd Harris - Impartiality                     |

### 4. Petitions, Deputations, Presentations

#### 4.1 Petition: Sewer Petition received 6 January 2017

A petition requesting an extension to the sewer system east of Cubbine Road through to First Street, Cunderdin signed by 22 residents was received on 6 January 2017. Tim Jurmann, Building and Environmental Officer has contacted the Water Corporation Network Expansion Section and been advised that there is no real incentive to extend a sewer in these areas as the systems tend to run at a loss.

However it appears that there may be capacity to extend the sewer based on the existing pipe sizes.

This essentially means it is up to the Residents and perhaps the Shire if they want to see it done.

The steps are:

1. Employ a Civil Engineering Consultancy to look at it and do up a design.
2. Submit the final design to the Water Corporation for approval, of which there is minimal fees.

3. Once approved, appoint a Contractor licenced to the work, (PVC Sewer Pipe), paying the appropriate costs.

When completed the Residents will be charged an Infrastructure Contribution fee of around \$2,334 per residential block.

This matter was also raised with the Hon Mia Davies MLA, Minister for Water, when she visited Cunderdin on Wednesday 8<sup>th</sup> February 2017. The Minister is going to provide further information.

The Chief Executive Officer informed Council that he is expecting a telephone call from the Water Corporation on Friday 17<sup>th</sup> February 2017, and will provide further feedback / comment following that conversation.

**Resolution 4.1**

**That the Petition be received and Council notes that the Chief Executive Officer is addressing the matter with the Water Corporation.**

**5. Announcements by President without discussion**

Nil

## 6. Confirmation of the Minutes of Previous Meetings

### 6.1 Ordinary Meeting of Council held on Thursday 15 December 2016

|                                |                         |
|--------------------------------|-------------------------|
| <b>Location:</b>               | Cunderdin               |
| <b>Applicant:</b>              | Administration          |
| <b>Date:</b>                   | 9 February 2017         |
| <b>Author:</b>                 | Peter Naylor            |
| <b>Item Approved by:</b>       | Chief Executive Officer |
| <b>Disclosure of Interest:</b> | N/A                     |
| <b>File Reference:</b>         | Nil                     |
| <b>Attachment/s:</b>           | 56 pages - circulated   |

#### **Proposal/Summary**

Council to confirm the minutes of the Ordinary Council Meeting held on Thursday 15 December 2016.

#### **Background**

The minutes of the meeting have been circulated to all Councillors and have been made available to the public.

#### **Comment**

No business arising.

#### **Consultation**

Nil

#### **Statutory Environment**

*Local Government Act 1995 Part 5 Division 2 Subdivision 3 - Section 5.22 (2)*

The minutes of a meeting of a council or a committee are to be submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

#### **Policy Implications**

Nil

#### **Financial Implications**

There are no financial implications in considering this item.

#### **Strategic Implications**

Nil

**Resolution 6.1**

**That:**

- 1. The Minutes of the Ordinary Council Meeting held on Thursday 15 December 2016, be confirmed as a true and correct record.**

**Moved: Cr Alison Harris**

**Seconded: Cr Dianne Kelly**

**Vote – Simple majority**

**Carried: 8/0**

**Note to this item:**

The President will sign the minute declarations.

## 6.2 Audit Committee Meeting held on 16<sup>th</sup> February 2017

|                                |                         |
|--------------------------------|-------------------------|
| <b>Location:</b>               | Cunderdin               |
| <b>Applicant:</b>              | Chief Executive Officer |
| <b>Date:</b>                   | 13 February 2017        |
| <b>Author:</b>                 | Peter Naylor            |
| <b>Item Approved by:</b>       | Chief Executive Officer |
| <b>Disclosure of Interest:</b> | N/A                     |
| <b>File Reference:</b>         | Nil                     |
| <b>Attachment/s:</b>           | 12 Pages                |

### Proposal/Summary

Council to receive the minutes of the Audit Committee Meeting held on Thursday 16 February 2017 and consider the Committee recommendations contained therein.

### Background

A copy of the Audit Committee Agenda, and associated Minutes have been circulated to all Councillors.

### Comment

There were four (4) items of business on the Audit Committee Agenda and the recommendations from the Committee are:

#### **Resolution 5.1**

*That the Audit Committee:*

- 1. Receives the Interim Audit Report for the Year Ending 30 June 2016, and notes the comments contained in the associated Management Letter.*
- 2. Receives the Progress on End Of Year letter.*

#### **Resolution 5.2**

*That the Audit Committee:*

- 1. Provides responses to the Fraud and Error Assessment to be forward to the auditors.*

#### **Resolution 5.3**

*That the Audit Committee:*

- 1. Receives the Business Continuity Plan and submits the plan to the next council meeting for adoption.*

#### **Resolution 5.4**

*That the Audit Committee recommends to Council:*

- 1. That the signatories for the Shire of Cunderdin Bank Accounts be the Shire President, Deputy President, Chief Executive Officer and Deputy CEO.*

### Consultation

Nil

### Statutory Environment

*Local Government Act 1995 Part 5 Division 2 Subdivision 3 - Section 5.22 (2)*



The minutes of a meeting of a council or a committee are to be submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

**Policy Implications**

Nil

**Financial Implications**

There are no financial implications in considering this item.

**Strategic Implications**

Nil

**Resolution 6.2**

**That:**

- 1. The minutes of the Audit Committee Meeting held on 16 February 2017 be received and the recommendations contained therein, be endorsed.**

**Moved: Cr Clive Gibsone**

**Seconded: Cr Bernie Daly**

**Vote – Absolute majority**

**Carried: 8/0**

## **7. Finance & Administration**

### **7.1. Financial Reports for December 2016 and January 2017**

|                          |                                |
|--------------------------|--------------------------------|
| <b>Location:</b>         | Cunderdin                      |
| <b>Applicant:</b>        | Deputy Chief Executive Officer |
| <b>Date:</b>             | 9 February 2017                |
| <b>Author:</b>           | Paul Godfrey                   |
| <b>Item Approved by:</b> | Chief Executive Officer        |
| <b>File Reference:</b>   | Nil                            |
| <b>Attachment/s:</b>     | 72 Pages (6 attachments)       |

#### **Proposal/Summary**

The financial position as at 31 December 2016 and 31 January 2017 are presented for consideration.

#### **Background**

The financial reports have been circulated to all Councillors.

#### **Comment**

Nil

#### **Consultation**

Nil

#### **Statutory Environment**

The *Local Government Act 1995* Part 6 Division 3 requires that a monthly financial report be presented to Council.

#### **Policy Implications**

Nil

#### **Financial Implications**

All financial implications are contained within the reports.

#### **Strategic Implications**

Nil

**Resolution 7.1**

**That Council receives the monthly financial reports to 31 December 2016 and 31 January 2017.**

**Moved: Cr Doug Kelly**

**Seconded: Cr Bernie Daly**

**Vote – Simple majority**

**Carried: 8/0**

## 7.2 Accounts Paid – December 2016 and January 2017

|                                |                                |
|--------------------------------|--------------------------------|
| <b>Location:</b>               | Cunderdin                      |
| <b>Applicant:</b>              | Deputy Chief Executive Officer |
| <b>Author:</b>                 | Paul Godfrey                   |
| <b>Report Date:</b>            | 9 February 2017                |
| <b>Item Approved By:</b>       | Chief Executive Officer        |
| <b>Disclosure of Interest:</b> | Nil                            |
| <b>File Reference:</b>         | Nil                            |
| <b>Attachment/s:</b>           | Nil                            |

### **Proposal/Summary**

Council is requested to confirm the payment of Accounts totalling \$366,355.07 for December 2016 and \$48,369.10 for January 2017 as listed in the Warrant of Payments for the period 1 December to 31 January 2017.

### **Background**

Nil

### **Comment**

Nil

### **Consultation**

Nil

### **Statutory Environment**

In accordance with Financial Management Regulations 12 & 13, a List of all accounts paid or payable shall be presented to Council (Refer Warrant of Payments attached).

Financial Management Regulations 12 & 13.

### **Policy Implications**

Nil

### **Financial Implications**

All financial implications are contained within the reports

### **Strategic Implications**

Nil

**Resolution 7.2**

**(a) That Council's payment of accounts amounting to \$366,355.07 for December 2016 and \$48,369.10 for January 2017, from the Municipal Fund be confirmed and noted.**

**(b) The Payments List as presented where incorporated in the Minutes of the Meeting.**

**Moved: Cr Alison Harris**

**Seconded: Cr Norm Jenzen**

**Vote – simple majority**

**Carried: 8/0**

**Listing of Accounts Paid During December 2016 and January 2017**

| Cheque /EFT No | Date       | Supplier                            | Description                              | Amount   |
|----------------|------------|-------------------------------------|--|----------|
| EFT1120        | 02/12/2016 | Australia Post                      | Postal Charges for the month             | 397.55   |
| EFT1121        | 02/12/2016 | Avdata                              | Airfield Billing                         | 524.25   |
| EFT1122        | 02/12/2016 | Truck Centre WA                     | Control Heater and Freight               | 973.93   |
| EFT1123        | 02/12/2016 | AIR LIQUIDE                         | Gas Cylinder Hire                        | 107.10   |
| EFT1124        | 02/12/2016 | Goodfield Quality Meats             | water                                    | 77.00    |
| EFT1125        | 02/12/2016 | Glenwarra Development Services      | Town Planning Consultancy Service        | 5,142.50 |
| EFT1126        | 02/12/2016 | IT Vision                           | Monthly Synergy Soft Fee- November 2016  | 1,948.10 |
| EFT1127        | 02/12/2016 | George Johnson EHO Consultant       | Meat Branding and travel                 | 660.00   |
| EFT1128        | 02/12/2016 | Combined Tyres Cunderdin            | Tyres and Tyre Disposal                  | 1,193.00 |
| EFT1129        | 02/12/2016 | Shire of Northam                    | Old Quarry Tipping Fees                  | 4,004.35 |
| EFT1130        | 02/12/2016 | Daves Tree Service                  | Tree Lopping in town site of Cunderdin   | 5,720.00 |
| EFT1131        | 02/12/2016 | Cr Dennis Whisson                   | OCM Sitting Fee                          | 485.00   |
| EFT1132        | 02/12/2016 | Cr Todd Harris                      | OCM Sitting Fee                          | 236.00   |
| EFT1133        | 02/12/2016 | Fire and Safety WA                  | Kestrel Weather Meter                    | 379.50   |
| EFT1134        | 02/12/2016 | AMJ Industries                      | Hot Water Units at the Rec Centre        | 5,132.86 |
| EFT1135        | 02/12/2016 | JR & A Hersey                       | Knapsack. mini hose and retractable reel | 861.48   |
| EFT1136        | 02/12/2016 | WALGA                               | Brooke Jasper Rates Debt Collection      | 1,089.00 |
| EFT1137        | 02/12/2016 | Thompsons Signs                     | Daintys daughter display                 | 4,862.00 |
| EFT1138        | 02/12/2016 | Cunderdin Community Resource Centre | advertising pool opening times           | 45.00    |
| EFT1139        | 02/12/2016 | Meckering Action Group              | Earthquake books and fridge magnets      | 168.00   |

|         |            |                                   |   |           |
|---------|------------|-----------------------------------|---|-----------|
| EFT1140 | 02/12/2016 | Advanced Autologic PTY LTD        | Rubia, Hydraulic Oil and Grease                             | 1,939.00  |
| EFT1141 | 02/12/2016 | Eastern Hills Saws and Mowers     | Various parts   | 752.80    |
| EFT1142 | 02/12/2016 | Pestex Co                         | Termite treatments at the museum                            | 2,007.50  |
| EFT1143 | 02/12/2016 | Marketforce                       | Advertising   | 141.13    |
| EFT1144 | 02/12/2016 | Cr. Alison Harris                 | OCM Sitting Fee   | 236.00    |
| EFT1145 | 02/12/2016 | Cr. Bernard Daly                  | OCM Sitting Fee   | 236.00    |
| EFT1146 | 02/12/2016 | Twinkarri                         | Tree Pruning and Mulching for various rural roads           | 34,584.00 |
| EFT1147 | 02/12/2016 | Cunderdin Football Club           | Cunderdin Shire Drum Muster                                 | 1,578.60  |
| EFT1148 | 02/12/2016 | Momar Australia Pty Ltd           | Twenty Litre, Moly DSD, EZlube                              | 1,694.55  |
| EFT1149 | 02/12/2016 | One Shadesails Pty Ltd            | Re- Instillation of shade sails                             | 715.00    |
| EFT1150 | 02/12/2016 | Northam & Districts Glass Service | Supply Sliding door lock                                    | 72.60     |
| EFT1151 | 02/12/2016 | Envirosweep                       | Sweeping Cunderdin Airport                                  | 3,081.10  |
| EFT1152 | 02/12/2016 | Wirtgen Group                     | Various parts   | 556.52    |
| EFT1153 | 02/12/2016 | Meckering Ladies Hockey Club      | Catering for 65 ppl @ \$17 per person                       | 1,105.00  |
| EFT1154 | 02/12/2016 | Freelance Handyman                | Manufacture a display stand for the Sulky- Daintys Daughter | 550.00    |
| EFT1155 | 02/12/2016 | Bendigo and Adelaide Bank Limited | Bank Confirmation Audit Fee                                 | 30.00     |
| EFT1156 | 02/12/2016 | Daniel Birleson                   | Refreshments for Training                                   | 95.80     |
| EFT1157 | 02/12/2016 | Road Signs                        | Road Signs  | 1,134.10  |
| EFT1158 | 02/12/2016 | Perth Safety Products Pty Ltd     | Traffic Cones   | 412.50    |
| EFT1159 | 02/12/2016 | AAA Asphalt Surfaces              | Emulsion and pod  | 1,705.00  |
| EFT1160 | 02/12/2016 | Brooke Jasper                     | Reimbursement for expenses incurred to attend training      | 325.28    |

|         |            |   |   |           |
|---------|------------|---|---|-----------|
| EFT1161 | 02/12/2016 | Earthstyle Contracting Pty Ltd            | Grading of 5 mile Gate, Pasco and Cousins Rds               | 7,746.75  |
| EFT1162 | 02/12/2016 | Courier Australia                         | Freight   | 89.31     |
| EFT1163 | 02/12/2016 | Country Ford                              | Whipper Snipper   | 878.90    |
| EFT1164 | 02/12/2016 | Department of Fire and Emergency Services | ESL Quarter 2   | 19,676.71 |
| EFT1165 | 15/12/2016 | Cunderdin Co-Op                           | Hunter 25mm Solenoid  | 2,057.95  |
| EFT1166 | 15/12/2016 | Australia Post                            | Postal Charges for the Month                                | 530.05    |
| EFT1167 | 15/12/2016 | Avdata                                    | Airfield charges  | 439.30    |
| EFT1168 | 15/12/2016 | Truck Centre WA                           | Joint   | 351.58    |
| EFT1169 | 15/12/2016 | AIR LIQUIDE                               | Gas Cylinder Hire Fee                                       | 111.49    |
| EFT1170 | 15/12/2016 | Avon Waste                                | Rubbish Services  | 11,468.46 |
| EFT1171 | 15/12/2016 | AWP Group                                 | Supply heavy duty Shade System                              | 58,366.00 |
| EFT1172 | 15/12/2016 | Ag Implements                             | Flat Belt   | 488.40    |
| EFT1173 | 15/12/2016 | Contract Aquatic Services                 | Contract Management Fee December and pool chemicals         | 16,280.00 |
| EFT1174 | 15/12/2016 | AMJ Industries                            | Fluro light fitting replaced                                | 52.25     |
| EFT1175 | 15/12/2016 | JR & A Hersey                             | Timber Guide Posts  | 1,958.00  |
| EFT1176 | 15/12/2016 | Thompsons Signs                           | Sign for Sports memorabilia - town hall                     | 165.00    |
| EFT1177 | 15/12/2016 | Cunderdin Community Resource Centre       | Library services for 1 July 2016-30 June 2017               | 16,762.00 |
| EFT1178 | 15/12/2016 | Advanced Autologic PTY LTD                | Grime Buster, Grease and Flow Brush                         | 401.00    |
| EFT1179 | 15/12/2016 | Glowstix Australia Pty Ltd                | Glow candles and flashing santa hats for carols in the park | 536.86    |
| EFT1180 | 15/12/2016 | IXOM                                      | Chlorine for the pool                                       | 81.84     |
| EFT1181 | 15/12/2016 | Donovans Engineering                      | Modifications to Meckering                                  | 3,300.00  |



|         |            |                                    |  |           |
|---------|------------|------------------------------------|--|-----------|
|         |            |                                    | Fire Truck   |           |
| EFT1182 | 15/12/2016 | Josco                              | polywire fill bobbin broom                               | 1,254.00  |
| EFT1183 | 15/12/2016 | Hutton & Northey Sales             | Battery  | 308.00    |
| EFT1184 | 15/12/2016 | Baxters Rural Centre KB            | Metric Ball Bearing                                      | 17.16     |
| EFT1185 | 15/12/2016 | Alloy & Stainless Products Pty Ltd | Blade Suit Iseki and Titanium Performance                | 1,708.45  |
| EFT1186 | 15/12/2016 | Michelle Samson                    | Reimbursement for Travel to attend workshop              | 316.16    |
| EFT1187 | 15/12/2016 | Northam & Districts Glass Service  | Replace window at CSRC                                   | 489.50    |
| EFT1188 | 15/12/2016 | JM Vanden Akker & JA Vanden Akker  | Museum Glass Maintained and Display for Daintys Daughter | 1,880.00  |
| EFT1189 | 15/12/2016 | Cunderdin Basketball Association   | Payment for kidsport vouchers for 2016                   | 610.00    |
| EFT1190 | 15/12/2016 | Tradesales                         | Drum Rack and Cradle                                     | 1,893.76  |
| EFT1191 | 15/12/2016 | Daves Property Improvements        | First Instalment Payment for toilet in meckering         | 27,707.50 |
| EFT1192 | 15/12/2016 | Earthstyle Contracting Pty Ltd     | Supply of 4t Blue metal dust                             | 110.00    |
| EFT1193 | 15/12/2016 | Country Ford                       | Honda Trimmer  | 1,924.45  |
| EFT1194 | 15/12/2016 | EASTWAYS                           | Jumbo Toilet Roll  | 220.77    |
| EFT1195 | 20/12/2016 | Cunderdin Co-Op                    | Bulk Fuel Purchases                                      | 9,540.00  |
| EFT1196 | 20/12/2016 | Australian Tax Office              | BAS FOR NOVEMBER 2016                                    | 20,666.00 |
| EFT1197 | 21/12/2016 | Cunderdin Co-Op                    | Supplies for council meeting                             | 264.72    |
| EFT1198 | 21/12/2016 | Goodfield Quality Meats            | Water  | 77.00     |
| EFT1199 | 21/12/2016 | Wattleup Tractors                  | Bearing, collar, bearing and tension arm                 | 877.50    |
| EFT1200 | 21/12/2016 | Kayla James                        | Travel Reimbursement 90 km                               | 70.20     |
| EFT1201 | 21/12/2016 | Cr Dennis Whisson                  | OCM December sitting Fee                                 | 485.00    |
| EFT1202 | 21/12/2016 | Cr Todd Harris                     | OCM December Sitting Fee                                 | 236.00    |

|         |            |  |  |          |
|---------|------------|--|--|----------|
| EFT1203 | 21/12/2016 | Cr Norm Jenzen                         | OCM December Sitting Fee                 | 236.00   |
| EFT1204 | 21/12/2016 | AWP Group                              | Fully Restitch sky blue shade sail       | 341.00   |
| EFT1205 | 21/12/2016 | Macri Partners                         | Audit report for R2R                     | 1,210.00 |
| EFT1206 | 21/12/2016 | Cunderdin Community Resource Centre    | Advert for Aust day and PUG              | 80.00    |
| EFT1207 | 21/12/2016 | Cr. Alison Harris                      | OCM December Sitting Fee                 | 236.00   |
| EFT1208 | 21/12/2016 | Cr. Bernard Daly                       | OCM December Sitting Fee                 | 236.00   |
| EFT1209 | 21/12/2016 | BP Cunderdin Roadhouse                 | Sandwiches and fruit platter for meeting | 120.00   |
| EFT1210 | 21/12/2016 | FORPARK AUSTRALIA                      | Toddler Swing set and strap swing seat   | 260.70   |
| EFT1211 | 21/12/2016 | Cunderdin Tennis Club                  | Kidsport Payment Fees                    | 210.00   |
| EFT1212 | 21/12/2016 | Lloyds Earthmoving                     | 1 m3 compost collected                   | 120.00   |
| EFT1213 | 21/12/2016 | Uniform Fashions                       | Navy Top LG Logo                         | 73.80    |
| EFT1214 | 21/12/2016 | Mobile Concrete Services Pty Ltd       | Supply 12.8 Cubic Metres of Concrete     | 3,900.16 |
| EFT1215 | 21/12/2016 | Ferguson Earthmoving Pty Ltd           | Hire of bulldozer for stockpiling gravel | 4,070.00 |
| EFT1216 | 21/12/2016 | WA Bullbars/ Bullbar & Towbar Services | LED indicator/ park light                | 44.00    |
| EFT1217 | 21/12/2016 | Cannon Hygiene Pty Ltd                 | Annual Sanitary Unit Charges             | 2,194.71 |
| EFT1218 | 21/12/2016 | Earthstyle Contracting Pty Ltd         | Maintenance grading                      | 4,345.00 |
| EFT1219 | 21/12/2016 | Courier Australia                      | freight                                  | 74.79    |
| EFT1220 | 21/12/2016 | Country Ford                           | Whipper Snipper and Hose                 | 86.90    |
| DD526.1 | 05/12/2016 | Water Corporation                      | standpipe RD                             | 71.06    |
| 11139   | 02/12/2016 | Water Corporation                      | Airport Water                            | 1,549.86 |
| 11140   | 02/12/2016 | Synergy                                | Streetlights Tarrif                      | 4,333.05 |
| 11141   | 02/12/2016 | Cunderdin Newsagency                   | Museum Stationery                        | 335.18   |

|       |            |   |  |            |
|-------|------------|---|--|------------|
| 11142 | 02/12/2016 | Bunnings Group Limited                                  | Shower Screen  | 379.05     |
| 11143 | 02/12/2016 | Telstra   | Mobile Phones and Ipads                                  | 760.76     |
| 11144 | 02/12/2016 | Autopro Northam   | Battery  | 675.68     |
| 11145 | 02/12/2016 | Cr Ronald Clive Gibsone                                 | OCM Sitting Fee  | 236.00     |
| 11146 | 02/12/2016 | Cr Dianne Kelly   | OCM Sitting Fee  | 236.00     |
| 11147 | 02/12/2016 | Cr Douglas Brian Kelly                                  | OCM Sitting Fee  | 236.00     |
| 11148 | 02/12/2016 | Northam & Districs Little Athletics Centre              | Kidsport payments  | 530.00     |
| 11149 | 02/12/2016 | Quairading Ag Implements                                | Drug and Alcohol Testing                                 | 349.00     |
| 11150 | 15/12/2016 | Water Corporation                                       | Standpipe Dempster St Meckering                          | 1,837.82   |
| 11151 | 15/12/2016 | Synergy   | Shire Office Power                                       | 5,676.00   |
| 11152 | 15/12/2016 | Cunderdin Newsagency                                    | Stationery   | 78.54      |
| 11153 | 15/12/2016 | Telstra   | Office , Museum, Pool and Depot Phones                   | 1,725.34   |
| 11155 | 15/12/2016 | Western Australia Police Licensing Enforcement Division | Corporate Firearms Licence                               | 122.00     |
| 11158 | 20/12/2016 | Government of WA Department of Transport                | Shire of Cunderdin Fleet B9320                           | 4,192.50   |
| 11159 | 21/12/2016 | Water Corporation                                       | Sports Ground Water                                      | 19,078.22  |
| 11160 | 21/12/2016 | Synergy   | Street Lights Tarrif                                     | 4,879.55   |
| 11161 | 21/12/2016 | Cunderdin Newsagency                                    | Newspapers and stationery supplies                       | 409.28     |
| 11162 | 21/12/2016 | Cr Ronald Clive Gibsone                                 | OCM December Sitting Fee                                 | 236.00     |
| 11163 | 21/12/2016 | Cr Dianne Kelly   | OCM December Sitting Fee                                 | 236.00     |
| 11164 | 21/12/2016 | Cr Douglas Brian Kelly                                  | OCM December Sitting Fee                                 | 236.00     |
| 11165 | 21/12/2016 | Cunderdin Sports & Recreation Centre Inc                | Finger food for Emergency Evacuation / Incident Training | 760.00     |
|       |            |   | TOTAL  | 366,355.07 |

| Cheque /EFT No | Date       | Supplier  | Description                                      | Amount    |
|----------------|------------|---|--|-----------|
| EFT1221        | 12/01/2017 | Landgate  | Minimum Charge                                   | 64.70     |
| EFT1222        | 12/01/2017 | Cunderdin Co-Op   | Supplies for the carols                          | 2,246.04  |
| EFT1223        | 12/01/2017 | AIR LIQUIDE   | Cylinder hire                                    | 115.21    |
| EFT1224        | 12/01/2017 | Goodfield Quality Meats                                   | Water  | 29.00     |
| EFT1225        | 12/01/2017 | Glenwarra Development Services                            | Town Planning Consultancy Fee                    | 4,400.00  |
| EFT1226        | 12/01/2017 | Shire of Northam  | old quarry tipping fees                          | 2,302.30  |
| EFT1227        | 12/01/2017 | Av-Sec Security   | Monitoring Quarter Fee                           | 180.20    |
| EFT1228        | 12/01/2017 | Western Australian Treasury Corporation                   | Loan Guarantee Fees                              | 5,045.02  |
| EFT1229        | 12/01/2017 | Marketforce   | Local Laws Advertising                           | 890.58    |
| EFT1230        | 12/01/2017 | Australian Tax College                                    | FBT 2017 Early Bird Course                       | 495.00    |
| EFT1231        | 12/01/2017 | Quality Press   | Vehicle Identifier Stickers                      | 123.75    |
| EFT1232        | 12/01/2017 | IXOM  | Chlorine   | 84.57     |
| EFT1233        | 12/01/2017 | Department of the Premier and Cabinet State Law Publisher | Printing Special Government Gazette – Local Laws | 5,184.10  |
| EFT1234        | 12/01/2017 | Baxters Rural Centre KB                                   | Battery 4 x4                                     | 138.64    |
| EFT1235        | 12/01/2017 | Bluesteel Enterprises Pty Ltd                             | Camlocks, Adaptors , reducing Nipples, Battery   | 721.30    |
| EFT1236        | 12/01/2017 | Craig Buegge  | Carpet Cleaning - Mats at early Learning Centre  | 120.00    |
| EFT1237        | 12/01/2017 | Cunderdin Kitchen   | Meals for Christmas Party                        | 1,980.00  |
| EFT1238        | 12/01/2017 | Rainchaser Water Tanks Pty Ltd                            | 12 V Diesel Pump Kit                             | 420.00    |
| EFT1239        | 23/01/2017 | Australian Tax Office                                     | BAS for December 2016                            | 21,813.00 |
| 11168          | 12/01/2017 | Cunderdin Newsagency                                      | Day Care Stationary Supplies                     | 178.67    |
| 11169          | 12/01/2017 | Telstra   | Office , Museum, Depot and Pool Phones           | 1,684.59  |

|       |            |                    |                       |           |
|-------|------------|--------------------|-----------------------|-----------|
| 11170 | 12/01/2017 | SMJ United Pty Ltd | Diesel for fire truck | 152.43    |
|       |            |                    |                       |           |
|       |            |                    | TOTAL                 | 48,369.10 |

### 7.3 Council Investments – As at 31 January 2017

|                                |                                |
|--------------------------------|--------------------------------|
| <b>Location:</b>               | Cunderdin                      |
| <b>Applicant:</b>              | Deputy Chief Executive Officer |
| <b>Author:</b>                 | Paul Godfrey                   |
| <b>Report Date:</b>            | 9 February 2017                |
| <b>Item Approved By:</b>       | Chief Executive Officer        |
| <b>Disclosure of Interest:</b> | Nil                            |
| <b>File Reference:</b>         | Nil                            |
| <b>Attachment/s:</b>           | Nil                            |

#### Proposal/Summary

To inform Council of its investments as at 31 January 2017.

#### Background

The authority to invest money held in any Council Fund is delegated to the Chief Executive Officer. Council Funds may be invested in one or more of the following:

- Fixed Deposits;
- Commercial Bills;
- Government bonds; and
- Other Short-term Authorised Investments.

Council funds are to be invested with the following financial institutions:

- Major Banks & Bonds Issued by Government and/ or Government Authorities.

#### Comment

| <b>COUNCIL INVESTMENTS</b>  |                        |  |                        |                      |                    |
|-----------------------------|------------------------|--|------------------------|----------------------|--------------------|
| <b>Institution</b>          | <b>Amount Invested</b> | <b>Investment type</b>                               | <b>Municipal Funds</b> | <b>Reserve Funds</b> | <b>Trust Funds</b> |
| Bendigo Bank                | \$787,180.68           | Reserves Term Deposit<br>2.50%<br>Expires : 9/6/2017 |                        | \$787,180.68         |                    |
| Westpac Banking Corporation | \$1,324,476.88         | Business Cash Reserve<br>22-3647 0.60%               | \$1,324,476.88         |                      |                    |
| Westpac Banking Corporation | \$9,721.73             | Trust Working Account<br>12-2981                     |                        |                      | \$9,721.73         |
|                             |                        |  |                        |                      |                    |
|                             |                        |  |                        |                      |                    |
| <b>TOTAL INVESTMENTS</b>    | <b>\$2,121,379.29</b>  |  | <b>\$1,324,476.88</b>  | <b>\$787,180.68</b>  | <b>\$9,721.73</b>  |

#### Consultation

Nil

**Statutory Implications**

Financial Management Regulation 19.

**Policy Implications**

Delegation #18 – Investments.

**Financial Implications**

There are no financial implications in considering this item.

**Strategic Implications**

There are no strategic implications in considering this item.

**Resolution 7.3**

**That the reports on Council investments as at 31 January 2017 be received and noted.**

**Moved: Cr Clive Gibsone**

**Seconded: Cr Todd Harris**

**Vote – Simple Majority**

**Carried: 8/0**

## 7.4 Resource Sharing Committee Minutes 21 December 2016 and 7 February 2017

|                                |                              |
|--------------------------------|------------------------------|
| <b>Location:</b>               | Shires of Tammin & Cunderdin |
| <b>Applicant:</b>              | Chief Executive Officer      |
| <b>Date:</b>                   | 8 February 2017              |
| <b>Author:</b>                 | Peter Naylor                 |
| <b>Item Approved by:</b>       | Chief Executive Officer      |
| <b>Disclosure of Interest:</b> | Yes                          |
| <b>File Reference:</b>         | Nil                          |
| <b>Attachment/s:</b>           | 22 Pages (4 attachments)     |

### Declaration of Interest

Mr Peter Naylor, Chief Executive Officer.

2:46pm Council staff and Ms O'Hare departed the Council meeting.

### Proposal / Summary

For Council to receive the Minutes of the Resource Sharing Committee Meetings held on Wednesday 21 December 2016 and Tuesday 7 February 2017, and endorse the recommendations (5) from the Committee to Council.

### Background

The Resource Sharing Committee, at the meetings held in Cunderdin on Wednesday 21 December 2016 and in Tammin on 7th February 2017, considered the Potential Shared Manager Works and Services Position, the Annual Chief Executive Officer Performance Review/Appraisal and a review of the Chief Executive Officer Key Result Areas and Key Performance Indicators.

In considering the aforementioned matters, the Committee resolved as follows:

*That the Resource Sharing Committee recommends to the Shire of Cunderdin and the Shire of Tammin:*

1. *"That the proposed Outside Staff Works Structure, with a Shared Manager Works and Services position, be endorsed for the future development of the two Shires, and that it be phased in over the next 12 month period leading up to the retirement of the Shire of Cunderdin Manager Works and Services in February 2018."*
2. *"That the Resource Sharing Committee recommends that the Shire of Cunderdin and the Shire of Tammin:*
  - 1) *"Receives the Performance Review report and endorses the overall performance rating for the Chief Executive Officer, for the review period January to November 2016, as 'More Than Satisfactory';*
  - 2) *Endorses the interim key result areas and outcomes for 2017;*
  - 3) *Schedules a workshop in May 2017 for the purpose of updating the CEO's key focus areas and outcomes; and*
  - 4) *Schedules the next review of performance to be commenced by 1 September 2017 and completed by mid-October 2017. Review process to include facilitation of personal*



*interviews with elected members in Cunderdin/Tammin to obtain their feedback.”*

3. *“That the Resource Sharing Committee recommends that the Shire of Cunderdin and the Shire of Tammin:*
  - 1) *Authorises an increase to the Chief Executive Officer’s total reward package to \$196,135 pa (1.0%), effective from 15 October 2016.*
  - 2) *Schedules the next review of remuneration to be considered by 15 October 2017, in accordance with the contract of employment between Council and Mr Naylor.”*
  
4. *“That the Resource Sharing Committee confirms the Committee resolution from the RSC Meeting held on 21st December 2016, as follows in dot point 1, however with an amendment to the proposed model as per dot point 2.*
  - 1) *The Resource Sharing Committee recommends to the Shire of Cunderdin and the Shire of Tammin that the proposed Outside Staff Works Structure, with a Shared Manager Works and Services position, be endorsed for the future development of the two Shires, and that it be phased in over the next 12 month period leading up to the retirement of the Shire of Cunderdin Manager Works and Services in February 2018.*
  - 2) *That the proposed Works Staff Structure model and supplementary information be amended to reflect two full time leading hand positions at each of the Shire of Cunderdin and the Shire of Tammin, and the shared Works Supervisor position (on a 90/10 basis) be removed.”*

#### **Comment**

Copies of the meetings minutes, the Shared Chief Executive Officer Cunderdin & Tammin Position Review 2016 (Council Report, incorporating the Key Result Areas and Key Performance Indicators), and the Shires of Cunderdin-Tammin Chief Executive Officer’s Review 2016 (Remuneration Report), both prepared by John Phillips Consulting, were circulated as attachments with the agenda.

#### **Statutory Environment**

*Local Government Act 1995*

#### ***5.38. Annual review of certain employees’ performances***

*The performance of each employee who is employed for a term of more than one year, including the CEO and each senior employee, is to be reviewed at least once in relation to every year of the employment.*

#### **Policy Implications**

Shared Chief Executive Officer Contract of Employment (Clause 4).

#### **Financial Implications**

Nil

#### **Strategic Implications**

Nil

#### **Community Consultation**

**Resolution 7.4**

**That Council:**

**Receives the Minutes from the Resource Sharing Committee Meetings held on Wednesday 21 December 2016 and Tuesday 7 February 2017, and:**

- 1. Endorses the recommendations at items 5.1 of the 21 December 2016 Minutes, as follows:**

***That the Resource Sharing Committee recommends to the Shire of Cunderdin and the Shire of Tammin:***

***“That the proposed Outside Staff Works Structure, with a Shared Manager Works and Services position, be endorsed for the future development of the two Shires, and that it be phased in over the next 12 month period leading up to the retirement of the Shire of Cunderdin Manager Works and Services in February 2018.”***

- 2. Endorses the recommendations at items 5.1 and 5.2 of the 7 February 2017 Minutes, as follows:**

**(a) “That the Resource Sharing Committee recommends that the Shire of Cunderdin and the Shire of Tammin:**

- 1) “Receives the Performance Review report and endorses the overall performance rating for the Chief Executive Officer, for the review period January to November 2016, as ‘More Than Satisfactory’;**
- 2) Endorses the interim key result areas and outcomes for 2017;**
- 3) Schedules a workshop in May 2017 for the purpose of updating the CEO’s key focus areas and outcomes; and**
- 4) Schedules the next review of performance to be commenced by 1 September 2017 and completed by mid-October 2017. Review process to include facilitation of personal interviews with elected members in Cunderdin/Tammin to obtain their feedback.”**

**(b) “That the Resource Sharing Committee recommends that the Shire of Cunderdin and the Shire of Tammin:**

- 1) Authorises an increase to the Chief Executive Officer’s total reward package to \$196,135 pa (1.0%), effective from 15 October 2016.**
- 2) Schedules the next review of remuneration to be considered by 15 October 2017, in accordance with the contract of employment between Council and Mr Naylor.”**

**(c) “That the Resource Sharing Committee recommends to the Shire of Cunderdin and the Shire of Tammin that the proposed Outside Staff Works Structure, with a Shared Manager Works and Services position, be endorsed for the future development of the two Shires, and that it be phased in over the next 12 month period leading up to the retirement of the Shire of Cunderdin Manager Works and Services in February 2018.”**

**(d) “That the Resource Sharing Committee confirms the Committee resolution from the RSC Meeting held on 21st December 2016, as follows in dot point 1, however with an amendment to the proposed model as per dot point 2.**

**1) The Resource Sharing Committee recommends to the Shire of Cunderdin and the Shire of Tammin that the proposed Outside Staff Works Structure, with a Shared Manager Works and Services position, be endorsed for the future development of the two Shires, and that it be phased in over the next 12 month period leading up to the retirement of the Shire of Cunderdin Manager Works and Services in February 2018.**

**2) That the proposed Works Staff Structure model and supplementary information be amended to reflect two full time leading hand positions at each of the Shire of Cunderdin and the Shire of Tammin, and the shared Works Supervisor position (on a 90/10 basis) be removed.”**

**Moved: Cr Doug Kelly**

**Seconded: Cr Norm Jenzen**

**Vote: Simple Majority**

**Carried: 8/0**

3:05pm

Council staff and Ms O’Hare returned to the Council meeting.

**8 Environmental Health & Building**

Nil.

## 9. Works & Services

### 9.1 Works & Services Reports

|                         |                            |
|-------------------------|----------------------------|
| Location:               | Cunderdin                  |
| Applicant:              | Manager Works and Services |
| Date:                   | 7 February 2017            |
| Author:                 | Manager Works and Services |
| Item Approved by:       | Chief Executive Officer    |
| Disclosure of Interest: | Nil                        |
| Attachment/s:           | Nil                        |

#### Proposal/Summary

Council is to receive the Works and Services Reports for December 2016 and January 2017.

#### Construction

- A contractor has commenced edge pavement and removing tree roots where required on Goomalling, Dowerin and Wyalkatchem Roads; and
- Commenced erecting new signage and dotting centre line in preparation for line marking on Cunderdin/Quairading Road - Black Spot funded.

#### General Maintenance – Roads listed have had maintenance carried out on them:-

- Removed tree on McPherson street;
- Attended a report of a large tree that had fallen across the road near Quairading just short of boundary only to find that the tree had already been removed;
- Carried out tree trimming under power lines in Meckering and Cunderdin as per Western Power's list;
- Completed 4 kilometres of shoulder upgrade on the bitumen section on Southern Brook Road;
- Repaired blow outs on North Wyola Road;
- Repaired (3) lane ways in Cunderdin;
- Made several sand deliveries in Cunderdin and Meckering;
- Pushed up 2,000 m3 of gravel on Boundary Road pit;
- Standpipe repaired on RPF North Road;
- Cleaned out several culverts on Meckering and Dowerin Roads;
- Replaced guide posts on Goomalling, Wyalkatchem, Minnivale and Southern Brook Road;
- Pothole patching on Quelagetting, 5 Mile Gate, Wyalkatchem and Goldfields Roads;
- Re-sheeted 500m section over rocks on Reynolds Road and 200m on Hardy Road;
- Pothole patching on Lundy Road;
- Repaired blow outs on Moore Road - not completed due to rain event; and
- Attended to storm damage and flooding call-outs.

#### Replaced/Repaired the following signs:-

- Erected new school sign on Scaddan Road;
- Erected new sign on Kitto South Road; and
- Replaced (46) new and existing signs on Cunderdin/ Quairading Road as part of the Black Spot funding.

### **Parks and Gardens – Meckering**

- Carried out general mowing, slashing, whipper snipping and clean-up of all parks gardens and public open space.

### **Parks and Gardens – Cunderdin and the Recreation Centre**

- Carried out general mowing, weeding, whipper snipping and general clean-up of parks, and oval;
- Assisted in the preparation for the Australia Day breakfast; and
- Repaired capping on some of the block walls at the Sports & Recreation Centre.

### **Building and Other Maintenance**

- Replaced broken glass in the main door at the Cunderdin Sport and Recreation Centre;
- Refitted quarter of the roof to the Public toilet at the airfield which had blown off in a strong wind;
- Commenced preparation work in relation to the Changing Place's toilet facility in Meckering;
- Made repairs to the Shire CEO's roof air conditioning unit (leaking water supply); and
- Made repairs to the air conditioning unit at 14 Robin Street.

### **Road Side and Verge Spraying**

Nil.

### **Cemeteries**

- There were no funerals in December 2016 or January 2017;
- Tidied up and filled rabbit holes at both Cunderdin and Meckering Cemeteries.

### **Airfield Maintenance**

- General twice weekly inspections of runways and slashed around the wind sock;
- Replaced (9) light bulbs - possibly caused by a power surge;
- Repaired several water leaks in the caravan park area;
- Due to the recent rain event the transformer that supplies power to the airfield shorted out. The cables and fuses on the Shire side of the transformer were replaced by the Shire and Western Power replaced the transformer;
- Resprayed around the wind sock (black); and
- Slashed grass areas.

### **Plant Maintenance**

No major breakdowns to report.

### **Waste Services**

Both transfer stations are working well with no complaints received.

### **Works and Services Staff**

- Trillian Cole has resigned from the Shire of Cunderdin effective from 25 January 2017. Trillian will be moving to Perth for personal reasons.

- Sheryl Smith has commenced working in the position at the Cunderdin Transfer Station on a casual basis in the short term whilst the position has been advertised.

**Traffic Counters**

Nil.

**Other Matters**

Nil.

**Statutory Implications**

*Local Government Act 1995*

**Financial Implications**

Nil

**Resolution 9.1**

**That Council:**

1. **Receives the Works and Services Reports for December 2016 and January 2017.**

**Moved : Cr Bernie Daly**

**Seconded: Cr Dianne Kelly**

**Vote – Simple majority**

**Carried: 8/0**

## 9.2 Cunderdin Football Club – Condition of Netball Courts

|                                |                                      |
|--------------------------------|--------------------------------------|
| <b>Location:</b>               | Cunderdin Sports & Recreation Centre |
| <b>Applicant:</b>              | Cunderdin Football Club              |
| <b>Date:</b>                   | 10 February 2017                     |
| <b>Author:</b>                 | Peter Naylor                         |
| <b>Item Approved by:</b>       | Chief Executive Officer              |
| <b>Disclosure of Interest:</b> | Yes                                  |
| <b>File Reference:</b>         | 34126                                |
| <b>Attachment/s:</b>           | 1 Page                               |

### **Proposal/Summary**

For Council to consider a letter from the Cunderdin Football Club in relation to the conditions of the Cunderdin Netball Courts.

### **Background**

The poor condition of the surface of the Cunderdin Basketball / Netball Courts has been a matter of contention for some time. Upgrading of the courts is considered part of the ongoing stages for redevelopment at the Sports Ground, however this program of works has been difficult to maintain since the cancellation of the Royalties for Regions Country Local Government Fund program.

In response to a request from the Cunderdin Basketball Club in 2015, Council at its Ordinary meeting on 13<sup>th</sup> August 2015, endorsed a funding application to the Department of Sport & Recreation Community Sports and Recreation Facilities Fund program, unfortunately the grant application was not successful.

Subsequent, and in conjunction, to this staff prepared and submitted a grant application to the Federal Government National Stronger Regions Fund in August 2015 for a number of projects at the sports ground which included resurfacing the basketball / netball courts. Again unfortunately the application was unsuccessful.

Since this time the Basketball Club have been fund raising so as to have sufficient funds for another application under the DSR CSRFF program and to have a one-third contribution available.

It is estimated that to resurface the courts the cost will be approximately \$100,000.

### **Comment**

At a meeting with the Cunderdin Sports & Recreation Centre Management Committee and the associated user groups in relation to the fees & charges levied by Council for use of the facilities at the centre, it was suggested that the various clubs should liaise through the management committee for any works / maintenance / upgrades to be requested at the sports ground. This process was suggested so that the management committee were kept informed of individual clubs requirements and so that there could be a prioritised program of works presented for Council consideration and to be incorporated into the Long Term Financial Plan.

The letter has been received directly from the Football Club, not sure if they have liaised with the management committee and also what discussions the football club have had with the basketball club.

How does Council wish to proceed with this matter?

### **Consultation**

Cunderdin Basketball Club in 2015 & 2016, but nil of late.



### **Statutory Implications**

Nil

### **Policy Implications**

Nil

### **Financial Implications**

Resurfacing the courts will need to be included in future budget deliberations.

### **Strategic Implications**

#### **Cunderdin Community Strategic Plan**

The Cunderdin Community Strategic Plan aims to manage growth sustainably through governance, leadership, and targeted service and economic growth. The goals to achieve the aim are:

#### *Social*

- Grow and build the population base.
- Improve community spirit, collectively caring for each other.
- Build an active community, increasing participation and ownership.

#### *Environmental*

- Maintain and enhance the natural environment and resources.
- Maintain and enhance the area's infrastructure.

#### *Economic*

- Strengthen local business and employment capacity.
- Support and encourage sustainable business growth.
- Position the area as a regional strategic location and transport hub.

### **Resolution 9.2**

**That:**

- 1. Council staff be requested to assist the Cunderdin Basketball Club and Cunderdin Football Club with a grant application under the Department of Sport and Recreation Community Sport & Recreation Facilities Fund for resurfacing of the Cunderdin Basketball / Netball Courts.**
- 2. The aforementioned Council support is subject to the Cunderdin Basketball Club and Cunderdin Football Club, collectively, committing to one-third of the total cost of the project.**
- 3. Representatives of the Cunderdin Basketball Club and Cunderdin Football Club be invited to attend the Ordinary Meeting of Council to be held on Thursday 16<sup>th</sup> March 2017 to discuss this project.**

**Moved: Cr Alison Harris**

**Seconded: Cr Bernie Daly**

**Vote – Simple majority**

**Carried: 8/0**

## 10 Planning & Development

### 10.1 Local Development Assessment Panel Nominations

|                                |                         |
|--------------------------------|-------------------------|
| <b>Location:</b>               | N/A                     |
| <b>Applicant:</b>              | Minister for Planning   |
| <b>Date:</b>                   | 12 January 2017         |
| <b>Author:</b>                 | Jacky Jurmann           |
| <b>Item Approved by:</b>       | Chief Executive Officer |
| <b>Disclosure of Interest:</b> | Nil                     |
| <b>File Reference:</b>         | TP                      |
| <b>Attachment/s:</b>           | 1 Page                  |

#### **Proposal/Summary**

Review and nominate the Shire's local Development Assessment Panel members.

Council at its Ordinary Meeting held on 19 November 2015, nominated Councillors Clive Gibsone (Member No 1) and Alison Harris (Member No 2) and Councillors Dennis Whisson (Alternative Member No 1) and Bernie Daly (Alternative Member No 2) to sit on the DAP.

Council's nominations were duly appointed by the Minister with the current term expiring on 26 April 2017.

#### **Background**

The Development Assessment Panels Secretariat has advised the Shire in an email received on 4 January 2017 that the local government member appointments expire on 26 April 2017.

Under regulation 26 of the Planning and Development (Development Assessment Panels) Regulations 2011 (DAP Regulations), Council is requested to nominate four elected members, comprising two local members and two alternate local members to sit on the Mid-West/Wheatbelt Joint DAP as required. The local government nominations process is online and is required to be received by 28 February 2017.

Following receipt of all local government nominations, the Minister for Planning will consider and appoint nominees for up to a three-year term, expiring on 26 April 2020. All appointed local members will be placed on the local government member register and advised of DAP training dates and times. It is a mandatory requirement, pursuant to the DAP regulations, that all DAP members attend training before they can sit on a DAP and determine applications. Local government members who have previously undertaken training are not required to attend further training, but are encouraged to attend refresher training.

When selecting nominees, the Council should consider that local government elections may result in a change to DAP membership if current councillors, who are DAP members, are not re-elected. If members are not re-elected, the local government will need to re-nominate for the Minister's consideration.

DAP members are entitled to be paid for their attendance at DAP meetings and training, unless they fall within a class of persons excluded from payment. Further details can be found in the *Premier's Circular – State Government Boards and Committees Circular (2010/02)*.

If no nominations are received from the Shire, regulation 26 of the Planning and Development (Development Assessment Panels) Regulations 2011, enables the Minister to include on the local government register a person who is an eligible voter of the Shire of Quairading and who has relevant knowledge or experience that will enable that person to represent the interest of the local community.

### **Comment**

On 13 October 2016, the Minister for Planning Hon Donna Faragher announced changes to the DAP system, which were gazetted on 16 December 2016 and will take effect on 1 February 2017.

The amendments are predominantly administrative in nature and aim at ensuring the DAP system is flexible and responsive, as well as increasing transparency and accountability.

In regards to local government members, regulation 29(2) has been amended to provide that a DAP member can be appointed for a term of up to 3 years, rather than 2 years. This will allow local government DAP members who retain office as local councillors after an election to remain in place as DAP members until they can be formally reappointed.

This amendment was deemed necessary due to situations that have arisen where there is a period of time after an election where no local government councillors have been formally appointed to the DAP. The previous 3 month period for formal appointment was found to be insufficient.

The DAP fees have also been reviewed and a number of increases to DAP sitting fees have been made, including the introduction of new sitting fees for re-training of DAP members. As a consequence, the DAP application fees have been increased by 3% to ensure that the system continues to recover its costs.

It is acknowledged that to date the current members are yet to receive training, although training was requested following the nomination of the current DAP members. This situation is not uncommon and generally regional/rural members are provided/offered trained as required, i.e. if and when a DAP application is received (or will be received).

### **Consultation**

Not applicable.

### **Statutory Implications**

*Planning & Development (Development Assessment Panels) Regulations 2011.*

Regulation 26 requires the Minister to maintain a register of local government members for each Joint Development Assessment Panel. To compile this register, the Minister will request each local government for which a Joint Development Assessment Panel is established nominate two council members for inclusion on the register.

Under regulation 30(1) a DAP member must attend compulsory training before the member is able to sit at a DAP meeting or perform any other functions as a DAP member. Regulation 32(3)(e) has been introduced in the recent amendments to provide the Minister for Planning with the power to remove a DAP member who does not avail himself or herself of reasonable opportunities to undertake the compulsory training.

### **Policy Implications**

Nil.

### **Financial Implications**

As indicated in the Applicant's Submission, Councillors may be eligible for DAP sitting fees, including attending training and re-training as set out in Schedule 2 of the Regulations.

### **Strategic Implications**

Cunderdin Community Strategic Plan

The Cunderdin Community Strategic Plan aims to manage growth sustainably through governance, leadership, and targeted service and economic growth. The goals to achieve the aim are:

*Social*

- Grow and build the population base.
- Improve community spirit, collectively caring for each other.
- Build an active community, increasing participation and ownership.

*Environmental*

- Maintain and enhance the natural environment and resources.
- Maintain and enhance the area's infrastructure.

*Economic*

- Strengthen local business and employment capacity.
- Support and encourage sustainable business growth.
- Position the area as a regional strategic location and transport hub.

To ensure that the community's views are properly representative, it is important that Cunderdin has local representation on the Development Assessment Panel should a development application be submitted that meets the thresholds of the DAP Regulations.

**Resolution 10.1**

**That Council:**

1. **Nominates Councillors Alison Harris and Bernie Daly to be the Shire of Cunderdin Local Members to sit on the local Joint Development Assessment Panel.**
2. **Nominates Councillors Dennis Whisson and Doug Kelly to be the Shire of Cunderdin Alternate Local Members to sit on the local Joint Development Assessment Panel.**

**Moved: Cr Todd Harris**

**Seconded: Cr Dianne Kelly**

**Vote – Simple majority**

**Carried: 8/0**

## 10.2 Cunderdin Primary Health Care Demonstration Site Project – Project User Group – Call for Expressions of Interest for Community Representatives

|                                |                         |
|--------------------------------|-------------------------|
| <b>Location:</b>               | Shire of Cunderdin      |
| <b>Applicant:</b>              | Chief Executive Officer |
| <b>Date:</b>                   | 9 February 2017         |
| <b>Author:</b>                 | Peter Naylor            |
| <b>Item Approved by:</b>       | Chief Executive Officer |
| <b>Disclosure of Interest:</b> | Nil                     |
| <b>File Reference:</b>         | Nil                     |
| <b>Attachment/s:</b>           | Nil                     |

### **Proposal/Summary**

To inform Council that at the close of the submission period on Friday 3 February 2017, there were no nominations received for the position of Cunderdin, Meckering and Tammin community representative on the Primary Health Care Demonstration Site Project User Group.

### **Background**

Following the resignations of two (2) community members from the Cunderdin Primary Health Care Demonstration Site Project User Group, Council sought Expressions of Interest for two Community Representatives on the PUG. Council is looking for representatives that:

- demonstrate understanding of the need for health reforms and the changing focus of health service delivery models
- work well in a team environment
- demonstrate critical thinking and planning skills
- have good communication skills
- show strong community links (through team / group / organisation) and ability to communicate community group's perspective.

In October / November 2013 the Shire of Cunderdin and WA Country Health Service (WACHS) signed a Memorandum of Understanding to work towards establishing a Primary Health Care Centre in Cunderdin.

The Memorandum of Understanding required the formation of a Project User Group (PUG), in consultation with the Shire and WACHS. The group consists of five community representatives (3 Cunderdin, 1 Meckering and 1 Tammin) and representatives from the Shire of Cunderdin and WACHS. The role of the PUG is to act as the principle communication, consultation and engagement group on service planning and project development.

### **Comment**

An advertisement was placed in the Bandicoot Express Newsletter Issue #21 on 15 December 2016, was uploaded onto the Shire Website and FaceBook page and placed on all Notice Boards in Cunderdin and Meckering on 29 November 2016.

Following the submission period ending on Friday 3<sup>rd</sup> February 2017, only two enquiries were made, with no nominations being received for the Cunderdin, Meckering and Tammin community representative position on the PUG.

### **Consultation**

WA Country Health Service  
Communities of Cunderdin and Meckering

### **Statutory Implications**

Nil

### **Policy Implications**

Nil

### **Financial Implications**

Nil

### **Strategic Implications**

#### **Cunderdin Community Strategic Plan**

The Cunderdin Community Strategic Plan aims to manage growth sustainably through governance, leadership, and targeted service and economic growth. The goals to achieve the aim are:

#### *Social*

- Grow and build the population base.
- Improve community spirit, collectively caring for each other.
- Build an active community, increasing participation and ownership.

#### *Environmental*

- Maintain and enhance the natural environment and resources.
- Maintain and enhance the area's infrastructure.

#### *Economic*

- Strengthen local business and employment capacity.
- Support and encourage sustainable business growth.
- Position the area as a regional strategic location and transport hub.

### **Resolution 10.2**

#### **That Council:**

- 1. Notes there were no nominations received for the position of Cunderdin, Meckering and Tammin community representative on the Primary Health Care Demonstration Site Project User Group.**
- 2. Again advertises seeking expressions of interest from Community members to sit on the Cunderdin Primary Health Care Demonstration Site Project User Group.**

**Moved: Cr Todd Harris**

**Seconded: Cr Bernie Daly**

**Vote – Simple majority**

**Carried: 8/0**

### 10.3 Cunderdin Primary Health Care Demonstration Site Project and Future Use of the Cunderdin Hospital and Associated Buildings

|                                |                         |
|--------------------------------|-------------------------|
| <b>Location:</b>               | Shire of Cunderdin      |
| <b>Applicant:</b>              | Chief Executive Officer |
| <b>Date:</b>                   | 9 February 2017         |
| <b>Author:</b>                 | Peter Naylor            |
| <b>Item Approved by:</b>       | Chief Executive Officer |
| <b>Disclosure of Interest:</b> | Nil                     |
| <b>File Reference:</b>         | Nil                     |
| <b>Attachment/s:</b>           | 3 pages                 |

#### **Proposal/Summary**

To inform Council that a response has been received from the WA Country Health Service – Wheatbelt to the Shire’s correspondence dated 23 September 2016.

#### **Background**

As part of the new Primary Health Care Demonstration Site process Council reached an agreement with WA Country Health for a land swap for the proposed Health Care site and the current Cunderdin Hospital Site. WA Country Health approached Council with an option that the hospital site could either include the hospital building or they will demolish the building leaving Council with a vacant lot.

In previously considering this matter at the Ordinary Council meeting on 15 September 2016, Council resolved:

*That Council:*

- a. Informs the Department of Health that it requests that the Hospital and Ian Roberts Lodge Buildings be retained.*
- b. Advertises seeking expressions of interest for the future possible lease, sale, purpose (use) of the Hospital and Ian Roberts Lodge Buildings.*
- c. Requests that the old out of use buildings on the Hospital Grounds, ie former nurses quarters and mortuary, be demolished and the site be left clean of all, especially contaminated, materials.*
- d. Requests for consideration to be given for any surplus funds from the Department of Health demolition budget for the Hospital Site buildings to be allocated to the Shire of Cunderdin to carry our refurbishment works, ie replace roof on the hospital building.*

#### **Comments**

A response was received on 14 December 2016 from the WA Country Health Service – Wheatbelt (WACHS) stating that if the Shire of Cunderdin wishes to seek freehold title of the reserve at a later date from the Department of Lands then WACHS Wheatbelt would be willing to support the request, noting a number of issues, specifically:-

- (a) WA Country Health Service (WACHS) agrees that the land swap will include the main hospital building and Ian Roberts Lodge;
- (b) WACHS does not have any objections with the Shire advertising for expressions of interest for possible future use options for the site;
- (c) WACHS will demolish and remove buildings Blocks C,D,F & G as indicated on the attached plan utilising an asbestos removal licenced contractor; and
- (d) The land swap arrangement with the Shire was based upon WACHS offering the old hospital site land to the Shire with or without the buildings. Should the Shire wish to retain the buildings then they would need to accept them in their current condition and any current or future

maintenance liabilities would not be a WACHS responsibility. Any saving achieved from full demolition will be used to offset the new Cunderdin Health Centre whose latest cost plan currently exceeds the approved budget allocation. Consequently no funding will be available to assist the Shire.

### **Consultation**

WA Country Health Service (WACHS)

### **Statutory Implications**

Nil

### **Policy Implications**

Nil

### **Financial Implications**

Not known

### **Strategic Implications**

#### **Cunderdin Community Strategic Plan**

The Cunderdin Community Strategic Plan aims to manage growth sustainably through governance, leadership, and targeted service and economic growth. The goals to achieve the aim are:

#### **Social**

- Grow and build the population base.
- Improve community spirit, collectively caring for each other.
- Build an active community, increasing participation and ownership.

#### **Environmental**

- Maintain and enhance the natural environment and resources.
- Maintain and enhance the area's infrastructure.

#### **Economic**

- Strengthen local business and employment capacity.
- Support and encourage sustainable business growth.
- Position the area as a regional strategic location and transport hub.

### **Resolution 10.3**

**That Council notes receipt of correspondence from the WA Country Health Service – Wheatbelt dated 14 December 2016.**

**Moved: Cr Todd Harris**

**Seconded: Cr Clive Gibsone**

**Vote – Simple Majority**

**Carried: 8/0**



## 10.4 Proposed Partial Closure of Woonwooring Road, Cunderdin

|                                |  |
|--------------------------------|--|
| <b>Location:</b>               | Woonwooring Rd, Cunderdin              |
| <b>Applicant:</b>              | Shire of Cunderdin / Ascent Aviation   |
| <b>Date:</b>                   | 10 <sup>th</sup> February 2017         |
| <b>Author:</b>                 | Jacky Jurmann – Planner                |
| <b>Item Approved by:</b>       | Peter Naylor – Chief Executive Officer |
| <b>Disclosure of Interest:</b> | Nil                                    |
| <b>File Reference:</b>         | Nil                                    |
| <b>Attachment/s:</b>           | Location Map                           |

### **Proposal/Summary**

A portion of Woonwooring Road between Dennis Road and Aerodrome Road will need to be closed to enable the extension of the runway at Cunderdin airfield associated with the redevelopment proposed by Ascent Aviation.

The purpose of this Report is for Council to resolve to commence the road closure processes. Noting that if the airfield redevelopment does not go ahead, the road remains open.

### **Background**

Ascent Aviation propose to redevelop Cunderdin airfield to enable it to be utilised as an alternative landing area for international flights to Perth Airport during adverse weather or other conditions.

To achieve this, the runway will need to be extended and resealed to relevant standards. It is proposed to extend the runway north-east, which will traverse a portion of Woonwooring Road into the adjoining lot as indicated on the plan attached to this Report.

### **Comment**

The provisions of the Land Administration Act require full advertising of the proposal, including public notification and stakeholder consultation, which will be carried out if Council resolves to support the partial road closure.

### **Statutory Implications**

Section 58 of the Land Administration Act applies to this proposal.

### **Policy Implications**

There are no policy implications associated with this proposal.

### **Financial Implications**

There will be costs associated with the advertising and staff time to meet the requirements of the Act. However, it is considered that the costs will be offset by the community benefits resulting from the redevelopment of the Cunderdin airfield.

### **Strategic Implications**

#### **Cunderdin Community Strategic Plan**

The Cunderdin Community Strategic Plan aims to manage growth sustainably through governance, leadership, and targeted service and economic growth. The goals to achieve the aim are:

#### **Social**

- Grow and build the population base.
- Improve community spirit, collectively caring for each other.
- Build an active community, increasing participation and ownership.

### Environmental

- Maintain and enhance the natural environment and resources.
- Maintain and enhance the area's infrastructure.

### Economic

- Strengthen local business and employment capacity.
- Support and encourage sustainable business growth.
- Position the area as a regional strategic location and transport hub.

The proposal is consistent with the goals of the SCP.

### **Resolution 10.4**

#### **That Council:**

- 1. Supports the partial closure of the subject portion of laneway indicated on the plan attached to this Report, subject to the provisions of the Land Administration Act being satisfied; and**
- 2. A further report being received by Council following the public consultation to formally approve the closure, subject to the consideration of any submissions received.**

**Moved : Cr Clive Gibsone**

**Seconded: Cr Norm Jenzen**

**Vote – Simple majority**

**Carried: 8/0**

## 11. Urgent Items

Nil

## 12. Matters for which the meeting may be closed

### **Resolution 12 (a)**

**That Council moves behind closed doors.**

**Moved: Cr Todd Harris**

**Seconded: Cr Doug Kelly**

**Vote – Simple majority**

**Carried:8/0**

3:52pm Ms O'Hare departed the Council meeting.

### 12.1 Conway Highbury – Cunderdin Airfield Development

|                                |                                |
|--------------------------------|--------------------------------|
| <b>Location:</b>               | Cunderdin Airfield             |
| <b>Applicant:</b>              | Conway Highbury                |
| <b>Date:</b>                   | 10 <sup>th</sup> February 2017 |
| <b>Author:</b>                 | Peter Naylor                   |
| <b>Item Approved by:</b>       | Chief Executive Officer        |
| <b>Disclosure of Interest:</b> | Nil                            |
| <b>File Reference:</b>         | 34131                          |
| <b>Attachment/s:</b>           | 2 Pages                        |

#### **Proposal/Summary**

For Council to consider engaging the services of Conway Highway (specifically Mr Raymond Davy) to prepare a submission to the State Solicitors Office to seek legal advice on the possibility of the Shire of Cunderdin entering into a co-investment opportunity with Ascent Aviation for the development of the Cunderdin Airfield.

#### **Background**

The Wheatbelt Development Commission has advised that there is an opportunity for the Shire of Cunderdin to apply for significant funding through the Royalties for Regions program to assist with the development of the Cunderdin Airfield.

It may be possible, if the Shire is successful with the funding application, for the Shire to then utilise the funds as an investment opportunity for the project.

To provide a more regional approach to the exercise and to add weight to the funding application it may be advantageous to invite the neighbouring Shires of Goomalling, Dowerin, Wyalkatchem, Tammin, Quairading & York to participate. This may be possible by the development of a Unit Trust.

#### **Comment**

Provisions within the *Local Government Act 1995*, sections 3.59 & 3.60, and the *Local Government (Functions & General) Regulations 1996*, clauses 9 & 10, specifically relate to local governments entering into commercial enterprises and / or forming or becoming involved in incorporated bodies. It is these legislative provisions that we are seeking the State Solicitors Office to provide advice and guidance on.

Such investment opportunity will be subject to:

- Successful funding application;
- Confirmed advice from the State Solicitors Office that the investment proposal won't be in contravention of the provisions of the *Local Government Act 1995* and the *Local Government (Functions & General) Regulations 1996*;
- Legal Agreement being established to ensure there is no risk to the Shire of Cunderdin (and other local governments should they wish to be included) from a short and long term liability perspective;
- Equitable returns from the Airfield operations being agreed upon once the initial debt has been repaid.

The Shire President, Deputy Shire President, and Chief Executive Officer, met with Mr Davy in Northam on Thursday 9<sup>th</sup> February 2017, to discuss the aforementioned. The quotation provided by Conway Highway to prepare the submission is as a consequence of that meeting.

### **Statutory Implications**

#### ***Local Government Act 1995***

#### ***3.59. Commercial enterprises by local governments***

*(1) In this section —*

*acquire has a meaning that accords with the meaning of dispose;*

*dispose includes to sell, lease, or otherwise dispose of, whether absolutely or not;*

*land transaction means an agreement, or several agreements for a common purpose, under which a local government is to —*

*(a) acquire or dispose of an interest in land; or*

*(b) develop land;*

*major land transaction means a land transaction other than an exempt land transaction if the total value of —*

*(a) the consideration under the transaction; and*

*(b) anything done by the local government for achieving the purpose of the transaction, is more, or is worth more, than the amount prescribed for the purposes of this definition;*

*major trading undertaking means a trading undertaking that —*

*(a) in the last completed financial year, involved; or*

*(b) in the current financial year or the financial year after the current financial year, is likely to involve, expenditure by the local government of more than the amount prescribed for the purposes of this definition, except an exempt trading undertaking;*

*trading undertaking means an activity carried on by a local government with a view to producing profit to it, or any other activity carried on by it that is of a kind prescribed for the purposes of this definition, but does not include anything referred to in paragraph (a) or (b) of the definition of land transaction.*

*(2) Before it —*

*(a) commences a major trading undertaking; or*

*(b) enters into a major land transaction; or*

*(c) enters into a land transaction that is preparatory to entry into a major land transaction, a local government is to prepare a business plan.*

*(3) The business plan is to include an overall assessment of the major trading undertaking or major land transaction and is to include details of —*

*(a) its expected effect on the provision of facilities and services by the local government; and*

*(b) its expected effect on other persons providing facilities and services in the district; and*

*(c) its expected financial effect on the local government; and*

*(d) its expected effect on matters referred to in the local government's current plan prepared under section 5.56; and*

*(e) the ability of the local government to manage the undertaking or the performance of the transaction; and*

*(f) any other matter prescribed for the purposes of this subsection.*

(4) The local government is to —

(a) give Statewide public notice stating that —

(i) the local government proposes to commence the major trading undertaking or enter into the major land transaction described in the notice or into a land transaction that is preparatory to that major land transaction; and

(ii) a copy of the business plan may be inspected or obtained at any place specified in the notice; and

(iii) submissions about the proposed undertaking or transaction may be made to the local government before a day to be specified in the notice, being a day that is not less than 6 weeks after the notice is given; and

(b) make a copy of the business plan available for public inspection in accordance with the notice.

(5) After the last day for submissions, the local government is to consider any submissions made and may decide\* to proceed with the undertaking or transaction as proposed or so that it is not significantly different from what was proposed.

\* Absolute majority required.

(5a) A notice under subsection (4) is also to be published and exhibited as if it were a local public notice.

(6) If the local government wishes to commence an undertaking or transaction that is significantly different from what was proposed it can only do so after it has complied with this section in respect of its new proposal.

(7) The local government can only commence the undertaking or enter into the transaction with the approval of the Minister if it is of a kind for which the regulations require the Minister's approval.

(8) A local government can only continue carrying on a trading undertaking after it has become a major trading undertaking if it has complied with the requirements of this section that apply to commencing a major trading undertaking, and for the purpose of applying this section in that case a reference in it to commencing the undertaking includes a reference to continuing the undertaking.

(9) A local government can only enter into an agreement, or do anything else, as a result of which a land transaction would become a major land transaction if it has complied with the requirements of this section that apply to entering into a major land transaction, and for the purpose of applying this section in that case a reference in it to entering into the transaction includes a reference to doing anything that would result in the transaction becoming a major land transaction.

(10) For the purposes of this section, regulations may —

(a) prescribe any land transaction to be an exempt land transaction;

(b) prescribe any trading undertaking to be an exempt trading undertaking.

### **3.60. No capacity to form or acquire control of body corporate**

A local government cannot form or take part in forming, or acquire an interest giving it the control of, an incorporated company or any other body corporate except a regional local government or regional subsidiary unless it is permitted to do so by regulations.

### **Local Government (Functions & General) Regulations 1996**

#### **9. Amount prescribed for major trading undertakings; exempt trading undertakings prescribed (Act s. 3.59)**

(1) The amount prescribed for the purposes of the definition of major trading undertaking in section 3.59(1) of the Act is —

(a) if the trading undertaking is entered into by a local government the district of which is in the metropolitan area or a major regional centre, the amount that is the lesser of —

(i) \$5 000 000; or

(ii) 10% of the lowest operating expenditure described in subregulation (2);

or

(b) if the trading undertaking is entered into by any other local government, the amount that is the lesser of —

(i) \$2 000 000; or

(ii) 10% of the lowest operating expenditure described in subregulation (2).

(2) The lowest operating expenditure referred to in subregulation (1) is the lowest of —

- (a) the operating expenditure incurred by the local government from its municipal fund in the last completed financial year; and
- (b) the operating expenditure likely to be incurred by the local government from its municipal fund in the current financial year; and
- (c) the operating expenditure likely to be incurred by the local government from its municipal fund in the financial year after the current financial year.

(3) A trading undertaking is an exempt trading undertaking for the purposes of section 3.59 of the Act if —

(a) the undertaking —

(i) in the last completed financial year, involved; or

(ii) in the current financial year or the financial year after the current financial year, is likely to involve, expenditure by the local government of more than the amount prescribed under subregulation (1); and

(b) the Minister has, in writing, declared the transaction to be an exempt transaction because the Minister is satisfied that the amount by which expenditure is, or is likely to be, more than the amount prescribed under subregulation (1) is not significant taking into account —

(i) the total value of the undertaking; or

(ii) variations throughout the State in the value of land.

#### **10. Business plans for major trading undertaking and major land transaction, content of**

(1) If a local government is required to prepare a business plan because of a major trading undertaking or major land transaction that it is to carry on or enter into jointly with another person —

(a) the business plan is to include details of the whole undertaking or transaction, even though the local government is not the only joint venturer; and

(b) the business plan is to include details of —

(i) the identity of each joint venturer other than the local government; and

(ii) the ownership of, and any other interests in, property that is involved in, or acquired in the course of, the joint venture; and

(iii) any benefit to which a joint venturer other than the local government may become entitled under or as a result of the joint venture; and

(iv) anything to which the local government may become liable under or as a result of the joint venture.

(2) In subregulation (1) —

joint venture means the major trading undertaking or major land transaction that is to be jointly carried on or entered into;

joint venturer means the local government or another person with whom the local government is to carry on or enter into the joint venture.

#### **Policy Implications**

Nil

#### **Financial Implications**

\$4,000 (+GST)

#### **Strategic Implications**

##### Cunderdin Community Strategic Plan

The Cunderdin Community Strategic Plan aims to manage growth sustainably through governance, leadership, and targeted service and economic growth. The goals to achieve the aim are:

##### Social

- Grow and build the population base.
- Improve community spirit, collectively caring for each other.
- Build an active community, increasing participation and ownership.

### Environmental

- Maintain and enhance the natural environment and resources.
- Maintain and enhance the area's infrastructure.

### Economic

- Strengthen local business and employment capacity.
- Support and encourage sustainable business growth.
- Position the area as a regional strategic location and transport hub.

#### **Resolution 12.1**

**That Council allocates amount of \$4,000 (+GST), from general ledger 145116 Consultants, to engage the services of Conway Highway (Mr Raymond Davy) to prepare a submission, and associated business plan, to the State Solicitors Office to seek legal advice on the possibility of the Shire of Cunderdin entering into a co-investment opportunity with Ascent Aviation for the development of the Cunderdin Airfield.**

**Moved: Cr Clive Gibsone**

**Seconded: Cr Norm Jenzen**

**Vote – Simple majority**

**Carried: 8/0**

#### **Resolution 12 (b)**

**That Council moves from behind closed doors.**

**Moved: Cr Dianne Kelly**

**Seconded: Cr Norm Jenzen**

**Vote – Simple majority**

**Carried: 8/0**

4:11pm Ms O'Hare returned to the Council meeting.

### **13. Closure of meeting**

There being no further business the Shire President declared the meeting closed at 4.12pm.