



Shire of Cunderdin

CONFIRMED Minutes of a Special Council Meeting

Dear Council Member,

A Special Meeting of the Cunderdin Shire Council was held on **Thursday 12th September 2013** in the Council Chambers, Lundy Avenue Cunderdin commencing **at 11:02am**, to consider the Primary Health Care Demonstration Site Project Memorandum of Understanding.

A handwritten signature in black ink, appearing to read 'Peter Naylor'.

Peter Naylor
Chief Executive Officer

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AGENDA

1. Declaration of opening

The President declared the meeting open at 11:02am

The Shire of Cunderdin disclaimer was read aloud.

The Local Government Act 1995 Part 5 Division 2 Section 5.25 and Local Government (Administration) Regulations 1996 Regulation 13

"No responsibility whatsoever is implied or accepted by the Shire of Cunderdin for any act, omission or statement or intimation occurring during this meeting. It is strongly advised that persons do not act on what is heard at this Meeting and should only rely on written confirmation of Council's decisions, which will be provided within ten working days of this meeting".

2. Suspension of Clause 3.2 - Standing Orders

Location:	Cunderdin
Applicant:	Not applicable
Date:	10 th September 2013
Author:	Peter Naylor
Item Approved by:	Chief Executive Officer

Resolution 2.0:

Council suspends clause 3.2 – Order of Business – of the Shire of Cunderdin Standing Orders Local Law 2001

Moved: Cr Todd Harris

Seconded: Cr Dennis Whisson

Vote – Simple majority

Carried: 7/0

3. Public Question Time

Declaration of public question time opened at 11:02am

Alison Harris addressed the meeting:

- The Petition presented to the Shire on 22nd July 2013 did not support the loss of in-hospital Palliative and Respite Care.
- The Community meeting held on 20th August 2013 also did not support the loss of in-hospital Palliative and Respite Care.
- The proposed Memorandum of Understanding (MOU) does not appear to address these issues
- What power does the Project User Group (PUG) have?
- Suggest that a sub-committee, in addition to the PUG be formed to work with the Shire of Cunderdin and WA Country Health Service (WACHS).
- Current MOU talks about working in conjunction with the Shire and Government to develop an Aged Care facility, I have concerns with this process and believe that this needs to work on prior to committing to the Primary Health Care Demonstration Site (PHCDS).
- If the Shire signs off on this MOU then they will be doing so without the support of the community.

Shire President & Councillors Response

- As the PHCDS process has evolved has proven that no one is wrong in their opinions it is all a matter of what each believes in.
- Council needs to make judgement on the matter taking into account all the facts that have been presented by the community and Government agencies.
- The many Community meetings have been very worthwhile and raised matters which needed to be considered by all parties during the process.
- The process has been educational for the community, Council, Southern Inland Health Initiative (SIHI), WACHS, and all levels of government, and there has been very good debate.
- Terms of Reference have been drafted for the PUG and these will be addressed by Council more thoroughly to ensure the PUG is effective.
- The PUG will basically be a sub-committee to the project, it won't have decision making powers but will play an advisory role and have influence and will be an important part of the project planning.
- Not sure of the need to form another sub-committee.
- The MOU and PUG are not legal contracts or entities, they are more about proposing the intent and what is trying to be achieved.
- There is still a lot of fine tuning to be done for the project and this will be done between the PUG, the Shire, SIHI and WACHS.
- Council by supporting the MOU and PHCDS project has an opportunity to influence funding for future provision of aged accommodation facility in Cunderdin.
- Council looks forward to working with WACHS and SIHI to ensure that the Pilot Project is a success, not only for our community but for all the parties involved and the Wheatbelt.

Declaration of public question time closed at 11:15am

4. Record of Attendance, Apologies and Approved Leave of Absence

Record of attendances

Councillors

Cr RL (Rod) Carter	Shire President
Cr RC (Clive) Gibsone	Deputy Shire President
Cr GJ (Graham) Cooper	
Cr TE (Todd) Harris	
Cr DB (Doug) Kelly	
Cr DG (Di) Kelly	
Cr DA (Dennis) Whisson	

Apologies

On Leave of Absence

Staff

Peter Naylor	Chief Executive Officer
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Guests of Council

Members of the Public

Alison Harris

Applications for leave of absence

Declaration of Members and Officers Financial Interests

5. Petitions, Deputations, Presentations

Deputations

Presentations

6. Announcements by President without discussion

7. Confirmation of the Minutes of Previous Meetings

Nil

8. Finance & Administration

Nil

9 Environmental Health & Building Services

Nil

10 Works & Services

Nil

11 Planning & Development

11.1 Primary Health Care Demonstration Site Pilot Project – Memorandum of Understanding

Location:	Shire of Cunderdin
Applicant:	Chief Executive Officer
Date:	9 th September 2013
Author:	Peter Naylor
Item Approved by:	Chief Executive Officer
Disclosure of Interest:	Nil
File Reference:	Nil
Attachment/s:	17 Pages

Proposal/Summary

For Council to formally consider:

1. Endorsing the draft Memorandum of Understanding for Transitional Arrangements for the development of a Primary Health Care Demonstration Site Pilot Project in Cunderdin.
2. Supporting the Development of a Primary Health Care Demonstration Site Pilot Project In Cunderdin.

Background

21 June 2012; Southern Inland Health Initiative (SIHI) visit to Council as introduction to the Primary Health Demonstration Site (PHCDS) Pilot Program and funding available through the Royalties for Regions program. SIHI advised that that Expressions of Interest (EOI) will be called for interested communities to be considered for the Pilot program.

6 August 2012; SIHI contact Council via email inviting Council to submit an EOI.

10 August 2012; Following consultation with Council the Chief Executive Officer submitted an EOI.

22 January 2013; Public announcement via Media Release by the Minister for Health stating that Cunderdin & Pingelly were selected as the two preferred PHCDS Pilot Sites.

5 & 6 March 2013; Community Consultation meetings (8) held in Cunderdin, Meckering and Tammin.

28 March 2013; SIHI meet with Council to discuss the outcomes of the various community meetings. As result of the community consultation process and certain areas of concern, Council informed SIHI that still interested but certain areas need to be addressed.

19 April 2013; Memorandum of Understanding (MoU) prepared and signed by the Shire and SIHI. The MoU was prepared to provide some commitment to SIHI to enable them to keep working on the processes however providing clear indication that the Shire will not make a final decision until such time as the community has been fully consulted and a number of their concerns have been addressed.

13 May 2013; Wheatbelt Development Commission Aged Care Solutions Community Forums in Cunderdin and Tammin. The WDC is working with consultant Verso to prepare an Aged Accommodation Study throughout the Wheatbelt. A number of community concerns in relation to the PHCDS project were raised at these meetings.

13 May 2013; SIHI, Tim Shackleton, meet with CEO to discuss community concerns and Transitional Arrangements to be put in place to the satisfaction of Council and community. Mr Shackleton to arrange preparation of a draft document for future consideration.

28 & 29 May 2013; Cunderdin Health Service Expo and Open Days at the Cunderdin Hospital. This forum was designed to provide local community with additional information on the PHCDS project, and to sign up for the next round of community engagement sessions.

10 & 11 June 2013; Second round of Community Engagement Meetings to provide the community with updated information on the PHCDS and to inform community of transitional arrangements and how concerns are being addressed. Major issues of concern raised at the meetings:

- Aged Accommodation – future & ongoing provision.
- Staffing levels – future needs to cater for PHCDS services.
- Ability of PHCDS to engage the professional services being indicated.
- Additional pressure to be placed on volunteer services, ie SJA.
- Meals on Wheels – future provision and food preparation.
- Ability to be able to provide local support services to home care patients.
- Northam Hospital – reputation.

28 June 2013 at 10:00am; meeting between Council and SIHI to discuss the ongoing issues raised, the Transitional arrangements committed to by SIHI, and to further progress the PHCDS.

25 July 2013; Ordinary Meeting of Council. Council received community petition and other associated correspondence, however could not formally consider the draft PHCDS MOU as not received from SIHI and WACHS.

8 August 2013; Cr's Rod Carter, Graham Cooper & Dennis Whisson, and CEO meet with David Naughton (SIHI) during Local Government Week Convention.

20 August 2013; Community meeting at Cunderdin Bowling Club.

22 August 2013; Ordinary Meeting of Council at which Council formally considered the draft PHCDS MOU. At the meeting Council resolved:

That Council informs the WA Country Health Service and Southern Inland Health Initiative:

1. *That whilst Council fully supports the future development of the Primary Health Care Demonstration Site Pilot Project in Cunderdin it is not in the position to sign off on the draft Memorandum of Understanding (dated August 2013) in its current form.*
2. *Council and the community is seeking a more suitable arrangement in relation to the future delivery of Aged, Palliative and Respite Care services as part of the Primary Health Care Demonstration Site project.*

5 September 2013; Cr's Rod Carter & Clive Gibsone, and the CEO meet with David Naughton (SIHI), Caroline Langston (WACHS) and Bev Hamerton (WACHS) in Northam. Messrs Naughton, Langston & Hamerton agree to variations to the draft PHCDS MOU as per Council wishes.

The preparation of the Memorandum of Understanding (MOU) between the Shire of Cunderdin, WA Country Health Service and Southern Inland Health Initiative is to address and formalise the proposed Transitional Arrangements.

Matters covered in the Transitional Arrangements include commitment from SIHI and WACHS on the future delivery of the following services during the PHCDS project development period and until appropriate alternative arrangements are in place: Emergency Services, Primary Health Care Services, Acute Services, Specialist Medical Services, Community & Home Based Aged Care, Residential Aged Care Palliative Care, and Carer Respite. And also for the formation of a Project User Group to help plan and develop the PHCPS project.

Comment

Whilst this has been a long and committed process by Council, WACHS, SIHI and the community, and some members of the community still have reservations as to the guaranteed continued and future provision of services in certain areas of health delivery, it appears that SIHI and the WA Country Health Service (WACHS) have been prepared to be flexible in their approach to the project and commit to community concerns in a Transitional Arrangement Provision.

As has been stated many times over the journey, this is one of two Pilot Projects and the State Government is determined to make them work and set a blue print for future Primary Health Care Sites within regional areas of the State. Further to this, Minister Grylls has indicated that as this is a Pilot Project, the State Government wants to and is committed to making it work, therefore the Cunderdin Community needs to ensure that the new facility caters for all of its needs.

At a meeting with representatives of the Southern Inland Health Initiative (SIHI) and the WA Country Health Service (WACHS) on Friday 28 June 2013, it was agreed to enter into a Memorandum of Understanding (MOU) to formalise the various transitional arrangements for the proposed Primary Health Demonstration Site.

Following the meeting a letter was forwarded to SIHI outlining Councils wishes for inclusion in the MOU.

These details were also circulated to the local communities of Cunderdin, Meckering and Tammin in a newsletter dated 3 July 2013. The newsletter also called for submission on the proposed project to be submitted to Council by close of business on Monday 22 July 2013.

Following the closure of the submission period, three letter submissions were received and a Petition containing 190 signatures.

The draft Memorandum of Understanding (MOU), dated August 2013, was the subject of the Community meeting held at the Cunderdin Bowling Club on 20 August 2013 and was subsequently not endorsed by Council on 22 August 2013.

Following the OCM (22 August 2013) resolution Council identified some preferred changes to the draft MOU. These were presented to the meeting with SIHI and WACHS on Thursday 5 September 2013.

As a result of all of the above a revised draft Primary Health Care Demonstration Site Memorandum of Understanding has been prepared, dated 10 September 2013, and is presented for Council consideration.

Consultation

Southern Inland Health Initiative
WA Country Health Service
Local Communities: Cunderdin, Meckering & Tammin
Ms Mia Davies MLA Member for the Central Wheatbelt

Statutory Implications

Nil

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Shire of Cunderdin Strategic Community Plan 2011 – Social: Building a Sense of Community

- Our community will grow and be strengthened through community participation ad activities, developing a sense of collective ownership and participation.
- The community will have access to services and facilities to meet their changing needs and well being.

Recommendation 11.1

That Council:

1. Endorses the revised draft Primary Health Care Demonstration Site Pilot Project Memorandum of Understanding dated 10 September 2013, as presented.
2. Informs the Southern Inland Health Initiate and the WA Country Health Service that in endorsing the Memorandum of Understanding Council supports the Primary Health Care Demonstration Site Pilot Project proceeding in Cunderdin.

Moved: Cr

Seconded: Cr

Vote – Simple majority

Carried/Lost: __/__

Resolution 11.1

That Council:

- 1. Endorses the revised draft Primary Health Care Demonstration Site Pilot Project Memorandum of Understanding dated 10 September 2013, as presented, subject to the inclusion of an additional clause 1.4 in section 1 "Emergency Services" as follows:
"Provision of emergency care and stabilization 24 hours a day, seven days a week, and on-call Registered Nurse out of hours".**
- 2. Informs the Southern Inland Health Initiative and the WA Country Health Service that in endorsing the Memorandum of Understanding Council supports the Primary Health Care Demonstration Site Pilot Project proceeding in Cunderdin.**

Moved: Cr Clive Gibsone

Seconded: Cr Dennis Whisson

Vote – Simple majority

Carried: 6/1

Cr Todd Harris requested his name to be recorded as voting against the Motion.

12 Urgent Items

Nil

13 Matters for which the meeting may be closed

Nil

14 Closure of meeting

There being no further business the Shire President declared the meeting closed at 12:01pm.