



Shire of Cunderdin

Minutes of an Ordinary Council Meeting

Dear Council Member,

The Ordinary Meeting of the Cunderdin Shire Council was held on **Thursday 18th December 2014** in the Council Chambers, Lundy Avenue Cunderdin commencing at **3:00pm**.

A handwritten signature in black ink, appearing to read 'Peter Naylor'.

Peter Naylor
Chief Executive Officer

Table of Contents

1.	Declaration of opening	3
2.	Suspension of Clause 3.2 - Standing Orders	3
3.	Public Question Time	3
4.	Record of Attendance, Apologies and Approved Leave of Absence	4
5.	Petitions, Deputations, Presentations	4
6.	Announcements by President without discussion	4
7.	Confirmation of the Minutes of Previous Meetings	5
7.1	Ordinary and Special Meetings of Council held on Thursday 20 th November 2014	5
8.	Finance & Administration	7
8.1.	Financial Reports for November 2014	7
8.2	Accounts Paid – November 2014	9
8.3	Council Investments – At 30 th November 2014	14
8.4	Shire of Cunderdin Councillor Vacancy	16
8.5	Risk Management Governance Framework.....	18
8.6	Installation of New Shelter, Cunderdin Bowling Club	21
8.7	Shire of Cunderdin Audit Report 2013/2014 Financial Year	24
8.8	Shire of Cunderdin Annual Report 2013/2014 Financial Year	26
9.	Environmental Health & Building Services	29
10.	Works & Services	29
10.1	Works & Services Report.....	29
11.1	Proposed 2 nd Dwelling – 1949 Cunderdin-Wyalkatchem Road, West Wyola	32
10.2	Proposal – Scrap Steel Removal.....	36
11.	Planning & Development	38
11.1	Proposed 2 nd Dwelling – 1949 Cunderdin-Wyalkatchem Road, West Wyola	38
11.2	Planning for Growth – Cunderdin Health & Community Precinct	39
12.	Urgent Items	41
13.	Matters for which the meeting may be closed	41
14.	Closure of meeting	41

AGENDA

1. Declaration of opening

The President declared the meeting open at 3.00 pm

The Shire of Cunderdin disclaimer was read aloud.

The Local Government Act 1995 Part 5 Division 2 Section 5.25 and Local Government (Administration) Regulations 1996 Regulation 13

“No responsibility whatsoever is implied or accepted by the Shire of Cunderdin for any act, omission or statement or intimation occurring during this meeting. It is strongly advised that persons do not act on what is heard at this Meeting and should only rely on written confirmation of Council’s decisions, which will be provided within ten working days of this meeting”.

2. Suspension of Clause 3.2 - Standing Orders

Location:	Cunderdin
Applicant:	Not applicable
Date:	1 st December 2014
Author:	Peter Naylor
Item Approved by:	Chief Executive Officer

Resolution 2.1:

Council suspends clause 3.2 – Order of Business – of the Shire of Cunderdin Standing Orders Local Law 2001

Moved: Cr Todd Harris

Seconded: Cr Norm Jenzen

Vote – Simple majority

Carried: 7/0

3. Public Question Time

Response to previous public questions taken on notice

Declaration of public question time opened at 3.01

Declaration of public question time closed at 3.02pm

4. Record of Attendance, Apologies and Approved Leave of Absence

Record of attendances

Councillors

Cr RC (Clive) Gibsone	Shire President
Cr DA (Dennis) Whisson	Deputy President
Cr TE (Todd) Harris	
Cr TA (Terri) Jasper	
Cr NW (Norm) Jenzen	
Cr DB (Doug) Kelly	
Cr DG (Dianne) Kelly	

Apologies

On Leave of Absence

Staff

Peter Naylor	Chief Executive Officer
Paul Godfrey	Deputy Chief Executive Officer
Ian Bartlett	Manager Works & Services (from 3:45pm)
Jacky Jurmann	Town Planning Consultant (from 3:49pm to 4:25pm)

Guests of Council

Members of the Public

Applications for leave of absence

Declaration of Members and Officers Financial Interests

Item 8.6: Impartiality Interest - Cr's Clive Gibsone & Todd Harris, and the Chief Executive Officer, Mr Peter Naylor.

5. Petitions, Deputations, Presentations

Deputations

Presentations

6. Announcements by President without discussion

7. Confirmation of the Minutes of Previous Meetings

7.1 Ordinary and Special Meetings of Council held on Thursday 20th November 2014

Location:	Cunderdin
Applicant:	Administration
Date:	1 st December 2014
Author:	Peter Naylor
Item Approved by:	Chief Executive Officer
Disclosure of Interest:	N/A
File Reference:	Nil
Attachment/s:	Nil

Proposal/Summary

Council to confirm the minutes of the Ordinary and Special Council Meetings held on Thursday 20th November 2014.

Background

The minutes of the meetings have been circulated to all Councillors and have been made available to the public.

Comment

With reference to Council resolution 10.2 of Ordinary Council Meeting held on 20th November 2014 - Application for Total Fire Ban Exemption.

Part 2 of the resolution should include the words “and contractors” immediately following the words “Water Corporation” on the first line.

Total resolution should read as follows:

That Council:

1. Supports the application for Total Fire Ban Exemption for works on Railway Road East, Cunderdin, as submitted by the Water Corporation and endorsed by the Department of Fire & Emergency Services, subject to strict compliance with the Site and Off-Road Vehicle Movement Conditions & Requirements as specified on the Department of Fire & Emergency Services Exemption Notice.
2. Grants an Exemption to the Water Corporation and contractors during Shire imposed Harvest Bans and Vehicle Movement Bans for works which cannot reasonably be postponed to a time with safer weather conditions, subject to Water Corporation staff informing the Shire accordingly, and strict compliance with the Site and Off-Road Vehicle Movement Conditions & Requirements as specified on the Department of Fire & Emergency Services Exemption Notice.

Consultation

Nil

Statutory Environment

Local Government Act 1995 Part 5 Division 2 Subdivision 3 - Section 5.22 (2)

The minutes of a meeting of a council or a committee are to be submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

Policy Implications

Nil

Financial Implications

There are no financial implications in considering this item.

Strategic Implications

Nil

Resolution 7.1

That:

- 1. The minutes of the Ordinary Council Meeting held on Thursday 20th November 2014, be confirmed as a true and correct record, subject to amending resolution 10.2 as identified above.**
- 2. The minutes of the Special Council Meeting held on Thursday 20th November 2014, be confirmed as a true and correct record.**

Moved: Cr Doug Kelly

Seconded: Cr Terri Jasper

Vote – Simple majority

Carried: 7/0

Note to this item:

The President will sign the minute declaration.

8. Finance & Administration

8.1. Financial Reports for November 2014

Location:	Cunderdin
Applicant:	Deputy Chief Executive Officer
Date:	12 th December 2014
Author:	Paul Godfrey/Darren Long
Item Approved by:	Chief Executive Officer
File Reference:	Nil
Attachment/s:	71 Pages

Proposal/Summary

The financial position as at 30th November 2014 is presented for consideration.

Appendices - Financial Statements

- Statement of Financial Activity
- Councillor EOY Estimate
- Operating Statement
- Statement of Surplus or Deficit
- Statement of Financial Position
- Statement of Cash Flows
- Details by Function & Activity
- Reserves Account Summary
- Loan Repayment Schedule
- Financial Activity Statement
- Municipal Bank Account Statement & Reconciliation 036-102 00-0030
- Municipal Business Cash Reserve Statement & Reconciliation 036-107 22-3647
- Reserves Business Cash Reserve Statement & Reconciliation 036-107 22-3639
- Reserves Term Deposit Statement & Reconciliation 036-107 23-6827
- Working Trust Account Statements & Reconciliations 036-172 12-2981
- REBA Trust Account Statements & Reconciliations 036-172 12-3001

Statutory Environment

The Local Government Act 1995 Part 6 Division 3 requires that a monthly financial report be presented to Council.

Commentary

Nil

Policy Implications

Nil

Financial Implications

All financial implications are contained within the reports

Strategic Implications

Nil

Resolution 8.1

That council receive the monthly financial reports to 30th November 2014.

Moved: Cr Dennis Whisson

Seconded: Cr Doug Kelly

Vote – Simple majority

Carried: 7/0

8.2 Accounts Paid – November 2014

Location:	Cunderdin
Applicant:	Deputy Chief Executive Officer
Author:	Paul Godfrey
Report Date:	12 th December 2014
Item Approved By:	Chief Executive Officer
Disclosure of Interest:	Nil
File Reference:	Nil
Attachment/s:	2 Pages

Proposal/Summary

Council is requested to confirm the payment of Accounts totalling \$ 685,273.31 listed in the Warrant of Payments for the period 1st to 30th November 2014.

Attachments

Warrant of Payments for 1st – 30th November 2014.

Statutory Environment

Financial Management Regulations 12 & 13

Commentary on Statutory Environment

In accordance with Financial Management Regulations 12 & 13, a List of all accounts paid or payable shall be presented to Council (Refer Warrant of Payments attached).

Policy Implications

Nil

Financial Implications

All financial implications are contained within the reports

Strategic Implications

Nil

Resolution 8.2

(a) That Council's payment of accounts amounting to \$ 685,273.31 for the month of November 2014 from the Municipal Fund be confirmed and noted.

(b) The Payments List as presented where incorporated in the Minutes of the Meeting.

Moved: Cr Todd Harris

Seconded: Cr Dianne Kelly

Vote – simple majority

Carried: 7/0

Date	Reference	Narration	Amount
3/11/2014	EFT-2441	Museum phone and internet - Westnet	-\$ 44.95
3/11/2014	Bank Fees	WESTPAC - Bank Charges	-\$ 312.95
4/11/2014	EFT-2442	Payment: - PE & SM Ferguson	-\$ 8,965.00
4/11/2014	EFT-2443	Payment: - The Cunderdin Mob	-\$ 226.00
4/11/2014	EFT-2444	Payment: - Carter, Cr Rod	-\$ 463.00
4/11/2014	EFT-2445	Payment: - Air Liquide Pty Ltd	-\$ 88.79
4/11/2014	EFT-2446	Payment: - Shire of Northam	-\$ 419.10
4/11/2014	EFT-2447	Payment: - Jumbo Vision Internation Pty Ltd	-\$ 2,192.30
4/11/2014	EFT-2448	Payment: - Cunderdin Co-op	-\$ 613.23
4/11/2014	EFT-2449	Payment: - Avon Paper Shred	-\$ 433.40
4/11/2014	EFT-2450	Payment: - Shire of York	-\$ 1,747.48
4/11/2014	EFT-2451	Payment: - Jasper, Ms. Terri Anne	-\$ 225.00
4/11/2014	EFT-2452	Payment: - Eastern Hill Saws & Mowers	-\$ 384.35
4/11/2014	EFT-2453	Payment: - Country Ford	-\$ 144.30
4/11/2014	EFT-2454	Avon Community Development Foundation (Inc.)	-\$ 550.00
4/11/2014	EFT-2455	Payment: - Harris, Cr Todd	-\$ 225.00
4/11/2014	EFT-2456	Payment: - Specialised Tree Service	-\$ 4,070.00
4/11/2014	EFT-2457	Payment: - Cunderdin Co-op Museum	-\$ 49.50
4/11/2014	EFT-2458	Payment: - Cunderdin Masonic Lodge	-\$ 349.40
4/11/2014	EFT-2459	Payment: - Jenzen, Norm	-\$ 225.00
4/11/2014	EFT-2460	Payment: - JR & A Hersey	-\$ 355.74
4/11/2014	EFT-2461	Payment: - Eastway Food Supplies	-\$ 107.12
4/11/2014	EFT-2462	Payment: - JASON SIGNMAKERS	-\$ 96.80
4/11/2014	10594	Payment: - Synergy	-\$ 12,974.85
4/11/2014	10595	Payment: - Telstra Corporation Limited	-\$ 48.95
4/11/2014	10596	Payment: - Skinner, Daphne	-\$ 80.50
4/11/2014	10597	Payment: - Gibsone, Cr Clive	-\$ 225.00
4/11/2014	10598	Payment: - Bonser, Jill	-\$ 80.50
4/11/2014	10599	Payment: - Autopro Northam	-\$ 407.50
4/11/2014	10600	Payment: - Kelly, cr. Dianne	-\$ 225.00
4/11/2014	10601	Payment: - Water Corporation	-\$ 2,215.76
4/11/2014	10602	Payment: - Cunderdin Newsagency	-\$ 435.05
4/11/2014	10603	Payment: - Baxters Rural Centre	-\$ 26.57
4/11/2014	10604	Payment: - Rogers, Allan	-\$ 282.15
5/11/2014	EFT-2464	EFT PMT RENT 17 MARGARET ST - White, Paul	-\$ 500.00
5/11/2014	HRJNL-215	Net for 43 - Payroll Clearing	-\$ 41,782.01
7/11/2014	Bond Transfer	Gym Key Deposit funds transfer - Gym Key Bonds	-\$ 500.00
7/11/2014	Bond Transfer	Hall Cleaning Bond Deposit transfer - Cleaning Bonds	-\$ 150.00
7/11/2014	Bond Transfer	Animal Trap Bond Deposit transfer - Small Animal Trap Bond	-\$ 100.00
7/11/2014	EFT-2465	Payment: - Geozymeinfrastructure	-\$ 2,850.00

12/11/2014	EFT-2504	PAULS INTERNET CHARGES 121114 - Westnet	-\$	49.95
14/11/2014	10605	Payment: - Synergy	-\$	288.25
14/11/2014	10606	Payment: - COV's parts	-\$	461.08
14/11/2014	10607	Payment: - Telstra Corporation Limited	-\$	70.49
14/11/2014	EFT-2466	Payment: - Instant Weighing Pty Ltd	-\$	1,540.00
14/11/2014	EFT-2467	Payment: - Clarke, Alicia Irene	-\$	84.90
14/11/2014	EFT-2468	Payment: - Air Liquide Pty Ltd	-\$	608.58
14/11/2014	EFT-2469	Payment: - Cunderdin Co-Op Fuel	-\$	9,765.00
14/11/2014	EFT-2470	Payment: - Shire of Northam	-\$	1,829.30
14/11/2014	EFT-2471	Payment: - Snap Printing	-\$	505.00
14/11/2014	EFT-2472	Payment: - Cunderdin Co-op	-\$	679.67
14/11/2014	EFT-2473	Payment: - Australia Post	-\$	81.84
14/11/2014	EFT-2474	Payment: - Leeson Haulage	-\$	15,784.19
14/11/2014	EFT-2475	Adage Furniture T/A Kruze Design Group Pty Ltd	-\$	22,269.50
14/11/2014	EFT-2476	Payment: - Avon Waste	-\$	12,926.92
14/11/2014	EFT-2477	Payment: - LGIS Risk Management	-\$	5,350.33
14/11/2014	EFT-2478	Payment: - WA Contract Ranger Services	-\$	1,145.37
14/11/2014	EFT-2479	Payment: - Goodfield Quality Meats	-\$	79.50
14/11/2014	EFT-2480	Payment: - Argent Electrical	-\$	3,329.98
14/11/2014	EFT-2481	Payment: - Freelance Handyman	-\$	116.85
14/11/2014	EFT-2482	Payment: - Hutton & Northey Sales	-\$	120.93
14/11/2014	EFT-2483	Payment: - Contract Aquatic Services	-\$	15,084.30
14/11/2014	EFT-2484	Payment: - Andy's Plumbing Service	-\$	319.00
14/11/2014	EFT-2485	Payment: - Av-Sec Security	-\$	90.10
14/11/2014	EFT-2486	Payment: - Alloy & Stainless Products Pty Ltd	-\$	767.80
14/11/2014	EFT-2487	Payment: - Startrack Express	-\$	323.51
14/11/2014	EFT-2488	Payment: - Glenwarra Development Services	-\$	11,880.00
14/11/2014	EFT-2489	Payment: - Pestex Co	-\$	154.00
14/11/2014	EFT-2490	Payment: - Specialised Tree Service	-\$	8,740.00
14/11/2014	EFT-2491	Payment: - Local Government Managers Australia (WA DIV)	-\$	4,105.00
14/11/2014	EFT-2492	Payment: - Avdata Australia	-\$	552.71
14/11/2014	EFT-2493	Payment: - Shire of Tammin	-\$	2,722.50
14/11/2014	EFT-2494	Payment: - Orica Australia Pty Ltd	-\$	789.80
14/11/2014	EFT-2495	Payment: - Skipper Truck Parts	-\$	2,350.32
14/11/2014	EFT-2496	Payment: - Shire of Quairading	-\$	4,196.59
14/11/2014	EFT-2497	Payment: - Macs Agencies	-\$	135.00
14/11/2014	EFT-2498	Payment: - Johnson, George	-\$	660.00
14/11/2014	EFT-2499	Payment: - Combined Tyrepower	-\$	1,940.90
14/11/2014	EFT-2500	Payment: - Landgate Revenue Office	-\$	145.55
14/11/2014	EFT-2501	Payment: - Country Copiers Northam	-\$	6,776.46
14/11/2014	10608	Payment: - Skinner, Daphne	-\$	125.00
14/11/2014	10609	Payment: - Cunderdin Newsagency	-\$	825.85

14/11/2014	10610	Payment: - Baxters Rural Centre	-\$ 384.02
14/11/2014	10611	Payment: - Telstra (Bigpond)	-\$ 59.90
17/11/2014	EFT-2520	EFT PMT CESM vehicle Lease 171114 - sgfleet	-\$ 1,182.37
17/11/2014	Bank Fees	Commonwealth bank - bank charges	-\$ 29.62
19/11/2014	HRJNL-217	Deduction for 28 - Payroll Clearing	-\$ 42,754.61
19/11/2014	EFT-2519	EFT PMT RENT 17 Margaret St Cunderdin 191114 - White, Paul	-\$ 500.00
20/11/2014	EFT-2502	Payment: - The Shed Company York	-\$ 9,367.00
24/11/2014	EFT-2503	Payment: - Robinson Build-Tech	-\$ 301,058.40
26/11/2014	10612	Payment: - Synergy	-\$ 3,533.93
26/11/2014	10613	Payment: - Telstra Corporation Limited	-\$ 1,810.15
26/11/2014	10614	Payment: - Petty Cash	-\$ 69.35
26/11/2014	10615	Payment: - Gibsone, Cr Clive	-\$ 688.00
26/11/2014	10616	Payment: - Kelly, cr. Dianne	-\$ 450.00
26/11/2014	10617	Payment: - Water Corporation	-\$ 6,015.61
26/11/2014	EFT-2505	Payment: - Griffin Valuation Advisory	-\$ 14,853.61
26/11/2014	EFT-2506	Payment: - McLeods Barristers & Solicitors	-\$ 3,579.24
26/11/2014	EFT-2507	Payment: - Kelly, cr. Doug	-\$ 450.00
26/11/2014	EFT-2508	Payment: - Whisson, Cr Dennis	-\$ 450.00
26/11/2014	EFT-2509	Payment: - Goodfield Quality Meats	-\$ 48.50
26/11/2014	EFT-2510	Payment: - Jasper, Ms. Terri Anne	-\$ 225.00
26/11/2014	EFT-2511	Payment: - Thompson Signs	-\$ 1,551.00
26/11/2014	EFT-2512	Payment: - Limitless Promotions	-\$ 88.00
26/11/2014	EFT-2513	Payment: - Harris, Cr Todd	-\$ 450.00
26/11/2014	EFT-2514	Payment: - AMPAC Debt Recovery (WA) Pty Ltd	-\$ 541.75
26/11/2014	EFT-2515	Payment: - WA Local Government Association	-\$ 516.55
26/11/2014	EFT-2516	Payment: - Jenzen, Norm	-\$ 450.00
26/11/2014	EFT-2517	Payment: - CDA Air Conditioning & Refrigeration	-\$ 498.55
26/11/2014	EFT-2518	Payment: - Attorney - General's Department	-\$ 17,925.00
28/11/2014	EFT-2521	Payment: - Marindust Sales	-\$ 550.00
28/11/2014	EFT-2522	Payment: - Darren Long Consulting	-\$ 14,113.00
28/11/2014	EFT-2523	Payment: - Fire & Safety Australia	-\$ 1,396.23
28/11/2014	EFT-2524	Payment: - Southern Wire	-\$ 34,739.65
		Total Amount:	-\$685,273.31

CHQ	-\$ 31,783.46
EFT	-\$ 653,489.85
TOTAL	-\$ 685,273.31

8.3 Council Investments – At 30th November 2014

Location:	Cunderdin
Applicant:	Deputy Chief Executive Officer
Author:	Paul Godfrey
Report Date:	12 th December 2014
Item Approved By:	Chief Executive Officer
Disclosure of Interest:	Nil
File Reference:	Nil
Attachment/s:	Nil

Proposal/Summary

To inform Council of its investments as at 30th November 2014.

Background

The authority to invest money held in any Council Fund is delegated to the Chief Executive Officer. Council Funds may be invested in one or more of the following:

- Fixed Deposits
- Commercial Bills
- Government bonds
- Other Short-term Authorised Investments

Council funds are to be invested with the following financial institutions.

- Major Banks & Bonds Issued by Government and/ or Government Authorities.

Commentary

COUNCIL INVESTMENTS				
Institution	Amount Invested	Investment type	Municipal Funds	Reserve Funds
Westpac Banking Corporation	\$244.39	Business Cash Reserve Bonus 22-3639 2.40%	\$0.00	\$244.39
Westpac Banking Corporation	\$547,296.99	Reserves Term Deposit 24-1837 3.40% Expires : 24/02/2015	\$0.00	\$547,296.99
Westpac Banking Corporation	\$1,098,755.83	Business Cash Reserve Bonus 22-3647 2.35%	\$ 1,098,755.83	\$0.00
Westpac Banking Corporation	\$0.00	Muni Term Deposit 22-8712 3.0%	\$0.00	\$0.00
TOTAL INVESTMENTS	\$ 1,646,297.21		\$ 1,098,755.83	\$547,541.38

Statutory Implications

Financial Management Regulation 19.

Policy Implications

Delegation #18 – Investments.

Financial Implications

There are no financial implications in considering this item.

Strategic Implications

There are no strategic implications in considering this item.

Resolution 8.3

That the report on Council investments as at 30th November 2014 be received and noted.

Moved: Cr Norm Jenzen

Seconded: Cr Dianne Kelly

Vote – Simple Majority

Carried: 7/0

8.4 Shire of Cunderdin Councillor Vacancy

Location:	Shire of Cunderdin
Applicant:	WA Electoral Commissioner
Date:	3 rd December 2014
Author:	Peter Naylor
Item Approved by:	Chief Executive Officer
Disclosure of Interest:	Nil
File Reference:	32215
Attachment/s:	1 Page

Proposal/Summary

For Council to receive correspondence from the Electoral Commissioner and note the contents.

Background

At a Special Meeting of Council held on Thursday 20th November 2014, Council considered the vacancy that has occurred following the passing of Councillor Rod Carter.

At the meeting Council resolved to request the Electoral Commissioner to approve the reduction of the Shire of Cunderdin number of offices of Council to seven members with one vacancy being held over until the October 2015 Local Government Elections.

Comments

Correspondence has been received from the Electoral Commissioner advising that approval is given under section 4.17(3) of the Local Government Act 1995 to defer filling the vacancy until the October 2015 ordinary elections.

There is no further action for Council to take on this matter at this time.

Consultation

Nil

Statutory Implications

Local Government Act 1995 section 4.17(3)

4.17(3) If a councillor's office becomes vacant under section 2.32 and under subsection (4A) this subsection applies, the council may, with the approval of the Electoral Commissioner, allow the vacancy to remain unfilled and, subject to subsection (4), in that case, the term of the member who held the office is to be regarded in section 4.6 as ending on the day on which it would have ended if the vacancy had not occurred.*

** Absolute majority required.*

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Resolution 8.4

That Council receives the letter from the WA Electoral Commissioner and notes its contents.

Moved: Cr Todd Harris

Seconded: Cr Dennis Whisson

Vote – Simple majority

Carried: 7/0

8.5 Risk Management Governance Framework

Location:	Shire of Cunderdin
Applicant:	Chief Executive Officer
Date:	7 th November 2014
Author:	Peter Naylor
Item Approved by:	Chief Executive Officer
Disclosure of Interest:	Nil
File Reference:	32226
Attachment/s:	4 Documents

Proposal/Summary

To adopt the Risk Management Policy and Procedures Manual as a precursor to the Chief Executive Officer's Review and Report of the appropriateness of Council's Systems and Procedures in accordance with Regulation 17 of the *Local Government (Audit) Regulations 1996*.

Background

Regulation 17 was recently introduced into the *Local Government (Audit) Regulations 1996* and states the following: -

17. (1) The CEO is to review the appropriateness and effectiveness of a local government's systems and procedures in relation to –
 - (a) risk management; and
 - (b) internal control; and
 - (c) legislative compliance.

- (2) The review may relate to any or all of the matters referred to in subregulation (1)(a), (b) and (c), but each of those matters is to be the subject of a review at least once every 2 calendar years.

- (3) The CEO is to report to the Finance and Audit Committee the results of that review.

This has added a further layer of Compliance for the future however it is expected by this legislative measure that Risk Management will be imbedded within the Organisation both in Decision Making and in Project / Service Delivery.

In order to comply with this Regulation, Council engaged Mark Harris of LGIS to assist in preparing a Framework for the Review. Two Workshops were conducted in September 2014 to assess the Shire's Risk Profiles, Risk Tolerances and Internal Controls. The first being a Regional Workshop convened in Quairading on Monday 8th September and a second follow up workshop in Cunderdin on Tuesday 9th September. Both of these workshops were attended by the Chief Executive Officer, Deputy Chief Executive Officer and Manager of Works and Services. The outcome of these workshops was a Risk Management Governance Framework and a Summary Risk Report.

The Summary of the Risk Report and Chief Executive Officer's Review Report will be submitted to the next meeting of the Audit Committee.

Comment

The Risk Management Governance Framework incorporates the Best Practice Principles of the International Risk Management Standard ISO 31000:2009. This includes the Risk Management Policy and Risk Management Procedures. Please refer to the attachment provided.

The Policy and Procedures for the Risk Management Framework for the Shire of Cunderdin sets out the approach to be undertaken for the identification, assessment, management, reporting and monitoring of all likely Organisational Risks.

The Chief Executive Officer has also attached for Members' reference, Appendix 3 of the Local Government Guideline No 9 relating to "Issues that should be considered for inclusion in the Chief Executive Officer's Review of Risk Management Internal Control and Legislative Compliance".

The Chief Executive Officer's Risk Management Review Report is required to be considered and received by the Audit Committee by the 31st December 2014.

Reports thereafter must be prepared and considered biennially (every 2 years).

Consultation

Local Government Insurance Services.
Shires of Quairading and Tammin.

Statutory Implications

Local Government (Audit) Regulations 1996 r.17.

Policy Implications

Adoption of a new Policy regarding Risk Management.

Financial Implications

Cost of developing and presenting the Framework Program by LGIS totalled \$4,863 (nett of GST). This amount was fully reimbursed from LGIS from Council's Entitlement from the Scheme's Risk Management Funding Pool.

Strategic Implications

Cunderdin Community Strategic Plan

The Cunderdin Community Strategic Plan aims to manage growth sustainably through governance, leadership, and targeted service and economic growth. The goals to achieve the aim are:

Social

- Grow and build the population base.
- Improve community spirit, collectively caring for each other.
- Build an active community, increasing participation and ownership.

Environmental

- Maintain and enhance the natural environment and resources.
- Maintain and enhance the area's infrastructure.

Economic

- Strengthen local business and employment capacity.
- Support and encourage sustainable business growth.
- Position the area as a regional strategic location and transport hub.

Resolution 8.5

That Council adopt the Risk Management Governance Framework Document dated September 2014 as Council's Risk Management Policy and Procedures.

Moved: Cr Dennis Whisson

Seconded: Cr Terri Jasper

Vote – Simple majority

Carried: 7/0

8.6 Installation of New Shelter, Cunderdin Bowling Club

Location:	Cunderdin Sports & Recreation Grounds
Applicant:	Cunderdin Bowling Club
Date:	8 th December 2014
Author:	Peter Naylor
Item Approved by:	Chief Executive Officer
Disclosure of Interest:	Cr's Gibsone, Harris, and the CEO
File Reference:	32233
Attachment/s:	4 Pages

Cr's Clive Gibsone & Todd Harris, and the Chief Executive Officer, Mr Peter Naylor, declared an **Impartiality Interest** in this item as they are financial members of the Cunderdin Bowling Club.

Proposal/Summary

For Council to consider a proposal from the Cunderdin Bowling Club to replace the shade shelters in the area between the two bowling greens.

Background

The existing shelters were installed as part of new sports ground development.

The Bowling Club opted for a more expensive bowls surface which resulted in the actual costs for this part of the project exceeding the preliminary budget costs.

The end result being that cheaper and unsatisfactory shade shelters installed. The shelters do not provide adequate protection for the bowlers and have become damaged due to high winds.

The Bowling Club, initially agreed to contribute amount of \$30,000 towards the Bowls part of the new facility to help cover the over expenditure caused by the Bowling Club opting for the more expensive surface.

Comment

The Bowling Club is presenting a proposal for Council consideration to replace existing covers with new full length structure.

The proposal is also to relocate the existing covers to the west side of bowls area to cater for spectators, not having to look into sun.

The quote for supply of the new shade structure is from a local company (AWP Group) and they have quoted to provide the materials at lesser rate. It is proposed the structure will be installed by the Bowling Club.

The Bowling Club haven't to date paid Council the \$30,000 originally agreed to and are requesting Council to allow them to utilise these funds to assist with the purchase and installation of the new shade structure.

Consultation

Cunderdin Bowling Club

Statutory Implications

Nil

Policy Implications

Nil

Financial Implications

Impact of Shire supporting the Bowling Clubs request to waive payment of the \$30,000:

- a) Overall budget costs and funding of new facility;
- b) Completion of other works to help finalise the sports project in general, ie land scaping, playground, entrance, car park, etc;
- c) Ability to carry out other works within the Shire.

Strategic Implications

Cunderdin Community Strategic Plan

The Cunderdin Community Strategic Plan aims to manage growth sustainably through governance, leadership, and targeted service and economic growth. The goals to achieve the aim are:

Social

- Grow and build the population base.
- Improve community spirit, collectively caring for each other.
- Build an active community, increasing participation and ownership.

Environmental

- Maintain and enhance the natural environment and resources.
- Maintain and enhance the area's infrastructure.

Economic

- Strengthen local business and employment capacity.
- Support and encourage sustainable business growth.
- Position the area as a regional strategic location and transport hub.

Resolution 8.6

That Council:

- 1. Does not support the proposal from the Cunderdin Bowling Club to waive the \$30,000 payment to the Shire of Cunderdin for over expenditure on the Bowls component at the new Cunderdin Sports & Recreation Centre, and requires payment of the funds as soon as possible.**
- 2. Encourages the Cunderdin Bowling Club to investigate grant and other funding opportunities to fund the purchase and installation of proposed shelters.**

Moved: Cr Norm Jenzen

Seconded: Cr Terri Jasper

Vote – Absolute majority

Carried: 5/2

Cr Gibsone and Cr Harris requested their names be recorded as voting against the resolution.

8.7 Shire of Cunderdin Audit Report 2013/2014 Financial Year

Location:	Cunderdin
Applicant:	Chief Executive Officer
Date:	9 th December 2014
Author:	Peter Naylor / Paul Godfrey
Item Approved by:	Chief Executive Officer
Disclosure of Interest:	Nil
File Reference:	Nil
Attachment/s:	Refer to Annual Report (separate attachment)

Proposal/Summary

For Council to consider the Independent Audit Report for 2013/2014 Financial Year.

Background

Macri Partners completed their on-site audit of Council's operations and functions for the 2013/2014 Financial Year on Friday 14th November 2014.

Whilst on-site the Auditors were unable to meet with the Shire President and / or the Audit Committee due to time constraints and harvesting commitments, however will be meeting with the Audit Committee on Thursday 18th December 2014 at 12:00pm via teleconference.

Comment

The Audit has been conducted in accordance with the Australian Audit Standards to ensure that during the reporting period the Shire of Cunderdin complied with all statutory requirements, including the *Local Government Act 1995* and associated Regulations.

The Audit Report for the 2013/14 Financial Year was received on Wednesday 17th December 2014, via email, and uploaded on to the Councillor iPads. The Interim Audit Report and associated Management Letter had been uploaded onto the iPads on Tuesday 16th December 2014.

No matters of non-compliance have been reported.

Consultation

Nil

Statutory

Local Government Act 1995

7.12A. Duties of local government with respect to audits

- (1) *A local government is to do everything in its power to —*
- (a) *assist the auditor of the local government to conduct an audit and carry out his or her other duties under this Act in respect of the local government; and*
 - (b) *ensure that audits are conducted successfully and expeditiously.*

- (2) Without limiting the generality of subsection (1), a local government is to meet with the auditor of the local government at least once in every year.
- (3) A local government is to examine the report of the auditor prepared under section 7.9(1), and any report prepared under section 7.9(3) forwarded to it, and is to —
- (a) determine if any matters raised by the report, or reports, require action to be taken by the local government; and
 - (b) ensure that appropriate action is taken in respect of those matters.
- (4) A local government is to —
- (a) prepare a report on any actions under subsection (3) in respect of an audit conducted in respect of a financial year; and
 - (b) forward a copy of that report to the Minister, by the end of the next financial year, or 6 months after the last report prepared under section 7.9 is received by the local government, whichever is the latest in time.

Local Government (Audit) Regulations 1996

Local Government (Financial Management) Regulations 1996

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Resolution 8.7

That council receive the Audit Report for the 2013/2014 Financial Year.

Moved: Cr Dennis Whisson

Seconded: Cr Doug Kelly

Vote – Simple majority

Carried: 7/0

Note: Copy of the Audit Report to be forwarded to the Department of Local Government.

8.8 Shire of Cunderdin Annual Report 2013/2014 Financial Year

Location:	Cunderdin
Applicant:	Chief Executive Officer
Date:	9 th December 2014
Author:	Peter Naylor / Paul Godfrey
Item Approved By:	Chief Executive Officer
Disclosure of Interest:	Nil
File Reference:	Nil
Attachment/s:	Refer to separate attachment

Proposal/Summary

For Council to accept the Annual Report for the 2013/2014 Financial Year.

Background

The *Local Government Act 1995*, sections 5.53 & 5.54 provides for a local government to prepare an Annual Report in each financial year.

The Report is to be received by the local government by the 31 December.

The Report is to be prepared in accordance with the provisions of the *Act* and the Local Government (Financial Management) Regulations 1996.

Comment

The *Local Government Act 1995*, section 5.26 provides that Council holds a General Meeting of Electors within 56 days of receiving the Annual Report.

In previous years Council has held an informal meeting in Meckering prior to the general meeting in Cunderdin.

It is proposed that this continue, however the dates / times for both meetings need to be determined.

Consultation

Nil

Statutory

Local Government Act 1995

5.27. Electors' general meetings

- (1) A general meeting of the electors of a district is to be held once every financial year.*
- (2) A general meeting is to be held on a day selected by the local government but not more than 56 days after the local government accepts the annual report for the previous financial year.*
- (3) The matters to be discussed at general electors' meetings are to be those prescribed.*

5.53. Annual reports

- (1) *The local government is to prepare an annual report for each financial year.*
- (2) *The annual report is to contain —*
 - (a) *a report from the mayor or president; and*
 - (b) *a report from the CEO; and*
 - [(c), (d) deleted]*
 - (e) *an overview of the plan for the future of the district made in accordance with section 5.56, including major initiatives that are proposed to commence or to continue in the next financial year; and*
 - (f) *the financial report for the financial year; and*
 - (g) *such information as may be prescribed in relation to the payments made to employees; and*
 - (h) *the auditor’s report for the financial year; and*
 - (ha) *a matter on which a report must be made under section 29(2) of the Disability Services Act 1993; and*
 - (hb) *details of entries made under section 5.121 during the financial year in the register of complaints, including —*
 - (i) *the number of complaints recorded in the register of complaints; and*
 - (ii) *how the recorded complaints were dealt with; and*
 - (iii) *any other details that the regulations may require; and*
 - (i) *such other information as may be prescribed.*

5.54. Acceptance of annual reports

- (1) *Subject to subsection (2), the annual report for a financial year is to be accepted* by the local government no later than 31 December after that financial year.*
** Absolute majority required.*
- (2) *If the auditor’s report is not available in time for the annual report for a financial year to be accepted by 31 December after that financial year, the annual report is to be accepted by the local government no later than 2 months after the auditor’s report becomes available.*

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Resolution 8.8

That Council:

- 1. Pursuant to section 5.54 of the Local Government Act 1995, accepts the Annual Report for the 2013/2014 Financial Year.**
- 2. Schedules a general public meeting at the Meckering Sporting Club on Wednesday 4th February 2015 commencing at 4.00pm.**
- 3. Pursuant to section 5.27 of the Local Government Act 1995, schedules the Annual General Meeting of Electors at the Cunderdin Community Resource Centre on Wednesday 4th February 2015 commencing at 6.30pm.**

Moved: Cr Todd Harris

Seconded: Cr Dianne Kelly

Vote – Absolute majority

Carried: 7/0

Note: Copy of the Annual Report to be forwarded to the Department of Local Government.

Cr Harris left the meeting at 3.44pm and returned at 3.46pm
Works Manager – Ian Bartlett entered the meeting at 3.44pm

9. Environmental Health & Building Services

Nil

10. Works & Services

10.1 Works & Services Report

Location:	Cunderdin
Applicant:	Manager Works & Services
Date:	11 th December 2014
Author:	Ian Bartlett
Item Approved by:	Chief Executive Officer
Disclosure of Interest:	Nil
File Reference:	Nil
Attachment/s:	Nil

PROPOSAL/SUMMARY

Council is to receive the Works and Services Report for November 2014.

CONSTRUCTION

- Commenced upgrade works on Hodgson Street.
- Re-commenced works on Beebering Road.

GENERAL MAINTENANCE

Routine maintenance works being carried out throughout the Shire and on a as needs basis:

- Several sand and metal deliveries.
- Restocked sand stockpile at the works depot.
- Repaired cross-over in Island Avenue.
- Graded up shoulders on Woonwooring Road.
- Repaired blow-outs on Mt Anne Road.
- Replaced guide posts on rural sealed roads (this is ongoing).
- Gravel re-sheeted farm track as a community support project on Doodenanning Road.
- Carried out bitumen patching on Loton, Meckering-Goomalling, Woonwooring, Doodenanning, Goldfields and Meckering-Dowerin Roads.
- Signs replaced on Boundary Road.

The below listed roads have been summer graded:

Bulgin, Mt Anne, Woonwooring, Pascoe, Eight Mile Gate, Shorter, part of Rabbit Proof Fence North, Pearce, McWaters and Three Mile Gate.

PARKS AND GARDENS MECKERING

- Carried out general mowing, slashing, wiper snipping and clean-up of all parks gardens and public open space.
- Public Open Space area mowed by Dowerin Work Camp group.

PARKS AND GARDENS CUNDERDIN

- Carried out general mowing, slashing, wiper snipping and general clean-up of public open space.
- Slashed blocks on Mitchell and Hodgson Streets for ESL.
- Parks cleaned by Dowerin Prison Camp group.
- Shade sail at O'Connor Park repaired again after a corner was cut by person or persons unknown.
- Removed grass clippings from oval after verti-mowing.

BUILDING AND OTHER MAINTENANCE

- General maintenance carried out to Cottage Homes, Recreation Centre and Shire Houses.

CEMETERIES

- Two funerals during the month.

AIRFIELD MAINTENANCE

- Routine inspections carried out no problems to report.
- No damage to lights during November.

PLANT MAINTENANCE

- Carried out general servicing and minor repairs to all plant and equipment.
- No major breakdowns to report.

WASTE SERVICES

- General upkeep of the Cunderdin and Meckering Waste Transfer Stations, everything running okay.
- Also includes general maintenance to Meckering Golf Club, Bowls and Tennis Clubs.

WORKS AND SERVICES STAFF

Nil

TRAFFIC COUNTERS

Road	Dates	VPD
Wilding	7/11/14 – 14/11/2014	22.10
Hagboom		16.28
Partridge		9 vehicles during count period
Nambling		6.14
Whites	14/11/2014 - 21/11/2014	0.00
Stewart		3.50
Partridge		1 vehicle during count period
Loton		43.10

OTHER MATTERS

- Had on-site meeting with Evergreen at the Meckering Tennis Courts, am expecting a report to be tabled at the Council Meeting.

Statutory Implications

Local Government Act 1995

Financial Implications

Nil

Strategic Implications

Nil

Resolution 10.1

That Council:

- 1. Receives the Works and Services Report for November 2014.**

Moved: Cr Dianne Kelly

Seconded: Cr Todd Harris

Vote – Simple majority

Carried: 7/0

Jacky Jurmann, Town Planning Consultant, entered the meeting at 3.48pm

Council resolved to bring Town Planning Agenda Item 11.1 forward in the meeting.

11.1 Proposed 2nd Dwelling – 1949 Cunderdin-Wyalkatchem Road, West Wyola

Location:	1949 Cunderdin-Wyalkatchem Rd, West Wyola
Applicant:	McGrath Homes
Date:	4 December 2014
Author:	Jacky Jurmann (Planner)
Item Approved by:	Chief Executive Officer
Disclosure of Interest:	Nil
File Reference:	32207
Attachment/s:	Plans

Proposal/Summary

A planning application has been received to obtain consent to construct a new modular 4 bedroom dwelling on farming land as the primary dwelling and for the existing 2 bedroom worker's cottage (currently the main dwelling) to become secondary to the new dwelling to accommodate a family member, namely the owner's son.

Background

The site has a total area of 68.921 hectares and currently contains a 2 bedroom worker's cottage; various farming sheds; and a garage.

The owner has advised that that main dwelling was badly damaged by an earthquake and consequently was demolished 2 years ago. The new dwelling will be constructed close to the site of the original dwelling.

A 2 bedroom worker's cottage, currently occupied by the owner's son, was approved and constructed in 1992.

Comment

The application has been approved by the CEO under delegation to enable the landowner to order the modular dwelling prior to the Christmas/New Year period and for the new dwelling to be constructed early in 2015.

The purpose of this Report is to endorse the CEO's actions and obtain Council's authorisation for the Chief Executive Officer to place the Council Seal on the Section 70A Notification that will restrict the occupation of the 2nd dwelling (the worker's cottage) to family members only.

Consultation

Consultation has occurred with the applicant and landowner prior to the submission of this application.

Statutory Implications

Cunderdin Local Planning Scheme No. 3

The property is zoned General Agriculture under the provisions of the Cunderdin Local Planning Scheme No. 3.

The zoning table permits the construction of a single dwelling on properties zoned General Agriculture. Grouped, multiple and caretaker's dwellings are prohibited in the zone. Notwithstanding this, additional dwelling(s) can be approved if the landowner clearly demonstrates that the additional dwelling:

1. is required for farm management or tourist development purposes;
2. will only accommodate a family member, workers employed for agricultural activities on that lot or tourists;
3. are clustered in one location so as to avoid future subdivision pressure and minimise constraints on adjoining uses; and
4. all essential services are shared with the existing dwelling, where practicable.

The landowner has submitted a supporting letter stating that:

- the proposed dwelling is to replace the main dwelling that was demolished 2 years ago due to damage by earthquake;
- the existing 2 bedroom worker's cottage will continue to be occupied by her son;
- water will be provided through existing services and infrastructure; and
- access will be provided utilising the existing farm access.

The plans submitted illustrate that the new dwelling will be constructed 'clustered' in close proximity to the existing dwelling and garage.

The owner has been made aware of the provisions of Clause 5.10.3 of LPS3, which states that the approval an additional dwelling should not be construed as a basis for Council's support to subdivision of the lot. The owner has advised that she is not intending on subdividing the land.

An additional dwelling on the lot is unlikely to result in land conflict or any other on-site or off-site impacts and therefore complies with Clause 5.10.4 of LPS3.

Table 2 of LPS3 sets out the site and development requirements for each zone. For the General Agriculture zone, the minimum boundary setbacks for development are 20 metres from each boundary. The proposed dwelling meets and exceeds these setback requirements.

The matters for consideration listed in Clause 10.2 of LPS3 have been considered in this assessment and it is considered that the proposal is compatible with the use of the property and setting; will not cause any amenity, social or environmental impacts; and can be adequately serviced using existing infrastructure.

State Planning Policy 2.5 – Land Use Planning in Rural Areas

The SPP aims to protect rural land from land use conflict, inappropriate development and fragmentation. The proposal is consistent with the aims and objectives of the SPP. There are no specific provisions.

Draft Planning and Development (Local Planning Schemes) Regulation 2014

Currently on public exhibition is draft Regulations that will see the introduction of new Model Scheme Text. In relation to this application, and supportive of this application, is the reintroduction of incidental uses into the Zoning Table to permit uses that are clearly incidental to the predominant use, such as this

proposal; and an definition for workforce accommodation, which would also be applicable to this application.

Policy Implications

The proposal is consistent with the provisions of the Shire of Cunderdin's Local Planning Scheme No. 3 and relevant State policies.

Financial Implications

There are no financial implications for the Shire of Cunderdin associated with this proposal.

Strategic Implications

Cunderdin Community Strategic Plan

The Cunderdin Community Strategic Plan aims to manage growth sustainably through governance, leadership, and targeted service and economic growth. The goals to achieve the aim are:

Social

- Grow and build the population base.
- Improve community spirit, collectively caring for each other.
- Build an active community, increasing participation and ownership.

Environmental

- Maintain and enhance the natural environment and resources.
- Maintain and enhance the area's infrastructure.

Economic

- Strengthen local business and employment capacity.
- Support and encourage sustainable business growth.
- Position the area as a regional strategic location and transport hub.

This proposed development is consistent with the aims and goals of the Community Plan.

Resolution 11.1

That Council:

- 1. Endorse the actions of the Chief Executive Officer in approving the subject planning application for the construction of a 2nd dwelling at 1949 Cunderdin-Wyalkatchem Road, West Wyola and the conditions imposed as follows:
 - 1.1 Development must substantially commence within two (2) years from the date of determination.**
 - 1.2 Development shall take place in accordance with the stamped approved plans (ref: 141064 – 5 sheets) dated 17 October 2014.**
 - 1.3 The Ancillary Accommodation must only be occupied by a member of the same family as the occupiers of the main dwelling or persons involved or employed in the farming operations of the subject property, at all times.**
 - 1.4 Prior to occupation of the proposed dwelling, a notification must be registered on the Certificate of Title for the land, pursuant to section 70A of the Transfer of Land Act 1893. This notification must include the following detail: *"The ancillary accommodation can only be occupied by a member of the same family as the occupiers of the main dwelling or persons involved or employed in the farming operations of the subject property."*****
- 2. Authorise the Chief Executive Officer to place the Council Seal on the Section 70A Notification required by the conditions of approval.**

Moved: Cr Dennis Whisson

Seconded: Cr Todd Harris

Vote: Simple majority

Carried: 7/0

Jacky Jurmann, Town Planning Consultant, departed the meeting at 4:25pm.

10.2 Proposal – Scrap Steel Removal

Location:	Cunderdin and Meckering
Applicant:	Avon Waste
Date:	9 th December 2014
Author:	Peter Naylor
Item Approved by:	Chief Executive Officer
Disclosure of Interest:	Nil
File Reference:	32236
Attachment/s:	2 Pages

Proposal/Summary

For Council to consider a proposal submitted by Avon Waste for the future collection of scrap steel product from the Cunderdin and Meckering Waste Transfer Stations.

This report recommends that the Avon Waste proposal be supported by Council.

Background

Council collects scrap steel waste products at the Cunderdin and Meckering Waste Transfer Stations.

In the past Hills Scrap Metal and Sims Metal have collected the steel waste however it has become a very adhoc service arrangement due to fluctuating steel waste market prices.

To this end it has been difficult to lock in a regular collection program with the service providers.

Comment

The most recent collection was with Hills Scrap Metal in June 2014. On this occasion 14.160 tonnes of scrap was collected at \$40/t resulting in dividend to Council of \$623.04 (GST incl).

Unfortunately this arrangement hasn't continued (as mentioned above) and there is currently a large quantity of scrap metal in the waste transfer stations awaiting collection.

The proposal being presented by Avon Waste will not necessarily return a positive or negative result for Council on an ongoing basis however will help Council to keep the scrap metal areas cleaned up and thus assist Council to continue providing the service to our residents. With a better understanding of the actual cost for the service and with an opportunity to clean up the scrap metal areas at the transfer stations on a more regular basis it certainly presents an attractive opportunity.

Consultation

Avon Waste

Statutory Implications

Nil

Policy Implications

Nil

Financial Implications

Nil (or very minor)

Strategic Implications

Cunderdin Community Strategic Plan

The Cunderdin Community Strategic Plan aims to manage growth sustainably through governance, leadership, and targeted service and economic growth. The goals to achieve the aim are:

Social

- Grow and build the population base.
- Improve community spirit, collectively caring for each other.
- Build an active community, increasing participation and ownership.

Environmental

- Maintain and enhance the natural environment and resources.
- Maintain and enhance the area's infrastructure.

Economic

- Strengthen local business and employment capacity.
- Support and encourage sustainable business growth.
- Position the area as a regional strategic location and transport hub.

Resolution 10.2

The Council:

- 1. Supports the proposal presented by Avon Waste for collection of Scrap Steel from the Cunderdin and Meckering Waste Transfer Stations.**
- 2. Authorises the Chief Executive to progress a contractual arrangement with Avon Waste for the collection of Scrap Steel and execute the document on behalf of council.**

Moved: Cr Dianne Kelly

Seconded: Cr Dennis Whisson

Vote – Simple majority

Carried: 7/0

11. Planning & Development

11.1 Proposed 2nd Dwelling – 1949 Cunderdin-Wyalkatchem Road, West Wyola

Location:	1949 Cunderdin-Wyalkatchem Rd, West Wyola
Applicant:	McGrath Homes
Date:	4 December 2014
Author:	Jacky Jurmann (Planner)
Item Approved by:	Chief Executive Officer
Disclosure of Interest:	Nil
File Reference:	32207
Attachment/s:	Plans

Note: This agenda item was dealt with earlier in the Meeting.

11.2 Planning for Growth – Cunderdin Health & Community Precinct

Location:	Cunderdin
Applicant:	University of WA Students
Date:	11 th December 2014
Author:	Peter Naylor
Item Approved by:	Chief Executive Officer
Disclosure of Interest:	Nil
File Reference:	N/a
Attachment/s:	295 Pages (2 attachments)

Proposal/Summary

For Council to receive a report prepared by University Students as a planning concept design for the proposed future Lundy Avenue Health & Community Precinct.

Background

Council recently participated in a program promoted by the Wheatbelt Development Commission for six (6) students from the University of WA (UWA) to undertake a planning project on behalf of the Shire of Cunderdin. The program was also to be part of the end of year thesis for the student's relevant university studies. The students were from areas of Urban Planning, Civil Engineering, and Media & Communication.

The six students, namely Bonnie Butler, Madelaine De-lubdicibus, Dylan Dewsbury, Emma Elliot, Caris Gordon and Jemma Van Der Loo, visited Cunderdin on a number of occasions and met with Council and the Chief Executive Officer.

The students were given the task of preparing a concept plan for the proposed Lundy Avenue Precinct which is proposed to cater for future Primary Health Care Demonstration Site, future Aged Accommodation, and associated facilities and amenities, as well as providing links via both pedestrian and gofer type transport to the various commercial, recreation and future health services within Cunderdin.

Whilst the students were provided with a minor brief as to the history of the services in Cunderdin and future proposed services, Council and staff were reluctant to provide too much additional information as it was proposed that the students provide a concept plan without having to worry about budget parameters and other inhibiting factors.

It was considered that this approach would provide the opportunity for the students to look at bigger picture and wider concept ideas and prepare a plan from an 'outsiders' perspective whilst incorporating use of existing facilities and amenities such as the former incorporated club, meeting room, and grass court surfaces.

Comment

The plan prepared by the students and for presentation to Council has certainly captured the spirit and intent of which Council requested.

Whilst some of the concept plan may seem a bit out of Council's reach at the present time it certainly provides Council with plenty of ideas and a wider vision for the future planning of the Lundy Avenue Precinct .

There is no doubt that the students have put a concerted effort, both from a professional and visionary perspective, towards this project and should be congratulated on their efforts.

Consultation

Wheatbelt Development Commission.
University of WA.

Statutory Implications

Nil

Policy Implications

Nil

Financial Implications

Nil at present, however there will need to future budget provision to enable the proposed works to proceed.

Strategic Implications

Cunderdin Community Strategic Plan

The Cunderdin Community Strategic Plan aims to manage growth sustainably through governance, leadership, and targeted service and economic growth. The goals to achieve the aim are:

Social

- Grow and build the population base.
- Improve community spirit, collectively caring for each other.
- Build an active community, increasing participation and ownership.

Environmental

- Maintain and enhance the natural environment and resources.
- Maintain and enhance the area's infrastructure.

Economic

- Strengthen local business and employment capacity.
- Support and encourage sustainable business growth.
- Position the area as a regional strategic location and transport hub.

This proposed Policy is consistent with the aims and goals of the Community Plan clarify community expectations regarding the use of sea containers.

Resolution 11.2

That Council:

- 1. Receives the 'Planning for Growth' Report for Cunderdin as prepared and presented by the six (6) University of WA students.**
- 2. Writes to the six students, Bonnie Butler, Madelaine De-lubdicibus, Dylan Dewsbury, Emma Elliot, Caris Gordon and Jemma Van Der Loo, thanking them for preparing the Report and congratulating them on the excellent work and vision which will help Council to develop the Lundy Avenue Precinct in the future.**

Moved: Cr Todd Harris

Seconded: Cr Doug Kelly

Vote: Simple majority

Carried: 7/0

12. Urgent Items

13. Matters for which the meeting may be closed

14. Closure of meeting

There being no further business the Shire President declared the meeting closed at 4.31pm.