



Shire of Cunderdin

Minutes of an Ordinary Council Meeting

Dear Council Member,

The Ordinary Meeting of the Cunderdin Shire Council was held on Thursday 20th February 2014 in the Council Chambers, Lundy Avenue Cunderdin commencing at 5:02 pm.

A handwritten signature in black ink, appearing to read 'Peter Naylor'.

Peter Naylor
Chief Executive Officer

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AGENDA

1. Declaration of opening

The President declared the meeting open at 5.02pm

The Shire of Cunderdin disclaimer was read aloud.

The Local Government Act 1995 Part 5 Division 2 Section 5.25 and Local Government (Administration) Regulations 1996 Regulation 13

“No responsibility whatsoever is implied or accepted by the Shire of Cunderdin for any act, omission or statement or intimation occurring during this meeting. It is strongly advised that persons do not act on what is heard at this Meeting and should only rely on written confirmation of Council’s decisions, which will be provided within ten working days of this meeting”.

2. Suspension of Clause 3.2 - Standing Orders

Location:	Cunderdin
Applicant:	Not applicable
Date:	11 th February 2014
Author:	Peter Naylor
Item Approved by:	Chief Executive Officer

Resolution 2.0:

Council suspends clause 3.2 – Order of Business – of the Shire of Cunderdin Standing Orders Local Law 2001

Moved: Cr Norm Jenzen

Seconded: Cr Terri Jasper

Vote – Simple majority

Carried: 7/0

The Presiding member acknowledged the passing of Stewart Rodgers and all the work he did for the Cunderdin community.

3. Public Question Time

Response to previous public questions taken on notice

Declaration of public question time opened at

Declaration of public question time closed at

7. Confirmation of the Minutes of Previous Meetings

7.1 Ordinary and Special Meetings of Council held on Thursday 19th December 2013 and Wednesday 29th January 2014

Location:	Cunderdin
Applicant:	Administration
Date:	6 th February 2014
Author:	Peter Naylor
Item Approved by:	Chief Executive Officer
Disclosure of Interest:	N/A
File Reference:	
Attachment/s:	Nil

Proposal/Summary

Council to confirm the minutes of the Ordinary Council meeting held on Thursday 19th December 2013 and Special Council Meeting held on Wednesday 29th January 2014..

Background

The minutes of the meetings have been circulated to all Councillors and have been made available to the public.

Comment

No business arising.

Consultation

Nil

Statutory Environment

Local Government Act 1995 Part 5 Division 2 Subdivision 3 - Section 5.22 (2)

The minutes of a meeting of a council or a committee are to be submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

Policy Implications

Nil

Financial Implications

There are no financial implications in considering this item.

Strategic Implications

Nil

Resolution 7.1

That:

- 1. The minutes of the Ordinary Council Meeting held on Thursday 19th December 2013, be confirmed as a true and correct record; and**
- 2. The minutes of the Special Council meeting held on Wednesday 29th January 2014, be confirmed as a true and correct record.**

Moved: Cr Norm Jenzen

Seconded: Cr Todd Harris

Vote – Simple majority

Carried : 7/0

Note to this item:

The President will sign the minute declaration.

8. Finance & Administration

8.1. Financial Report for December 2013 and January 2014

Location:	Cunderdin
Applicant:	Deputy Chief Executive Officer
Date:	14 th February 2014
Author:	Paul Godfrey/Darren Long
Item Approved by:	Chief Executive Officer
File Reference:	Nil
Attachment/s:	71 Pages

Proposal/Summary

The financial position as at 31st December 2013 and 31st January 2014 is presented for consideration.

Appendices - Financial Statements

- Statement of Financial Activity
- Councillor EOY Estimate
- Operating Statement
- Statement of Surplus or Deficit
- Statement of Financial Position
- Statement of Cash Flows
- Details by Function & Activity
- Reserves Account Summary
- Loan Repayment Schedule
- Financial Activity Statement
- Municipal Bank Account Statement & Reconciliation 036-102 00-0030
- Municipal Business Cash Reserve Statement & Reconciliation 036-107 22-3647
- Municipal Term Deposit Statement & Reconciliation 036-107 22-6418
- Municipal Term Deposit Statement & Reconciliation 036-107 22-8704
- Municipal Term Deposit Statement & Reconciliation 036-107 22-8712
- Reserves Business Cash Reserve Statement & Reconciliation 036-107 22-3639
- Reserves Term Deposit Statement & Reconciliation 036-107 22-6827
- Working Trust Account Statements & Reconciliations 036-172 12-2981
- REBA Trust Account Statements & Reconciliations 036-172 12-3001

Statutory Environment

The Local Government Act 1995 Part 6 Division 3 requires that a monthly financial report be presented to Council.

Commentary

Nil

Policy Implications

Nil

Financial Implications

All financial implications are contained within the reports

Strategic Implications

Nil

Resolution 8.1

That council receive the financial reports to 31st December 2013 and 31st January 2014.

Moved: Cr Dennis Whisson

Seconded: Cr Norm Jenzen

Vote – Simple majority

Carried : 7/0

8.2 Accounts Paid – December 2013 and January 2014

Location:	Cunderdin
Applicant:	Deputy Chief Executive Officer
Author:	Paul Godfrey
Report Date:	14 th February 2014
Item Approved By:	Chief Executive Officer
Disclosure of Interest:	Nil
File Reference:	Nil
Attachment/s:	7 Pages

Proposal/Summary

Council is requested to confirm the payment of Accounts totalling \$219,281.62 listed in the Warrant of Payments for the period 1st December to 31st December 2013.

Council is requested to confirm the payment of Accounts totalling \$697,546.55 listed in the Warrant of Payments for the period 1st January to 31st January 2014.

Attachments

Warrant of Payments for 1st December – 31st December 2013.

Warrant of Payments for 1st January – 31st January 2014.

Statutory Environment

Financial Management Regulations 12 & 13

Commentary on Statutory Environment

In accordance with Financial Management Regulations 12 & 13, a List of all accounts paid or payable shall be presented to Council (Refer Warrant of Payments attached).

Policy Implications

Nil

Financial Implications

All financial implications are contained within the reports

Strategic Implications

Nil

Resolution 8.2

(a) That Council's payment of accounts amounting to \$219,281.62, for the month of December 2013 and \$ 697,546.55, for the month of January 2014 from the Municipal Fund be confirmed and noted.

(b) The Payments List as presented where incorporated in the Minutes of the Meeting.

Moved: Cr Todd Harris

Seconded: Cr Dianne Kelly

Vote – simple majority

Carried : 7/0

Paid Creditor Listing December 13			
Date	Reference	Narration	Amount
2/12/2013	Bank Fees	Transaction Fee - Bank Charges	-\$ 745.63
3/12/2013	EFT-1820	Westpac Banking Corporation Credit Card	-\$ 3,865.95
3/12/2013	Bank Fees	Westpac Banking Corporation	-\$ 34.25
4/12/2013	Bank Fees	Commonwealth Bank	-\$ 58.42
4/12/2013	Staff Pays	Staff Pays	-\$ 41,750.86
16/12/2013	EFT-1762	sgfleet	-\$ 1,993.27
17/12/2013	EFT-1763	Filters Plus	-\$ 1,206.16
17/12/2013	EFT-1764	McLeods Barristers & Solicitors	-\$ 2,477.06
17/12/2013	EFT-1765	Hostplus	-\$ 9.72
17/12/2013	EFT-1766	Dougie's Roadhouse	-\$ 72.00
17/12/2013	EFT-1767	Graphic Source Pty Ltd	-\$ 491.70
17/12/2013	EFT-1768	Courier Australia	-\$ 100.62
17/12/2013	EFT-1769	Wattleup Tractors	-\$ 206.10
17/12/2013	EFT-1770	Momar Australia Pty Ltd	-\$ 1,565.30
17/12/2013	EFT-1771	Peak Transport	-\$ 114.84
17/12/2013	EFT-1772	Australia Post	-\$ 136.46
17/12/2013	EFT-1773	Sigma Chemicals	-\$ 55.95
17/12/2013	EFT-1774	Avon Precision Engine Services	-\$ 786.50
17/12/2013	EFT-1775	Avon Waste	-\$ 5,235.92
17/12/2013	EFT-1776	Chatfield's Tree Nursery	-\$ 11.00
17/12/2013	EFT-1777	Porter Consulting Engineers	-\$ 13,750.00
17/12/2013	EFT-1778	Goodfield Quality Meats	-\$ 48.50
17/12/2013	EFT-1779	Meckering Roadhouse	-\$ 1,350.00
17/12/2013	EFT-1780	Thompson Signs	-\$ 27.50
17/12/2013	EFT-1781	Contract Aquatic Services	-\$ 26,400.00

17/12/2013	EFT-1782	Andy's Plumbing Service	-\$ 1,292.50
17/12/2013	EFT-1783	Westrac Equipment	-\$ 364.79
17/12/2013	EFT-1784	Fire & Safety Australia	-\$ 42.90
17/12/2013	EFT-1785	Startrack Express	-\$ 226.05
17/12/2013	EFT-1786	Avdata Australia	-\$ 907.52
17/12/2013	EFT-1787	Claw Environmental	-\$ 3,325.19
17/12/2013	EFT-1788	Elders Limited	-\$ 214.50
17/12/2013	EFT-1789	WA Local Government Association	-\$ 589.16
17/12/2013	EFT-1790	Cannon Hygiene	-\$ 1,569.80
17/12/2013	EFT-1791	Dunnings Investments Pty Ltd	-\$ 10,310.00
17/12/2013	EFT-1792	Shire of Tammin	-\$ 2,114.24
17/12/2013	EFT-1793	Orica Australia Pty Ltd	-\$ 43.65
17/12/2013	EFT-1794	Green-shore Builders Pty Ltd	-\$ 40.50
17/12/2013	EFT-1795	Skipper Truck Parts	-\$ 225.30
17/12/2013	EFT-1796	Macs Agencies	-\$ 154.00
17/12/2013	EFT-1797	Combined Tyrepower	-\$ 841.30
17/12/2013	EFT-1798	Landgate	-\$ 60.85
17/12/2013	EFT-1799	Eastway Food Supplies	-\$ 175.78
17/12/2013	EFT-1800	Northam & Districts Glass Service	-\$ 308.00
17/12/2013	EFT-1801	Heartlands Western Australia Inc	-\$ 425.00
17/12/2013	10330	State Library of WA	-\$ 110.00
17/12/2013	10331	Macri Partners	-\$ 2,640.00
17/12/2013	10332	Synergy	-\$ 11,873.45
17/12/2013	10333	COVs Parts	-\$ 741.97
17/12/2013	10334	Earthstyle Contracting	-\$ 1,430.00
17/12/2013	10335	MLC Nominees Pty Ltd	-\$ 202.47

17/12/2013	10336	Telstra Corporation Limited	-\$ 2,003.11
17/12/2013	10337	Midalia Steel Pty Ltd	-\$ 1,156.73
17/12/2013	10338	Westscheme Superannuation	-\$ 276.07
17/12/2013	10339	BT Super for Life	-\$ 264.04
17/12/2013	10340	Water Corporation	-\$ 174.98
17/12/2013	10341	Signs Plus	-\$ 31.00
17/12/2013	10342	Baxters Rural Centre	-\$ 316.98
17/12/2013	10343	OnePath Superannuation	-\$ 174.24
17/12/2013	10344	Telstra (Bigpond)	-\$ 19.95
17/12/2013	Bank Fees	Commonwealth Bank	-\$ 31.66
18/12/2013	Staff Pays	Staff Pays	-\$ 39,216.76
19/12/2013	Staff Pays	Staff Pays	-\$ 888.76
23/12/2013	10345	PE & SM Ferguson	-\$ 7,315.00
23/12/2013	10346	MLC Nominees Pty Ltd	-\$ 192.15
23/12/2013	10347	Australian Tax College	-\$ 400.95
23/12/2013	10348	Westscheme Superannuation	-\$ 276.51
23/12/2013	10349	BT Super for Life	-\$ 267.76
23/12/2013	10350	Bosston Auto Bodies	-\$ 343.04
23/12/2013	10351	Cunderdin Newsagency	-\$ 257.95
23/12/2013	10352	OnePath Superannuation	-\$ 174.24
23/12/2013	EFT-1802	Hostplus	-\$ 10.52
23/12/2013	EFT-1803	The Cunderdin Mob	-\$ 351.90
23/12/2013	EFT-1804	WA Local Government Superannuation Plan	-\$ 10,847.17
23/12/2013	EFT-1805	Courier Australia	-\$ 27.48
23/12/2013	EFT-1806	Wurth Australia Pty Ltd	-\$ 299.63
23/12/2013	EFT-1807	Palmer, Kelly Louise	-\$ 70.20

23/12/2013	EFT-1808	Boral Construction Materials Group	-\$ 2,368.39
23/12/2013	EFT-1809	Advanced Autologic Pty Ltd	-\$ 2,184.00
23/12/2013	EFT-1810	Startrack Express	-\$ 96.59
23/12/2013	EFT-1811	Perth Face Painting Company	-\$ 1,254.00
23/12/2013	EFT-1812	Takacs, Adam	-\$ 10.00
23/12/2013	EFT-1813	WA Local Government Association	-\$ 214.50
23/12/2013	EFT-1814	Shire of Tammin	-\$ 1,037.60
23/12/2013	EFT-1815	JR & A Hersey	-\$ 509.78
23/12/2013	EFT-1816	Bloodworth, Zachariah	-\$ 80.00
23/12/2013	EFT-1817	Coward, Garry	-\$ 63.58
24/12/2013	Staff Pays	Staff Pays	-\$ 1,069.12
31/12/2013	EFT-1818	Bob Davey Real Estate	-\$ 1,300.00
31/12/2013	EFT-1819	Westpac Banking Corporation Credit Card	-\$ 982.65
		Total Amount:	-\$ 219,281.62
CHQ	-\$ 30,642.59		
EFT	-\$ 188,639.03		
TOTAL	-\$ 219,281.62		

Paid Creditor Listing - January 2014

Date	Reference	Narration	Amount
1/01/2014	Staff Pays	Net for 01 - Payroll Clearing	-\$ 43,500.28
2/01/2014	Bank Fees	Westpac Banking Corporation	-\$ 505.25
2/01/2014	Bank Fees	CBA MERCHANT FEE - Bank Charges	-\$ 20.00
3/01/2014	Bank Fees	Token Monthly Fee - Bank Charges	-\$ 33.50
3/01/2014	EFT-1823	Robinson Build-Tech	-\$ 413,383.15
10/01/2014	10353	Department Of Transport	-\$ 6,009.20
15/01/2014	EFT-1821	sgfleet	-\$ 1,985.28
15/01/2014	EFT-1822	West Australian Treasury Corporation	-\$ 19,628.91
15/01/2014	Bank Fees	Transaction Fees BPNT - Bank Charges	-\$ 29.62
15/01/2014	Staff Pays	Staff Pays	-\$ 41,775.98
17/01/2014	Staff Pays	Staff Pays	-\$ 198.04
29/01/2014	Staff Pays	Staff Pays	-\$ 42,894.76
30/01/2014	Staff Pays	Net for 27 - Payroll Clearing	-\$ 816.20
31/01/2014	10354	Synergy	-\$ 3,147.65
31/01/2014	10355	Greenwood, M.D	-\$ 600.00
31/01/2014	10356	MLC Nominees Pty Ltd	-\$ 631.29
31/01/2014	10357	Royal Life Saving Society WA Inc	-\$ 629.00
31/01/2014	10358	Telstra Corporation Limited	-\$ 1,800.24
31/01/2014	10359	Westscheme Superannuation	-\$ 876.88
31/01/2014	10360	Petty Cash	-\$ 103.83
31/01/2014	10361	Gibsons, Cr Clive	-\$ 225.00
31/01/2014	10362	BT Super for Life	-\$ 826.28
31/01/2014	10363	Kelly, cr. Dianne	-\$ 225.00
31/01/2014	10365	Water Corporation	-\$ 32,788.37
31/01/2014	10366	Cunderdin Newsagency	-\$

			42.40
31/01/2014	10367	OnePath Superannuation	-\$ 533.05
31/01/2014	10368	Telstra (Bigpond)	-\$ 19.95
31/01/2014	10369	Jenzen, Norm	-\$ 225.00
31/01/2014	EFT-1824	Number 90 Gallery & Music	-\$ 30.00
31/01/2014	EFT-1825	Colonial First State	-\$ 105.81
31/01/2014	EFT-1826	Hostplus	-\$ 36.09
31/01/2014	EFT-1827	WA Local Government Superannuation Plan	-\$ 17,396.79
31/01/2014	EFT-1828	Courier Australia	-\$ 232.52
31/01/2014	EFT-1829	Carter, Cr Rod	-\$ 463.00
31/01/2014	EFT-1830	Avon A Party	-\$ 500.00
31/01/2014	EFT-1831	Wurth Australia Pty Ltd	-\$ 204.78
31/01/2014	EFT-1832	Kelly, cr. Doug	-\$ 225.00
31/01/2014	EFT-1833	Carlville	-\$ 9,240.00
31/01/2014	EFT-1834	Cunderdin Co-op	-\$ 1,273.96
31/01/2014	EFT-1835	Wilkins, Stanley Clifford Thomas	-\$ 5.90
31/01/2014	EFT-1836	American Asset Pty Ltd	-\$ 132.00
31/01/2014	EFT-1837	DarMitch Logistics	-\$ 174.90
31/01/2014	EFT-1838	Leeson Haulage	-\$ 3,741.76
31/01/2014	EFT-1839	Boral Construction Materials Group	-\$ 12,021.69
31/01/2014	EFT-1840	Whisson, Cr Dennis	-\$ 225.00
31/01/2014	EFT-1841	Jasper, Ms. Terri Anne	-\$ 225.00
31/01/2014	EFT-1842	Baileys Fertilisers	-\$ 3,798.58
31/01/2014	EFT-1843	Av-Sec Security	-\$ 7,202.77
31/01/2014	EFT-1844	Harris, Cr Todd	-\$ 225.00
31/01/2014	EFT-1845	Startrack Express	-\$ 115.77

31/01/2014	EFT-1846	Cunderdin Co-op Museum	-\$ 79.96
31/01/2014	EFT-1847	C & D Planke & Son PTY LTD	-\$ 21,560.00
31/01/2014	EFT-1848	Combined Tyrepower	-\$ 1,237.00
31/01/2014	EFT-1849	Landgate Revenue Office	-\$ 285.01
31/01/2014	EFT-1850	Bob Davey Real Estate	-\$ 1,300.00
31/01/2014	EFT-1851	Westpac Banking Corporation Credit Card	-\$ 2,054.15
		Total Amount:	-\$ 697,546.55
CHQ	-\$ 48,683.14		
EFT	-\$ 648,863.41		
TOTAL	-\$ 697,546.55		

8.3 Council Investments – At 31st January 2014

Location:	Cunderdin
Applicant:	Deputy Chief Executive Officer
Author:	Paul Godfrey
Report Date:	14 th February 2014
Item Approved By:	Chief Executive Officer
Disclosure of Interest:	Nil
File Reference:	Nil
Attachment/s:	Nil

Proposal/Summary

To inform Council of its investments as at 31st January 2014.

Background

The authority to invest money held in any Council Fund is delegated to the Chief Executive Officer. Council Funds may be invested in one or more of the following:

- Fixed Deposits
- Commercial Bills
- Government bonds
- Other Short-term Authorised Investments

Council funds are to be invested with the following financial institutions.

- Major Banks & Bonds Issued by Government and/ or Government Authorities.

Commentary

COUNCIL INVESTMENTS				
Institution	Amount Invested	Investment type	Municipal Funds	Reserve Funds
Westpac Banking Corporation	\$96.43	Business Cash Reserve Bonus 22-3639 0.01%	\$0.00	\$96.43
Westpac Banking Corporation	\$1,151,402.79	Reserves Term Deposit 22-6827 3.2%	\$0.00	\$1,151,402.79
Westpac Banking Corporation	\$1,559,692.55	Business Cash Reserve Bonus 22-3647 2.4%	\$1,559,692.55	\$0.00
Westpac Banking Corporation	\$0.00	Muni Term Deposit 22-8712 3.2%	\$0.00	\$0.00
TOTAL INVESTMENTS	\$2,711,191.77		\$1,559,692.55	\$1,151,499.22

Statutory Implications

Financial Management Regulation 19.

Policy Implications

Delegation #18 – Investments.

Financial Implications

There are no financial implications in considering this item.

Strategic Implications

There are no strategic implications in considering this item.

Resolution 8.3

That the report on Council investments as at 31st January 2014 be received and noted.

Moved: Cr Dennis Whisson

Seconded: Cr Norm Jenzen

Vote – Simple Majority

Carried : 7/0

8.4 Shire of Cunderdin Strategic Community Plan

Location:	Shire of Cunderdin
Applicant:	Chief Executive Officer
Date:	7 th February 2014
Author:	Peter Naylor
Item Approved by:	Chief Executive Officer
Disclosure of Interest:	Nil
File Reference:	Nil
Attachment/s:	16 Pages

Proposal/Summary

That Council adopts the amended Shire of Cunderdin Strategic Community Plan.

Background

On 26 August 2010, the Minister for Local Government introduced regulations which established new requirements for the Plan for the Future under the Local Government Act 1995. The new regulations required all local governments in Western Australia to develop and adopt the following two key documents by 30 June 2013: a Strategic Community Plan and a Corporate Business Plan – supported and informed by resourcing and delivering certain strategies. It is proposed that the plans will drive the development of each local government's Annual Budgets beyond 2013/14 and ultimately assist local governments in the planning for the future of their communities.

Council initially adopted the Strategic Community Plan at its Ordinary Meeting held on Thursday 17th May 2012. The Plan was subsequently provided to the Department of Local Government and Communities, along with other Integrated Planning and Reporting documents on 5th September 2013.

Comment

On review of the various Shire of Cunderdin documents by the Department, I was advised of minor amendments required to the Strategic Community Plan (SCP) in order for it to comply with the legislative requirements.

The SCP was duly amended and forwarded to the Department on 18th December 2013, with confirmation received on the same day that the amended Plan meets the Regulatory requirements.

There is now a need in accordance with the provisions of the *Local Government (Administration) Regulations 1996* for local public notice of the adoption of the Plan.

Consultation

Department of Local Government and Communities.

Statutory Implications

Local Government Act 1995 – Local Government (Administration) Amendment Regulations (No. 2) 2011

Section 19C – Planning for the future: strategic community plans – s. 5.56

(1) A local government is to ensure that a strategic community plan is made for its district in accordance with this regulation in respect of each financial year after the financial year ending 30 June 2013.

- (2) A strategic community plan for a district is to cover the period specified in the plan, which is to be at least 10 financial years.
- (3) A strategic community plan for a district is to set out the vision, aspirations and objectives of the community in the district.
- (4) A local government is to review the current strategic community plan for its district at least once every 4 years.
- (5) In making or reviewing a strategic community plan, a local government is to have regard to –
 - (a) the capacity of its current resources and the anticipated capacity of its future resources; and
 - (b) strategic performance indicators and the ways of measuring its strategic performance by the application of those indicators; and
 - (c) demographic trends
- (6) Subject to subregulation (9), a local government may modify its strategic community plan, including extending the period the plan is made in respect of.
- (7) A council is to consider a strategic community plan, or modifications of such a plan, submitted to it and is to determine* whether or not to adopt the plan or the modifications.
*Absolute majority required.
- (8) If a strategic community plan is, or modifications of a strategic community plan are, adopted by the council, the plan or modified plan applies to the district for the period specified in the plan.
- (9) A local government is to ensure that the electors and ratepayers of its district are consulted during the development of a strategic community plan and when preparing modifications of a strategic community plan.
- (10) A strategic community plan for a district is to contain a description of the involvement of the electors and ratepayers of the district in the development of the plan or the preparation of modifications of the plan.

19D. Adoption of plan, public notice of to be given

- (1) After the adoption of a strategic community plan, or modifications of a strategic community plan, under regulation 19C, the local government is to give local public notice in accordance with subregulation (2).
- (2) The local public notice is to contain –
 - (a) notification that –
 - (i) a strategic community plan for the district has been adopted by the council and is to apply to the district for the period specified in the plan; and
 - (ii) details of where and when the plan may be inspected;
 or
 - (b) where a strategic community plan for the district has been modified –
 - (i) notification that the modifications to the plan have been adopted by the council and the plan as modified is to apply to the district for the period specified in the plan; and
 - (ii) details of where and when the modified plan may be inspected.

Policy Implications

Nil

Financial Implications

Minor advertising costs.

Strategic Implications

Cunderdin Community Strategic Plan

The Cunderdin Community Strategic Plan aims to manage growth sustainably through governance, leadership, and targeted service and economic growth. The goals to achieve the aim are:

Social

- Grow and build the population base.
- Improve community spirit, collectively caring for each other.
- Build an active community, increasing participation and ownership.

Environmental

- Maintain and enhance the natural environment and resources.
- Maintain and enhance the area's infrastructure.

Economic

- Strengthen local business and employment capacity.
- Support and encourage sustainable business growth.
- Position the area as a regional strategic location and transport hub.

Resolution 8.4

That Council:

- 1. Adopts the Amended "Shire of Cunderdin Strategic Community Plan" as presented and endorsed by the Department of Local Government and Communities.**
- 2. Advertises the adoption of the Strategic Community Plan in accordance with the provisions of the Local Government (Administration) Regulations 1996, clause 19D.**

Moved: Cr Todd Harris

Seconded: Cr Terri Jasper

Vote – Absolute majority

Carried: 7/0

8.5 Regional Airports Development Scheme – Cunderdin Aerodrome

Location:	Cunderdin Airfield
Applicant:	Department of Transport
Date:	12 th February 2014
Author:	Peter Naylor
Item Approved by:	Chief Executive Officer
Disclosure of Interest:	Nil
File Reference:	31232
Attachment/s:	4 Pages

Proposal/Summary

For Council to consider accepting terms for further variation of Regional Airports Development Scheme Grant funding received and original Funding Agreement signed August 2012.

Background

Council received Regional Airport Development Scheme (RADS) Grant funding of \$775,330 (GST ex) for pavement analysis, pavement marking and south taxiway reopening (removal of existing pavement and resurfacing of taxiway) at the Cunderdin Airfield.

Of the grant funding, \$41,403.32 (GST ex) was allocated to Pavement Assessment Report prepared by Aurecon, with matching Council funds and claimed in 2012/13 financial year.

Since the grant was received there has been private sector interest (Ascent) at the airfield with a study and development of a business plan currently in preparation.

In respect to this Council sought and was approved (in April 2013) a variation to the balance of grant funds to be carried over to the 2013/14 financial year.

Council continues to defer future capital works at the airfield until the aforementioned business plan has been finalised and clear indication from Ascent as to their continued interest and their future plans for the airfield.

Council has taken this approach to save on possible (and most likely) duplication of works.

Comment

On 25th September 2013, an officer from the Department of Transport (DoT) contacted the Chief Executive Officer (CEO) to discuss the RADS funding and obtain an update on the works.

The CEO explained the situation as detailed above.

The DoT Officer suggested to assist them with their budgeting and cash flow the funds could be carried over to the 2014/15 financial year, to which the CEO responded in the affirmative, and which was agreed to in an email from the CEO to DoT on 26th September 2013.

No further contact was forthcoming from the DoT until an appointment was made for the CEO to speak (via telephone) with Mr Peter Ryan, Director Aviation, DoT, on Wednesday 11th December 2013.

During this conversation the CEO provided a full and detailed explanation as to the situation at the airfield and requested the funding to be carried over to the 2014/15 financial year at which time Council will have a better understanding of the future of the private sector interest at the airfield and their future plans.

It was indicated by Mr Ryan that this additional variation will be a matter for the Minister to deliberate and that State Government funding is extremely tight with all departments required to reduce expenditure. Mr Ryan couldn't elaborate further but the indication was that the funding could be withdrawn.

In response to this the CEO wrote an email to Mr Ryan outlining the matters discussed in the telephone conversation and seeking comment / feedback.

Mr Ryan responded by email, but more importantly correspondence has also been received from DoT agreeing to carry the funds over to the 2014/15 financial year subject to works and expenditure being completed by May 2015.

This additional time line provides Council with the opportunity to wait the outcome of Ascents study and business planning at the Airfield.

Consultation

Nil

Statutory Implications

Nil

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Resolution 8.5

That Council:

- 1. Receives the letter from the Department of Transport.**
- 2. Gratefully accepts the offer for carryover of Regional Airports Development Scheme Grant Funding of \$733,927 to the 2014/15 Financial Year with works to be completed by May 2015.**

Moved: Cr Doug Kelly

Seconded: Cr Dianne Kelly

Vote – Simple majority

Carried: 7/0

8.6 WA Treasury Corporation – Local Government Master Lending Agreement

Location:	Local Government
Applicant:	WA Treasury Corporation
Date:	14 th February 2014
Author:	Peter Naylor
Item Approved by:	Chief Executive Officer
Disclosure of Interest:	Nil
File Reference:	31293
Attachment/s:	51 Pages (2 attachments)

Proposal/Summary

The purpose of the report is for Council to approve the Common Seal being affixed to the proposed Western Australian Treasury Corporation's Master Lending Agreement which will streamline the loan process for future loans and consolidate the Shire's existing lending under one agreement.

Background

The Western Australian Treasury Corporation (WATC) is implementing a Master Lending Agreement for Local Governments to accommodate recent changes to the Personal Property Security Act 2009 (PSSA) and to improve efficiency in the lending process to local governments.

As a Local Government is only permitted to provide security in the way of a charge over its general funds under the Local Government Act 1995 the WATC is required to register lending under the PPSA which is now referenced to the Shire's Master Lending Agreement.

The Master Lending Agreement has been reviewed by the State Solicitors Office and Department of Local Government & Communities.

Comment

The execution of the Master Lending Agreement does not impact any of the Shire's existing borrowing arrangements and the particulars of existing facilities are included within the Schedules of the Agreement.

Future borrowings will also be established under this agreement which will streamline the borrowing process and will no longer require the affixation of the Common Seal to every loan agreement. Borrowing funds will still be subject to the existing requirements under the Local Government Act 1995 including the need to be declared in the annual budget or be subject to public notification.

Consultation

Nil

Statutory Implications

Local Government Act 1995 - Section 6.21

6.21. Restrictions on borrowing

- (1) Where, under section 6.20(1), a regional local government borrows money, obtains credit or arranges for financial accommodation to be extended to the regional local government that money, credit or financial accommodation is to be secured only —

- (a) by the regional local government giving security over the financial contributions of the participants to the regional local government's funds as set out or provided for in the establishment agreement for the regional local government; or
 - (b) by the regional local government giving security over Government grants which were not given to the regional local government for a specific purpose; or
 - (c) by a participant giving security over its general funds to the extent agreed by the participant.
- (1a) Despite subsection (1)(a) and (c), security cannot be given over —
- (a) the financial contributions of a particular participant to the regional local government's funds; or
 - (b) the general funds of a particular participant, if the participant is not a party to the activity or transaction for which the money is to be borrowed by, the credit is to be obtained for, or the financial accommodation is to be extended to, the regional local government.
- (2) Where, under section 6.20(1), a local government borrows money, obtains credit or arranges for financial accommodation to be extended to the local government that money, credit or financial accommodation is only to be secured by giving security over the general funds of the local government.
- (3) The Treasurer or a person authorised in that behalf by the Treasurer may give a direction in writing to a local government with respect to the exercise of its power under section 6.20(1) either generally or in relation to a particular proposed borrowing and the local government is to give effect to any such direction.
- (4) In this section and in section 6.23 — **general funds** means the revenue or income from —
- (a) general rates; and
 - (b) Government grants which were not given to the local government for a specific purpose; and
 - (c) such other sources as are prescribed.

[Section 6.21 amended by No. 49 of 2004 s. 59.]

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Resolution 8.6

That Council:

- 1) Enter into a Master Lending Agreement with the Western Australian Treasury Corporation as per the document attached to this item.**
- 2) Approve the affixation of the Common Seal of the Shire of Cunderdin to the Master Lending Agreement in the presence of the President and Chief Executive Officer.**
- 3) Authorise the Chief Executive Officer to sign schedule documents under the Master Lending Agreement and / or give instructions thereunder on behalf of the Shire of Cunderdin.**

Moved: Cr Todd Harris

Seconded: Cr Norm Jenzen

Vote – Absolute majority

Carried: 7/0

9. Environmental Health & Building Services

9.1 Doctors House (Shire of Cunderdin owned) – 1 First Street, Cunderdin

Location:	1 First Street, Cunderdin
Applicant:	Chief Executive Officer
Date:	11 th February 2014
Author:	Peter Naylor
Item Approved By:	Chief Executive Officer
Disclosure of Interest:	Nil
File Reference:	31227
Attachment/s:	24 Pages (6 attachments)

Proposal/Summary

For Council to consider substantial maintenance works to the property.

This Report recommends that maintenance works be actioned in accordance with the Engineering Reports (2) provided.

Background

Property is owned by Council and made available to doctor as part of attraction to Cunderdin.

Unfortunately substantial cracking has occurred to the property over recent history.

The structural damage has made the property very uncomfortable to reside in as stated by the previous occupant Dr Ken Gray.

Inspection and Engineering Report, and subsequent works, was provided by URETEK in 2009. The URETEK treatment was intended to provide a deep-injection formula to improve the bearing capacity of the foundation materials and to re-support settlement of sections of the concrete footings / floor slab.

It is difficult to substantiate if the 2009 treatment was successful but cracking of interior walls has continued.

The Chief Executive Officer contacted David Long from URETEK who was the consulting engineer in 2009 to inspect the work site and advise. Mr Long recommended that we contact Brian Adcroft (details later in report) to provide independent assessment.

Comment

The house is constructed on clay surface and in recent times the reticulation and vegetation immediately surrounding the house has been removed to try and dry out and stabilise the sub surface.

The property has recently been inspected and engineering reports have been prepared by Architecture & Project Management Services (Brian Adcroft) and Duncan J Jack Consulting Engineer Pty Ltd.

Inspection of the original building plans indicate that the house was supposed to have been constructed on house pad of 800mm. It is difficult to ascertain if this actually happened.

The report prepared by Duncan J Jack indicates that the proposed footings for the house appear to be lesser in size than should have been approved.

The house is for the doctor as part of attraction package and remedial works needs to be carried out prior to new doctor moving in.

The Jack Report provided the following recommendations:

In order to rectify the existing cracks the following is recommended

- *Regrade soil surrounding building so that water cannot pond against the foundations, this is primarily evident against the southern elevations;*
- *There are a few options for crack repairs to the family room walls:*
 - *Removal of the family / dining room wall and reinstatement with a stud framed wall;*
 - *Crack stitching of the family / dining and family / games walls in situ and repair;*
- *The other wall cracks and cornices can be patched.*

It is estimated the costs associated with the aforementioned works will be in the vicinity of \$8,000 - \$15,000.

Should Council agree to proceed with Mr Jack's recommendations funding will need to be included in the Mid-Year Budget Review. However there is capacity to include the works in the review as \$15,000 budget provision (2013/14) for purchase of Cunderdin Medical Practice Equipment can be reallocated.

Consultation

David Long, URETEK
Brian Adcroft, Architecture & Project Management Services
Duncan J Jack Consulting Engineer Pty Ltd

Statutory

Nil

Policy Implications

Nil

Financial Implications

\$8,000-\$15,000 – to be considered as part of the 2013/14 Mid-Year Budget review.

Strategic Implications

Nil

Resolution 9.1

That Council:

- 1. Receives the Engineering Reports (2) from Architecture & Project Management Services and Duncan J Jack Consulting Engineer Pty Ltd, for Shire of Cunderdin owned property at 1 First Street, Cunderdin.**
- 2. Authorises the Chief Executive Officer to proceed with repairs to the property.**
- 3. Reallocates \$15,000 as part of the Mid-Year Budget Review to cover the costs associated with the repairs to the property.**

Moved: Cr Dennis Whisson

Seconded: Cr Todd Harris

Vote – Absolute majority

Carried : 7/0

Council requests the Chief Executive Officer to also consult with the company that carried out maintenance to the Uniting Church Manse (2 Egeberg Street, Cunderdin) prior to proceeding with works on the Doctors house.

10. Works & Services

10.1 Works & Services Report

Location:	Cunderdin
Applicant:	Manager Works & Services
Date:	12 th February 2014
Author:	Ian Bartlett
Item Approved by:	Chief Executive Officer
Disclosure of Interest:	Nil
File Reference:	Nil
Attachment/s:	Nil

Manager of works - Ian Bartlett entered the meeting at 5.26pm

Proposal/Summary

Council is to receive the Works and Services Report.

Construction

- Cunderdin-Wyalkatchem and Meckering-Dowerin Roads ready for bitumen sealing.
- Started pavement repair works on Meckering-Goomalling Road.
- Cunderdin District High School Car Park (including bus lane and “kiss n drop” areas) ready for hot mix.

General

Routine maintenance works being carried out throughout the Shire and on a as needs basis.

- Gravel filled blow outs on Wilding Road.
- Contractor street sweeper has swept all streets in Cunderdin and Meckering.
- Removed fallen tree from Goldfields Road, between Cunderdin-Quairading and Mills Roads, due to strong winds.
- Contract tree mulcher working various roads throughout the Shire.

Parks and Gardens Cunderdin & Meckering

- General mowing, whipper snipping and clean-up of all parks, gardens and public open space.
- Upgraded reticulation in park at Meckering.
- Special attention was given to O'Connor Park in preparation for Carols in Candlelight and Australia Day Breakfast.
- Cleaned out table drains in Watt, Togo, Pemberton and Hodgson Streets.

Building and other Maintenance

- General upkeep and odd jobs carried out.

Airfield Maintenance

- Routine inspections carried out, no other problems to report.
- Completed upgrade of “Water Bomber” shed at airfield.
- Completed preparation work for hotmix work on taxi way and refill area for water bombers (1,000m² approx.).

Plant Maintenance

- Carried out general servicing and minor repairs to all plant and equipment.

- Rubbish truck has been removed from service due to major break down, estimated cost of repair is \$15,000. A report detailing future options for delivery of waste services will be presented to Council for consideration.

Waste Services

- General upkeep of the Cunderdin and Meckering Transfer Stations, everything running okay.
- Waste Transfer Station employee(s) also assist with general maintenance to Meckering Golf, Bowls & Tennis Clubs.

Other Matters

- Traffic counts on all roads within the Shire is continuing; the following roads have been completed.

Road	Date Range	Average Vehicles Per Day
Broads	10/12/13 – 19/12/13	10.30
Warding	10/12/13 – 19/12/13	3.50
Coline	10/12/13 – 19/12/13	3.20
Carter-Wilson	10/12/13 – 19/12/13	2.90
Shorter	8/01/14 – 15/01/14	5.70
Pearse	8/01/14 – 15/01/14	7.70
Cousin	8/01/14 – 15/01/14	0.06
Fullers	8/01/14 – 15/01/14	0.85
Carter	15/01/14 – 22/01/14	20.42
Boland	15/01/14 – 22/01/14	3.80
Mills	15/01/14 – 22/01/14	3.80
Greens	15/01/14 – 22/01/14	5.14
Loton	22/01/14 – 29/01/14	45.14
Stokes	22/01/14 – 29/01/14	1 vehicle during count period
Snooke	22/01/14 – 29/01/14	5.40
Dempster	22/01/14 – 29/01/14	4 vehicles during count period

Statutory Implications

Local Government Act 1995

Financial Implications

Nil

Strategic Implications

Nil

Resolution 10.1

That Council:

- 1. Receives the Works and Services Report.**

Moved: Cr Doug Kelly

Seconded: Cr Terri Jasper

Vote – Simple majority

Carried : 7/0

11 Planning & Development

11.1 Proposed Rezoning – Cunderdin Town Planning Scheme No 3 Amendment No 2

Location:	Lot 6110 Great Eastern Highway, Cunderdin
Applicant:	Gray & Lewis on behalf of Landcorp
Date:	7 th February 2014
Author:	Jacky Jurmann, Manager Planning Services
Item Approved by:	Chief Executive Officer
Disclosure of Interest:	Nil
File Reference:	31186
Attachment/s:	13 Pages (2 attachments)

Proposal/Summary

Council initiated a scheme amendment to the Cunderdin Local Planning Scheme No. 3 to rezone Lot 8901 (Reserve 10106) Great Eastern Highway, Cunderdin from 'Public Purpose' reservation to 'General Agriculture' zone and Lot 6110 (Reserve 9224) Great Eastern Highway, Cunderdin from 'Conservation' reservation to 'General Agriculture' zone.

On 14 January 2014, a request was received from the applicant to amend the proposal to exclude Lot 8901 (Reserve 10106) from the proposal due to contamination issues.

The purpose of this report is to re-initiate the scheme amendment to propose the rezoning of Lot 6110 (Reserve 9224) only.

Background

Council at its Ordinary Meeting held on Thursday 21st November 2013, resolved as follows:

"That Council resolve pursuant to Section 75 of the Planning and Development Act 2005 to:

- 1. Initiate Scheme Amendment No. 2 to the Cunderdin Local Planning Scheme No. 3 in accordance with the Scheme Amendment documentation and mapping by:
 - a. Rezoning Lot 8901 (Reserve 10106) Great Eastern Highway, Cunderdin, from 'Public Purpose' reservation to 'General Agriculture' zone; and*
 - b. Rezoning Lot 6110 (Reserve 9224) Great Eastern Highway, Cunderdin, from 'Conservation' reservation to 'General Agriculture' zone.**
- 2. Authorise the Shire President and the Chief Executive Officer to execute the relevant documentation;*
- 3. Forward the Scheme Amendment to the Environmental Protection Authority and request permission to advertise;*
- 4. Upon receipt of consent to advertise from the Environmental Protection Authority, advertise the Scheme amendment for public comment for a period of 42 days in accordance with the Town Planning Regulations 1967."*

Landcorp have advised the applicant that since the initiation of the scheme amendment the Department of Environment Regulation has identified some contamination issues with Reserve 10106 and further works need to be done prior to considering rezoning.

Accordingly, Landcorp have requested that Lot 8901 be deleted from the current rezoning proposal.

Comment

Economic Implications:

There are no economic implications associated with this proposal. The land has highway frontage and it is likely that it will continue to be used for agricultural purposes.

Social Implications:

There are no adverse social implications associated with this proposal.

Environmental Implications:

Mortlock River tributaries are located on portions of the subject property.

The Mortlock River East catchment drains the majority of the Shire of Cunderdin local government area. Sections of the Mortlock River East are degraded and there are a range of management issues. Historically areas around the river valleys have been extensively cleared for farming, as has been the case for the Lots.

There is a mixture of agricultural uses within the Mortlock River East catchment however it is dominated by traditional broad acre farming. The majority of the catchment is privately owned with the exception that some sections lie within crown reserves, as is the case for Reserve 9224 subject of this amendment.

Due to multiple property ownership catchment management by landowners varies throughout the Mortlock River East area. Management strategies can be employed by landowners including measures such as fencing, revegetation of river banks, undertaking appropriate fire and weed management, erosion control and limiting vehicle access to or across the river.

Historically the lots have been used for grazing and until recently were subject of a farm lease. Whilst they contain waterways so do all surrounding lots to the north west and north east.

The amendment will ensure that the land is appropriately zoned consistent with the zoning of all surrounding lots prior to disposal.

The proposed 'General Agriculture' zone is a logical and practical zoning option for Reserve 9224, and will ensure that any future land uses are compatible with existing surrounding farming units.

Re-initiation of the scheme amendment will clarify the proposal.

Consultation

In accordance with the *Town Planning Regulations 1967*, the scheme amendment will be publicly advertised for a minimum period of 42 days. Comments received during the exhibition period will be considered prior to finalising the Scheme Amendment.

Statutory Implications

Planning and Development Act 2005

Under Section 75 of the *Planning and Development Act 2005*, a Local Government may amend a Local Planning Scheme with reference to any land within its district, or with reference to land within its district and other land within any adjacent district, by an amendment:

- a) Prepared by the Local Government, approved by the Minister and published in the Gazette; or

- b) Proposed by all or any of the land owners of any land in the Scheme area, adopted with or without modifications, by the Local Government, approved by the Minister and published in the Gazette.

Town Planning Regulations 1967

A Scheme Amendment must be prepared, advertised and adopted in accordance with the provisions of the Regulations.

Cunderdin Local Planning Scheme No. 3

Under the Cunderdin Local Planning Scheme No 3, Lot 6110 (Reserve 9224) is reserved for 'Conservation'. The 'Conservation' zone was allocated to all Crown Reserves as part of the development of the Scheme that comprised areas of wetlands and/or remnant vegetation, and in this particular case, areas of the Mortlock River.

Policy Implications

There are no policy implications. The proposed rezoning is consistent with the Cunderdin Local Planning Scheme and Strategy.

Financial Implications

The costs associated with the preparation, advertising and gazettal of the Scheme amendment will be borne by the applicant. There are no financial implications for the Shire of Cunderdin.

Strategic Implications

Cunderdin Community Strategic Plan

The Cunderdin Community Strategic Plan aims to manage growth sustainably through governance, leadership, and targeted service and economic growth. The goals to achieve the aim are:

Social

- Grow and build the population base.
- Improve community spirit, collectively caring for each other.
- Build an active community, increasing participation and ownership.

Environmental

- Maintain and enhance the natural environment and resources.
- Maintain and enhance the area's infrastructure.

Economic

- Strengthen local business and employment capacity.
- Support and encourage sustainable business growth.
- Position the area as a regional strategic location and transport hub.

The proposed amendment is considered consistent with the goals of the Plan.

Resolution 11.1

That Council resolve pursuant to Section 75 of the Planning and Development Act 2005 to:

- 1. Initiate Scheme Amendment No. 2 to the Cunderdin Local Planning Scheme No. 3 in accordance with the Scheme Amendment documentation and mapping by:
 - a. Rezoning Lot 6110 (Reserve 9224) Great Eastern Highway, Cunderdin, from ‘Conservation’ reservation to ‘General Agriculture’ zone.****
- 2. Authorise the Shire President and the Chief Executive Officer to execute the relevant documentation;**
- 3. Forward the Scheme Amendment to the Environmental Protection Authority and request permission to advertise;**
- 4. Upon receipt of consent to advertise from the Environmental Protection Authority, advertise the Scheme amendment for public comment for a period of 42 days in accordance with the Town Planning Regulations 1967.”**

Moved: Cr Todd Harris

Seconded: Cr Norm Jenzen

Vote – Simple majority

Carried : 7/0

11.2 Creation and Dedication of Road Reserve (for Proposed Vehicle Access) over Unallocated Crown Land Lot 29148 Cunderdin Town site

Location:	Lot 29148, Olympic Avenue, Cunderdin
Applicant:	Chief Executive Officer
Date:	11 th February 2014
Author:	Peter Naylor
Item Approved by:	Chief Executive Officer
Disclosure of Interest:	Nil
File Reference:	Nil
Attachment/s:	6 Pages

Proposal/Summary

For Council to consider submitting an application to the Department of Lands for creation and dedication of a 20 metre road reserve over Unallocated Crown Land (UCL) Lot 29148 for purpose of vehicular and pedestrian access to proposed new Railway Platform site on south side of the railway.

This report recommends that Council commences the formal process in accordance with the provisions of the Land Administration Act 1997, clause 56.

Background

With the proposed redevelopment of the Cunderdin Cooperative Bulk Handling (CBH) facility, the existing pedestrian access to the railway passenger terminal on the north side of the railway will be closed.

The CBH proposal includes the closure of Eaton Street, of which Council has already endorsed and formalities have commenced, and construction of additional storage on the eastern side of the current facilities with conveyor belt to existing gantry load out area.

This will result in the current pedestrian access being discontinued and necessitating people to travel an additional 2 km's via Baxter Road and the access road on north side of the rail and CBH to the passenger terminal.

At the Ordinary Council Meeting held on 18th October 2013, Council authorised the Chief Executive Officer to continue discussions with Cooperative Bulk Handling and TransWA to investigate possible alternative access point(s) and /or passenger terminal for the Cunderdin Railway Station.

Comment

At on-site meetings with CBH and TransWA the proposed site as indicated on the attachment has been identified as the most suitable site for a new rail passenger terminal.

Access across UCL Lot 29148 has been identified as the most appropriate means of gaining entry to the proposed site.

In order for this to be achieved Council needs to have some ownership and control of the land and in discussions with the Department of Lands the simplest way of achieving this is for Council to seek dedication of a portion of the land (20 metres on the eastern side) as a road reserve.

For this to happen there are processes that need to be carried out in accordance with the Land Administration Act 1997. It is quite a thorough and bureaucratic process and therefore is important to commence proceedings as soon as possible.

Funding of associated works and a new passenger terminal to be further investigated.

Consultation

Cooperative Bulk Handling (Ian Gordon & Lee Nilan)

TransWA (Kym Marriott)

Consultation will also be with surrounding owners and advertised on approval in accordance with legislative requirements.

Statutory Implications

Land Administration Act 1995

56. Dedication of land as road

(1) If in the district of a local government —

- (a) land is reserved or acquired for use by the public, or is used by the public, as a road under the care, control and management of the local government; or*
- (b) in the case of land comprising a private road constructed and maintained to the satisfaction of the local government —*
 - (i) the holder of the freehold in that land applies to the local government, requesting it to do so; or*
 - (ii) those holders of the freehold in rateable land abutting the private road, the aggregate of the rateable value of whose land is greater than one half of the rateable value of all the rateable land abutting the private road, apply to the local government, requesting it to do so; or*
- (c) land comprises a private road of which the public has had uninterrupted use for a period of not less than 10 years, and that land is described in a plan of survey, sketch plan or document, the local government may request the Minister to dedicate that land as a road.*

(2) If a local government resolves to make a request under subsection (1), it must —

- (a) in accordance with the regulations prepare and deliver the request to the Minister; and*
- (b) provide the Minister with sufficient information in a plan of survey, sketch plan or document to describe the dimensions of the proposed road.*

(3) On receiving a request delivered to him or her under subsection (2), the Minister must consider the request and may then —

- (a) subject to subsection (5), by order grant the request; or*
- (b) direct the relevant local government to reconsider the request, having regard to such matters as he or she thinks fit to mention in that direction; or*
- (c) refuse the request.*

(4) On the Minister granting a request under subsection (3), the relevant local government is liable to indemnify the Minister against any claim for compensation (not being a claim for compensation in respect of land referred to in subsection (6)) in an amount equal to the amount of all costs and expenses reasonably incurred by the Minister in considering and granting the request.

(5) To be dedicated under subsection (3)(a), land must immediately before the time of dedication be —

- (a) unallocated Crown land or, in the case of a private road, alienated land; and*
- (b) designated in the relevant plan of survey, sketch plan or document as having the purpose of a road.*

(6) If land referred to in subsection (1)(b) or (c) is dedicated under subsection (3)(a), a person with an interest in that land (including a person who has the benefit of an easement created under section 167A of the TLA) is not entitled to compensation because of that dedication.

Policy Implications

Nil

Financial Implications

Costs associated with the dedication of the road will relate to administration, staff time and advertising fees.

Costs relating to the development of road and parking area will be presented for 2014/15 budget deliberations.

Strategic Implications

Cunderdin Community Strategic Plan

The Cunderdin Community Strategic Plan aims to manage growth sustainably through governance, leadership, and targeted service and economic growth. The goals to achieve the aim are:

Social

- Grow and build the population base.
- Improve community spirit, collectively caring for each other.
- Build an active community, increasing participation and ownership.

Environmental

- Maintain and enhance the natural environment and resources.
- Maintain and enhance the area's infrastructure.

Economic

- Strengthen local business and employment capacity.
- Support and encourage sustainable business growth.
- Position the area as a regional strategic location and transport hub.

This proposal is consistent with the aims and goals of the Community Plan and will support the population base.

Resolution 11.2

That Council:

- 1. Requests the Department of Lands to dedicate 20 metre portion on eastern side of Unallocated Crown Land Lot 29148 Olympic Avenue, Cunderdin, as road reserve to provide access to proposed new rail passenger platform.**
- 2. Authorises the Chief Executive Officer to commence the consultation process in accordance with the provisions of the Land Administration Act 1997 (section 56).**
- 3. Indemnifies in favour of the Minister for Lands against any claims for compensation and / or costs associated with the dedication process.**

Moved: Cr Norm Jenzen

Seconded: Cr Dennis Whisson

Vote – Simple majority

Carried : 7/0

11.3 Wheatbelt Aged Support and Care Solution/s and Wheatbelt Integrated Aged Care Plan

Location:	Shire of Cunderdin and Whole of Wheatbelt
Applicant:	Wheatbelt Development Commission
Date:	12 th February 2014
Author:	Peter Naylor
Item Approved by:	Chief Executive Officer
Disclosure of Interest:	Nil
File Reference:	Nil
Attachment/s:	164 Pages (3 attachments)

Proposal/Summary

The Wheatbelt Aged Support and Care Solution/s (WASCS) Project Report summarises the outcomes of two major projects which aimed to develop and implement a holistic regional solution to allow ageing residents to remain in their communities for as long as possible.

Background

The following information is an extract of the “Wheatbelt Aged Support and Care Project Draft Report Overview” and provides a detail summary of the processes to date to reach this point.

Through the delivery of the Royalties for Regions (RfR) Country Local Government Fund Regional process, Wheatbelt Local Government’s identified aged care as a key priority for the region. In 2012 the North East Wheatbelt Regional Organisation of Councils and Wheatbelt East Regional Organisation of Councils formed the Central East Aged Care Alliance (CEACA) to undertake a study through Verso Consulting to determine aged care needs in the Central East Wheatbelt and a process of implementation.

The initial project, beginning in April 2012, covered the 11 local government areas in the Central Eastern Wheatbelt and the second project covered the remaining 32 Wheatbelt Local Government Area’s (LGAs). The WASCS Project was instigated to widen the scope of the CEACA process with additional support from WA Country Health Service (WACHS), RfR funded Southern Inland Health Initiative (SIHI) and Regional Development Australia Wheatbelt (RDAW).

The primary aim was the development of tailored solutions and action plans that deliver improved future delivery of aged support and care. These solutions were required to be developed for each identified sub-region of the Wheatbelt in a way which reflected a consistent region-wide approach.

The WASCS Project involved a partnership between 32 LGAs, the Wheatbelt Development Commission (WDC), RDAW, WACHS (Southern Inland Health Initiative) and South West Medicare Local.

The WASCS Project aimed to develop and implement a holistic regional solution to allow ageing residents to remain in their communities for as long as possible.

The Project adopted eight guiding principles;

- *Principal 1 - The Importance of Place*
- *Principal 2 - Community Life*
- *Principal 3 - Community sense of ownership*
- *Principal 4 - Focus on the Person*
- *Principal 5 - Choice*
- *Principal 6 - Equitable access*
- *Principal 7 - Practicality*
- *Principal 8 - Viability*

These principals were a key focus while developing the WASCS and undertaking the following elements of the project:

The planning process has heavily involved the community with sharing of existing local publications and documentation as well as clarification of desktop analysis compared to actual service delivery. A total of 31 community consultations were conducted across the LGA's involved, involving over 550 participants. Forming part of the gap analysis and validation elements of the project, the community consultations provided the opportunity to validate Verso's statistical findings at a ground level. Members of the community, health and aged care providers as well as shire representatives were invited to attend the sessions.

With the completion of elements 2-6, each LGA was provided with a Needs Study report specific to their individual Shire as well as a Needs Study for their sub-region. The Needs Studies include demographic characteristics, the emerging policy context, the findings from community forums and consultations, aged care services levels, planning & analysis of aged care levels and aged care solutions from literature collected.

The final element, element 8 saw the development of the Wheatbelt Aged Support and Care Solution/s Report which outlines the context of the project, the findings and implications, the recommendations and action plan.

The Wheatbelt Aged Support and Care Solution/s Report provides a clear direction to develop and implement infrastructure and service level solutions to address the urgent need for aged care accommodation, services and facilities in the Wheatbelt.

The Model below consists of the following elements required to deliver an integrated solution:

Aged Friendly Community is the main responsibility of LGAs in auditing and ensuring their community has addressed all the elements required to achieve an Aged Friendly Community. This includes making sure structures and services are accessible to and inclusive of older people with varying needs and capabilities such as;

- Walking and Cycling Routes
- Streets
- Local Destinations
- Open Space
- Public and other transport
- Supporting infrastructure
- Fostering community spirit
- Strategy

Aged Persons' Housing is seen as a coordinated responsibility of the LGA sub-regions and potential housing providers to see how current stock meets requirements, the development of a coordinated approach to common development, ownership, design and integration. However land and capital needs are seen as a primary concern for LGAs, with the possible assistance of funding from peak bodies.

Community Aged Care including Respite and Palliative Care has been identified as the responsibility of health care funders and providers such as Department of Social Services, WA Country Health Service (WACHS), HACC and other Aged Care providers. Community Aged Care is a relatively new concept to communities in the Wheatbelt but is one that will become more prominent in the future with policy changes around the sector.

This element is seen as a longer term project and not something that will be addressed in the short term; however it will require a strong advocacy role from WDC and RDAW with support from LGA sub-regional groups and local service providers.

Residential Aged Care including Respite and Palliative Care has also been considered as a longer term strategy, with the main responsibility residing with the Department of Social Services, WACHS and other Aged Care providers.

Again, this element will require a strong advocacy role from WDC and RDAW with support from LGA subregional groups and local service providers.

Comment

The following five (5) key steps have been identified for the project to move forward and achieve the best outcome for the Wheatbelt region as a whole:

Step 1:

It has been recommended that Local Government Authority's (LGA's) continue to work in sub-regional groups to ensure the successful implementation of the Wheatbelt Aged Support and Care Solution/s Report.

Step 2:

All Shire Councils formally adopt the Wheatbelt Aged Support and Care Solution/s Report and Needs Studies relating to the sub region and their individual Shires.

Step 3:

The boards of Wheatbelt Development Commission (WDC) and Regional Development Australia Wheatbelt (RDAW) formally accept the reports.

Step 4:

WDC and RDAW coordinate responses from the below key stakeholders on behalf of LGAs;

- Department of Social Services
- WA Country Health Service WACHS)
- Home and Community Care (HACC)
- Department of Housing
- Department of Transport

Step 5:

The Wheatbelt Aged Support and Care Solution/s Report is publicly released with a launch.

Whilst the Report does not specifically address the concerns of Council and community in respect to future provision of Aged Care facilities within Cunderdin and the Shire of Cunderdin, it does address the need for new and improved services throughout the Wheatbelt.

Wendy Newman, CEO of the Wheatbelt Development Commission, will be addressing Council prior to the commencement of the Council meeting to provide an overview of the Report and also provide Council with an update on the work the WDC is doing to assist with the future delivery of Aged Health facilities within the Wheatbelt.

Consultation

Verso Consulting carried out community consultation as part of the Project.

Statutory Implications

Nil

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Cunderdin Community Strategic Plan

The Cunderdin Community Strategic Plan aims to manage growth sustainably through governance, leadership, and targeted service and economic growth. The goals to achieve the aim are:

Social

- Grow and build the population base.
- Improve community spirit, collectively caring for each other.
- Build an active community, increasing participation and ownership.

Environmental

- Maintain and enhance the natural environment and resources.
- Maintain and enhance the area's infrastructure.

Economic

- Strengthen local business and employment capacity.
- Support and encourage sustainable business growth.
- Position the area as a regional strategic location and transport hub.

The future delivery of Aged Health services / facilities within Cunderdin, and the Wheatbelt in general, meet the principles of the Shires Strategic Plan.

Resolution 11.3

That Council:

- 1. Endorses the five steps for adoption and implementation of the Wheatbelt Aged Support and Care Solution/s Report.**
- 2. Adopts the Wheatbelt Aged Support and Care Solution/s Report.**
- 3. Strongly urges the Wheatbelt Development Commission to continue working with State and Federal Government agencies to ensure an Aged Care model is to be developed in Cunderdin in conjunction with the Primary Health Care Demonstration Site.**

Moved: Cr Norm Jenzen

Seconded: Cr Dianne Kelly

Vote – Simple Majority

Carried : 7/0

12. Urgent Items

Nil

13. Matters for which the meeting may be closed

Nil

14. Closure of meeting

There being no further business the Shire President declared the meeting closed at 6.13pm